**Facilities Committee**

Meeting Minutes – Jan. 31, 2014

**Members Present:**  Mike Vanlandingham, Chris Nowak, Matt Hofvander, Marlys Neis, Paul LeBreck, Sue Contarino, Sara Gibson, Rich Seiler, Darlene Niebuhr, Maggie Geppert, Jason Peot, Elissa D’Amico, Randy Toelke – proxy for DD Farwell, Laura Spagnolo – proxy for Bev Riley, Darryl Knight, Tom Crylen, Sue Von Lanken

**Members Absent:** Lisa Ayers, Scott Friedman

**Call to Order at 1:36 p.m.**

**Consent Agenda:**

* The minutes from the previous Facilities Committee’s meeting were approved.

**Old Business:**

* Meeting Dates/Terms/Members – need to discuss
* Smoke Free Policy – Motion to vote to support smoking ban, was seconded, vote was in favor of smoking ban
* Green Committee forwarded application to Strategic Planning and Accountability Committee, haven’t heard anything yet
* Bioswale update – Chemistry hasn’t found students to collect data yet.

**New Business:**

* Dining Services – See Rich’s attached Rentals/Retail Services Report for more details.
* Main Café mostly cosmetic changes, new signage, salad bar will be rebuilt/resurfaced
* J Café is open, has Starbucks
* L Café closed as of December
* In Feb. will be set up for web based catering orders and mobile apps
* Avante Café will have Subway open at the end of March
* Facilities/Construction – Master Plan on schedule, budget
* Bldg. D - new lecture halls will open in the fall on the west end, folks in the main part of D will move to H for Phase II
* Parking Structure – being fabricated, will see vertical construction in March
* 2 parking lots will open in the fall, Lot 6 will be redesigned for safety
* Advanced Manufacturing Lab – in early design phase
* Part of the ring road may be closed in the summer by the parking structure to put in a left turn lane, more information to follow as design evolves
* One Stop Student Center – moving slow, ready for design development, realigning budget and scope
* Infrastructure – will have regional generator plants and regional chillers in near future for less energy consumption; no major problems with extreme cold
* Roads and Grounds doing a great job clearing snow
* Physical Plant Safety Committee - See Sara’s attached EH&S Report for more details
* Employee Injuries – Worker’s Compensation stats
* Student Injuries stats
* Physical Plant Standing Work Group Jan. 9th meeting info.
* Lab Safety Sub-Committee – Colleen Lord is new Chemical Hygiene Officer

 **Meeting adjourned at 2:07 p.m.**

 **Next Meeting:** Feb. 14, 2014 from 1:30-3:00p.m. in X250ab