

2006 EMERGENCY MEDICAL TECHNICIAN –
PARAMEDIC
(EMT-Paramedic Certificate)
EMS 210, 211, 212, 213, 214, 215, 216
Admission & Application
Requirements

PROGRAM START	PRIORITY PROGRAM APPLICATION DEADLINE	DOCUMENT & MINIMUM CRITERIA DEADLINE
Fall Semester	May 15	September 15

All correspondence regarding your limited enrollment application will be mailed to your address of record at Harper College. If you need to update your address (and/or phone number), please contact the Registrar's Office, Building A, Room A-213.

- I. ATTEND THE INFORMATION MEETING
 - Check the Harper website at www.harpercollege.edu for meeting schedule information.
 - Attendance at the EMT-PARAMEDIC information meetings is voluntary.
 - You will need to reserve a seat for the meeting.

- II. SUBMIT APPLICATION(S) TO ADMISSIONS PROCESSING, BUILDING A, ROOM A137C
 - Harper College application and fee—if you have not previously applied to the College.
 - EMT-Paramedic application—**both sides of the form need to be completed, or the application will not be processed.**

- III. SUBMIT THE FOLLOWING DOCUMENTS TO ADMISSIONS PROCESSING, BUILDING A, ROOM A137C
 - Official* high school transcript(s) and GED results
 - o High school graduates are required to submit final high school transcripts with graduation date posted. (This includes transcripts from countries other than the U.S.) **or**
 - o Students who will not have graduated from high school before starting the program will be required to submit GED scores.

- Official* transcripts from all colleges attended
- EMT-Paramedic Supplemental Information Form
 - This form can be obtained in the Admissions Processing Office. Applicants will need to demonstrate an appropriate affiliation with an approved Advanced Life Support Provider agency within the EMS system or approval of their host EMS medical director if a member of another system. Also, applicants must demonstrate at least six months experience as an EMT-B or EMT-I.
- Proof of current driver's license
- Proof of current EMT-B or EMT-I Licensure
 - Submit State of Illinois Department of Public Health EMT-B or EMT-I license.
- Results from the EMT-B Validation Exam indicating successful completion (75 % or greater)
 - Contact the NWCH EMS Office at 847.618.4482 or 847.618.4486 to register for the exam.
- Current American Heart Association CPR for Health Care Providers card
 - Certification must be from the American Heart Association and show that the student has successfully completed the training and that it is still valid.

*Official documents are records that are sent directly from the school or testing agency to the Harper College Admissions Processing Office. If you were enrolled under a different name, please ask the school or agency to include your current name on the document.

IV. MINIMUM ACADEMIC REQUIREMENTS

- English/Reading Placement may be met by one of the following:
 - Completion of ENG 100 (or higher level English course) at Harper with a grade of C or better; **or**
 - ACT English score of 19 or higher and ACT Reading score of 20 or higher; **or**
 - **Harper College Writing/Reading Assessment Test results that demonstrate placement into ENG 101 (without a reading co-requisite); **or**
 - Completion of a college level English composition course (ENG 101 at Harper) with a grade of C or better.
- Math placement may be met by one of the following:
 - Completion of at least two semesters of high school algebra, each with a grade of "C" (not "C-") or better; **or**
 - Completion of MTH 060 or higher level college math course at Harper College with a grade of C or better; **or**
 - ACT Math score of 23 or higher; **or**
 - **Harper College Math Assessment Test results that demonstrate placement into MTH 080 (or higher level math course) **or**

- Completion of an elementary algebra math course (equivalent to MTH 060 at Harper College) or higher level math course with a grade of C or better.
- Academic good standing for current or previously enrolled Harper students
 - Students should check with the Registrar's Office, Building A, Room A213 to verify.
 - Students who are not on academic good standing will need to meet with a Student Development Counselor.

**** Students are encouraged to take the placement tests before June 1. This will allow time to remediate deficiencies prior to the September 15th deadline.**

V. RANKING

- Each class will be selected from those applicants who turn in all required documentation and who meet the minimum academic requirements. If there are more completed applications (who met the priority program application deadline) than space available, each class will be selected according to the following priorities:
 1. Applicants who are employed by fire departments or ambulance companies within the Northwest Community EMS System.
 2. Applicants whose field internship affiliation agreements are with fire departments or ambulance companies within the Northwest Community EMS System.
 3. Applicants who are employed in a health care related field within the Northwest Community EMS System but whose field internship affiliation agreements are outside of the Northwest Community EMS System. (Must submit the completed "Permission to Participate in the Harper College Paramedic Program" portion of the supplemental information form.)
 4. Applicants who are employed outside of the Northwest Community EMS System and whose field internship affiliation agreements are outside of the Northwest Community EMS System. (Must submit the "Permission to Participate in the Harper College Paramedic Program" portion of the supplemental information form.)
- Letters will be mailed to all program applicants whose files are complete by the "Document and Minimum Criteria Deadline." Based upon the priority ranking outlined above, the letters will fall into three categories: 1) **ACCEPTS**, 2) **ALTERNATES** and 3) **REGRETS**.
- After the priority deadline, provided applications are still being accepted, qualified applicants will be granted **alternate status** and will be considered for admission—if space is available—based upon the **date they completed** their application requirements. Staff in the Admissions Processing Office will continue to contact students on the alternate list—if seats become available—until just prior to the start of the program.

IMPORTANT ADMISSION NOTES

- Students will be considered paramedic candidates after all the required documents have been submitted and after satisfying the minimum academic requirements. Students wishing to apply after the priority deadline date may do so if the program is still open and provided all requirements have been met.
- Students who apply for this limited enrollment program are obligated to meet current admission requirements and follow the program curriculum as defined at the time of acceptance into the program.
- It is the student's responsibility to insure that all requirements are met and all documentation is on file in Admissions Processing, Building A, Room A137c. (847.925.6203)
- Students not accepted into the program who wish to be considered in the selection process for the following year must reapply.
- Students who have previous college credit from other accredited institutions and who are interested in learning how that credit may apply to Harper's Associate in Applied Science Degree in Emergency Medical Services will need to submit the "Request for Evaluation of College Transcripts" form. This form is available in the Registrar's Office, Building A, Room A213 and can also be accessed on line from the College web site (www.harpercollege.edu)
- Students who are accepted into the EMT-Paramedic program will be required to provide evidence of health insurance coverage and have a physical exam and several health screening tests prior to admission to clinical areas. In addition, accepted students will be required to undergo a criminal background check. Students will receive information regarding these requirements following program acceptance.

For academic advising and counseling services, new students can contact the Center for New Students & Orientation - 847.925.6208. Previously or currently enrolled Harper students can contact the Academic Advising & Counseling Center - 847.925.6393.

Harper College is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation. Link to full official statement: <http://www.harpercollege.edu/catalog/about/comply.htm>.