

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Special Board of Trustees Workshop and Committee of the Whole Meeting of
Wednesday, January 12, 2022

CALL TO ORDER

The Special Board of Trustees Workshop of Community College District No. 512 was called to order by Chair Pat Stack on Wednesday, January 12, 2022 at 2:02 p.m. via Webex teleconference.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Pahul Mal (arrived 2:55 p.m.)

Absent: none

Also present: Dr. Maria Coons, Vice President and Board Liaison; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Controller; Dr. MaryAnn Janosik, Provost; Jeff Julian, Chief of Staff; Dr. Avis Proctor, President; Darlene Schlenbecker, Vice President of Institutional Planning and Strategic Alliances; Michelé Smith, Vice President of Workforce Solutions.

Guests: Riaz Yusuff, Chief Information Officer; Melissa Cayer, citizen

PUBLIC COMMENTS

None

DISCUSSION POINTS

Rob Galick and Bob Grapenthien presented Harper's Five-Year Financial Plan, including a mid-year review, HEERF update, and financial reserves. All Board members expressed their appreciation for the detailed materials and explanations of the current financial landscape. Specific comments from Board members included not pursuing additional consultant studies of our facilities, developing a trend line for employee headcount for the past five years, and their support of focusing on new programs and the adult market for mitigating enrollment declines.

At 3:54 p.m. the Chair recessed the meeting until 5 p.m.

The Committee of the Whole meeting was called to order by Chair Pat Stack on Wednesday, January 12, 2022 at 5:00 p.m. via Webex teleconference.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Pahul Mal

Absent: none

Also present: Nuri Akdeniz, Project Manager; Mike Barzacchini, Director of Marketing Services; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President and Board Liaison; Dr. Kathy Coy, Director of Institutional Research; Sue Egan, Project Coordinator; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Controller; Dr. Travaris Harris, Interim Associate Provost; Dr. MaryAnn Janosik, Provost; Jeff Julian, Chief of Staff; Rick Kellerman, Network Specialist; John Lawson, Chief of Police; Dr. Claudia Mercado, Associate Provost-Student Affairs; Bob Parzy, Associate Provost-Enrollment Services; Kim Pohl, Director of Communications; Dr. Avis Proctor, President; Darlene Schlenbecker, Vice President of Institutional Planning and Strategic Alliances; Michelé Smith, Vice President of Workforce Solutions; Nick Smith, Senior Event Planner; Riaz Yusuff, Chief Information Officer; Heather Zoldak, Associate Executive Director-Foundation and Major Gifts.

Guests: Citizens Melissa Cayer and Jim McGrath.

DISCUSSION POINTS

Darlene Schlenbecker provided an update on the 21 goals of the Operational Plan. Sixteen are InProgress/On Target with five goals In Progress/Behind Target/Schedule. All goals are set to be completed by fiscal year end. The Strategic Planning and Accountability Committee are working on revising the Institutional Effectiveness Measures (IEM) and will seek feedback from the Board at the April COW meeting.

Dr. Avis Proctor updated the Board on Harper's ongoing COVID-19 mitigation efforts. Ninety-five percent of Harper employees and 83% percent of credit students have been vaccinated. The first two weeks of classes will be remote. Dr. Proctor mentioned that a 10-day notice will be given to employees and students when the decision to return to campus is made.

Dr. Maria Coons reviewed the January 19, 2022 Board packet. Trustee Dowell asked Harper to monitor the \$100 Honors Merit awards going forward to assure the dollars are appropriate.

FORMAL ACTIONS

There were no formal actions.

ADJOURNMENT

Member Johnson moved, Member Mundt seconded, adjournment at 5:29 p.m.

In a voice vote, motion carried.

Chair

Secretary