

WILLIAM RAINEY HARPER COLLEGE
1200 West Algonquin Road
Palatine, Illinois

Board Meeting

Agenda

June 23, 1994

7:00 p.m.

Presentation: Child Care Center Services

- I. Call to Order
- II. Roll Call
- III. Citizen Participation
- IV. Communications
- V. Unfinished Business
 - A. Approval of Agenda
 - B. Student Trustee Report
- VI. Approval of Consent Agenda (Roll Call Vote)
 - A. For Approval
 - 1. Minutes--May 26 Regular Board meeting and executive session Exhibit VI-A-1
 - 2. Bills Payable, Payrolls for May 28 and June 11. Exhibit VI-A-2
Estimated payrolls for June 12 through August 6, 1994
 - B. For Information
 - 1. Financial Statements Exhibit VI-B-1
 - 2. Committee and Liaison Reports Exhibit VI-B-2
 - 3. Grants and Gifts Status Report Exhibit VI-B-3
- VII. Approval of Bid Awards/Purchase Orders Exhibit VII
- VIII. New Business
 - A. RECOMMENDATION: Personnel Actions Exhibit VIII-A-1
 - 1. Personnel Action Sheets (To be
 - 2. Salary Program--Administrators (hand-
 - 3. Salary Program--Classified and (carried
Supervisory/Confidential Staff
 - B. RECOMMENDATION: Budget Hearing and Adoption of Budget Resolution Exhibit VIII-B-1
 - 1. Legal Budget Revision Exhibit VIII-B-2
 - 2. Adoption of Budget Resolution
 - C. RECOMMENDATION: Resolution to Transfer Interest Income from Working Cash Fund to Educational Fund Exhibit VIII-C
 - D. RECOMMENDATION: Student Service Awards--Spring, 1994 Exhibit VIII-D
 - E. RECOMMENDATION: Confirmation of Appointments--Educational Foundation Board of Directors Exhibit VIII-E

- | | | |
|--------------------|--|------------------|
| F. RECOMMENDATION: | Renewal of Treasurer's Fidelity Bond | Exhibit VIII-F |
| G. RECOMMENDATION: | Resolution: Prevailing Wage Act | Exhibit VIII-G |
| H. RECOMMENDATION: | Affiliation Agreements | |
| | 1. Northern Illinois Medical Center | Exhibit VIII-H-1 |
| | 2. Edward Hospital Institute | Exhibit VIII-H-2 |
| | 3. EHS Home Health Care Service | Exhibit VIII-H-3 |
| I. RECOMMENDATION: | Disposal of Obsolete and Unrepairable
College Personal Property | Exhibit VIII-I |

IX. Other Business

X. President's Report

XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, June 23, 1994.

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Norwood on Thursday, June 23, 1994 at 7:06 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Barton (7:15 p.m.), Born, Coste (7:35 p.m.) Howard, Kolze, Norwood and Student Member Beisiegel (8:40 p.m.)

Absent: Member Moats

Also present: Paul Thompson, President; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services, David McShane, V.P. Information Systems; Ted Agresta; Felice Avila; Larry Bielawa; Pat Bourke; Tom Choice; Richard Custin; George Dorner; George Evans; Robert Getz; Bill Howard; Tom Johnson; Thea Keshavarzi; Minhua Liu; Rosemary Murray; Elena Pokot; Sheila Quirk; Glenn Reich; Patty Roberts; Rich Seiler; Dwain Thomas; George Tootelian; Laurie Wren - Harper College. Guests: Dan Culloton - Daily Herald. Also present, Charlene Christin.

PRESENTATION
Child Care
Services

President Thompson stated that, prior to most Board meetings, a presentation is given about a specific area of the College. These are opportunities for Board members and others to learn more about various programs available at Harper. The President announced that a presentation and tour of the Child Care Center has been prepared for this month. Board members and the President, along with other interested individuals, proceeded to the Center for the presentation and tour by Professor Jane Thomas and staff members.

Chairman Norwood reconvened the regular meeting at 7:48 p.m. She stated that those Board members who were present enjoyed the presentation on the Child Care Center. She encouraged others to visit the Center when possible.

CITIZEN
PARTICIPATION

Dwain Thomas, representative of the Harper College Adjunct Faculty Association, requested that the Board consider some possible options

to the traditional confrontational style of bargaining that has been prevalent in the past. He stated that the adjunct faculty are currently working under a legal stay of bargaining, but they are confident that the legal process will be resolved soon. Mr. Thomas suggested that the Board appoint some members to meet with representatives of the Adjunct Faculty Association and the Illinois Education Association to form a subcommittee which will choose a bargaining style that is acceptable to all parties. He proposed that this group meet before the next Board meeting if possible. Mr. Thomas distributed some ideas from the Illinois Education Association relating to alternate bargaining styles.

Chairman Norwood stated that the Board appreciated Mr. Thomas' comments, and will take them into consideration. She added that the Board highly values the work done by the adjunct faculty, and that they appreciate their contributions to the College.

COMMUNICATIONS

There were no communications.

UNFINISHED BUSINESS

Approval of Agenda

Chairman Norwood proposed a revised agenda which would allow for the budget revision and budget hearing items to occur immediately following the Consent Agenda. In addition, there will be two Executive sessions: 1) under VIII-A for the purpose of discussing collective bargaining and the appointment, employment and dismissal of personnel; and 2) at the end of the regular session for the same purpose.

Member Barton moved, Member Born seconded, approval of the revised agenda as stated above.

In a voice vote, the motion carried.

Student Trustee Report

Chairman Norwood stated that Student Member Beisiegel was absent from the meeting, but will be allowed to give his report prior to the President's Report if he arrives at a later time.

CONSENT AGENDA

Member Howard moved, Member Barton seconded, approval of the minutes of the May 26, 1994 Regular Board meeting and executive session; bills payable; payrolls for May 28 and June 11, 1994; estimated payrolls for June 12 through August 6, 1994; financial statements, committee and liaison reports, and grants and gifts status report, as outlined in Exhibit

VI-A and VI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Education Fund	\$ 1,517,512.88
Operations & Maintenance Fund	681,762.17
Operations & Maintenance Fund (Restricted)	478,262.48
Auxiliary Fund	704,002.92
Restricted Purposes Fund	14,422.17
Building Bond Proceeds Fund	86,054.25
Trust & Agency Fund	1,122,028.03
Liability, Protection & Settlement Fund	32,962.00
Federal Funds	18,315.52

The payroll of May 27, 1994 in the amount of \$1,164,410.57; and June 10, 1994 in the amount of \$1,066,826.92; estimated payroll of June 11, 1994 through August 5, 1994 in the amount of \$4,447,151.71; estimated Medicare payment in the amount of \$25,000.00; estimated utility bills in the amount of \$125,000.00; payment to Nacscorp for books in the amount of \$19.38; payment to Communications Supply Corp. for other services in the amount of \$4,559.18.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood
Nays: None

Motion carried.

Member Kolze commented that the projections are very close for the scheduled investments.

LEGAL BUDGET
REVISIONS

President Thompson stated that at the last Board meeting a request was made for the Administration to balance the operating budgets of both the O&M Fund and the Education Fund. The O&M Expenditure budget was reduced by \$22,000 in order to fulfill this request.

Member Howard moved, Member Barton seconded, approval of the Legal Budget revisions as outlined in Exhibit VIII-B1.

Member Coste asked why the \$22,000 was taken out of the contingency. Vice President Manke responded that it was more appropriate to reduce the \$200,000 contingency rather than cut expenses that he felt had merit. Member Coste asked if the contingency is a high priority. Mr. Manke stated that he prefers to have a substantial contingency for emergencies, but that it has not been

necessary to use previously budgeted contingency amounts on recent projects.

Student Member Beisiegel entered the meeting.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood

Nays: None

Motion carried. Student Member Beisiegel abstained.

Member Coste stated that he supports this budget because he believes it is a very small step in the right direction. The Board members thanked Member Coste for his work on the Budget Review Committee.

BUDGET HEARING
AND ADOPTION OF
BUDGET RESOLUTION

Chairman Norwood recessed the regular meeting at 8:04 p.m. and called to order the public hearing on the 1994-95 legal budget.

Mr. Manke gave a brief review of the 1994-95 legal budget as outlined in Exhibit VIII-B2 (attached to the minutes in the Board of Trustees' Official Book of Minutes). He noted that the legal budget has been posted for over 30 days. Mr. Manke stated that he felt that the expenditures and revenues were reviewed very effectively by the Budget Committee, resulting in adequate funding provisions in terms of revenues and adequate expenditure levels in terms of program funding.

President Thompson asked if there were any persons present who desired to speak regarding the budget. There being no comments or questions, Chairman Norwood declared the hearing closed and reconvened the regular Board meeting.

Member Barton moved, Member Howard seconded, that the Board adopt the Budget Resolution as outlined in Exhibit VIII-B2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood

Nays: None

Motion carried. Student Member Beisiegel voted aye.

Chairman Norwood expressed appreciation to the Board for their hard work during the budget process, and thanked Member Coste individually for his chairmanship of the Budget Review Committee. She also thanked the staff for their work in preparing the information needed for the budget requests. Chairman Norwood also thanked the citizens of District 512 for their continued support of Harper's programs and services.

BID AWARDS

Member Born moved, Member Beisiegel seconded, approval of the bid awards as outlined in Exhibit VII-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-A1 Award bid Q8630 to Browning-Ferris Industries, the low bidder for trash removal for one year with an option to renew for a second year, in the amount of \$17,940.00.

Ex. VII-A2 Award bid Q8632 to O.K. Papers, Inc., the low bidder for calcium chloride, in the amount of \$11,660.00.

Ex. VII-A3 Award bid Q8634 to the IBM Consulting Group, the company submitting the lowest proposal meeting specifications, in the amount of \$64,313.00.

Member Kolze stated that the Technology Review Committee met earlier in the day with Vice President McShane and his staff. They were given a very adequate explanation of the various bids relating to instructional services, and the committee gave their full support.

Member Howard asked if calcium chloride is an environmentally desirable substance. This is the material which is used on the sidewalks. Robert Getz stated that it is necessary to use it, but that they try to take care of the effects on the landscaping as well. Mr. Manke stated that sand has been used in the past, but there is a concern that the sand clogs the drainage system. President Thompson noted that some communities are experimenting with a liquid that is biodegradable and environmentally safe, and stated that he would like to learn the results.

Member Coste asked why the low bid was not taken on Exhibit VII-A3. Glenn Reich explained that IBM was the only bidder meeting specifications.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood
Nays: None

Motion carried. Student Member Beisiegel voted aye.

PURCHASE ORDERS

Member Howard moved, Member Kolze seconded, that the Board approve the purchase orders as outlined in Exhibits VII-B1 through VII-B6 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

- Ex. VII-B1 Approve issuance of a purchase order to R.J. Galla Co., Inc. for business insurance coverages of the College, in the total amount of \$476,837.
- Ex. VII-B2 Approve issuance of a purchase order to MACRO 4, Inc. for the rental of software, in the amount of \$15,912.00.
- Ex. VII-B3 Approve issuance of a purchase order to IBM Corporation for the rental of computer operating system software in the amount of \$21,552.60.
- Ex. VII-B4 Approve issuance of a purchase order to IBM Corporation for RISC 6000 hardware and operation software in the amount of \$58,233.00.
- Ex. VII-B5 Approve issuance of a purchase order to Comark, Inc. for multimedia computers and peripheral equipment in the amount of \$90,592.00.
- Ex. VII-B6 Approve issuance of a purchase order to Hartford Technical Services for a maintenance agreement covering IBM, Memorex Telex, Harris Adacom and IIS computer equipment, in the amount of \$31,589.40.

In regard to Exhibit VII-B1, Member Kolze stated that he understood that it may be advantageous to the Board in some cases to name their own attorney. Mr. Manke replied that he spoke with the agent, and he indicated that the Board can select the representation for School Board liability cases. However, the insurance company reserves the right to handle personal injury cases without the College selecting legal counsel. He added that the present firm used by Harper for personnel work is approved by the current carrier. The carrier must be notified if different legal counsel is requested. Member Kolze asked if there is internal discussion regarding these decisions. Mr. Manke affirmed this. Member Barton asked if there is a written procedure in this regard. President Thompson stated that there is.

Member Coste asked how long Harper has been with R.J. Galla Company and how they are selected. Mr. Manke replied that it has been many years. He added that bids were solicited last year for this insurance coverage. President Thompson explained that this firm is able to include our coverage in an insurance pool and, because of this, the College has been the recipient of significant annual refunds. Membership in the pool is expanding which will increase our refund potential. When the College receives a refund, it is deposited into the Liability, Protection and Settlement Fund to offset the costs of the insurance. We are now in the second year of a three-year contract with R.J. Galla.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood
Nays: None

Motion carried. Student Member Beisiegel voted aye.

EXECUTIVE SESSION

Member Born moved, Member Barton seconded, that the Board adjourn into executive session for the purpose of discussing collective bargaining and the appointment, employment and dismissal of personnel.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood
Nays: None

Motion carried. Student Member Beisiegel voted aye.

President Thompson requested that Mr. Bielawa attend the executive session.

The Board adjourned into executive session at 8:30 p.m.

Member Howard moved, Member Kolze seconded, that the Board reconvene into Regular session. In a voice vote, the motion carried and the Board reconvened the Regular session at 10:10 p.m.

NEW BUSINESS

Personnel Actions

Member Kolze moved, Member Born seconded, approval of the personnel actions as outlined in Exhibit VIII-A1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Classified Appointments

Geralyn Butts, Learning Resources Center,
5/17/94, \$17,745

Mike Fronczak, Wellness & Human Performance,
6/06/94, \$14,300

Pat Turner, Corporate Services, 6/13/94,
\$22,000

Louise Bez, Learning Assistance Center,
6/20/94, \$22,364

Faculty Appointments

Richard Custin, Assistant Professor, Business
& Social Science, 8/16/94, \$35,353

Minhua Liu, Assistant Professor, Technology
Math & Physical Science, 8/16/94,
\$36,484

Kristin Oblinger, Instructor, Student
Development, 8/16/94, \$31,566

Harper #512, IEA Appointment

Carol Cross, Physical Plant, 8/27/94, \$4,694

Professional/Technical Appointment

Barbara Hooper, Center for Workforce &
Professional Development, 6/20/94,
\$15,080

Supervisory/Confidential Appointment

Richard Will, Learning Resources Center,
5/28/94, \$32,485

Administrative Reclassifications

Tom Choice, Assistant to VP of Academic
Affairs for Transfer Programs,
7/01/94, \$60,000

Sheila Quirk, Assistant to VP of Academic Affairs for Workforce & Vocational Development, 7/01/94, \$56,200

Classified Reclassification

Christopher Kungie, Electronic Technician, 7/11/94, \$28,802

Professional/Technical Reclassifications

Patricia Coleman, Coordinator - Manufacturing Services, 7/01/94, \$39,384

Mel Hampton, Coordinator - UNIX/Operating Systems Technologies, 7/01/94, \$45,408

Steven Hill, Data Communications Technician, 7/01/94, \$28,597

Patricia Ramsey, Coordinator - Workforce ESL & Basic Skills, 7/01/94, \$36,132

Thomas Knoff, Coordinator - Media Production, 7/11/94, \$44,530

Lawrence Olsen, Electronic Services Specialist, 7/11/94, \$35,272

Supervisory/Confidential Reclassification

John Sturz, Manager - Media Services, 7/11/94 \$50,496

Resignations / Terminations*

*(Position Eliminated)

Classified

Patricia Fitzsimmons, Registrar's Office, 5/28/94, 11 months, Resignation

Geraldine Schuenke, Student Development, 6/02/94, 11 years, Resignation

Sara Speicher, Publications & Communication Services, 6/07/94, 4 years, Resignation

Mary Joseph, Planning & Research, 6/30/94, 4.5 years, Termination

Carol Mazzarella, Career/Personal Development Center, 7/05/94, 5 years, Resignation

Pamela Chepil, Wellness & Human Performance, 7/28/94, 7 years, Termination

Faculty

Neil Schanker, Life Science & Human Services, 6 years, Resignation

Harper #512, IEA

Vincent Kaminski, Physical Plant, 5/23/94, 1.5 years, Discharged

Professional/Technical

Vicki Atkinson, Testing & Assessment, 6/30/94,
12 years, Resignation
Ronald Tunis, Women's Program, 6/30/94,
2 years, Termination

Supervisory/Confidential

Norma Wiley, Information Systems/User Services,
6/09/94, 10 months, Resignation
Robert Laws, Financial Aid & Veteran's Affairs,
6/21/94, 4 years, Resignation

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood
Nays: None

Motion carried. Student Member Beisiegel
voted aye.

Salary Program for
Administrators

Member Kolze moved, Member Howard seconded,
approval of the sum of \$137,800 for adjust-
ments in salaries and fringe benefits in the
administrative employment contracts for the
1994-95 fiscal year as outlined in Exhibit
VIII-A2 (attached to the minutes in the Board
of Trustees' Official Book of Minutes).

Member Barton stated that she is not in favor
of approving reclassifications and raises at
the same time.

Upon roll call, the vote was as follows:

Ayes: Members Born, Coste, Howard, Kolze
and Norwood
Nays: Member Barton

Motion carried. Student Member Beisiegel
voted aye.

Salary Program for
Classified and
Supervisory/
Confidential Staff

Member Kolze moved, Member Howard seconded,
approval of the sum of \$444,320 to implement
the increase in salaries and fringe benefit
expenses for the Classified and Supervisory/
Confidential Staff effective July 11, 1994, as
outlined in Exhibit VIII-A3 (attached to the
minutes in the Board of Trustees' Official
Book of Minutes).

Member Barton stated that she is not in favor
of this action for the same reason stated for
Exhibit VIII-A2. She added that this is not a
reflection on the people involved, but rather
on the principle.

Upon roll call, the vote was as follows:

- Ayes: Members Born, Coste, Howard, Kolze and Norwood
- Nays: Member Barton

Motion carried. Student Member Beisiegel voted aye.

Chairman Norwood stated that there was a consensus reached by the Board that a salary study of personnel and a master plan need to be developed.

Transfer of Interest Income

Member Barton moved, Member Howard seconded, that the Board authorize the Treasurer to transfer earned interest in the amount of \$750,000 from the Working Cash Fund to the Education Purposes Fund as outlined in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

- Ayes: Members Barton, Born, Coste, Howard, Kolze and Norwood
- Nays: None

Motion carried. Student Member Beisiegel voted aye.

Student Service Awards - Spring 1994

Member Howard moved, Member Barton seconded, that the Board approve the Spring 1994 Student Service Awards as outlined in Exhibit VIII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Barton commented that she was happy to see so many students on the list for the Student Service Awards.

Student Member Beisiegel asked if the Board could have copies of the nominating petitions for each student. Chairman Norwood asked Vice President Bonnie Henry if that would be prohibitive in terms of paperwork. Dr. Henry replied that there would be at least one page per student. Member Coste stated that he thought Student Member Beisiegel's idea was a good one.

Upon roll call, the vote was as follows:

- Ayes: Members Barton, Born, Coste, Howard, Kolze and Norwood
- Nays: None

Motion carried. Student Member Beisiegel voted aye.

Educational
Foundation
Appointments

Member Kolze moved, Member Howard seconded, that the Board confirm the appointments of Messrs. James A. Braasch and Richard T. Guttman to the Educational Foundation Board of Directors as outlined in Exhibit VIII-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood

Nays: None

Motion carried. Student Member Beisiegel voted aye.

Treasurer's
Fidelity Bond

Member Barton moved, Member Howard seconded, that the Board approve the renewal of the Treasurer's Fidelity Bond in the amount of \$1,500,000 from Hartford Insurance Company as outlined in Exhibit VIII-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Coste asked about the company we use for this transaction. Mr. Manke stated that this is the same company as last year, and because of the consortium we are in, the rates are favorable. Member Coste asked if he understood correctly that the College is in the second year of a three-year contract with R.J. Galla. Mr. Manke replied affirmatively. Member Coste requested that this information be reflected in the minutes.

Prevailing
Wage Act

Member Howard moved, Member Barton seconded, that the Board adopt the Prevailing Wage Act resolution and authorize the Secretary of the Board to file a certified copy thereof with both the Secretary of State and the Department of Labor of the State of Illinois, as outlined in Exhibit VIII-G (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood

Nays: None

Motion carried. Student Member Beisiegel voted aye.

Affiliation
Agreements

Member Born moved, Member Barton seconded, that the Board approve the Affiliation Agreements between William Rainey Harper College and 1) Northern Illinois Medical Center of McHenry, 2) Edward Hospital Institute of Naperville, and 3) EHS Home Health Care Service, Inc. of Oak Brook, as outlined in Exhibits VIII-H1 through H3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Howard questioned why these affiliation agreements were with medical centers outside of our district. Pat Bourke explained that most centers could accommodate only limited numbers of student interns, requiring the College to expand our locations.

Disposal of
Property

Member Born moved, Member Barton seconded, that the Board approve the disposal of obsolete and unrepairable personal property owned by the College as outlined in Exhibit VIII-I (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood
Nays: None

Motion carried. Student Member Beisiegel voted aye.

OTHER BUSINESS

Dates for Board
Members' Calendars

Chairman Norwood asked if the Board could agree on a date for a Board photograph. It was agreed that the photography session could follow the July 11 Special Board meeting.

Board members agreed on the following dates for Special Board meetings: September 14 and October 12.

Member Kolze commented that once the Board calendar is set, it is difficult to work around changes. Following discussion, it was agreed that the September Board meeting, which had been changed to September 29, would be held on the original date of September 22.

Student Trustee
Report

Student Member Beisiegel reported that Student Trustees were reacting to the current legislation about reductions in the Pell Grant. Board members requested assistance in sending letters to the appropriate legislators.

PRESIDENT'S REPORT

President Thompson reported that the Educational Foundation Golf Outing was a great success, generating proceeds of over \$11,000 to benefit Harper's GED scholars. He thanked the Development Office staff for a job well done - Felice Avila, Barb Knoff, Jan Schleser, Pat Carney, Cindy McShane, and Fran Siebert. He also thanked all of the Harper faculty and staff who gave of their time and effort, especially the AE/LS and Wellness and Human Performance divisions.

President Thompson and Chairman Norwood gave a presentation during the recent ACCT Central/Northeast Region Seminar in Philadelphia. Member Born was also in attendance at this meeting. The President thanked Chairman Norwood for joining with him for the presentation as well as for her continuing work on the State Affordability Committee.

Harper College was represented at the June ICCTA annual meeting by Student Trustee Bill Beisiegel and by faculty member Barbara Radebaugh who was recognized as a Distinguished Faculty member.

President Thompson noted that the Student Activities Office was recognized last month for the NSACI award for community service. Staff members have been involved in mentoring and tutoring activities with students from area elementary schools. Photographs of students who participated in planting the Harper victory garden were shared with the Board.

George Dorner reported that the Harper Airhawks will hold their annual amateur ham radio day from 1 PM Saturday to 1 PM Sunday at the northwest corner of the campus in Harper Grove. All are invited to come out and cheer on the Hawks.

Included in the Board Update for last month was information about Harper's math faculty members who are involved in the Illinois Mathematics Association. Harper Professor Bill Schooley, president of the association, communicates regularly with the membership through the association newsletter. President Thompson distributed copies to the Board. He added that he was involved with the association's early organization and was pleased to see Dr. Schooley carrying on the tradition 25 years later.

EXECUTIVE SESSION

Member Barton moved, Member Born seconded, that the Board adjourn into executive session for the purpose of discussing collective bargaining and the appointment, employment and dismissal of personnel.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood
Nays: None

Motion carried. Student Member Beisiegel voted aye. The Board adjourned into executive session at 10:40 p.m.

Member Howard moved, Member Barton seconded, that the Board reconvene into Regular session. In a voice vote, the motion carried at 10:57 p.m.

Member Howard moved, Member Kolze seconded, approval of the personnel actions as outlined in Exhibits IX-A through IX-C (attached to the minutes of the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Coste, Howard,
Kolze and Norwood
Nays: None

Motion carried. Student Member Beisiegel voted aye.

ADJOURNMENT

Member Born moved, Member Howard seconded, that the meeting be adjourned. In a voice vote, the motion carried and the meeting adjourned at 10:58 p.m.

Molly F. Norwood
Chairman

David J. [Signature]
Secretary