

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, April 26, 2023

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, April 26, 2023 at 6:00 p.m. in the Wojcik Amphitheater.

Member Kelley led the Pledge of Allegiance.

ROLL CALL

Present: Members Pat Stack, Greg Dowell, Nancy Robb, Walt Mundt, Herb Johnson, Diane Hill, Bill Kelley, and Student Member Gonzalez.

Absent: None.

Also present: Anne Abasolo, Faculty; Theresa Abrahams, Faculty; Nikki Anderson, Faculty; Chris Athanassopoulos, Faculty; Mike Barzacchini, Director Marketing Services; Margaret Bilos, Faculty; Amber Blake, Manager, Internal Communications; Dave Braunschweig, Faculty; Dr. Susanne Brock, Senior Director of Grants and Innovation; Laura Brown, Vice President and Chief Advancement Officer; Patty Bruner, Faculty; Orlando Cabrera, Technical Support Specialist; Dr. Carol Carlson-Nofsinger, Faculty; Dr. Scott Cashman, Senior Manager - Community, Career and Corporate Education; Tom Cassell, Senior Manager Business Development; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Mike Cornstubble, Faculty; Dr. Tom Dowd, Faculty; Dr. Diane Duin, Interim Dean Health Careers; Amanda Duval, Chief Human Resource Officer; Sue Egan, Executive Assistant; Julie Ellefson, Faculty; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Controller; Carols Guillen, Faculty; Erika Hartman, Administrative Coordinator; Mary Kay Harton, Dean of Students; Jason James, Faculty; Dr. MaryAnn Janosik, Provost; Dr. Tamara Johnson, Vice President of Diversity, Equity and Inclusion; Jeff Julian, Chief of Staff; Martha Karavitis, Manager - Career and Customized Training; Rick Kellerman, Network Specialist; Andy Kidwell, Faculty; Marie Lapidus, Faculty; Dr. Luisel Lemkau, Faculty; Minhua Liu, Faculty; Kevin Long, Faculty; William Lucio, Faculty; Chris Maxwell, Associate Dean of Students; Virginia McHugh-Kurtz, Faculty; Nancy Medina, Executive Director of Facilities Management; Dr. Pardess Mitchell, Faculty; Bob Parzy, Associate Provost Enrollment Services; Crystal Peirce, Faculty; Kim Pohl, Director of Communications; Kimberley Polly, Dean Mathematics and Science; Dr. Avis Proctor, President; David Richmond, Faculty; Jaime Riewerts, Dean Liberal Arts; Darlene Schlenbecker, Vice President of Planning,

Research and Institutional Effectiveness; Brian Shelton, Faculty; Dr. Michelé Smith, Vice President of Workforce Solutions; Janet Suarez Del Real, Faculty; Natalie Szilvagy, Faculty; Kelly Taylor, Faculty; Frank Trost, Faculty; Darice Trout, Interim Dean, Business and Social Science; Bryan Wawzenek, Manager Communications; Riaz Yusuff, Chief Information Officer; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Isabella Abarca, Student; Emily Bothfeld, Robbins Schwartz; Melissa Cayer, Citizen; Nathan Gonzalez, Student; Seth Margolis, Student; Olimpio Messer, Student; Chris Smith, Student; Nina Stoner, Student; Prince Bahadur, Student; Georgina Baldino, Citizen; Grace Baldino, Student; Mary Kay Baldino, Citizen; Pat Baldino, Citizen; Richard Baldino, Citizen; Erica Berger, Student; Matt Byrne, Student; Jarrett Difatta, Student; Kaleb Koin, Student; Jeffrey Smith, Citizen; Ricky Song, Student; Chizuko Tanigana, Citizen; Addy Taylor, Citizen; Elsie Taylor, Citizen; Lucy Taylor, Citizen; Marty Taylor, Citizen.

STUDENT TRUSTEE REPORT

Student Trustee Gonzalez reflected on her journey at Harper College that led her to the Student Trustee role where she has learned many valuable skills and lessons, especially the impact that one's voice can have on decisions that impacts hundreds of people.

She noted the great impact the Lyft program has had for students and the addition of including out-of-district students as a result of her recommendation.

Student Trustee Gonzalez reflected on her trips to New York and Washington, DC, which she will always treasure. New York was where she attended her first meeting with other Student Trustees, which helped her understand the importance of listening to other points of view. She appreciated hearing about the presenter's college journey as a single mother and how her community college welcomed her and saw her potential to be successful where some other colleges may not have due to her personal circumstances. Washington, DC helped her understand the importance and value that comes with being a Student Trustee. She met with different representatives and senators providing her student perspective to help them make important decisions to benefit students. Washington, DC was especially impactful as a political science major as she was reminded how much history was made by people using their voices to create change that can help so many.

She continued to share that one of her goals as Student Trustee was to build a connection with the Student Government Association (SGA) and bring more attention to the many scholarships available at Harper. With the help of SGA, they created the Scholarship Expo, which began

during FAFSA week and then transitioned over to spring when transfer and general applications would begin to open.

Student Trustee Gonzalez highlighted the exciting event she helped plan which was the first ever Enchanted Charity Formal, where the proceeds of over \$3,000 were donated to Barrington Youth and Family Services.

She will graduate in May and then transfer to Loyola University and continue to pursue a degree in political science and work toward becoming a lawyer.

To close, she stated that it has been an honor to be a student trustee of Harper College and she is extremely grateful to the board for welcoming her and listening to the student voice and advocating for Harper students. She thanked Dr. Proctor and her kind team for their guidance and advice. She also thanked Dr. Maria Coons and Meg Coney for all their support and encouragement navigating the role. Lastly, she thanked students at Harper, who entrusted her in the role and wished the new student trustee well.

Chair Stack asked Vice Chair Bill Kelley to read a resolution honoring Student Trustee Gonzalez.

Resolution

Whereas, Maricarmen Gonzalez was elected by her peers to serve as the student representative on the Harper College Board of Trustees for the 2022-2023 academic year, where she always put the student perspective first and brought a sense of purpose and responsibility to her service through hard work and dedication; and

Whereas, as Student Trustee, she advocated for Harper students, eloquently communicated student concerns and suggestions, kept the Board informed about issues that affect students, and participated in a variety of student advocacy initiatives; and

Whereas, she actively committed to opening lines of communication among students, student leaders, student employees, and with faculty and staff through collaborative ideas and events; and

Whereas, she represented Harper College while attending the annual Association of Community College Trustees (ACCT) Leadership Congress in New York, where she met with other student trustees as well as the ACCT National Legislative Summit, in Washington D.C., where she met with congressional leaders and admirably represented the value of a community college education; and

Whereas, as a student aide for Student Engagement, her service was invaluable in assisting with the transition back to campus after the pandemic and beyond, supporting her peers in connecting with clubs and organizations, campus resources, and departments across the College; and

Whereas, she planned and implemented a Women's History Month table surpassing her participation goals with more than 300 students participating; and

Whereas, she served on Student Government Association, co-hosted Latinos Unidos annual Sabor Latino, held membership in Phi Theta Kappa and Honors Society, and served as the student representative for the Canning Center Committee;

Now, Therefore Be It

Resolved, that the Board of Trustees of Harper College honors Maricarmen Gonzalez in her service as Student Trustee. We thank her for her contributions to Harper College and its community.

Attested the Twenty-sixth Day of April in the Year 2023, by Pat Stack, Board Chair and Dr. Avis Proctor, President.

ADJOURN SINE DIE TO ORGANIZATIONAL MEETING

Chair Stack adjourned sine die to the Organizational Meeting.

The Organizational meeting was called to order by Chair Stack.

Organizational Meeting: Approval of the Agenda for the Organizational Meeting

Member Dowell moved, Member Mundt seconded, approval of the agenda.

Ayes: Members Pat Stack, Greg Dowell, Nancy Robb, Walt Mundt, Herb Johnson, Diane Hill, and Bill Kelley.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Organizational Meeting: Recognition and Acceptance of County Clerk Official Certificates of Results of April 4, 2023 Board of Trustees Consolidated Election for District 512

Member Hill moved, Member Kelley seconded, to recognize and accept the Cook County Clerk, the Kane County Clerk, the Lake County and the McHenry County Clerk Official Certificates of Results of the April 4, 2023 Board of Trustees Consolidated Election for District 512, as outlined in the Organizational Meeting Exhibit III.

Upon roll call for acceptance of the County Clerk Official Certificates, the vote was as follows:

Ayes: Members Pat Stack, Greg Dowell, Nancy Robb, Walt Mundt, Herb Johnson, Diane Hill, and Bill Kelley.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Organizational Meeting: Administration of Oath of Office to Newly Elected Trustees
The oath of office was administered by Attorney Bothfeld to the elected trustees: Pat Stack and Walt Mundt and Student Trustee Smith.

Organizational Meeting: Seating of New Board Members
The new Board members took their seats.

Organizational Meeting: Roll Call of New Board
Present: Members Bill Kelley, Pat Stack, Greg Dowell, Nancy Robb, Walt Mundt, Herb Johnson, Diane Hill, and Student Member Smith.

Organizational Meeting: Election of Officers
Absent: None.
Member Johnson nominated Member Kelley as Chair of the Board of Trustees for 2023- 2025. Member Hill seconded.

Ayes: Members Bill Kelley, Greg Dowell, Nancy Robb, Walt Mundt, Herb Johnson, Diane Hill, and Pat Stack.

Nays: None.

Motion carried. Student Member Smith advisory vote: aye.

Member Hill nominated Member Mundt as Vice Chair of the Board of Trustees for 2023- 2025. Member Johnson seconded.

Ayes: Members Bill Kelley, Greg Dowell, Nancy Robb, Walt Mundt, Herb Johnson, Diane Hill, and Pat Stack.

Nays: None.

Motion carried. Student Member Smith advisory vote: aye.

Member Kelley nominated Member Robb as Secretary of the Board of Trustees for 2023-2025. Member Mundt seconded.

Ayes: Members Bill Kelley, Greg Dowell, Nancy Robb, Walt Mundt, Herb Johnson, Diane Hill, and Pat Stack.

Nays: None.

Motion carried. Student Member Smith advisory vote: aye.

Attorney Bothfeld swore in the new Officers of the Board.

Chair Kelley made the following appointments:

ICCTA Representative: Member Kelley

ICCTA Alternate: Member Johnson

Foundation Liaison: Member Hill

Alumni Liaison: Member Stack

Audit Committee: Members Dowell and Johnson

Organizational Meeting:
Recommendation: Harper
College Board of Trustees
2023-2024 Meeting
Schedule

Member Hill moved, Member Robb seconded, approval of the Meeting Schedule for the Board of Trustees for 2023-2024, as outlined in Organizational Meeting Exhibit VIII.

The Regular Meetings Board of Trustees will be held on the third Wednesday of the month at 6:00 p.m. in the Wojcik Conference Center Amphitheater, Room W-120, 1200 West Algonquin Road, Palatine, Illinois, or as otherwise noted below.

The Committee of the Whole meetings will be held on the second Wednesday of the month at 5:00 p.m. the Wojcik Conference Center Amphitheater, Room W-120, 1200 West Algonquin Road, Palatine, Illinois, or as otherwise noted below.

Following are the Regular Board meeting and Committee of the Whole dates for 2023-2024:

- Wednesday July 12 or 19, 2023 Board Workshop
- Wednesday August 9, 2023 Committee of the Whole
- Wednesday August 16, 2023 Regular Board Meeting
- Wednesday September 13, 2023 Committee of the Whole
- Wednesday September 20, 2023 Regular Board Meeting
- Wednesday October 18, 2023* Committee of the Whole
- Wednesday October 25, 2023* Regular Board Meeting
- Wednesday November 8, 2023 Committee of the Whole
- Wednesday November 15, 2023 Regular Board Meeting
- Wednesday December 6, 2023* Committee of the Whole
- Wednesday December 13, 2023* Regular Board Meeting
- Wednesday January 10, 2024 Committee of the Whole & Financial Workshop
- Wednesday January 17, 2024 Regular Board Meeting
- Wednesday February 14, 2024 Committee of the Whole
- Wednesday February 21, 2024 Regular Board Meeting
- Wednesday March 13 or 20, 2024 Board Workshop
- Wednesday April 10, 2024 Committee of the Whole
- Wednesday April 17, 2024 Regular Board Meeting
- Wednesday May 8, 2024 Committee of the Whole
- Wednesday May 15, 2024 Regular Board Meeting
- Wednesday June 5, 2024* Committee of the Whole
- Wednesday June 12, 2024* Regular Board Meeting

* October changed due to ACCT Annual Conference
December changed due to Harper's Winter Break
June, 2024 changed due to Juneteenth Holiday-campus closed.

Upon roll call, the vote was as follows:

Ayes: Members Bill Kelley, Greg Dowell, Nancy Robb, Walt Mundt, Herb Johnson, Diane Hill, and Pat Stack.

Nays: None.

Motion carried. Student Member Smith advisory vote: aye.

Adjourn to Regular Board Meeting

Member Dowell moved, Member Mundt seconded, adjournment of the Organizational Meeting to resume the regular meeting of the Board of Trustees at 6:32 pm.

RESUME BOARD MEETING

Chair Kelley re-called the regular meeting at 6:32 pm.

AGENDA APPROVAL

Member Dowell moved, Member Hill seconded, approval of the agenda.

Ayes: Members Bill Kelley, Greg Dowell, Nancy Robb, Walt Mundt, Herb Johnson, Diane Hill, and Pat Stack.

Nays: None.

Motion carried. Student Member Smith advisory vote: aye.

PRESENTATION
SCC3 Grant and the
Innovation Accelerator

Dr. Proctor asked Dr. Maria Coons, vice president strategic alliances and innovation, Dr. Susanne Brock, senior director innovation and development, and Michael Cornstubble, lead facilitator of Artificial intelligence (AI) for the workforce program to present on the Innovation Accelerator and the \$1.6 million grant from the Department of Labor (DOL) which focuses on the rapid development of programming in emerging technologies to accelerate Harper's responsiveness to business and industry needs for a skilled workforce. The DOL grant provides funding to expand and offer new programming in cybersecurity and AI with a focus on engaging students from underrepresented groups.

Dr. Coons shared that the Innovation Accelerator is a risk minimizing and innovation maximizing business solution that will foster engagement and collaboration both internally and externally, to accelerate the development and incubation of programs until they are piloted, evaluated and determined to be mature enough to gradually and strategically transition to the appropriate department or division. Risk will be minimized through this piloting process to ensure that whatever programming Harper is recommending is sustainable, maximizing innovation for quicker response to industry needs. Courses start on the non-credit platform and then eventually move to credit. They are carefully aligned to both the strategic plan and an operational goal that was specifically designed to address this need. Dr. Brock will

speak to the large grant Harper received that has helped in sustaining these programs. A steering group is guiding this work along with working groups that will implement the specific programs while using the Business and Industry Leadership Team (BILT) model, which has the business and industry partners in a co-leadership role with Harper and their faculty. Through research this methodology was determined to be most effective in identifying the knowledge, skills and abilities that are needed in these emerging technologies.

Dr. Brock shared that the Innovation Accelerator is designed to keep pace with rapidly evolving markets, particularly in the emerging tech fields. It accelerates program development and increases Harper's responsiveness to regional employees and to potential students. It creates innovative ways to let go of slow, cumbersome processes and models, but in a very collaborative way. It also gives Harper space to experiment with new programs, really listen to what employers and potential students are asking for, and it allows for entrepreneurial thinking to solve problems. The Innovation Accelerator uses real time labor market data, primarily from Lightcast, to determine labor market trends, industry trends, and information that can guide which programs are on the horizon for development. This year the focus is on the rapid development of technology courses and programs, particularly in cybersecurity, AI and cloud computing infrastructure. Market labor research is being used to identify the employer needs and which employers are hiring the most middle-skilled entry-level workers in these areas. In-demand programs are being designed that will lead to increased enrollment and the College is also participating in the artificial intelligence incubator network with the American Association of Community Colleges, Intel and Dell.

Dr. Brock also shared that Harper is the recipient of a Strengthening Community Colleges training grant which brings in \$1.6 million over four years to support this work. Harper will be creating comprehensive, accelerated career pathways in cyber, AI and cloud. It will focus on engaging underrepresented populations in these emerging technology fields, and include three capacity building outcomes included in the grant proposal and two equity-based outcomes. The two equity-based outcomes are to increase the representation of women in STEM career fields and develop technical bridge programs that provide Harper's adult education students with an opportunity to enter these programs. BILT is a critical piece for the curriculum program development.

Dr. Brock introduced faculty member, Mr. Cornstubble, one of Harper's Intel lead facilitators for that program who is also working on establishing a dedicated state of the art AI lab on campus.

Mr. Cornstubble stated that AI is everywhere and narrow AI is inferior to human intelligence while general AI is similar to human intelligence. AI breaks into three domains: predictive analytics, image recognition, and natural language which together execute operations without explicit programming and lives, scales and runs in the cloud. There is a strategic and evolving focus on skills employers need and this program will deliver courses that teach relevant and practical technical skills, engage with industry leading platforms and tools, leverage instructors and guest speakers with real-world experience, collaborate content with technology providers (using BILT), provide opportunities for meaningful career credentials, and ensure students are ready for employment. Instructors and guest speakers from Intel, Dell, and Amazon are used as they have real world experience, as does Mr. Cornstubble.

In response to Trustee Johnson, Dr. Brock stated this will include both the development of new courses and added into existing courses and would be under Career and Technical Programs.

In response to Chair Kelley, Dr. Coons stated that they go through the curriculum approval process to convert a CE course into a credit course.

Trustees commended all involved for a great presentation and great initiative.

FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Richmond began by sharing that there are many who deserve recognition for their excellence, including the students of WHCM Radio and the Speech and Debate Club for their achievements, faculty who are up for promotion, former Student Trustee Gonzalez, and faculty who are up for emeritus status. He also recognized the newly re-elected Board Trustee members and new officers of the Board and thanked them for their service.

He introduced the newly elected Faculty Senate Executive Team: Pardess Mitchell, faculty senate secretary; Crystal Peirce, faculty senate vice president; Tom Dowd, president emeritus; Andy Kidwell, faculty senate treasurer; Stephanie Horton, grievance officer; and Dave Richmond, faculty senate president.

PRESIDENT'S REPORT

Dr. Proctor began by congratulating Chair Kelley, Vice Chair Mundt and new Student Trustee Smith. She showed highlights of past last month via slide images which included Phi Theta Kappa (PTK) student Emily Avila, who was recognized as a 2023 Coca-Cola New Century Transfer Pathway Scholar at AACC's annual convention. She accompanied Ms. Avila to a special PTK breakfast at the convention where she was honored.

She also shared that Harper team members presented at AACC, including Dr. Tamara Johnson and Dr. Markenya Williams on Harper's JEDI Fellows program, and herself, Dr. Maria Coons, Jeff Julian, and Christopher Maxwell, associate dean of students, shared how the college's transportation initiatives benefit Harper students. Also in the images was Dr. Ender being installed into the National Hall of Fame for AACC which was delayed due to the pandemic.

Dr. Proctor reported that Harper is telling their story on the national stage as well and has been invited to be a part of a network of 17 institutions through Achieving the Dream's (ATD) community vibrancy cohort. Work has begun in preparation for the next academic year.

She stated that Harper is continuing its legislative advocacy and connection as Harper welcomed Congressman Quigley on campus, State Senator McConchie on campus, who both connected with students across health careers as well as with veterans to better understand Harper's needs. They are hopeful that these connections will reap some rewards as an institution at the state level.

STUDENT SUCCESS REPORT

Student Awards

Dr. Proctor asked Brian Shelton, associate professor in Liberal Arts to share a bit about WHCM being named 2023 Best College Radio Station by the Intercollegiate Broadcasting System. She also asked Bill Lucio, instructor in Liberal Arts, and Margaret Bilos, associate professor in Liberal Arts, to introduce students from the Harper Speech and Debate Team being honored for receiving their first national championship at the 2023 Phi Rho Pi National Tournament last month.

Mr. Shelton, who is the advisor for the campus radio station, shared that they have a number of awards this year; however, he wanted to highlight the following. First is their Festival of Media Arts win in the two-year school category with two winners who have now left Harper for transfer schools. They had a first-place award in the non-narrative audio category for Molly Rosen, who just starred in Harper's play *Letty*. Then a first place non-narrative video award for James Neuman, who was one of the first graduates from Harper's audio video technology program that just started last year. Finally, two students present were chosen for the Intercollegiate Broadcasting System Conference in New York, out of 1200 entries. Chris Smith and Nina Stoner won the best talk show in the country.

Mr. Lucio shared how he and Ms. Bilos built a team that started with just two members to becoming a winning team by teaching students how to compete in debate and public speaking, and how to act and do monologues. They attended nationals in Washington, DC and won. It

was a rigorous competition, competing for six days straight. This work could not have been achieved without Coach Bilos and Coach Przybylo.

Trustees thanked Mr. Shelton, Ms. Bilos and Mr. Lucio for sharing the achievements of their students and teams, which is very impressive.

HARPER EMPLOYEE COMMENTS

There were no Harper employee comments.

PUBLIC COMMENTS

Ms. Cayer asked why on the Cook County Property Tax Bill 2022 first installment, the percent of pension and health care costs taxing districts can pay is 0.00% and there's a shortfall of 71,570,388. Chair Stack stated that a response was sent to Ms. Cayer after she posed this question last time.

CONSENT AGENDA

Member Dowell moved, Member Stack seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Bill Kelley, Greg Dowell, Nancy Robb, Walt Mundt, Herb Johnson, Diane Hill, and Pat Stack.

Nays: None.

Motion carried. Student Member Smith advisory vote: aye.

The Consent Agenda included:

The minutes for February 8, 2023 Committee of the Whole meeting, February 15, 2023 Board of Trustees meeting; accounts payable; student disbursements; payroll for January 27, 2023, February 10, 2023, February 24, 2023, March 10, 2023 and March 24, 2023; estimated payroll for April 7, 2023 and April 21, 2023; bid awards; requests for proposal; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; first reading of revised policy: code of Ethics (02.01.00); resolution for Student Trustee Maricarmen Gonzalez; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortiums, cooperatives and State of Illinois contracts purchasing status report; March consent agenda items previously approved; Faculty tenure status report (1st years); NIU doctoral cohort as outlined in Exhibits X-A.1 through X-B.7.

Minutes

February 8, 2023 Committee of the Whole meeting, February 15, 2023 Board of Trustees meeting.

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|-------------------|-----------------------|-----------------|
| Fund Expenditures | Accounts Payable | \$10,775,076.73 |
| | Student Disbursements | \$3,956,695.84 |

The payroll of January 27, 2023 in the amount of \$2,814,637.02 and February 10, 2023 in the amount of \$2,980,737.19 and February 24, 2023 in the amount of \$3,127,136.93 and March 10, 2023 in the amount of \$3,088,672.49 and March 24, 2023 in the amount of \$3,145,852.75; estimated payroll of April 7, 2023 in the amount of \$3,117,262.62 and April 21, 2023 in the amount of \$3,117,262.62.

| | | |
|---------------|-------------|---|
| Bid Approvals | Ex. X-A.3.a | Accept bid and award contract for the Building A West Plaza Concrete Replacement Project to Blinderman Construction Co., as the lowest responsible and responsive bidder in the total amount of \$171,717.00 including a base bid of \$156,106.00, and 10% construction contingency of \$15,611.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Building A West Plaza Concrete Replacement Project budget. |
| | Ex. X-A.3.b | Accept bid and award contract for the Building Y Data Center Upgrade Project to MG Mechanical Contracting Inc., as the lowest responsible and responsive bidder in the total amount of \$449,900.00 including a base bid of \$409,000.00, and 10% construction contingency of \$40,900.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Building Y Data Center Upgrade Project budget. |
| | Ex. X-A.3.c | Accept bid and award contract for the Building Z, Z204, and Z206 Remodeling Project to Orbis Construction Company Inc., as the lowest responsible and responsive bidder in the total amount of \$213,090.00 including a base bid of \$191,900.00, 10% construction contingency of \$19,190.00, and Records Drawings (Legat Architects) fee of \$2,000.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Building Z, Z204 and Z206 Remodeling Project budget. |
| | Ex. X-A.3.d | Accept bid and award contract for Phase IV of the Occupational Safety and Health Administration (OSHA) Roof Safety Project to Combined Roofing Services LLC., as the lowest responsible and responsive bidder in the total amount of \$244,825.00 including a base bid of \$205,750.00, 10% construction contingency of |

\$20,575.00, base fee (Legat Architects) of \$17,000.00, and reimbursables fee of \$1,500.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the OSHA Roof Safety Project budget and the Capital Project Contingency budget.

Ex. X-A.3.e Accept bid and award contract for Proprietary Controller Replacement in Buildings B, D, H, M, and S to AMS Industries Inc., as the lowest responsible and responsive bidder in the total amount of \$234,474.00 including a base bid of \$213,158.00, and 10% construction contingency of \$21,316.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Buildings B, D, H, M, and S BAS Upgrade Project budget.

Ex. X-A.3.f Accept bid and award contract for the Traffic Signage Improvement Project to Misfits Construction Company, as the lowest responsible and responsive bidder in the total amount of \$109,315.00 including a base bid of \$72,650.00, 10% construction contingency of \$7,265.00, feasibility study fee (Cage Engineering Inc.) of \$6,900.00, base fee (Cage Engineering Inc.) of \$21,000.00, and a reimbursables (estimate) fee of \$1,500.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Parking Lot Maintenance Project budget.

Ex. X-A.3.g Accept bid and award contract for thirty (30) new Lumify portable ultrasound probes to Philips Healthcare, as the lowest responsible and responsive bidder in the total amount of \$105,000.00 as provided from the Path Grant budget.

Request for Proposals

Ex. X-A.4.a Approve a proposal and award a contract to Lightcast to provide a Software as a Service (SaaS) solution that allows the College to access labor market employment and wage data as well as information on higher education career program offerings. The term of the contract will be two (2) years with an option to renew for one (1) additional year effective July 1, 2023. The annual cost for years one and two will be \$21,500.00 and the cost of the optional renewal year will be \$22,900.00, as provided in the Education Fund budget.

- Purchase Orders
- Ex. X-A.5.a Approve a purchase order to exercise the three-year renewal option effective August 1st, 2023 on the contract with CENTERS, LLC, to provide management services for the operation of the Health and Recreation Center in Building M, in the amount of \$11,252.80 per month for management fees in the initial year with annual increases (greater of 2% or CPI-U for the prior 12 months), plus pass-through costs for personnel and other pre-approved costs of operations, as provided in the Auxiliary Enterprises Fund budget.
- Ex. X-A.5.b Approve a purchase order to increase the contract with Nalco Water for the water treatment program for the College's heating and cooling systems, in the amount of \$51,000.00, as provided in the Operations and Maintenance Fund.
- Ex. X-A.5.c Approve a purchase order to Hill Mechanical Corporation for the installation of an emergency temporary steam condensate return line from Building M to Building B, in the amount of \$124,027.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
- Ex. X-A.5.d Approve a purchase order to AltusWorks Ltd. for professional services for Buildings I and J Concrete Spandrel Beam Repair Project, in the amount of \$30,900.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
- Ex. X-A.5.e Approve a purchase order to award a contract to Floors, Inc. for Building M Flooring Repairs, in the amount of \$81,356.00, as provided in the Operations and Maintenance (Restricted).

Personnel Actions

Appointments

Jesus Vazquez Torres, Professional/Technical, Technical Support Specialist, Client Systems, 3/13/2023, \$64,000.00/year
 Pasha Syed, Professional/Technical, Banner ERP Administrator, Infrastructure Services, 3/27/2023, \$120,000.00/year
 Phillip McIntyre, Professional/Technical, Banner ERP Administrator, Infrastructure Services, 3/27/2023, \$120,000.00/year
 Jason Weaver, Classified Staff, Testing Technical Support Associate, Assessment Center, 3/21/2023, \$38,025.00/year
 Joanna Pyrdol, Classified Staff, AED Technical Support Specialist, Adult Educational Development, 3/13/2023, \$44,850.00/year
 John Deering, Classified Staff, Library Assistant I, P/T, Library Services, 3/27/2023, \$9,135.00/year

Position Changes

N/A

Separations

Claudia Mercado, Administrator, Associate Provost, Student Affairs, 4/7/2023, Resignation, 4 years 10 months

Bhaumik, Debolina, Professional/Technical, Research Analyst, Institutional Research, 3/24/2023, Resignation, 5 months

Francine Hall, Professional/Technical, Lab Technician, P/T, Career and Technical Programs, 3/17/2023, Resignation, 7 years 7 months

Peter Bouchard, Professional/Technical, Project Manager 3, Security and Business Operations, 3/27/2023, Resignation, 1 year 9 months

Buttell, Brianna, Classified Staff, Admissions Data Steward, Admissions Processing, 3/24/2023, Resignation, 10 months

Employee #22715, Harper #512 IEA-NEA, Custodian - 3rd Shift, Operations Services, 3/1/2023, Discharged, 3 months

Board Travel Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

Travel Expense Exceptions There were no Travel Expense Exceptions.

First Reading of Revised Policy: Code of Ethics (02.01.00) Approval of the first reading of revisions to the public comment policy, as presented in Exhibit X-A.9.

Resolution for Student Trustee Gonzalez Approval of the recommendation to approve a resolution honoring Student Trustee Maricarmen Gonzalez’s service to the College, as presented in Exhibit X-A.10.

Financial Statements Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Report Alumni Liaison Report: Member Mundt reported that in March, Harper Alumni Relations partnered with Student Engagement and the Job Placement Resource Center to host Career Connections with Harper Alumni. The program featured alumni on panels discussing topics such as leadership, transferring and career readiness. The program also included a Professional Leadership dinner. Alumni professionals were invited to dine with Harper students at Chicago Prime Italian and focused on professionalism, etiquette, and networking. Nearly 100 students participated in the events over the course of two days and the program had close to 30 alumni participants.

The HOPE Giving Circle at Harper College hosted its annual Women at the Table panel discussion event featuring female leaders in the fields

of STEM on March 23. Over 50 women came together to attend the event which focused on women’s leadership. HOPE will award five \$10,000 scholarships for the 2023-24 academic year.

Foundation Liaison Report: Member Hill shared that the Inspire Campaign is at \$29,551,760 or 99% of goal which is \$30,000,000. That goal should be met by June 30, 2024. In addition, the Inspire Campaign has established more than 50 new scholarships.

Realizing Dreams was held on Saturday, April 23. This event is an opportunity for the approximately 200 Scholarship Recipients and Donors to connect. For the recipients, it’s an opportunity to spend time with the donor who made a difference in their lives through a scholarship..

The James J. McGrath Award was established by former Harper College President James McGrath as a special tribute to those special people who have unselfishly given time, effort and funds to uphold the excellence of the institution. Since its inception in 1986 there have been 39 recipients. The 2023 award recipient is Dr. Robin Turpin. Dr. Turpin will be honored at convocation on May 9.

Save the Date for the 34th Annual Golf Outing on Monday, June 12, 2023 at Inverness Golf Club.

ICCTA/ACCT Liaison Report: Member Kelley reported that the most promising development for ACCT was the significant increase in the annual Pell Grant. Executive Director, Brian Durham, spoke of competency-based education which Harper needs to keep their eye on for the future. He has been appointed to the Community College Baccalaureate State Advisory Commission. He will attend Lobby Day in Springfield. There will be a community college caucus and reception at the Abraham Lincoln Presidential Library and opportunities to meet with legislative leaders.

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| Grants and Gifts Status Report | Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3. |
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| Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report | Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4. |
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| March Consent Agenda Items Previously Approved | Ex. X-B.5.a Personnel Actions <u>Appointments</u> |
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Rachael Costello, Faculty, Instructor - Level 10 (Nutrition), Health Careers, 8/15/2023, \$61,372.00/year

David Tassione, Supervisory/Management, Manager of Student Accounting/ERP Coordinator, Student Accounts and Receivables, 2/27/2023, \$80,000.00/year

Kathryn Mok, Supervisory/Management, Operations Services Supervisor, Facilities Management - Operations Services, 2/22/2023, \$70,000.00/year

Michael Ross, Professional/Technical, Technical Support Specialist, Client Systems, 1/30/2023, \$64,000.00/year

Caitlin Neilson, Classified Staff, Library Assistant I, P/T, Library Services, 2/21/2023, \$24,957.00/year

Daniel Zawadzki, Classified Staff, Information Receptionist, P/T, Hawks Care Resource Center, 2/27/2023, \$22,620.00/year

Deborah Forte, Classified Staff, Office Support Specialist, Facilities Management, 2/15/2023, \$46,800.00/year

Gabriela Velasco, Classified Staff, University Center Assistant, P/T, Enrollment Services, 2/13/2023, \$14,508.00/year

Kimberle Corbin, Classified Staff, Studio V Associate, P/T, Career and Technical Programs, 2/27/2023, \$26,208.00/year

Kumran Lee, Classified Staff, Clerk/Receptionist, P/T, Assessment Center, 2/14/2023, \$22,891.00/year

Peter Neville, ICOPS, Police Sergeant, Harper College Police, 2/6/2023, \$72,800.00/year

Stuart Schmidt, ICOPS, Community Service Officer II, Harper College Police, 2/19/2023, \$43,680.00/year

Norma Contreras, Harper #512 IEA-NEA , Custodian, Facilities Management - Operations Services, 2/21/2023, \$32,032.00/year

Position Changes

Jeffrey Jones, Supervisory/Management, Technical Manager, Infrastructure Services, 1/30/2023, \$117,760.00/year

Nikol Gerdzunas, Supervisory/Management, Technical Manager, Security and Business Operations, 2/13/2023, \$92,000.00/year

Ashley Levitan, Classified Staff, Receptionist/Office Assistant I, P/T, Center for New Students and Orientation and Women's Program, 1/30/2023, \$23,374.00/year

Cristian Pennington, Classified Staff, Curriculum Assistant, Curriculum and Instruction, 2/13/2023, \$52,396.00/year

Jeanette Boysen, Classified Staff, Administrative Assistant, Workforce Solutions, 2/20/2023, \$52,396.00/year

Michael Gicla, ICOPS, Police Sergeant, Harper College Police, 2/13/2023, \$72,800.00/year

Separations

MaryAnn Janosik, Administrator, Provost, Provost, 6/30/2023,
Retirement, 3 years

Caryn Levington, Faculty, Professor, Business and Social Science,
7/31/2023, Retirement, 28 years 10 months

David Braunschweig, Faculty, Professor, Career and Technical
Programs, 7/31/2023, Retirement, 21 years

Minhua Liu, Faculty, Professor, Mathematics and Science, 7/31/2023,
Retirement, 29 years

Patricia Bruner, Faculty, Associate Professor, Career and Technical
Programs, 7/31/2023, Retirement, 18 years 6 months

Samuel Giordano, Faculty, Associate Professor, Career and Technical
Programs, 7/31/2023, Retirement, 20 years 6 months

Candace Tseng, Classified Staff, Receptionist-Office Assistant I, P/T,
Center for New Student and Orientation, 1/31/2023,
Resignation, 7 months

Jessica Monge, Classified Staff, Studio V Associate, P/T, Career and
Technical Programs, 2/24/2023, Resignation, 1 year 5
months

Peggy Livermore, Classified Staff, Administrative Secretary, Hawks
Care Resource Center, 2/24/2023, Resignation, 1 year 1
month

Employee #21892, Classified staff, Program Assistant, Business and
Social Science - Fast Track, 1/23/2023, Discharged, 7
months

Yeraldi Morales, ICOPS, Community Service Officer II, Harper College
Police Department, 2/25/2023, Resignation, 7 months

Ex. X-B.5.b Purchase Order

Approve a purchase order to Parks Medical Electronics, Inc. for
a peripheral vascular testing system to be used for instruction in the
Diagnostic Medical and Cardiac Sonography imaging courses, in the
amount of \$34,300.00, as provided in the Restricted Purposes Fund
budget.

Ex. X-B.5.c Purchase Order

Approve a purchase order to Holabird and Root for professional
services for the Infrastructure Upgrades Feasibility Study, in the amount
of \$42,000.00, as provided in the Operations and Maintenance
(Restricted) Fund budget.

Ex. X-B.5.d Bid Approval

Accept bid and award contract for emergency deaerator repairs to Hill
Mechanical Corporation, as the lowest responsible and responsive
bidder in the total amount of \$34,188.00 as provided from the
Operations and Maintenance (Restricted) Fund budget.

X-B.6 Faculty Tenure Status Report (First Year)

The following is the name of a faculty member who will be eligible for tenure at Harper College beginning in the fall of 2025.

- Lenuta Manu – Nursing, First employed Fall 2022

X-B.7 NIU Doctoral Cohort

Harper College is in the process of negotiating a contract with NIU to offer a doctoral program to its employees as part of an overarching initiative to provide professional development opportunities to employees. The Board authorized the use of surplus funding for Employee Development and Training on August 19, 2020 and August 17, 2022.

NEW BUSINESS

Exhibit XI-A: Awarding of Faculty Promotions for 2023-2024 Academic Year

Dr. Proctor stated that Harper has excellent faculty who have served the college for a number of years and kept Harper as the vanguard in the sector locally, regionally, at the state level, as well as the national level, who will be celebrated this evening.

Dr. Janosik introduced faculty being recommended for promotion to assistant professor, associate professor, and professor.

Member Dowell moved, Member Robb seconded, to approve the recommendations to award promotions to faculty members who met the performance criteria of excellence in teaching, service, and professional development expected for early promotion to assistant or associate professor or for promotion to full professor, as outlined in Exhibit XI-A.

Upon approval of the Board, the following promotions will be granted for the 2023-2024 academic year.

Early Promotion to Assistant Professor

Theresa Abrahams, Nursing
Nikki Anderson, Art
Carlos Guillen, Manufacturing
Virginia McHugh-Kurtz, Biology

Early Promotion to Associate Professor

Chris Athanassopoulos, Engineering
Carol Carlson-Nofsinger, Paralegal
Luisel Lemkau, Chemistry
Frank Trost, Law Enforcement and Justice Administration

Promotion to Professor

Anne Abasolo, Counselor

Margaret Bilos, Communication Arts
Kathy Fisher, Nursing
Michael Horton, Philosophy
Jason James, Math
Kevin Long, Communication Arts
Daniel Ranieri, Chemistry
Jane Suarez del Real, Adult Education Development
Kelly Taylor, Graphic Arts

Exhibit XI-B: Awarding of
Professor Emeritus
Recognition

Dr. Janosik introduced the faculty who will be awarded the honorary designation of Professor Emeritus:

- Professor Julie Ellefson who retired on July 31, 2022 after 34 years of distinguished service.
- Professor Minhua Liu who will retire on July 31, 2023 after 28 years of distinguished service.
- Professor Kurt Neumann who retired on July 31, 2022 after 25 years of distinguished service.
- Professor Gregory Clemons who retired on July 31, 2022 after 23 years of distinguished service.
- Professor Dave Braunschweig who will retire on July 31, 2023 after 21 years of distinguished service.
- Associate Professor Patricia Bruner who will retire on July 31, 2023 after 18.5 years of distinguished service.

Member Johnson moved, Member Mundt seconded, to approve the recommendation being made by the President to award the honorary designation of professor emeritus to the individuals above, as outlined in Exhibit XI-B.

Exhibit XI-C: Approval of Revised Policy: Adjunct Faculty (11.03.19) Member Hill moved, Member Dowell seconded, to approve the recommendation of the revised policy 11.03.19, as outlined in Exhibit XI-C.

Communications Evaluation packets were distributed.

Calendar Dates Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, May 10, 2023 at 5:00 p.m. in the Wojcik Amphitheater. The next Board of Trustees Meeting will be Wednesday, May 17, 2023 at 6:00 p.m. in the Wojcik Amphitheater.

ADJOURNMENT Member Dowell moved, Member Johnson seconded, to adjourn the meeting.

In a voice vote, motion carried at 7:14 pm.

Chair

Secretary