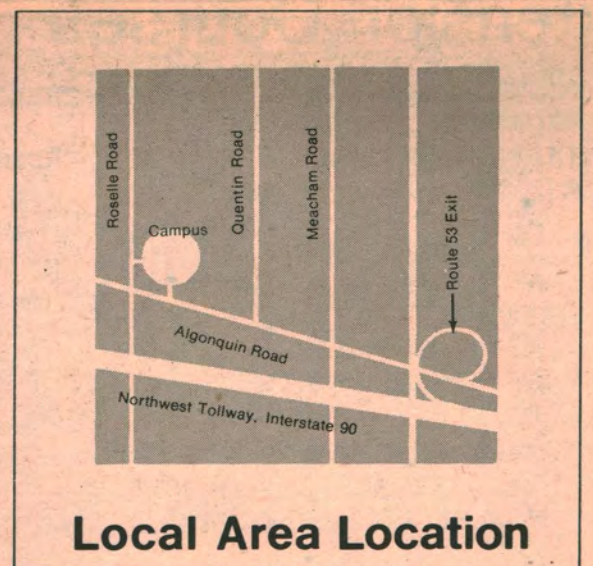
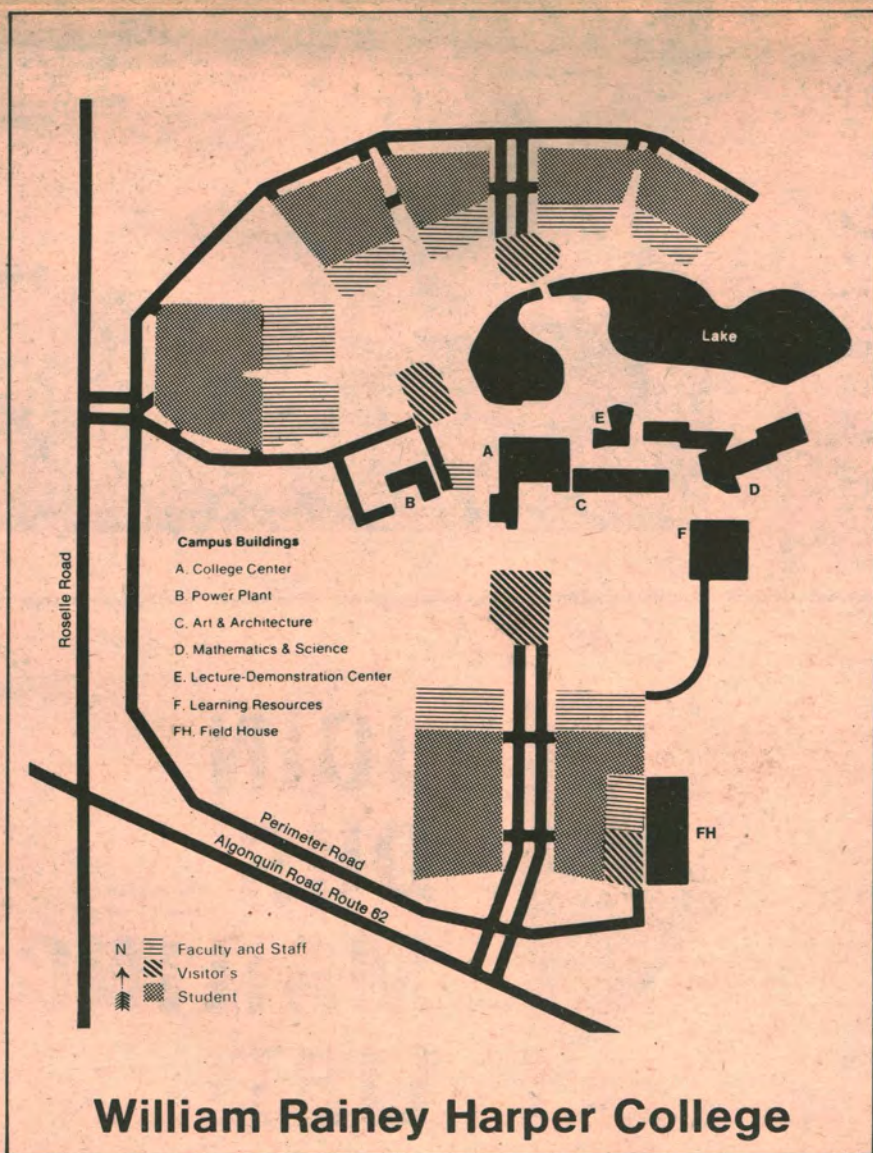


# Harper College Course Schedule Winter/Spring 1972





# Contents

## Scheduling Instructions

PROGRAMS, ADMISSIONS, WINTER-SPRING  
REGISTRATION, TELEPHONE REGISTRATION  
PART-TIME STUDENTS, FULL-TIME  
STUDENTS, COUNSELING AND  
PREREGISTRATION, HOW TO APPLY . . . . . 3

TUITION, RESIDENTS,  
NON-RESIDENTS, FEES,  
FINANCIAL AID, TUITION  
REFUND POLICY, INSTRUCTIONS  
FOR READING, COURSE OFFERINGS . . . . . 4

## Day and Evening Credit Courses

DIVISION OF BUSINESS . . . . . 4,5  
DIVISION OF COMMUNICATIONS . . . . . 5  
DIVISION OF ENGINEERING  
AND TECHNOLOGY . . . . . 5,6  
DIVISION OF LIFE & HEALTH  
SCIENCES . . . . . 6  
DIVISION OF HUMANITIES  
AND FINE ARTS . . . . . 6,7  
DIVISION OF MATH AND  
PHYSICAL SCIENCE . . . . . 7  
DIVISION OF SOCIAL SCIENCE . . . . . 7,8

## Continuing Education and Extension Courses

CONTINUING EDUCATION, NON-CREDIT . . . 9,10,11  
VACATION TRAVEL TOURS . . . . . 12,13  
HARPER EXTENSION COURSES, CREDIT  
AND NON-CREDIT:  
AT BARRINGTON HIGH SCHOOL . . . . . 14  
AT CONANT HIGH SCHOOL . . . . . 14  
AT COOPER JR. HIGH SCHOOL . . . . . 14  
AT ELK GROVE HIGH SCHOOL . . . . . 14  
AT HERSEY HIGH SCHOOL . . . . . 14  
AT PROSPECT HIGH SCHOOL . . . . . 14  
AT RILEY ELEM. SCHOOL . . . . . 14  
COLLEGE AND UNIVERSITY  
EXTENSION COURSES . . . . . 14,15  
WORKSHOPS & SEMINARS . . . . . 15,16



(cut)

### PLEASE PUT ME ON HARPER'S MAILING LIST (Please print)

Name.....

Address.....

City..... Zip.....

Telephone.....

Please describe your specific needs in program areas listed below:

TRANSFER PROGRAM.....  
(preparation for college degree)

CAREER PROGRAM.....  
(certification for specific career)

CONTINUING EDUCATION.....  
(general interest and "how to" courses)

CULTURAL ARTS PROGRAMS.....  
(films, concerts, art exhibits, lectures)

OTHER.....  
(specify)

CHECK HERE IF YOU HAVE RECEIVED MATERIAL FROM US BY  
MAIL IN THE PAST SIX MONTHS.



# JOIN OUR MAILING LIST!

Fill out, clip and mail coupon to:

**Harper College, Dept. CR  
Algonquin & Roselle Roads  
Palatine, Illinois 60067**



# Scheduling Instructions

## Programs

Many students pursuing a four-year baccalaureate degree spend their first two years at Harper earning an Associate Degree and then transfer to a four-year institution without loss of time or credit. Transfer programs are available in the following areas of study:

## Business

Accounting  
Advertising  
Business Administration  
Commerce  
Finance  
Marketing  
Retailing  
Transportation

## Education

Business Education  
Education  
Library Science  
Personnel and Guidance  
Physical Education  
Special Education

## Engineering

Architecture  
Chemical Engineering  
Civil Engineering  
Electrical Engineering  
Industrial Engineering  
Mechanical Engineering

## Humanities

Art  
English  
Foreign Language  
Journalism  
Law  
Liberal Arts  
Literature  
Music  
Philosophy  
Speech  
Theology

## Medicine

Dentistry  
Medicine  
Nursing  
Optometry  
Pharmacy  
Physical Therapy  
Veterinary Medicine

## Natural Sciences and Mathematics

Biology  
Botany  
Chemistry  
Geology  
Mathematics  
Physics  
Zoology

## Social Sciences

Anthropology  
Economics  
Political Science  
Psychology  
Social Work  
Sociology

Technical and semi-professional studies are designed for persons who desire to complete a college program in preparation for careers requiring specialized study beyond the high school level.

Career degree programs include the following:

Accounting Aide  
Architectural Technology  
Chemical Technology  
Child Care  
Data Processing Technology  
Dental Hygiene  
Electronics Technology  
Fashion Design  
Fire Science  
Food Service Management  
Interior Design  
Journalism  
Law Enforcement  
Marketing Mid-Management  
General Marketing Option  
Supermarket Management Option  
Mechanical Engineering Technology  
Numerical Control Technology  
Nursing  
Practical Nursing  
Real Estate  
Secretarial Science  
Secretarial Career  
Legal Secretary  
Supervisory & Administrative Management

## Admissions

All high school graduates are eligible for admission to Harper College. Non-graduates, 18 years of age or older, may be admitted if they demonstrate the capacity and maturity to benefit from programs and courses offered by the college. Evening and Continuing Education programs are being expanded to meet the needs of adults within the college community. All classes are open to adults who meet course prerequisites and wish to attend.

## Winter - Spring Registration

Registration and payment of fees for new full-time and returning full-time students who have not previously registered will take place in the College Center on January 27, 28, and 29. Full-time students are encouraged to enroll in the day program. Following are the registration schedules for full-time and part-time students. The alphabetical assignment will be strictly adhered to. Students will not be allowed to register prior to their assigned time.

## Telephone Registration

A telephone registration will be available January 19 and 20. Part-time students (less than 12 semester hours) who have attended Harper the previous semester (Fall, 1971) or who have received a letter of acceptance will be allowed to register by phone if they plan to carry 11 semester hours or less. Registration by phone will be available between the hours of 10:00 a.m. and 7:00 p.m. on January 19 and 20. To register by phone students should call 359-2500, and be ready to indicate their social security number, the course title, course number and section number. Students registering by phone must complete fee payment on or before January 25, 1972 to retain their schedule. Students may remit their fees by mail, or pay in person at the Harper business office between the hours of 8:30 a.m. - 8:30 p.m., Monday through Thursday, or 8:30 a.m. - 4:00 p.m. on Friday. Students desiring to mail their fees must have the letter post-marked by January 22, 1972. Schedules for students not paying by January 25 will be cancelled.

## Telephone Registration

Students registering by phone should call as follows:

Wednesday, January 19, 1972

Students whose last name begins with:

X-Y-Z.....10:00 a.m.  
U-V-W.....11:00 a.m.  
T.....12:00 Noon  
S.....1:00 p.m.  
R.....2:00 p.m.  
P-Q.....3:00 p.m.  
N-O.....4:00 p.m.  
M.....5:00 p.m.  
L.....6:00 p.m.  
L-Z..OPEN REGISTRATION. 7:00 p.m.

Thursday, January 20, 1972

Students whose last name begins with:

J-K.....10:00 a.m.  
H-I.....11:00 a.m.  
G.....12:00 Noon  
E-F.....1:00 p.m.  
D.....2:00 p.m.  
C.....3:00 p.m.  
B.....4:00 p.m.  
A.....5:00 p.m.  
A-K..OPEN REGISTRATION.. 6:00 p.m.  
A-Z..OPEN REGISTRATION.. 7:00 p.m.

All part-time students who do not register by phone may report to the college to register. Students will be required to report to the scheduling area as follows:

## Full-Time Students

(12 semester hours or more)  
Thursday, January 27, 1972

Students whose last name begins with:

W-X-Y-Z..... 9:00 a.m.  
U-V..... 9:30 a.m.  
T.....10:00 a.m.  
Si-Sz.....10:30 a.m.  
S-Si.....11:00 a.m.  
Q-R.....11:30 a.m.  
P.....1:00 p.m.  
O.....1:30 p.m.  
N.....2:00 p.m.  
Mi-Mz..... 2:30 p.m.  
M-Me..... 3:00 p.m.

Friday, January 28, 1972

Students whose last name begins with:

L..... 9:00 a.m.  
K..... 9:30 a.m.  
I-J.....10:00 a.m.  
H.....10:30 a.m.  
G.....11:00 a.m.  
F.....11:30 a.m.  
E..... 1:00 p.m.  
D..... 1:30 p.m.  
C..... 2:00 p.m.  
B..... 2:30 p.m.  
A..... 3:00 p.m.

## Part-Time Students

(11 semester hours or less)

Thursday, January 27, 1972

Students whose last name begins with:

W-X-Y-Z..... 6:30 p.m.  
T-U-V..... 7:00 p.m.  
R-S..... 7:30 p.m.  
P-Q..... 8:00 p.m.  
N-O..... 8:30 p.m.  
M..... 9:00 p.m.

Friday, January 28, 1972

Students whose last name begins with:

Report to College Center at:  
J-K-L..... 6:30 p.m.  
G-H-I..... 7:00 p.m.  
E-F..... 7:30 p.m.  
D..... 8:00 p.m.  
C..... 8:30 p.m.  
A-B..... 9:00 p.m.

Saturday, January 29, 1972

Any student who has not been able to register previously should report to the College Center as follows:

Students whose last name begins with:

Report to College Center at:  
T-Z..... 9:00 a.m.  
P-S..... 9:30 a.m.  
M-O.....10:00 a.m.  
H-L.....10:30 a.m.  
D-G.....11:00 a.m.  
A-C.....11:30 a.m.

## Counseling and Pre-Registration

Professional college counselors are readily available to all full-time, part-time and adult students. A pre-registration conference with a counselor provides opportunity for each student to plan and select a program of courses appropriate to the students educational objectives.

## How To Apply

A person planning to enroll as a full-time student should provide the following:

1. Completed application form and fee.
2. College medical examination form completed by physician.
3. High school and college transcripts.
4. American College Test (ACT) scores.

Part-time students who plan to enroll for less than 12 semester hours must complete section #1 above only (see instructions 3-B on back page of application form).

Re-admit students are required to fill out an application if they have not attended Harper the previous semester, (Fall 1971). (See back page of application 3-C).

Re-admit students are not required to pay a \$10.00 application fee if they have previously paid it.

## COLLEGE CALENDAR SPRING SEMESTER

Registration.....Jan. 27,28,29  
Classes begin.....Jan. 31  
Last Day for Late Registration.....Feb. 4  
Last Day for Adding Classes.....Feb. 4  
President's Day.....Feb. 7  
Last Day for Refunds.....Feb. 25  
Mid-Term.....Mar. 24  
Good Friday.....Mar. 31  
Easter Sunday.....Apr. 2  
Spring Vacation.....Apr. 3-9  
Classes Resume.....Apr. 10  
Last Day for Withdrawals...Apr. 14  
Memorial Day.....May 29  
Final Examination....May 30-June 3  
Graduation.....June 4



## Tuition

Resident Tuition  
\$12.00 per semester hour\*  
Non-Resident Tuition  
\$32.54 per semester hour  
Out-of-State Tuition  
\$48.04 per semester hour  
\*Subject to change without advance notice.

## Residents

A resident is one who resides in Harper College District 512, which serves the three high school districts 211, 214 and 224. District 512 includes the following communities:  
Arlington Heights H.S. Dist. 214  
Barrington H.S. Dist. 224  
Buffalo Grove in area of H.S. Dist. 214  
Carpentersville in area of H.S. Dist. 224  
Des Plaines in area of H.S. Dist. 214  
Elk Grove H. S. Dist. 214  
Hanover Park in area of H.S. Dist. 211  
Hoffman Estates H.S. Dist. 211  
Mount Prospect H.S. Dist. 214  
Palatine H.S. Dist. 211  
Prospect Heights H.S. Dist. 214  
Rolling Meadows H.S. Dist. 214  
Roselle in area of H.S. Dist. 211  
Schaumburg H.S. Dist. 211  
Wheeling H.S. Dist. 214

## Non-Residents

A non-resident is one who resides in Illinois but outside Junior College District 512. Prospective Harper students who live outside of the college district in non-college districts should contact the high school of their residence for information on the charge-back tuition. Nearby residents are requested to consult officials between the hours of 9:00 a.m. and 4:00 p.m. as follows:  
Oakton Community College 967-5120  
Deerfield High School... 945-5440  
Glenbrook North H.S..... 272-6400  
Glenbrook South H.S..... 729-2000  
Highland Park H.S..... 432-6510  
College of Lake County.. 623-2776  
Evanston Township H.S... 492-3967  
New Trier Township H.S.. 446-7000

## Fees

Activity Fee  
(Full-time students).....\$10.00  
(Part-time students).....\$ 5.00  
Laboratory Fee  
(As designated in the catalog)  
Anyone registering after January 29 will pay a late registration fee of \$5.00. Last day for late registration is February 4. The fees for program exchanges at student request is \$3.00. Textbooks,

laboratory manuals, and various supplies may be purchased at the College Bookstore. Costs for these supplies are estimated to range from \$35 to \$50 per semester.

## Financial Aid

A comprehensive program of financial aids is available, including scholarships, grants-in-aid, loans, educational opportunity grants, a college work-study program, and employment opportunities. Further information may be obtained from the Director of Placement and Student Aids at 359-4200.

## Tuition Refund Policy

Tuition refund requests should be made to the Office of the Registrar. Refunds will be made according to the following schedule:  
Per cent of Refund  
First week of classes\*.....80  
Second week of classes.....60  
Third week of classes.....40  
Fourth week of classes.....20  
After fourth week.....None  
\*Terminates with the Friday evening the first full week of classes in accordance with the college calendar.

## Abbreviations Used

Day  
m - Monday  
t - Tuesday  
w - Wednesday  
r - Thursday  
f - Friday  
s - Saturday

## Instructions for Reading Schedule

Note: Abbreviations used to identify course sections include: LEC for Lecture section; DISC for Discussion section; and LAB for Laboratory section.

### EXAMPLE

BUS 101 Accounting I	(3)
LEC 001 f.....	1:00- 1:50
DISC 151 mw.....	1:00- 1:50

BUS 101 Accounting I	(3)
----------------------	-----

Course Number	Course Title	Credit Hours
LEC 001	f.....	1:00- 1:50
Lecture Section	Days	Hours
DISC 151	mw.....	1:00- 1:50
Discussion Section	Days	Hours

# Day and Evening Credit Courses

## COURSE OFFERINGS SPRING 1972

Whenever a Quiz Section, Laboratory Section or Discussion Section is listed, the student must sign up for one of these sections in addition to the Lecture Section.

## Division of Business

### BUSINESS ADMINISTRATION

BUS 099 Bus. Record Keeping (3)  
LEC 001 mw.... 7:50 pm- 9:05 pm

BUS 101 Accounting I (3)  
LEC 001 f..... 9:00 am- 9:50 am  
DISC 151 mw.... 8:00 am- 8:50 am  
DISC 152 mw.... 9:00 am- 9:50 am  
DISC 153 mw.... 10:00 am-10:50 am  
DISC 154 mw.... 11:00 am-11:50 am  
DISC 155 mw.... 12:00 pm-12:50 pm

BUS 101 Accounting I (3)  
LEC 002 mw.... 7:50 pm- 9:05 pm  
LEC 003 mw.... 4:55 pm- 6:10 pm  
LEC 004 tr.... 6:25 pm- 7:40 pm  
LEC 005 tr.... 7:50 pm- 9:05 pm  
LEC 006 tr.... 9:30 am-10:45 am

BUS 102 Accounting II (3)  
LEC 001 mwf... 10:00 am-10:50 am  
LEC 002 tr.... 9:30 am-10:45 am  
LEC 003 tr.... 11:00 am-12:15 pm  
LEC 004 mwf... 9:00 am- 9:50 am  
LEC 005 s..... 9:25 am-12:05 pm  
LEC 006 tr.... 7:50 pm- 9:05 pm

LEC 007 mw.... 7:00 pm- 9:40 pm  
Prospect H.S.

BUS 111 Intro. To Bus. Organiz. (3)  
LEC 001 tr.... 9:00 am- 9:50 am  
DISC 151 f..... 8:00 am- 8:50 am  
DISC 152 f..... 9:00 am- 9:50 am  
DISC 153 f..... 10:00 am-10:50 am  
DISC 154 f..... 9:00 am- 9:50 am  
DISC 155 f..... 11:00 am-11:50 am  
DISC 156 r..... 11:00 am-11:50 am

BUS 111 Intro. To Bus. Organiz. (3)

LEC 002 t..... 7:00 pm- 9:40 pm  
Elk Grove H.S.

LEC 003 s..... 9:25 am-12:05 pm  
LEC 004 mw.... 4:55 pm- 6:10 pm  
LEC 005 mw.... 6:25 pm- 7:40 pm  
LEC 006 r..... 6:25 pm- 9:05 pm

BUS 140 Salesmanship (3)  
LEC 001 mwf... 8:00 am- 8:50 am  
LEC 002 tr.... 2:00 pm- 3:15 pm

LEC 003 w..... 7:00 pm- 9:40 pm  
Hersey H.S.

BUS 150 Business Math (3)  
LEC 001 mwf... 11:00 am-11:50 am  
LEC 002 tr.... 8:00 am- 9:15 am  
LEC 003 mw.... 7:50 pm- 9:05 pm

BUS 160 Principles of Supervis. (3)  
LEC 001 s..... 9:25 am-12:05 pm

BUS 201 Inter. Accounting I (3)  
LEC 001 mw.... 6:25 pm- 7:40 pm

BUS 202 Inter. Accounting II (3)  
LEC 001 tr.... 6:25 pm- 7:40 pm

BUS 203 Intro. to Cost Acctg. (3)  
LEC 001 mw.... 4:55 pm- 6:10 pm

BUS 211 Business Law I (3)  
LEC 001 mwf... 8:00 am- 8:50 am  
LEC 003 r..... 6:25 pm- 9:05 pm  
LEC 004 w..... 6:25 pm- 9:05 pm

BUS 212 Business Law II (3)  
LEC 001 tr.... 8:00 am- 9:15 am  
LEC 002 r..... 6:25 pm- 9:05 pm

BUS 216 Supermarket Merchandise (3)  
LEC 001 t..... 6:25 pm- 9:05 pm

BUS 217 Advertising (3)  
LEC 001 tr.... 9:30 am-10:45 am  
LEC 002 mw.... 6:25 pm- 7:40 pm

BUS 225 Applied Gen. Statistics (3)  
LEC 001 mw.... 7:50 pm- 9:05 pm

BUS 245 Princ. of Marketing (3)  
LEC 001 mwf... 10:00 am-10:50 am

BUS 245 Princ. of Marketing (3)  
LEC 002 w..... 7:00 pm- 9:40 pm  
Buffalo Grove

BUS 262 Accounting Sem. & Intern(3)  
LEC 001 f..... 12:00 pm-12:50 pm

BUS 267 Office & Adm. Management(3)  
LEC 001 w..... 6:25 pm- 9:05 pm

BUS 270 Princ. of Management (3)  
LEC 001 mwf... 11:00 am-11:50 am

BUS 270 Princ. of Management (3)  
LEC 002 t..... 6:25 pm- 9:05 pm

BUS 282-Mkt. Mngemt. Sem. II (3)  
LEC 001 t..... 8:00 am- 8:50 am

## ECONOMICS

ECO 115 Consumer Economics (3)  
LEC 001 w..... 6:25 pm- 9:05 pm

ECO 200 Intro. To Economics (3)  
LEC 001 tr.... 9:30 am-10:45 am

ECO 200 Intro. To Economics (3)  
LEC 002 m..... 6:25 pm- 9:05 pm  
LEC 003 tr.... 2:00 pm- 3:15 pm

ECO 201 Princ. of Economics I (3)  
LEC 001 mw.... 2:00 pm- 2:50 pm  
DISC 151 f..... 1:00 pm- 1:50 pm  
DISC 152 f..... 2:00 pm- 2:50 pm  
DISC 153 r..... 2:00 pm- 2:50 pm

ECO 201 Princ. of Economics I (3)  
LEC 002 mw.... 4:55 pm- 6:10 pm

ECO 201 Princ. of Economics I (3)  
LEC 003 r..... 6:25 pm- 9:05 pm  
LEC 004 s..... 9:25 am-12:05 pm

ECO 202 Princ. of Economics II (3)  
LEC 001 tr.... 8:00 am- 8:50 am  
DISC 151 t..... 11:00 am-11:50 am  
DISC 152 r..... 9:30 am-10:20 am

ECO 202 Princ. of Economics II (3)

LEC 002 m..... 7:00 pm- 9:40 pm  
Prospect H.S.

LEC 003 t..... 6:25 pm- 9:05 pm

## REAL ESTATE

RES 120 Princ. of Real Estate (3)  
LEC 001 t..... 6:25 pm- 9:05 pm

RES 121 Real Est. Mktg & Bkgs. (3)  
LEC 001 m..... 6:25 pm- 9:05 pm

RES 123 Real Est. Law & Finance (3)  
LEC 001 w..... 6:25 pm- 9:05 pm

## FOOD SERVICE MANAGEMENT

FSM 091 Adv. Quantity Baking (10)  
LEC 001 mtwrf. 8:00 am-12:00 pm

FSM 096 Adv. Quantity Cooking (10)  
LEC 001 w..... 1:00 pm- 1:50 pm  
DISC 151 mtwrf. 8:00 am-12:00 pm

FSM 112 Quant. Food Production (4)  
LEC 001 w..... 1:00 pm- 1:50 pm  
DISC 151 mw.... 8:00 am-12:00 pm

FSM 113 Quant. Food Service (4)  
LEC 001 w..... 9:00 am-10:30 am  
DISC 151 mf.... 10:00 am- 1:30 pm  
DISC 152 tr.... 10:00 am- 1:30 pm

FSM 115 Nutrition & Menu Plan. (2)  
LEC 001 tr.... 2:00 pm- 2:50 pm

FSM 213 Seminar (4)  
LEC 001 f..... 8:00 am-10:00 am  
DISC 151 (To Be Announced)

FSM 214 Cost Control (3)  
LEC 001 tr.... 2:00 pm- 3:15 pm

FSM 215 Rest. Layout & Equip. (3)  
LEC 001 tr.... 9:30 am-10:45 am  
LEC 002 t..... 6:25 pm- 9:05 pm

## SECRETARIAL SCIENCE

SEC 099 Review Typing (1)  
LEC 001 (To Be Announced)

SEC 121 Elementary Typing (2)  
LEC 001 mw.... 1:00 pm- 1:50 pm  
f..... 12:00 pm- 1:50 pm  
LEC 002 mw.... 7:50 pm- 9:30 pm

SEC 122 Intermediate Typing (2)  
LEC 001 mtwr.. 11:00 am-11:50 am

SEC 122 Intermediate Typing (2)  
LEC 003 tr.... 7:50 pm- 9:30 pm



**SECRETARIAL SCIENCE**

SEC 125 Elementary Shorthand (4)  
 LEC 001 mw.... 9:00 am- 9:50 am  
 tr.... 9:30 am-10:45 am  
 LEC 003 mw.... 5:25 pm- 7:40 pm

SEC 126 Intermediate Shorthand (3)  
 LEC 001 mtwr... 8:00 am- 8:50 am  
 LEC 002 mw.... 10:00 am-10:50 am  
 f..... 9:00 am-10:50 am  
 LEC 003 tr.... 6:00 pm- 7:40 pm

SEC 131 Business Machines (2)  
 LEC 001 tr.... 8:25 am- 9:15 am  
 LEC 003 mw.... 1:00 pm- 1:50 pm  
 LEC 004 tr.... 6:25 pm- 7:15 pm

SEC 132 Office Practice (3)  
 LEC 001 mw.... 9:00 am- 9:50 am  
 tr.... 9:30 am-10:45 am  
 LEC 002 mw.... 2:00 pm- 2:50 pm  
 tr.... 2:00 pm- 3:15 pm

SEC 221 Advanced Typing (2)  
 LEC 001 mtwr... 11:00 am-11:50 am

SEC 225 Dictation & Transcript. (3)  
 LEC 002 mw.... 10:00 am-10:50 am  
 f..... 9:00 am-10:50 am  
 LEC 003 mw.... 7:50 pm- 9:40 pm

SEC 236 Secretarial Procedures (2)  
 LEC 001 mw.... 9:00 am- 9:50 am  
 LEC 002 tr.... 9:30 am-10:20 am

SEC 238 Sec. Sem. & Intrnshp. II (3)  
 LEC 001 f..... 8:00 am-8:50 am

**DATA PROCESSING**

DPR 101 Intro. to Data Proc. (3)  
 LEC 001 mw.... 1:00 pm- 1:50 pm  
 LAB 151 f..... 1:00 pm- 1:50 pm  
 LAB 152 f..... 2:00 pm- 2:50 pm  
 LAB 153 f..... 3:00 pm- 3:50 pm

DPR 101 Intro. to Data Proc. (3)  
 LEC 002 r..... 6:25 pm- 8:05 pm  
 LAB 162 t..... 6:25 pm- 7:15 pm  
 LAB 163 r..... 5:25 pm- 6:15 pm  
 LAB 164 t..... 5:25 pm- 6:15 pm

DPR 103 Key punch & Verif. I (2)  
 LEC 001 m..... 6:10 pm- 8:15 pm  
 LAB 151 m..... 8:25 pm-10:30 pm

DPR 103 Key punch & Verif. I (2)  
 LEC 002 t..... 6:10 pm- 8:15 pm  
 LAB 161 t..... 8:25 pm-10:30 pm

DPR 108 Computer Programming I (5)  
 LEC 001 mw.... 1:00 pm- 2:50 pm  
 LAB 151 tr.... 2:00 pm- 3:50 pm

DPR 108 Computer Programming I (5)  
 LEC 003 mw.... 6:00 pm- 7:40 pm  
 LAB 161 mw.... 8:25 pm-10:15 pm

DPR 110 Computer Programming II (5)  
 LEC 002 tr.... 8:25 pm-10:15 pm  
 LAB 161 tr.... 6:25 pm- 8:15 pm

DPR 150 Data Processing Math I (3)  
 LEC 001 mwf... 11:00 am-11:50 am  
 LEC 002 mwf... 3:00 pm- 3:50 pm  
 LEC 003 t..... 6:25 pm- 9:05 pm

DPR 202 Programming Systems (3)  
 LEC 001 t..... 6:25 pm- 9:05 pm  
 LAB 151 r..... 8:25 pm-10:25 pm

DPR 203 Sys. Analysis & Des. I (3)  
 LEC 001 tr.... 11:00 am-12:15 pm  
 LEC 002 t..... 6:25 pm- 9:05 pm

DPR 210 Computer Program. III (4)  
 LEC 001 mw.... 8:25 pm- 9:40 pm  
 LAB 151 mw.... 6:25 pm- 8:15 pm

DPR 230 Field Proj. Case Study (3)  
 LEC 001 t..... 9:15 pm-10:05 pm

**Division of Communications****COMPOSITION**

ENG 099 Composition (3)  
 LEC 001 mwf... 9:00 am- 9:50 am  
 LEC 002 mwf... 1:00 pm- 1:50 pm  
 LEC 003 mw.... 6:25 pm- 7:40 pm  
 LEC 004 tr.... (To be Announced)  
 LEC 005 mwf... (To be Announced)  
 LEC 007 tr.... 8:00 am- 9:15 am

ENG 101 Composition (3)  
 LEC 001 mwf... 8:00 am- 8:50 am  
 LEC 002 mwf... 8:00 am- 8:50 am  
 LEC 004 mwf... 9:00 am- 9:50 am

LEC 005 tr.... 9:30 am-10:45 am  
 LEC 006 mwf... 11:00 am-11:50 am  
 LEC 007 mwf... 12:00 pm-12:50 pm  
 LEC 008 mwf... 1:00 pm- 1:50 pm  
 LEC 009 mwf... 2:00 pm- 2:50 pm  
 LEC 010 mwf... 3:00 pm- 3:50 pm  
 LEC 011 mwf... 4:00 pm- 4:50 pm  
 LEC 012 tr.... 9:30 am-10:45 am  
 LEC 014 mw.... 5:00 pm- 6:15 pm  
 LEC 015 tr.... 2:00 pm- 3:15 pm  
 LEC 016 tr.... 3:30 pm- 4:45 pm  
 LEC 017 tr.... 6:25 pm- 7:40 pm  
 LEC 018 m..... 6:25 pm- 9:05 pm  
 LEC 019 r..... 7:50 pm-10:30 pm  
 LEC 020 w..... 6:25 pm- 9:05 pm  
 LEC 021 mwf... 10:00 am-10:50 am  
 LEC 022 mwf... 2:00 pm- 2:50 pm

LEC 023 w..... 7:00 pm- 9:40 pm  
 Conant High School

LEC 024 mwf... 11:00 am-11:50 am  
 LEC 025 tr.... 11:00 am-12:15 pm  
 LEC 028 mwf... 4:00 pm- 4:50 pm  
 LEC 029 mwf... 1:00 pm- 1:50 pm  
 LEC 030 mwf... 8:00 am- 8:50 am

ENG 102 Composition (3)  
 LEC 001 mwf... 8:00 am- 8:50 am  
 LEC 002 mwf... 8:00 am- 8:50 am  
 LEC 003 mwf... 9:00 am- 9:50 am  
 LEC 004 mwf... 9:00 am- 9:50 am  
 LEC 005 mwf... 10:00 am-10:50 am  
 LEC 006 mwf... 10:00 am-10:50 am

ENG 102 Composition (3)  
 LEC 007 mwf... 10:00 am-10:50 am  
 LEC 009 mwf... 11:00 am-11:50 am  
 LEC 010 mwf... 11:00 am-11:50 am  
 LEC 011 mwf... 12:00 pm-12:50 pm  
 LEC 013 mwf... 12:00 pm-12:50 pm  
 LEC 014 mwf... 12:00 pm-12:50 pm  
 LEC 015 mwf... 12:00 pm-12:50 pm  
 LEC 016 mwf... 1:00 pm- 1:50 pm  
 LEC 017 mwf... 1:00 pm- 1:50 pm  
 LEC 018 mwf... 1:00 pm- 1:50 pm  
 LEC 019 mwf... 1:00 pm- 1:50 pm  
 LEC 020 tr.... 8:00 am- 9:15 am  
 LEC 021 tr.... 8:00 am- 9:15 am  
 LEC 022 tr.... 9:30 am-10:45 am  
 LEC 023 tr.... 9:30 am-10:45 am  
 LEC 024 tr.... 11:00 am-12:15 pm  
 LEC 025 tr.... 11:00 am-12:15 pm  
 LEC 026 tr.... 2:00 pm- 3:15 pm  
 LEC 027 tr.... 2:00 pm- 3:15 pm  
 LEC 028 tr.... 3:30 pm- 4:45 pm  
 LEC 029 mwf... 2:00 pm- 2:50 pm  
 LEC 030 mwf... 3:00 pm- 3:50 pm  
 LEC 031 mwf... 4:00 pm- 4:50 pm  
 LEC 032 mwf... 9:00 am- 9:50 am  
 LEC 033 mwf... 1:00 pm- 1:50 pm  
 LEC 034 mw.... 5:00 pm- 6:15 pm  
 LEC 035 tr.... 6:25 pm- 7:40 pm

LEC 038 t..... 6:25 pm- 9:05 pm  
 Buffalo Grove

LEC 039 mwf... 2:00 pm- 2:50 pm  
 LEC 040 mwf... 2:00 pm- 2:50 pm  
 LEC 041 mwf... 3:00 pm- 3:50 pm  
 LEC 042 mwf... 4:00 pm- 4:50 pm  
 LEC 043 mw.... 6:25 pm- 7:40 pm

LEC 044 tr.... 7:50 pm- 9:05 pm  
 Prospect H.S.

LEC 045 mwf... 8:00 am- 8:50 am  
 LEC 046 mwf... 9:00 am- 9:50 am  
 LEC 047 mwf... 11:00 am-11:50 am  
 LEC 048 mwf... 12:00 pm-12:50 pm  
 LEC 052 tr.... 2:00 pm- 3:15 pm  
 LEC 054 mwf... 2:00 pm- 2:50 pm

ENG 103 Report Writing (3)  
 LEC 001 mwf... 11:00 am-11:50 am  
 LEC 002 r..... 6:25 pm- 9:05 pm

ENG 130 Business Writing (3)  
 LEC 001 mwf... 10:00 am-10:50 am  
 LEC 002 t..... 6:25 pm- 9:05 pm  
 LEC 003 mwf... 12:00 pm-12:50 pm

ENG 220 Creative Writing (3)  
 LEC 001 mwf... 11:00 am-11:50 am

**LITERATURE**

LIT 105 Poetry (3)  
 LEC 001 tr.... 11:00 am-12:15 pm

LIT 115 Fiction (3)  
 LEC 001 mwf... 8:00 am- 8:50 am  
 LEC 002 mwf... 1:00 pm- 1:50 pm  
 LEC 003 tr.... 2:00 pm- 3:15 pm  
 LEC 004 mw.... 5:00 pm- 6:15 pm  
 LEC 005 m..... 7:50 pm-10:30 pm

LEC 006 t..... 7:50 pm-10:30 pm  
 Elk Grove H.S.

LIT 207 World Lit. Since 1800 (3)  
 LEC 001 mwf... 9:00 am- 9:50 am  
 LEC 002 t..... 6:25 pm- 9:05 pm

LIT 222 Civil War to 20th Cent. (3)  
 LEC 001 mwf... 12:00 pm-12:50 pm  
 LEC 002 w..... 6:25 pm- 9:05 pm

LIT 232 English Lit. 1800-1914 (3)  
 LEC 001 mwf... 11:00 am-11:50 am

LIT 241 20th Cent. Brit-Amer. Lit (3)  
 LEC 001 tr.... 9:30 am-10:45 am  
 LEC 002 r..... 6:25 pm- 9:05 pm

**READING**

RDG 099 Developmental Reading (2)  
 LEC 001 mw.... 1:00 pm- 1:50 pm  
 LEC 002 tr.... 9:00 am- 9:50 am  
 LEC 003 tr.... 6:25 pm- 7:40 pm

RDG 104 Reading Acceleration (2)  
 LEC 001 mw.... 9:00 am- 9:50 am  
 LEC 002 mw.... 10:00 am-10:50 am  
 LEC 003 tr.... 11:00 am-11:50 am  
 LEC 004 mw.... 3:00 pm- 3:50 pm  
 LEC 005 mw.... 6:25 pm- 7:15 pm  
 LEC 006 tr.... 7:25 pm- 8:15 pm

**SPEECH**

SPE 101 Fundamentals of Speech (3)  
 LEC 001 mwf... 8:00 am- 8:50 am  
 LEC 002 mwf... 9:00 am- 9:50 am  
 LEC 004 mwf... 11:00 am-11:50 am  
 LEC 005 mwf... 12:00 pm-12:50 pm  
 LEC 006 mwf... 1:00 pm- 1:50 pm  
 LEC 007 mwf... 2:00 pm- 2:50 pm  
 LEC 008 mwf... 3:00 pm- 3:50 pm  
 LEC 009 tr.... 9:30 am-10:45 am  
 LEC 010 tr.... 11:00 am-12:15 pm  
 LEC 011 tr.... 2:00 pm- 3:15 pm  
 LEC 012 tr.... 5:00 pm- 6:15 pm  
 LEC 013 m..... 6:25 pm- 9:05 pm

LEC 014 r..... 7:00 pm- 9:40 pm  
 Hersey High School

LEC 015 mwf... 10:00 am-10:50 am

SPE 102 Public Speaking (3)  
 LEC 001 tr.... 3:30 pm- 4:45 pm  
 LEC 002 mwf... 11:00 am-11:50 am

SPE 107 Oral Interpretation (3)  
 LEC 001 mwf... 2:00 pm- 2:50 pm

SPE 111 Intro. to Theater (3)  
 LEC 001 tr.... 2:00 pm- 3:15 pm

SPE 205 Discussion & Debate (3)  
 LEC 001 mwf... 10:00 am-10:50 am

SPE 212 Acting (3)  
 LEC 001 tr.... 11:00 am-12:15 pm

**COMMUNICATIONS**

CMN 099 Communications Lab (6)  
 LEC 001 (To be Announced)  
 LEC 002 (To be Announced)

**FOREIGN LANGUAGE**

FRN 101 Elementary French (4)  
 LEC 001 mw.... 6:00 pm- 7:40 pm

FRN 102 Elementary French (4)  
 LEC 001 m..... 9:00 am- 9:50 am  
 tr.... 9:30 am-10:45 am

FRN 201 Intermediate French (4)  
 LEC 001 mw.... 7:50 pm- 9:40 pm

FRN 202 Intermediate French (4)  
 LEC 001 m..... 8:00 am- 8:50 am  
 tr.... 8:00 am- 9:15 am

FRN 205 Intensive Oral Practice (3)  
 LEC 001 tr.... 11:00 am-12:15 pm

FRN 210 Intro. to Mod. Fr. Lit. (3)  
 LEC 001 tr.... 11:00 am-12:15 pm

GER 101 Elementary German (4)  
 LEC 001 mw.... 6:00 pm- 7:40 pm

GER 102 Elementary German (4)  
 LEC 001 m..... 9:00 am- 9:50 am  
 tr.... 9:30 am-10:45 am

GER 201 Intermediate German (4)  
 LEC 001 mw.... 6:00 pm- 7:40 pm

GER 202 Intermediate German (4)  
 LEC 001 m..... 11:00 am-11:50 am  
 tr.... 11:00 am-12:15 pm

GER 205 Intensive Oral Practice (3)  
 LEC 001 tr.... 7:50 pm- 9:05 pm

GER 210 Intro. to Mod. Ger. Lit. (3)  
 LEC 001 tr.... 7:50 pm- 9:05 pm

SPA 101 Elementary Spanish (4)  
 LEC 001 tr.... 6:25 pm- 8:05 pm

SPA 102 Elementary Spanish (4)  
 LEC 001 m..... 9:00 am- 9:50 am  
 tr.... 9:30 am-10:45 am  
 LEC 002 tr.... 2:00 pm- 3:15 pm  
 m..... 2:00 pm- 2:50 pm

SPA 201 Intermediate Spanish (4)  
 LEC 001 mw.... 6:25 pm- 8:05 pm

SPA 202 Intermediate Spanish (4)  
 LEC 001 m..... 11:00 am-11:50 am  
 tr.... 11:00 am-12:15 pm  
 LEC 002 tr.... 3:30 pm- 4:45 pm  
 m..... 3:00 pm- 3:50 pm

SPA 205 Intensive Oral Practice (3)  
 LEC 001 mw.... 8:15 pm- 9:30 pm

SPA 210 Intro. to Mod. Spa. Lit. (3)  
 LEC 001 mw.... 8:15 pm- 9:30 pm

**JOURNALISM**

JNM 130 Fund. of Journalism (3)  
 LEC 001 mwf... 9:00 am- 9:50 am  
 LEC 002 tr.... 9:30 am-10:45 am

JNM 131 News Reporting/Writing (3)  
 LEC 001 mwf... 10:00 am-10:50 am  
 LEC 002 tr.... 11:00 am-12:15 pm

JNM 133 Feature Writing (3)  
 LEC 001 mwf... 11:00 am-11:50 am

JNM 134 Media Adjuncts (3)  
 LEC 001 mwf... 1:00 pm- 1:50 pm  
 DISC 151 r..... 2:00 pm- 3:15 pm

JNM 236 Radio & TV News (3)  
 LEC 001 mwf... 2:00 pm- 2:50 pm  
 DISC 151 t..... 2:00 pm- 3:15 pm

JNM 237 Externship Study (5)  
 LEC 001 (To Be Announced)

**Division of Engineering & Related Technologies****ENGINEERING**

EGR 100 Survey of Engr. & Tech. (1)  
 LEC 001 t..... 6:30 pm- 9:30 pm

EGR 120 Graphics I (3)  
 LEC 001 mw.... 9:00 am-12:00 pm

EGR 121 Graphics II (3)  
 LEC 001 mw.... 6:30 pm- 9:30 pm

EGR 150 Analyt. Mech. Statics. (2)  
 LEC 001 m..... 8:30 pm-10:30 pm

EGR 215 Surveying I (3)  
 LEC 001 mw.... 6:00 pm- 8:30 pm

**ELECTRONICS TECHNOLOGY**

ELT 101 Circuits I, Resistive (4)  
 LEC 001 mw.... 6:25 pm- 7:40 pm  
 LAB 151 m..... 7:50 pm-11:00 pm

ELT 102 Circuits II, S.T.C. (4)  
 LEC 001 mwf... 1:00 pm- 1:50 pm  
 LAB 151 m..... 9:00 am-11:50 am  
 LAB 152 w..... 9:00 am-11:50 am

ELT 110 Introductory Electronic (2)  
 LEC 001 w..... 7:50 pm-10:30 pm  
 LAB 151 s..... 9:25 am-12:05 pm

ELT 111 Electronics I Resistive (3)  
 LEC 001 tr.... 11:00 am-11:50 am  
 LAB 151 m..... 9:00 am-11:50 am  
 LAB 152 f..... 9:00 am-11:50 am

ELT 204 Electronics III-Advance (4)  
 LEC 001 tr.... 9:30 am-10:45 am  
 LAB 151 r..... 2:00 pm- 5:50 pm

ELT 207 UHF Communications (4)  
 LEC 001 mwf... 2:00 pm- 2:50 pm  
 LAB 151 t..... 2:00 pm- 5:50 pm

ELT 210 Comp. Prog. Elec. Tech. (3)  
 LEC 001 tr.... 2:00 pm- 3:15 pm  
 LEC 002 (To Be Announced)

**MECHANICAL ENGINEERING TECHNOLOGY**

MET 101 Elements of Drafting (3)  
 LEC 001 tr.... 6:30 pm- 9:30 pm

MET 102 Technical Drafting (4)  
 LEC 001 mw.... 6:30 pm- 9:30 pm

MET 103 Descriptive Geometry (2)  
 LEC 001 mw.... 9:00 am-12:00 pm

MET 104 Statics (2)  
 LEC 001 m..... 8:30 pm-10:30 pm



MET 105 Basic Machine Shop (3)	LEC 001 t..... 6:00 pm-10:30 pm
MET 109 Mfg. Processes & Mat II (3)	LEC 001 tr.... 6:00 pm-10:30 pm
MET 206 Metal/Heat Treatment (3)	LEC 001 w..... 6:30 pm- 8:30 pm LAB 151 (To Be Announced)

MET 207 Machine Design (6)	LEC 001 t..... (To Be Announced)
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MET 210 Computer Prog. Fortran (3)	LEC 001 tr.... 2:00 pm- 3:15 pm
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### ARCHITECTURAL TECHNOLOGY

ATE 102 Intro. to Arch. Tech. (4)	LEC 001 t..... 2:00 pm- 4:45 pm r..... 2:00 pm- 5:45 pm LEC 002 t..... 2:00 pm- 4:45 pm r..... 2:00 pm- 5:45 pm
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ATE 104 Building Mater. Tech II (4)	LEC 001 tr.... 9:00 am-11:50 am LEC 002 tr.... 9:00 am-11:50 am
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ATE 106 Compt.Prog.Arch.Tech.II (3)	LEC 001 mwf... 1:00 pm- 1:50 pm LEC 004 mwf... 10:00 am-10:50 am
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ATE 202 Compreh.Bldg.Project II (4)	LEC 001 mw.... 3:00 pm- 6:50 pm
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ATE 204 Constr. Problems II (4)	LEC 001 mw.... 9:00 am-11:50 am
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ATE 206 Compt.Applicat.in Arch. (3)	LEC 001 mw.... 2:00 pm- 2:50 pm f..... 12:00 pm-12:50 pm
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ATE 208 Strength of Mater.II (3)	LEC 001 f..... 9:00 am-11:50 am
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### NUMERICAL CONTROL

NMC 101 Intro. to Num. Cont. (2)	LEC 001 m..... 6:25 pm- 8:20 pm
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NMC 105 Part Programming I (3)	LEC 001 w..... 6:25 pm-10:05 pm
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NMC 216 Part Programming III (3)	LEC 001 m..... 6:25 pm-10:05 pm
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NMC 220 Special Problems (3)	LEC 001 t..... (To Be Announced)
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### ARCHITECTURAL TRANSFER

ARC 102 Basic Design II (3)	LEC 001 mw.... 2:00 pm- 4:50 pm
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ARC 202 Design II (4)	LEC 001 tr.... 2:00 pm- 6:00 pm
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ARC 206 Architectural Hist. II (3)	LEC 001 mw.... 5:00 pm- 6:15 pm
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### Division of Life and Health Science

#### BIOLOGY

BIO 101 Biology Survey (3)	LEC 001 tr.... 8:00 am- 8:50 am LAB 161 m..... 9:00 am- 9:50 am LAB 162 m..... 10:00 am-10:50 am LAB 163 m..... 11:00 am-11:50 am LAB 164 t..... 9:00 am- 9:50 am LAB 165 t..... 1:00 pm- 1:50 pm LAB 166 w..... 8:00 am- 8:50 am LAB 167 w..... 9:00 am- 9:50 am LAB 168 w..... 10:00 am-10:50 am LAB 169 w..... 11:00 am-11:50 am
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BIO 101 Biology Survey (3)	LEC 002 tr.... 6:25 pm- 7:40 pm
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BIO 103 Man & The Environment (3)	LEC 001 mf.... 11:00 am-11:50 am LAB 161 m..... 1:00 pm- 1:50 pm LAB 162 t..... 11:00 am-11:50 am LAB 163 t..... 1:00 pm- 1:50 pm LAB 164 w..... 11:00 am-11:50 am LAB 165 w..... 1:00 pm- 1:50 pm LAB 166 t..... 2:00 pm- 2:50 pm LAB 167 w..... 2:00 pm- 2:50 pm LAB 168 w..... 3:00 pm- 3:50 pm
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BIO 103 Man & The Environment (3)	LEC 002 mw.... 6:25 pm- 7:40 pm
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BIO 120 General Botany (4)	LEC 001 mwf... 10:00 am-10:50 am LAB 151 t..... 8:00 am-10:50 am LAB 152 t..... 11:00 am- 1:50 pm LAB 153 w..... 2:00 pm- 4:50 pm LAB 154 r..... 2:00 pm- 4:50 pm
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BIO 120 General Botany (4)	LEC 002 mw.... 6:25 pm- 9:15 pm
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BIO 140 General Zoology (4)	LEC 001 mwf... 10:00 am-10:50 am LAB 151 m..... 2:00 pm- 4:50 pm LAB 152 t..... 2:00 pm- 4:50 pm LAB 153 t..... 8:00 am-10:50 am LAB 154 w..... 2:00 pm- 4:50 pm LAB 155 r..... 8:00 am-10:50 am LAB 156 m..... 2:00 pm- 4:50 pm LAB 160 m..... 11:00 am- 1:50 pm
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BIO 140 General Zoology (4)	LEC 002 mwf... 1:00 pm- 1:50 pm LAB 157 m..... 8:00 am-10:50 am LAB 158 w..... 8:00 am-10:50 am LAB 159 f..... 8:00 am-10:50 am LAB 161 t..... 11:00 am- 1:50 pm LAB 162 w..... 8:00 am-10:50 am LAB 163 f..... 8:00 am-10:50 am
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BIO 140 General Zoology (4)	LEC 003 tr.... 6:25 pm- 9:15 pm LEC 004 mw.... 6:25 pm- 9:15 pm
BIO 161 Human Anatomy & Phy II (4)	LEC 001 mtf... 10:00 am-10:50 am LAB 151 r..... 10:00 am-11:50 am LAB 152 r..... 1:00 pm- 2:50 pm

BIO 171 Bio-Physical Science II (4)	LEC 001 mwf... 1:00 pm- 1:50 pm LAB 151 m..... 2:00 pm- 3:50 pm LAB 152 t..... 2:00 pm- 3:50 pm LAB 153 w..... 2:00 pm- 3:50 pm LAB 154 f..... 2:00 pm- 3:50 pm
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BIO 180 Histology & Embryology (3)	LEC 001 tr.... 9:00 am- 9:50 am LAB 151 r..... 1:00 pm- 2:50 pm LAB 152 r..... 10:00 am-11:50 am
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### PRACTICAL NURSING

PNR 070 Practical Nursing II (13)	LEC 001 mtwrf. 8:00 am-12:00 pm mtwrf. 1:00 pm- 3:00 pm
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### ASSOCIATE DEGREE NURSING

NUR 102 Found. of Nursing II (5)	LEC 001 mwf... 12:00 am-12:50 pm LEC 002 mwf... 12:00 pm-12:50 pm LAB 151 m..... 8:00 am- 8:50 am LAB 152 m..... 9:00 am- 9:50 am LAB 153 m..... 10:00 am-10:50 am LAB 154 m..... 11:00 am-11:50 am LAB 155 tr.... 8:00 am-11:00 am LAB 156 wf.... 8:00 am-11:00 am
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NUR 202 Physical/Mental Ill II (10)	LEC 001 mw.... 2:00 pm- 3:50 pm m..... 11:00 am-11:50 am LAB 151 tr.... 8:00 am-12:30 pm w..... 8:00 am-12:00 pm LAB 152 f..... 9:00 am-10:50 am LAB 153 f..... 11:00 am-12:50 pm
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### DENTAL HYGIENE

DHY 101 Pre Clinical Hygiene (2)	LEC 001 f..... 9:00 am- 9:50 am LAB 151 w..... 8:00 am-10:50 am LAB 152 w..... 2:00 pm- 4:50 pm
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DHY 111 Dental Radiology (1)	LEC 001 r..... 3:00 pm- 3:50 pm
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DHY 201 Seminar (2)	LEC 001 f..... 12:00 pm-12:50 pm
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DHY 221 Community Dentistry II (3)	LEC 001 mf.... 4:00 pm- 4:50 pm LAB 151 f..... 1:00 pm- 2:50 pm LAB 152 f..... 10:00 am-11:50 am
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DHY 251 Clinical DHY & X-Ray III (4)	LEC 001 mtrf.. 9:00 am-11:50 am LEC 002 mtrf.. 1:00 pm- 3:50 pm
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DHY 291 Dental Assisting (2)	LEC 001 r..... 4:00 pm- 4:50 pm LAB 151 tw.... 10:00 am- 4:50 pm LAB 152 tw.... 10:00 am- 4:50 pm
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### PHYSICAL EDUCATION

PED 100 Physical Conditioning (1)	LEC 001 mw.... 10:00 am-10:50 am LEC 002 mw.... 11:00 am-11:50 am LEC 003 tr.... 3:00 pm- 3:50 pm
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PED 104 Weight Training/W Lift (1)	LEC 001 mw.... 12:00 pm-12:50 pm LEC 002 mw.... 1:00 pm- 1:50 pm LEC 003 tr.... 11:00 am-11:50 am LEC 005 mw.... 10:00 am-10:50 am LEC 007 mw.... 6:25 pm- 7:15 pm
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PED 112 Touch Football/Basket (1)	LEC 001 tr.... 4:00 pm- 4:50 pm
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PED 114 Volleyball/Softball (1)	LEC 001 mw.... 1:00 pm- 1:50 pm LEC 002 mw.... 2:00 pm- 2:50 pm
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LEC 003 mw.... 3:00 pm- 3:50 pm	LEC 004 tr.... 2:00 pm- 2:50 pm
LEC 005 tr.... 10:00 am-10:50 am	LEC 006 mw.... 6:25 pm- 7:15 pm

PED 130 Tennis/Handball (1)	LEC 001 f..... 12:00 pm- 1:30 pm LEC 002 f..... 8:00 am- 9:30 am
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PED 132 Golf/Archery (1)	LEC 001 tr.... 10:00 am-10:50 am LEC 002 tr.... 11:00 am-11:50 am LEC 003 tr.... 8:00 am- 8:50 am LEC 005 mw.... 2:00 pm- 2:50 pm
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PED 136 Wrestling (1)	LEC 001 mw.... 3:00 pm- 3:50 pm
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PED 138 Personal Defense/Badmin (1)	LEC 001 mw.... 8:00 am- 8:50 am LEC 002 mw.... 9:00 am- 9:50 am LEC 003 tr.... 8:00 am- 8:50 am
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PED 140 Track & Field (1)	LEC 001 tr.... 3:00 pm- 3:50 pm
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### PHYSICAL EDUCATION (COED)

PED 150 Bowling (1)	LEC 001 m..... 1:00 pm- 2:30 pm LEC 002 w..... 1:00 pm- 2:30 pm LEC 003 f..... 10:00 am-11:30 am LEC 004 f..... 1:00 pm- 2:30 pm
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PED 158 Tennis (1)	LEC 001 mw.... 9:00 am-10:30 am LEC 002 tr.... 9:00 am-10:30 am LEC 003 mw.... 2:00 pm- 3:50 pm
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PED 160 Modern Dance I (1)	LEC 001 wf.... 10:00 am-10:50 am
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### PHYSICAL EDUCATION (WOMEN)

PED 170 Conditioning (1)	LEC 001 mw.... 9:00 am- 9:50 am LEC 002 tr.... 8:00 am- 8:50 am LEC 003 tr.... 10:00 am-10:50 am LEC 005 mw.... 6:25 pm- 7:15 pm
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PED 182 Tennis/Recreational Gam. (1)	LEC 001 mw.... 11:00 am-11:50 am LEC 002 mw.... 12:00 pm-12:50 pm
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PED 184 Softball/Badminton (1)	LEC 001 mw.... 10:00 am-10:50 am LEC 002 tr.... 6:25 pm- 7:15 pm
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PED 188 Golf/Volleyball (1)	LEC 001 tr.... 11:00 am-11:50 am LEC 002 tr.... 3:00 pm- 3:50 pm
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PED 192 Archery (1)	LEC 001 tr.... 2:00 pm- 2:50 pm
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PED 199 Restricted Activities (1)	LEC 001 mw.... 10:00 am-10:50 am
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### PHYSICAL EDUCATION, PROFESSIONAL

PED 200 Intro. to Phys. Ed. (2)	LEC 001 tr.... 9:00 am- 9:50 am
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PED 201 First Aid (2)	LEC 001 wf.... 8:00 am- 8:50 am LEC 002 tr.... 3:00 pm- 3:50 pm
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PED 203 Health (2)	LEC 001 wf.... 9:00 am- 9:50 am
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PED 210 Sports Officiating (2)	LEC 001 tr.... 11:00 am-11:50 am
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PED 220 Track & Field (2)	LEC 001 wf.... 10:00 am-10:50 am
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PED 226 Baseball (2)	LEC 001 mw.... 3:00 pm- 3:50 pm
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PED 228 Aquatics (2)	LEC 001 t..... 2:00 pm- 4:00 pm
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### Division of Humanities & Fine Arts

ART 105 Art Appreciation (3)	LEC 001 f..... 10:00 am-10:50 am DISC 151 mw.... 8:00 am- 8:50 am DISC 152 mw.... 10:00 am-10:50 am DISC 153 mw.... 12:00 pm-12:50 pm DISC 154 mw.... 2:00 pm- 2:50 pm DISC 155 tr.... 9:00 am- 9:50 am DISC 156 tr.... 11:00 am-11:50 am
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ART 105 Art Appreciation (3)	LEC 002 tr.... 5:00 pm- 6:25 pm
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ART 110 Drawing I (3)	LEC 001 mwf... 8:00 am- 9:50 am LEC 002 mwf... 4:00 pm- 5:50 pm LEC 003 tr.... 7:50 pm-10:30 pm
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ART 111 Drawing II (3)	LEC 001 mwf... 10:00 am-11:50 am LEC 002 mwf... 12:00 pm- 1:50 pm LEC 003 mwf... 2:00 pm- 3:50 pm LEC 005 tr.... 8:00 am-10:40 am LEC 006 tr.... 1:40 pm- 4:20 pm LEC 007 tr.... 5:00 pm- 7:40 pm
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ART 122 Design II (3)	LEC 001 mwf... 12:00 pm- 1:50 pm LEC 002 mwf... 2:00 pm- 3:50 pm LEC 003 tr.... 8:00 am-10:40 am LEC 004 tr.... 1:40 pm- 4:20 pm LEC 005 mwf... 10:00 am-11:50 am
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ART 202 Drawing IV (3)	LEC 001 tr.... 9:25 am-12:05 pm
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ART 207 Print Making II (2)	LEC 001 tr.... 9:25 am-11:15 am
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ART 226 Figure Drawing II (3)	LEC 001 mw.... 2:00 pm- 4:50 pm
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ART 262 Advanced Painting (2)	LEC 001 mw.... 10:00 am-11:50 am
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FNA 112 History of Art II (3)	LEC 001 mw.... 11:00 am-11:50 am DISC 151 m..... 9:00 am- 9:50 am DISC 152 m..... 9:00 am- 9:50 am DISC 153 m..... 9:00 am- 9:50 am DISC 154 t..... 2:00 pm- 2:50 pm DISC 155 t..... 3:00 pm- 3:50 pm
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FNA 112 History of Art II (3)	LEC 002 mw.... 5:00 pm- 6:15 pm LEC 003 mwf... 4:00 pm- 4:50 pm
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### HUMANITIES

HUM 102 Creative Nat. of Man II (3)	LEC 001 mw.... 12:00 pm-12:50 pm DISC 150 r..... 10:00 am-10:50 am DISC 151 r..... 2:00 pm- 2:50 pm DISC 152 r..... 3:00 pm- 3:50 pm DISC 153 r..... 4:00 pm- 4:50 pm DISC 154 f..... 8:00 am- 8:50 am DISC 155 f..... 10:00 am-10:50 am DISC 156 f..... 12:00 pm-12:50 pm DISC 157 f..... 2:00 pm- 2:50 pm DISC 158 f..... 3:00 pm- 3:50 pm DISC 159 r..... 8:00 am- 8:50 am DISC 161 r..... 6:50 pm- 7:40 pm DISC 171 w..... 3:00 pm- 3:50 pm
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HUM 102 Creative Nat. of Man II (3)	LEC 002 t..... 6:25 pm- 7:50 pm
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PHI 105 Intro. to Philosophy (3)	LEC 001 mwf... 9:00 am- 9:50 am LEC 002 mwf... 11:00 am-11:50 am LEC 003 mwf... 1:00 pm- 1:50 pm LEC 004 mwf... 4:00 pm- 4:50 pm LEC 005 mwf... 11:00 am-11:50 am LEC 006 mw.... 7:50 pm- 9:05 pm LEC 007 mw.... 9:15 pm-10:30 pm LEC 008 tr.... 8:00 am- 9:15 am LEC 009 tr.... 10:50 am-12:05 pm LEC 010 mwf... 2:00 pm- 2:50 pm LEC 011 tr.... 3:05 pm- 4:20 pm LEC 012 tr.... 6:25 pm- 7:40 pm
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PHI 110 Logic (3)	LEC 001 tr.... 5:00 pm- 6:15 pm LEC 002 mwf... 8:00 am- 8:50 am LEC 003 mwf... 10:00 am-10:50 am LEC 004 mwf... 4:00 pm- 4:50 pm LEC 005 mwf... 1:00 pm- 1:50 pm
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PHI 115 Ethics (3)	LEC 001 mwf... 12:00 pm-12:50 pm LEC 002 tr.... 9:25 pm-10:40 am LEC 003 mw.... 6:25 pm- 7:40 pm
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PHI 205 Religions of the World (3)	LEC 001 tr.... 2:00 pm- 2:50 pm LEC 002 mw.... 5:00 pm- 6:15 pm LEC 003 tr.... 7:50 pm- 9:05 pm
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LEC 004 w..... 7:00 pm- 9:40 pm	Conant High School
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### MUSIC

MUS 101 Fund. of Music Theory (3)	LEC 001 mwf... 9:00 am- 9:50 am LEC 002 mwf... 2:00 pm- 2:50 pm LEC 003 tr.... 9:30 am-10:45 am
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MUS 103 Music Appreciation (3)	LEC 001 tr.... 9:30 am-10:45 am LEC 002 mw.... 5:00 pm- 6:15 pm
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MUS 112 Theory of Music II (3)	LEC 001 mwf... 9:00 am- 9:50 am LEC 002 mwf... 2:00 pm- 2:50 pm
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MUS 116 Ear/Sight/Keyboard II (1)	LEC 001 tr.... 9:30 am-10:40 am LEC 002 tr.... 2:00 pm- 2:50 pm
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MUS 122 Mus Lit Surv Since 1750 (3)	LEC 001 mwf... 12:00 pm-12:50 pm
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MUS 130 Choir	(1)
LEC 001 tr.... 3:30 pm- 4:45 pm	
MUS 136 Community Choir	(1)
LEC 001 m..... 8:00 pm-10:30 pm	
Clarmont School	
MUS 140 Band	(1)
LEC 001 mw.... 3:00 pm- 4:15 pm	
MUS 145 Ensembles	(1)
LEC 001 To Be Announced	
LEC 002 To Be Announced	
LEC 003 To Be Announced	
MUS 150 Orchestra	(1)
LEC 001 m..... 7:50 pm-10:30 pm	
MUS 162 Brass Inst. Class I	(2)
LEC 001 tr.... 2:00 pm- 3:15 pm	
MUS 165 Class Piano	(2)
LEC 001 mwf... 10:00 am-10:50 am	
LEC 002 mwf... 1:00 pm- 1:50 pm	
LEC 003 tr.... 7:50 pm- 9:05 pm	
LEC 004 mwf... 12:00 pm-12:50 pm	
LEC 005 tr.... 11:00 am-12:15 pm	
LEC 006 tr.... 2:00 pm- 3:15 pm	
LEC 007 mw.... 7:50 pm- 9:05 pm	
MUS 167 Class Guitar	(2)
LEC 001 tr.... 5:00 pm- 6:15 pm	
LEC 002 t..... 7:50 pm- 9:05 pm	

Also to be offered at times to be announced:

MUS 180 Flute and Piccolo	(2)
MUS 181 Oboe and English Horn	(2)
MUS 182 Clarinet	(2)
MUS 183 Bassoon	(2)
MUS 184 Saxophone	(2)
MUS 185 French Horn	(2)
MUS 186 Trumpet	(2)
MUS 187 Trombone	(2)
MUS 188 Baritone	(2)
MUS 189 Tuba	(2)
MUS 190 Percussion	(2)
MUS 191 Violin	(2)
MUS 192 Viola	(2)
MUS 193 Cello	(2)
MUS 194 String Bass	(2)
MUS 195 Harp	(2)
MUS 196 Piano	(2)
MUS 197 Organ	(2)
MUS 198 Voice	(2)
MUS 199 Classical Guitar	(2)
MUS 280 Flute and Piccolo	(4)
MUS 281 Oboe and English Horn	(4)
MUS 282 Clarinet	(4)
MUS 283 Bassoon	(4)
MUS 284 Saxophone	(4)
MUS 285 French Horn	(4)
MUS 286 Trumpet	(4)
MUS 287 Trombone	(4)
MUS 288 Baritone	(4)
MUS 289 Tuba	(4)
MUS 290 Percussion	(4)
MUS 291 Violin	(4)
MUS 292 Viola	(4)
MUS 293 Cello	(4)
MUS 294 String Bass	(4)
MUS 295 Harp	(4)
MUS 296 Piano	(4)
MUS 297 Organ	(4)
MUS 298 Voice	(4)
MUS 299 Classical Guitar	(4)

MUS 212 Theory of Music IV	(3)
LEC 001 tr.... 11:00 am-12:15 pm	
MUS 216 Ear/Sight/Keyboard IV	(3)
LEC 001 mw.... 11:00 am-11:50 am	

### Division of Math & Physical Science

#### MATHEMATICS

MTH 094 Arithmetic	(3)
LEC 001 mwf... 1:00 pm- 1:50 pm	
MTH 095 Elementary Algebra	(3)
LEC 001 mwf... 9:00 am- 9:50 am	
LEC 002 tr.... 2:00 pm- 2:50 pm	
LEC 005 tr.... 11:00 am-12:15 pm	
LEC 007 tr.... 6:25 pm- 7:40 pm	
MTH 096 Geometry	(3)
LEC 001 mwf... 11:00 am-11:50 am	
LEC 003 mw.... 7:50 pm- 9:05 pm	
LEC 004 mwf... 4:00 pm- 4:50 pm	
LEC 005 tr.... 8:00 am- 9:15 am	

MTH 101 Fund. of Mathematics I	(3)
LEC 001 mwf... 11:00 am-11:50 am	
LEC 002 mwf... 12:00 pm-12:50 pm	
LEC 003 mwf... 3:00 pm- 3:50 pm	
LEC 004 tr.... 9:30 am-10:45 am	
LEC 005 tr.... 2:00 pm- 3:15 pm	
LEC 006 tr.... 3:30 pm- 4:45 pm	
LEC 008 mwf... 9:00 am- 9:50 am	
LEC 009 mw.... 7:50 pm- 9:05 pm	
LEC 010 mw.... 6:25 pm- 7:40 pm	
LEC 011 mw.... 9:15 pm-10:30 pm	

MTH 102 Fund. of Mathematics II	(3)
LEC 001 mwf... 2:00 pm- 2:50 pm	
LEC 002 mwf... 8:00 am- 8:50 am	
LEC 006 tr.... 8:00 am- 9:15 am	
LEC 007 mwf... 3:00 pm- 3:50 pm	
LEC 008 mwf... 12:00 pm-12:50 pm	
LEC 009 mw.... 7:50 pm- 9:05 pm	

LEC 010 tr.... 7:00 pm- 8:15 pm	
Hersey High School	
LEC 011 tr.... 4:55 pm- 6:10 pm	

MTH 103 College Algebra	(3)
LEC 002 mwf... 11:00 am-11:50 am	
LEC 003 tr.... 3:30 pm- 4:45 pm	
LEC 004 mwf... 10:00 am-10:50 am	
LEC 005 mwf... 12:00 pm-12:50 pm	
LEC 006 tr.... 6:25 pm- 7:40 pm	

MTH 104 Plane Trigonometry	(3)
LEC 002 tr.... 9:30 am-10:45 am	
LEC 003 mwf... 8:00 am- 8:50 am	
LEC 004 mwf... 1:00 pm- 1:50 pm	
LEC 005 mw.... 9:15 pm-10:30 pm	
LEC 007 tr.... 7:50 pm- 9:05 pm	

MTH 105 Analytic Geometry	(4)
LEC 001 twrf.. 8:00 am- 8:50 am	
LEC 002 mtwf.. 2:00 pm- 2:50 pm	
LEC 004 tr.... 7:50 pm- 9:40 pm	

MTH 106 Math I	(5)
LEC 002 tr.... 6:25 pm- 8:40 pm	

MTH 107 Math II	(5)
LEC 001 mtwr.. 3:55 pm- 5:00 pm	

MTH 165 Statistics	(3)
LEC 001 mw.... 6:25 pm- 7:40 pm	

MTH 201 Calculus I	(5)
LEC 001 tr.... 3:30 pm- 4:45 pm	
mw.... 4:00 pm- 4:50 pm	
LEC 002 tr.... 7:50 pm- 9:55 pm	

MTH 202 Calculus II	(5)
LEC 002 tr.... 2:00 pm- 3:15 pm	
mw.... 2:00 pm- 2:50 pm	
LEC 003 mw.... 7:50 pm- 9:55 pm	

MTH 212 Differential Equations	(3)
LEC 001 tr.... 6:25 pm- 7:40 pm	

MTH 215 Intro. to Auto. Dig. Comp.	(3)
LEC 001 mw.... 7:50 pm- 9:05 pm	

#### CHEMISTRY

CHM 100 Introductory Chemistry	(4)
LEC 001 mwf... 2:00 pm- 2:50 pm	
LAB 151 r..... 2:00 pm- 4:45 pm	

CHM 100 Introductory Chemistry	(4)
LEC 002 t..... 4:55 pm- 7:35 pm	
LAB 152 r..... 4:55 pm- 7:35 pm	

CHM 121 General Chemistry I	(4)
LEC 001 mwf... 10:00 am-10:50 am	
LAB 151 r..... 8:00 am-10:45 am	

CHM 121 General Chemistry I	(4)
LEC 003 m..... 4:55 pm- 7:35 pm	
LAB 153 w..... 4:55 pm- 7:35 pm	

CHM 122 General Chemistry II	(4)
LEC 001 mwf... 11:00 am-11:50 am	
LAB 151 t..... 11:00 am- 1:45 pm	

CHM 122 General Chemistry II	(4)
LEC 002 mwf... 12:00 pm-12:50 pm	
LAB 151 t..... 11:00 am- 1:45 pm	

CHM 122 General Chemistry II	(4)
LEC 003 mwf... 9:00 am- 9:50 am	
LAB 153 t..... 8:00 am-10:45 am	

CHM 122 General Chemistry II	(4)
LEC 004 mwf... 2:00 pm- 2:50 pm	
LAB 154 t..... 2:00 pm- 4:45 pm	

CHM 122 General Chemistry II	(4)
LEC 007 t..... 7:50 pm-10:30 pm	
LAB 157 r..... 7:50 pm-10:30 pm	

CHM 132 College Chemistry II	(5)
LEC 001 mwf... 9:00 am- 9:50 am	
LAB 151 tr.... 8:00 am-10:45 am	

CHM 132 College Chemistry II	(5)
LEC 002 mwf... 2:00 pm- 2:50 pm	
LAB 152 tr.... 2:00 pm- 4:45 pm	

CHM 205 Organic Chemistry II	(5)
LEC 001 mwf... 9:00 am- 9:50 am	
LAB 151 tr.... 8:00 am-10:45 am	

#### PHYSICAL SCIENCE

GEO 101 Physical Geology	(4)
LEC 001 tr.... 2:00 pm- 2:50 pm	
LAB 151 m..... 2:00 pm- 4:50 pm	
LAB 152 w..... 11:00 am- 1:50 pm	

GEO 102 Historical Geology	(4)
LEC 001 wf.... 8:00 am- 8:50 am	
LAB 151 m..... 8:00 am-10:50 am	

GEO 102 Historical Geology	(4)
LEC 002 m..... 6:25 pm- 8:30 pm	
LAB 152 w..... 6:25 pm- 8:30 pm	

PHS 101 Physical Science Survey	(3)
LEC 001 tr.... 11:00 am-12:15 pm	
LEC 002 tr.... 6:25 pm- 7:40 pm	

PHY 102 Technical Physics II	(4)
LEC 001 mwf... 12:00 pm-12:50 pm	
LAB 151 t..... 8:00 am- 9:40 am	

PHY 122 Intro. to Physics II	(5)
LEC 001 mtwf.. 10:00 am-10:50 am	
LAB 151 r..... 8:00 am-10:50 am	

PHY 202 General Physics II	(5)
LEC 001 w..... 2:00 pm- 4:50 pm	
tr.... 2:00 pm- 3:15 pm	
LAB 151 mf.... 3:00 pm- 3:50 pm	

### Division of Social Science

#### HISTORY

HST 111 Amer. History to 1865	(3)
LEC 001 mw.... 3:00 pm- 3:50 pm	
DISC 151 m..... 8:00 am- 8:50 am	
DISC 152 w..... 8:00 am- 8:50 am	
DISC 153 f..... 8:00 am- 8:50 am	
DISC 154 m..... 9:00 am- 9:50 am	
DISC 161 t..... 3:30 pm- 4:20 pm	
DISC 162 r..... 3:30 pm- 4:20 pm	
DISC 163 f..... 3:00 pm- 3:50 pm	
DISC 164 t..... 2:00 pm- 2:50 pm	

HST 111 Amer. History to 1865	(3)
LEC 003 mw.... 5:00 pm- 6:15 pm	
LEC 004 t..... 6:25 pm- 9:05 pm	

HST 112 Amer. Hist. Since 1865	(3)
LEC 001 mw.... 11:00 am-11:50 am	
DISC 151 t..... 11:00 am-11:50 am	
DISC 152 r..... 10:00 am-10:50 am	
DISC 153 r..... 11:00 am-11:50 am	
DISC 154 t..... 10:00 am-10:50 am	
DISC 161 t..... 8:00 am- 8:50 am	
DISC 162 r..... 8:00 am- 8:50 am	
DISC 163 r..... 9:00 am- 9:50 am	
DISC 164 t..... 9:00 am- 9:50 am	

HST 112 Amer. Hist. Since 1865	(3)
LEC 002 tr.... 2:00 pm- 2:50 pm	
DISC 171 m..... 1:00 pm- 1:50 pm	
DISC 172 w..... 12:00 pm-12:50 pm	
DISC 173 m..... 2:00 pm- 2:50 pm	
DISC 174 m..... 3:00 pm- 3:50 pm	

HST 112 Amer. Hist. Since 1865	(3)
LEC 003 mw.... 6:25 pm- 7:40 pm	
LEC 004 r..... 7:50 pm-10:30 pm	

LEC 005 t..... 7:00 pm- 9:40 pm	
Elk Grove High School	

HST 142 Western Civ. Since 1815	(4)
LEC 001 mwf... 12:00 pm-12:50 pm	
DISC 151 t..... 9:30 am-10:20 am	
DISC 152 r..... 9:30 am-10:20 am	
DISC 153 t..... 11:00 am-11:50 am	
DISC 154 r..... 8:00 am- 8:50 am	
DISC 155 r..... 11:00 am-11:50 am	

HST 142 Western Civ. Since 1815	(4)
LEC 002 tr.... 7:50 pm- 9:55 pm	

HST 214 Afro-American History	(3)
LEC 001 tr.... 11:00 am-12:15 pm	

HST 243 Far East-Modern World	(3)
LEC 001 mw.... 7:50 pm- 9:05 pm	

#### LAW ENFORCEMENT

LAE 110 Police Operations	(3)
LEC 001 mwf... 8:00 am- 8:50 am	
LEC 002 w..... 6:25 pm- 9:05 pm	

LAE 202 Criminal Law II	(3)
LEC 001 tr.... 8:00 am- 9:15 am	
LEC 002 t..... 6:25 pm- 9:05 pm	

LAE 205 Juvenile Procedures	(3)
LEC 001 mwf... 9:00 am- 9:50 am	
LEC 002 m..... 6:25 pm- 9:05 pm	

LAE 210 Intro. to Criminology	(3)
LEC 001 tr.... 9:30 am-10:45 am	

LAE 211 Criminal Investigation	(3)
LEC 001 mwf... 10:00 am-10:50 am	
LEC 002 r..... 6:25 pm- 9:05 pm	

LAE 215 Police Defense Tech.	(2)
LEC 001 r..... 6:25 pm- 8:15 pm	

LAE 253 Safety Management	(3)
LEC 001 s..... 9:25 am-12:05 pm	

#### POLITICAL SCIENCE

PSC 201 Amer. Govt-Org/Pow/Funct.	(3)
LEC 001 mw.... 10:00 am-10:50 am	
DISC 151 t..... 8:00 am- 8:50 am	
DISC 152 r..... 9:00 am- 9:50 am	
DISC 153 f..... 9:00 am- 9:50 am	
DISC 154 r..... 10:00 am-10:50 am	

PSC 201 Amer. Govt/Org/Pow/Funct.	(3)
LEC 002 tr.... 2:00 pm- 2:50 pm	
DISC 161 m..... 1:00 pm- 1:50 pm	
DISC 162 w..... 2:00 pm- 2:50 pm	

PSC 201 Amer. Govt-Org/Pow/Funct.	(3)
LEC 003 mf.... 11:00 am-11:50 am	
DISC 171 t..... 11:00 am-11:50 am	
DISC 172 w..... 11:00 am-11:50 am	

PSC 201 Amer. Govt/Org/Pow/Funct.	(3)
LEC 004 mw.... 6:25 pm- 7:40 pm	
LEC 005 tr.... 7:50 pm- 9:05 pm	

LEC 006 w..... 7:00 pm- 9:40 pm	
Hersey High School	

PSC 205 Comparative Government	(3)
LEC 001 tr.... 3:30 pm- 4:45 pm	

#### FIRE SCIENCE

FIS 111 Fire Fight Tact/Strat. II	(3)
LEC 001 w..... 8:30 pm-11:00 pm	
LEC 002 r..... 8:30 pm-11:00 pm	

FIS 115 Build Construct & Codes	(3)
LEC 001 m..... 5:30 pm- 8:00 pm	
LEC 002 t..... 5:30 pm- 8:00 pm	

FIS 120 Hazardous Materials I	(3)
LEC 001 w..... 5:30 pm- 8:00 pm	
LEC 002 r..... 5:30 pm- 8:00 pm	

#### CHILD CARE

CCA 110 Creat. Activ. Yng. Child	(3)
LEC 001 mwf... 1:00 pm- 1:50 pm	
LEC 002 t..... 6:25 pm- 9:05 pm	

CCA 218 Mentally Retarded	(4)
LEC 001 wf.... 3:30 pm- 5:30 pm	
Countryside School	

CCA 219 Psy. of Except/Child.	(3)
LEC 001 tr.... 2:00 pm- 3:15 pm	
LEC 002 r..... 6:25 pm- 9:05 pm	

CCA 220 Child Care Internship	(6)
LEC 001 mw.... 9:00 am-11:30 am	
f.....	



DISC 154 t..... 9:30 am-10:20 am	LEC 005 tr.... 5:00 pm- 6:15 pm	LEC 003 r..... 7:50 pm-10:30 pm	DISC 163 f..... 11:00 am-11:50 am
DISC 155 r..... 9:30 am-10:20 am	LEC 006 mw.... 6:25 pm- 7:40 pm		DISC 171 m..... 3:00 pm- 3:50 pm
PSY 101 Intro. to Psychology (3)	LEC 007 r..... 6:25 pm- 9:05 pm	LEC 004 t..... 7:00 pm- 9:40 pm	DISC 172 w..... 3:00 pm- 3:50 pm
LEC 002 tr.... 11:00 am-11:50 am	LEC 008 mw.... 7:50 pm- 9:05 pm	Buffalo Grove	DISC 173 f..... 3:00 pm- 3:50 pm
DISC 161 f..... 8:00 am- 8:50 am	LEC 009 t..... 7:50 pm-10:30 pm		DISC 174 m..... 4:00 pm- 4:50 pm
DISC 162 w..... 10:00 am-10:50 am	LEC 010 mw.... 9:15 pm-10:30 pm		
DISC 163 f..... 1:00 pm- 1:50 pm			SOC 101 Intro. to Sociology (3)
DISC 164 m..... 3:00 pm- 3:50 pm	LEC 011 t..... 7:00 pm- 9:40 pm		LEC 003 tr.... 5:00 pm- 6:15 pm
DISC 171 m..... 11:00 am-11:50 am	Barrington High School		LEC 004 r..... 5:00 pm- 7:30 pm
DISC 172 w..... 11:00 am-11:50 am			LEC 005 mw.... 6:25 pm- 7:40 pm
DISC 173 f..... 11:00 am-11:50 am	PSY 145 Psych. in Bus. & Ind. (3)	<b>SOCIOLOGY</b>	LEC 006 m..... 6:25 pm- 9:05 pm
DISC 174 m..... 12:00 pm-12:50 pm	LEC 001 mwf... 8:00 am- 8:50 am		LEC 007 w..... 7:50 pm-10:30 pm
			SOC 101 Intro. to Sociology (3)
PSY 101 Intro. to Psychology (3)	PSY 216 Child Psychology (3)	SOC 101 Intro. to Sociology (3)	LEC 008 t..... 7:00 pm- 9:40 pm
LEC 003 mw.... 2:00 pm- 2:50 pm	LEC 001 tr.... 11:00 am-12:15 pm	LEC 001 mw.... 9:00 am- 9:50 am	Hersey High School
DISC 181 f..... 12:00 pm-12:50 pm	LEC 002 mw.... 3:00 pm- 4:15 pm	DISC 151 t..... 8:00 am- 8:50 am	
DISC 182 t..... 2:00 pm- 2:50 pm	LEC 003 mwf... 9:00 am- 9:50 am	DISC 152 r..... 8:00 am- 8:50 am	SOC 120 Courtship & Marriage (3)
DISC 183 r..... 2:00 pm- 2:50 pm	LEC 004 tr.... 2:00 pm- 3:15 pm	DISC 154 t..... 9:30 am-10:20 am	LEC 001 mwf... 9:00 am- 9:50 am
DISC 184 f..... 1:00 pm- 1:50 pm	LEC 005 tr.... 5:00 pm- 6:15 pm	DISC 181 r..... 10:00 am-10:50 am	
DISC 191 t..... 3:30 pm- 4:20 pm	LEC 006 w..... 6:25 pm- 9:05 pm	DISC 182 r..... 11:00 am-11:50 am	SOC 205 Social Problems (3)
DISC 192 r..... 3:30 pm- 4:20 pm	LEC 007 s..... 9:30 am-12:00 pm	DISC 184 t..... 2:00 pm- 2:50 pm	LEC 001 tr.... 11:00 am-12:15 pm
DISC 193 f..... 3:00 pm- 3:50 pm			LEC 002 mwf... 8:00 am- 8:50 am
	PSY 217 Adolescent Psychology (3)	SOC 101 Intro. to Sociology (3)	LEC 003 mwf... 2:00 pm- 2:50 pm
PSY 101 Intro. to Psychology (3)	LEC 001 mwf... 10:00 am-10:50 am	LEC 002 tr.... 10:00 am-10:50 am	LEC 004 t..... 6:25 pm- 9:05 pm
LEC 004 mw.... 5:00 pm- 6:15 pm	LEC 002 tr.... 3:30 pm- 4:45 pm	DISC 162 w..... 11:00 am-11:50 am	





# Continuing Education and Extension Courses

This schedule includes the following:

- A) Non-credit courses on Harper campus
- B) Credit and non-credit courses at off-campus locations
- C) Credit extension courses offered by four-year colleges and universities on Harper campus

The college reserves the right to cancel any continuing education or Harper extension course if enrollment for the course is not sufficient. High school students and/or persons under 18 years of age must have parental approval in a continuing education course.

## Continuing Education, Non-Credit

### REGISTRATION

Begins January 3, 1972

**In Person** - A student can register for any continuing education non-credit course by coming to Building A, Room 213, between the hours of 4:00 - 9:00 p.m., Monday through Thursday and 9:00 a.m. - 12:00 Noon on Saturdays. There will be no registration on Fridays. To complete registration it is necessary to know your social security number and to show evidence of your residence in the district.

**By Mail** - Simply complete the Continuing Education Registration Form at the bottom of this page and mail along with your check or money order to:

Office of Continuing Education  
William Rainey Harper College  
Algonquin and Roselle Roads  
Palatine, Illinois 60067

Make check or money order payable to Harper College. Be sure to include the \$1.00 parking sticker fee and the lab fee (if applicable) with the tuition fee. Receipts will not be given for mail registration. Your cancelled check is your receipt.

### FEES

The tuition for a continuing education non-credit course is shown at the end of each course description. The amount of tuition will vary from one course to another depending on the cost of operating the course. There will be no refunds after the second night of class.

### PARKING

Parking registration and fees will also be completed at the time of registration. The parking fee is \$1.00 per semester.

For more information concerning continuing education courses, please telephone 359-4200, extension 301.

## "HOW TO SUCCEED IN BUSINESS..."

### CES014-001 SEMINAR IN PATENT LAW

A short course on the legal aspects of applying for and protecting patentable items. This seminar is of particular interest to scientists, engineers, and other persons involved with inventions. The instructor is an experienced patent attorney. For more information, telephone 359-4200, ext. 301. Enrollment is limited.  
Tues. 8:00 pm-10:00 pm, Rm F313  
2/1 - 3/21/72  
In district \$12.00, Out \$32.54

### CEB032-001 HOW TO MANAGE YOUR BUSINESS

Lecture-discussion series on problems and solutions in managing a small business.  
Wed. 8:05 pm-10:05 pm, Rm. D233  
2/2 - 3/22/72  
In district \$12.00, Out \$32.54

### CEB020-001 SPEECH FOR BUSINESS & INDUSTRY

A course designed to develop speaking skills needed in small groups and other types of business meetings.  
Wed. 6 pm-8 pm, Rm. F232  
3/29 - 5/24/72  
In district \$12.00, Out \$32.54

### CEB016 INTRODUCTION TO REAL ESTATE

A course in fundamentals for those seeking an acquaintance with real estate practice or wishing to prepare for the Illinois Real Estate License Examination.  
Thurs. 7 pm-9:30 pm, Rm. D233  
Sec 001 2/3-3/23/72  
Sec 002 3/30-5/25/72  
In district \$15.00, Out \$40.68

### CEB 018-001 REAL ESTATE AS AN INVESTMENT

Principles of purchasing, developing, and/or selling real estate for profit.  
Mon. 6 pm-8 pm, Rm. F231  
4/10 - 6/5/72  
In district \$12.00, Out \$32.54

## "PROGRAM YOUR FUTURE..."

### CEB020-001 FUNDAMENTALS OF DATA PROCESSING

Mechanical and electrical data processing equipment, keypunch card machine and unit record. Study of mechanical and electronic data processing equipment and basic computer concepts.  
Thurs. 6 pm-8 pm, Rm. F232  
2/3 - 3/23/72  
In district \$12.00, Out \$32.54

### CEB021-001 COMPUTER OPERATOR

Prepare for a career as a computer operator with thirty-two hours of instruction and supervised practice on operating the IBM System 360, Model 40.  
Sat. 8 am-10 am, Rm. A101  
Wed. 6 pm-8 pm, Rm. F232  
2/2 - 3/22/72  
In district \$24.00, Out \$65.08  
Lab Fee \$3.00

### CEM001-001 INTRODUCTION TO BASIC FORTRAN

Flow charting, arithmetic assignment, statement loops, and sub-routines.

Sat. 8 am-10 am, Rm. A104  
4/15 - 6/3/72  
In district \$12.00, Out \$32.54  
Lab Fee \$3.00

## "PUT YOUR MONEY TO WORK..."

### CEB011-001 FUNDAMENTALS OF INVESTING I

An introduction to investing terminology analysis on investment objectives, security analysis, and types of securities.  
Mon. 8:05 pm-10:05 pm, Rm. F232  
1/31 - 3/27/72  
In district \$12.00, Out \$32.54

### CEB012-001 FUNDAMENTALS OF INVESTING II

A continuation of CEB011 Fundamentals of Investing I. The course covers such items as Over-the-Counter, commodities, "puts" and "calls," and special situations. Basic knowledge of the market is required.  
Mon. 8:05 pm-10:05 pm, Rm. F232  
4/10 - 6/5/72  
In district \$12.00, Out \$32.54

### CEB033-001 INVESTMENT FOR THE SMALL BUSINESS OWNER

This workshop-seminar is packed full in eight exciting and profitable weeks exploring available types of investments as they relate to the small businessman and his particular problems.  
Wed. 8:05 pm-10:05 pm, Rm. D233  
3/29 - 5/24/72  
In district \$12.00, Out \$32.54

## "OFFICE SKILLS"

### CEB022 BEGINNING KEYPUNCH

Eight weeks of lecture-lab which prepares the student to operate a standard keypunch machine.  
Sec. 001 Thurs. 7 pm-10 pm  
2/3 - 3/23/72  
Sec. 002 Sat. 9 am-12 Noon  
2/5 - 3/25/72  
Room A101  
In district \$18.00, Out \$48.81  
Lab Fee \$3.00

### CEB023 ADVANCED KEYPUNCH

This course is designed for those with experience on the keypunch machine who wish to develop greater speed and accuracy.  
Sec. 001 Thurs. 7 pm-10 pm  
3/30 - 5/25/72  
Sec. 002 Sat. 9 am-12 Noon  
4/15 - 6/3/72  
Room A 101  
In district \$18.00, Out \$48.81  
Lab Fee \$3.00

### CEB006-001 SECRETARIAL REFRESHER WORKSHOP

For the returning secretary, a review of modern methods and procedures plus work on electric typewriters, dictating and transcribing machines, data processing, and shorthand.  
Sat. 9 am-12 Noon, Rm. F339  
2/5 - 3/4/72  
In district \$12.00, Out \$32.54  
Lab Fee \$3.00

### CEB008-001 TYPING REFRESHER

Designed for the person returning to the work force or the individual with an eye toward promotion, this course will review tabulation, manuscript and letter forms, speed building, etc. Previous knowledge of the keyboard is required.  
Sat. 9 am-12 Noon, Rm. F346  
3/11 - 4/29/72  
In district \$12.00, Out \$32.54  
Lab Fee \$3.00

## CONTINUING EDUCATION REGISTRATION FORM

Social Security Number \_\_\_\_\_ Telephone \_\_\_\_\_

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1 Mr  
2 Miss  
3 Mrs \_\_\_\_\_ Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Address: \_\_\_\_\_  
Number and Street

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

COURSE NUMBER	COURSE SECTION	COURSE TITLE	TUITION	LAB FEE

Signature \_\_\_\_\_ Date \_\_\_\_\_

Remember to enclose a check or money order for the total amount of the tuition, lab fees and the \$1.00 parking fee. If parking fees are enclosed, please complete the following information about your car.

Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Model \_\_\_\_\_

Body Style \_\_\_\_\_ License # \_\_\_\_\_ Year \_\_\_\_\_



"LOOK INTO THE PAST"

CES010-001 LOCAL HISTORY
A survey of the history of the Northwest suburban area in particular and Chicago and the Metropolitan area in general.
Thurs. 8:05 pm-10:05 pm, Rm. F232
3/30 - 5/25/72
In district \$12.00, Out \$32.54

CES018-001 GENEALOGY I
Learn how to trace family history as you study the principles and techniques and the sources available for obtaining the information necessary to trace local and personal history.
Tues. 8:05 pm-10:05 pm, Rm. F306
2/1 - 3/21/72
In district \$12.00, Out \$32.54

CES019-001 GENEALOGY II
Advanced study of the principles and techniques and the sources available, for obtaining the information necessary to trace local and personal history.
Tues. 8:05 pm-10:05 pm, Rm. F307
3/28 - 5/23/72
In district \$12.00, Out \$32.54

"TIME IS RUNNING OUT"

CEL019-001 ENVIRONMENTAL POLLUTION
Eight-week lecture-discussion series of the elements and perils of environmental pollution.
Mon. 6 pm-8 pm, Rm. F306
4/10 - 6/5/72
In district \$12.00, Out \$32.54

CES005-001 AMERICA, 1970's
Discussion of current social topics such as foreign policy, the unrest on university campuses, racial and ethnic minority groups, the mass media, politicians, the credibility gap, and changing morals.
Mon. 6 pm-8 pm, Rm F232
1/31 - 3/27/72
In district \$12.00, Out \$32.54

CEB009-001 SHORTHAND REFRESHER
A thorough review of Gregg shorthand theory and forms for those desiring to increase their skill and speed or those who have not used their shorthand for a while.
Sat. 9 am-12 Noon, Rm. F346
5/6 - 6/10/72
In district \$12.00, Out \$32.54
Lab Fee \$3.00

CEB007-001 MACHINE TRANSCRIPTION
Instruction and practice using transcribing machines for the typist desirous of expanding her skills and improving her opportunities for promotion. Most executives today prefer machine transcription over shorthand because of the convenience and cost saving factors.
Sat. 9 am-12 Noon, Rm. F339
4/22 - 5/27/72
In district \$12.00, Out \$32.54
Lab Fee \$3.00

CEB010-001 BUSINESS MACHINES REFRESHER
A comprehensive review of the use and operation of office machines including 10 key adding machine, calculators, bookkeeping machines and others, as well as a look at the recent developments in office machines and equipment.
Sat. 9 am-12 Noon, Rm. F340
3/11 - 4/29/72
In district \$12.00, Out \$32.54
Lab Fee \$3.00

"Rx"

CEL085-001 MEDICAL TERMINOLOGY
A refresher or a beginning course for medical secretaries, assistants, and nurses who desire to learn the terms for employment in a hospital, clinic, or doctor's office.
Thurs. 6 pm-8 pm, Rm. F306
2/3 - 3/23/72
In district \$12.00, Out \$32.54

CEL080-001 MEDICATION TRAINING FOR NURSES
For licensed practical nurses who need a review; an eight-week course in medication technique.
Tues. & Thurs. 7 pm-10 pm, Rm. D172
2/3 - 5/25/72
In district \$81.00, Out \$219.65

CEL083-001 LA MAZE METHOD
Husbands and expectant mothers: Learn how to take part in childbirth consciously and effectively. Program includes anatomy and physiology of pregnancy and childbirth, neuro-muscular control, body conditioning exercises, and breathing techniques. Open to persons in last two months of pregnancy. Physician's consent necessary.
Mon. 8:05 pm-10:05 pm, Rm. F306
1/31 - 3/20/72
In district \$12.00, Out \$32.54
Lab Fee \$1.00

"A TIME TO LEARN"

CES009-001 MONTESSORI METHOD
For parents and teachers, an eight week survey of the principles of the Montessori approach to teaching.
Tues. 8:05 pm-10:05 pm, Rm. F232
2/1 - 3/21/72
In district \$12.00, Out \$32.54

CES008-001 PIAGET METHOD
For parents and teachers, an eight week survey of the principles of the Piaget approach to teaching.
Tues. 8:05 pm-10:05 pm, Rm. F232
3/28 - 5/23/72
In district \$12.00, Out \$32.54

CES040 PRE-SCHOOL WORKSHOP
An overview of the many facets, old and new, in pre-school education.
Sat. 9:30 am-11:30 am, Rm. F342
Sec. 001 - 2/5 - 3/25/72
Sec. 002 - 4/15 - 6/3/72
In district \$12.00, Out \$32.54

"BECOME A C.L.U."

CEB091-001 CLU II LIFE INSURANCE LAW & COMPANY OPERATIONS COURSE II
Provides the CLU candidate with a base of knowledge in legal aspects of contract formation, policy provisions, assignments, ownership rights, creditors rights, beneficiary designations, disposition of insurance proceeds, and settlement options. Also discussed are types of insurers, risk selection, company investments, financial statements, and regulation and taxation of companies.
Mon. 6:15 pm-8:15 pm, Rm. D225
1/31- 6/5/72
In district \$24.00, Out \$65.08

CEB093-001 CLU IV PENSION PLANNING
This is a fundamental course in the basic features of private pension mechanisms, including tax considerations, cost factors, funding instruments, profit-sharing plans, and tax-sheltered annuities. An understanding of these rapidly growing areas is vital to professional life underwriters.
Mon. 8:20 pm-10:20 pm, Rm. D225
1/31 - 6/5/72
In district \$24.00, Out \$65.08

CEB095-001 CLU VI INVESTMENTS & FAMILY FINANCIAL MANAGEMENT

The subject matter is important to individuals who engage in financial planning for clients. This course covers various aspects of investment principles and their application to family financial management. Included are the subjects of yields, limited income securities, growth factors, and analysis of financial statements. Also discussed are family budgeting, property insurance, mutual funds, variable annuities, and aspects of other investment media.
Wed. 6:15 pm-8:15 pm, Rm. D225
2/2 - 5/24/72
In district \$24.00, Out \$65.08

CEB097-001 CLU VIII ECONOMICS
This course deals with economic principles, the government, and banking institutions which have an effect on the national economy, national income, theory and application of price determination, business cycles, money and banking, international trade, and finance and problems of economic growth.
Wed. 8:20 pm-10:20 pm, Rm. D225
2/2 - 5/24/72
In district \$24.00, Out \$65.08

CEB099-001 CLU X ESTATE PLANNING
Course X is the final course of the CLU study program and the examination must be taken last, or concurrently with any remaining examinations in the ten-course series for which a candidate needs credit. This course deals with advanced subjects in life underwriting, emphasizing estate planning, disposition of property, administration of the property in trusts and estates, and gift transfers and the effective use of life insurance towards minimizing financial problems.
Sat. 9:30 am-11:30 am, Rm. D226
2/5 - 5/27/72
In district \$24.00, Out \$65.08

"FOR WOMEN ONLY"

CEH017-001 FASHION WORKSHOP
Current and future fashion trends, haute couture designers, fundamentals design principles, color, and textiles. Includes individual critique.
Thurs. 8 pm-10 pm, Rm. F119
3/30 - 5/25/72
In district \$12.00, Out \$32.54

CEH013-001 LINGERIE CONSTRUCTION
Create and sew lingerie from nylon tricot and t-shirts from cotton knit. The ability to sew is required.
Thurs. 8 pm-10 pm, Rm. F119
2/3 - 3/23/72
In district \$12.00, Out \$32.54

CEH019-001 SOCIAL POISE AND APPEARANCE
Skin care, make-up, diet control, exercise, hair and nail care, and accessories.
Mon. 8:05 pm-10:05 pm, Rm. F231
1/31 - 3/27/72
In district \$12.00, Out \$32.54

"DISCOVER YOURSELF"

CEC009 HUMAN POTENTIAL SEMINAR
Discover your strengths, understand your achievement patterns, and plan action to reach your goals.
Mon. 7 pm-9 pm, Rm. A343
Sec. 001 - 2/1 - 3/21/72
Sec. 002 - 3/28 - 5/23/72
In district \$12.00, Out \$32.54

CES035-001 WOMAN: WHO IS SHE?
Explore the roles of women in different cultures and times. Consider the following questions: Who is the American woman today? Who might or should she be tomorrow?
Mon. 8:05 pm-10:05 pm, Rm. F231
4/10 - 6/5/72
In district \$12.00, Out \$32.54

"COME FLY WITH ME"

CEB028-001 AIRLINE CAREER PREPARATION I
An introduction to the elements of commercial aviation with emphasis on preparation for stewardess training.
Wed. 7 pm-10 pm, Rm. D210
2/2 - 3/22/72
In district \$24.00, Out \$65.08

CEB029-001 AIRLINE CAREER PREPARATION II
A sequel to CEB 028 with an emphasis upon the responsibilities of reservation and ticket agents.
Wed. 7 pm-10 pm, Rm D210
3/29 - 5/24/72
In district \$12.00, Out \$32.54

CEE015-001 GROUND AVIATION
Preparation for the FAA written exam for the private pilot or commercial rating. Covers meteorology, navigation, traffic control, communications, etc.
Mon. & Wed. 7 pm-10 pm, Rm. F326
3/30 - 5/25/72
In district \$36.00, Out \$97.62

CEE017-001 METEOROLOGY FOR PILOTS
A review of meteorological methods for new and old pilots.
Mon. & Wed. 7 pm-10 pm, Rm. F326
2/3 - 3/23/72
In district \$36.00, Out \$97.62

"GREEN THUMB THINGS"

CEL011-001 GARDENING & LANDSCAPING
This course covers good gardening horticultural practices, home landscape designing, and maintenance. What, where, when, and how to select and plant ecologically adapted trees, shrubs and flowers.
Thurs. 8:05 pm-10:30 pm, Rm. F313
3/30 - 5/25/72
In district \$15.00, Out \$40.67



Harper College

Chartered Life Underwriters Program



**CEL012-001 JAPANESE MINIATURE GARDENING**

Learn the secrets of dwarfing plants and trees as used by the Japanese in bonsai gardening. Wed. 7 pm-9 pm, Rm. F119 2/2 - 3/22/72 In District \$12.00, Out \$32.54

**CEL015-001 HERBICIDES, FUNGICIDES, AND PESTICIDES**

The identification of common noxious weeds, plant pests, and fungus diseases in plants. Special attention will be given to the properties of chemical controlling agents and the proper application and the use of chemicals. Wed. 7 pm-9 pm, Rm. F119 3/29 - 5/24/72 In District \$12.00, Out \$32.54

**CEL013-001 HOME LANDSCAPE DESIGN**

Instruction and practice in designing the landscape best suited for your home. Mon. 7 pm-9:30 pm, Rm. F119 3/27 - 5/22/72 In District \$15.00, Out \$40.67

**"HAMMERS AND SCREWDRIVERS"**

**CEE010-001 HOME CONSTRUCTION & REMODELING**

A practice architect provides invaluable tips on building and/or expanding your home. Thurs. 6 pm-8 pm, Rm. F119 3/30 - 5/25/72 In District \$12.00, Out \$32.54

**CEE006-001 TV REPAIR**

Valuable techniques and hints that will save you many dollars in TV repair costs. Wed. 6 pm-8 pm, Rm D149 2/2 - 3/22/72 In District \$12.00, Out \$32.54

**"ACTION"**

**CEH037-001 HOME MOVIES**

This course covers all types of home movie making equipment including cameras, lenses, filters, and film also the techniques used to produce professional quality home movies. Mon 6 pm-8 pm, Rm F232 4/10 - 6/5/72 In District \$12.00, Out \$32.54

**"BE AN ARTIST"**

**CEH021 PAINTING I - WATERCOLORS**

Interpretation and expression through the use of watercolors. Emphasis will be placed on the technical process, drawing and presentation of a finished composition. Sec.001 Tues.11:30 am-1:30 pm, Rm. C202 2/1 - 3/21/72 In District \$12.00, Out \$32.54

**CEH023 PAINTING II - OILS**

Interpretation and expression through the use of oil paint. Emphasis will be placed on the technical process, drawing, and the use of color. Sec. 001 Tues.11:30 am-1:30 pm, Rm. C202 3/28 - 5/23/72 In District \$12.00, Out \$32.54

**CEH011-001 TEXTILE DESIGN**

Design and processes as applied to textiles. Includes elementary printing techniques, batik, tie-dye, block prints and silk screen. Tues. 7 pm-9 pm, Rm. C202 3/30 - 5/25/72 In District \$12.00, Out \$32.54 Lab. Fee \$3.00

**CEH050 WEAVING**

History and practice in weaving with attention given to spinning, dying, patterning, tapestry, rugs, sumac, designs, and macrame. Weds. 8 pm-10 pm, Rm. F321 2/2 - 3/22/72 Tuition \$15.00

**CEH045 DRAWING & SKETCHING**

An introductory course in the basics of sketching and drawing. Thurs. 11:30 am-1:30 pm, Rm. C202 Sec.001 - 2/3 - 3/23/72 Sec.002 - 3/30 - 5/25/72 In District \$12.00, Out \$32.54

**CEH015-001 INTERIOR DESIGN & DECORATING**

Eight-week course dealing with color, lighting, floor plans, and traffic patterns, conversation areas, treatments of walls, floors, windows, and accessories. Mon. 6 pm-8 pm, Rm. D233 1/31 - 3/27/72 In District \$12.00, Out \$32.54

**CEH040-001 CALLIGRAPHY I**

Learn how to write in the style of the italic handwriting of the 4th and 5th centuries. Thurs. 7 pm-9 pm, Rm. C103 2/3 - 3/23/72 In District \$12.00, Out \$32.54

**CEH041-001 CALLIGRAPHY II**

Advanced practice and study of calligraphy with emphasis on italic capitals, a broad and a small nib pen, and uncial script. Thurs. 7 pm-9 pm, Rm. C103 3/30 - 5/25/72 In District \$12.00, Out \$32.54

**"GETTING TO KNOW YOU"**

**CES021-001 HANDWRITING ANALYSIS**

Scientific method of handwriting analysis according to "Eight Basic Steps Program." Learn to identify almost 60 personality traits related to emotions, fear, thinking, motivation, defenses, and aptitudes. Thurs. 8:05 pm-10:30 pm, Rm. D104 2/3 - 3/23/72 In District \$12.00, Out \$32.54

**"TONGUE TWISTERS"**

**CEC007-001 CONVERSATIONAL FRENCH**

A beginning course in French employing the conversational approach. The vocabulary study is geared to interests and needs of the class members. Mon. 6 pm-8 pm, Rm. F231 4/10 - 6/5/72 In District \$15.00, Out \$40.67

**CEC005-001 CONVERSATIONAL GERMAN**

The conversational approach is employed in this beginning course on German. The vocabulary studied is geared to the interests and needs of the class members. Tues. 6 pm-8 pm, Room F232 2/1 - 3/21/72 In District \$15.00, Out \$40.67

**CEC006-001 CONVERSATIONAL RUSSIAN**

Learn to speak and understand Russian through the conversational approach. Wed. 8:05 pm-10:05 pm, Rm F231 2/2 - 3/22/72 In District \$15.00, Out \$40.67

**CEC003-001 APPLIED SPANISH I**

Learn to communicate in Spanish through the conversational approach. Tues. 6 pm-8 pm, Rm. F231 3/28 - 5/23/72 In District \$12.00, Out \$32.54

**CEC008-001 APPLIED SPANISH III**

Advanced study and practice of conversational Spanish. A continuation of Applied Spanish II. Tues. 6 pm-8 pm, Rm. F231 2/1 - 3/21/72 In District \$12.00, Out \$32.54

**"ZAP!..BAM!..POW!"**

**CEL005-001 JUDO & SELF-DEFENSE I**

History of the sport, methods of falling, throwing, counters, pins, chokes, locks, competitive rules, and Japanese terminology. Includes self-defense moves. Mon. 7:30 pm-9:30 pm Fldhse. 1/31 - 3/27/72 In District \$12.00, Out \$32.54 Lab Fee \$1.00

**CEL006-001 JUDO & SELF-DEFENSE II**

A continuation of Judo and Self-Defense I. Mon. 7:30 pm-9:30 pm, Fldhse. 4/10 - 6/5/72 In District \$12.00, Out \$32.54 Lab Fee \$1.00

**CEL003-001 KARATE I**

Empty hand defense. Includes blocks, kicks, strikes, and forms. Loose fitting clothes recommended. Wed. 7:30 pm-9:30 pm, Fldhse. 2/2 - 3/22/72 Tuition \$15.00 Lab Fee \$1.00

**CEL004-001 KARATE II**

A continuation of Karate I. Wed. 7:30 pm-9:30 pm, Fldhse. 3/29 - 5/24/72 Tuition \$15.00 Lab Fee \$1.00

**"GET IN SHAPE"**

**CEL001-001 PHYSICAL FITNESS**

Co-educational course geared to provide information on physical fitness and participation in jogging, basketball, volleyball and other activities. Thurs. 7:30 pm-9:30 pm, Fldhse. 3/30 - 5/25/72 In District \$12.00, Out \$32.54

**CEL040-001 GOLF**

Develop and improve your skill on the links as you study the grip, stance, swing, and club selection used by the best of the duffers. (Students must provide own equipment.) Tues. 6 pm-8 pm, Arlington Tower 5/8 - 6/7/72 Tuition \$18.00

**CEL035-001 TENNIS**

Develop your timing, set your serve, strengthen your swing, and improve your score in singles and doubles play. Tues. 6 pm-8 pm, Tennis Courts 5/8 - 6/7/72 Tuition \$18.00

**ADULT BASIC EDUCATION PROGRAM**

**CEC002 LANGUAGE DEVELOPMENT**

English as a second language for people who speak another language and wish to learn or improve their English speaking, reading and writing skills.

SEC 001 mw.... 6:30 pm- 9:30 pm Level 1 Rm. A241 Level 2 Rm. A241 Level 3 Rm. A241 6:30 pm- 7:45 pm Level 4 Rm. A241 7:50 pm- 9:30 pm 1/10 - 5/3/72 Students may enroll on any Monday in Room F345.

SEC 002 twr... 11:00 am- 1:00 pm Rm. D237

w..... 11:00 am- 1:00 pm Rm. D237 Classes begin 1/11 - 5/4/72 Students may enroll any Tuesday in Room D237.

**CEC025 READING DEVELOPMENT**

This class provides individualized instruction for those who lack basic reading skills or need to improve their reading vocabulary, comprehension and speed. This course is aimed towards those who have never completed 8th grade, have English as a second language, who intend to take a GED review course.

SEC 001 tr.... 8:10 pm- 9:40 pm Rm. F327 1/11 - 5/4/72 Students may enroll any Tuesday in Room F327.





YOUR CHOICE OF THREE EXCITING VACATION TOURS

8-Day Escorted Caribbean Cruise - \$499 Per Person

Tour includes round trip jet air transportation from Chicago to Miami, eight-day Caribbean cruise aboard the new MS Skyward, first-class outside cabins with private bath, all meals, and entertainment. Cruise visits: San Juan, Puerto Rico, St. Thomas, Virgin Islands, Nassau, the Bahamas, and Cape Haitien, Haiti.

22-Day Escorted Tour of the Orient

\$1,649 Per Person, All-Inclusive - 8 Departures

EIGHT DEPARTURES FROM CHICAGO

March 11, March 25, April 8, April 22, May 6, May 27, June 10, and July 1, 1972.

This tour visits Japan, Bangkok, Thailand, Singapore, Hong Kong, and Hawaii.

22 Day Escorted Tour of British Isles and Norway

\$1,095 Per Person, All-Inclusive

FOUR DEPARTURES FROM CHICAGO

May 27, July 15, September 11, September 23, 1972

This tour visits England, Ireland, Scotland, and Norway

All of the above escorted tours are first class in regard to hotels, sightseeing, meals, etc., and only scheduled international airline carriers are used - no charters or supplements. If you desire further information or tour itinerary, mail in the blank below.

TOUR INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Please check one:

Mail this blank to:

Dr. Jack W. Fuller  
Director of Continuing Education  
Harper College  
Algonquin and Roselle Roads  
Palatine, IL 60067

Caribbean Cruise ( )

Orient ( )

British Isles ( )  
& Norway

"THINK SNOW"

CEL 045 SKIING

Beginning and advanced classes. One lesson in the classroom and five on the slopes. Students must also have a copy of their paid fee statement (registration receipt) in possession at the ski area. Free unlimited skiing until closing, following each lesson.

Section 001-Fox Trails Ski Area, Cary-Algonquin Rd., Cary  
Wed. 7 pm-8 pm, 1/5/72 - 2/2/72  
(Make-up class 2/9/72)  
First class meets at Harper College on 1/4/72, Room E106.

Section 002-Villa Olivia Country Club, U. S. 20, Bartlett  
Tues. 7 pm-8 pm, 1/11/72 - 2/8/72  
(Make-up class 2/15/72)  
First class meets at Harper College on 1/6/72, in Room E106.

With Ski Equipment - \$30.50  
Without equipment - 40.50





HARPER COLLEGE IN COOPERATION  
WITH CONTINUING EDUCATION, DISTRICT #211

ANNOUNCES

TRAVEL - ADVENTURE LECTURE SERIES

If you are planning a vacation in the future; or, if you would like to relive one from your past; or, if you would like to become more informed on the peoples and places which make up our complex country and world, the Travel-Adventure Lecture Series is the answer. Each of the six sessions consists of a 90 minute colorful film and a well informed lecturer. Season tickets are \$5.00 per person or \$1.00 per lecture per person. Tickets are on sale at the door of each performance and at the Continuing Education Office of Harper College. Tickets and passes may also be purchased through the mail by clipping and completing the coupon shown below and sending it to Harper College, Office of Continuing Education. Don't forget to enclose a check made payable to Harper College for the amount of your purchase. The lectures will be held at Cutting Hall, Palatine High School, 150 East Wood Street, Palatine, Illinois. Each lecture begins at 7:30 p.m.

<u>DATES</u>	<u>LECTURE</u>	<u>PERSON</u>
January 25, 1972	"Jamaica"	John Moyer
An armchair travel to the island paradise of Jamaica with ports-of-call at Kingston, Port Royal, Port Antonio, Ocho Rios, Runaway Bay, Montego Bay, and Port Maria.		
February 22, 1972	"Colorado"	Jim Stewart
An adventure in beautiful Colorado with Jim Stewart of television's "Passage to Adventure" fame.		
March 14, 1972	"Hawaii"	Ralph Franklin
Family entertainment from our 50th state: surfing, hula girls, agriculture, forests, volcanoes, leper colony and the inaccessible Na Pali coast.		
April 18, 1972	"Chateau and Cathedrals - France"	Ray Mills
Romance and religion at your fingertips. A slide presentation of the wonders that are France.		

Name \_\_\_\_\_  
(First) (Initial) (Last)

Address: \_\_\_\_\_  
(Number) (Street) (City) (Zip)

Enclosed please find a check made payable to Harper College for a:

\_\_\_\_\_ Season Pass (5.00) \_\_\_\_\_ Single Admission (\$1.00)

Please check appropriate box. Date desired \_\_\_\_\_

**Vacation Travel**

Would you like to travel to foreign countries? Have you hesitated because you didn't know about passports, visas, necessary immunization shots, money exchange, hotels, what to take, what to wear, customs and duties? Did you know that many exotic foreign countries offer better service and are less expensive than local resorts and tours? Would you like to know what areas offer the most value for your vacation dollar?

All of these and many more important questions will be answered for you in this series of four lectures presented by a man whose livelihood depends on knowledge of the answers to these questions. You will be a more competent and confident traveler once you have taken part in this program. The following dates and topics have been selected.

**"ARMCHAIR ADVENTURE"**

CES045 HOW AND WHERE TO TRAVEL ABROAD

Passports, visas, immunization shots, money exchange, hotels, clothing, customs, and duties. The following dates have been selected:

Feb. 7 Passport, visa, travel clubs, and group travel information, cruises, and ships. Travel film: The Mediterranean and Middle East.

Feb. 28 Airlines, hotel, food information, weather conditions. Travel film: The Orient and India.

Mar. 6 Escorted tours, customs, shopping. Travel film: Western Europe.

Mar. 20 Review of travel course, questions and answers. Travel film: Northern Europe and Africa.

The class will meet on Monday evenings from 7:30 pm - 10:00 pm in Room A241.

In district \$8.00, Out \$21.69



<p>HARPER EXTENSION COURSES AT BARRINGTON HIGH SCHOOL</p>	<p>CEH005-001 BAKING: PASTRIES &amp; PIES</p>	<p>HARPER EXTENSION COURSES AT CONANT HIGH SCHOOL, HOFFMAN ESTATES</p>	<p>HARPER EXTENSION COURSES AT PROSPECT HIGH SCHOOL, MOUNT PROSPECT</p>
<p>CREDIT</p> <p>PSY 101 Intro. to Psychology (3-0) LEC 011 t..... 7:00 pm- 9:40 pm Room All3</p>	<p>A demonstration course in the preparation of tasty pastry and cakes. Thurs. 7 pm-9 pm, Rm. B326 2/1 - 3/21/72 Home Economics Department In district \$12.00, Out \$32.54 Lab Fee \$3.00</p>	<p>ENG 101-023 COMPOSITION (3-0) Weds. 7:00 pm-9:40 pm, Rm. 114</p> <p>PHI 205-004 RELIGIONS OF THE (3-0) WORLD Weds. 7:00 pm-9:40 pm, Rm. 110</p>	<p>BUS 102-007 ACCOUNTING II (3-0) Mon. &amp; Wed. 7:00 pm-9:40 pm Room 103</p> <p>ECO 202-002 PRINCIPLES OF (3-0) ECONOMICS II Weds. 7:00 pm-9:40 pm, Room 102</p>
<p>NON-CREDIT</p>	<p>"COLOR ME MUSIC"</p>	<p>CREDIT</p>	<p>ENG 102-044 COMPOSITION (3-0) Tues. &amp; Thurs. 7:50 pm-9:05 pm Room 104</p>
<p>"BE AN ARTIST"</p>	<p>CEH085-001 BANJO I</p>	<p>HARPER EXTENSION COURSES AT COOPER JUNIOR HIGH SCHOOL, BUFFALO GROVE</p>	<p>HARPER EXTENSION COURSES AT RILEY ELEMENTARY SCHOOL, BUFFALO GROVE</p>
<p>CEH021 002 PAINTING I WATERCOLORS</p> <p>Interpretation and expression through the use of watercolors. Emphasis will be placed on the technical process, drawing and presentation of a finished com- position. Thurs. 7 pm-9 pm, Rm. B227 2/2 - 3/22/72 In district \$12.00, Out \$32.54</p>	<p>Eight weeks of instruction for the beginner. Bring your own instru- ment. Thurs. 7 pm-9 pm, Rm. All4 2/2 - 3/22/72 Tuition \$15.00</p>	<p>BUS 245-002 PRINCIPLES OF MKTG(3-0) Wed. 7 pm-9:40 pm, Rm. 108</p> <p>ENG 102-038 COMPOSITION (3-0) Tues. 6:25 pm-9:05 pm, Rm. 108</p> <p>PSY 217-004 ADOLESCENT PSYCH. (3-0) TUES. 7 pm-9:40 pm, Rm. 111</p>	<p>CEL 020-005 BEGINNING YOGA</p> <p>Study the Yoga system of exercise for attaining bodily or mental con- trol and well being. Tues. 8 pm-9 pm 2/1/ - 3/21/72 In district \$6.00, Out \$16.27</p>
<p>CEH023 002 PAINTING II - OILS</p> <p>Interpretation and expression through the use of oil paint. Emphasis will be placed on the technical process, drawing, and the use of color. Thurs. 7 pm-9 pm, Rm. B227 3/29 - 5/24/72 In district \$12.00, Out \$32.54</p>	<p>CEH086-001 BANJO II</p> <p>Advanced instruction on playing the banjo. A continuation of Banjo I. Bring your own instru- ment. Thurs. 7 pm-9 pm, Rm. All4 3/29 - 5/24/72 Tuition \$15.00</p>	<p>NON-CREDIT</p>	<p>CEL022-003 ADVANCED YOGA</p> <p>Advanced study and exercise in the Yoga system of exercise. Tues. 8 pm-9 pm 3/28 - 5/23/72 In district \$6.00, Out \$32.54</p>
<p>CEH027 001 CERAMICS I</p> <p>Forming, shaping, and baking images of clay. Thurs. 7 pm-9 pm, Rm. B232 2/3 - 3/23/72 In district \$12.00, Out \$32.54 Lab Fee \$3.00</p>	<p>CEH080-001 GUITAR I</p> <p>Learn to play the six string guitar in this two-hour, evening instructional program. Bring your own instrument. Tues. 7 pm-9 pm, Rm. All4 2/1 - 3/28/72 Tuition \$15.00</p>	<p>"A LITTLE INSIGHT SOMETIMES HELPS"</p>	<p>Extension Courses</p>
<p>CEH028 001 CERAMICS II</p> <p>Advanced practice in the art media of clay. A continuation of the introductory course in ceramics. Thurs. 7 pm-9 pm, Rm. B232 3/30 - 5/25/72 In district \$12.00, Out \$32.54 Lab Fee \$3.00</p>	<p>CEH081-001 GUITAR II</p> <p>Continuation of the beginning guitar class. Bring your own in- strument. Two hours of instruc- tion. Tues. 7 pm-9 pm, Rm. All4 4/11 - 6/6/72 Tuition \$15.00</p>	<p>CES023-001 ASTROLOGY I</p> <p>Lecture and discussion of "lan- guage," planetary forces, signs, houses, and aspects. Methods of constructing a natal chart. Wed. 7 pm-9 pm 2/2 - 3/22/72 In district \$12.00, Out \$32.54</p>	<p>Extension courses from Northern Illinois University and the University of Illinois are offered on the Harper College campus beginning the week of January 31, 1972.</p>
<p>CEH025-001 SCULPTURE I</p> <p>Techniques and processes of creating three dimensional art forms from clay. Sculpture Lab Tues. 7 pm-9 pm 2/1 - 3/21/72 In district \$12.00, Out \$32.54 Lab Fee \$3.00</p>	<p>"SMILE"</p>	<p>CES 024-001 ASTROLOGY II</p> <p>Lecture and discussion on the process of synthesis, interpret- ing the natal chart (general and particular), and predictive as- trology. Wed. 7 pm-9 pm 3/29 - 5/24/72 In district \$12.00, Out \$32.54</p>	<p>To register for these courses, the student must come to Harper College, Building A, Room 213. Registration hours are from 4:00 pm-9:00 pm, Monday through Thursday, and 9:00-12:00 Noon on Saturdays. There is no re- gistration on Fridays. A \$1.00 parking fee is payable at the time of registration. For fur- ther information regarding these courses, call the Office of Continuing Education, 359-4200, ext. 301.</p>
<p>CEH026-001 SCULPTURE II</p> <p>Advanced practice and instruction in sculpture. A continuation of the introductory course in sculp- ture. Sculpture Lab Tues. 7 pm-9 pm 3/28 - 5/23/72 In district \$12.00, Out \$32.54 Lab Fee \$3.00</p>	<p>CEH035-001 PHOTOGRAPHY</p> <p>A laboratory course for beginners with emphasis on the types of film, film processing, and en- larging. Tues. 7 pm-9 pm, Rm. B228 3/28 - 5/23/72 In district \$12.00, Out \$32.54</p>	<p>HARPER EXTENSION COURSES AT ELK GROVE HIGH SCHOOL, ELK GROVE VILLAGE</p>	<p>NORTHERN ILLINOIS UNIVERSITY</p>
<p>"PUT A LITTLE SPICE IN YOUR LIFE"</p>	<p>CEH035-001 PHOTOGRAPHY</p> <p>A laboratory course for beginners with emphasis on the types of film, film processing, and en- larging. Tues. 7 pm-9 pm, Rm. B228 3/28 - 5/23/72 In district \$12.00, Out \$32.54</p>	<p>CREDIT</p>	<p>505 PRINCIPLES OF BUSINESS (3) ORGANIZATION</p>
<p>CEH001-001 GOURMET COOKING</p> <p>Classic French gourmet cooking guided by Master Chef Siegfried Stober. Tues. 7:30 pm-9:30 pm, Rm. B326 1/31 - 3/27/72 In district \$12.00, Out \$32.54 Lab Fee \$3.00</p>	<p>"BODY AND SOUL"</p>	<p>HST 112-005 AMERICAN HISTORY (3-0) SINCE 1865 Tues. 7:00-9:40 pm, Rm. 145</p> <p>BUS 111-002 INTRODUCTION TO (3-0) BUSINESS ORGANIZATION Tues. 7:00-9:40 pm, Rm. 147</p> <p>LIT 115-006 FICTION (3-0) Tues. 7:50-10:30 pm, Rm. 149</p>	<p>This course is designed for gra- duate students with no previous educational background in manage- ment principles. This course examines the role of the adminis- trator in relation to his su- periors, associates, and staff; theories of leadership organiza- tion; and planning coordination, and directing. This is one of the initial survey courses in the M.B.A. degree program but would not be required for candidates who have previously taken a course in the principles of man- agement. Weds. 6:30 pm-9:00 pm, Rm. D213 Starts Feb. 2, 1972, 16 weeks Fee: \$90.00 payable to Northern Illinois University</p>
<p>CEH007-001 FOODS OF OTHER LANDS</p> <p>Explanation of recipes and prepara- tion of special dishes served in European countries. Tues. 7:30 pm-9:30 pm, Rm. B326 4/10 - 6/5/72 In district \$12.00, Out \$32.54 Lab Fee \$3.00</p>	<p>CEL020 BEGINNING YOGA</p> <p>Study the Yoga system of exercise for attaining bodily or mental control and well being. Thurs. Wrestling Gym Sec. 001 7 pm-8 pm 2/3-3/23/72 Sec. 002 8 pm-9 pm 2/3-3/23/72 Sec. 003 7 pm-8 pm 3/30-5/25/72 Sec. 004 8 pm-9 pm 3/30-5/25/72 In district \$6.00, Out \$16.27</p>	<p>HARPER EXTENSION COURSES AT HERSEY HIGH SCHOOL, ARLINGTON HEIGHTS</p>	<p>503 INTRODUCTION TO RESEARCH (3)</p>
<p>CEH007-001 FOODS OF OTHER LANDS</p> <p>Explanation of recipes and prepara- tion of special dishes served in European countries. Tues. 7:30 pm-9:30 pm, Rm. B326 4/10 - 6/5/72 In district \$12.00, Out \$32.54 Lab Fee \$3.00</p>	<p>CEL022 ADVANCED YOGA</p> <p>Advanced study and practice in the Yoga system of exercise for at- taining bodily or mental control and well being. Thurs. 9 pm-10 pm Wrestling Gym Sec. 001 2/3 - 3/23/72 Sec. 002 3/30 - 5/25/72 In district \$6.00, Out \$16.27</p>	<p>BUS 140-003 SALESMANSHIP (3-0) Wed. 7:00-9:40 pm, Rm. 151</p> <p>SPE 101-014 FUNDAMENTALS OF (3-0) SPEECH Thurs. 7:00-9:40 pm, Rm. 152</p> <p>PSC 201-006 AMER. GOV/ORG/POW/(3-0) FUNCTION Wed. 7:00-9:40 pm, Rm. 152</p> <p>SOC 101-008 INTRO TO SOCIOLOGY(3-0) Tues. 7:00-9:40 pm, Rm. 150</p> <p>MTH 102-010 FUNDAMENTALS OF (3-0) MATHEMATICS Tues. &amp; Thurs. 7:00 pm-8:15 pm Room 153</p>	<p>To acquaint the student with re- search which has been completed in the departmental area during recent years. The student will become familiar with the methods, techniques, and procedures of re- search. The prospectus for the thesis may be developed in co- operation with the director of the paper. Prerequisite: At least 6 semester hours of graduate work, or con- sent of instructor. Tues. 6:30 pm-9:00 pm, Rm. D213</p>



665 MARKETING STRUCTURES AND PRICE POLICIES (3)

An analysis of the role of prices in various market structures; the price-making mechanism under conditions of imperfect competition with special emphasis on administered pricing.

Prerequisites: Mrktg. 505 or its equivalent & Fin. 500 or its equivalent.

Thurs. 6:30-9:00 pm, Rm. D213

605 ADVANCED MANAGERIAL ACCOUNTING (3)

Training in managerial accounting and budgetary control. The use of technical information in interpretation, coordination, and implementation of policy. Functions, principles, procedures, and techniques in meeting objectives of the manager.

Prerequisite: Acy. 505 or equivalent.

Tues. 6:30-9:00 pm, Rm. D213

557 ESSENTIALS OF SCHOOL LAW (3)

Survey course on legal problems in the school setting. Designed for master's degree candidates.

Thurs. 6:30-9:00 pm, Rm. F342

481 THE IMPROVEMENT OF READING IN THE ELEMENTARY SCHOOL (3)

Advanced course in the teaching of developmental reading at the elementary level. Criteria for a desirable reading program and a consideration of innovative procedures in relation to the findings of research.

Prerequisite: Educ. 361,375 or equivalent.

Tues. 6:30 pm-9:00 pm, Rm. F342

560 PERSONNEL AND GUIDANCE (3)

Introduction to personnel work in elementary and secondary school. Recognition of needs for guidance, guidance principles, practices and their application.

Weds. 6:30 pm-9:00 pm, Rm. F342

501 PSYCHOLOGICAL FOUNDATIONS OF EDUCATION (3)

The broad fields of psychology as they relate to and provide foundations for educational practice. A constructive analysis of the principal areas, theories, experimentation, and conclusions in psychology with attention focused on such topics as motivation, intelligence, learning, personality, and emotions.

Thurs. 6:30 pm-9:00 pm, Rm. A113 Barrington High School

526 WORKSHOP IN EDUCATION (1-3)

Workshops designed for teachers, supervisors, counselors, and administrators to study contemporary issues and problems of the public school. Content varies to provide the opportunity to study current problems. May be repeated to a maximum of 12 semester hours.

Prerequisite: Acceptance by the director of workshop.

Mon. 6:30 pm-9:00 pm Cooper Junior H.S., Buffalo Grove

483 ART IN ELEMENTARY SCHOOLS (3)

Art education in relation to the needs, growth, and development patterns of children. Studio and lecture. Not open to Art majors.

Thurs. 6:30-9:00 pm, Rm. C202

504 PHILOSOPHICAL FOUNDATIONS OF EDUCATION (3)

Emphasis on the nature of philosophical inquiry as distinct from other types of investigation which reconstruct educational theory.

Mon. 6:30-9:00 pm, Rm. F342

UNIVERSITY OF ILLINOIS

HISTORY E400 COLLOQUIUM FOR TEACHERS OF HISTORY

(Sources and Resources)

May be repeated for credit. Reading and discussion of significant primary and secondary sources; investigation and development of instructional materials and techniques.

AMERICAN POLITICS (4 Quarter Hours) Weds. 7:00 pm-9:30 pm, Rm. D237 1/5 - 3/15/72 Tuition \$40.00

AMERICAN HISTORIANS (4 Quarter Hrs) Weds. 7:00 pm-9:30 pm, Rm. D237 4/26 - 6/7/72 Tuition \$40.00

MANAGEMENT SEMINARS AND WORKSHOPS

For two years Harper College has successfully conducted seminars and workshops for managers seeking to increase their job effectiveness. These seminars are designed for the manager and supervisor in business, education, government, health and other fields. The primary purpose of these seminars is to:

--help managers do a better job in their current assignment,

--prepare them for the job ahead,

--give them new perspectives through exposure to peers in a wide range of business.

Our programs focus on helping the manager understand and apply "on the job" those principles and techniques designed to improve job performance. Harper College, guided by our Industrial Steering Committee, is pleased to present these programs which provide local organizations with an opportunity to receive the highest quality training opportunities while avoiding the expense of travel and high registration fees - not to mention loss of time to companies sending their managers to seminars at distant locations.

REGISTRATION

Enrollment in these programs is limited, so please register now by completing the registration form which appears on this page and sending it to the Office of Evening and Continuing Education, Harper College, c/o Dr. David A. Groth, or by calling 359-4200, ext. 248. Except where noted this program begins with coffee and rolls from 8:30-9:00 am and runs to 4:00 pm.

MANAGEMENT DEVELOPMENT PROGRAM

Listed below are the seminars which make up this program for middle and upper level managers who seek the highest degree of success and competence on the job. Companies and organizations are encouraged to enroll their managers in all five of these seminars to receive a complete management training program; however, individuals may register for single seminars if they so desire. Individuals attending all seminars will receive a certificate of recognition at the completion of the program. The registration fee for the complete program is \$225.00.

MANAGEMENT BY OBJECTIVES

Art Deegan - University of Michigan January 13 & 14, 1972 Fee: \$80.00

Dr. Deegan introduces management by Objectives which can help the participant learn a system that transforms paperwork and misunderstanding into a dynamic performance planning program. This seminar is a "must" for every manager seeking to improve his individual effectiveness.

MOTIVATION

Dr. Earl Brooks - Cornell University February 24, 1972 Fee: \$40.00

This seminar will help the manager develop an action plan for 1972 which includes accomplishing management innovations and development of self and subordinates. The participant will come away with a motivation plan for improved performance in 1972.

EFFECTIVE COMMUNICATIONS

Dr. Ron Brown - University of Minnesota February 3, 1972, 9:00 am-4:30 pm Fee: \$40.00

Dr. Brown presents a unique approach to the most important elements of communication - listening and persuasion.

MANAGING MANAGEMENT TIME

Dr. Michael L. Moore - Michigan State University March 30, 1972 Fee: \$40.00

While knowledge and expertise are the main assets that a manager has to offer, effectiveness is determined by his maximum use of these assets in the time he has available. Research has shown that the proper management of time contributes more to effectiveness than any other factor. This seminar is a "must" for the upward mobile manager.

TEAM BUILDING

Herb Cohen - Performance Management, Inc. Bureau of Industrial Relations University of Michigan May 5, 1972 Fee: \$40.00

The higher up the organizational ladder the manager goes, the more he is required to deal with the subjective realities of organizational life. This seminar will help the participant to become a more effective performer by learning the techniques of building an effective management team.

SUPERVISORY DEVELOPMENT PROGRAM

The following program is designed for the first-line supervisors newly appointed to their jobs or without formal introduction to management objectives and theory. Companies and organizations are encouraged to enroll their first-line supervisors in this complete training program. Individuals may enroll in single workshops; however, certificates will be awarded only to participants who attend all five programs. The registration fee for the complete program is \$180.00.

THE ART AND SKILL OF EFFECTIVE LEADERSHIP

Elton Reeves - University of Wisconsin January 27, 1972 Fee: \$40.00

This workshop stresses leadership skills, the dynamics of human behavior, and the role of the supervisor as a member of the management team.

PROBLEM IDENTIFICATION AND PROBLEM SOLVING FOR SUPERVISORS

Ed Pickett - Wisconsin State University February 22, 1972 Fee: \$40.00

The difficult task of knowing when you have a problem will be the topic of this program. Participants will learn how to identify work and human relations problems and to plan for the solution of these problems.

IMPROVING COMMUNICATION SKILLS

Lloyd Payten - Central Life Assurance Company March 15, 1972 Fee: \$40.00

This seminar introduces the role of communications in the work setting, concepts of listening, persuasion, and techniques of communication at the first line level.

EMPLOYEE RELATIONS DISCIPLINE AND WORK RULES

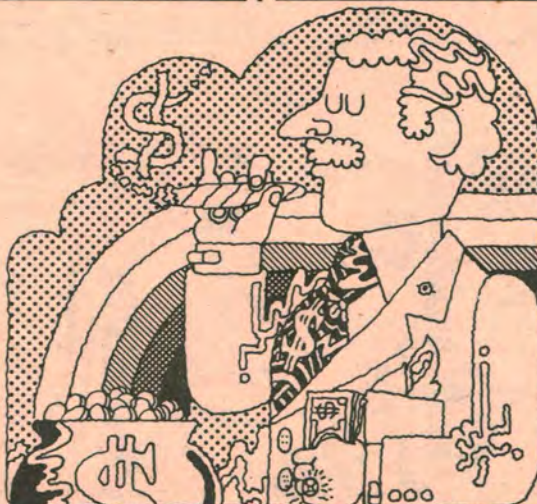
Earl Wyman - University of Wisconsin Milwaukee April 4, 1972 Fee: \$40.00

This seminar introduces the fundamentals of psychology and motivation that the first line supervisor should know as he relates to employees. The practical realities of person-to-person relationships will be explored.

IMPROVING COACHING AND DEVELOPMENT OF SUBORDINATES

Dr. Gary Ruchti - Central Telephone Company May 2, 1972 Fee: \$40.00

The critical roles of first-line supervisors in coaching and developing his workers will be emphasized in this workshop. The importance of performance appraisal and techniques for effective performance appraisal will be introduced.





**SPECIAL MANAGEMENT TOPICS**

**WHAT YOU ALWAYS WANTED TO KNOW ABOUT COMPUTERS BUT WERE AFRAID TO ASK**

Joseph A. Komar, Educational Consultant  
Institute for Advanced Technology Control Data Education Institutes  
March 7 & 8, 1972, 9 a.m.-4 p.m.  
Building A, Room 315  
Fee: \$80.00

The objective of this seminar is to familiarize the participant with computer capabilities, internal functioning of the computer department, the effects of the computer on the individual worker, and to forecast future computer developments. Computer hardware, software, processing modes, and other topics will be introduced.

**MANAGEMENT BY OBJECTIVES**

Art Deegan - University of Michigan  
April 13 and 14, 1972  
Fee: \$80.00

Dr. Deegan introduces Management by Objectives which can help the participant learn a system that transforms paperwork and misunderstanding into a dynamic performance planning program. This seminar is a "must" for every manager seeking to improve his individual effectiveness.

**WAGE AND SALARY ADMINISTRATION**

Dr. Thomas H. Patten - Michigan State University and  
John F. Sullivan - Michigan State University  
June 12 and 13, 1972  
Fee: \$80.00

This seminar will place a heavy emphasis on practical solutions to "backbone" problems in the development of compensation programs for small and medium sized organizations. This seminar is intended for people who are new or relatively new to the field of employee compensation or have some experience in the field and would like to update or deepen their knowledge of certain topics. Schools, hospitals, and municipalities should also be interested.

**EXPANDING HORIZONS PROGRAMS FOR WOMEN**

If you are a woman, and if you seek a perpetual self discovery reshaping of one's goals and realization of on's best self, then Harper College offers a number of special workshops for you. Each workshop is designed to provide small group interaction with many different individuals who are experts in their respective fields. To register for these courses, the student should call the Office of Evening and Continuing Education, 359-4200, extension 248 or complete the seminar registration form on this page. We welcome inquiries and questions.

**INVESTIGATION INTO IDENTITY**

We will offer:

Speakers, Small Group Discussion and Testing (Optional)

So you can -- To find --

- LEARN            SELF-AWARENESS
- EXPERIENCE    SELF-UNDERSTANDING
- INTERACT       SELF-IDENTITY

The Investigation Into Identity Program is designed to offer you an opportunity to examine your life and your self. Its aim is to help you know and strengthen the person you are, beyond the roles you have been asked to play by society.

Today's woman has reason to be confused. The concept of the role of women is changing rapidly in our society. Her personal role changes as her children mature and her husband advances. She is asked to lead several lives during her lifespan. It can become increasingly difficult for her not to lose contact with her real self - the person she is beneath her roles.

The Investigation Into Identity is not a program for the woman with deep emotional problems. It is not designed to "liberate", change or promote any one way of life. Its aim is to help you better understand yourself so that you can find your personal answers to your personal needs.

The subject matter of the program will always be you and never an ideal we feel you should be. We will not be so general that we do not touch you. We will not be so specific that we crowd you. Rather we will attempt to help you probe deeply into yourself that you can choose how best to live your life as you. By sharing this experience with others, we feel you will learn what you cannot learn alone.

The Investigation Into Identity Program will be held:

Tues. & Thurs. 9:00 am-11:45 am  
February 8 - March 2, 1972  
Wed. 7:00 pm-9:45 pm and  
Sat. 9:00 am-11:45 am  
April 5 - April 29, 1972

Fee: \$15.00  
Optional Testing Fee: \$25.00

**EXPANDING SOCIAL AWARENESS**

The Expanding Social Awareness Program is designed to offer you an opportunity to examine your response to social change. It is a psychological, sociological and philosophical approach to "future shock." The participant in this program would be systematically made aware of his personal orientation to the moral, technological, minority group, anti-authority and other revolutions.

The seminar will offer: Opportunity to examine values and attitudes toward crucial, social and cultural issues. Opportunity to discover new ideas, values, and assumes opportunity to test behaviors in small group interactions.

The participant will find: Self-awareness, understanding and identity in respect to social change.

The Expanding Social Awareness Program will be held:

Tuesday and Thursday  
May 2 - May 25, 1972  
9:00 am - 11:45 am  
Fee: \$15.00

**EXPANDING CAREER OPPORTUNITIES FOR WOMEN**

This workshop is designed to motivate participants to seek careers, to provide information on career alternatives, and to examine the realities of the world of work for women.

January 13, 1972, 7:00 pm-10:30 pm  
Building A-242  
Fee: \$5.00

**EXPANDING EDUCATIONAL OPPORTUNITIES FOR WOMEN**

This workshop is designed to provide motivation to the individual seeking to continue her education to provide information on educational opportunities, to examine the realities of returning to school, and to provide information in order for individuals to make realistic choices as to suitable educational goals.

March 16, 1972, 1:00 pm-4:30 pm  
Building A-242  
Fee: \$5.00

**EXPANDING HORIZONS WORKSHOP**

This workshop, which has been successfully conducted at Harper College several times is designed to provide the participant an opportunity to examine her role as an individual in an increasingly complex society. The program encourages inquiry into one's own needs and interests and seeks to expand the participants' horizons by focusing on opportunities for involvement in education, government, careers, social/political activities, and voluntary programs. If you are interested in the changing roles of women and expanding opportunities for involvement, this program is for you.

April 6, 1971, 10:00 am-4:00 pm  
Building A-242  
Fee: \$7.50

**EXPANDING CULTURAL HORIZONS**

This program is designed to motivate the individual to enrich their lives culturally by being introduced to the various art, music, dance, and other cultural assets within reach of the northwest suburban resident.

May 11, 1972, 1:00 pm-4:30 pm  
Building A-242  
Fee: \$5.00

**"TRANSCENDENTAL MEDITATION - A WAY TO PHYSICAL CALM AND MENTAL TRANQUILITY"**

Study of Transcendental Meditation may sound "far out" to many, but what is far-out today is ordinary tomorrow. These two seminars serve as an introduction to yoga derived techniques taught by Maharishi Mahesh Yogi. These two meetings will be conducted by the Student International Meditation Society.

Thurs. 2/24/72 - 7:00 pm-10:00 pm  
Room E108

Wed. 3/29/72 - 7:00 pm-10:00 pm  
Room E106

No Fee

**CULTURAL ART EVENTS  
SPRING 1972**

At this time Harper College has scheduled two cultural art events for the spring semester. They are as follows:

Friday, Paul Winter  
February 11, 1972 Consort  
8:00 pm  
College Center Lounge

Friday, Preservation  
March 3, 1972 Hall Jazz Band  
8:00 pm  
College Center Lounge

Admission for the public -  
Adults \$2.00 Students \$1.00

ADDITIONAL CONCERTS ARE TO BE

SCHEDULED. WATCH YOUR LOCAL

NEWSPAPER AND HARPER "HAPPENINGS"

FOR DETAILS ABOUT UPCOMING EVENTS

**SEMINAR AND WORKSHOP REGISTRATION**

Please register the following persons for the following program:

Seminar \_\_\_\_\_ Date \_\_\_\_\_  
Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Seminar \_\_\_\_\_ Date \_\_\_\_\_  
Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Seminar \_\_\_\_\_ Date \_\_\_\_\_  
Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Seminar \_\_\_\_\_ Date \_\_\_\_\_  
Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Check enclosed. (Make checks payable to Harper College.)

Registration for Management Seminars cancelled less than one week prior to seminar are subject to \$10.00 charge.

Cut out and mail to:

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