

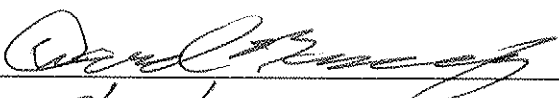
**Harper College  
Finance Committee  
Meeting Minutes**

<b>Meeting Name</b>	Finance Committee
<b>Meeting Date</b>	April 28, 2014
<b>Meeting Time</b>	2:30 pm
<b>Meeting Location</b>	A-243
<b>Voting Members Present</b>	Gary Anderson, Dave Braunschweig, Laurie Dietz, Lisa Helwink, Mary Knight, Dawn McKinley, Sheryl Otto, Bob Parzy, Chuck Patel, Diane Talsma
<b>Voting Members Absent</b>	Saleha Jawaid
<b>Non-Voting Members Present</b>	Bret Bonnstetter and Julie Riley
<b>Guests</b>	Tammy Reichelt

<b>Meeting Minutes</b>
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- 1.0 Approval of Minutes
  - The minutes from the April 14 meeting were reviewed and approved.
  
- 2.0 Old Business
  - Budget Exceptions – Non-Policy Proposal – The document outlining the budget exception process was reviewed. Bret will bring the document to Ron Ally to review for accuracy. If necessary, the document will follow the formal shared governance process. The final document will be placed on the portal.
  - Portal Communications – The document outlining the annual budget process was reviewed. Mary will draft information regarding the Foundation for inclusion in the document. Laurie will include information on the Perkins grant. The document will be brought to the next meeting for final review. The final document will be placed on the portal.
  
- 3.0 New Business
  - Charter Review – The charter was reviewed. Recommended changes will be forwarded to Maria Coons.
  - Annual Report – The annual report was drafted. The report will be submitted after the May meeting.
  
- 4.0 Non-Member Comment Period
  
- 5.0 Future Meeting Dates, Times and Locations  
May 12, 2014, 2:30-4:00, A-243

A motion was made and seconded to adjourn the meeting at 4:00.

Approved: 

Date: 9/12/2014