

## SAMPLE STUDENT

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### PHLEBOTOMY

Phlebotomy Technician (PBT) dedicated to providing excellent patient care. Experience collecting specimens on diverse patient populations, while adhering to safety protocols and maintaining confidentiality. Excellent verbal and written communication, organization, and time management skills. Knowledge of medical terminology and strong computer skills. Committed to maintaining confidentiality and professionalism.

### EDUCATION

Harper College, Palatine, IL

Phlebotomy Certificate

May 20xx

### CERTIFICATIONS

Phlebotomy Technician (PBT)

American Society for Clinical Pathology (ASCP)

Anticipated July 20xx

Basic Life Support (BLS) for Healthcare Providers Certification-

American Heart Association

March 20xx

### SKILLS

Knowledge of Medical Terminology

Microsoft Word, Excel, and PowerPoint

### INTERNSHIP EXPERIENCE

Northwest Community Hospital, Arlington Heights, IL

#### Phlebotomy Intern

March 20xx to April 20xx

- Completed 237+ successful blood draws on children, adolescents, adults, and geriatric patients
- Performed variety of routine blood drawing procedures including venipuncture, techniques using standard equipment such as vacutainer tubes, tourniquets, butterfly needles and finger stick
- Utilized standard procedures in maintenance of positive patient identification and recorded appropriate collection information on proper requisitions for both inpatients and outpatients
- Labeled, dated, initialed and distributed specimens to laboratory in a timely manner to preserve specimen's integrity and to meet turn-around-times
- Assembled equipment such as tourniquets, needles, gauze, blood collection devices, disposable containers for needles and alcohol pads on work trays according to specified tests and procedures
- Collected non-blood specimens such as urine and nasal
- Evaluated patient's situation and adapted procedures to meet their needs

### WORK EXPERIENCE

Palatine School District, Palatine, IL

#### Substitute Teacher

June 20xx to Present

- Manage all classroom procedures as required to create well-focused and organized learning environment while also maintaining discipline
- Follow through on lesson plans, review assignments, and assign homework as directed

### VOLUNTEER EXPERIENCE

Palatine Community Health Fair, Palatine, IL

#### Marketing Committee / Phlebotomist

May 20xx to Present

- Perform phlebotomy procedures under medical supervision to test for diabetes and blood typing
- Meet with community groups and media to promote events