**Facilities Committee**

Meeting Minutes – Dec. 18, 2013

**Members Present:**  Mike Vanlandingham, Tom Koch, DD Farwell, Matt Hofvander, Paul LeBreck, Sue Contarino, Bev Riley, Sara Gibson, Scott Friedman, Rich Seiler, Darlene, Niebuhr, Maggie Geppert, Jason Peot. Dirk Heid – proxy for Darryl Knight, Nancy Haberichter – proxy for Lisa Ayers, Sue Von Lanken

**Members Absent:** Marlys Neis, Elissa D’Amico, Tom Crylen

**Guest:** Karega Cooper

**Call to Order at 10:05 a.m.**

**Consent Agenda:**

* The minutes from the previous Facilities Committee’s meeting were approved.

**New Business:**

* Karega Cooper from Student Life Committee spoke about the proposed Smoke Free Policy
* He will send the PAR and policy to the Facilities Committee

 **Old Business:**

* Spring Meeting Dates – need everyone’s availability
* Will figure out terms once the meeting date is established
* Physical Plant Safety Committee
* Sara handed out an Environmental Health & Safety Report
1. Employee Injuries – Worker’s Compensation stats
2. Student Injuries stats
3. Physical Plant Standing Work Group Dec. 12th meeting info.
4. Lab Safety Standing Work Group will convene once there is a Chemical Hygiene Officer
* Green Committee
* Met with Maria Coons and Dr. Ender regarding role in climate commitment
* Infuse sustainability in curriculum
* Feel they would fit better as a standing work group under Strategic Planning and Accountability Committee

 **Meeting adjourned at 11:15 a.m.**

 **Next Meeting:** Jan. 31, 2014 from 1:30-3:00p.m. in X250ab