

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, April 10, 2024

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Vice Chair Walt Mundt on Wednesday, April 10, 2024 at 5:00 p.m. in of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois. Vice Chair Mundt serving as Chair as Chair Kelley is attending a conference and joined by phone.

ROLL CALL

Present: Members Greg Dowell, Herb Johnson, Bill Kelley, Diane Hill, Nancy Robb, Pat Stack Student Member Kei Smith.

Absent: Trustee Walt Mundt

Also present:

Dr. Yolonda Barnes, Dean, Business Social Sciences; Mike Barzacchini, Director of Marketing Services; Tony Butler, Director of Risk Management; Orlando Cabrera, Tech Support Specialist; Scott Cashman, Senior Manager Community, Career and Corporate Education; Tom Cassell, Senior Director Business Development and Event Operations; Dr. Maria Coons, Vice President and Board Liaison; Dr. Kathy Coy, Director, Institutional Research; Amanda Duval, Chief Human Resources Officer; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Controller; Erika Hartman, Administrative Coordinator; Dr. Joanne Ivory, Dean, Career and Technical Programs; Dr. Tamara Johnson, Vice President, Diversity, Equity and Inclusion; Jeff Julian, Chief of Staff; Rick Kellerman, Network Specialist; Kristyn Meyer, Associate Executive Director Educational Foundation; Nancy Medina, Executive Director Facilities Management; Kim Pohl, Director of Communications; Kimberley Polly, Dean, Mathematics and Science; Dr. Avis Proctor, President; Jaime Riewerts, Dean Liberal Arts; Darlene Schlenbecker, Vice President of Planning, Research, and Institutional Effectiveness; Darice Trout, Senior Director, Community, Career and Corporate Education, Dr. Michelé Smith, Vice President, Business Solutions; Dr. Ruth Williams, Provost; Heather Zoldak, Chief Advancement Officer.

Guests: Andy Blanke, NIU; Kenneth Wolfrum, NIU

PUBLIC COMMENTS

None.

DISCUSSION OF
FOLLOW UP ITEMS

Dr. Kathy Coy began the discussion of the Environmental Scan by explaining that although NIU's Center for Governmental Affairs has completed the Environmental Scan for the college in the past, this year's focus was different. The study included the counties of Cook

Lake and DuPage since that is where most graduates from Harper work. In addition, this scan includes information on how our program aligns to workforce needs. Dr. Coy mentioned that many trends in the area have continued and that our demographics continue to be more diverse and there continues to be an outflow of residents from Illinois to other states, but that has subsided. She then introduced Andy Blanke from NIU who led the development of the scan.

Mr. Blanke explained that most of the demographic trends are attributable to a decrease in the white population with increases in the Hispanic and "Other" category which includes mixed race individuals. He explained that employment trends indicate workforce shortages for registered nurses and that health care in general has the most job openings. Administrative Services, which includes temporary agency employees and Professional Services, which includes accounting, round out the top three industries. He also mentioned that a core skill requirement is project management, followed by marketing.

In reviewing the curriculum alignment with workforce needs, Mr. Blanke mentioned that projected job openings, job growth and median earnings were used to assess program viability. He reviewed strong programs such as computer programming, health information and engineering which align to job growth and good wages. Several low pay but growing occupations that offered advancement were mentioned such as culinary arts and nursing assistant.

Overall, Harper programs seem well-aligned with current business needs. He mentioned other programs to consider offering such as medical equipment repairs which has an aging workforce.

Chair Kelley asked if jobs in the green industry were promising. Mr. Blanke responded that those are emerging occupations and thus there is no job data available in the Lightcast system. This will most likely change with the next scan.

Darlene Schlenbecker reviewed the status of the Strategic Plan. This is the last update she will provide with the close-out report in August when the Accountability Report is reviewed. She mentioned that 27 targets and 75 measures are expected to be completed by the close of the current plan in June 2024. Ms. Schlenbecker then demonstrated the new dashboard which highlights strategic plan initiatives and their impact on student success.

Ms. Schlenbecker explained the yearlong process that will be used to develop the next plan which will include a new SWOT analysis that the Board will review in June, dialogue sessions, data summits as well as a conference.

Dr. Maria Coons reviewed the April Board packet.

Trustee Johnson requested additional information on several bids in the packet that were awarded to the same company.

Dr. Coons reviewed the detailed agenda of Board meeting for FY2025.

FORMAL ACTIONS

There were no formal actions taken.

ADJOURNMENT

Member Stack moved, Member Dowell seconded, moving into closed session at 5:53 p.m. per OMA 2 (c) (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employee of the public body.

Upon roll call, the vote was as follows:

Ayes: Student Trustee Kei Smith, Members Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Greg Dowell and Bill Kelley.

Nays: None.

Motion carried.

Chair

Secretary