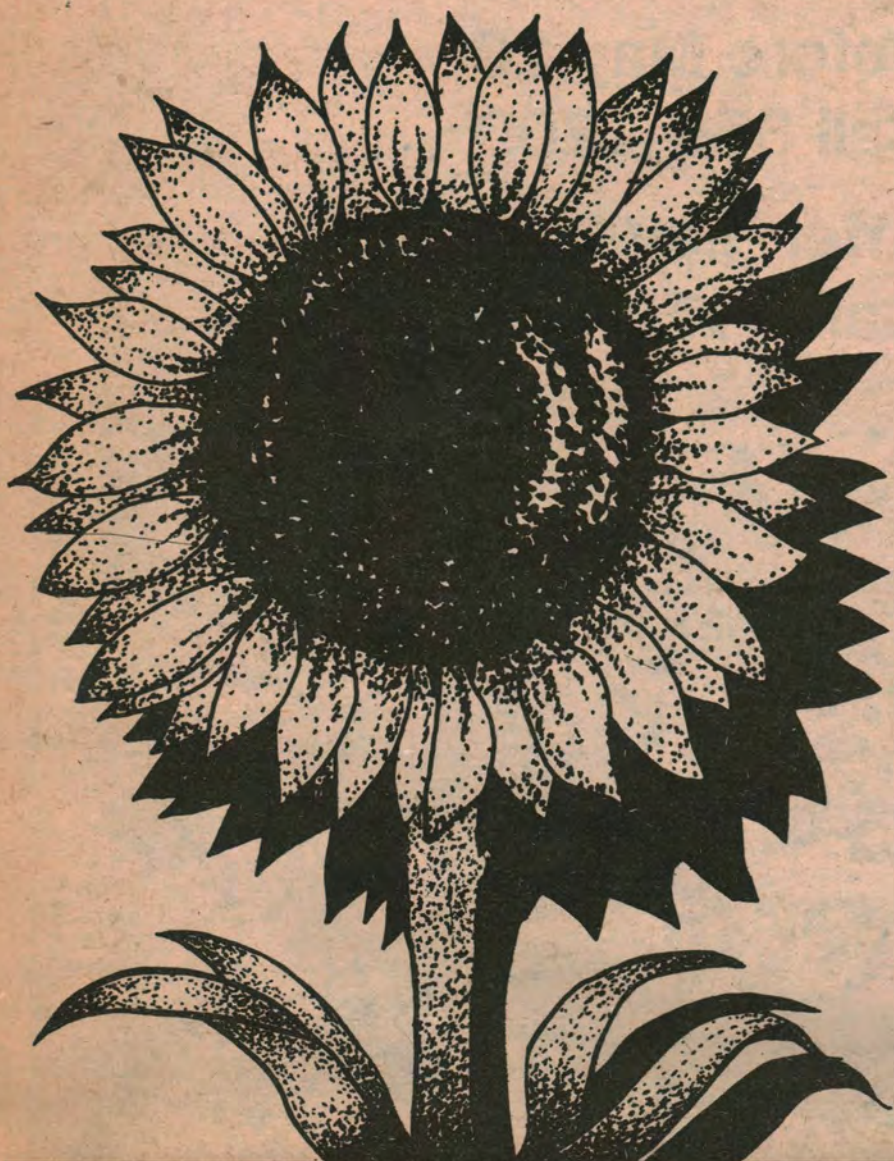




William Rainey Harper College

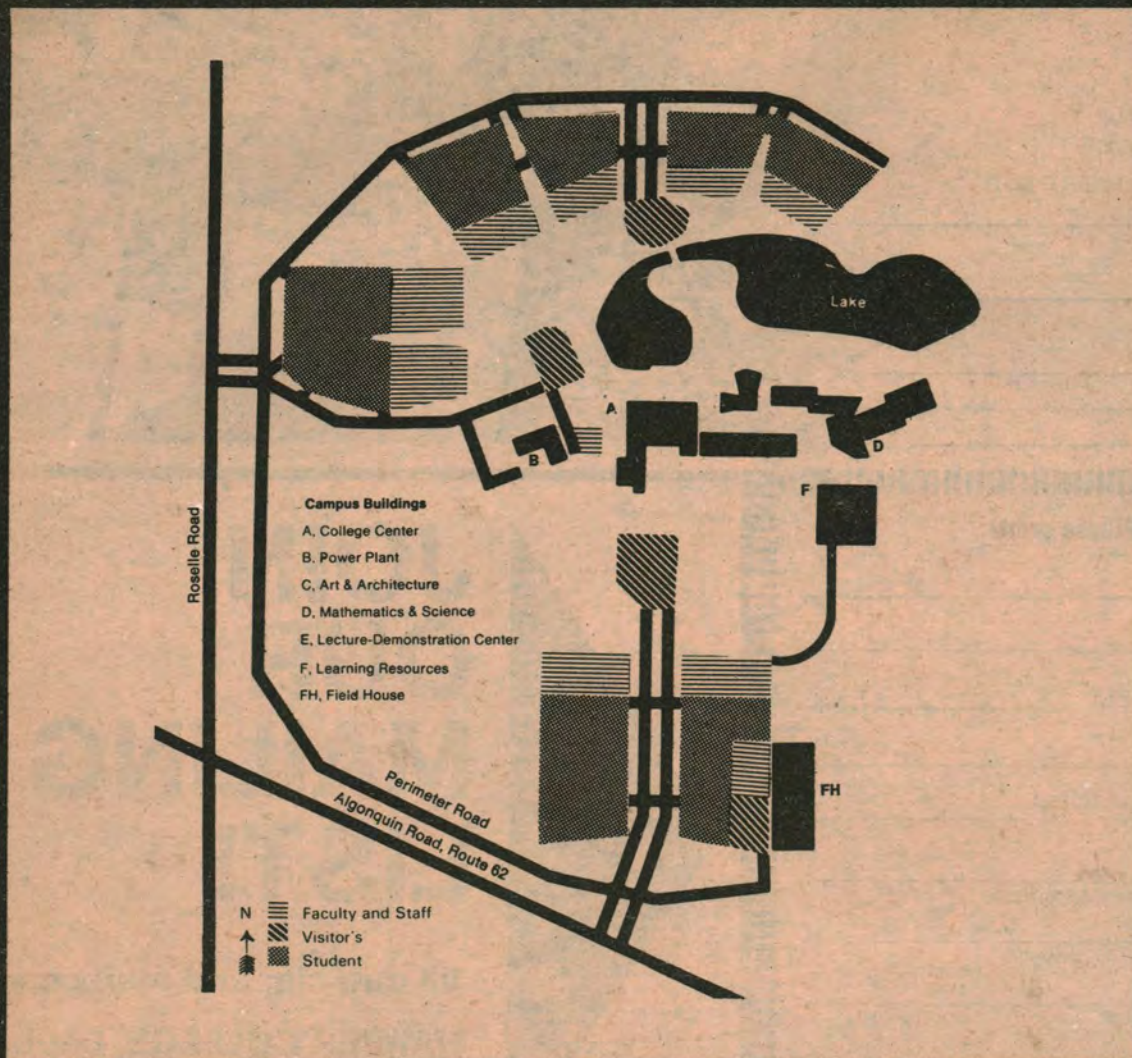
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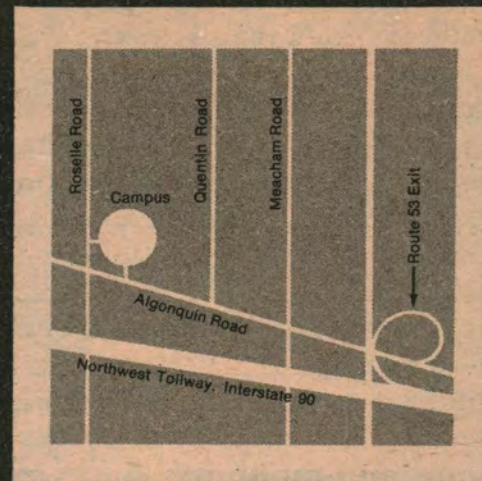


harper college summer schedule 1973

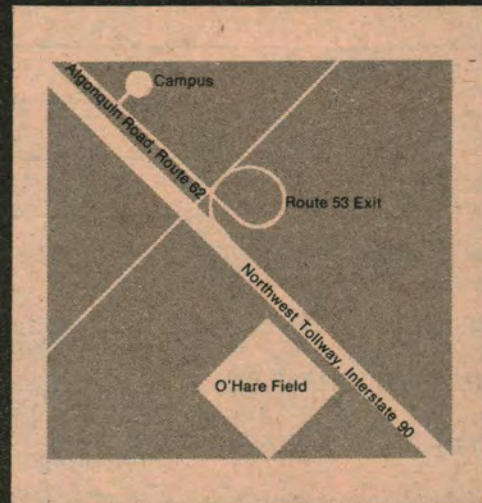
William Rainey Harper College



Local Area Location



Chicago Area Location



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New Telephone Number for Harper College

Before May 20

Call 359-4200

After May 20

Call 397-3000



PLEASE PUT ME ON HARPER'S MAILING LIST (Please print)

Name _____

Address _____

City _____ Zip _____

Telephone _____

Please describe your specific needs in program areas listed below:

TRANSFER PROGRAM _____
(preparation for college degree)

CAREER PROGRAM _____
(certification for specific career)

CONTINUING EDUCATION _____
(general interest and "how to" courses)

CULTURAL ARTS PROGRAMS _____
(films, concerts, art exhibits, lectures)

OTHER _____

CHECK HERE IF YOU HAVE RECEIVED MATERIAL FROM US BY MAIL IN THE PAST SIX MONTHS

JOIN OUR MAILING LIST!

fill out, clip and mail coupon to :
HARPER COLLEGE, Dept. CR
Algonquin & Roselle Roads
Palatine, Illinois 60067

Scheduling Instructions

Summer Schedule of Classes 1973

Classes for the summer term at William Rainey Harper College will begin on Monday, June 11, 1973. The wide range of courses offered should be of interest to recent high school graduates as well as to adults wishing either to earn college credits or to pursue courses for personal or professional improvement.

PREREQUISITES

Before registering for classes, be sure to check the college catalog for course prerequisites.

ADMISSION

All high school graduates or the equivalent are eligible for admission to the college. A non-graduate 16 or 17 years of age who has severed his connection with the high school system, as certified in writing by the chief executive officer of the high school district in which the student has legal residence, or a non-graduate 18 years or older, may be admitted if he demonstrates the capacity to benefit from programs and courses offered by the college. To be placed in some programs in the college, the applicant may be required to meet additional requirements as specified by that program.

Evening and Continuing Education programs are being expanded to meet the needs of adults within the college community. All classes are open to adults who meet course prerequisites and wish to attend.

APPLICATION PROCEDURES

A person planning to enroll for MORE THAN two courses in the summer session, or as a full-time student during the 1973-74 school year, should provide the following:

1. Completed application form and fee.
2. College medical examination form completed by a physician.
3. High school and college transcripts.
4. American College Test (ACT) scores.

Persons planning to enroll only in the summer session for NOT MORE THAN TWO courses need only complete item one (1.) above.

The Admissions Office phone number is 397-3000.

SUMMER TERM REGISTRATION 1973

Registration and payment of fees for the 1973 summer term at Harper will take place at the following times:

Telephone registration for credit courses will be held June 4 and 5. Phone registration is limited to those students who attended Harper during the previous semester or have a letter of acceptance from the college and plan to carry eight semester hours or less.

On-campus registration will take place on June 7 and 8.

Evening registration, for all students unable to register at any other time, will occur on Thursday, June 7, 1973 from 6:30-9:00 p.m.

The alphabetical timetables for registration will be strictly adhered to. Students will not be able to register prior to their assigned time.

READMIT STUDENTS

Students are required to fill out an application (indicating readmit status) if they have not attended Harper the previous semester (spring, 1973), but are not required to pay the \$10.00 application fee.

COUNSELING AND PRE-REGISTRATION

Professional counselors are readily available to all full-time, part-time, and adult Harper College students. A pre-registration conference with a counselor provides students with an opportunity to plan and select programs and courses to meet their educational objectives.

FINANCIAL AID

A comprehensive financial aid program is available, including scholarships, grants-in-aid, loans, veteran benefits, educational opportunity grants, college work-study program, and other employment opportunities. Further information may be obtained from the Director of Placement and Student Aids.

TELEPHONE REGISTRATION FOR CREDIT COURSES

(FOR RETURNING AND APPROVED NEW STUDENTS CARRYING EIGHT (8) SEMESTER HOURS OR LESS)

Registration by phone will be available between the hours of 10:00 a.m. and 7:00 p.m. on June 4 and 5, 1973.

To register by phone, students should call 397-1100 and be ready to indicate their social security number, the course title, and the section number of the desired classes.

Students registering by phone must complete fee payment on or before June 7, 1973 to retain their schedule, and may either remit their fees by mail or pay in person at the Harper Business Office daily from 8:30 a.m. to 8:30 p.m. Monday through Thursday, Friday 8:30 a.m. to 4:00 p.m., and Saturday 9:00 a.m. until noon. Students mailing their fees must have the letter postmarked by June 6. Schedules for students not paying by June 7 will be cancelled.

STUDENTS REGISTERING BY PHONE SHOULD CALL 397-1100 AS FOLLOWS:

Monday, June 4, 1973

Students whose last names begin with:

A.....	10:00 a.m.
B.....	11:00 a.m.
C.....	12:00 noon
D.....	1:00 p.m.
E-F.....	2:00 p.m.
G.....	3:00 p.m.
H-I.....	4:00 p.m.
J-K.....	5:00 p.m.
L.....	6:00 p.m.
A-L OPEN REGISTRATION...	7:00 p.m.

Tuesday, June 5, 1973

Students whose last names begin with:

M.....	10:00 a.m.
N-O.....	11:00 a.m.
P-Q.....	12:00 noon
R.....	1:00 p.m.
S.....	2:00 p.m.
T.....	3:00 p.m.
U-V-W.....	4:00 p.m.
X-Y-Z.....	5:00 p.m.
M-Z OPEN REGISTRATION...	6:00 p.m.
A-Z OPEN REGISTRATION...	7:00 p.m.

On-Campus Registration

SUMMER REGISTRATION FOR CREDIT COURSES

Registration and payment of fees for students who have not registered by phone will take place in the College Center on June 7 and 8, 1973. Students are requested to adhere to the following schedule to insure adequate assistance with their registration. Students registering on June 7 and 8 will pay fees at the time of registration.

Thursday, June 7, 1973

Students whose last names begin with:	Report to College Center at:
A.....	9:00 a.m.
B.....	9:30 a.m.
C.....	10:00 a.m.
D.....	10:30 a.m.
E.....	11:00 a.m.
F.....	11:30 a.m.
G.....	1:00 p.m.
H.....	1:30 p.m.
I-J.....	2:00 p.m.
K.....	2:30 p.m.
L.....	3:00 p.m.
M-Me.....	3:30 p.m.

Friday, June 8, 1973

Students whose last names begin with:	Report to College Center at:
Mi-Mz.....	9:00 a.m.
N.....	9:30 a.m.
O.....	10:00 a.m.
P.....	10:30 a.m.
Q-R.....	11:00 a.m.
S-Si.....	11:30 a.m.
Si-Sz.....	1:00 p.m.
T.....	1:30 p.m.
U-V.....	2:00 p.m.
W-X-Y-Z.....	2:30 p.m.
OPEN REGISTRATION.....	3:00 p.m.

EVENING REGISTRATION

The evening schedule is for students unable to meet the regular timetable.

Thursday, June 7, 1973

Students whose last names begin with:	Report to College Center at:
A-C.....	6:30 p.m.
D-F.....	7:00 p.m.
G-K.....	7:30 p.m.
L-N.....	8:00 p.m.
O-S.....	8:30 p.m.
T-Z.....	9:00 p.m.

TUITION AND FEES

(Subject to change without notice)

Resident Tuition
\$12.00 per semester hour
Non-Resident Tuition
\$34.83 per semester hour
Out-of-State Tuition
\$51.33 per semester hour
International Student Tuition
\$51.33 per semester hour

Activity Fee.....\$ 5.00
Laboratory Fee
(As designated in the catalog)

Anyone registering after June 8 will pay a late registration fee of \$5.00. Last day for late registration is June 13. The fee for student-initiated changes is \$3.00.

BOOKS AND SUPPLIES

Textbooks, laboratory manuals, and various supplies may be purchased at the college bookstore.

RESIDENTS

Harper College District 512 serves residents of high school districts 211 (Palatine and Schaumburg townships), 214 (Elk Grove and Wheeling townships), as well as Barrington high school district 224.

Communities within the college district are:

Arlington Heights, Barrington, Barrington Hills, Buffalo Grove (in area of district 214), Carpentersville (in area of district 224), Deer Park, Des Plaines (in area of district 214), Elk Grove Village, Fox River Grove (in area of district 224), Hanover Park (in area of district 211), Hoffman Estates, Inverness, Lake Barrington, Mount Prospect, North Barrington, Palatine, Prospect Heights, Rolling Meadows, Roselle (in area of district 211), Schaumburg, South Barrington, Tower Lake, and Wheeling.

NON-RESIDENTS

A non-resident is one who resides in Illinois but outside District 512. Prospective students who live outside the Harper district in a non-college district should contact the high school of their residence for information on charge-back tuition between the hours of 9 a.m. and 4 p.m., as follows:

Deerfield H.S.....	945-5440
Evanston Township H.S.....	492-3967
Glenbrook North H.S.....	272-6400
Glenbrook South H.S.....	729-2000
Highland Park H.S.....	432-6510
New Trier Township H.S.....	446-7000

TUITION REFUND POLICY

Tuition refund requests should be directed to the office of the Registrar. Refunds will be made according to the following schedule:

	Refund
June 11-June 13 (12 noon).....	80%
June 13 (12:01 p.m.)-June 15.....	60%
June 18-June 20 (12:00 noon).....	40%
June 20 (12:01 p.m.)-June 22.....	20%
After June 22.....	NONE

COLLEGE CALENDAR-SUMMER TERM

(Eight Weeks)

Telephone Registration.....	June 4-5
Registration (at Harper Campus).....	June 7-8
Classes Begin.....	June 11
Independence Day.....	July 4
Classes Resume.....	July 5
Final Exams.....	August 2-3

INSTRUCTIONS FOR READING SCHEDULE

Abbreviations to identify course sections include: LEC for Lecture section; DISC for Discussion section; and LAB for Laboratory section.

Days are shown as follows:
M - Monday R - Thursday
T - Tuesday F - Friday
W - Wednesday S - Saturday

EXAMPLE:

CHM 100 Introductory Chemistry (4)			
LEC 001 mw.....	9:00-11:10 am		
LAB 151 trf.....	9:00-11:10 am		

CHM 100 Introductory Chemistry (4)			
↑	↑	↑	↑
Course Number	Course Title		Credit Hours

LEC 001	mw.....	9:00-11:10 am	
↑	↑	↑	
Lecture Section	Days	Hours	

LAB 151	trf.....	9:00-11:10 am	
↑	↑	↑	
Laboratory Section	Days	Hours	

Day and Evening Credit Courses

Course Offerings in the Division of Business

BUSINESS

BUS 101 Accounting I (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 mw..... 6:30- 9:15 pm
LEC 003 tr..... 6:30- 9:15 pm

BUS 102 Accounting II (3)
LEC 001 mw..... 6:30- 9:15 pm
LEC 002 tr..... 6:30- 9:15 pm

BUS 111 Intro. to Bus. Organiz. (3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 tr..... 6:30- 9:15 pm

BUS 140 Salesmanship (3)
LEC 001 mw..... 6:30- 9:15 pm

BUS 245 Princ. of Marketing (3)
LEC 001 tr..... 6:30- 9:15 pm

BUS 270 Princ. of Management (3)
LEC 001 mw..... 6:30- 9:15 pm

BUS 283 Mktg. Management Sem III(3)
LEC 001 To Be Announced

ECONOMICS

ECO 201 Princ. of Economics I (3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 mw..... 6:30- 9:15 pm
LEC 003 tr..... 6:30- 9:15 pm

ECO 202 Princ. of Economics II (3)
LEC 001 tr..... 6:30- 9:15 pm

REAL ESTATE

RES 120 Princ. of Real Estate (3)
LEC 001 mw..... 6:30- 9:15 pm

SECRETARIAL SCIENCE

SEC 121 Elementary Typing (2)
LEC 001 mtwrf.... 10:10-11:30 am
LEC 002 mw..... 6:30- 9:15 pm

DATA PROCESSING

DPR 101 Intro. to Data Process. (3)
LEC 001 mtwrf.....10:10-11:10 am
LEC 002 mw..... 6:30- 9:15 pm

Course Offerings in the Division of Communications

COMPOSITION

ENG 099 Composition (3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 tr..... 6:30- 9:00 pm
LEC 003 mtwrf..11:20 am-12:20 pm

ENG 101 Composition (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 mtwrf..... 9:00-10:00 am
LEC 003 mtwrf.....10:10-11:10 am
LEC 004 tr..... 6:30- 9:00 pm
LEC 005 mw..... 6:30- 9:00 pm
LEC 006 mtwrf..11:20 am-12:20 pm
LEC 007 mtwrf.....12:10- 1:10 pm

ENG 102 Composition (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 mtwrf..... 9:00-10:00 am
LEC 003 mtwrf.....10:10-11:10 am
LEC 004 tr..... 6:30- 9:00 pm
LEC 005 mtwrf..11:10 am-12:10 pm

LITERATURE

LIT 115 Fiction (3)
LEC 001 mw.....9:00 am-12:00 pm
LEC 002 tr..... 6:30- 9:00 pm
LEC 003 mw..... 6:30- 9:00 pm

LIT 222 Amer. Lit.,Civ. War-1914(3)
LEC 001 tr..... 6:30- 9:00 pm

LIT 241 20th Cent.Brit/Amer. Lit(3)
LEC 001 mtwrf.....10:10-11:10 am

READING

RDG 104 Reading (2)
LEC 001 tr.....10:10 am-12:10 pm

SPEECH

SPE 101 Fund. of Speech Communic(3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 mtwrf.....10:10-11:10 am
LEC 003 mw..... 6:30- 9:00 pm
LEC 004 tr..... 6:30- 9:00 pm

FOREIGN LANGUAGE

FRN 101 Elementary French (4)
LEC 001 tr..... 6:30- 9:30 pm

GER 101 Elementary German (4)
LEC 001 mw..... 6:30- 9:30 pm

SPA 101 Elementary Spanish I (4)
LEC 001 mw..... 6:30- 9:30 pm
LEC 002 tr..... 6:30- 9:30 pm

SPA 102 Elementary Spanish II (4)
LEC 001 tr..... 6:30- 9:30 pm

JOURNALISM

JNM 130 Fund. of Journalism (3)
LEC 001 mtwrf.....10:10-11:10 am

JNM 134 Media Adjuncts (4)
LEC 001 mtwrf..11:20 am-12:20 pm

Course Offerings in the Division of Engineering and Related Technologies

ENGINEERING

EGR 215 Surveying (3)
LEC 001 s.....8:30 am- 1:30 pm
w.....6:30 pm- 9:50 pm

ELECTRONICS

ELT 101 Circuits I, Resistive (4)
LEC 001 mtwrf..... 4:55- 7:50 pm

ELT 105 Electro-Mech. Drafting (3)
LEC 001 mtwrf..... 4:55- 7:50 pm

ELT 110 Introductory Electronics(2)
LEC 001 mtwrf..... 8:00-10:30 pm

ELT 111 Electronics I, Resistive(3)
LEC 001 mtwrf..... 8:00-10:30 pm

ARCHITECTURAL TECHNOLOGY

ATE 101 Intro. To Architecture I(4)
LEC 001 mtwrf..... 5:55- 8:50 pm

ATE 103 Build. Mater. Tech. I (4)
LEC 001 mw..... 5:55- 8:55 pm

ATE 105 Compt. Math. Arch.Tech.I(4)
LEC 001 mtwrf..... 8:15- 9:25 pm

AIR CONDITIONING & REFRIGERATION

ACR 101 Air Condition. Princ. I (4)
LEC 001 mw..... 6:00- 8:40 pm
LAB 151 mw..... 8:45-11:00 pm

ACR 102 Air Cond. Princ. II (4)
LEC 001 tr..... 6:00- 8:40 pm
LAB 151 tr..... 8:45-11:00 pm

Course Offerings in the Division of Life and Health Sciences

BIOLOGY

BIO 101 Biology Survey (3)
LEC 001 mw..... 6:30- 9:00 pm

BIO 103 Man & The Environment (3)
LEC 001 mtwrf..... 9:00-10:00 am

BIO 120 General Botany (4)
LEC 001 mtwrf..... 9:00-10:20 am
LAB 151 mtwrf.....10:30-11:50 am

BIO 130 Microbiology (4)
LEC 001 mtrf..... 8:00- 8:50 am
LAB 151 tr..... 9:00-11:50 am
LAB 152 tr..... 1:00- 3:50 pm
LAB 161 mf.....11:00-11:50 am
LAB 162 mf..... 1:00- 1:50 pm

BIO 140 General Zoology (4)
LEC 001 mw..... 6:30- 9:00 pm
LAB 151 tr..... 6:30- 9:00 pm

BIO 160 Human Anatomy (4)
LEC 001 mtwrf..... 9:00-10:20 am
LAB 151 mtwrf.....10:30-11:50 am

BIO 161 Human Physiology (4)
LEC 001 mtwrf..... 1:00- 2:50 pm
LAB 151 mtwrf..... 3:00- 4:50 pm

PRACTICAL NURSING

PNR 080 Practical Nursing III (11)
LEC 001 mtwrf...8:00 am-12:00 pm
mtwrf..... 1:30- 2:30 pm

DENTAL HYGIENE

DHY 150 Clinical DHY & X-Ray (2)
LEC 001 mtrf..... 1:00- 3:50 pm
LEC 002 mtrf..... 9:00-11:50 am

OPERATING ROOM TECHNOLOGY

ORT 103 Operating Room Tech. (2)
LEC 001 tr..... 1:00- 3:00 pm

ORT 113 Clinical Practicum (5)
LEC 001 mtr..... 7:00-11:00 am
w.....7:00 am- 3:00 pm

MEDICAL LABORATORY TECHNOLOGY

MLT 103 Medical Lab Technology (9)
LEC 001 mtrf..... 1:00- 4:00 pm

PHYSICAL EDUCATION, MEN

PED 104 Weight Train-Lifting (1)
LEC 002 mw..... 6:30- 8:30 pm
LEC 003 tr..... 6:30- 8:30 pm

PHYSICAL EDUCATION, COED

PED 152 Golf/Archery (1)
LEC 002 tr..... 6:30- 8:30 pm

PED 158 Tennis (1)
LEC 001 mw..... 6:30- 8:30 pm
LEC 002 tr..... 7:50- 9:50 am

PHYSICAL EDUCATION, PRE-PROFESSIONAL

PED 201 First Aid (1)
LEC 002 mw.....10:00 am-12:00 pm

Course Offerings in the Division of Humanities and Fine Arts

ART

ART 105 Introduction to Art (3)
LEC 001 mtwrf...11:00 am-12:15 pm
LEC 002 tr..... 6:30- 9:00 pm
LEC 003 mtwrf..... 8:00- 9:00 am

ART 110 Drawing Studio I (3)
LEC 001 mtwrf..... 9:00-11:50 am

ART 111 Drawing Studio II (3)
LEC 001 mtwrf..... 9:00-11:50 am

ART 121 Design Studio I (3)
LEC 002 mtwrf..... 1:00- 3:50 pm

ART 122 Design Studio II (3)
LEC 001 mtwrf..... 1:00- 3:50 pm

ART 261 Painting Studio (2)
LEC 001 mtwrf..... 7:00- 8:50 pm

ART 291 Ceramics Studio (2)
LEC 001 mtwrf..... 9:00-10:50 am

HUMANITIES

HUM 101 Creative Nature of Man (3)*
LEC 001 mw..... 6:30- 9:00 pm

PHILOSOPHY

PHI 105 Intro. to Philosophy (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 mtwrf.....10:10-11:10 am
LEC 003 mw..... 6:30- 9:00 pm
LEC 004 tr..... 6:30- 9:00 pm

PHI 110 Logic (3)
LEC 001 mtwrf..... 9:00-10:00 am

PHI 115 Ethics (3)
LEC 001 tr..... 6:30- 9:00 pm

PHI 205 Religions of the World (3)
LEC 001 mtwrf..... 9:00-10:00 am

MUSIC

MUS 101 Fund. of Music Theory (3)
LEC 001 mtwrf..... 9:00-10:15 am

MUS 103 Music Appreciation (3)
LEC 001 tr..... 6:30- 9:00 pm

MUS 112 Theory of Music II (3)
LEC 001 mr..... 9:00- 9:30 am

MUS 116 Ear/Sight/Keyboard (1)
LEC 001 tf.....10:10-11:10 am

MUS 165 Class Piano (2)
LEC 001 mr.....10:10 am-12:20 pm

Also to be offered at times to be announced:

MUS 180-001 Flute & Piccolo (2)
MUS 182-001 Clarinet (2)
MUS 184-001 Saxophone (2)
MUS 190-001 Percussion (2)
MUS 196-001 Piano (2)
MUS 197-001 Organ (2)
MUS 198-001 Voice (2)
MUS 199-001 Guitar (2)

Course Offerings in the Division of Mathematics and Physical Science

MATHEMATICS

MTH 095 Elementary Algebra (3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 mw..... 6:30- 9:00 pm

MTH 101 Fund. of Mathematics I (3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 mtwrf..11:20 am-12:20 pm
LEC 003 tr..... 6:30- 9:00 pm
LEC 004 mw..... 6:30- 9:00 pm

MTH 102 Fund. of Mathematics II (3)
LEC 001 mtwrf.....10:10-11:10 am
LEC 002 mw..... 6:30- 9:00 pm

MTH 103 College Algebra (3)
LEC 001 mtwrf.....12:30- 1:30 pm
LEC 002 tr..... 6:30- 9:00 pm

MTH 104 Plane Trigonometry (3)
LEC 001 mtwrf..11:20 am-12:20 pm
LEC 002 tr..... 6:30- 9:00 pm

MTH 105 Analytic Geometry (4)
LEC 001 mtrf.....10:10-11:10 am
w.....10:10 am-12:20 pm
LEC 002 mw..... 6:30- 9:00 pm
tr..... 6:30- 8:30 pm

MTH 106 Mathematics I (5)
LEC 001 mtwrf..10:10 am-12:00 pm

MTH 201 Calculus I (5)
LEC 001 tr..... 7:50-10:10 am

CHEMISTRY CHM 100 Introductory Chemistry (4) LEC 001 mw..... 9:00-11:10 am LAB 151 trf..... 9:00-11:10 am CHM 121 General Chemistry I (4) LEC 001 mw..... 6:30- 9:00 pm LAB 151 tr..... 6:30- 9:00 pm CHM 122 General Chemistry II (4) LEC 002 mw..... 6:30- 9:00 pm LAB 152 tr..... 6:30- 9:00 pm	PHY 122 Intro. to Physics II (5) (OFFERED SECOND FOUR WEEKS) LEC 001 mtwrf..... 8:00-11:00 am LAB 151 mwf.....12:30- 4:10 pm PHY 210 Intro. to Modern Physics(3) LEC 001 mw..... 6:30- 9:00 pm	CRIMINAL JUSTICE LAE 252 Ind. Fire Prot.Dis.Cont.(3) LEC 001 mw..... 6:30- 9:00 pm	EDUCATION EDU 201 Intro. to Education (3) LEC 001 mw..... 6:30- 9:00 pm EDU 211 Educational Psychology (3) LEC 001 tr..... 6:30- 9:00 pm
GEOLOGY GEO 101 Physical Geology (4) LEC 001 mw..... 9:00-11:05 am LAB 151 tr..... 9:00-11:30 am	Course Offerings in the Division of Social Science	POLITICAL SCIENCE PSC 201 Amer.Gov-Org.Power Func.(3) LEC 001 mtwrf..11:20 am-12:20 pm LEC 002 mw..... 6:30- 9:00 pm	PSYCHOLOGY PSY 101 Intro. to Psychology (3) LEC 001 mtwrf..... 7:50- 8:50 am LEC 002 mtwrf..... 9:00-10:00 am LEC 003 t.....8:00 am- 1:00 pm LEC 004 mw..... 6:30- 9:00 pm LEC 005 tr..... 6:30- 9:00 pm
PHYSICAL SCIENCE PHS 101 Physical Science Survey (3) LEC 001 tr..... 6:30- 9:00 pm	HISTORY HST 111 His.Amer. People to 1877(3) LEC 001 mtwrf..... 9:00-10:00 am LEC 002 mtwrf..... 1:00- 5:00 pm The above lecture section is a two-week concentrated course (7/9 through 7/20) LEC 003 mw..... 6:30- 9:00 pm LEC 004 tr..... 6:30- 9:00 pm HST 112 His.Amer. People fr 1877(3) LEC 001 mtwrf..... 7:50- 8:50 am LEC 002 tr..... 6:30- 9:00 pm LEC 003 mw..... 6:30- 9:00 pm	CHILD CARE CCA 209 Lang/Art Young Children (3) LEC 001 s..... 8:00 am- 1:00 pm CCA 225 Mental Hygiene (3) LEC 001 mw..... 6:30- 9:00 pm	PSY 216 Child Psychology I (3) LEC 001 tr..... 5:30- 8:00 pm PSY 217 Adolescent Psychology (3) LEC 001 mw..... 6:30- 9:00 pm
PHYSICS PHY 121 Intro. to Physics I (5) (OFFERED FIRST FOUR WEEKS) LEC 001 mtwrf..... 8:00-11:00 am LAB 151 mwf.....12:30- 4:10 pm	LEGAL TECHNOLOGY LTE 206 Seminar (3) LEC 001 tr..... 6:30- 9:00 pm	ANTHROPOLOGY ANT 201 General Anthropology (3) LEC 001 mtwrf..... 7:50- 8:50 am LEC 002 tr..... 6:30- 9:00 pm LEC 003 mtwrf..... 1:00- 5:00 pm The above lecture section is a two-week concentrated course (6/11 through 6/22)	SOCIOLOGY SOC 101 Intro. to Sociology (3) LEC 001 w.....8:00 am- 1:00 pm LEC 002 mtwrf..11:20 am-12:20 pm LEC 004 tr..... 6:30- 9:00 pm SOC 205 Social Problems (3) LEC 001 mtwrf..... 7:50- 8:50 am LEC 002 tr..... 6:30- 9:00 pm SOC 215 Group Dynamics (3) LEC 001 mw..... 6:30- 9:00 pm

Continuing Education Summer Schedule

<p>Make check or money order payable to Harper College. Be sure to include the \$1.00 parking sticker fee and the lab fee (if applicable) with the tuition fee. Receipts will not be given for mail registration. Your cancelled check is your receipt.</p> <p>TUITION</p> <p>The tuition for a continuing education non-credit course is shown at the end of each course description. The amount of tuition will vary from one course to another depending on the cost of operating the course.</p> <p>Tuition is payable at the time of registration, either by mail or in person.</p> <p>FEES</p> <p>Some courses offered by continuing education have a special fee for materials or supplies. These will be shown following the tuition cost where applicable.</p> <p>REFUNDS</p> <p>There is a 100% refund for registration cancelled before the first class meeting. There is a 50% refund for registrations cancelled after the first but before the second class meeting. <u>There are no refunds after the second class meeting.</u></p> <p>PARKING</p> <p>Parking registration and fees will also be completed at the time of registration. The parking fee of \$1.00 per semester is payable <u>only for classes attended on the Harper campus.</u></p> <p>FOR MORE INFORMATION</p> <p>If additional information is needed concerning any continuing education courses, please telephone 397-3000, extension 301.</p>	<p>INSTRUCTIONS FOR READING SCHEDULE</p> <p>Example:</p> <table style="margin-left: 20px; border: none;"> <tr> <td>CEL003</td> <td>Karate I</td> </tr> <tr> <td style="text-align: center;">↑</td> <td style="text-align: center;">↑</td> </tr> <tr> <td>(Course Number)</td> <td>(Course Name)</td> </tr> <tr> <td>SEC 001</td> <td>Fieldhouse</td> </tr> <tr> <td style="text-align: center;">↑</td> <td style="text-align: center;">↑</td> </tr> <tr> <td>(Section Number)</td> <td>(Location)</td> </tr> <tr> <td>Tue. & Thu.</td> <td>7-9 pm</td> </tr> <tr> <td style="text-align: center;">↑</td> <td style="text-align: center;">↑</td> </tr> <tr> <td>(Days)</td> <td>(Time)</td> </tr> <tr> <td>6/12 - 7/5</td> <td></td> </tr> <tr> <td style="text-align: center;">↑</td> <td style="text-align: center;">↑</td> </tr> <tr> <td>(Beg. & End. Dates)</td> <td></td> </tr> </table> <p>BOOKS AND SUPPLIES</p> <p>Any textbooks, equipment or supplies needed for the continuing education courses are available at the college bookstore. The teachers of the courses will inform you of textbooks and materials needed at the first class meeting.</p> <p>COLLEGE CALENDAR - SUMMER SESSION</p> <p>The college will be closed on Wednesday, July 4. The beginning and ending dates for all classes are given in the class listings.</p> <p>CONTINUING EDUCATION AND EXTENSION COURSES</p> <p>This schedule includes the following:</p> <p>A) Non-credit courses on Harper campus</p> <p>B) Credit extension courses offered by four-year colleges and universities on Harper campus</p> <p>C) Seminars and Workshops</p> <p>The college reserves the right to cancel any continuing education course if enrollment for the course is not sufficient. High school students and/or persons under 18 years of age must have parental approval to enroll in a continuing education course.</p>	CEL003	Karate I	↑	↑	(Course Number)	(Course Name)	SEC 001	Fieldhouse	↑	↑	(Section Number)	(Location)	Tue. & Thu.	7-9 pm	↑	↑	(Days)	(Time)	6/12 - 7/5		↑	↑	(Beg. & End. Dates)		<p>CONTINUING EDUCATION, NON-CREDIT REGISTRATION</p> <p>Begins May 14, 1973</p> <p>In Person - A student can register for any continuing education, non-credit course by coming to Building A, Room 213, between the hours of 9:00 am to 9:00 pm Mondays through Thursdays and 9:00 am to 12:00 noon on Saturdays. To complete registration, it is necessary to know your social security number and to show evidence of your residence in the district.</p>	<p>By Mail - Simply complete the Continuing Education Registration Form on this page and mail along with your check or money order to:</p> <p style="text-align: center;">Office of Continuing Education Room A213 William Rainey Harper College Algonquin and Roselle Roads Palatine, Illinois 60067</p>	
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<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 10%;">Course Number</th> <th style="width: 10%;">Section Number</th> <th style="width: 40%;">Course Title</th> <th style="width: 15%;">Tuition</th> <th style="width: 15%;">Lab Fee</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Course Number	Section Number	Course Title	Tuition	Lab Fee																					Signature _____ Date _____		
Course Number	Section Number	Course Title	Tuition	Lab Fee																								
Remember to enclose a check or money order for the total amount of the tuition, lab fees and the \$1.00 parking fee, when applicable. If parking fees are enclosed, please complete the following information about your car.																												
Make _____ Year _____ Color _____ Model _____																												
Body Style _____ License # _____ Year _____																												

<p>"A LITTLE INSIGHT SOMETIMES HELPS"</p> <p>CES023 ASTROLOGY I</p> <p>Lecture and discussion of "language," planetary forces, signs, houses, and aspects. Methods of constructing a natal chart.</p> <p>SEC 001 Room F313 Mon. & Wed. 6-8 pm, 6/11 - 7/9 In District \$12.00, Out \$34.83</p>	<p>"BE AN ARTIST"</p> <p>CEH021 PAINTING I - WATERCOLORS</p> <p>Interpretation and expression through the use of watercolors. Emphasis will be placed on the technical process, drawing and presentation of a finished composition.</p> <p>SEC 001 Room C202 Tue. & Thu. 7-9 pm, 6/12 - 7/5 In District \$12.00, Out \$34.83</p>	<p>CEL035 TENNIS</p> <p>Learn fundamentals of the fast growing suburban sport. Work on grip, strokes, serve, volleys, and singles and doubles strategy. Students must provide their own racquet.</p> <p>SEC 001 Harper College Courts Tue. & Thu. 6-8 pm, 6/12 - 7/12 Tuition \$20.00</p>	<p>"OPPORTUNITY KNOCKS"</p> <p>For those who are trying to acquire the skills and knowledge of:</p> <p>*Elementary (Grades 1-8) Education</p> <p>*High School Diploma (GED Review)</p> <p>ADULT BASIC EDUCATION</p>
<p>CES024 ASTROLOGY II</p> <p>Lecture and discussion on the process of synthesis, interpreting the natal chart (general and particular), and predictive astrology.</p> <p>SEC 001 Room F313 Mon. & Wed. 6-8 pm, 7/11 - 8/6 In District \$12.00, Out \$34.83</p>	<p>CEH023 PAINTING II - OILS</p> <p>Interpretation and expression through the use of oil paint. Emphasis will be placed on the technical process, drawing, and the use of color.</p> <p>SEC 001 Room C202 Tue. & Thu. 7-9 pm, 7/10 - 8/2 In District \$12.00, Out \$34.83</p>	<p>CEB016 INTRODUCTION TO REAL ESTATE</p> <p>A course in fundamentals for those seeking an acquaintance with real estate practice or wishing to prepare for the Illinois Real Estate License Examination.</p> <p>SEC 001 Room D237 Tue. & Thu. 7-9:30 pm, 6/12 - 7/5 In District \$15.00, Out \$47.06</p>	<p>All courses in Adult Basic Education are free.</p> <p>Students may register June 4-6 from 2:00-2:30 pm or 6:30-8:00 pm in Room A332. Students may enter any of these classes at any time during the semester. Late registration can be arranged by phoning Mrs. Lopez, 359-4200, ext. 265.</p>
<p>CES021 HANDWRITING ANALYSIS</p> <p>Scientific method of handwriting analysis according to "Eight Basic Steps Program." Learn to identify almost 60 personality traits related to emotions, fear, thinking, motivation, defenses, and aptitudes.</p> <p>SEC 001 Room F327 Tue. & Thu. 8-10 pm, 6/12 - 7/5 Tuition \$15.00</p>	<p>CEH015 INTERIOR DESIGN & DECORATING</p> <p>Eight-week course dealing with color, lighting, floor plans and traffic patterns, conversation areas, treatment of walls, floors, windows, and accessories.</p> <p>SEC 001 Room F312 Mon. & Wed. 8-10 pm, 6/11 - 7/9 In District \$12.00, Out \$34.83</p>	<p>CEB021 COMPUTER OPERATOR</p> <p>Prepare for a career as a computer operator with thirty-two hours of instruction and supervised practice on operating the IBM System 360, Model 40.</p> <p>SEC 001 Room A104 Sat. 8-12 noon, 6/16 - 8/4 In District \$24.00, Out \$67.70 Lab Fee \$3.00</p>	<p>CEC002 LANGUAGE DEVELOPMENT</p> <p>English as a second language for people who speak another language and wish to learn or improve their English speaking, reading and writing skills. Students are grouped according to their present speaking ability. There are five levels. Rooms will be announced at the time of registration.</p> <p>SEC 001 Mon. & Wed., 6:30-9:30 pm June 11 - July 18</p>
<p>CEC009 HUMAN POTENTIAL</p> <p>Discover your strengths, understand your achievement patterns, and plan action to reach your goals.</p> <p>SEC 001 Room A343 Mon. & Wed. 7-9 pm, 6/11 - 7/9 In District \$12.00, Out \$34.83</p>	<p>CEH050 WEAVING</p> <p>History and practice in weaving with attention given to spinning, dyeing, patterning, tapestry, rugs, sumac, designs, and macrame.</p> <p>SEC 001 Room F320 Tue. & Thu. 6-8 pm, 6/12 - 7/5 Tuition \$15.00</p>	<p>"ZAP!...BAM!...POW!"</p>	<p>CEC031 LANGUAGE DEVELOPMENT - INTENSIFIED</p> <p>The student must devote at least five hours weekly to individual study in addition to the meeting time with an instructor. Rooms will be announced at the time of registration.</p> <p>SEC 001 Tue. & Thu., 1:00-2:30 pm June 12 - July 19</p> <p>SEC 002 Tue. & Thu., 8:10-9:40 pm June 12 - July 19 Room A241B</p>
<p>CEC003 CONVERSATIONAL SPANISH</p> <p>Learn to communicate in Spanish through the conversational approach.</p> <p>SEC 001 Room F313 Mon. & Wed. 8-10 pm, 7/11 - 8/13 In District \$15.00, Out \$41.06</p>	<p>"POTPOURRI"</p> <p>CEH001 GOURMET COOKING</p> <p>Learn Classic French gourmet cooking for those special dinners.</p> <p>SEC 001 Harper Cafeteria Kitchen Mon. & Wed. 7-9 pm, 6/11 - 7/9 Tuition \$15.00 Lab Fee \$3.00</p>	<p>CEL005 JUDO AND SELF DEFENSE I</p> <p>History of the sport, methods of falling, throwing, counters, pins, chokes, locks, competitive rules, and Japanese terminology. Includes self-defense moves.</p> <p>SEC 001 Fieldhouse Mon. & Wed. 7-9 pm, 6/11 - 7/9 In District \$12.00, Out \$34.83 Lab Fee \$1.00</p>	<p>CEC025 READING DEVELOPMENT</p> <p>This class provides individualized instruction for those who lack basic reading skills or need to improve their reading vocabulary, comprehension and speed. Instruction is aimed at those who have never completed 8th grade, are in a course for English as a Second Language, or for those who intend to take a GED review course.</p> <p>SEC 001 Tue. & Thu., 6:30-8:00 pm June 12 - July 19 Room A241 A</p>
<p>CEH080 GUITAR I</p> <p>Learn to play the six string guitar in this two-hour, evening instructional program. Bring your own instrument.</p> <p>SEC 001 Room A148 Tue. & Thu. 7-9 pm, 6/12 - 7/5 Tuition \$15.00</p>	<p>CEL011 GARDENING & LANDSCAPING</p> <p>This course covers good gardening horticultural practices, home landscape designing, and maintenance. What, where, when, and how to select and plant ecologically adapted trees, shrubs and flowers.</p> <p>SEC 001 Room F342 Mon. & Wed. 6-8 pm, 6/11 - 7/16 In District \$15.00, Out \$42.31</p>	<p>CEL006 JUDO & SELF DEFENSE II</p> <p>A continuation of Judo and Self-Defense I.</p> <p>SEC 001 Fieldhouse Mon. & Wed. 7-9 pm, 7/11 - 8/6 In District \$12.00, Out \$34.83 Lab Fee \$1.00</p>	<p>CES006 CITIZENSHIP TRAINING</p> <p>For those wishing to study the basics of United States History and Government and become citizens of the United States.</p> <p>SEC 001 Room A241 B Thu. 6:30-8:00 p.m. June 14 - July 19</p>
<p>CEH055 CREATIVE STITCHERY</p> <p>Lecture and practice on the techniques of latch-hooking, needle-point, punch-hooking, embroidery, Swedish weaving, rya, hairpin lace, and macrame.</p> <p>SEC 001 Room F313 Mon. & Wed. 8-10 pm, 6/11 - 7/9 Tuition \$15.00</p>	<p>CEE015 GROUND AVIATION</p> <p>Preparation for the FAA written exam for the private pilot or commercial rating. Covers meteorology, navigation, traffic control, communications, etc.</p> <p>SEC 001 Room F319 Tue. & Thu. 7-10 pm, 6/12 - 8/2 In District \$36.00, Out \$101.55</p>	<p>CEL003 KARATE I</p> <p>Empty hand defense. Includes blocks, kicks, strikes, and forms. Loose fitting clothes recommended.</p> <p>SEC 001 Fieldhouse Tue. & Thu. 7-9 pm, 6/12 - 7/5 Tuition \$15.00 Lab Fee \$1.00</p>	<p>CEM005 BASIC MATHEMATICS</p> <p>This class provides individualized instruction for those who wish to learn or improve computational skills. Areas covered include addition, subtraction, multiplication, division, decimals, fractions, and the practical application of mathematics.</p> <p>SEC 001 Room A241 A Thu. 8:10-9:40 pm June 14 - July 19</p>
<p>CEB008 TYPING REFRESHER</p> <p>Designed for the person returning to the work force or the individual with an eye toward promotion, this course will review tabulation, manuscript and letter forms, speed building, etc. Previous knowledge of the keyboard is required.</p> <p>SEC 001 Room F346 Mon. & Wed. 8-10 pm, 6/11 - 7/9</p> <p>SEC 002 Room F346 (For students who have taken this course previously) Tue. & Thu. 8-10 pm, 6/12 - 7/5 In District \$12.00, Out \$34.83 Lab Fee \$3.00</p>	<p>"BODY AND SOUL"</p> <p>CEL020 BEGINNING YOGA</p> <p>Study the Yoga system of exercise for attaining bodily and mental control and well-being.</p> <p>SEC 001 Room A241 Tue. & Thu. 7-8 pm, 7/10 - 8/2</p> <p>SEC 002 Room A241 Tue. & Thu. 7-8 pm, 8/7 - 8/30 Tuition \$8.00</p>	<p>CEL004 KARATE II</p> <p>A continuation of Karate I.</p> <p>SEC 001 Fieldhouse Tue. & Thu. 7-9 pm, 7/10 - 8/2 Tuition \$15.00 Lab Fee \$1.00</p>	<p>Registration for GED Review is in Room A213.</p>
<p>CEB009 SHORTHAND REFRESHER</p> <p>A thorough review of Gregg shorthand theory and forms for those desiring to increase their skill and speed or those who have not used their shorthand skill for awhile.</p> <p>SEC 001 Room F346 Mon. & Wed. 6-8 pm, 6/11 - 7/9</p> <p>SEC 002 Room F346 (For those students who have taken this course previously) Tue. & Thu. 6-8 pm, 6/12 - 7/5 In District \$12.00, Out \$34.83 Lab Fee \$3.00</p>	<p>CEL022 ADVANCED YOGA</p> <p>Advanced study and practice in the Yoga system of exercise for attaining bodily and mental control and well-being.</p> <p>SEC 001 Room A241 Tue. & Thu. 8-9 pm, 7/10 - 8/2</p> <p>SEC 002 Room A241 Tue. & Thu. 8-9 pm, 8/7 - 8/30 Tuition \$8.00</p>	<p>CEL040 GOLF</p> <p>Develop and improve your skill on the links as you study the grip, stance, swing, and club selection used by the best of the duffers. (Students must provide own equipment and purchase range balls each night.)</p> <p>SEC 001 Arlington Towers Mon. & Wed. 7-8 pm, 6/11 - 7/16</p> <p>SEC 002 Arlington Towers Mon. & Wed. 7-8 pm, 7/18 - 8/20 Tuition \$10.00</p>	<p>CES056 GENERAL EDUCATION REVIEW</p> <p>This is a review course to help you pass the five tests making up the G.E.D. Test. The five areas to be covered are (1) English, (2) Social Studies, (3) Natural Sciences, (4) Literary Materials, and (5) General Mathematics.</p> <p>SEC 001 Room F312 Mon. & Wed. 6:00-8:00 p.m. 6/11 - 7/16 In District \$15.00, Out \$43.54</p>

VACATION COLLEGE

Staying home this year? Use vacation time to earn college credit. Full-credit college courses are taught in two-week sessions.

ANT 201-003 GENERAL ANTHROPOLOGY (3)

Mondays through Fridays, 1-5 pm
June 11 - June 20 Room F320

HST 111-002 HISTORY OF AMERICAN PEOPLE TO 1877 (3)

Mondays through Fridays, 1-5 pm
July 9 - July 20 Room F319

NOT FOR LADIES ONLY

Come to class one day per week and earn full course credit.

PSY 101-003 INTRODUCTION TO PSYCHOLOGY (3)

Tuesdays, 8:00 am - 1:00 pm
June 11 - August 2 Room D231

SOC 101-001 INTRODUCTION TO SOCIOLOGY (3)

Wednesdays, 8:00 am - 1:00 pm
June 12 - August 3 Room D231



UNIVERSITY EXTENSION COURSES

1. NORTHERN ILLINOIS UNIVERSITY
Telephone (815) 753-1787 (Education)
(815) 753-1432 (Business)

2. NORTHEASTERN ILLINOIS UNIVERSITY
Telephone 583-4050, Ext. 391 or 392

Students may register for these courses by telephoning the appropriate college and requesting mail registration materials.

NORTHERN ILLINOIS UNIVERSITY

BUSINESS COURSES

Northern Illinois University offers an entire Masters Degree in Business Administration through extension courses at Harper College and other locations.

654 MARKETING MANAGEMENT (3)

An analysis of the problems facing marketing managers in the formulation of marketing policies with particular reference to these areas of decision making in sales management, promotion, product development, and marketing channels. Prerequisite: Mrktg. 310 or 505 (or equivalent).
Mondays & Wednesdays, 6:00-8:30 pm
6/18 - 8/8
Tuition \$90.00

638 SEMINAR IN INDUSTRIAL RELATIONS (3)

Advanced analysis of policies and techniques in industrial relations. The employee-employer relationship is analyzed with special attention devoted to the changing elements related to manpower management. Research and current literature emphasized. Prerequisite: Mgt. 438 or 538 and consent of instructor.
Mondays & Wednesdays, 6:00-8:30 pm
6/18 - 8/8 Room F341
Tuition \$90.00

503 INTRODUCTION TO RESEARCH (3)

To acquaint the student with research which has been completed in departmental area during recent years. The student will become familiar with the methods, techniques, and procedures of research. The prospectus for the thesis may be developed in cooperation with the director of the paper. Prerequisite: At least 6 semester hours of graduate work or consent of the instructor.
Tuesdays & Thursdays, 6:00-8:30 pm
6/19 - 8/9 Room E108
Tuition \$90.00

EDUCATION COURSES

Up to 15 hours may be earned in extension towards the Masters Degree in Education from Northern Illinois University.

505 HISTORICAL FOUNDATIONS OF EDUCATION (3)

The history of education in Western civilization from the Classical Period to the present with emphasis on leading theories of education and descriptions of school and teacher performance in the light of major problems of given cultural era. Attention given to research skills in this field.
Mondays & Wednesdays, 6:00-8:30 pm
6/18 - 8/8/73 Room E108
Tuition \$90.00

513 PROBLEMS IN ELEMENTARY EDUCATION (3)

A seminar requiring individual investigations of problems in elementary education culminating in a research project.
Tuesdays & Thursdays, 6:00-8:30 pm
6/19 - 8/9/73 Room F317
Tuition \$90.00

NORTHEASTERN ILLINOIS UNIVERSITY COURSES

FIRST EIGHT WEEKS (MAY 2 - JUNE 20, 1973)

64-302 METHODS OF TEACHING LANGUAGE ARTS-ELEMENTARY SCHOOL (2)

Materials and techniques for the teaching of writing, speaking and listening; the function of language in the life of the child; the relationship of language to other areas of learning.
Mondays & Wednesdays, 6:30-8:30 pm
5/2 - 6/20/73 Room D213
Tuition \$68.00

37-311 PSYCHOLOGY OF EXCEPTIONAL CHILDREN (3)

Identification of atypical children; problems in identification, differential diagnosis and treatment of the mentally retarded, culturally disadvantaged, creative, intellectually gifted, emotionally handicapped and physically handicapped; implications for personality development and learning. Prerequisite: 36-212 Child Psychology and 62-201 Educational Psychology or 36-213 Educational Psychology for Psychology Majors.
Mondays & Wednesdays, 6:30-9:00 pm
Beginning 5/2/73 Room F307
Tuition \$100.00

SECOND EIGHT WEEKS (JUNE 26 - AUGUST 15, 1973)

64-304 METHODS OF TEACHING SOCIAL STUDIES-ELEMENTARY SCHOOL (2)

Guiding students toward a concept of "man on the land"; discussion of the nature of each of the social studies areas most commonly taught in the elementary school, together with demonstrations and suggestions for teaching so that the social studies may contribute to a wholesome pattern of education; attention being given to the need for developing critical thinking and to the exploration of problems associated with the methods of research. Prerequisite: 62-215 Philosophical and Historical Foundations of Public Education and 64-301 Curriculum of the Elementary School.
Tuesdays & Thursdays, 6:30-8:30 pm
6/26 - 8/15/73 Room F307
Tuition \$68.00

36-328 PSYCHOLOGY OF MENTAL HEALTH (3)

Human personality from the mental point of view. Prerequisite: 36-201 General Psychology.
Tuesdays & Thursdays, 6:30-9:00 pm
6/26 - 7/20/73 Room D213
Tuition \$100.00

37-351 DIAGNOSIS OF CHILDREN WITH SEVERE LEARNING DISABILITIES AND/OR CENTRAL NERVOUS SYSTEM DYSFUNCTION (3)

Suspected etiology of severe learning disabilities -- medical, psychological, neurological, sociological. Instructional implications of various theoretical frameworks for the problems of learning disability. Prerequisite: 62-201 Educational Psychology, 36-213 Educational Psychology for Psychology Majors, 37-315 Psychopathology of the Brain Injured Child, 64-306 Methods of Teaching Reading in the Elementary School or 63-214 Teaching Reading in the Primary Grades.
Mondays & Wednesdays, 6:30-9:00 pm
Beginning 6/27/73 Room D213
Tuition \$100.00

MANAGEMENT SEMINARS AND WORKSHOPS

For three years Harper College has successfully conducted seminars and workshops for managers seeking to increase their job effectiveness. These seminars are designed for the manager and supervisor in business, education, government, health and other fields. The primary purpose of these seminars is to:

- help managers do a better job in their current assignment,
- prepare them for the job ahead,
- give them new perspectives through exposure to peers in a wide range of business.

Our programs focus on helping the manager understand and apply "on the job" those principles and techniques designed to improve job performance. Harper College, guided by our Industrial Steering Committee, is pleased to present these programs which provide local organizations with an opportunity to receive the highest quality training opportunities while avoiding the expense of travel and high registration fees -- not to mention loss of time to companies sending their managers to seminars at distant locations.

REGISTRATION

Enrollment in these programs is limited, so please register now by completing the registration form which appears in this schedule. Send it to the Community Services Office, Room A332 at Harper College, or phone 359-4200, Ext. 248. Except where noted, these programs begin with coffee and rolls at 8:30 am and end at 4:00 pm.

THE COUNSELOR SALESMAN

Don Beveridge
D. W. Beveridge and Associates
June 14, 1973
Fee: \$45.00

Today's competitive markets require a new approach and sophisticated skills to maintain or increase market penetration. This summer presents the changing marketing complex and four strategies to cope with these changes. Recommended for sales managers and account executives.

FINANCIAL MANAGEMENT

Dr. Lawrence Steinmetz
University of Colorado
June 26, 1973
Fee: \$45.00

This seminar is designed to meet the needs of the small but rapidly growing business. The seminar addresses the basic question "Are we making any money?" Topics discussed include: cash flow management, how to interpret financial reports, financial planning, and control techniques. Recommended for owners and managers with financial accountability.

COMMUNICATIONS WORKSHOP

Dr. Marshall Rosenberg
Community Psychological Consultants
August 16, 1973
Fee: \$45.00

Workshop presents a new approach to communications aimed at increasing effectiveness through the expression of specific wants. Participants will learn the six basic skills of communication and their application at the work place. Workshop recommended for managers wishing to develop their effectiveness in interpersonal skills.



William Rainey Harper College Registration Form for Management Seminars

Seminar _____ Date _____
 Name _____
 Address _____
 Phone _____

Seminar _____ Date _____
 Name _____
 Address _____
 Phone _____

Check enclosed. (Make checks payable to Harper College.)

Registration for Management Seminars cancelled less than one week prior to seminar are subject to a \$10.00 charge.

Cut out and mail to:
 Office of Community Services
 Room A332
 William Rainey Harper College
 Algonquin and Roselle Roads
 Palatine, Illinois 60067

or phone 397-3000, Ext. 248.

Please register the following persons for the following program:

Seminar _____ Date _____

Name _____

Address _____

Phone _____

Seminar _____ Date _____

Name _____

Address _____

Phone _____

William Rainey Harper College Continuing Education Registration Form

Social Security Number _____ Telephone _____

Name _____

Address _____

Number and Street

City _____

Zip _____

Course Number	Section Number	Course Title	Tuition	Lab Fee

Signature _____ Date _____

Remember to enclose a check or money order for the total amount of the tuition, lab fees and the \$1.00 parking fee, when applicable. If parking fees are enclosed, please complete the following information about your car.

Make _____ Year _____ Color _____ Model _____

Body Style _____ License # _____ Year _____

