

English Placement Test Instructions

Requirements:

- A desktop computer, laptop computer or Chromebook (tablets and smartphones will not work)
- A webcam
- Stable internet connection
- Google Chrome (<https://www.google.com/chrome>) web browser

Logging In:

- Clear your computer's desktop of all software except for these instructions.
- Open your Chrome browser.
- Download the HonorLock Google Chrome extension. (Click the link below)
<https://app.honorlock.com/install/extension>
- Go to <https://myharper.harpercollege.edu/facultystaff/Pages/default.aspx> and log into Your "My Harper Student Portal".
- Follow the screen shots below.

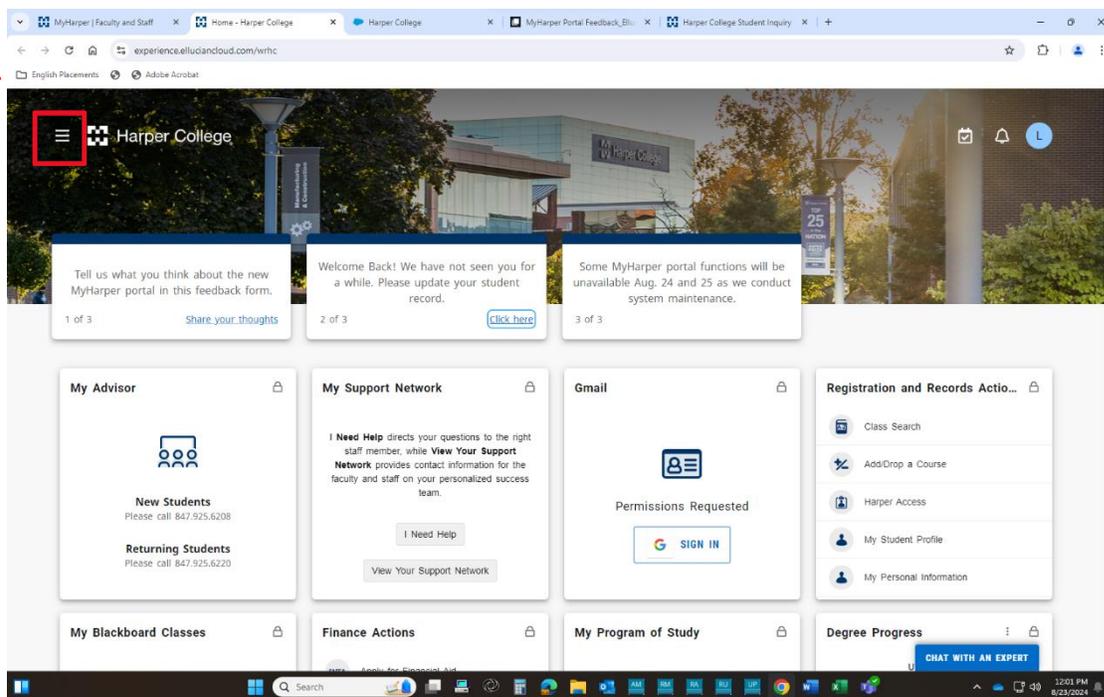
➤ Need assistance logging in?

Contact the Student Service Desk at 847.925.6866 or studentsd@harpercollege.edu.

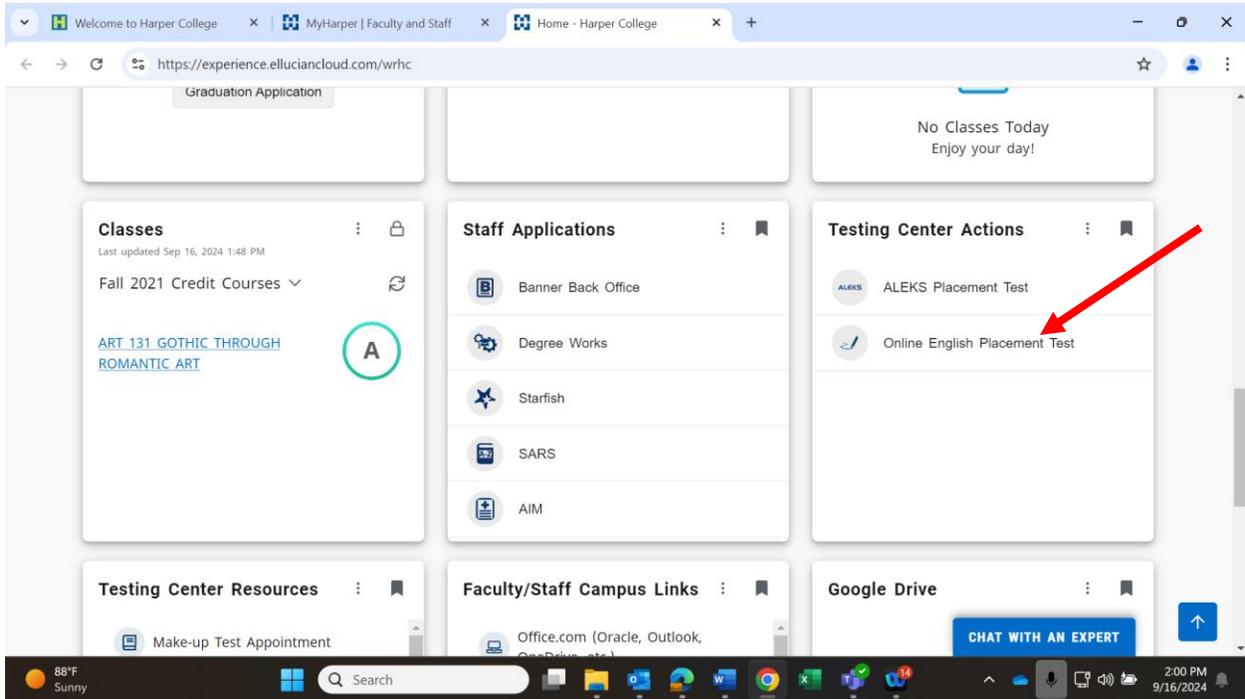
Accessing English Placement Test online

Directions for students to access English Placement Test online

1. After logging into your student portal, click on the Main Menu



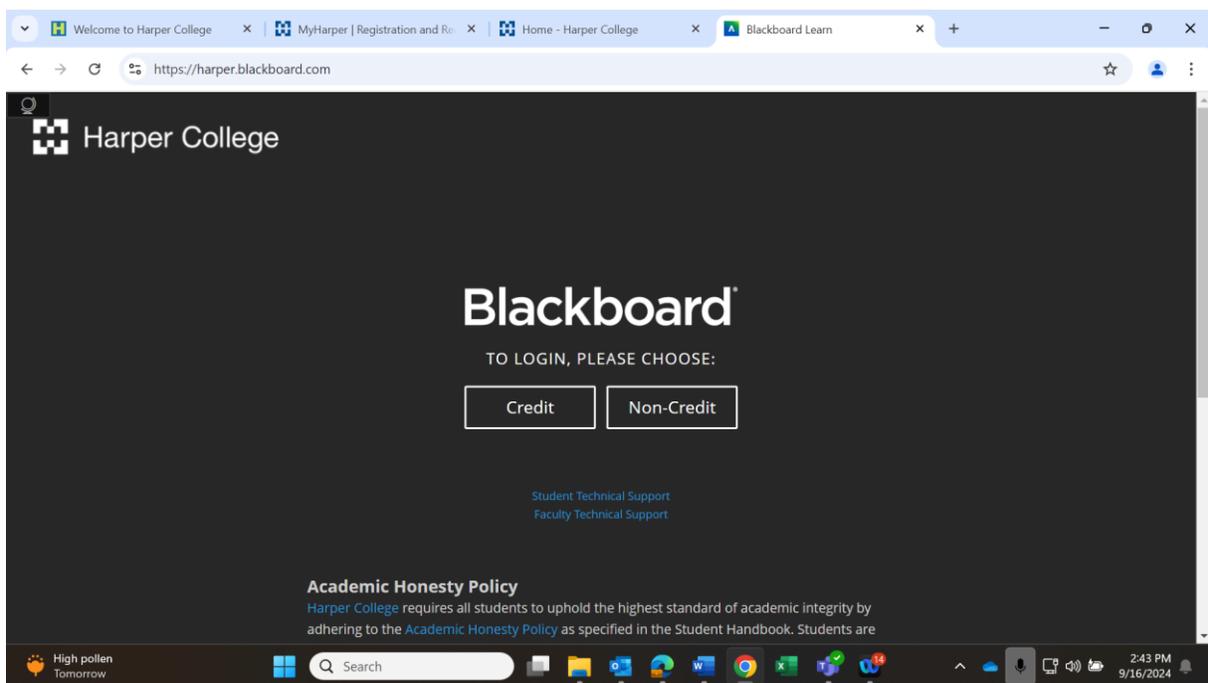
2. Find the Box called “Testing Center Actions” and click on Online English Placement Test



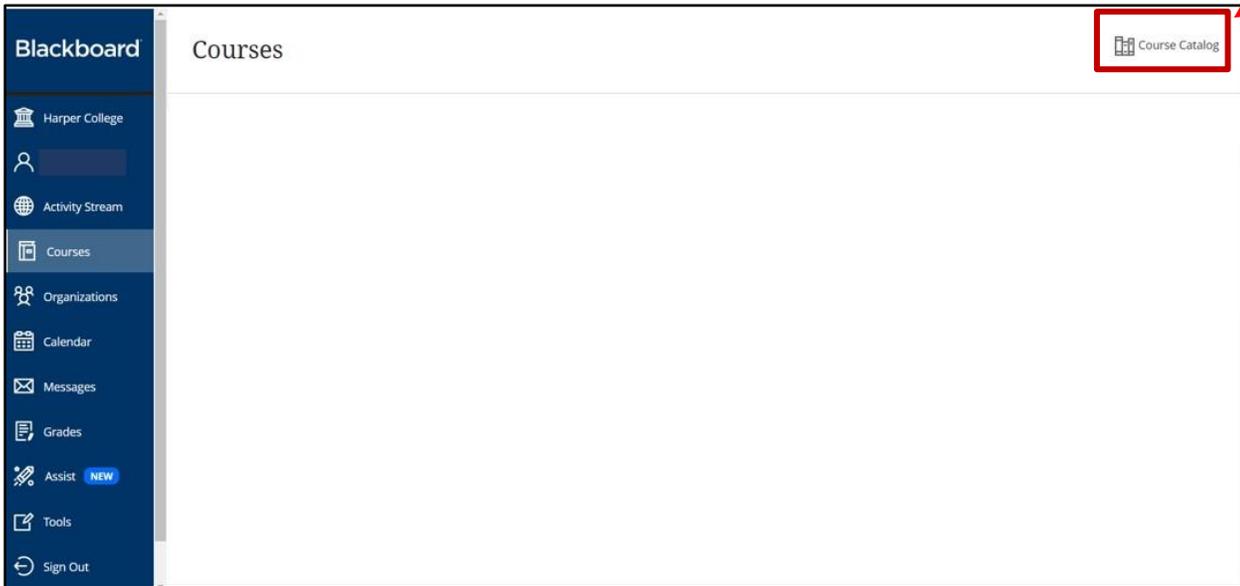
3. Read all the directions on the next page carefully. When you are ready to proceed then click'

<https://harper.blackboard.com/>

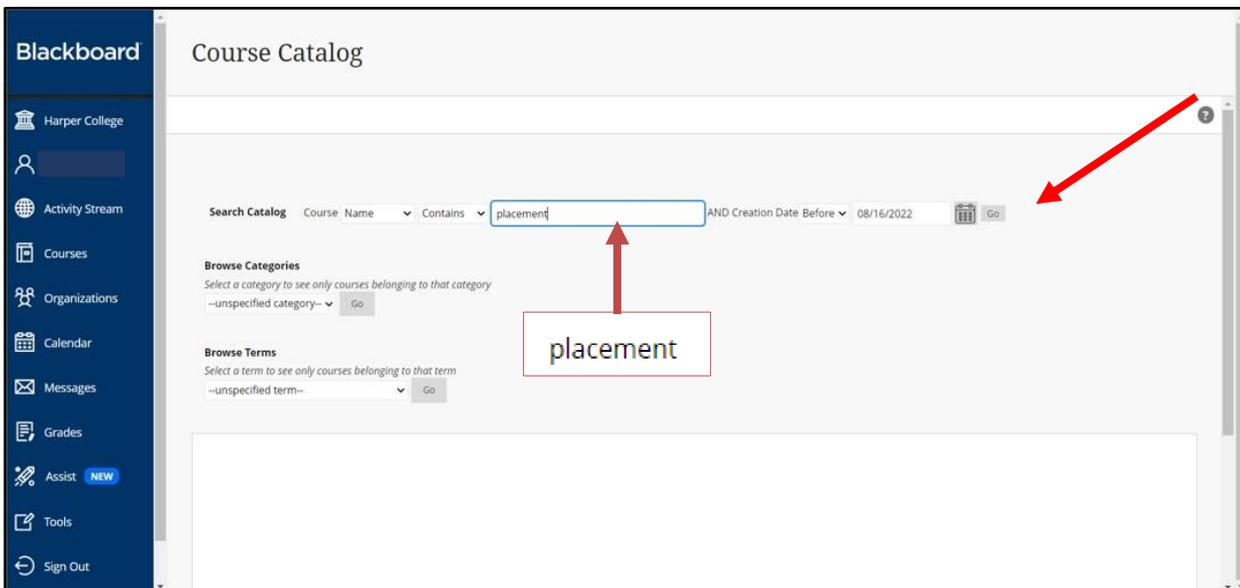
4. Click “Credit”



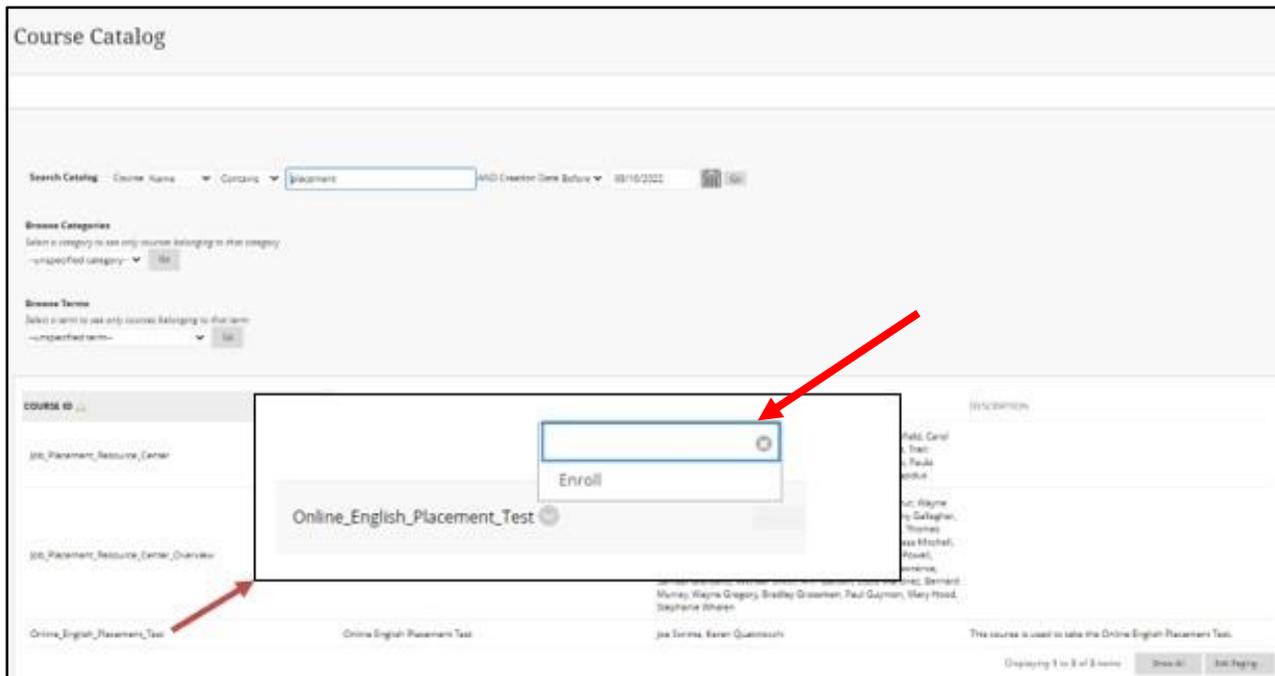
5. Click **“Course Catalog”** on the top right.



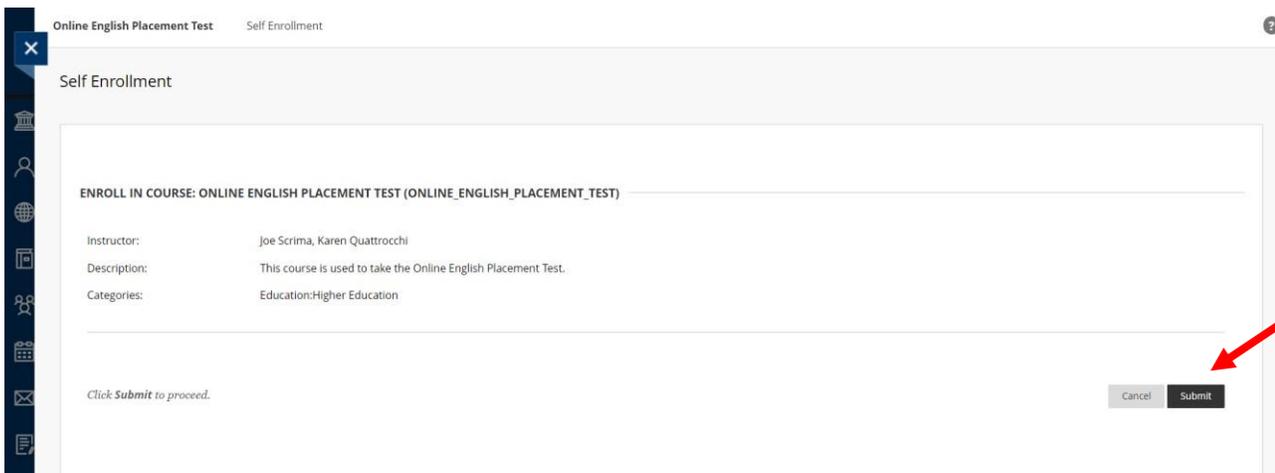
6. Type **“placement”** in Search Catalog box and click **“Go”**.



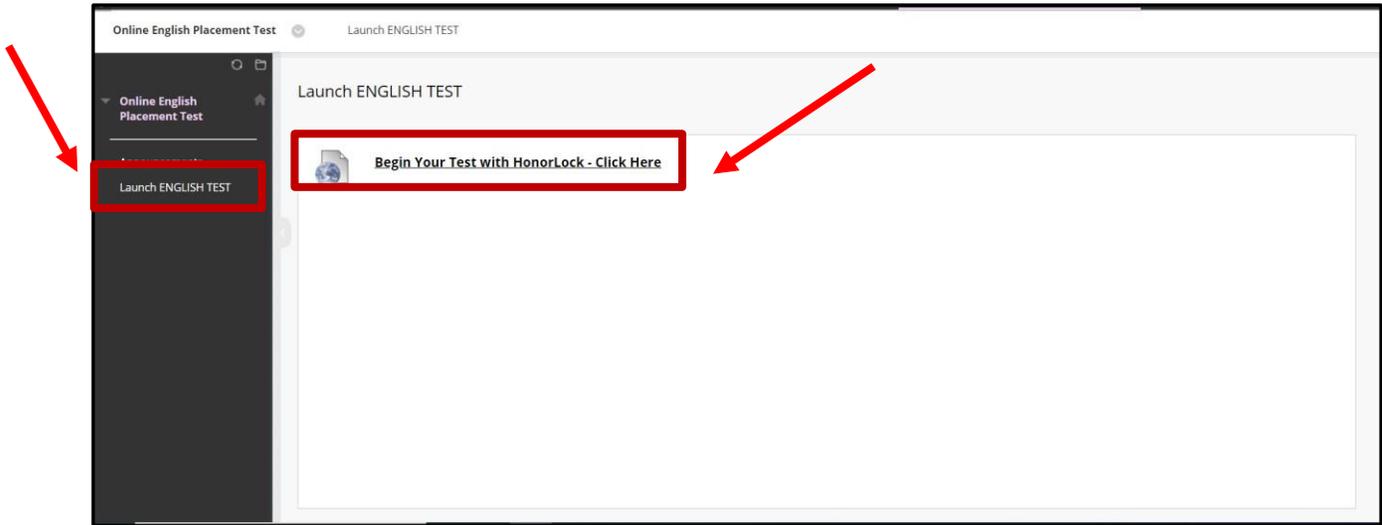
- Put mouse cursor next to Online_English_Placement and then little arrow will appear. Click the little arrow. Then Click **“Enroll”**.



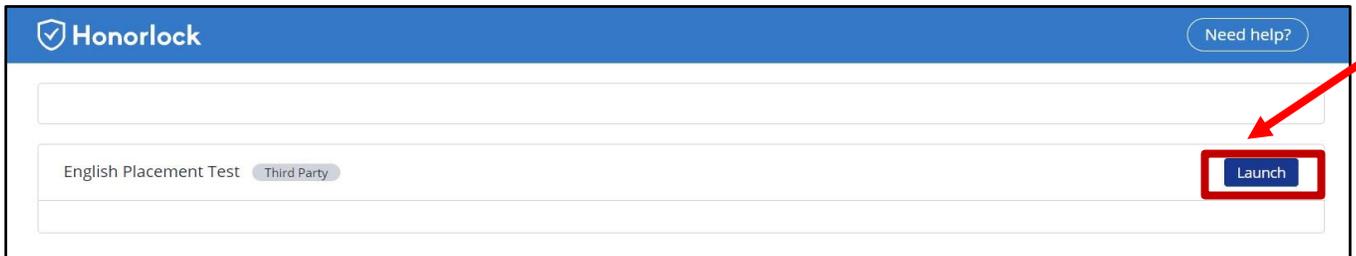
- Click **“SUBMIT”**, Click **“OK** on the next page.



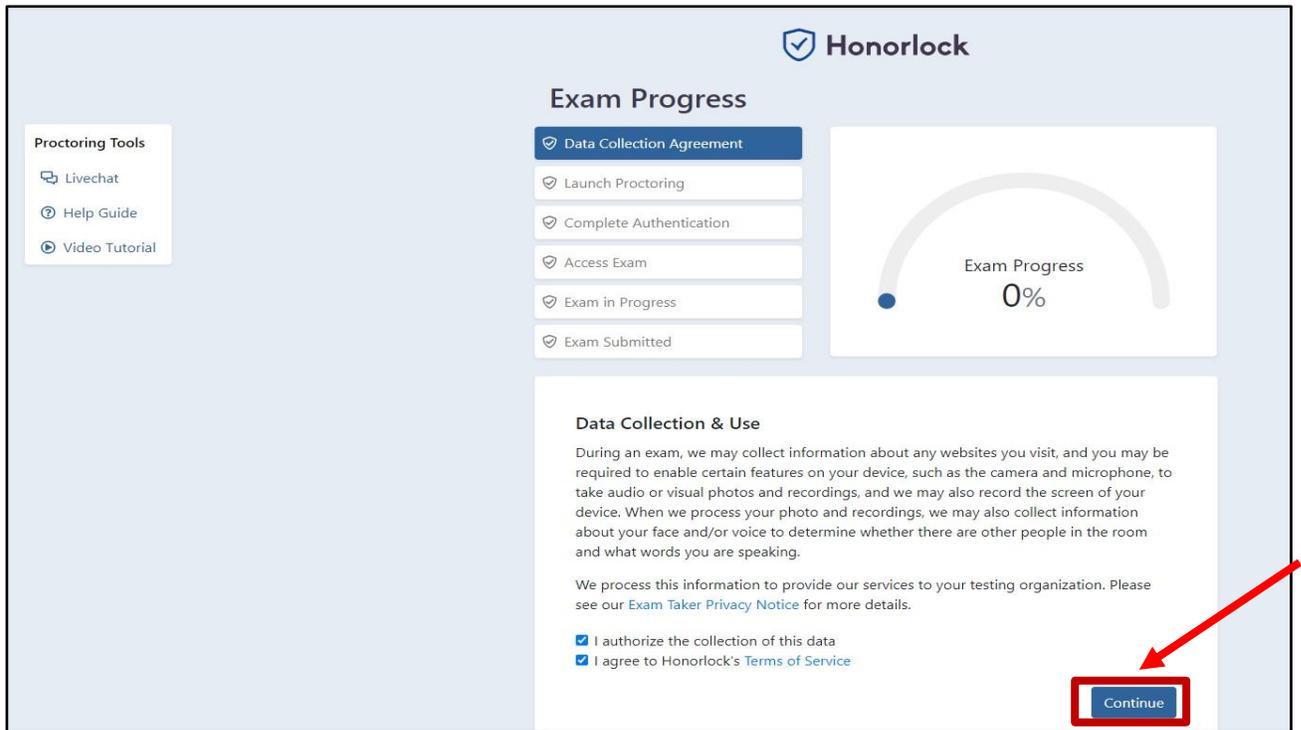
9. Click “**Launch ENGLISH TEST**” in the left box and then Click “**Begin Your Test with HonorLock - Click Here**” in the right box.



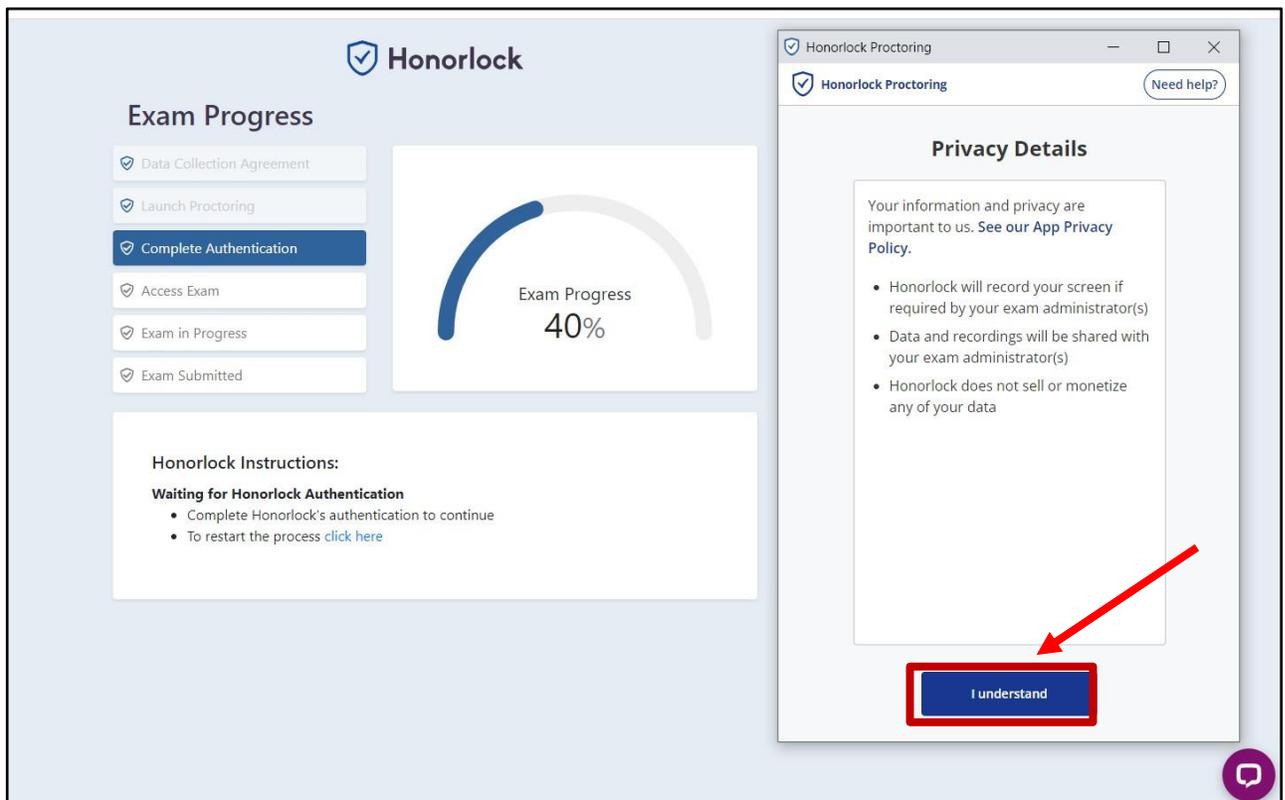
10. It will direct you to the Honorlock page. Click “**Launch**”.



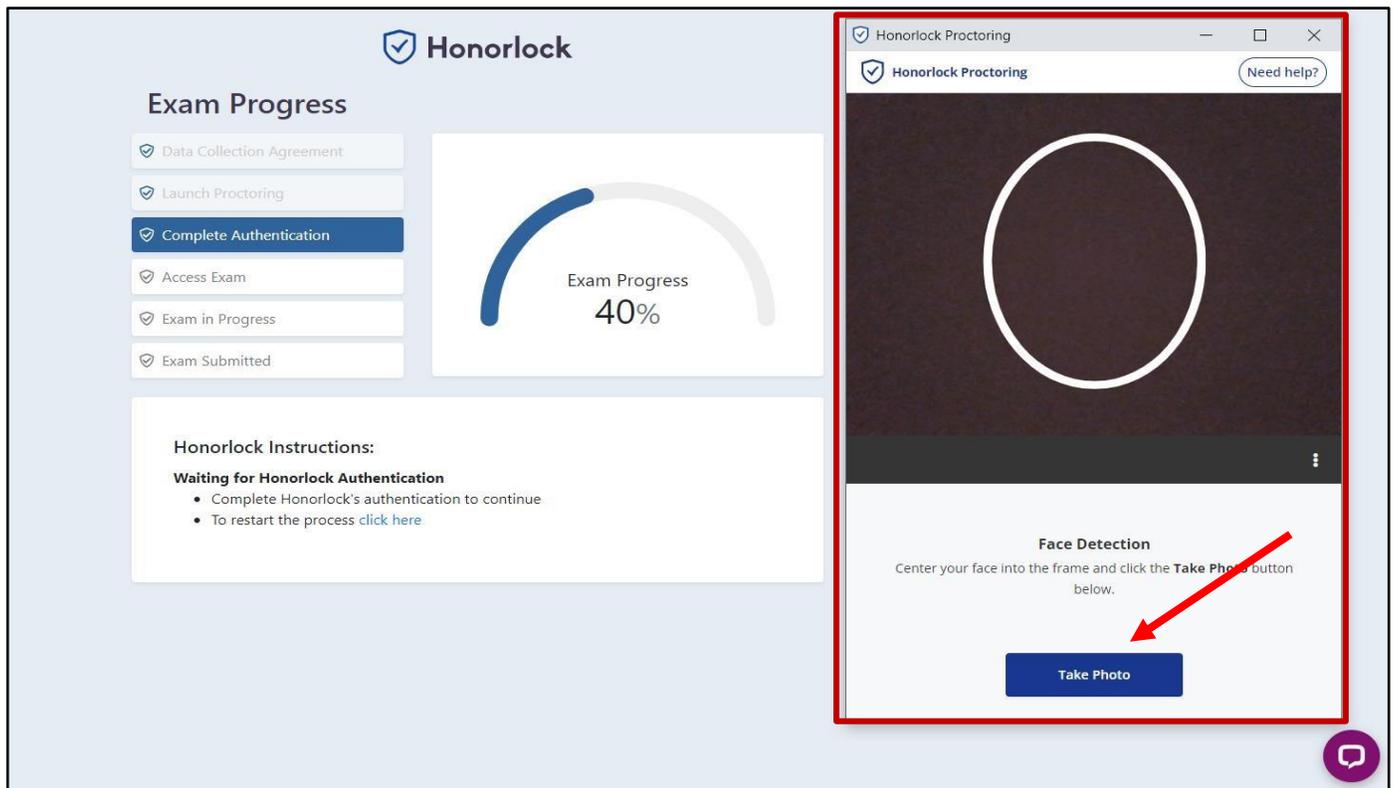
11. A new Honorlock Proctoring window will pop up. When you are ready, click **“Continue”**.



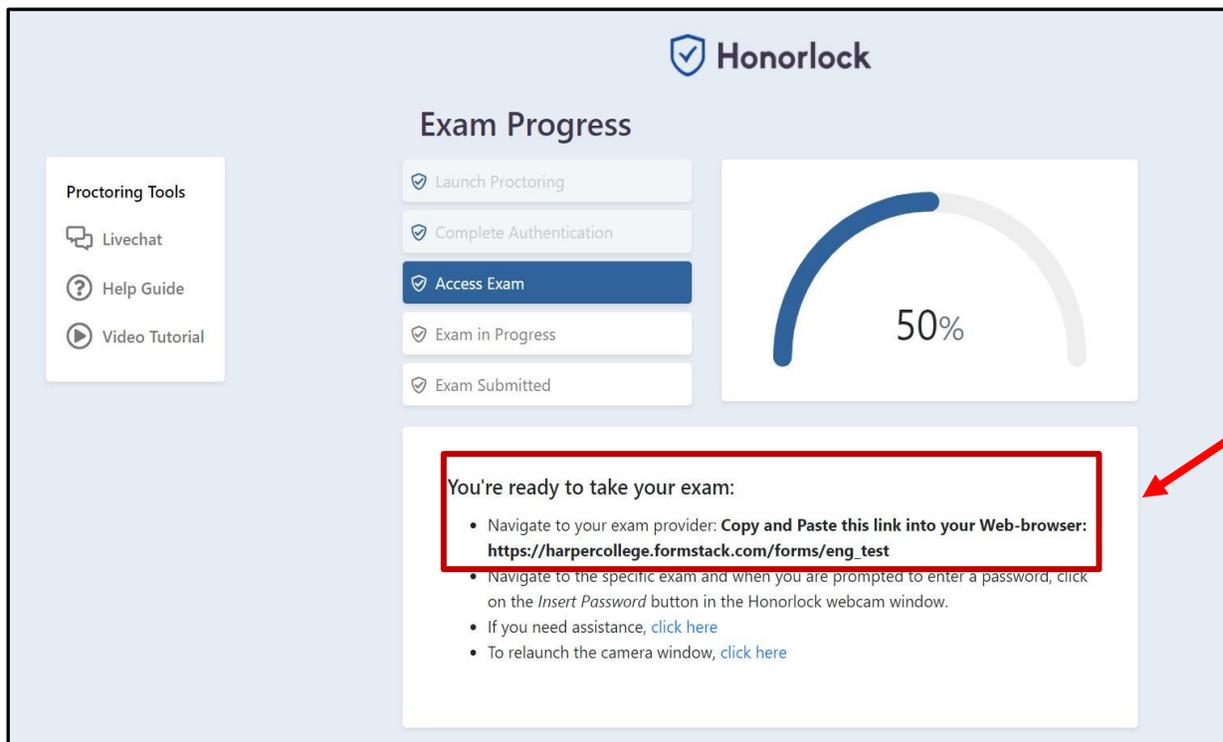
12. Agree to Honorlock’s Privacy Details by selecting **“I understand”**.



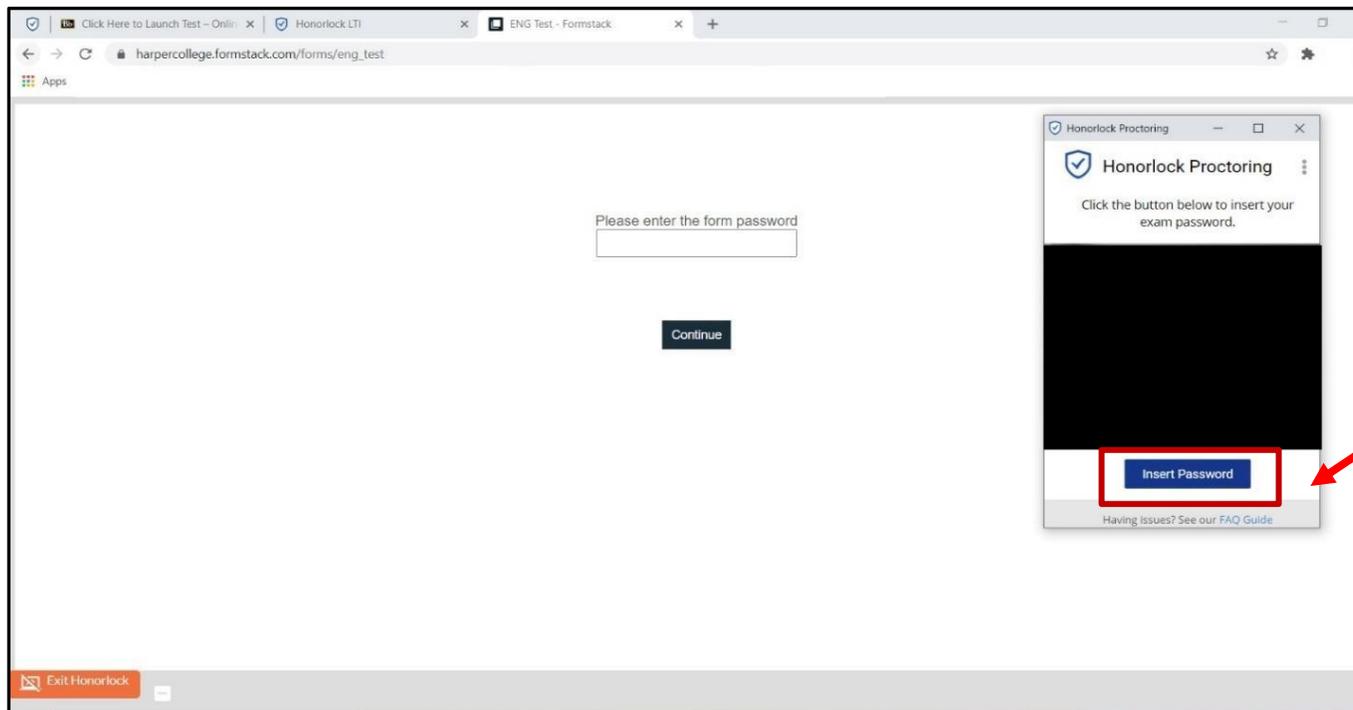
13. Now you will complete the authentication by taking a photo of your face, your ID and scanning your room in the Honorlock Proctoring window which is highlighted in red in the image below.



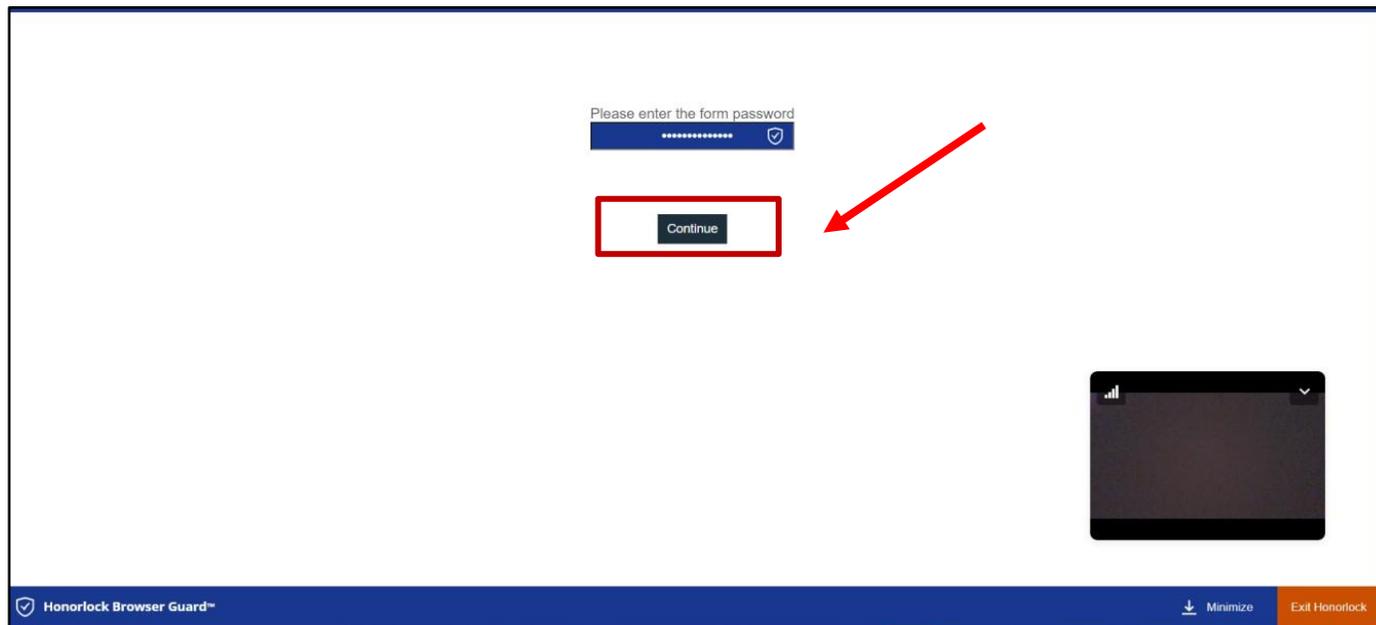
14. Once you complete the authentication, copy and paste the link http://harpercollege.formstack.com/forms/eng_test into your Web-browser as the instructions indicate to access exam.



15. Click **“Insert Password”** in Honorlock Proctoring window.



16. Password will automatically type into the box. Click **“Continue”**



17. You can start your test after filling out your information

Harper College English Placement Test - This exam can only be taken ONCE every 3 years. Any attempts after an initial attempt will be disregarded.

Student Name *

First Name Last Name

Date of Birth *

Example 03/21/1990

Email *

Phone *

18. After you submit the test, you can remove HonorLock's Google Chrome Extension from your browser by clicking **“Uninstall Honorlock”**.

