

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, June 12, 2024

I CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Kelley on Wednesday, June 12, 2024, at 6:00 p.m. at the Learning and Career Center.

Member Dowell led the Pledge of Allegiance.

II ROLL CALL

Present: Student Trustee Liman Lei, Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Absent: None.

Also present: Dr. Yolonda Barnes, Dean, Business and Social Science; Mike Barzacchini, Director, Marketing Services; Dr. Dennis Baskin, Associate Provost of Student Affairs; Amber Blake, Manager, Internal Communications; Sue Borchek-Smith, Student Involvement Communications Assistant; Dr. Susanne Brock, Senior Director, Innovation and Development; Tony Butler, Director of Risk Management; Orlando Cabrera, Technical Support Specialist; Dr. Scott Cashman, Senior Manager, Community, Career and Corporate Education; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Amanda Duval, Chief Human Resource Officer; Tom French, Technical Director, Theatre; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Controller; Erika Hartman, Administrative Coordinator; Mary Kay Harton, Dean of Students; Dr. Joanne Ivory, Dean of Career and Technical Programs; Dr. Tamara Johnson, Vice President of Diversity, Equity and Inclusion; Jeff Julian, Chief of Staff and Vice President of External Affairs; Dr. Derek Leiter, Dean of Health Careers; Steve Petersen, Campus Architect; Kim Pohl, Director of Communications; Dr. Avis Proctor, President; David Richmond, Faculty; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Dr. Michelé Smith, Vice President of Workforce Solutions; Mike Vanlandingham, Student Conduct Officer; Jose Vital; Faculty; Riaz Yusuff, Chief Information Officer; Heather Zoldak, Chief Advancement Officer

Guest: Chris Gorman, Robbins Schwartz

III AGENDA APPROVAL

Member Johnson moved, Member Mundt seconded, approval of the agenda.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

#### IV PRESENTATION

##### Inspire: Closing Out a Successful Campaign

Dr. Proctor asked Chief Advancement Officer Heather Zoldak to provide an update on the Foundation's Inspire Campaign, which ends June 30.

Ms. Zoldak provided a comprehensive overview of the Foundation's strategic planning, fundraising achievements, and the profound impact on students. Initially aiming for \$5.7 million, the campaign's trajectory shifted dramatically when a surprise \$18 million donation from MacKenzie Scott prompted the Foundation to increase its goal to \$30 million. Publicly launched amidst the COVID-19 pandemic, the campaign adeptly transitioned to a virtual format, which not only enabled broader national participation but also earned it the prestigious Circle of Excellence Award in 2023 for its innovative approach and effective use of data.

She highlighted that by exceeding their target and raising \$33.2 million by May 2024, the campaign significantly strengthened the Foundation's financial base, increasing assets by 67% and growing the endowment by 53%. This substantial growth enabled the creation of 75 new scholarships and a 75% increase in scholarship funds they are able to award in FY25 over FY20. The impact on students was profound, with over 1,800 individuals benefiting from Foundation support in FY23, up from 1,000 in FY20.

Ms. Zoldak shared that as they look forward, the Foundation plans to celebrate its success with a closing event on June 25th, honoring donors and showcasing the campaign's achievements. Post-campaign, the focus shifts to evaluating outcomes to ensure equitable distribution of scholarships and building on philanthropic connections to sustain support for Harper College students. The campaign's success not only highlights its pivotal role in removing financial barriers to education but also underscores its transformative impact on students' academic success and future prospects.

Trustees recognized the powerful impact that the Foundation is having on Harper's students and the continual increase of scholarships which is phenomenal.

V STUDENT TRUSTEE  
REPORT

Student Trustee Lei reported that as Harper College enters its fourth week of the summer semester, the campus buzzed with a plethora of exciting events and activities. Currently, students are actively engaged in the election process to select the Student Government Association Officers for the upcoming academic year 2024–2025. Applications have been submitted to Student Engagement, and the campaigning period is set to begin next week, followed by voting shortly thereafter. The anticipation is palpable as the campus looks forward to welcoming new student leaders who will work closely with school administrators in the coming year.

He also noted that in addition to the elections, Harper College hosts a lively summer concert series that commenced last week. Every Thursday evening, students and faculty alike enjoy free outdoor performances featuring Harper faculty, ensembles, and guest artists. The series debuted with an energetic concert featuring Calico Loco/Moontype, organized and promoted by the student radio station, WHCM 88.3 FM. Attending the inaugural concert was a delightful experience for the Harper College community.

Student Trustee Lei shared that as he looks ahead, students are gearing up for the E-Gaming Summer Series scheduled on June 13 and June 27 from 12 p.m. to 4 p.m. These events promise to attract enthusiastic participation from the student body.

Moreover, recent graduates of Harper College are actively exploring the Alumni Networking System, eager to tap into valuable resources available through this platform. Their engagement underscores their commitment to staying connected and benefiting from ongoing support as they embark on their professional journeys.

VI FACULTY SENATE  
PRESIDENT'S REPORT

Faculty Senate President David Richmond began by expressing hopes for a successful start to everyone's summer. Acknowledging the typical slowdown during this season, he took a moment to commend the Board and Harper College for their recent highly successful graduation ceremony, notably the first organized without Sue Skora in decades, emphasizing the significant achievement. He then transitioned to express heartfelt gratitude to Dr. Maria Coons on behalf of the faculty, highlighting her indispensable contributions to the college over the past decades. He underscored Dr. Coons' integral role in numerous accomplishments and initiatives, expressing profound appreciation for her dedication to both faculty and students.

VII PRESIDENT'S  
REPORT

Dr. Proctor highlighted several notable achievements and ongoing initiatives at Harper College. Firstly, Professor Kelly Taylor was nominated for the Outstanding Full-Time Faculty Award and Nancy Marquez, graphic arts lab assistant, was nominated and received the Outstanding Adjunct Faculty Award at the Illinois Community College Trustees Association (ICCTA) 2024 Annual Convention for their outstanding contributions to teaching and student support. Their recognition underscores Harper College's commitment to excellence in education. Additionally, VP of Strategic Alliances and Innovation and Board Liaison Dr. Maria Coons received a Certificate of Merit for her dedicated service to the Board, marking the culmination of her illustrious career at Harper College as she prepares for retirement.

She also shared that Harper College eagerly anticipates updates on potential funding from the Department of Commerce's Economic Development Administration to support Quantum Information Science and Technology (QIST) initiatives, crucial for national security and competitiveness. Furthermore, the college's FY25 Congressionally Directed Spending request, championed by Senator Tammy Duckworth, highlights continued federal support for educational advancements in quantum technology.

Dr. Proctor noted that recent engagements include Harper College's participation in an FBI-sponsored workshop on Securing Quantum Assets at Fermilab, signaling the college's proactive approach in emerging technologies. Moreover, a C-Suite breakfast meeting hosted by the Workforce Solutions team provided a platform to showcase Harper College's achievements, including new programs in Cybersecurity, Aviation Maintenance, and Psychiatric Technician certifications, demonstrating ongoing collaboration with industry leaders and local government.

She continued by adding that as summer progresses, Harper College remains committed to serving its students and local communities through initiatives like the InZone program, while faculty and staff prepare for the upcoming academic year. In addition, she shared that on June 22<sup>nd</sup> in partnership with ICU Community organization and the Township of Schaumburg, Harper will be hosting a Juneteenth Block Party Celebration which will feature family friendly activities, musical performances, food trucks, giveaways, and more at the Pavilion on campus. The report reflects significant accomplishments and strategic advancements, highlighting Harper College's role as a leader in education and workforce development.

STUDENT SUCCESS  
REPORT  
HVAC Program Update

Dr. Proctor asked Dean of Career and Technical Programs Dr. Joanne Ivory introduce the HVAC Program Update provided by HVAC/R Program Coordinator Jose Vital.

Dr. Ivory began by proudly announcing that the program has been selected as one of the state's model programs of study for HVAC, a distinction achieved through collaboration with the Educational Foundation. Dr. Ivory highlighted the program's significance as a benchmark for other institutions in Illinois, setting the standard statewide.

Mr. Vital's presentation provided a comprehensive overview of Harper College's HVAC program, detailing its multifaceted educational offerings designed to prepare students for successful careers. He outlined the program's diverse components, including associate degrees, industry certifications, and specialized institutes tailored to enhance employment prospects. He emphasized the program's unique open-entry format, which allows flexibility for students transitioning careers or balancing work commitments, ensuring accessibility throughout the semester.

He also highlighted Harper's state-of-the-art training facilities, showcasing fully integrated labs that simulate real-world scenarios. These labs cover a wide spectrum of HVAC applications, from residential systems to advanced building energy controls, equipping students with hands-on experience critical for industry demands. He acknowledged the collaborative efforts involved in developing these facilities, recognizing contributions from internal departments and external partners.

Moreover, Mr. Vital underscored the college's leadership in environmental compliance through its EPA-certified refrigerant handling training. As the primary provider in the northern suburbs, Harper ensures students receive training aligned with current regulations, enhancing their employability and industry compliance.

Overall, he demonstrated that the HVAC program's comprehensive curriculum, advanced facilities, and strategic initiatives that meet both student needs and industry standards.

In response to Trustee Stack, Mr. Vital affirmed that the open-entry format allows for continuous enrollment throughout the semester, ensuring no students are turned away due to course capacity.

Trustees thanked Dr. Ivory and Mr. Vital and expressed their appreciation for the comprehensive overview and strategic direction of Harper's HVAC program under their leadership.

VIII HARPER EMPLOYEE COMMENTS

There were no Harper employee comments.

IX PUBLIC COMMENTS

There were no public comments.

X CONSENT AGENDA

Member Hill moved, Member Mundt seconded, approval of the Consent Agenda, with Exhibit X-A.12 removed.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

Member Johnson moved, Member Stack seconded, approval of the Exhibit X-A.12, the IGA and lease for EWC in Hanover Park, subject to final negotiations with the lessor and authorizes the president to execute the agreement after legal review.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

The Consent Agenda included:

The minutes for May 8, 2024, Committee of the Whole meeting, May 15, 2024, Board of Trustees meeting; accounts payable; student disbursements; payroll for April 19, 2024 and May 3, 2024; estimated payroll for May 17, 2024 and May 31, 2024; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; Approval of Service Providers, First Reading of New Policy: Clery Campus Security Act (09.02.00), First Reading for Modification of Facility Planning (07.05.09), Approval of an Intergovernmental Agreement and Lease for the Hanover Park Education and Work Center, Approval of a Services Agreement with Endeavor Health - Northwest Community Healthcare for Health Services; monthly financial statements; Board committee and liaison

reports; grants and gifts status report; review of consortiums, cooperatives and State of Illinois contracts purchasing status report, Disposal of Obsolete or Damaged Personal Property; as outlined in Exhibits X-A.1 through X-B.5.

Minutes May 8, 2024, Committee of the Whole meeting, May 15, 2024, Board of Trustees meeting.

Fund Expenditures	Accounts Payable	\$7,172,393.50
	Student Disbursements	\$475,546.06

The payroll of April 19, 2024, in the amount of \$3,259,527.68 and May 3, 2024, in the amount of \$3,345,384.13; estimated payroll of May 17, 2024, in the amount of \$3,300,000.00 and May 31, 2024, in the amount of \$3,300,000.00.

- Bid Awards
- Ex. X-A.3.a    Accept bid and award contract for the 2024 Parking Garage Maintenance and Repair Project to Western Waterproofing Company (d/b/a Western Specialties Contractors), as the lowest responsible and responsive bidder in the total amount of \$63,620.00 including a base bid of \$41,350.00, 20% construction contingency of \$8,270.00, and base fee (Walker Consultants) of \$14,000.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the 2024 Parking Lot and Garage Maintenance Project budget.
  - Ex. X-A.3.b    Accept bid and award contract for the 2024 Exterior Stair and Retaining Wall Maintenance Project to JLJ Contracting, Inc., as the lowest responsible and responsive bidder in the total amount of \$169,219.00 including a base bid of \$153,835.00, and 10% construction contingency of \$15,384.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the 2024 Exterior Stair and Retaining Wall Maintenance Project budget and the Maintenance Dock Replacement Project budget.
  - Ex. X-A.3.c    Accept bid and award contract for the Building H Welding Lab Renovation Project to Helm Mechanical, as the lowest responsible and responsive bidder in the total amount of \$475,300.00 including a base bid of \$400,000.00, 10% construction contingency of \$40,000.00, feasibility study (Grumman Butkus

Associates) of \$18,500.00, engineering services (Grumman Butkus Associates) of \$15,700.00 and reimbursables (estimate) of \$1,100.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Building H Welding Lab Smoke Extractor Replacement Project budget, the Building H Welding Lab Lighting Improvement Project budget and from the Capital Project Contingency budget.

Request for Proposals

Ex. X-A.4.a There are no requests for proposals this month.

Purchase Orders

Ex. X-A.5.a Approve a purchase order to ratify the award of a contract to Hill Mechanical Corporation for the replacement of the heat exchanger and valve replacements at Building L, in the amount of \$76,601.00, as provided in the Operations and Maintenance (Restricted) Fund budget.

Ex. X-A.5.b Approve a purchase order to Delicious Unlimited, Inc. to provide catering services for the Early Childhood Lab School, in the amount of \$40,000.00, as provided in the Auxiliary Fund budget.

Personnel Actions

Appointments

Abujad, Ibtisam, FAC, Instructor - English, Liberal Arts, 8/13/2024, \$57,849.00

Dhillon, Azad, SM, Manager - Entrepreneurship Center, Business and Social Science, 5/6/2024, \$60,000.00

Nagy, Paige, SM, Operations Manager Health Careers, Health Careers, 5/6/2024, \$64,500.00

Wasilewski, Kathy, SM, Talent Acquisition Supervisor, Human Resources, 5/6/2024, \$75,000.00

Anne, Kimberly, CS, Administrative Secretary - Music/Art Support, Liberal Arts, 5/6/2024, \$42,705.00

Kim, Boram, CS, Associate - Production Graphics/PT, Publishing and Distribution Services, 5/7/2024, \$28,275.00

Position Changes

Almeida, Pete, SM, Director - Title V Project, Provost, 5/6/2024, \$84,815.00

Lopez, Cristina, PT, HSI Financial Literacy Program Coordinator, Provost, 5/20/2024, \$62,230.00

Luna, Anacecilia, PT, Undocumented Student Liaison/Peer-to-Peer Coordinator, Provost, 5/6/2024, \$65,168.00

Weaver, Jason, CS, Associate - Accounts Payable, Accounting Services, 5/20/2024, \$43,095.00

Lopez, Maria, IEA, Set Up Crew, Operations Services, 5/6/2024, \$39,145.60



Separations

Coons, Maria, AD, Vice President of Strategic Alliances and Innovation, Strategic Alliances and Innovation, 6/30/2024, Retirement, 23 years 10 months

Adelson, Audrey, FAC, Diverse Faculty Fellow, Mathematics and Science, 5/21/2024, End of Assignment, 1 year 9 months

Fischer, Kathleen, FAC, Professor, Health Careers, 7/31/2024, Retirement, 15 years

Lorenz, Brenna, FAC, Associate Professor, Mathematics and Science, 7/31/2024, Retirement, 17 years 6 months

Coney, Meg, SM, Administrative Coordinator, Strategic Alliances and Innovation, 12/31/2024, Retirement, 19 years 10 months

E11184, SM, Technical Manager, Client Systems, 5/3/2024, Termination, 3 years 5 months

Vilchis, Ireth, PT, Specialist - AED Student Services, Adult Educational Department, 5/6/2024, Resignation, 6 months

Bradford, Hannah, CS, Library Assistant PT, Library Services, 5/22/2024, Resignation, 2 years 3 months

Fresas, Tiffany, CS, Assistant Registration and Support Services, Registration Office, 5/31/2024, Resignation, 9 months

MacMorran, Gregory, ICOPS, Community Service Officer II, Harper College Police Department, 4/29/2024, Resignation, 1 month

Sprouse, Joseph, ICOPS, Community Service Officer II, Harper College Police Department, 5/9/2024, Resignation, 1 year 11 months

E24026, IEA, Custodian, Operations Services, 5/8/2024, Termination, 5 months

Santiago, Yvette, IEA, Custodian PT, Operations Services, 7/28/2024, Retirement, 15 years 9 months

Board Travel	Approval of travel-related charges for the Board of Trustees, as presented in Exhibit X-A.7.
Travel Expense Exceptions	There were no Travel Expense Exceptions.
Approval of Service Providers	Approval of the recommendation to approve the updated list of service providers through December 2024, as presented in Exhibit X-A.9.
First Reading of New Policy: Clery Campus Security Act (09.02.00)	Approval of the recommendation for approval of the first reading of a policy on Clery Campus Security Act (09.02.00), as presented in Exhibit X-A.10.
First Reading for Modification of Facility Planning (07.05.09)	Approval of the recommendation for approval of the first reading of a revision to policy 07.05.09 on Facility Planning, as presented in Exhibit X-A.11.
Approval of an Intergovernmental Agreement and Lease for	Approval of the recommendation to approve an extension of an amended intergovernmental agreement between Harper College, Elgin Community College, and the Chicago Cook Workforce Partnership to

the Hanover Park Education and Work Center	continue operating the Education and Work Center. This agreement replaces the one-year extension (July 1, 2023-June 30, 2024) approved at the May 2023 Board of Trustees meeting. Additionally, a recommendation is being made to support a 5-year lease agreement between Elgin Community College and SIAINC, LLC to continue operating the Education and Workforce Center, as presented in Exhibit X-A.12.
Approval of a Services Agreement with Endeavor Health - Northwest Community Healthcare for Health Services	Approval of the recommendation to approve a revised services agreement with Endeavor - Northwest Community Healthcare (NCH) for health services operated within Building M on the College's main campus, as presented in Exhibit X-A.13.
Monthly Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Reports	<p data-bbox="534 821 829 852"><u>Alumni Liaison Report:</u></p> <p data-bbox="534 858 1442 1121">Member Stack reported that the Harper College Alumni Relations recently celebrated its graduating students by presenting them with Harper lunch coolers during the graduation ceremony. These gifts included a QR code to register for the alumni network, encouraging new graduates to stay connected and engaged as they transition into Harper alumni. The effectiveness of this initiative was noted positively, reflecting its impact within the Harper community.</p> <p data-bbox="534 1169 1451 1390">Additionally, the Department of Engineering faculty collaborated with Harper College Alumni Relations to host an Engineering Alumni Reunion on June 8th at Harper's campus. Over 30 guests attended the reunion picnic and networking event on the quad, aimed at fostering connections among engineering alumni and maintaining their ties with the college.</p> <p data-bbox="534 1438 1466 1738">Looking ahead, on July 18th, Harper College alumni and friends are invited to Alumni Night at the Harper Music Department's Outdoor Music Series. The event will showcase performances by Harper Guitar alumni, with alumni who pre-register receiving a special gift from Harper Alumni Relations at the Alumni Tent. The ensemble will be led by Harper Guitar faculty and alumnus Steve Vasquez, promising an evening of musical celebration and alumni engagement. Further details are available at <a href="http://harpercollege.edu/alumni">harpercollege.edu/alumni</a>.</p> <p data-bbox="534 1787 886 1818"><u>Foundation Liaison Report:</u></p> <p data-bbox="534 1824 1357 1892">Member Hill shared the Harper College Educational Foundation recently welcomed two significant new donors who established</p>

scholarships aimed at supporting students in health career programs. The first, the Patricia G. Bourke Endowed Nursing Scholarship, honors the legacy of Patricia Bourke, Harper College's first female dean. Created by her daughter, Cathie Bourke, this scholarship will provide crucial support to nursing students at Harper College. The second scholarship, the Paez Family Endowment, was established by Harper alumna and community member Patti Paez to honor her family. This endowment will also contribute to supporting students pursuing health-related careers.

In addition to these new scholarships, the Foundation Board of Directors welcomed Marcela Melendez during their latest meeting. Marcela, serving as the chief lending officer for First Bank of Chicago and residing in Schaumburg, bringing valuable expertise to the Foundation Board.

Furthermore, the Harper College Educational Foundation hosted its 35th annual golf outing on June 3rd at the Club at Wynstone. The event attracted sponsorship from twenty-three local businesses, highlighting strong community support. With over 100 golfers participating and enjoying the new venue, the outing successfully raised over \$170,000 for the Foundation's Resource for Excellence Fund, which directly benefits Harper College students.

ICCTA/ACCT Liaison Report:

Member Jonson reported on his recent attendance at an annual conference in Lombard, alongside Dr. Proctor and Chair Kelley, delivering insights on pivotal educational topics. Dr. Proctor and Chair Kelley spearheaded a compelling presentation advocating for community colleges to offer bachelor's degrees, citing cost-effectiveness and accessibility as pivotal advantages over traditional universities. Member Johnson emphasized shifting enrollment patterns favoring campuses like Southern Illinois University Edwardsville due to proximity and affordability, underscoring the relevance of community colleges in modern higher education landscapes.

He also highlighted innovative concepts like reverse transfer, where students can obtain an associate degree after transferring credits from a university; a strategy aimed at supporting student completion and credential attainment. Additionally, the presentation touched on the recognition of general education credits as portable credentials, highlighting their value across public educational institutions in Illinois.

Chair Kelley shared that Dr. Proctor's forthcoming role as Vice President-President Elect of the Illinois Community College Presidents

Council was announced, signifying Harper College's leadership in state-wide educational initiatives. Recognition for Dr. Coons, Professor Taylor and Ms. Marquez underscore their contributions to educational excellence, further aligning with Harper College's strategic goals and ongoing commitment to student success and institutional advancement.

Grants and Gifts Status Report Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Review of Consortiums, Cooperatives and State of Illinois Contracts Purchasing Status Report Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Disposal of Obsolete or Damaged Personal Property The annual disposition of college personal property report is presented to the Board for review, as outlined in Exhibit X-B.5.

**XI NEW BUSINESS**

Exhibit XI-A: Approval of Preliminary Budget for Fiscal Year 2025 Member Dowell moved, Member Stack seconded, to approve the College's preliminary budget for fiscal year ending June 30, 2025, as outlined in Exhibit XI-A.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

Exhibit XI-B: Resolution to Establish the FY2024-2025 Budget Hearing Date Member Hill moved, Member Dowell seconded, the resolution in accordance with the Illinois Community College Act, that a Budget Hearing must be held annually. The Budget Hearing date that is established allows for at least thirty days of inspection of the annual Harper College legal budget, as outlined in Exhibit XI-B.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

**PUBLIC NOTICE**

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9 a.m. on June 24, 2024 a tentative budget for said College district for the fiscal year

beginning July 1, 2024, and ending June 30, 2025, will be available on the College's website at <https://www.harpercollege.edu/leadership/planning/index.php>

RESOLUTION

BE IT RESOLVED: That the fiscal year for Community College District 512, Counties of Cook, Kane, Lake and McHenry, and State of Illinois, be and hereby is established as commencing on July 1, 2024 and ending on June 30, 2025.

BE IT FURTHER RESOLVED: That the public hearing on the tentative budget for the fiscal year beginning July 1, 2024 and ending on June 30, 2025 be set for 6:00 p.m. in the Conference Center Amphitheater – W-120 on August 21, 2024, of said College at 1200 W. Algonquin Road, Palatine, Illinois, and that proper notice of said hearing and of the availability of the budget for public inspection be given by the Secretary of this Board of Trustees by publishing notice thereof at least thirty days prior to August 21, 2024 in the Arlington Heights Herald, Barrington Herald, Buffalo Grove Herald, Des Plaines Herald, Elk Grove Herald, Hanover Park Herald, Hoffman Estates Herald, Mount Prospect Herald, Palatine Herald, Rolling Meadows Herald, Schaumburg Herald, Streamwood Herald, Wheeling Herald, being newspapers published in this College District, which notice shall be in substantially the following form:

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 6:00 p.m. on the 21st day of August 2024, in the Conference Center Amphitheater, Room W120 of said College at 1200 W. Algonquin Road, Palatine, Illinois.

DATED at Palatine, Illinois this 12th day of June, 2024.

Board of Trustees of Community  
College District No. 512  
Counties of Cook, Kane, Lake &  
McHenry, State of Illinois

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Dr. Nancy Robb  
Secretary

Exhibit XI-C: Fiscal Year  
2025 Authorization to  
Spend

Member Johnson moved, Member Stack seconded, to authorize the College to continue to incur the necessary expenses and commitments for the ongoing operations of the College prior to the adoption of the Fiscal Year 2025 Budget, as outlined in Exhibit XI-C.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

Exhibit XI-D: Approval of Collective Bargaining Agreement IEA/NEA Facilities

Member Dowell moved, Member Johnson seconded, to approve the Harper 512 Association, IEA NEA Collective Bargaining Agreement extension for one year, 2024-2025, is requested by the Board of Trustees, authorizing the Board Chairman and Secretary to execute the agreement, as outlined in Exhibit XI-D.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

Exhibit XI-E: Approval of Depository, Financial Services Providers, and Investment Brokers for College Funds

Member Hill moved, Member Mundt seconded, to approve the depositories, financial service providers, and investment brokers to be used by the College, as outlined in Exhibit XI-E.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

Exhibit XI-F: Approval of the Decennial Committee Report for June 2024

Member Robb moved, Member Dowell seconded, to approve the Decennial Report for June 2024, as outlined in Exhibit XI-F.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

Exhibit XI-G: Administrative Employment Contracts

Member Hill moved, Member Dowell seconded, to approve the FY25 administrative employment contracts with a 4% salary increase for employees in good standing and employed as of April 1, 2024, as outlined in Exhibit XI-G.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

Exhibit XI-H: Amendment to President's Employment Contract      Member Dowell moved, Member Mundt seconded, to approve the contract amendment which reflects an annual increase of 4% from July 1, 2024 – June 30, 2025, as outlined in Exhibit XI-H.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

Exhibit XI-I: The Resource Allocation and Management Plan for Community Colleges (RAMP)      Member Stack moved, Member Johnson seconded, to approve the RAMP documents and set aside the funds to provide the necessary College contribution, as outlined in Exhibit XI-I.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

Exhibit XI-J: Authorization for Personnel Appointments, Payment of Vouchers, and Requests to Purchase      Member Robb moved, Member Mundt seconded, to authorize Dr. Proctor, or her delegate, to approve personnel actions, pay vouchers, and approve purchases from June 13, 2024, to August 20, 2024, since there is no Board meeting in July, as outlined in Exhibit XI-J.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

## XII ANNOUNCEMENTS

### BY CHAIR

#### Communications

On behalf of the Board, Chair Kelley conveyed heartfelt gratitude to Dr. Coons as she retires, for being a beautiful window into Harper College providing invaluable insights. He expressed deep appreciation for her wisdom, professionalism, dedication, and loyalty, noting that she will be sorely missed by all.

#### Calendar

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, August 14, 2024, at 5:00 p.m. in the Wojcik Amphitheater. The next Board of Trustees Meeting will be Wednesday, August 21, 2024, at 6:00 p.m. in the Wojcik Amphitheater.

## XIII OTHER BUSINESS

Member Robb motioned, Member Dowell seconded, to enter closed session pursuant to section 2 C 16 of the Open Meetings act to discuss the Board's self-evaluation at 6:57 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

Member Mundt motioned, Member Dowell seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:14 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

XIV ADJOURNMENT

Member Dowell moved, Member Stack seconded, to adjourn the meeting.

In a voice vote, motion carried at 7:15 pm.

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Chair

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Secretary