

**Strategy Team Annual Action Plan
WORKING DRAFT AS OF SEPTEMBER 30, 2010**

Strategy Team: Accelerate for Success: Part 1 – Choice Scholars

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Strategy Year: Year One

Goal Supported: Increase the percentage of first-time, full-time freshman from our feeder high school districts who begin in credit bearing courses.

Target Population (Who will be impacted and how many people will be involved?): First-time, degree seeking students with student enrollment status of Part Time/Full Time who test into at least one developmental course near the top of the cut off (cusp) in reading, English, writing and/ or math.

Brief description of strategy: A summer preparatory program will be offered to students who have ACT scores (or Compass placement scores) near the top of the cut-off for placement into developmental courses at Harper. The 4 week program is designed to improve skills in reading, writing and math, within a contextual framework. Student will engage in a learning project focused on global matters in business, health or science fields, while helping to improve skills in reading, writing and math. This program was piloted in the Summer 2009. This proposal is focusing on scaling up the Choice Scholars summer experience. Over the next two years, 200 high school seniors will experience contextual learning in the areas of health careers, business, and STEM disciplines. Following the summer experience, these students will receive instruction in college learning strategies through enrollment in Practical Psychology (PSY106) in the fall semester of the student’s first year at Harper College. To assess their success through their first two years, students will be tracked and participate in focus group sessions twice each year.

Expected Outcomes (What change do you expect as a result of this strategy?):

- Decrease the amount of time that students spend in developmental education courses.
- Increase the number of students who move on to and succeed in gatekeeper courses.
- Increase the percent of students who successfully complete developmental courses and progress to credit-bearing courses.
- Increase the percent of students who complete the courses they take with a grade of C or higher.
- Increase the percent of students who re-enroll from one semester to the next.

Action Steps/ Tasks What will be done?	Responsibility Who will do it?	Timeline When will it begin and when will it be completed?	Resources What additional resources do you need?	Partners (Internal/External) Who will need to be involved to carry out this task/step?	Challenges What challenges or barriers do you anticipate?	Communication How will you communicate this task/step to your partners?	Accomplishment What will this task/step accomplish?
Coordinate responsibilities with Academic Affairs and Student Services for the implementation of the program.	Choice Scholars Coordinator, Dean AE/LS, Dean BUS/SS	ongoing		Counseling faculty, Office for Student Financial Assistance,		Face-to-face and electronic correspondence	Seamless delivery of program

Secure laboratory and classroom space.	AE/LS Division Staff	Completed January 2010		Scheduling and Curriculum Specialist	Securing adequate lab space for pre-post-testing. Securing time in chemistry lab. Securing access to graphic arts machinery. Securing access to virtual hospital.	Email and telephone.	Provision of appropriate instructional space for program delivery.
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Outreach to high schools to increase participation in the program.	Admissions/Outreach, CSI Coordinator	October 2009 to May 2010	Marketing materials for distribution at high schools.	High School Principals, Alliance for College Readiness members, Student Senate, CSI Alumni	Overlap in target populations with REACH Summer Bridge	Face-to-face and electronic correspondence	Meet target enrollment and increase visibility of college readiness program at Harper.
Recruit content and developmental faculty to participate in the program.	CSI Coordinator	March 2010	NA	Deans from Academic Divisions and fulltime faculty High School Principals	Organizing teaching schedules. Expanding STEM offerings via faculty representation in Engineering/Tech nology.	Face-to-face and electronic correspondence	Provide quality instruction consistent with inquiry-based learning model.
Recruit and train Choice Scholars student alumni to serve as peer mentors.	DAS faculty, CSI alumni	June 2009	Funding to support salaries.	High School Assistant Principals, High School Division Heads	Securing funding.	Face-to-face and electronic correspondence	Provide peer support (academic and social development) to Choice Scholars
Secure funding through internal and external resources.	Dean AE/LS, Dean BUS/SS	April 2010		Harper College Foundation, High School	Matching external funding	Face-to-face and electronic	Implement Choice Scholars Institute

				Principals, Grants Specialist	sources to CSI Mission. Securing funding that supports overhead costs.	correspondence	2010
Secure funding for support staff for the program.	Dean AE/LS, Dean BUS/SS	April 2010		Harper College Foundation, High School Principals, Grants Specialist	Matching external funding sources to CSI Mission. Securing funding that supports overhead costs.	Face-to-face and electronic correspondence	Implement Choice Scholars Institute 2010
Design selection and enrollment processes for students.	CSI Coordinator	September 2009	Student Academic Records	High school counselors, Manager, Assessment and Testing, Website developer, Clerical support	Defining cusp scores and selection criteria, reconciling outcomes from ACT and Compass assessment instruments.	Face-to-face and electronic correspondence	Enroll students who fit target population criteria.
Hold meeting of content and developmental faculty for development and coordination of curriculum.	CSI Coordinator	April –July 2010	NA	NA	Sustainability of free access to my Math Lab and other software.	Face-to-face and electronic correspondence	Provide consistent and seamless contextualized instruction
Affirm evaluation plan with the Data Team.	Strategy Leaders	October 1, 2010	NA	Strategy Team Members	NA	Face-to-face and electronic correspondence	Maintain consistency of reporting for Strategic Initiatives
Evaluate the effectiveness via focus groups.	AtD Focus Group Facilitators (Brooks, Leslie)	October 15, 2010	Space, Food	CSI Faculty	Ensuring student participation in focus groups.	Face-to-face and electronic correspondence	Generate formative feedback to evaluate program effectiveness.
Communicate evaluation results to the college community and partners through the CSI website, the Harper portal and various meetings and symposia.	Strategy Team Members	ongoing	NA	Website developer, Admissions/Outreach, Marketing, High School Principals, Alliance members	NA	Face-to-face and electronic correspondence	Increased visibility of Choice Scholars Institute.

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Communicate evaluation results to the Board.	Champion Team Faculty	September 2010	NA	NA	NA	Presentation	Garner ongoing support from Trustees for Strategic Initiatives that support student success.
Generate evaluation report to funding agencies.	IR, Strategy Leaders	February 2011	NA	Grants Specialist	NA	Written and electronic correspondence.	Secure sustainable funding for Choice Scholars Institute

Strategy sustainability (If this strategy is successful, how will it be sustained after the initial pilot phase?):

Choice Scholars has been adopted under the Strategic Plan under the goal of “Increase the percentage of first-time fulltime students from our feeder high school districts who begin in credit bearing courses” and has received funding for FY11 via the Student Success grant. The institute has a target goal of 100 students for Summer 2011, which has been adopted by Admissions/Outreach, Marketing and Student Services.