

**Memorandum of
Degree Completion Agreement Between
Harper College (HC) and Dominican University (DU) in
Nutrition & Dietetics**

INTRODUCTION

This Degree Completion Agreement is simultaneously entered into by HC and DU in order to create a smooth and seamless process by which eligible HC students will ultimately be able to complete a **Bachelor of Science degree in Nutrition & Dietetics** at DU on the way to becoming a Registered Dietitian (RD). This agreement requires the completion of an **Associate of Applied Science (AAS) in Dietetic Technician** at HC and the successful completion of the DTR exam.

This aforementioned agreement is intended to foster and promote continued communication between HC and DU in order to develop and perfect additional opportunities for faculty exchanges, team teaching and other pedagogical initiatives, as well as joint use of lab and lecture space.

As part of this Degree Completion Agreement, DU will automatically accept, in its entirety, the Associate of Applied Science degree in Dietetic Technician earned at HC. In addition to completing the remainder of the Nutrition & Dietetics major at DU, students will be required to complete two (2) Liberal Arts and Sciences Seminars, an Information Access Workshop, and any unfulfilled core classes as identified below (i.e. Foundation, Area, and/or Multicultural Requirements). Completing the aforementioned Associate of Applied Science degree at HC is required for students to enter DU under the terms of this agreement. Participating HC students may contact the Director of Transfer and Adult Admission for more specific information concerning these courses. All policies and procedures of this Degree Completion Agreement will be governed by the duly appointed representatives from the aforementioned parties.

Please note: Because DU's core and major requirements for this bachelor's degree program are fairly extensive, it is also recommended that interested students consider doing a third year at HC to complete some of these other requirements italicized on page four below. HC course equivalencies for these classes may be furnished upon request by the Director of Transfer and Adult Admission at DU.

Students interested in becoming a registered dietitian must complete a bachelor's degree in Nutrition & Dietetics from the Accreditation Council on Education in Nutrition & Dietetics (ACEND)-accredited program of the Academy of Nutrition & Dietetics (AND), complete 1200 hours of supervised practice, and must successfully pass the Commission on Dietetic Registration (CDR) examination (www.eatright.org). Students can complete the aforementioned A.A.S. degree at HC and then transfer to DU to complete their bachelor's degree in Nutrition & Dietetics. DU has a seamless coordinated program which includes a 1200-hour supervised practice program, the dietetic internship. As part of this agreement, 300 of the 1200 hours may

be waived as a result of completing the internship hours through HC's aforementioned A.A.S. degree, as well as successful completion of the DTR exam.

STUDENT ELIGIBILITY

Students may apply to DU at any time during their attendance at HC; it is recommended that students apply for admission to DU at least one semester prior to completing the degree at HC. Students must meet all applicable admission requirements at DU, and must maintain a 2.0 GPA at HC to remain eligible for this degree completion program. A minimum cumulative GPA of 2.5/4.0 is required for admission to DU. A student whose GPA is below 2.5 is required to have the Director of Transfer Admission present the file to the DU Committee on Admissions and Financial Aid for a decision. In some cases, such a student may be asked to submit an official high school transcript and ACT/SAT scores. Students' eligibility for continued study at either HC or DU will be governed by each institution's policies on enrollment of probationary, dismissed and re-entering students.

At any time before the completion of the aforementioned AAS degree at HC, students may officially rescind the stipulations of the Degree Completion Agreement and transfer to DU, or any other institution of higher education, under the usual procedures.

STUDENT ENROLLMENT

Under this agreement, a student is exclusively enrolled at DU once the student has completed the aforementioned AAS degree at HC and has been accepted to DU via the admission criteria above. After matriculation at DU, the student's subsequent progress toward the bachelor's degree is governed solely by DU's academic standards. HC students must request a final, official transcript to be sent to DU after completing the aforementioned Associate of Science degree at HC for final verification.

RESIDENCY REQUIREMENTS

DU will generally accept a maximum of sixty-eight (68) semester hours from a community college. If a student exceeds sixty-eight (68) hours, DU will accept the most useful courses from the official transcript, not to exceed sixty-eight (68) semester hours towards the 124 minimum hours required for the bachelor's degree.

CORRESPONDENCE AND ADVISING

The Director of Transfer and Adult Admission at DU will provide participating students with the advising materials, including model plans of recommended study and coursework specific to their intended academic program at DU. Students will notify HC and DU of major/minor changes for advising purposes. Students who have expressed their desire to cancel their participation in the Degree Completion Agreement will notify HC and DU of their decision. In order to develop subsequent program guides for HC students, the Director of Transfer and Adult Admission at DU will inform HC of any changes to the core or major curricula that may affect the integrity of this agreement.

PROGRAM REQUIREMENTS

The details of this agreement between the **Associate of Applied Science in Dietetic Technician at HC** and the **Bachelor of Science in Nutrition & Dietetics at DU** are as follows:

B.S. in Nutrition/Dietetics: Upon completion of the aforementioned degree program at HC maximum of sixty-eight (68) semester hours of credit would transfer from HC to DU. The sixty-two (62) hours of the AAS in Dietetic Technician would be applied to the total hours required for the Nutrition & Dietetics bachelor's degree at DU. Thus, students would need to complete fifty-three (53) additional hours specifically in the Nutrition and Dietetics major at DU, and a minimum total of eighty-eight (88) hours for the degree.

Students should take the following HC courses and consult Dr. Jane Allendorph, the HC liaison for this articulation. Advising may be given for courses taken outside of HC intended for transfer.

I. Suggested Curriculum for the Associate of Applied Science in Dietetic Technician at HC in conjunction with the Bachelor of Science in Nutrition and Dietetics at DU:

BIO 135	Intro to Human Anatomy/Physiology*	4
DIT 101	Fundamentals of Nutrition	3
DIT 103	The Nutrition Care Process	3
DIT 220	Food Systems Administration	3
FSM 114	Food Standards and Sanitation	2
HSC 112	Medical Terminology	2
BIO 136	Intro to Human Disease*	3
DIT 102	Medical Nutrition Therapy	3
DIT 150	Dietetic Clinical Laboratory I	5
ENG 101	Composition I	3
MTH 103	College Algebra**	3
DIT 110	Principles of Food Preparation	3
DIT 200	Dietetic Clinical Laboratory II	4
DIT 201	Nutrition Education Techniques	3
FSM 212	Hospitality Supervision	
	or	
MGT 160	Principles of Supervision	3
HSC 165	Basic Pharmacology	1
DIT 202	Nutrition Care Seminar	3
DIT 205	World Cultures and Food	3
DIT 250	Dietetic Clinical Laboratory III	2
PSY 101	Introduction to Psychology	3
SPE 101	Fundamentals of Speech Communication***	3

Total for AAS degree completion at HC:

62 hours

** It is strongly recommended that students substitute BIO 160 and 161 for BIO 135 and 136 so they will not need to take the Anatomy and Physiology sequence at DU.*

***Also recommended specifically for DU degree completion*

**** Contact HC's program coordinator for a possible substitution of ENG 102 – Composition II for the Speech course to potentially be waived from the English composition requirement.*

II. The following courses are required at DU in order to complete the Bachelor's degree in Nutrition & Dietetics (courses in italics may also be transferred in from HC):

A. DU Foundation Requirements

<i>English 102+</i>	3
<i>Modern Foreign Language (101-102) ++</i>	8
<i>CIS 120 ++</i>	3

+Please note: ENG 150 – Intermediate Composition may also be required pending the result of the Intermediate Composition exam

++A proficiency exam is available to potentially be waived from this requirement

B. DU Area Requirements

<i>Fine Arts</i>	3
<i>History</i>	3
<i>Literature</i>	3
<i>Philosophy</i>	3
<i>Theology</i>	3

C. DU Liberal Arts and Sciences Seminars

<i>Junior Seminar</i>	3
<i>Senior Seminar</i>	3 (35 hrs. Core)

D. DU Major Requirements in Nutrition and Dietetics:

<i>BIO 160</i>	<i>Elementary Microbiology</i>	4
<i>BIO 252</i>	<i>Human Anatomy/Physiology II</i>	4
<i>CHEM 101</i>	<i>General Chemistry</i>	4
<i>CHEM 104</i>	<i>Intro to Organic Chemistry</i>	4
<i>MTH 211</i>	<i>Principles of Statistics</i>	3
NUTR 290	Nutritional Biochemistry	3
NUTR 345	Nutrition Communication Skills	3
NUTR 346	Food and Nutrition Service Administration	3
NUTR 375	Food Service Purchasing	3
NUTR 390	Experimental Foods	4

NUTR 404	Medical Nutrition Therapy I	3
NUTR 407	Quantity Food Production and Service	4
NUTR 408	Medical Nutrition Therapy II	3
NUTR 420	Intro to Writing about Health & Nutrition	2
NUTR 425	Nutrition in Human Development	3
NUTR 430	Seminar in Medical Nutrition Therapy	3 (53 hrs. Major)

Total for degree completion at DU: 88 hours

FINAL TOTAL (minimum): 124 hours

IN WITNESS WHEREOF, the parties have hereunto executed this Agreement on this 15th day of July 2016, by and through their duly authorized representatives as set forth below.

Signed Kimberly Chavis
 Kimberly Chavis
 Dean of Health Services
 Harper College

Date 9/14/2016

Signed Jeffrey Breese
 Jeffrey Breese, Ph.D.
 Provost
 Dominican University

Date 9-28-16