## How to Request a Wage and Income Transcript from the Internal Revenue Service

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View and print immediately
<ul> <li>Go to the IRS website at <u>www.irs.gov/individuals/get-transcript</u>.</li> </ul>
<ul> <li>Click "Sign in to your online account."</li> </ul>
<ul> <li>Follow the instructions to create an ID.me account if you do not already have one.</li> <li>If you need help creating an ID.me account or verifying your identity, visit the ID.me IRS Help Site</li> </ul>
<ul> <li>Once you are logged into your IRS account, you will be able to view your Transcripts. You will need a "<u>Wage and Income Transcript</u>" and select the specific Tax Year* for which you would like the transcript.</li> </ul>
<ul> <li>View and print the return transcript you requested.</li> </ul>

\*Select the tax year you used to complete the Free Application for Federal Student Aid (FAFSA).

If you do not have access to a computer or would prefer to order your Transcript from the IRS over the phone, please call 800.908.9946.

NOTE: If you cannot request a Wage and Income Transcript online, complete a Form 4506-T and submit it directly to the IRS.