

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, April 28, 2021

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, April 28, 2021 at 6:01 p.m. via WebEx.

Member Mundt led the Pledge of Allegiance.

ROLL CALL

Present: Members Pat Stack, Bill Kelley, Nancy Robb, Greg Dowell, Diane Hill, Herb Johnson, Walt Mundt, and Student Member Dylan Hildebrand.

Absent: None.

Also present: Dr. Avis Proctor, President; Laura Brown, Vice President and Chief Advancement Officer; Dr. Kathy Bruce, Interim Associate Provost; Dr. Kim Chavis, Dean Health Careers; Sue Contarino, Interim Chief Information Officer; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Dr. Kathy Coy, Director of Institutional Research; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Controller; Dr. Travaris Harris, Dean Business and Social Science; Dr. Joanne Ivory, Dean Career and Technical Programs; Dr. MaryAnn Janosik, Provost; Jeff Julian, Chief of Staff; Dr. Claudia Mercado, Interim Vice President of Diversity, Equity and Inclusion; Bob Parzy, Interim Assistant Provost of Enrollment Services; Kim Pohl, Director of Communications; Kimberley Polly, Interim Dean Math and Science; David Richmond, Faculty; Jaime Riewerts, Dean Liberal Arts; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Dr. Michelé Smith, Vice President of Workforce Solutions; Roger Spayer, Chief Human Resources Officer; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts; Andrew Anastasia, Faculty; Dr. Vicki Atkinson, Dean Student Development; Yelda Aydin-Mullen, Faculty; Michael Bentley, Faculty; Lisa Busto, Faculty; Jeremy Chamberlain, Faculty; Malathy Chandrasekar, Faculty; Tong Cheng, Faculty; Meg Coney, Administrative Coordinator; Gerardo Cruz, Faculty; Sue Egan, Executive Assistant; Marianne Fontes, Faculty; Terry Frank, Faculty; Brett Fulkerson-Smith, Faculty; Maggie Geppert, Faculty; Susan Grant, Faculty; Rita Gura, Faculty; Nancy Haberichter, Faculty; Dr. Mary Kay Harton, Dean of Students; Kathi Hock, Faculty; Stephanie Horton, Faculty; Rick Kellerman, Network Specialist; Maria Knuth, Faculty; Aaron Kolb, Faculty; Christine Kuffel, Faculty; Theresa Lake, Faculty; John Lawson, Chief of Police; Kevin Long, Faculty; Chelsea Lynn, Theatre Technical Director; DuBoi McCarty, Faculty; Dawn McKinley, Faculty; Maggie McKinley, Faculty; Anthony Miniuk, Faculty; Carolynn Muci, Internal Communications Manager; Cara

Mullen, Faculty; Kathleen Nikolai, Faculty; Christopher Padgett, Faculty; Alina Pajtek, Faculty; Stefan Pajtek, Faculty; Laura Pulio Colbert, Faculty; Jace Robinson, Faculty; Jennifer Smith, Faculty; Laura Smith, Faculty; Dominique Svarc, Faculty; Kendra Uhe, Faculty; Joseph Wachter, Faculty; Traci Wessel, Faculty; Stephanie Whalen, Faculty.

Guests: Melanie Carter, League for Women Voter's; Phil Gerner, Robbins Schwartz; Pascuala Herrera, Retired Harper Faculty; Dr. Tamara Johnson, Citizen.

STUDENT TRUSTEE REPORT

Student Member Hildebrand gave his final report. He began by stating it has been an honor to serve on the Board of Trustees and he experienced graciousness from everyone. He reflected that this past year has demonstrated the importance of community. He encouraged everyone to reflect on the past year as the College moves past the pandemic and to remember the accomplishments and issues that students have had to face and overcome. The ability for the College to serve the needs of the community and to address both local and global issues during the past year while still focusing on the financial and basic needs for students has been astounding.

He further reflected on many of the conversations he had on important issues that included diversity, equity, and inclusion, the commitment to a diverse student body, the racial issues of the past year, the needs of students with disabilities, the LGBTQ community, and any student who indicated their identity being a barrier. He was proud to represent the needs of the students during this last year. He closed by stating the experience has changed him and renewed his passion for leadership in education.

Chair Stack thanked Student Member Hildebrand for his yearlong service and that his input was particularly articulate and authentic. Chair Stack asked Member Kelley to read the following resolution recognizing Student Member Hildebrand. Member Kelley read the resolution.

Resolution

Whereas, Dylan Hildebrand was elected by his peers to serve as the student representative on the Harper College Board of Trustees for the 2020-2021 academic year, where he always put the student perspective first and brought a sense of purpose and responsibility to his service through hard work and dedication; and
Whereas, as Student Trustee, he advocated for Harper students, eloquently communicated student concerns and suggestions, kept the Board informed about issues that affect students, and participated in a variety of student advocacy initiatives; and
Whereas, he actively committed to opening lines of communication among students, student leaders, student employees, and with faculty and staff through collaborative ideas and events, which were

accomplished despite the difficult circumstances created by the pandemic; and

Whereas, he represented Harper College while attending the annual Association of Community College Trustees (ACCT) Leadership Congress which was held virtually, as well as the ACCT National Legislative Summit, also held virtually, where he met with congressional leaders and admirably represented the value of a community college education; and

Whereas, throughout his years of leadership at Harper College, he was involved in the Student Government Association, Math Club and Mu Alpha Theta (Math) Honors Society where he served as President, the Speech and Debate Team where he was a competitor and served as a student coach; and

Whereas, he actively participated as a member of two shared governance committees: Academic Standards where two major policies were proposed and approved, one dealing with a holistic approach to addressing academically vulnerable students and the other the No Harm Grading Policy which assisted students during the quick pivot to remote learning, and the Curriculum Committee where he provided the student perspective on proposed courses and academic programs; Now, Therefore Be It

Resolved, that the Board of Trustees of Harper College honors the accomplishments of Dylan Hildebrand as he served honorably and with distinction as a Student Trustee and friend. We thank him for his positive contributions to Harper College and its community.

Attested the Twenty-eighth Day of April in the Year 2021, by Pat Stack Board Chair and Dr. Avis Proctor, President.

ADJOURN SINE DIE TO ORGANIZATIONAL MEETING

Chair Stack adjourned sine die to the Organizational Meeting.

The Organizational Meeting was called to order by Chair Stack.

Organizational Meeting: Approval of the Agenda for the Organizational Meeting

Member Dowell moved, Student Member Hildebrand seconded, approval of the Organizational Meeting Agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Organizational Meeting: Recognition and Acceptance of County Clerk Official Certificates of Results of April 6, 2021 Board of Trustees Consolidated Election for District 512

Member Johnson moved, Member Mundt seconded, to recognize and accept the Cook County Clerk, the Kane County Clerk, the Lake County and the McHenry County Clerk Official Certificates of Results of the April 6, 2021 Board of Trustees Consolidated Election for District 512, as outlined in Organizational Meeting Exhibit III.

Upon roll call for acceptance of the County Clerk Official Certificates, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Organizational Meeting:
Administration of Oath of
Office to Newly Elected
Trustees

The oath of office was administered by Attorney Gerner to the elected trustees: Diane Hill, Bill Kelley, Nancy Robb, and Student Trustee Mal.

Organizational Meeting:
Seating of New Board
Members

The new Board Members took their seats.

Organizational Meeting:
Roll Call of New Board

Present: Members Pat Stack, Bill Kelley, Nancy Robb, Greg Dowell, Diane Hill, Herb Johnson, Walt Mundt, and Student Member Pahul Mal.

Absent: None.

Organizational Meeting:
Election of Officers

Member Hill nominated Member Stack as Chair of the Board of Trustees for 2021- 2022. Member Dowell seconded.

Upon roll call of the Chair nomination, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Member Mundt nominated Member Kelley as Vice Chair of the Board of Trustees for 2021- 2022. Member Johnson seconded.

Upon roll call of the Vice Chair nomination, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Member Kelley nominated Member Robb as Secretary of the Board of Trustees for 2021- 2022. Member Stack seconded.

Upon roll call of the Secretary nomination, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Attorney Gerner swore in the new Officers of the Board.

Chair Stack made the following appointments:
ICCTA Representative: Member Kelley
ICCTA Alternate: Member Johnson
Foundation Liaison: Member Hill
Alumni Liaison: Member Mundt
Audit Committee: Members Dowell and Johnson

Organizational Meeting:
Recommendation: Harper
College Board of Trustees
2021-2022 Meeting
Schedule

Member Kelley moved, Member Hill seconded, approval of the Meeting Schedule for the Board of Trustees for 2021-2022, as outlined in Organizational Meeting Exhibit VIII.

Meetings to be held at 6:00 p.m. in the Wojcik Conference Center, Room W214, on the following days:

July 15, 2021 Board Workshop
August 11, 2021 Committee of the Whole
August 18, 2021 Regular Board Meeting
September 15, 2021 Committee of the Whole
September 22, 2021 Regular Board Meeting
October 20, 2021* Committee of the Whole
October 27, 2021* Regular Board Meeting
November 10, 2021 Committee of the Whole
November 17, 2021 Regular Board Meeting
December 8, 2021 Committee of the Whole
December 15, 2021 Tax Levy Hearing (possible) &
Regular Board Meeting
January 12, 2022 Committee of the Whole
January 19, 2022 Regular Board Meeting
February 16, 2022* Committee of the Whole
February 23, 2022 Regular Board Meeting
April 13, 2022 Committee of the Whole
April 20, 2022 Regular Board Meeting
May 11, 2022 Committee of the Whole
May 18, 2022 Regular Board Meeting
June 8, 2022 Committee of the Whole
June 15, 2022 Regular Board Meeting

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Adjourn to Regular Board
Meeting

Member Robb moved, Member Johnson seconded, adjournment of the Organizational Meeting to resume the regular meeting of the Board of Trustees at 6:23 p.m.

In a voice vote, motion carried.

RESUME BOARD
MEETING

Chair Stack re-called the regular meeting to order at 6:23 p.m.

AGENDA APPROVAL

Member Dowell moved, Member Hill seconded, approval of the Agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

PRESENTATION
Virtual Theatre Events

Dr. Proctor asked Ms. Riewerts, Dean of Liberal Arts, Kevin Long, Associate Professor, Liberal Arts, and Laura Colbert, Professor, Liberal Arts to provide an update on the virtual theater events and the innovative new ways faculty have delivered instruction.

Ms. Riewerts began by reflecting on her own college experience and stated what she learned inside the classroom was important and the co-curricular activities were just as enriching and shaped who she became. Further the Harper theater program this last year allowed students to continue to stay connected to both instructors and to one another. During this past year of the pandemic, the faculty developed things that they might not have done a year ago, for example a video production by students. A [video](#), produced by Jeff Przybylo, was shown that reflected on the activities of the program during the past year. The focus of the productions during the past year was on racial injustices.

Mr. Long explained the faculty and students faced challenges during the past year. To overcome these challenges, they became creative and took risks. They found meaningful ways to stay connected in order to collaborate and create meaningful art. They created a fully theatrical film. The next production in June is "Too Heavy for Your Pocket" where four actors will perform live in the black box theater on campus while it is streamed live. He honored the resilience, strength, and imagination of his colleagues, students, community members, designers, artists and everyone who worked with them throughout this past year.

Ms. Pulio Colbert thanked the Board for the opportunity to share their passion and the many people that have helped make theater productions a reality during this past year. These people included individuals in event management, the box office, student involvement, cultural arts, and the accounting office. Lastly she mentioned the productions for the next year include "It's a Wonderful Life," "Sense and Sensibility," and "Fences."

Chair Stack and the trustees complimented them on their enthusiasm and an outstanding job in adapting, modifying and overcoming during the past year.

FACULTY SENATE
PRESIDENT'S REPORT

Faculty Senate President Richmond thanked Student Member Hildebrand for his service and welcomed Student Member Mal. He congratulated trustees Hill, Robb and Kelley on their electoral victories and acknowledged the Board members for their volunteer service to the College. The faculty senate appreciates the Board's time, talent and dedication to the College. He acknowledged the article in the *Daily Herald* where Trustee Kelley advocated for community colleges. Further he congratulated the faculty who were being recognized for their promotions either last year or this year and Pascuala Herrera on being recommended for professor emeritus.

He shared his appreciation for the work being done to bring everyone back to campus, the many decisions that have been made, and the communication and collaboration executive cabinet has had with the faculty. He thanked the staff who are making it possible for everyone to return to campus. He realizes this is a large effort being carried out by many.

PRESIDENT'S REPORT

Dr. Proctor began by acknowledging the many accomplishments that the faculty have displayed to bring the curriculum to life for students in the past year. Dr. Proctor shared that Dr. Benjamin facilitated the Board workshop in March where she and the trustees had the opportunity to discuss diversity, equity and inclusion as well as governance practices. She recognized Trustee Kelley for being published in the *Daily Herald* where he stated "Though faced with unprecedented challenges this past year, Harper College and its sister institutions are finding new and innovative ways to keep students on their educational journeys while removing financial barriers and serving as critical lifelines to students with food, housing, transportation and financial insecurities."

Further she remarked a little over a year the College went to remote working and learning. She stated she is proud of how staff, faculty, and students responded to remote learning and how the College has learned a lot from the experience that will inform how the College will gradually be increasing the number of employees and students returning to campus for the summer and fall semesters. She also mentioned Harper is offering free voluntary COVID testing twice a week on campus and she is talking with the Cook County Health Department about becoming a vaccination site.

In March, all employees participated in the first virtual Professional Development Day. There were 27 sessions offered by Harper colleagues and guest speakers. The College looks forward to this being an annual event.

The College recently hosted Achieving the Dream (ATD) coaches for the annual check-in visit regarding the student success agenda and the Strategic Plan. The coaches met with each of the Strategic Plan

goal teams and provided feedback that is currently being reviewed. The partnership with ATD is critical to the College's work and having their input helps refine and improve the implementation and evaluation of student success strategies going forward. She stated that she and the executive cabinet are looking forward to reviewing the meaningful proposals that will impact students in the years to come.

The Higher Learning Commission recently released their strategic plan EVOLVE with the 'E' standing for equity. Harper also has an equity themed goal as well. She closed by noting Dr. Tamara Johnson is being recommended for the vice president of diversity, equity, and inclusion and that she will be a tremendous asset to the College. Additionally, the Board is being asked to review the first reading of a revised Diversity Statement and the first Equity Statement for the College.

STUDENT SUCCESS REPORT

Tuition Relief for Short-term Training Classes

Dr. Proctor request Dr. Janosik, Provost, and Dr. Ivory, Dean of Career and Technical Programs to provide an update on the tuition relief for short-term training classes and how Harper is responding to the community's needs.

Dr. Janosik explained short term training is a growing need within the community and the College needs to respond to this need. She acknowledged the work Dr. Ivory has completed to date and asked her to provide an overview on how the training classes have evolved.

Dr. Ivory explained short term training can last between one and 16 weeks and provides individuals with credentials to help them advance in their careers. She reviewed the history from early 2019 to now that included transitioning workforce solution classes to career and technical programs and rebranding the program to continuing professional education. In January of 2020 courses were offered under the new model. These courses are typically nontransferable but reimbursable courses (via the State). The courses were designed to align to credit programs so that once a student completes a course they could easily transition to a credit certificate or degree. Course offerings were driven by labor market data to meet the needs of employers.

Summer and fall 2020 offerings included COVID 19 Contract Tracing, Prologis/Jobs for the Future - Logistics Registrations, RN Refresher, Truck Driving, and Intermediate Python Programming. Courses were reviewed to ensure they would meet employer needs. Some courses were as short as four hours that would build upon existing skills. She further provided an update on the grants that have been received and scholarships provided to students. Prologis/Jobs for the Future awarded Harper \$50,000 and Illinois Green Economy Network awarded a \$30,500 grant. Moving Forward Scholarships provide up to \$4,000 per applicant/student for short term career training.

Additionally, there is a collaboration with the North Suburban Cook County American Job Center (AJC) to support the increased number of unemployed community members applying for assistance. The AFC is directly across the street from Harper's Learning and Career Center.

The collaborative partnerships across the College have provided engagement opportunities with Admissions Outreach and credit faculty to provide presentations to high school students and workshops for incoming students. These presentations and workshops were interactive for participants. The health careers faculty helped to develop the contract tracing and cannabis programs while the business and social science faculty developed the drone program. Lastly, access and accommodations services assisted with digital access training for faculty to help them better manage classes and to fully understand the needs of students. In the past year, 15 new courses have been offered. The courses have been structured to provide a pathway for students to seamlessly transition from continuing professional education to a credit program so they can earn certificates and degrees. She then reviewed the enrollment, stating enrollment is on the rise. The College continues to reach out to students and to partner with industry and the community.

She concluded with FY2022 goals that include:

- Develop an introduction to aviation courses as aviation jobs are in high demand.
- Grow enrollment by 5%
- Develop new course offerings in liberal arts, and math and science
- Add two new industry partners

She thanked Dr. Janosik and Dr. Proctor for their support.

Chair Stack thanked Dr. Janosik and Dr. Ivory for a comprehensive report. Trustees commended them on bringing new programs to students that can change their lives and the new partnerships.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Mundt moved, Member Kelley seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

The Consent Agenda included:

The minutes for February 10, 2021 Committee of the Whole meeting, February 10, 2021 Closed Session of Board of Trustees meeting, February 17, 2021 Board of Trustees meeting, March 17, 2021 Workshop Closed Session of Board of Trustees meeting; accounts payable; student disbursements; payroll for January 15, 2021, January 29, 2021, February 12, 2021, February 26, 2021, March 12, 2021, March 26, 2021; estimated payroll for April 9, 2021; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; first reading of modifications to Board Policy – campus health and safety (Section 09.00.00); first reading of modifications to Board Policy – human resources (Section 11.00.00); first reading of modification to Harper’s diversity statement; first reading of new equity statement; approval of resolution for student trustee Hildebrand; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; March consent agenda; as outlined in Exhibits X-A.1 through X-B.5.

Minutes

February 10, 2021 Committee of the Whole meeting, February 10, 2021 Closed Session of Board of Trustees meeting, February 17, 2021 Board of Trustees meeting, March 17, 2021 Workshop Closed Session of Board of Trustees meeting.

Fund Expenditures

Accounts Payable	\$8,155,749.79
Student Disbursements	\$6,703,551.53

The payroll of January 15, 2021 in the amount of \$2,047,679.70, January 29, 2021 in the amount of \$2,348,146.72, February 12, 2021 in the amount of \$2,353,999.76, February 26, 2021 in the amount of \$2,453,708.09, March 12, 2021 in the amount of \$2,450,262.00, March 26, 2021 in the amount of \$2,327,955.07; estimated payroll of April 9, 2021 in the amount of \$2,330,291.89.

Bid Approvals

- Ex. X-A.3.a Accept bid and award contract for the 2021 Parking Lot Maintenance Project to Pavement Systems Inc., as the lowest responsible and responsive bidder, in the total amount of \$192,390.00, including a base bid of \$174,900.00 and 10% construction contingency of \$17,490.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Parking Lot Maintenance Project budget.

- Ex. X-A.3.b Accept bid and award contract for the 2021 Sidewalk and Concrete Maintenance Project to Blue Reef LLC, as the lowest responsible and responsive bidder, in the total amount of \$158,085.00 including a base bid of

\$137,350.00 and 10% construction contingency of \$13,735.00, Construction Admin (Eriksson Engineering Associates, LTD) of \$7,000 as provided in the Operations and Maintenance (Restricted) Fund, and provided in the 2021 Sidewalk and Concrete Maintenance Project budget.

- Ex. X-A.3.c Accept bid and award contract for the 2021 Exterior Stair and Retaining Wall Maintenance Project to Blinderman Construction, as the lowest responsible and responsive bidder, in the total amount of \$81,300.00 including a base bid of \$63,000.00 and 10% construction contingency of \$6,300.00, base fee (Eriksson Engineering Associates, LTD) of \$12,000 as provided in the Operations and Maintenance (Restricted) Fund, and provided in the 2021 Exterior Stair and Retaining Wall Maintenance Project budget.
- Ex. X-A.3.d Accept bid and award contract for the asbestos abatement at the Learning and Career Center (LCC) to Midwest Asbestos Abatement Corp., as the lowest responsible and responsive bidder, in the total amount of \$84,713.00 including a base bid-asbestos on 1st floor \$63,925.00, 10% Construction Contingency \$6,393.00 and professional fee \$14,395.00 as provided in the Operations and Maintenance (Restricted) Fund, and provided in LCC Carpet Replacement Project budget.
- Ex. X-A.3.e Accept bid and award contract for the Buildings L and M HVAC Upgrade Project to MG Mechanical Contracting, Inc., as the lowest responsible and responsive bidder, in the total amount of \$262,890.00 including a base bid \$221,400.00, 10% Construction Contingency \$22,140.00, Base Fee (Amsco Engineering) \$18,350.00, and Reimbursables (Amsco Engineering) \$1,000.00 as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Building L Kiln Room HVAC Upgrade Project budget and the Building M Gymnasium Floor Replacement Project budget.
- Ex. X-A.3.f Accept bid and award contract for Phase I of the HVAC Upgrade Projects in Buildings R, W, X, Y, and Z to AMS Mechanical Systems, Inc., as the lowest responsible and responsive bidder, in the total amount of \$227,050.00 including a base bid \$165,500.00, 20% Construction Contingency \$33,100.00, and Engineering Fee (Grumman/Butkus Associates) \$28,450.00, as provided in the Operations and

Maintenance (Restricted) Fund, and provided in the HVAC Upgrade Projects in Buildings R, W, X, Y, and Z Project budget.

Ex. X-A.3.g Accept bid and award contract for Building Z Acid Neutralization Tank Ventilation System to Helm Mechanical, as the lowest responsible and responsive bidder, in the total amount of \$34,960.00 including a Base Proposal \$23,600.00, 10% Construction Contingency \$2,360.00, Base Fee (IMEG Corp) \$8,000.00, Reimbursables (IMEG Corp) \$1,000.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Building Z Acid Neutralization Tank Ventilation System Project budget.

Ex. X-A.3.h Accept bid and award contract for the Box Office Services Relocation Project to Kandu Construction Inc, as the lowest responsible and responsive bidder, in the total amount of \$112,530.00 including a Base Bid \$81,300.00, 10% Construction Contingency \$8,130.00, Base Fee (Ratio) \$22,350.00, Reimbursables (Ratio) \$750.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Box Office Services Relocation Project budget.

Ex. X-A.3.i Accept bid and award contract for purchase of an Objet30v5 Prime Polyjet industrial 3D printer and accessories to Computer Aided Technology, as the lowest responsible and responsive bidder, in the total amount of \$39,936.25, as provided by the Ratcliff Foundation Grant \$20,000.00 and Perkins Grant \$19,936.25.

Request for Proposals There are no requests for proposals.

Purchase Orders Ex. X-A.5.a Approve the modification of a purchase order to Honorlock for remote proctored testing, in the amount of \$282,684.50, as provided through HEERF funding.

Personnel Actions Administrator Appointment
 Tamara A. Johnson, Vice President of Diversity, Equity & Inclusion, President's Office, 7/1/2021, \$175,000/year

Faculty Appointments
 Joseph Angermeier, Instructor, Biology, Math and Science, 8/17/2021, \$53,458/year
 Monica Busser, Instructor, Math, Math and Science ,8/17/2021, \$53,458/year
 Bethanie Statler, Instructor, Biology, Math and Science, 8/17/2021, \$55,062/year

Classified Staff Appointments

Emily Marquez, Clerk/Receptionist, Assessment Center, 4/12/2021, \$21,594/year

Susan Thoennes, Program Operations Assistant, Adult Educational Development, 4/5/2021, \$40,462/year

Administrator Retirement

Kathy Bruce, Interim Associate Provost, Academics Interdisciplinary Student Success, 6/30/2021, 7 years.

Professional/Technical Separations

Heather Liebe, Academic Advisor, Center for New Students/Orientation & Women's Program, 6/4/2021, 4 years.

Thomas Signore, Project Manager, Infrastructure Services, 4/30/2021, 9 years. 1 month

Classified Staff Separation

John Herman, CIS Student Support Assistant, P/T, Career and Technical Programs, 4/1/2021, 9 years. 3 months

Harper #512 IEA-NEA Separations

Alexis Perez, Custodian, Operations Services, 4/1/2021, 3 years.

Employee #10109, Custodian, Operations Services, 3/29/2021, 2 years. 9 months

Board Travel

There was no Board travel..

Travel Expense Exceptions

There were no Travel Expense Exceptions

First Reading of Modifications to Board Policy – Campus Health and Safety (Section 09.00.00)

Approve the First Reading of Modifications to Board Policy – Campus Health and Safety (Section 09.00.00), as presented in Exhibit X-A.9.

First Reading of Modifications to Board Policy – Human Resources (Section 11.00.00)

Approve the First Reading of Modifications to Board Policy – Human Resources (Section 11.00.00), as presented in Exhibit X-A.10.

First Reading of Modifications to Harper’s Diversity Statement

Approve the First Reading of Modifications to Harper’s Diversity Statement, as presented in Exhibit X-A.11.

First Reading of a new Equity Statement

Approve the First Reading of of a new Equity Statement, as presented in Exhibit X-A.12.

Approval of Resolution for Student Trustee Hildebrand	Approval of the recommendation to approve a resolution honoring Trustee Dylan Hildebrand's service to the College, as presented in Exhibit X-A.13.
Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Report	<p>Alumni Liaison Report: Member Mundt shared 2021 Distinguished Alumni Nominations are now being accepted for the 2021 Distinguished Alumni Awards, including the award for Outstanding Recent Alumni. The Outstanding Recent Alumni Award honors alumni who have attended Harper within the last 10 years. The Distinguished Alumni program has honored 72 alumni to date for impact made in both their career and community. Learn more about the Distinguished Alumni Awards including criteria, nominating instructions and applications by visiting harpercollege.edu/distinguishedalumni. Nominations are due by 5 p.m. on May 17. The Distinguished Alumni awards ceremony will take place on October 26, 2021.</p>
	<p>Harper Talks Podcast features a bonus episode with Harper faculty on a special bonus episode of Harper Talks: The Harper Alumni Podcast, with Assistant Professor of Communication Arts, Brian Shelton, who is joined by his colleagues to discuss the adjustments and adaptations they have made this past year in response to the shifting educational environment. Assistant Professor of Physics, Raeghan Graessle, Assistant Professor of Business and Entrepreneurship, Marie Lapidus and Associate Professor of Speech, Kevin Long, all join Brian Shelton in conversation about their first-hand experience with transitioning to isolated learning. The podcast is co-produced by WHCM student radio and Harper Alumni Relations. Find it on all streaming platforms and the alumni website at harpercollege.edu/alumni.</p>
	<p>Foundation Liaison Report: Member Hill reported the 32nd Annual Golf Outing is on Monday, June 7th. The golf outing will be in person following all COVID safety protocols. This year's Golf Outing features a new way to help Harper College students succeed. Sponsoring a student's education for \$250 empowers hardworking individuals in need of financial assistance. In exchange donors will also receive a desk size cardboard cut-out of a Harper student for their home or office to commemorate the difference they have made. Learn more about the <i>Sponsor A Student</i> program on the foundation's golf outing webpage.</p>
	<p>During the COVID-19 pandemic, the Foundation has heard from students and donors that they miss connecting with each other. Donors enjoy hearing from scholarship recipients about their educational and career goals, and their experiences at Harper. Students enjoy learning about philanthropy from donors, and the reasons why they are engaged with Harper. Grab your coffee or tea,</p>

a bagel or fruit, and join us as we virtually on May 1 as we connect and discuss how together, we are realizing dreams.

Donors and scholarship recipients will connect with each other in virtual small group meetings. Staff and volunteer facilitators will lead virtual conversations with small groups of donors and students about philanthropy, reasons for giving, the impact scholarships have had on Harper students, and life as a student during a pandemic.

The next Board of Directors meeting for the Foundation is Tuesday, June 8. At this meeting the board will be recognizing the work and service of six board members who will be terming off the board and one board member not renewing for a second term. Leaving the Foundation Board after nine years of service include: Marianne Stanke, Bill Kesler, Nancy Castle, Randy Green, Jeff Sronkoski, Robin Turpin. Also leaving the board after three years of service is Eric Pan. In addition, the board will be approving and welcoming new board members John Chapman and Brian Battle

The Foundation's year to date financials are \$7,362,259 which is 472% above the budgeted amount of \$1,560,000.

ICCTA Liaison Report: Member Kelley encouraged other trustees to attend the central regional meeting on May 20 where colleges will share innovative ideas. He also shared he attended a webinar that addressed promising and innovative ways community colleges throughout the country are channeling resources to students in need. These included offering short term certificates and addressing food, housing, transportation and childcare needs. A few colleges are forgiving some debt to allow student to enroll.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Approval of March Consent Agenda Items

Ex. X-B.5.b Personnel Actions
Professional/Technical Appointments
 Kiel Cross, Strategic Marketing Specialist, Marketing Services, 3/15/2021, \$65,000/year
 Michael Hubatch, Visual Content Specialist, Marketing Services, 3/29/2021, \$61,000/year
 Janae McBride, Perkins Grant Coordinator, Career and Technical, Programs, 3/1/2021, \$58,000/year
 Megan Ohlsen, Senior Graphic Designer, Marketing Services, 3/29/2021, \$63,000/year

Classified Staff Appointments

Elizabeth Acosta, Institutional Effectiveness/Survey, Assistant, PT, Institutional Effectiveness, 3/1/2021, \$33,176/year
Taha Ali, Accounting Associate, Accounting Services, 3/1/2021, \$52,650/year
Amy Bennett, Administrative Secretary, P/T Career and Technical Programs, 3/15/2021, \$24,375/year
Brianna Puentes, Information Receptionist, PT, Student Development, 3/29/2021, \$20,735/year

ICOPS Appointment

Michael Gicla, Police Officer, Harper College Police, 3/29/2021, \$45,905/year

Faculty Retirements

Diana Cincinello, Professor, Career and Technical Programs, 7/31/2021, 20 years 11 months
Thomas Stauch, Professor, Liberal Arts, 7/31/2022, 40 years

Supervisory/Management Retirement

Rose D'Agostini, Academic Division Operations Manager, Career and Technical Programs, 5/31/2021, 11 years 8 months

Classified Staff Retirement

Joan Naumes, Administrative Assistant, Business and Social Science, 3/5/2021, 23 years 5 months

Supervisory/Management Separation

Michael Szela, Technical Manager, Client Systems, 3/12/2021, 10 years

Professional/Technical Separation

Employee #11126, Technical Support Specialist, Client Systems, 2/2/2021, 6 months

Classified Staff Separation

Lu Yang, AED Technical Support Specialist, Adult Educational Development, 4/1/2021, 8 months

Harper #512 IEA-NEA Separations

Fidel Herrera, Custodian, Operations Services, 3/11/2021, 1 year 1 month
Alma Pacheco Lizardo, Custodian, Operations Services, 2/25/2021, 2 years 7 months

NEW BUSINESS

Exhibit XI-A: Awarding of Faculty Promotions for the 2021-22 Academic Year

Dr. Proctor described the rigorous process in which faculty are evaluated for promotions that include three areas of teaching, service, and professional development. The process also includes evaluations by peers, their division dean, and the provost.

Dr. Janosik introduced faculty being recommended for promotion to assistant professor, associate professor, and professor for fall of 2020 and fall 2021.

Ms. Riewerts recognized the achievements and contribution of Elke Weinbrenner, who became a full professor in fall 2020, a few months before she passed away.

Member Robb moved, Member Hill seconded, to approve the recommendations to award promotions to faculty members who have met the performance criteria of excellence in teaching, service, and professional development expected for early promotion to assistant or associate professor or for promotion to full professor, as outlined in Exhibit XI-A.

Upon approval of the Board, the following promotions will be granted for the 2021-2022 academic year

Early Promotion to Assistant Professor

Gerardo Cruz	World Languages
Kathleen Nikolai	Early Childhood Education
Kendra Uhe	Medical Office Assistant
Laura Smith	Surgical Technology
Theresa Frank	Nursing
Traci Wessel	Nutrition
Yelda Aydin-Mullen	Math

Early Promotion to Associate Professor

Cara Mullen	Math
Jeremy Chamberlain	Math
Jonathan Loos	Kinesiology
Rita Gura	Physical Therapy Assistant
Stefan Pajtek	Biology

Promotion to Professor

Brett Fulkerson-Smith	Philosophy
Dominique Svarc	Accounting
Jace Robinson	Biology
Jennifer Smith	Nursing
Joseph Wachter	Chemistry
Magdalen McKinley	English
Marianne Fontes	English
Stephanie Horton	English
Stephanie Whalen	English
Theresa Lake	Biology
Tong Cheng	Biology

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Exhibit XI-B: Awarding Professor Emeritus Recognition

Dr. Proctor described how a retired faculty member is eligible for the awarding of professor emeritus. A faculty member must be either an associate professor or professor and completed a minimum of 10 years of full-time service at Harper and demonstrate significant accomplishments.

Ms. Herrera stated she was grateful to be granted the recognition as Harper played an important part of her life for 30 years. She recently published her memoir "Not Always a Valley of Tears: A Memoir of a Life Well Lived."

Member Mundt moved, Member Johnson seconded, to approve the recommendation being made by the President to award the honorary designation of professor emeritus to professor Pascuala Herrera who retired on June 1, 2020 after 29 years of distinguished service, as outlined in Exhibit XI-B.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Exhibit XI-C: Approval of New Certificate: Cannabis Science and Therapeutics

Member Dowell moved, Member Johnson seconded, to approve a new certificate program in Cannabis Science and Therapeutics, as outlined in Exhibit XI-C.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Exhibit XI-D: Hiring the Vice President of Diversity, Equity and Inclusion

Dr. Proctor Mentioned Dr. Johnson brings extensive experience from multiple institutions and a doctorate in counseling psychology. She also thanked Dr. Mercado for serving in an interim capacity.

Member Dowell moved, Member Johnson seconded, to approve the recommendation to hire Dr. Tamara A. Johnson as the Vice President of Diversity, Equity and Inclusion for the College with a start date of July 1, 2021, as outlined in Exhibit XI-D.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

ANNOUNCEMENTS

BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, May 12, 2021 at 5:00 p.m. via Webex. The next Board of Trustees Meeting will be Wednesday, May 19, 2020 at 6:00 p.m. via Webex.

ADJOURNMENT

Member Kelley moved, Member Dowell seconded, to adjourn the meeting.

In a voice vote, motion carried at 7:35 p.m.

Chair

Secretary