**Facilities Committee**

Meeting Minutes – Feb. 14, 2014

**Members Present:**  Mike Vanlandingham, Lisa Ayers, Matt Hofvander, Marlys Neis, Paul LeBreck, Thom Lange – proxy for Rich Seiler, Darlene Niebuhr, Jason Peot, Randy Toelke – proxy for Elissa D’Amico, Mike Babb – proxy for Sue Contarino, DD Farwell, Dan Ranieri – proxy Maggie Geppert, Bev Riley, Debbie Reuter – proxy for Scott Friedman, Darryl Knight, Tom Crylen, Sue Von Lanken

**Members Absent:** Sara Gibson, Chris Nowak

**Guest:** Tom Shanahan

**Call to Order at 1:40 p.m.**

**Consent Agenda:**

* The minutes from the previous Facilities Committee’s meeting were approved.

**Old Business:**

* Terms – Mike will talk to people individually.

**New Business:**

* College Mission Statement – Darryl Knight and Tom Shanahan from the Strategic Planning and Accountability Committee gave a presentation regarding the revision of Harper’s mission statement and asking for our input. Please see the attached PowerPoint.
* Dining Services – New signs installed in cafeteria—moving along.
* ADA – Everyone is doing a great job of clearing the snow and making everything accessible.
* Facilities/Construction
* There are a lot of projects pending approval.
* Closing part of the ring road by the parking structure this summer has not been approved yet—will go President Cabinet March 11th. Another option is to have a flagger, but don’t like people going thru construction.
* One Stop Student Center – in design phase.
* Graduation will be by Lot 1 again. Designing a permanent graduation site that could be used for outdoor community events also--will probably have conceptual plans by summer.
* North Campus Roadway – New asphalt is not sealed until the 2nd year--because of this there is a lip on the Roselle Road entrance, but it should go down.
* We will be losing four classrooms in Bldg. I and Bldg. E is closed this summer.
* Bldg. D, Phase I lecture halls will be online for fall 2014 semester.
* Bldg. H will be online spring 2015.
* Natural gas – We’re part of a protected group so when it’s extremely cold we’re allotted a certain number of therms for usage based on the previous three years and as long as our group stays under the allotted therms we don’t pay a premium on critical days.
* Grumman Butkus had the lowest quote for greenhouse gas emissions which is part of the President’s climate commitment.
* Physical Plant Safety Committee - See Sara’s attached EH&S Report for more details
* Employee Injuries – Worker’s Compensation stats
* Student Injuries stats
* Physical Plant Standing Work Group Feb. 13 meeting info.
* Lab Safety Sub-Committee – Trying to organize a meeting this semester to work on drafting a charter.

 **Meeting adjourned at 2:43 p.m.**

 **Next Meeting:** Mar. 14, 2014 from 1:30-3:00p.m. in X250ab