

CAREER PROGRAMS

Paralegal Studies

Paralegal Studies Certificate

This 21 credit-hour certificate program is designed for those individuals who are currently employed or employable in the legal field or those who, because of legal experience, could benefit from these specialty options. The various choices available allow the student to develop special interests and skills.

To receive a certificate in Paralegal Studies, students must have earned an associate in applied science degree which includes general education courses equivalent to those required in Harper College's associate in applied science degree in paralegal studies, an associate in arts degree or a bachelor's degree. Verifications of the degree must be submitted before the certificate will be awarded.

Students who complete the 21 credit-hour certificate are eligible to use our computerized placement service and otherwise work as paralegals for a practicing attorney. Students should be aware that there are legal restrictions on the practice of law by laymen.

Students electing to earn a certificate in paralegal studies are eligible to apply credits earned toward completion of the associate in applied science degree.

Required:

PLS	201	Introduction to Paralegal Studies	3
PLS	102	Fundamentals of Legal Research	3
PLS	103	Litigation	3

Electives: Select at least 12 credit hours from the following courses, providing the combination has the approval of the coordinator or a Student Development faculty member.

CRJ	201	Criminal Law ¹ or	
CRJ	202	Criminal Procedures.....	3
PLS	105	Family Law.....	3
PLS	123	Real Property Law	3
PLS	200	Probate.....	3
PLS	201	Tort and Insurance Law.....	3
PLS	202	Estate Planning	3
PLS	205	Contract Law	3
PLS	208	Internship in Paralegal Studies	3
PLS	210	Corporate and Securities Law.....	3
PLS	212	Law Office Systems	3
PLS	220	Community Law.....	3
PLS	221	Bankruptcy Law.....	3
PLS	222	Intellectual Property.....	3
PLS	223	Computer-Assisted Legal Research	3
PLS	230	Topics in Paralegal Studies	3

¹ Students may take CRJ 201 or CRJ 202, but not both