

Community College District 512 Trustee Election Packet

**April 4, 2023
Consolidated Election**

Note: This information is being provided as a courtesy to those interested in participating as a candidate in the 2023 Consolidated Election. Please refer to the Candidate Guide for the State of Illinois for complete information.

CANDIDATE INFORMATION SHEET
CONSOLIDATED ELECTION – TUESDAY, APRIL 4, 2023

Harper College
Community College District #512
Board of Trustees

IMPORTANT: This information is intended as a general guide only. The Illinois State Board of Elections, the law firm of Robbins Schwartz, the Illinois Community College Trustees Association, and Harper College strongly recommend that all prospective candidates consult with competent legal counsel when preparing their nomination papers and prior to filing.

CANDIDATE QUALIFICATIONS

Each candidate must, on the date of his\her election,

- be a citizen of the United States,
- be 18 years of age or older,
- be a registered voter, and
- be a resident of the State of Illinois and territory that is included in Community College District #512 for at least one year immediately preceding his\her election.
- The election or appointment to the Board of Trustees of a person who is a member of a common school board constitutes a resignation from that common school board, when applicable.

Petitions signed by at least 50 registered voters residing within District #512 shall make nomination for election to the Board.

TERMS OF OFFICE OPEN

There are two six-year terms open on the Board of Trustees. The two six-year term successful candidates shall each serve terms beginning with the reorganizational Board Meeting in April 2023 and ending at the reorganizational Board Meeting in April or May 2029.

By law, the last date on which the 2023 organizational meeting can be held is Tuesday, May 2, 2023 – within 28 days after the Consolidated Election.

NOMINATION PAPERS FILED BY A CANDIDATE SHALL CONSIST OF

1. Statement of Candidacy
2. Nominating Petition Sheets (signed by at least 50 registered voters residing within District #512)
3. Receipt for the filing of a Statement of Economic Interests
4. Loyalty Oath (optional)

NOMINATION PAPERS FILED BY A CANDIDATE SHALL BE IN THE FOLLOWING FORMAT

All nominating petition signature sheets must be:

1. Of uniform size, neatly fastened together at one edge in book form in a secure manner, and
2. Numbered consecutively, beginning with the top sheet as number “1”.

The Statement of Candidacy, Loyalty Oath (optional), and Receipt for filing a Statement of Economic Interests are to be attached (preferably on top) to the nominating petition signature sheets.

TIMETABLE OF DATES PERTINENT TO APRIL 4, 2023 ELECTION

First day to circulate nominating petitions – Tuesday, September 20, 2022

First day to file original nomination papers – Monday, December 12, 2022

Last day to file original nomination papers – Monday, December 19, 2022

Last day to file **objection** to nominating papers – see below

Campus is closed for Winter Break from Friday, December 23, 2022 – Sunday, January 1, 2023.

Dates to file objections: December 20, 21, 22, 2022 and January 3, 4, 2023

Nomination papers may be filed either in person or by mail. By law, any nomination papers received by mail prior to the first day and time of filing or after the last day and time of filing will not be eligible for the election.

Last day to withdraw by filing notarized Withdrawal of Candidacy form – Thursday, January 26, 2023

HOURS TO FILE ORIGINAL NOMINATION PAPERS

Open Monday, December 12, 2022 through Monday, December 19, 2022

Monday-Friday 8:00 am to 4:30 pm

Last Day to File Monday, December 19, 2022 – 8:00 a.m. to 5:00 p.m.

LOCATION TO FILE ORIGINAL NOMINATION PAPERS

Filing will take place in the Office of the Local Election Official (the Secretary of the Board of Trustees of Harper College, Community College District #512), who is represented by the Board Liaison

Dr. Maria Coons, in Wojcik Conference Center, Room W-344, located at 1200 W. Algonquin Rd., Palatine, IL 60067 (telephone 847-925-6143).

DETERMINATION OF BALLOT POSITION

1. On the **first day of filing**, petitions filed by persons waiting in line as of the **normal opening hour of the Office of the Local Election Official (8:00 a.m.)** shall be deemed filed simultaneously with petitions received in the first mail delivery or pickup of that day. A lottery will, if needed, be held for simultaneous filings in order to break any tie for ballot position.
2. Ballot position for **all subsequent filings** is determined by date and time of filing.
3. On the **last day of filing at 5:00 pm**, if two or more nominating petitions for the same office are presented, they shall be deemed filed simultaneously. A lottery will if needed be held for simultaneous filings in order to break any tie for ballot position.

ELECTION DAY: TUESDAY, APRIL 4, 2023

INFORMATION ATTACHED

<u>Candidate Information Sheet</u>	Important information for prospective Board candidates.
<u>Important Dates</u>	This timetable summarizes information from the first date on which nominating petition signature sheets may be circulated through the last date on which the Board organizational meeting may be held.
<u>Communities in District #512</u>	This map of District #512 on the following page will assist you in knowing where to circulate your nominating petitions. Please note, however, that parts of some these communities are <u>not</u> in District #512.

TO FIND THE FOLLOWING AND OTHER OFFICIAL DOCUMENTS ONLINE, GO TO:

<https://www.elections.il.gov/>

<u>Candidate's Guide</u>	The <i>State of Illinois Candidate's Guide</i> , issued by the Illinois State Board of Elections.
<u>Petition for Nomination Sheets</u>	Requirement: Petition for Nomination signature sheets must be signed by at least 50 registered voters residing within Community College District #512. (The Petition for Nomination signature sheets must be in the form required by law; you are encouraged to seek competent legal counsel for advice.)
<u>Statement of Candidacy</u>	The Statement of Candidacy form must be completed by the candidate, notarized, and filed with the original nominating petition signature sheets.
<u>Statement of Economic Interests</u>	The Statement of Economic Interests must be completed and filed in calendar year 2022 in the <u>Cook</u> County Clerk's Office, regardless of the candidate's county of residence. The Cook County Clerk will give the candidate a <u>receipt</u> for filing. That receipt <u>must accompany the original nominating petition signature sheets</u> filed in the office of the Local Election Official.
<u>Loyalty Oath</u>	Filing of the Loyalty Oath is <u>optional</u> .
<u>Withdrawal of Candidacy</u>	If applicable, the Withdrawal of Candidacy form must be completed, signed, notarized, and filed in the Office of the Secretary to the Board of Trustees no later than 5 p.m. on January 26, 2023.

FORMS

STATEMENT OF CANDIDACY

NONPARTISAN

NAME:	OFFICE: A Full Term is sought, unless an unexpired term is stated here: ____ year unexpired term
ADDRESS – ZIP CODE:	CITY, VILLAGE OR SPECIAL DISTRICT:

If required pursuant to 10 ILCS 5/7-10.2, 8-8.1 or 10-5.1, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS _____ UNTIL NAME CHANGED ON _____
(List all names during last 3 years) (List date of each name change)

STATE OF ILLINOIS)
) SS.
County of _____)

I, _____ being first duly sworn (or affirmed), say that I reside at _____, in the City, Village, Unincorporated Area of _____

(if unincorporated, list municipality that provides postal service) Zip Code _____, in the County of _____, State of Illinois; that I am a qualified voter therein, that I am a candidate for Nomination/

Election to the office of _____ in the _____
(Name of City, Village or Special District)

to be voted upon at the election to be held on _____ (date of election) and that I am legally qualified to hold such office and that I have filed (or I will file before the close of the petition filing period) a Statement of Economic Interests as required by the Illinois Governmental Ethics Act and I hereby request that my name be printed upon the official ballot for Nomination/Election to such office.

(Signature of Candidate)

Signed and sworn to (or affirmed) by _____ before me, on _____
(Name of Candidate) (insert month, day, year)

(SEAL)

(Notary Public's Signature)

PETITION FOR NOMINATION
TO THE SECRETARY OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. _____

We, the undersigned, being (_____ or more) (or 10% or more) of the voters residing within said district, hereby petition that _____ who resides at _____ in the City, Village, Unincorporated Area of _____ (If unincorporated, list municipality that provides postal service) in _____ Township in said district shall be a candidate for the office of member of the Board of Trustees, to be voted for at the Consolidated Election to be held on _____ (date of election).

A Full Term is sought, unless an unexpired term is stated here: _____ year unexpired term

If required pursuant to 10 ILCS 5/10-5.1, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS _____ UNTIL NAME CHANGED ON _____
(List all names during last 3 years) (List date of each name change)

NAME (VOTER'S SIGNATURE)	VOTER'S PRINTED NAME (optional)	STREET ADDRESS OR RR NUMBER	CITY, TOWN OR VILLAGE	COUNTY
1.			,IL	
2.			,IL	
3.			,IL	
4.			,IL	
5.			,IL	
6.			,IL	
7.			,IL	
8.			,IL	
9.			,IL	
10.			,IL	

State of _____)
County of _____)

SS.

I, _____ (Circulator's Name) do hereby certify that I reside at _____, in the City/Village/Unincorporated Area of _____ (if unincorporated, list municipality that provides postal service) (Zip

Code) _____, County of _____, State of _____ that I am 18 years of age or older (or 17 years of age and qualified to vote in Illinois), that I am a citizen of the United States, and that the signatures on this sheet were signed in my presence, not more than 90 days preceding the last day of filing of the petitions and are genuine and that to the best of my knowledge and belief the persons so signing were at the time of signing the petition registered voters of the political division in which the candidate is seeking elective office, and their respective residences are correctly stated, as above set forth.

(Circulator's Signature)

Signed and sworn to (or affirmed) by _____ before me, on _____
(Name of Circulator) (Insert month, day, year)

(SEAL)

(Notary Public's Signature)

ATTACH TO PETITION

10 ILCS 5/7-10.1

Suggested
Revised July, 2004
SBE No. P-1C

L O Y A L T Y O A T H
(OPTIONAL)

United States of America)
)
State of Illinois) SS.

I, _____, do swear (or affirm) that I am a citizen of the United States and the State of Illinois, that I am not affiliated directly or indirectly with any communist organization or any communist front organization, or any foreign political agency, party, organization or government which advocates the overthrow of constitutional government by force or other means not permitted under the Constitution of the United States or the Constitution of this State; that I do not directly or indirectly teach or advocate the overthrow of the government of the United States or of this State or any unlawful change in the form of the governments thereof by force or any unlawful means.

(Signature of Candidate)

Signed and sworn to (or affirmed) by _____ before me,
(Name of Candidate)

on _____.
(insert month, day, year)

(Notary Public's Signature)

(SEAL)



Statement of Economic Interests Form

Instructions, Receipt and FAQ

CANDIDATES ONLY

Instructions

- You may find the following documents helpful in completing this form:
 - Federal income tax returns.
 - Including any related schedules, attachments, and forms.
 - Investment and brokerage statements.
- To complete this form, you do not need to...
 - Disclose specific amounts or values.
 - Report interests relating to political committees registered with the Illinois State Board of Elections, or political committees, principal campaign committees, or authorized committees registered with the Federal Election Commission.
 - The information you disclose will be available to the public.
- You must answer all 7 questions.
 - Certain questions will ask you to report any applicable assets or debts held in, or payable to, your name; held jointly by, or payable to, you with your spouse; or held jointly by, or payable to, you with your minor child.
- If you have any concerns about whether an interest should be reported, please consult your Department's Ethics Officer, if applicable (*See the State Officials and Employees Ethics Act, 5 ILCS 430*).
 - Please ensure that the information you provide is complete and accurate.
 - All filers, **including candidates**, without ethics counsel should consult an attorney.
 - The Cook County Clerk cannot provide legal advice.
- If you need more space than the form allows, please attach additional pages for your response.
- If you are subject to the State Officials and Employees Ethics Act, your Ethics Officer must review your Statement of Economic Interests before you file it.
- ✳ Failure to complete the statement in good faith and within the prescribed deadline may subject you to fines, imprisonment, or both.

Receipt of Statement of Economic Interests Form (CANDIDATES ONLY)

1. **Complete** the receipt information below.
2. **Bring this page**, with your completed Statement of Economic Interests Form, to the Cook County Clerk's office to be stamped and filed.

➤ List each office or position of employment for which this statement is filed below:

.....

.....

- Receipt is hereby acknowledged of your Statement of Economic Interests.
- Filed pursuant to the Illinois Governmental Ethics Act.
 - Filed as of this date.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

*Cook County Stamp
Here*

FAQ

The Statement of Economic Interest, required by law to be filed by candidates for office, elected officials and certain government employees, has been changed by state law. There are new questions and requirements for disclosure.

➤ See ILCS 5 ILCS 420/Article 4a for a full list of specific legal filing requirements

To assist in completing a Statement of Economic Interest, the following information may be helpful:

- The law requires filers to disclose certain types of assets and debts.
 - **Assets that are subject to the requirements of disclosure** include stocks, bonds, sector mutual funds, sector exchange traded funds, real estate investments, beneficial interest in trusts, business interests and partnership interests.
 - **Assets that are NOT subject to the requirements of disclosure** include personal residences, personal vehicles, savings or checking accounts, bonds notes or securities issued by any branch of the government, Medicare benefits, inheritances, or bequests (other than beneficial interest in trusts), diversified funds, annuities, pensions, retirement accounts, qualified college savings plans, tax exempt disability plans, and tangible personal property.
 - **Debts that are subject to the requirements of disclosure** include any money or monetary obligation owed at any time during the preceding calendar year to an individual, company or other organization, personal loans from friends or business associates, business loans made outside a lender's regular course of business, and loans made below market interest rates.
 - **Debts that are NOT subject to the requirements of disclosure** include loans from a financial institution, government agency, or business entity that are granted on terms made available to the general public, mortgages, student loans, credit card debts or car loans.
- The definition of "[f]amily" includes a filer's spouse, children, stepchildren, parents, stepparents, siblings, step-siblings, sons and daughters in law, grandparents, grandchildren, as well as parents and grandparents of the filer's spouse, and any person living with the filer.
- This information is for informational purposes only.
 - All legal duties arise from the statutory language in ILCS 5 ILCS 420/Article 4a.



Statement of Economic Interests Form

CANDIDATES ONLY

Cook County Stamp
Here

Basic Information

Name: _____

Full Mailing Address: _____

List each office or position of employment for which this statement is filled: _____

Preferred email Address (optional): _____

Questions

1. If you have any single asset that was worth more than \$10,000 as of the end of the preceding calendar year and is held in, or payable to, your name, held jointly by, or payable to, you with your spouse, or held jointly by, or payable to, you with your minor child, list such assets below. In the case of investment real estate, list the city and state where the investment real estate is located. If you do not have any such assets, list "none" below.

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2. Excluding the position for which you are required to file this form, list the source of any income in excess of \$7,500 required to be reported during the preceding calendar year. If you sold an asset that produced more than \$7,500 in capital gains in the preceding calendar year, list the name of the asset and the transaction date on which the sale or transfer took place. If you had no such sources of income or assets, list "none" below.

<u>Source of Income / Name of Asset</u>	<u>Date Sold (if applicable)</u>
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3. Excluding debts incurred on terms available to the general public, such as mortgages, student loans, and credit card debts, if you owed any single debt in the preceding calendar year exceeding \$10,000, list the creditor of the debt below. If you had no such debts, list "none" below. List the creditor for all applicable debts owed by you, owed jointly by you with your spouse, or owed jointly by you with your minor child. In addition to the types of debts listed above, you do not need to report any debts to or from financial institutions or government agencies, such as debts secured by automobiles, household furniture or appliances, as long as the debt was made on terms available to the general public, debts to members of your family, or debts to or from a political committee registered with the Illinois State Board of Elections or any political committee, principal campaign committee, or authorized committee registered with the Federal Election Commission.

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4. List the name of each unit of government of which you or your spouse were an employee, contractor, or office holder during the preceding calendar year other than the unit or units of government in relation to which the person is required to file and the title of the position or nature of the contractual services.

Name of Unit of Government

Title or Nature of Services

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5. If you maintain an economic relationship with a lobbyist or if a member of your family is known to you to be a lobbyist registered with any unit of government in the State of Illinois, list the name of the lobbyist below and identify the nature of your relationship with the lobbyist. If you do not have an economic relationship with a lobbyist or a family member known to you to be a lobbyist registered with any unit of government in the State of Illinois, list "none" below.

Name of Lobbyist

Relationship to Filer

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6. List the name of each person, organization, or entity that was the source of a gift or gifts, or honorarium or honoraria, valued singly or in the aggregate in excess of \$500 received during the preceding calendar year and the type of gift or gifts, or honorarium or honoraria, excluding any gift or gifts from a member of your family that was not known to be a lobbyist registered with any unit of government in the State of Illinois. If you had no such gifts, list "none" below.

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7. List the name of any spouse or immediate family member living with the person making this statement employed by a public utility in this State and the name of the public utility that employs the relative.

Name and Relation

Public Utility

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Verification

"I declare that this Statement of Economic Interests (including any attachments) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my economic interests as required by the Illinois Governmental Ethics Act. I understand that the penalty for willfully filing a false or incomplete statement is a fine not to exceed \$2,500 or imprisonment in a penal institution other than the penitentiary not to exceed one year, or both fine and imprisonment."

Name of Filer (print): _____

Date: _____

Signature: _____

Certification of Ethics Officer Review (State of Illinois Only)

If this Statement of Economic Interests requires ethics officer review prior to filing, the applicable ethics officer must complete the following: "In accordance with law, as Ethics Officer, I reviewed this Statement of Economic Interests prior to its filing."

Printed Name of Ethics Officer: _____ Date: _____

Preferred email address (optional): _____ Signature: _____

