

## Team Action Plan

**Strategy/Goal Team Name: Partners for Success**

**Plan Year: 2011/2012**

**Team Members: Vicki Atkinson, Kimberley Polly, Matt McLaughlin**

**Strategic Goal Supported: 3.2 – Increasing the percentage of first-time, full-time freshmen from our feeder high school districts who begin in credit bearing courses at Harper College.**

**Target Population** (Who will be impacted and how many people will be involved?): High school students identified as part of the target population for intervention – determined by each District; decisions about student population(s) to be tested expected by November 1, 2011.

**Brief description of strategy: Offering Compass math assessment to High School District 211, 220 and 214 partners for the purpose of promoting senior year enrollment in math and to increase students’ awareness of the importance 4-years of high school math in relationship to college-level placement. Intend to draw upon research and results from Fall, 2009 in District 211 by tracking students’ progression into placement and enrollment at Harper College for Fall, 2011. Intend to use this information to assist Districts with decisions about population selection for 2011/2012 testing efforts. Also intend to look at this cohort in order to determine Fall, 2011 grades/success at Harper – both for math courses and performance in general.**

**Expected Outcomes** (What change do you expect as a result of this strategy?):

**Continue to promote the importance of high school math enrollment and track the performance of students touched by the initial, Fall 2009 pilot in District 211. Determine Fall, 2011 enrollment and track completion and grades in January, 2012 to determine success in college-level math.**

**Improve communication to internal stakeholders and external partners.**

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<b>Identify students from Fall, 2009 cohort who are enrolled at Harper for Fall, 2011.</b>	<b>Doug Easterling and Matt McLaughlin – matching D211 students from initial cohort to Harper enrollees for Fall, 2011</b>	<b>Sept. 1 – identify students from initial cohort: identify students enrolled at Harper, courses and total credit hours and identify math course(s), if any.</b>	<b>Unsure</b>	<b>Resources from Office of Institutional Research and Manager of Admissions Processing</b>	<b>N/A</b>	<b>Based on the evaluation of data received – on or about Sept 1 – a report will be written by the Partners for Success Team (in consultation with Doug Easterling) in order to develop the report to share with District partners re: % of college level math enrollment for initial 2009 cohort</b>	<b>It’s critical to provide this feedback to high school partners prior to November 1 when decisions about population selection are likely to occur. Providing this input about the success/status of students touched in</b>

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							<b>the first Compass testing effort may assist partners with their planning for the 2011/12 academic year.</b>
<b>Improve internal and external communication re: high school partnership testing by developing a tip sheet -- “Here’s What’s Happening in the High Schools” portal template for easy updating re: the high school partnership effort.</b>	<b>Partners for Success Team – Matt, Kimberley and Vicki</b>	<b>Fall, 2011 Gather information to include and segment according to internal and external audiences; complete this step during Fall, 2011 term and work with IT to identify the most appropriate placement of this resource in portal.</b>	<b>IT support to develop the template</b>	<b>All constituent groups and stakeholders; gather information to include and segment according to internal and external audiences; complete this step during Fall, 2011 term and work with IT to identify the most appropriate placement of this resource in portal.</b>	<b>N/A</b>	<b>Intend to use plans/intentions from high school partners to provide information for portal updates; will solicit information from the Harper internal audience about high school outreach efforts, departmental meetings with high school partners, etc, in order to keep the web updates accurate and informative re: current activities.</b>	<b>Considerable confusion in 2010/2011 resulted in misinformation re: the high school Compass effort. Improving access to information about current activities will provide Harper staff and faculty with accurate information and will hopefully minimize the amount of conflicting and confusing information exchanged with students, parents, Harper staff/faculty and high school partners.</b>
<b>Continued ‘roll out’ of roles and responsibilities identified at Cross District Data Team Meeting in June, 2011 in order to</b>	<b>Partners for Success Team – Matt, Kimberley and Vicki with assistance from Doug Easterling</b>	<b>Fall and Spring 2011-2012</b>	<b>None</b>	<b>Partners Team with input from Doug Easterling along with District data leads, high school principals, faculty and counselors</b>	<b>N/A</b>	<b>Continued input about improving communication with high school partners about roles/responsibilities will be sought at Cross District Data Team meetings during the 2011-12 academic year.</b>	<b>Improved efficiency re: roles and responsibilities; improved communication about expectations and data-sharing needs.</b>

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<b>streamline processes and improve turnaround time. for data exchanges.</b>						<b>Modifications will be made as needed in order to improve the overall partnership.</b>	
<b>Improve the communication to high school students and parents about Compass testing, additional effort will be focused on providing partners with accurate information about Compass tests, practice items, use of scores, etc.</b>	<b>Partners Team</b>	<b>Fall and Spring</b>	<b>N/A</b>	<b>High school partners at all levels – counselors, principals, District data leads – will need to be involved to ensure that policy information about the use of scores, Harper placement, etc, are clearly provided to students. This applies to rules and policies associated with retesting and secure testing requirements.</b>	<b>N/A</b>	<b>Improving communication to students and parents will be identified as a Harper priority during early conversations in Fall, 2011 re: population selection for Compass testing for the 2011-12 school year. Topic will be a standing item at Cross District Data Team meetings.</b>	<b>Greater clarify re: Compass testing, Harper processes and use of scores may eliminate or minimize confusion felt by parents, students and high school partners during the 10/11 school year.</b>
<b>Support the launch of dual credit MTH 101 in D214 (Wheeling) and D211 (Hoffman Estates)</b>	<b>Kimberley Polly</b>	<b>Fall /Spring – HEHS; Spring - Wheeling</b>	<b>N/A</b>	<b>High school math partners at each school</b>	<b>Unsure</b>	<b>--</b>	<b>--</b>
<b>Develop a business process in Admissions Processing to assure that every College applicant from one of our</b>	<b>Matt McLaughlin</b>	<b>Fall</b>	<b>IT support to develop a daily audit report</b>	<b>Admissions Processing &amp; IT</b>	<b>N/A</b>	<b>--</b>	<b>This will become the critical key/link between partner high school databases, COMPASS and our student system.</b>

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<b>partner high schools has their State of Illinois HS ID entered into our student system.</b>							
<b>Set up COMPASS to assure that each partner high school has its own testing site including updating demographic questions and score reports to reflect the needs of the individual district. Deadline: October 2011</b>	<b>Matt McLaughlin</b>	<b>Fall</b>		<b>HS Partners</b>	<b>Need to get timely feedback from our partners to be sure COMPASS is built according to their needs.</b>	<b>Email &amp; Phone.</b>	That messaging and data collected as part of the testing process meets the needs of our partners.
<b>Facilitate the administration of the COMPASS math pre-test to students identified for participation by each district beginning in November 2011.</b>	<b>Matt McLaughlin</b>	<b>Fall</b>		<b>HS Partners</b>		<b>Email &amp; Phone.</b>	Will provide an opportunity for some high school students to assess their current math skill level and will promote the idea of them staying enrolled in math until they graduate.
<b>Facilitate the administration of the COMPASS math post-test to students identified for participation by each district beginning in May</b>	<b>Matt McLaughlin</b>	<b>Spring</b>		<b>HS Partners</b>		<b>Email &amp; Phone</b>	Will provide an opportunity for some high school students to assess their current math skill as they exit high school and, if scores are high enough, will

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<b>2012.</b>							eliminate the need to take the math placement test should they choose to attend Harper.
<b>Facilitate the administration of the COMPASS math test in May 2012 for any6 interested HS junior who is seeking to meet the prerequisite for possible enrollment in the MTH 101 dual credit course during their senior year.</b>	<b>Matt McLaughlin</b>	<b>Spring</b>		<b>HS Partners</b>		<b>Email &amp; Phone</b>	Will provide an opportunity for some high school students to assess their current math skill to determine if they may be able to participate in a MTH 101 dual credit course during their senior year.
<b>Upload all test scores into our student system for those high school students who have applied to Harper, took COMPASS math and had their scores sent to us by their high school.</b>	<b>Matt McLaughlin</b>	<b>Fall and Spring</b>		<b>HS Partners</b>	<b>For the 2011-2012 school year, it was determined that the high school partners will be responsible for sending us the data file of COMPASS test results after a testing period. This will be a new process for them and it will be important to remind the 12+ schools that this is a new responsibility for them.</b>	<b>Email &amp; Phone.</b>	All participants who apply to Harper will have a record of their testing taking form high school in our student system. This will allow them to use the scores to meet prerequisites and will allow IR to assess the effectiveness of this strategy as it relates to what math course students take upon enrolling at Harper.

**Strategy sustainability** (If this strategy is successful, how will it be sustained after the initial pilot phase?):