

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, April 17, 2019

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, April 17, 2019 at 5:00 p.m. in Room W216 of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Lavleen Mal.

Absent: none

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer, Bret Bonnsetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Brian Knetl, Associate Provost; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Claudia Mercado, Assistant Provost; Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Sheryl Otto, Associate Provost, Student Affairs; Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Roger Spayer, Chief Human Resources Officer; Meg Coney, Administrative Coordinator; Sue Egan, Project Assistant; Kathy Coy, Director of Institutional Research; Kim Pohl, Media Relations & Legislative Affairs Manager; Carolynn Muci, Internal Communications Manager

Guests: David Santafe-Zambrano, Student Trustee-elect; Melissa Cayer, citizen

PUBLIC COMMENTS

Citizen Melissa Cayer thanked the Board for working for Harper College, and said 'down with property taxes.'

DISCUSSION OF FOLLOW UP ITEMS

Dr. Ken Ender gave his profound thanks for the kind words and reflection at the Drs. Kenneth and Catherine Ender Pavilion Dedication and Recognition Celebration held today. Looking back over the 10 years' body of work was gratifying to both he and Cathy.

Chair Dowell introduced Student Trustee-Elect David Santafe-Zambrano and thanked him for getting involved.

Darlene Schlenbecker presented a status update on the five goals and corresponding projects in the Strategic Plan. Dr. Ender noted the accomplishment in redesigning Harper's admissions application, taking 100+ degrees and certificates and distributing them across ten areas of interest. This was an enormous amount of work across campus. Implementation is scheduled for Fall 2019. Trustee Kelley asked when the Texting Pilot would be at scale. Dr. Judy Marwick stated the pilot is near completion, and if there were positive results, Harper would need to look into a less expensive way to implement.

Darryl Knight presented the quarterly update on Facilities Management major capital projects highlighting the Building Energy Systems Technology (BEST) Lab, Mass Communication Lab, Student Development Division Remodeling and relocation of academic advisors to a central location. Darryl recognized the great working relationship with Provost Judy Marwick in discussions to determine project priorities that best served students.

Bret Bonnstetter presented on the Oracle/EBS Replacement system highlighting the project background, timeline and the structured process going forward. There are 16 systems in daily use in both the Human Resources and Finance areas. In addition to the software, there is a need for a software implementation manager and a project manager. The intent is to have a recommendation to the Board in June with implementation beginning in July.

Trustees Mundt and Vice Chair Stack expressed concern over the tight timeline. Trustee Mundt asked about the possibility of extending the current system to which Bret stated the current system is at the end of its expected life usage. Trustee Hill asked about a staggered implementation and Bret noted that both the old and new systems would run simultaneously for a few months. Chair Dowell asked what Harper's peer groups are using and Patrick Bauer explained that peer group systems/vendors were included in the Request for Proposal (RFP) in addition to having a consultant identify additional vendors. Chair Dowell asked about security protocols and Patrick Bauer stated that they are more extensive than what is currently in use.

Bret Bonnstetter presented an update on the FY2019 budget. Trustee Johnson asked if the State of Illinois payments are booked as received to which Bret answered yes; the State is current and paying on time. Dr. Ender noted that every Executive Council member made cuts to their requested division funds for FY2020. He applauded their efforts and the Board policies concerning fiscal restraints.

Dr. Maria Coons distributed the FY2020 proposed Board meeting dates that will be voted on April 24. Trustee Kelley noted the October meeting date falls during the week of the ACCT Leadership

Congress. New dates will be determined, along with a July and December Board Workshop.

Dr. Coons reviewed the April Board Packet.

FORMAL ACTIONS

Member Hill motioned, Member Stack seconded to enter closed session to discuss a personnel matter at 6:07 p.m. In a roll call vote, the motion passed unanimously.

Member Kelley motioned, Member Johnson seconded to adjourn the closed session and re-enter the regular meeting at 7:05 p.m. In a roll call vote, the motion passed unanimously.

ADJOURNMENT

Member Johnson moved, Member Mundt seconded adjournment at 7:05 p.m.

In a voice vote, motion carried.

Chair

Secretary