

Sample Student

Palatine, IL 60067 | 815-555-5100 | samplestudent@gmail.com
www.linkedin.com/in/samplestudent
www.samplestudent.com

GRAPHIC DESIGN

Creative, client-focused graphic designer with solid understanding and experience in print and digital media design. Proficient in Adobe Creative Suite, detail-oriented with exceptional problem-solving skills. Able to work in a fast-paced environment while meeting strict deadlines. Excellent written and verbal communication skills. Excels in working collaboratively as well as independently to complete projects.

EDUCATION

Harper College, Palatine, IL

Pursuing an Associate in Applied Science, Graphic Arts Technology Degree –

Graphic Design	August 20xx to Present
Graphic Arts Desktop Publishing Certificate	May 20xx
Graphic Arts Design Certificate	December 20xx
Graphic Arts Web Design Certificate	December 20xx

TECHNICAL PROFICIENCY

Adobe Creative Cloud: Photoshop, Illustrator, InDesign
Dreamweaver, HTML, CSS
WordPress, Fetch
Microsoft Office: Word, Excel, and Microsoft PowerPoint
Flash MX, Freehand MX, FileMaker
Mac and PC Platforms

DESIGN PROFICIENCY

Ad Design	Page Layout
Logo and Identity Design	Photo Retouching
Package Design	Professional Quality Typography
Mock-ups and Presentations	Set-up Files for Offset Printing
Computer and Hand Illustration	Digital Imaging

EXPERIENCE

Daily Herald, Arlington Heights, IL

September 20xx to Present

Production Manager Assistant

- Manage weekly page layout and design, meeting strict deadlines
- Create layout and coordination pages in Spanish
- Collaborate with marketing department to design and update website layout
- Troubleshoot, research and resolve OS X hardware and software issues

Freelance Graphics and Web Design

June 20xx to May 20xx

Chicago, IL

- Designed websites for real estate agent, Juliet Claire House Vacation Rental, Chen's Tea House, and G & W Landscaping
- Consulted with clients to determine goals and generate content to meet their needs

ACTIVITIES

Harper College, Palatine, IL

Graphic Design Club

August 20xx to Present

- Create flyers and logos for non-profit organizations and Harper clubs
- Collaborate with peers on marketing strategies