

SAMPLE STUDENT

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SUPPLY CHAIN MANAGEMENT

Proactive and detail-oriented individual with experience in data analysis, supplier management, and customer service. Strong understanding of the supply chain cycle including principles, logistics, inventory management and procurement. Excellent problem-solving, communication, and analytical skills. Focus on continuous improvement, effective inventory control, and strong supplier and customer relationships to contribute to growth of organization.

EDUCATION

Harper College, Palatine, IL

Associate in Applied Science: Advanced Manufacturing Technology -

Supply Chain Management

August 20xx to Present

RELEVANT COURSEWORK

Supply Chain Management

Inventory Management

Transportation

Production Control

Warehouse Operations

Advanced Planning and Integration

Manufacturing and Safety

Procurement

EXPERIENCE

Network Services Company, Schaumburg, IL

Internship

April 20xx to Present

- Collect, analyze, evaluate, and report data to increase value chain efficiencies
- Maintain multiple databases and design new reports as needed
- Assist Senior Buyer and Materials Area Manager to understand workings of supplier management
- Collaborate with upper management on current and future projects
- Create purchase requests with accurate information
- Monitor and expedite deliveries to ensure timely delivery

Petco, Mount Prospect, IL

Sales Associate

June 20xx to March 20xx

- Provided quick and courteous service to all guests and their pets by determining their needs
- Maintained knowledge of all new products and services
- Ensured health and well-being of animals by providing correct care in accordance with established company standards, policies and procedures

VOLUNTEER EXPERIENCE

Schaumburg Park District, Schaumburg, IL

Campground Building Restoration Project

May 20xx to Present

- Assist in restoration of campground's cottages and public buildings by painting, replacing rotted wood and fixing broken windows
- Inventory roofing and siding materials to ensure enough material available to complete project