

SAMPLE STUDENT

Palatine, IL 60067 | 847.555.1212
samplestudent@gmail.com
www.linkedin.com/in/samplestudent

LEAD TEACHER

Early Childhood Education professional focused on fostering the development of young children and creating an engaging and inclusive learning environment. Strong understanding of child development and appropriate practices, and the importance of building relationships, with children, families, and colleagues. Experience in designing and implementing creative, play-based activities that support children's growth.

CERTIFICATION

Illinois Gateways Credential, Teacher Level 4	December 20xx
Heartsaver AED CPR Certification- American Heart Association	May 20xx

EDUCATION

Harper College, Palatine, IL	
Associate in Applied Science, Early Childhood Education Degree- Teacher	Expected May 20xx

RELEVANT COURSEWORK

Students with Disabilities	Child-Family-Community	Child Development
Health, Nutrition, Safety	Assessment and Guidance	Infant/Toddler Programs

PRACTIUM EXPERIENCE

Pre-Kindergarten, Jensen Elementary School, Arlington Heights, IL	January 20xx to May 20xx
<ul style="list-style-type: none">• Taught basic skills such as color, shape, number, and letter recognition to expand exposure of concepts• Observed and evaluated students' performance, behavior, social development, and physical health and drafted reports to be reviewed by teacher• Created and organized learning centers and bulletin boards to connect current learning focuses and make learning visual• Taught proper eating habits and personal hygiene during snack times and bathroom breaks• Developed stations in reading and science to make learning hands-on• Taught reading to small groups of beginning readers and charted improvements for each student	

WORK EXPERIENCE

T.J. Maxx, Schaumburg, IL	February 20xx to Present
Assistant Manager	
<ul style="list-style-type: none">• Provide customer service by greeting individuals and responding to customer inquiries or complaints• Direct and supervise employees engaged in sales, inventory-taking, reconciling cash receipts, or in performing services for customers• Monitor sales activities to ensure that customers receive satisfactory service and quality goods• Complete inventory stock checks and reorder when inventory drops to a specified level• Instruct staff on how to manage difficult and complicated sales	

VOLUNTEER EXPERIENCE

University of Illinois Extension - Cook County, Arlington Heights, IL	August 20xx to Present
4-H Volunteer	
<ul style="list-style-type: none">• Serve as project mentor to help empower young people with skills to be successful• Lead team meetings to brainstorm innovative activities	