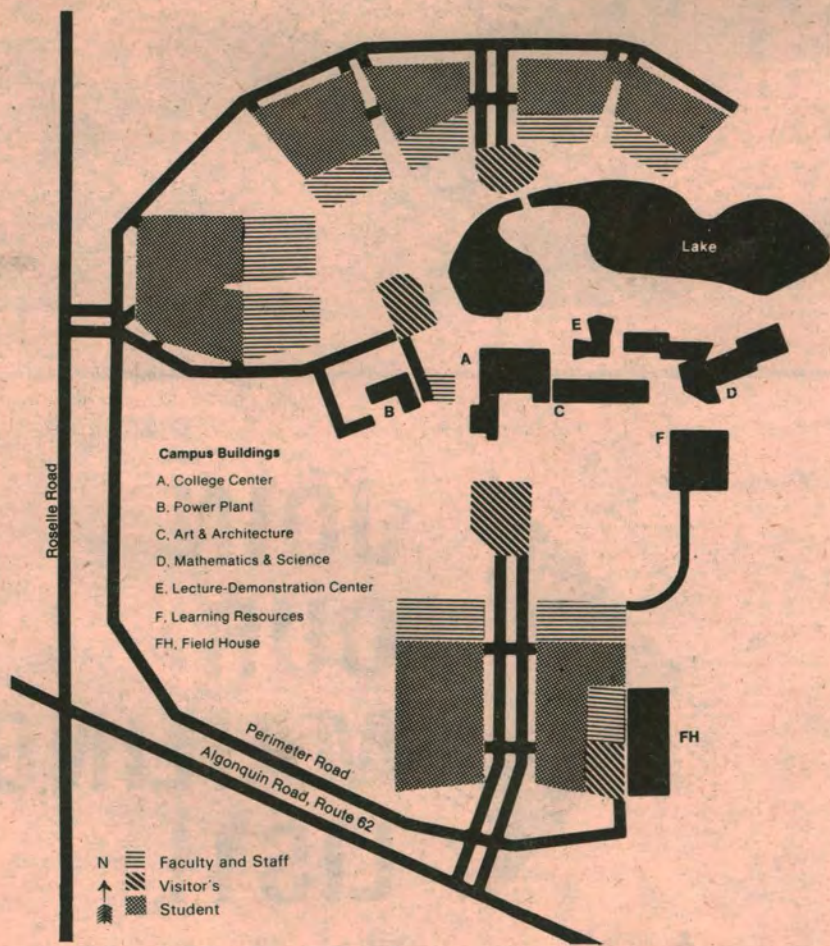
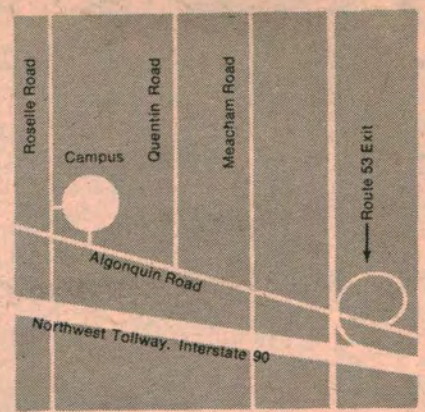


Harper College Course Schedule Summer 1972

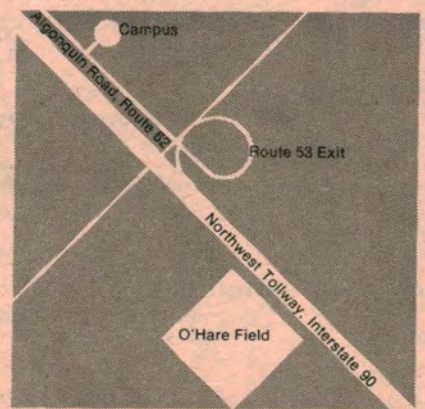
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Palatine, Illinois
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William Rainey Harper College



Local Area Location



Chicago Area Location

Contents

Scheduling Instructions

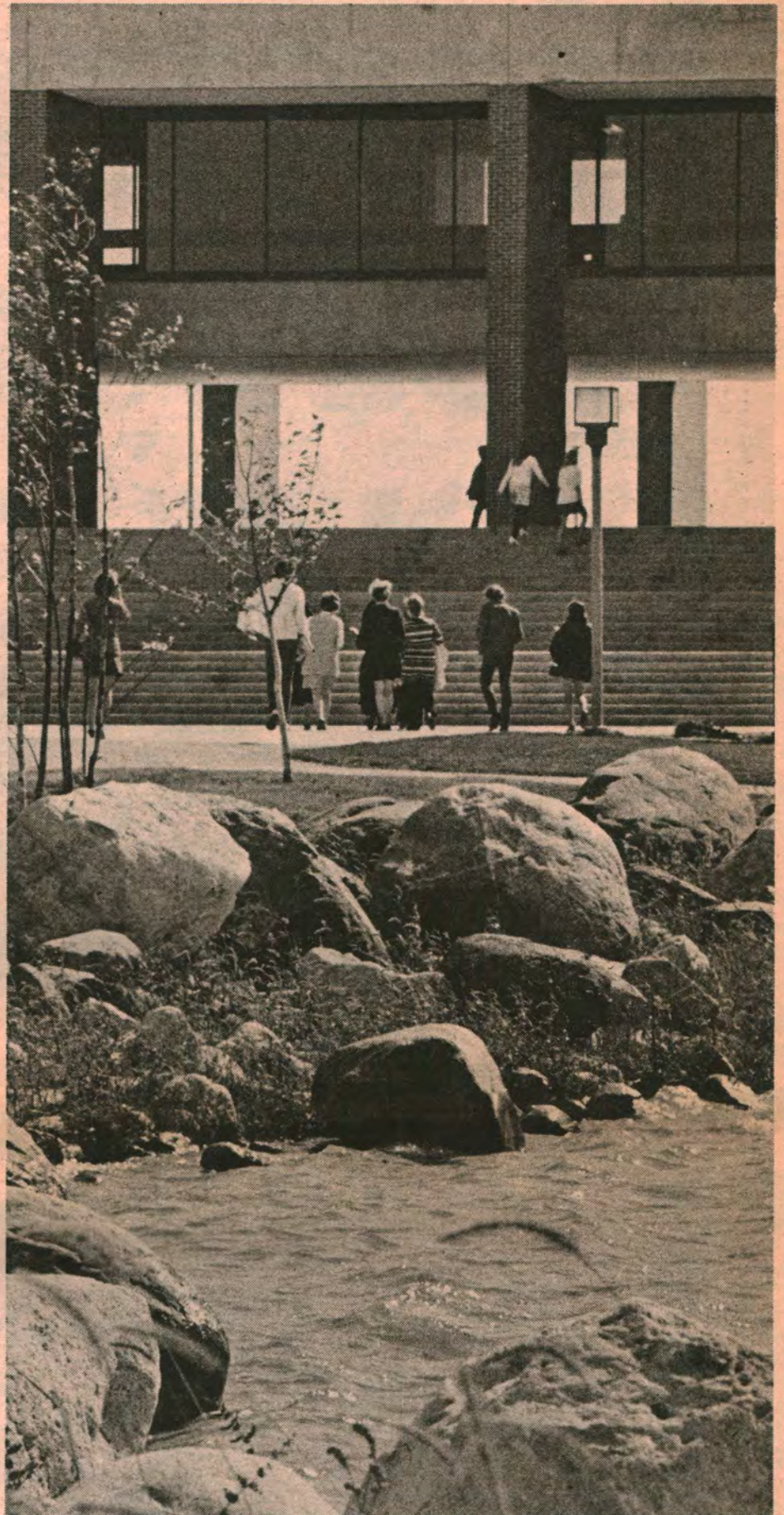
ADMISSIONS, HOW TO APPLY, TUITION,
RESIDENTS, NON-RESIDENTS, FEES,
FINANCIAL AID, SUMMER SESSION,
TELEPHONE REGISTRATION, SUMMER
REGISTRATION, EVENING REGISTRATION,
TUITION REFUND POLICY 3

Day and Evening Credit Courses

DIVISION OF BUSINESS 4
DIVISION OF COMMUNICATIONS 4
DIVISION OF ENGINEERING AND
RELATED TECHNOLOGY 4
DIVISION OF LIFE AND HEALTH
SCIENCES 4
DIVISION OF HUMANITIES AND
FINE ARTS 4
DIVISION OF MATH AND
PHYSICAL SCIENCE 5
DIVISION OF SOCIAL SCIENCE 5

Continuing Education and Extension Courses

CONTINUING EDUCATION, NON-CREDIT5,6
UNIVERSITY EXTENTION COURSES6,7
MANAGEMENT SEMINARS AND WORKSHOPS6,7



(cut)

PLEASE PUT ME ON HARPER'S MAILING LIST
(Please print)

Name.....
Address.....
City..... Zip.....
Telephone.....
Please describe your specific needs in program areas listed below:
TRANSFER PROGRAM.....
(preparation for college degree)
CAREER PROGRAM.....
(certification for specific career)
CONTINUING EDUCATION.....
(general interest and "how to" courses)
CULTURAL ARTS PROGRAMS.....
(films, concerts, art exhibits, lectures)
OTHER.....
(specify)

CHECK HERE IF YOU HAVE RECEIVED MATERIAL FROM US BY MAIL IN THE PAST SIX MONTHS.



JOIN OUR MAILING LIST!

Fill out, clip and mail coupon to:
Harper College, Dept. CR
Algonquin & Roselle Roads
Palatine, Illinois 60067

Scheduling Instructions

1972 SUMMER SCHEDULE OF CLASSES

William Rainey Harper College will begin classes for the 1972 summer term on Monday, June 12, 1972. A wide range of courses is being offered and should be of interest to recent high school graduates as well as other adults wishing either to earn college credits or to pursue courses for personal or professional improvement.

Admissions

All high school graduates are eligible for admission to the college. Non-graduates, 18 years of age or older, may be admitted if they demonstrate the capacity and maturity to benefit from programs and courses offered by the college.

Harper offers "adult education" courses designed to meet the needs of adults within the college community. All classes are open to adults who meet course prerequisites and wish to attend.

How to Apply

A person planning to enroll for MORE THAN two courses in the summer session, or as a full-time student during the 1972-73 school year, should provide the following:

1. Completed application form and fee.
2. College medical examination form completed by a physician.
3. High school and college transcripts.
4. American College Test (ACT) scores.

Persons planning to enroll only in the summer session for NOT MORE THAN two courses need only complete item one (1.) above.

The Admissions Office phone number is 359-4200.

Tuition

Resident Tuition -
* \$12.00 per semester hour.
Non-Resident Tuition
* \$33.85 per semester hour.

* SUBJECT TO CHANGE WITHOUT NOTICE

Residents

A resident is any student residing in Junior College District 512, which serves High School Districts 211, 214, and 224. District 512 includes the following communities:
Arlington Heights H.S. Dist. 214
Barrington H.S. Dist. 224
Buffalo Grove in area of H.S. Dist. 214
Carpentersville in area of H.S. Dist. 224
Des Plaines in area of H.S. Dist. 214
Elk Grove H.S. Dist. 214
Hanover Park in area of H.S. Dist. 211
Hoffman Estates H.S. Dist. 211
Mount Prospect H.S. Dist. 214
Palatine H.S. Dist. 211
Prospect Heights H.S. Dist. 214
Rolling Meadows H.S. Dist. 214
Roselle in area of H.S. Dist. 211
Schaumburg H.S. Dist. 211
Wheeling H.S. Dist. 214

ALL STUDENTS WILL BE REQUIRED TO PROVIDE PROOF OF RESIDENCE (i.e., DRIVER'S LICENSE, VOTER'S REGISTRATION, ETC., WITH CURRENT ADDRESS) AT TIME OF REGISTRATION.

Non-Residents

A non-resident is any student residing in Illinois but outside Junior College District #512.

Prospective Harper students who live outside the college district in non-college districts should contact the high school of their residence for information on "charge-back" tuition. Students approved for charge-back will pay the resident tuition. Near-by residents are requested to consult officials between the hours of 9:00 A.M. and 4:00 P.M. as follows:
OAKTON COM. COLLEGE.....967-5120
DEERFIELD HIGH SCHOOL...945-5440
GLENBROOK NORTH H. S....272-6400
GLENBROOK SOUTH H. S....729-2000
HIGHLAND PARK H. S.....432-6510
COLLEGE OF LAKE COUNTY..623-2776
EVANSTON TOWNSHIP H. S..492-3967
NEW TRIER TOWNSHIP H. S.446-7000

Fees

Activity Fee
(All Students).....\$5.00
Laboratory Fees
(As designated in catalog)

Anyone registering after June 9 will pay a late registration fee of \$5.00.

Last day for late registration is June 14. The fee for program changes at student request is \$3.00.

Textbooks, laboratory manuals, and various supplies may be purchased at the College Bookstore.

Financial Aid

A comprehensive program of financial aids, including scholarships, grants-in-aid, loans, educational opportunity grants, college work-study programs, and employment opportunities is available. Further information may be obtained from the Director of Placement and Student Aids at 359-4200.

Summer Session

(8 WEEKS)
Telephone Registration....June 5-6
Registration
(at Harper Campus).....June 8-9
Classes Begin.....June 12
Independence Day.....July 4
Classes Resume.....July 5
Final Exams.....August 3-4

Telephone Registration

TELEPHONE REGISTRATION FOR CREDIT COURSES

A telephone registration will be available June 5 and 6. Students who have attended Harper previously or new students who have received a letter of acceptance will be allowed to register by phone if they plan to carry eight semester hours or less. REGISTRATION BY PHONE WILL BE AVAILABLE BETWEEN THE HOURS OF 10:00 A.M. and 7:00 P.M. on June 5 and 6. To register by phone students should call 359-2500, and be ready to indicate their social security number, the course title, course number and section number. Students registering by phone must complete fee payment on or before June 8, 1972 to retain their schedule. Students may remit their fees by mail, or pay in person at the Harper business office between the hours of 8:30 A.M. - 8:30 P.M., Monday through Thursday, or 8:30 A.M. - 4:00 P.M. on Friday. Students desiring to mail their fees must have the letter postmarked by June 7, 1972. Schedules for students not paying by June 8 will be cancelled.

STUDENTS REGISTERING BY PHONE SHOULD CALL AS FOLLOWS:

Monday, June 5, 1972

Students whose last name begins with:	
X-Y-Z.....	10:00 a.m.
U-V-W.....	11:00 a.m.
T.....	12:00 noon
S.....	1:00 p.m.
R.....	2:00 p.m.
P-Q.....	3:00 p.m.
N-O.....	4:00 p.m.
M.....	5:00 p.m.
L.....	6:00 p.m.
L-Z..OPEN REGISTRATION..	7:00 p.m.

Tuesday, June 6, 1972

Students whose last name begins with:	
J-K.....	10:00 a.m.
H-I.....	11:00 a.m.
G.....	12:00 noon
E-F.....	1:00 p.m.
D.....	2:00 p.m.
C.....	3:00 p.m.
B.....	4:00 p.m.
A.....	5:00 p.m.
A-K..OPEN REGISTRATION..	6:00 p.m.
A-Z..OPEN REGISTRATION..	7:00 p.m.

Summer Registration

ON-CAMPUS SUMMER REGISTRATION FOR CREDIT COURSES

Registration and payment of fees for students who have not registered by phone will take place in the College Center on June 8 and 9. Students are requested to adhere to the following schedule to insure adequate assistance with their registration. Students registering on June 8 and 9 will pay fees at the time of registration.

Thursday, June 8, 1972

Students whose last name begins with:	Report to College Center at:
A.....	9:00 a.m.
B.....	9:30 a.m.
C.....	10:00 a.m.
D.....	10:30 a.m.
E.....	11:00 a.m.
F.....	11:30 a.m.
G.....	1:00 p.m.
H.....	1:30 p.m.
I-J.....	2:00 p.m.
K.....	2:30 p.m.
L.....	3:00 p.m.
M-Me.....	3:30 p.m.

Friday, June 9, 1972

Students whose last name begins with:	Report to College Center at:
Mi-Mz.....	9:00 a.m.
N.....	9:30 a.m.
O.....	10:00 a.m.
P.....	10:30 a.m.
Q-R.....	11:00 a.m.
S-Si.....	11:30 a.m.
Si-Sz.....	1:00 p.m.
T.....	1:30 p.m.
U-V.....	2:00 p.m.
W-X-Y-Z.....	2:30 p.m.
Students unable to meet the above schedule.....	3:00 p.m.

Evening Registration

EVENING REGISTRATION IS FOR STUDENTS UNABLE TO MEET THE ABOVE SCHEDULE


Thursday, June 8, 1972

Students whose last name begins with:	Report to College Center at:
A-C.....	6:30 p.m.
D-F.....	7:00 p.m.
G-K.....	7:30 p.m.
L-N.....	8:00 p.m.
O-S.....	8:30 p.m.
T-Z.....	9:00 p.m.

Tuition Refund Policy

Tuition refund request should be directed to the office of the Registrar. Refunds will be made according to the following schedule:

TIMETABLE FOR REFUND	PER CENT OF REFUND
June 12-June 14 (12:00 noon)...	80%
June 14 (12:01 P.M.)-June 16...	60%
June 19-June 21 (12:00 noon)...	40%
June 21 (12:01 P.M.)-June 23...	20%
After June 23.....	NONE

 **William Rainey Harper College**
Algonquin and Roselle Roads, Palatine, Ill. 60067

Day and Evening Credit Courses

COURSE OFFERINGS SUMMER 1972

Whenever a Quiz Section, Laboratory Section or Discussion Section is listed, the student must sign up for one of these sections in addition to the Lecture Section.

Division of Business

ACCOUNTING

BUS 101 Accounting I (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 mw..... 6:30- 9:15 pm
LEC 003 tr..... 6:30- 9:15 pm

BUS 102 Accounting II (3)
LEC 001 mw..... 6:30- 9:15 pm
LEC 002 tr..... 6:30- 9:15 pm

BUS 111 Intro. to Bus. Organ. (3)
LEC 002 mtwrf.....10:10-11:10 am
LEC 004 mw..... 6:30- 9:15 pm

BUS 140 Salesmanship (3)
LEC 001 tr..... 6:30- 9:15 pm

BUS 150 Business Math (3)
LEC 001 mw..... 6:30- 9:15 pm

BUS 245 Princ. of Marketing (3)
LEC 001 tr..... 6:30- 9:15 pm

BUS 270 Princ. of Management (3)
LEC 001 mw..... 6:30- 9:15 pm

BUS 283 Mktg. Management Sem. (3)
LEC 001 To Be Announced

ECONOMICS

ECO 201 Princ. of Economics I (3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 mw..... 6:30- 9:15 pm
LEC 003 tr..... 6:30- 9:15 pm

ECO 202 Princ. of Economics II(3)
LEC 001 tr..... 6:30- 9:15 pm

REAL ESTATE

RES 120 Princ. of Real Est. (3)
LEC 001 mw..... 6:30- 9:15 pm

SECRETARIAL SCIENCE

SEC 121 Elementary Typing (2)
LEC 001 mtwrf.....10:10-11:30 am
LEC 002 mw..... 6:30- 9:40 pm

DATA PROCESSING

DPR 101 Intro. to Data Proc. (3)
LEC 001 mtw.....11:20 am-12:35 pm
LAB 151 r.....11:20 am-12:35 pm

DPR 101 Intro. to Data Proc. (3)
LEC 002 m..... 6:30- 9:50 pm
LAB 161 w..... 6:30- 8:10 pm

DPR 103 Key punch & Verif. I (2)
LEC 001 mw..... 6:30- 8:10 pm
LAB 151 mw..... 8:10-10:40 pm

Division of Communications

ENG 099 Composition (3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 tr..... 6:00- 9:00 pm

ENG 101 Composition (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 mtwrf..... 9:00-10:00 am
LEC 003 mtwrf.....10:10-11:10 am
LEC 004 tr..... 6:30- 9:00 pm
LEC 005 mw..... 6:30- 9:00 pm
LEC 006 mtwrf.....11:20 am-12:20 pm

ENG 102 Composition (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 mtwrf..... 9:00-10:00 am
LEC 003 mtwrf.....10:10-11:10 am
LEC 004 tr..... 6:30- 9:00 pm
LEC 005 mtwrf.....11:20 am-12:20 pm

LITERATURE

LIT 115 Fiction (3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 tr..... 6:30- 9:00 pm
LEC 003 mw..... 6:30- 9:00 pm

LIT 222 Civil War to 20th Cen. (3)
LEC 001 mw..... 6:30- 9:00 pm

LIT 241 20th Cen. Brit/Amer. (3)
LEC 001 mtwrf.....10:10-11:10 am

SPEECH

SPE 101 Fund. of Speech (3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 mtwrf.....10:10-11:10 am
LEC 003 mw..... 6:30- 9:00 pm
LEC 004 tr..... 6:30- 9:00 pm

LANGUAGES

FRN 101 Elementary French (4)
LEC 001 tr..... 6:30- 9:30 pm

GER 101 Elementary German (4)
LEC 001 mw..... 6:30- 9:30 pm

SPA 101 Elementary Spanish (4)
LEC 001 mw..... 6:30- 9:30 pm
LEC 002 tr..... 6:30- 9:30 pm

JOURNALISM

JNM 130 Fund. of Journalism (3)
LEC 001 mtwrf.....10:10-11:10 am

JNM 134 Media Adjuncts (3)
LEC 001 mtwrf.....11:20 am-12:20 pm

Division of Engineering & Related Technologies

EGR 120 Graphics I (3)
LEC 001 mtw..... 6:25- 9:15 pm

EGR 121 Graphics II (3)
LEC 001 mtw..... 6:30- 9:20 pm

EGR 150 Analytic. Mech. Stat. (2)
LEC 001 To Be Announced

EGR 215 Surveying I (3)
LEC 001 mtw..... 3:00- 5:30 pm

ELECTRONICS

ELT 101 Circuits I, Resistive (4)
LEC 001 mtw..... 4:55- 7:50 pm

ELT 105 Electromech. Drafting (3)
LEC 001 mtw..... 4:55- 7:50 pm

ELT 110 Intro. Electronics (2)
LEC 001 mtw..... 8:00-10:30 pm

ELT 111 Electronics I, Resist. (3)
LEC 001 mtw..... 8:00-10:30 pm

MECHANICAL ENGINEERING TECHNOLOGY

MET 102 Mechanical Drafting (3)
LEC 001 mtw..... 6:30- 9:20 pm

MET 103 Descriptive Geometry (3)
LEC 001 mtw..... 6:25- 9:15 pm

MET 104 Statics (2)
LEC 001 To Be Announced

MET 108 Mfg. Processes & Mat. I (3)
LEC 001 mtw..... 5:30- 7:35 pm

MET 206 Metal/Heat Treatment (3)
LEC 001 mtw..... 7:45- 9:50 pm

ARCHITECTURAL TECHNOLOGY

ATE 101 Intro. to Arch. Tech. I (4)
LEC 001 To Be Announced

ATE 103 Bldg. Material Tech. I (4)
LEC 001 To Be Announced

ATE 105 Compt. Mth. Arch. Tech I (4)
LEC 001 To Be Announced

NUMERICAL CONTROL

NMC 101 Phil. of Num. Control (2)
LEC 001 twr..... 6:00- 9:00 pm

Division of Life & Health Sciences

BIOLOGY

BIO 101 Biology Survey (3)
LEC 001 mw..... 6:30- 9:00 pm

BIO 103 Man & The Environment (3)
LEC 001 mtwrf..... 9:00-10:00 am

BIO 120 General Botany (4)
LEC 001 mtw..... 9:00-10:20 am
LAB 151 mtw.....10:30-11:50 am

BIO 130 Microbiology (4)
LEC 001 mtrf..... 8:00- 8:50 am
LAB 151 tr..... 9:00-11:50 am
LAB 152 tr..... 1:00- 3:50 pm
LAB 153 tr..... 9:00-11:50 am
LAB 161 mf.....11:00-11:50 am
LAB 162 mf..... 1:00- 1:50 pm
LAB 163 mf.....11:00-11:50 am

BIO 140 General Zoology (4)
LEC 001 mw..... 6:30- 9:00 pm
LAB 151 tr..... 6:30- 9:00 pm

NURSING

PRACTICAL NURSING

PNR 080 Prac. Nursing III (11)
LEC 001 mtwrf.. 8:00 am-12:00 pm
mtwrf.. 1:30 pm- 2:30 pm

DENTAL HYGIENE

DHY 150 Clin. DHY & X-Ray I (2)
LEC 001 mtrf..... 1:00- 3:50 pm
LEC 002 mtrf..... 9:00-11:50 am

PHYSICAL EDUCATION

PED 104 Weight Train. & Lift. (1)
LEC 001 mw..... 10:00-11:15 am
LEC 002 mw..... 6:30- 8:30 pm

PED 130 Tennis/Handball (1)
LEC 001 mw..... 6:30- 8:30 pm
LEC 002 tr..... 7:50- 9:50 am

PED 132 Golf/Archery (1)
LEC 001 mw..... 7:50- 9:50 am
LEC 002 tr..... 6:30- 8:30 pm

PED 182 Tennis/Rec. Games (1)
LEC 001 mw..... 7:50- 9:50 am

PED 184 Softball/Badminton (1)
LEC 001 tr..... 7:50- 9:50 am

PED 201 First Aid (2)
LEC 001 mw.. ..10:00 am-12:00 pm

Division of Humanities & Fine Arts

ART

ART 105 Art Appreciation (3)
LEC 001 mtrf..... 4:00- 5:30 pm
LEC 002 mtwrf.....11:20 am-12:20 pm
LEC 003 mw..... 6:30- 9:00 pm
LEC 004 tr..... 6:30- 9:00 pm

ART 110 Drawing I (3)
LEC 001 mtwrf..... 7:50-10:00 am

ART 111 Drawing II (3)
LEC 001 mtw..... 7:00-10:00 pm

ART 121 Design I (3)
LEC 001 mtwrf..10:10 am-12:20 pm

ART 122 Design II (3)
LEC 001 mtw..... 7:00-10:00 pm

ART 206 Print Making I (2)
LEC 001 mw..... 6:00-10:00 pm

ART 225 Figure Drawing (3)
LEC 001 mtw..... 7:00-10:00 pm

ART 261 Painting (2)
LEC 001 mtw..... 5:00- 7:00 pm

PHILOSOPHY

PHI 105 Intro. to Philosophy (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 mtwrf.....10:10-11:10 am
LEC 003 mw..... 6:30- 9:00 pm
LEC 004 tr..... 6:30- 9:00 pm

PHI 110 Logic (3)
LEC 001 mtwrf..... 9:00-10:00 am

PHI 115 Ethics (3)
LEC 001 mtwrf.....10:10-11:10 am

PHI 205 Religions of The World(3)
LEC 001 mtwrf..... 9:00-10:00 am

MUSIC

MUS 101 Fund. of Music Theory (3)
LEC 001 m..... 9:00-10:00 am
tr..... 9:00-11:00 am

MUS 103 Music Appreciation (3)
LEC 001 tr..... 6:30- 9:00 pm

MUS 112 Theory of Music II (3)
LEC 001 mw.....10:10-11:50 am

MUS 116 Ear/Sight/Keyboard II (1)
LEC 001 tf.....10:10 am-12:20 pm

MUS 165 Class Piano (2)
LEC 001 mr.....10:10 am-12:20 pm

Also to be offered at times to be announced:

MUS 180 Flute and Piccolo (2)
MUS 182 Clarinet (2)
MUS 184 Saxophone (2)
MUS 196 Piano (2)
MUS 197 Organ (2)
MUS 198 Voice (2)
MUS 280 Flute and Piccolo (4)
MUS 282 Clarinet (4)
MUS 284 Saxophone (4)
MUS 296 Piano (4)
MUS 297 Organ (4)
MUS 298 Voice (4)

Abbreviations Used

Day
m - Monday r - Thursday
t - Tuesday f - Friday
w - Wednesday s - Saturday

Division of Math & Physical Science

MATHEMATICS

- MTH 095 Elementary Algebra (3)
LEC 002 mw..... 6:30- 9:10 pm
- MTH 101 Fund. of Mathematics I (3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 mtwrf..... 11:20 am-12:20 pm
LEC 003 tr..... 6:30- 9:10 pm
LEC 004 mw..... 6:30- 9:10 pm
- MTH 102 Fund. of Math. II (3)
LEC 001 mtwrf..... 10:10-11:10 am
LEC 002 mw..... 6:30- 9:10 pm
- MTH 103 College Algebra (3)
LEC 001 mtwrf..... 12:30- 1:30 pm
LEC 002 tr..... 6:30- 9:10 pm
- MTH 104 Plane Trigonometry (3)
LEC 001 mtwrf..... 11:20 am-12:20 pm
LEC 002 tr..... 6:30- 9:00 pm
- MTH 105 Analytic Geometry (4)
LEC 001 mtrf..... 10:10-11:10 am
w..... 10:10 am- 1:00 pm
LEC 002 mwr..... 6:30- 8:55 pm
- MTH 106 Mathematics I (5)
LEC 001 mwr..... 6:30- 9:30 pm
- MTH 201 Calculus I (5)
LEC 001 tr..... 7:50-10:10 am
mwf..... 8:50-10:10 am

CHEMISTRY

- CHM 100 Introductory Chemistry (4)
LEC 001 mw..... 9:00-11:10 am
LAB 151 trf..... 9:00-11:10 am
- CHM 121 General Chemistry I (4)
LEC 001 mw..... 6:30- 9:00 pm
LAB 151 tr..... 6:30- 9:00 pm
- CHM 122 General Chemistry II (4)
LEC 001 mw..... 6:30- 9:00 pm
LAB 151 tr..... 6:30- 9:00 pm

GEOLOGY

- GEO 101 Physical Geology (4)
LEC 001 tr..... 11:20 am- 1:15 pm
LAB 151 mw..... 10:10 am-12:40 pm

PHYSICAL SCIENCE

- PHS 101 Phys. Science Survey (3)
LEC 001 mw..... 6:30- 9:10 pm
- PHY 210 Intro to Mod. Physics (3)
LEC 001 tr..... 6:30- 9:10 pm

Division of Social Science

HISTORY

- HST 111 Amer. Hist. to 1865 (3)
LEC 001 mtwrf..... 9:00-10:00 am
LEC 002 mw..... 6:30- 9:00 pm
LEC 003 tr..... 6:30- 9:00 pm

- HST 112 Amer. Hist. Since 1865 (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 tr..... 6:30- 9:00 pm
LEC 003 mw..... 6:30- 9:00 pm

- HST 142 Western Civ Since 1815 (4)
LEC 001 mtwrf..... 9:00-10:00 am
f..... 10:10-11:10 am

LAW ENFORCEMENT

- LAE 253 Safety Management (3)
LEC 001 s..... 9:30-12:00 pm

POLITICAL SCIENCE

- PSC 201 Am. Govt-Org/Pow/Funct (3)
LEC 001 mtwrf..... 11:20-12:20 pm
LEC 002 mw..... 6:30- 9:00 pm

CHILD CARE

- CCA 219 Psy of Except/Child (3)
LEC 001 mw..... 6:30- 9:00 pm

ANTHROPOLOGY

- ANT 201 General Anthropology (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 tr..... 6:30- 9:00 pm

EDUCATION

- EDU 201 Intro. to Education (3)
LEC 001 mw..... 6:30- 9:00 pm

- EDU 211 Educational Psychology (3)
LEC 001 tr..... 6:30- 9:00 pm

PSYCHOLOGY

- PSY 101 Intro. to Psychology (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 mtwrf..... 9:00-10:00 am
LEC 003 mw..... 6:30- 9:00 pm
LEC 004 tr..... 6:30- 9:00 pm

- PSY 216 Child Psychology (3)
LEC 001 tr..... 6:30- 9:00 pm

- PSY 217 Adolescent Psychology (3)
LEC 001 mw..... 6:30- 9:00 pm

SOCIOLOGY

- SOC 101 Intro. to Sociology (3)
LEC 001 mtwrf..... 10:10-11:10 am
LEC 002 mtwrf..... 11:20 am-12:20 pm
LEC 003 mw..... 6:30- 9:00 pm
LEC 004 tr..... 6:30- 9:00 pm

- SOC 205 Social Problems (3)
LEC 001 mtwrf..... 7:50- 8:50 am
LEC 002 tr..... 6:30- 9:00 pm

Continuing Education & Extension Courses

This schedule includes the following:

- Non-credit courses on Harper campus
- Credit extension courses offered by four-year colleges and universities on Harper campus

The college reserves the right to cancel any continuing education course if enrollment is not sufficient. High school students and/or persons under 18 years of age must have parental approval in a continuing education course.

Continuing Education-Non-Credit

REGISTRATION

Begins May 15, 1972

In Person - A student can register for any continuing education non-credit course by coming to Building A, Room 213, between the hours of 4:00 and 9:00 p.m. Monday through Thursday and from 9:00 a.m. until 12:00 noon on Saturdays. There will be no registration on Fridays. To complete registration, it is necessary to know your social security number and to show evidence of your residence in the district.

By Mail - Simply complete the Continuing Education Registration Form at the bottom of this page and mail along with your check or money order to:

OFFICE OF CONTINUING EDUCATION
WILLIAM RAINEY HARPER COLLEGE
ALGONQUIN AND ROSELLE ROADS
PALATINE, ILLINOIS 60067

Make check or money order payable to Harper College. Be sure to include the parking fee and the lab fee (if applicable) with the tuition payment. Receipts will not be given for mail registration. Your cancelled check is your receipt.

FEES

Tuition for a continuing education non-credit course is shown at the end of each course description. The amount of tuition will vary from one course to another depending on the cost of operating the course. There will be no refunds after the second night of class.

PARKING

Parking registration and payment of fee will also be completed at the time of registration. The parking fee is \$1.00 per semester.

For more information concerning continuing education courses, please telephone 359-4200, extension 301.

Continuing Education Registration Form

Social Security Number

Telephone _____

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1 Mr

2 Miss

3 Mrs

Last

First

Middle

Address: _____

Number and Street

City

State

Zip Code

COURSE NUMBER	COURSE SECTION	COURSE TITLE	TUITION	LAB FEE

Signature _____

Date _____

Remember to enclose a check or money order for the total amount of the tuition, lab fees and the \$1.00 parking fee. If parking fees are enclosed, please complete the following information about your car.

Make _____ Year _____ Color _____ Model _____

Body Style _____ License # _____ Year _____

"BE AN ARTIST"

CEH021 PAINTING I - WATERCOLORS

Interpretation and expression through the use of watercolors. Emphasis will be placed on the technical process, drawing and presentation of a finished composition. Tues. and Thurs., 7-9 p.m. Room C202, 6/13-7/11 In District \$12.00, Out \$33.85

CEH023 PAINTING II - OILS

Interpretation and expression through the use of oil paint. Emphasis will be placed on the technical process, drawing, and the use of color. Tues. and Thurs., 7-9 p.m. Room C202, 7/13-8/8 In District \$12.00, Out \$33.85

CEH015-001 INTERIOR DESIGN & DECORATING

Eight-week course dealing with color, lighting, floor plans and traffic patterns, conversation areas, treatments of walls, floors, windows, and accessories. Mon. and Wed., 7-9 p.m. Room F343, 6/12-7/5 In District \$12.00, Out \$33.85

CEH050 WEAVING

History and practice in weaving with attention given to spinning, dying, patterning, tapestry, rugs, sumac, designs, and macrame. Tues. and Thurs., 7-9 p.m. Room F342 6/13-7/11 Tuition \$15.00

CEH055 CREATIVE STITCHERY

Lecture and practice on the techniques of latch-hooking, needlepoint, punch-hooking, embroidery, Swedish weaving, ree, hairpin lace, and macrame. Mon. and Wed., 7-9 p.m. Room F303, 6/12-7/5 Tuition \$15.00

"BUSINESS"

CEB022 BEGINNING KEYPUNCH

Eight weeks of lecture-lab which prepares the student to operate a standard keypunch machine. Mon. thru Thurs., 9-12 noon Room A101, 6/12-6/23 In District \$18.00, Out \$50.78 Lab Fee \$3.00

CEB023 ADVANCED KEYPUNCH

This course is designed for those with experience on the keypunch machine who wish to develop greater speed and accuracy. Mon. thru Thurs., 9-12 noon Room A101, 6/26-7/7 In District \$18.00, Out \$50.78 Lab Fee \$3.00

CEB008-001 TYPING REFRESHER

Designed for the person returning to the work force or the individual with an eye toward promotion, this course will review tabulation, manuscript and letter forms, speed building, etc. Previous knowledge of the keyboard is required. Tues. and Thurs. 8-10 p.m. Room F346, 6/13-7/11 In District \$12.00, Out \$33.85 Lab Fee \$3.00

CEB016 INTRODUCTION TO REAL ESTATE

A course in fundamentals for those seeking an acquaintance with real estate practice or wishing to prepare for the Illinois Real Estate License Examination. Tues. and Thurs., 7-9:30 p.m. Room D237, 6/13-7/11 In District \$15.00, Out \$42.31

CEB021-001 COMPUTER OPERATOR

Prepare for a career as a computer operator with thirty-two hours of instruction and supervised practice on operating the IBM System 360, Model 40. Sat., 8-12 noon Room A104, 6/17-8/5 In District \$24.00, Out \$67.70 Lab Fee \$3.00

CEB009-001 SHORTHAND REFRESHER

A thorough review of Gregg shorthand theory and forms for those desiring to increase their skill and speed or those who have not used their shorthand for a while. Tues. and Thurs., 6-8 p.m. Room F346, 6/13-7/11 In District \$12.00, Out \$33.85 Lab Fee \$3.00

"A LITTLE INSIGHT SOMETIMES HELPS"

CES023-001 ASTROLOGY I

Lecture and discussion of "language," planetary forces, signs, houses, and aspects. Methods of constructing a natal chart. Mon. and Wed., 7-9 p.m. Room D107, 6/12-7/5 In District \$12.00, Out \$33.85

CES024-001 ASTROLOGY II

Lecture and discussion on the process of synthesis, interpreting the natal chart (general and particular), and predictive astrology. Mon. and Wed., 7-9 p.m. Room D107, 7/10-8/2 In District \$12.00, Out \$33.85

CES021-001 HANDWRITING ANALYSIS

Scientific method of handwriting analysis according to "Eight Basic Steps Program." Learn to identify almost 60 personality traits related to emotions, fear, thinking, motivation, defenses, and aptitudes. Mon. and Wed., 7-9 p.m. Room F320, 6/12-7/5 Tuition \$15.00

CEC009 HUMAN POTENTIAL SEMINAR

Discover your strengths, understand your achievement patterns, and plan action to reach your goals. Mon. and Wed., 7-9 p.m. Room A343, 6/12-7/5 In District \$12.00, Out \$33.85

"BODY AND SOUL"

CEL020-001 BEGINNING YOGA

Study the Yoga system of exercise for attaining bodily and mental control and well being. Tues. and Thurs., 7/11-8/3 Room A241 SEC 001 7-8 p.m. SEC 002 8-9 p.m. In District \$6.00, Out \$16.93

CEL022-001 ADVANCED YOGA

Advanced study and practice in the Yoga system of exercise for attaining bodily and mental control and well being. Tues. and Thurs., 9-10 p.m. Room A241, 7/11-8/3 In District \$6.00, Out \$16.93

CEL040-001 GOLF

Develop and improve your skill on the links as you study the grip, stance, swing, and club selection used by the best of the duffers. (Students must provide own equipment.) SEC 001 Mon. and Wed., 6/12-7/12 SEC 002 Tues. and Thurs., 6/13-7/18 6-8 p.m., Arlington Towers Tuition \$18.00

CEL035-001 TENNIS

Develop your timing, set your serve, strengthen your swing, and improve your score in singles and doubles play. Tues. and Thurs., 6-8 p.m. Tennis Courts, 6/13-7/18 Tuition \$18.00

"ZAP!... BAM!... POW!"

CEL005-001 JUDO AND SELF DEFENSE I

History of the sport, methods of falling, throwing, counters, pins, chokes, locks, competitive rules, and Japanese terminology. Includes self-defense moves. Mon. and Wed., 7-9 p.m. Fieldhouse, 6/12-7/5 In District \$12.00, Out \$33.85 Lab Fee \$1.00

CEL006-001 JUDO AND SELF DEFENSE II

A continuation of Judo and Self-Defense I. Mon. and Wed., 7-9 p.m. Fieldhouse, 7/10-8/2 In District \$12.00, Out \$33.85 Lab Fee \$1.00

CEL003-001 KARATE I

Empty hand defense. Includes blocks, kicks, strikes, and forms. Loose fitting clothes recommended. Tues. and Thurs., 7-9 p.m. Fieldhouse, 6/13-7/11 Tuition \$15.00 Lab Fee \$1.00

CEL004-001 KARATE II

A continuation of Karate I. Tues. and Thurs., 7-9 p.m. Fieldhouse, 7/13-8/8 Tuition \$15.00 Lab Fee \$1.00

"POTPOURRI"

CEH001-001 GOURMET COOKING

Classic French gourmet cooking guided by Master Chef Siegfried Stober. Mon. and Wed., 7-9 p.m. Cafeteria Kitchen, 6/12-7/5 In District \$12.00, Out \$33.85 Lab Fee \$3.00

CEL011-001 GARDENING AND LANDSCAPING

This course covers good gardening horticultural practices, home landscape designing, and maintenance. What, where, when, and how to select and plant ecologically adapted trees, shrubs and flowers. Mon. and Wed., 7-9 p.m. Room A376, 6/12-7/12 In District \$15.00, Out \$42.31

CEE015-001 GROUND AVIATION

Preparation for the FAA written exam for the private pilot or commercial rating. Covers meteorology, navigation, traffic control, communications, etc. Mon. and Wed., 7-10 p.m. Room A104, 6/12-8/3 In District \$36.00, Out \$101.55

CEC003-001 APPLIED SPANISH I

Learn to communicate in Spanish through the conversational approach. Mon. and Wed., 7-9 p.m. Room F341, 6/12-7/5 In District \$12.00, Out \$33.85

CEE006-001 TV REPAIR

Valuable techniques and hints that will save you many dollars in TV repair costs. Tues. and Thurs., 7-9 p.m. Room F327, 6/13-7/11 In District \$12.00, Out \$33.85

CEH080-001 GUITAR I

Learn to play the six string guitar in this two-hour, evening instructional program. Bring your own instrument. Tues. and Thurs., 7-9 p.m. Room A148, 6/13-7/11 Tuition \$15.00

CEL030-001 FLY AND BAIT CASTING

Learn the techniques and tools of fly and bait casting as you work with an expert. Study the various rods and lines available and join the fun of fishing. Mon. and Wed., 6-8 p.m. Fieldhouse, 6/12-6/28 Tuition \$12.00

UNIVERSITY EXTENSION COURSES

Extension courses from Northern Illinois University are offered on the Harper College campus beginning the week of May 15, 1972.

To register for these courses, the student must come to Harper College, Building A, Continuing Education Office, Room A213. Registration hours are from 4:00 p.m. to 9:00 p.m., Monday through Thursday, and 9:00 a.m. to 12:00 noon on Saturdays. There is no registration on Fridays. Tuition is \$30.00 per semester hour, payable by check or money order only made out to Northern Illinois University.

For further information regarding these courses, call the Office of Continuing Education, 359-4200, ext. 301.

BUSINESS

535 HUMAN RELATIONS IN BUSINESS (3)

A critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision making, group cohesiveness, and productivity. Prerequisite: Mgt. 505 or equivalent Mon. and Wed., 6:30-9:00 p.m. Room F319, 6/12-8/2

556 SEMINAR IN INTERNATIONAL BUSINESS (3)

Provides research training in the administrative relationships of international business operations. Particular emphasis is given to research organizational procedure, product introduction, personnel and financial problems, promotional aspects and overseas business development. Prerequisite: Mrktg. 467 or consent of instructor. Tues. and Thurs., 6:30-9 p.m. Room F319, 6/13-8/3

EDUCATION

503 INTRODUCTION TO EDUCATION (3) RESEARCH

A basic course in methods of research in education; the planning and conducting of a research study; the developing of skills in problem identification, data collection, analysis, interpretation, and preparation of research reports.

Mon. and Wed., 6:30-9 p.m.
Room F308 6/12-8/2

505 HISTORICAL FOUNDATIONS OF (3) EDUCATION

The history of education in Western civilization from the Classical Period to the present with emphasis on leading theories of education and descriptions of school and teacher performance in the light of major problems of a given cultural era. Attention given to research skills in this field. Tues. and Thurs., 6:30-9 p.m. Room F308, 6/13-8/3

310 ELEMENTARY SCHOOL MUSIC (2) METHODS

An overview of the music materials for the elementary program. Particular emphasis on the learning of techniques of teaching at the elementary level as well as observation of actual teaching situations. Open only to Music majors and minors and to students with an area of concentration in Music, or consent of the Head of the Department. Mon. and Wed., 6:30-9 p.m. Room A148, 6/12-8/2

MANAGEMENT SEMINARS AND WORKSHOPS

For two years Harper College has successfully conducted seminars and workshops for managers seeking to increase their job effectiveness. These seminars are designed for the manager and supervisor in business, education, government, health, and other fields. The primary purpose of these seminars is to:

- help managers do a better job in their current assignments
- prepare them for the job ahead
- give them new perspectives through exposure to peers in a wide range of businesses.

Our programs focus on helping the manager understand and apply "on the job" those principles and techniques designed to improve job performance. Harper College, guided by our Industrial Steering Committee, is pleased to present these programs which provide local organizations with an opportunity to receive the highest quality training opportunities while avoiding the expense of travel and high registration fees - not to mention loss of time to companies sending their managers to seminars at distant locations.

REGISTRATION

Enrollment in these programs is limited, so please register now by completing the registration form which appears on this page and sending it to the Community Services Office, A362, Harper College, or by calling 359-4200, ext. 248. You will be billed after the seminar. Except where noted, this program begins with coffee and rolls from 8:30 to 9:00 a.m. and runs to 4:00 p.m.

SEMINAR AND WORKSHOP REGISTRATION

Please register the following persons for the following program:

Seminar _____ Date _____

Name _____

Company _____

Address _____

Phone _____

Seminar _____ Date _____

Name _____

Company _____

Address _____

Phone _____

Seminar _____ Date _____

Name _____

Company _____

Address _____

Phone _____

Seminar _____ Date _____

Name _____

Company _____

Address _____

Phone _____

Registration for Management Seminars cancelled less than one week prior to seminar are subject to \$10.00 charge.

Cut out and mail to:

COMMUNITY SERVICES OFFICE
ROOM A362
WILLIAM RAINEY HARPER COLLEGE
ALGONQUIN AND ROSELLE ROADS
PALATINE, ILLINOIS 60067
PHONE: 359-4200, EXT. 248

EXECUTIVE STRESS

Dr. Harry Levinson
Harvard University

June 6, 1972
9 a.m. to 4 p.m.
Fee: \$75.00

Dr. Harry Levinson, Distinguished Visiting Professor, Harvard University Graduate School of Business Administration, Director, Division of Industrial Mental Health, will present this one day seminar for executives.

Enrollment is limited to Presidents, Vice Presidents, and General Managers of corporations. The seminar will be devoted to an examination of the forces which create stress for people in managerial and executive roles and what can be done about them. It will include a discussion of issues related to managerial practice as well as to the executive and his family. This seminar will focus on the effective utilization and conservation of the executive's most precious resource -- himself.

Copies of Dr. Levinson's book, "Executive Stress," and other materials will be part of the package.

WAGE & SALARY ADMINISTRATION

Dr. Thomas H. Patten
Michigan State University

John F. Sullivan
Michigan State University

June 12-13, 1972
9 a.m. to 4 p.m.
Fee \$80.00

This seminar will place a heavy emphasis on practical solutions to "backbone" problems in the development of compensation programs for small and medium sized organizations. This seminar is intended for people who are new or relatively new to the field of employee compensation or have some experience in the field and would like to update or deepen their knowledge of certain topics. Schools, hospitals, and municipalities should also be interested.

JOB ENRICHMENT & PRACTICAL MOTIVATION STRATEGIES

Herbert A. Cohen
Performance Management, Inc.

July 12-13, 1972
9 a.m. to 4 p.m.
Fee: \$80.00

Fred Herzberg has said that the ratio of knowledge of motivation to speculation about motivation is dismal. However, this ratio has not dampened the enthusiasm for new forms of motivation snake oil. This workshop will focus on the variety of practical motivation strategies (including job enrichment) for getting economic gain and job satisfaction.

Companies are encouraged to bring teams to this seminar in order to work out strategies for specific jobs. This will be a practical workshop dealing with your real job designing and motivation problems.

HOW TO LEAD & MOTIVATE SALESMEN

Don Beveridge
D. W. Beveridge & Associates

July 20, 1972
Fee: \$40.00

In today's competitive business world no portion of the sales manager's job is receiving more attention than motivation. How do you get your men to work smarter? How do you get them to change their tactics (ways of selling) in an everchanging economy? How do you get them to more efficiently cover their area? But, most importantly, how do you assist them to change their attitudes and become more efficient? Are there truly differences between the younger and older representatives?

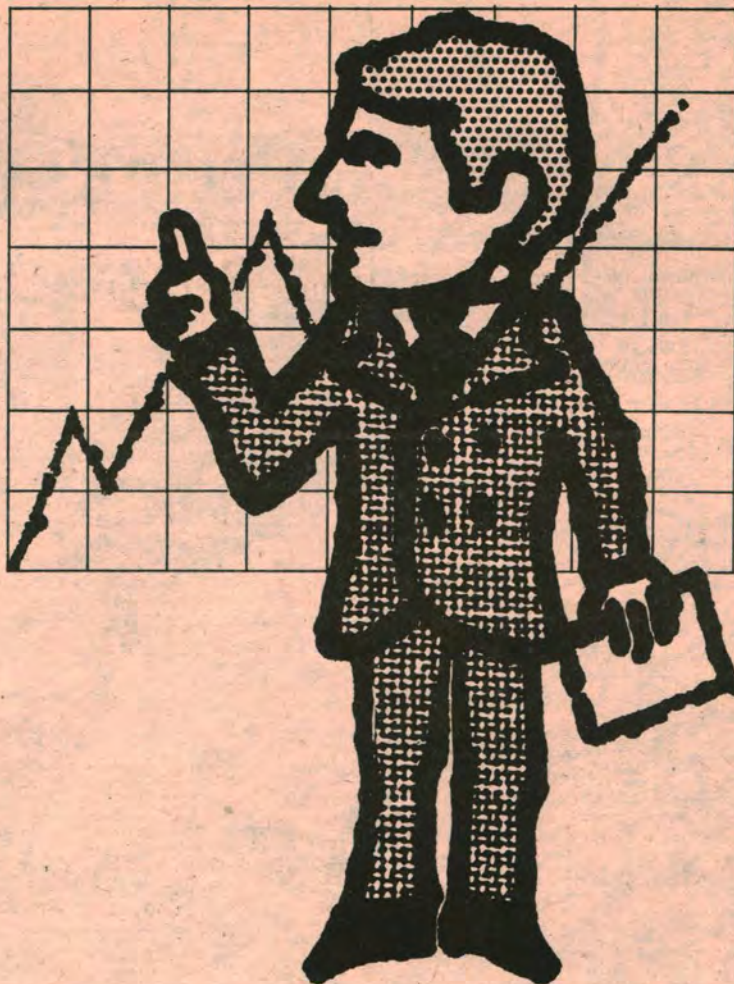
The key to increased sales volume and profit is today's salesman, each an individual with his selfish needs, wants, feelings, emotions, frustrations and problems.

MANAGEMENT BY OBJECTIVES

Art Deegan
University of Michigan

July 27-28, 1972
9 a.m. to 4 p.m.
Fee \$80.00

Dr. Deegan introduces Management by Objectives which can help the participant learn a system that transforms paperwork and misunderstanding into a dynamic performance planning program. This seminar is a "must" for every manager seeking to improve his individual effectiveness.



Harper College Course Schedule Summer 1972

