

1.1 BID INFORMATION

- A. Sealed bids are to be delivered to the Harper College Purchasing Department on or before **Wednesday, April 2, 2025, at 11:00 a.m.** Central Time for Building S Humidifier Replacement – Request for **Bid No. Q01182** in Building A, Room A-315BC on the Harper College campus located at 1200 West Algonquin Road, Palatine, IL 60067.
- B. Work includes (but is not limited to) the following mechanical, electrical and plumbing work.
- C. Lump sum bid proposals will be received for this project at the scheduled time of receipt of bids and will be publicly opened and read aloud shortly thereafter.
- D. A non-mandatory pre-bid meeting has been scheduled for **Thursday, March 13, 2025, at 1:00 p.m.** Central Time at Harper College, 1200 W. Algonquin Road, Palatine, Illinois 60067 in Building W, **Room W-218**. All bidders are encouraged to attend and sign-in at the meeting, which will also be attended by the Owner and Engineer and will be the only opportunity for an escorted walk through of the site.
- E. Bid security in the form of bid bond in an amount equal to 10 percent (10%) of the aggregate of the Base Bid amount and all Alternate Bid amounts shall be submitted with the bid.
- F. Performance, Labor and Material Payment Bonds, and Certificate of Insurance will be required from the successful bidder.
- G. Bids shall be submitted in an opaque sealed envelope addressed to: Harper College, Purchasing Department, located in A-Building, Room A-217, 1200 W. Algonquin Road; Palatine, Illinois 60067.
- H. No bid may be withdrawn for a period of ninety days after submission without the consent of the Board of Trustees.
- I. Any bid submitted unsealed, unsigned, fax transmission, e-mail, or received subsequent to the aforementioned date and time, may be disqualified and returned to the bidder.
- J. Harper College reserves the right to reject any or all bids or parts thereof, to waive any irregularities or informalities in bidding procedures, and to award the contract in a manner best serving the interest of the College.
- K. All bidders must comply with applicable Illinois Law requiring the payment of prevailing wages by all Contractors working on public works. Bidder must comply with the Illinois Statutory requirements regarding labor, including Equal Employment Opportunity Laws.
- L. Contractors shall pay not less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12).
- M. Bidders shall comply with Business Enterprise Program: Participation and Utilization Plan developed by Harper College. There is a 25 percent aspirational goal on the contract.
- N. The bidding documents shall be on file at the office of BHFx Digital Imaging: 80 West Seegers Road; Arlington Heights, IL 60005. Interested bidding contractors may obtain a set of the construction documents (two copies of Project Manual and Project Drawings) on or after Thursday, March 6, 2025, upon receipt of a non-refundable deposit in the amount of \$100 from the printer via pick-up or UPS ground at bidding contractor's cost - BHFx Digital Imaging, 80 West Seegers Road, Arlington Heights, IL 60005, PH (847) 593-3161 (Other northern Illinois locations of BHFx can be found at www.BHFx.net). Additional digital copies of the construction documents shall also be available on compact disk from the printer at no additional cost upon deposit and pickup of a hard copy set of the construction documents.

- O. The successful bidder will enter into a Contract with the Owner in the form of an Agreement as provided in the Project Manual.
- P. Please submit any questions regarding the bidding documents by **Monday, March 17, 2025**, at 4:00 p.m. Central Time.
 - 1. Questions are to be directed via e-mail to:
Brandon Ross
bross@grummanbutkus.com
 - 2. The Harper College Purchasing Manager is to be copied on all submitted questions:
Jewell Jackson
purchasing@harpercollege.edu