

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, May 12, 2021

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Pat Stack on Wednesday, May 12, 2021 at 5:02 p.m. via Webex teleconference.

ROLL CALL

Present: Members Greg Dowell (joined 5:15), Diane Hill, Herb Johnson (joined 5:06), Bill Kelley, Walt Mundt (joined 5:18), Nancy Robb, Pat Stack, Student Member Pahul Mal.

Absent: none

Also present: Dr. Avis Proctor; President; Mike Barzacchini, Director of Marketing Services; Laura Brown, Vice President and Chief Advancement Officer; Kathy Bruce, Interim Associate Provost; Meg Coney, Administrative Coordinator; Sue Contarino, Interim Chief Information Officer; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Dr. Kathy Coy, Director of Institutional Research; Sue Egan, Executive Assistant; Rob Galick, Executive Vice President of Finance and Administrative Services; Bob Grapenthien, Controller; Dr. MaryAnn Janosik, Provost; Jeff Julian, Chief of Staff; Darryl Knight, Executive Director of Facilities Management; Chelsea Lynn, Theater Technical Director; Dr. Claudia Mercado, Interim Vice President of Diversity, Equity and Inclusion; Carolynn Muci, Internal Communications Manager; Bob Parzy, Interim Assistant Provost; Kim Pohl, Director of Communications; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Dr. Michelé Smith, Vice President of Workforce Solutions; and Roger Spayer, Chief Human Resources Officer; Doug Spiwak, Director Athletics and Fitness; Heather Zoldak, Associate Executive Director Foundation and Major Gifts.

Guests: Stephen Siegle, Krisan Osterby-Benson, and Meagan Storm from DLR Group; Andy Kidwell, Professor; Melissa Cayer, citizen.

PUBLIC COMMENTS

None.

DISCUSSION OF  
FOLLOW UP ITEMS

Dr. Maria Coons reviewed Harper's master planning process as being inclusive and comprehensive, with more than 30 input sessions held and 4 comprehensive surveys completed, and a site visit by DLR Group. The master plan informs major building projects on campus and is also needed by ICCB so Harper remains viable for state funding for capital projects.

DLR Group was charged with developing a dynamic long-term (10-year) planning document that provides a conceptual layout to guide future growth and development. Included was a facilities assessment.

Steve Siegel and Krisan Osterby from DLR Group reviewed the proposed Master Plan and options with a 10-year outlook for proposed new and expanded programs, and square footage and parking. They presented the Master Planning Steering Committee's project prioritization and a timeline for identified projects.

In June the Board will be presented with the proposed site plan and priorities for final approval. Operationalizing comes next. This will include collaboration between the Board and administration to leverage the resources available and put them to the best use. Final projects are approved, designed, and developed at this time.

For future presentations, the Board asked for the buildings to be labeled with their name/depiction as appropriate in addition to the building's letter designation.

Bob Grapenthien provided the Monthly Budget status report.

Rob Galick provided an update on the financial reserves, HEERF budget and implications, and FY22 budget assumptions. Emphasis was directed toward the infrastructure and strategic initiatives reserve funds. He shared that HEERF I and II spending at Harper was apportioned with 60% of funds going directly to students and 40% to institutional needs. The Aspen Cohort of eight schools split their funds: 29% to students and 71% institutional. A more thorough examination of the FY22 budget is scheduled for the Board's July workshop.

Darlene Schlenbecker reviewed the status of the 49 goals on the Operational Plan. The final Accountability Report will be presented in August.

Darlene also presented on the final status of the 2020 targets for the Institutional Effectiveness Measures. The external dashboard is updated, and final report will be distributed later this week. Over the next year the Strategic Planning and Accountability Committee will lead the development and recommendation of revised IEM's and targets. During this time the existing targets will continue to be monitored.

Chair Pat Stack presented the progress toward the Board's goals for FY2021. The goals aligned with the President's Priorities. The Board will develop FY2022 goals at the July workshop. Chair Stack reported that the Board spent only 45% of their budget, due to lack of travel and associated meeting/conference expenses. She also shared high-level results of the Board's self-evaluation. The Board is to review the annually scheduled topics for COW meetings to assess if changes can be made to streamline the meetings.

Chair Stack provided a high-level review of House Bill 3145 that amends the Community College Act in Illinois. The main impact to Harper is that District 512 would be subdivided, and trustees would be elected from each sub-area. The Illinois Community College

Trustees Association is not in favor of the bill that has already passed the House.

Dr. Maria Coons reviewed the May 19 Board Packet.

Chair Stack stated that Board meetings will return to in-person on campus beginning with the June 9 Committee of the Whole meeting.

Note: The following questions/comments were posted during the meeting.

1. from Melissa Cayer to all panelists: 5:22 PM  
Explain the outdoor exhibition area.
2. from Melissa Cayer to all panelists: 5:25 PM  
What other alternatives do people have to gain knowledge about hospitality besides taking courses at Harper?
3. from Melissa Cayer to all panelists: 6:56 PM  
Is remote learning the same as distance learning?
4. from Melissa Cayer to all panelists: 7:02 PM  
Suggested goal for the Board: trustees take public transportation to and from Harper, at least once.

FORMAL ACTIONS

No formal actions taken.

ADJOURNMENT

Member Dowell moved, Member Johnson seconded, adjournment at 7:24 p.m.

In a voice vote, motion carried.

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Chair

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Secretary