

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, February 20, 2019

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, February 20, 2019 at 6:02 p.m. Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Mal led the Pledge of Allegiance.

Chair Dowell asked Member Mundt to be Secretary Pro Tem in Secretary Robb's absence.

ROLL CALL

Present: Members Greg Dowell, Pat Stack, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, and Student Member Lavleen Mal

Absent: Member Nancy Robb

Also present: Kenneth Ender (phone), President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnsetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons (phone), Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Sheryl Otto, Assistant Provost and Dean of Student Development; Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Andrew Anastasia, Faculty; Vicki Atkinson, Associate Dean, New Student Programs, Career Development and Women's Program; Michael Bentley, Faculty; Kathy Bruce, Dean Math and Science; Orlando Cabrera, Technical Support Specialist; Claude Casaletto, Chief of Police; Meg Coney, Administrative Coordinator; Kathy Coy, Director of Institutional Research; Tom Dowd, Faculty; Sue Egan, Project Assistant; Marie Eibl, Faculty; James Gramlich, Faculty; Travaris Harris, Dean Student Affairs; Kathi Hock, Faculty; Jewell Jackson, Manager of Purchasing; Rick Kellerman, Network Specialist; Kevin Long, Faculty; Anthony Miniuk, Faculty;Carolynn Muci, Internal Communications Manager; Mary Beth Ottinger, Dean Career and Technical Programs; Kim Pohl, Media Relations and Legislative Affairs Manager; Nupur Sharma, Faculty; Silky Sharma, Faculty; Brian Shelton, Faculty; Jose Vital, Faculty; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Dee Beaubien, Educational Foundation; Tracy Boland, Palatine Public Library; Dan Forbes, Speer Financial, Inc.; Melissa Gardner, Palatine Public Library; Phil Gerner, Robbins Schwartz; Chris Smith, Student; Tom Wischhusen, Educational Foundation.

AGENDA APPROVAL

Member Hill moved, Member Stack seconded, approval of the Agenda.

Upon roll call for approval of the Agenda, the vote was as follows:  
Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.  
Nays: None.  
Motion carried. Student Member Mal advisory vote: aye.

Chair Dowell brought forward the following new business exhibits: Exhibit XI-C (Sabbaticals), Exhibit XI-D (3<sup>rd</sup> Year Tenure), and Exhibit XI-H (Resolution for the Members of the Presidential Search Advisory Committee). See the New Business section for Board actions on these exhibits.

PRESENTATION

There was no general presentation.

STUDENT TRUSTEE REPORT

Student Trustee Mal reported the Student Government Association (SGA) is in favor of the increase in student tuition but believes the Consumer Price Index should be used to adjust the tuition rate. If a budget surplus exists at the end of the year, SGA would like the Board to consider involving students to provide input when deciding what to do with the surplus. He appreciated Dr. Ender and Dr. Ally explaining the tuition increase to SGA.

Student Trustee Mal visited the International Student Club and Student Activity Board to hear their thoughts on the tuition increase and heard they understand tuition increases are necessary to keep the College running and know the College is providing excellent facilities, infrastructure, and education. He also met with Kathleen Canfield, Director of the Job Placement Resource Center, and learned that in fall 2019 pay for student aids will increase from \$8.50/hour to \$9.00/hour, which will help the students with the tuition increase.

He attended the Association of Community College Trustees (ACCT) National Legislative Summit in Washington D.C. with Trustee Kelley, President Ender, and Jeff Julian, Executive Director of Communications where he discussed community college issues with student trustees from all over the country. He and others had the opportunity to meet and discuss the issue of Pell Grants not being available for short-term programs with Congressmen Raja Krishnamoorthy and Sean Casten, and Senators Dick Durbin and Tammy Duckworth. Additionally, Senator Duckworth spoke to a group about grants for Veteran students for mental health issues and she assured the group she will take this to the Senate for consideration along with increasing Pell Grants for short-term programs. Senator Durbin spoke about the issue that 52-55% of students at community colleges who are eligible for Supplemental Nutrition Assistance Program (SNAP) benefits and that not all of them take advantage of the program. Congressman Raja Krishnamoorthy also encouraged and praised Harper for dual credit courses. The group also met with

Margaret Brennan, from CBS News "Face of Nation" where she mentioned that the risk of a government shutdown is over. Student Member Mal is looking forward to visiting Springfield to discuss these issues with Governor Pritzker.

He shared he is excited that Dr. Proctor is going to be Harper's sixth President. He thanked the Board of Trustees for their time and efforts and their unconditional service to Harper and the community.

He also thanked Chair Dowell and Dr. Maria Coons for supporting his nomination to become a member of the ACCT Student Trustee Advisory Committee.

Further, he shared that the pass rate is low in Anatomy and Physiology classes and hopes to learn more about this and to see what help these students can receive.

Lastly, he mentioned students seem to have received scam emails from the Society of College Leadership and Achievement and hopes the College can investigate this further.

#### FACULTY SENATE PRESIDENT'S REPORT

The Faculty Senate President's Report was provided by Professor Dowd. He shared that the College community became very excited when Dr. Proctor was named as the sixth President of Harper College. Faculty are looking forward to having Dr. Proctor on campus to start working together towards a successful presidency. He expressed his gratitude to Members Stack and Hill for leading the Presidential Advisory Search Committee.

#### PRESIDENT'S REPORT

Dr. Marwick introduced Assistant Professor Brian Shelton and asked him to update the Board on the Mass Communication program that has grown almost 150% from 94 students to more than 230 students.

#### Evolution of the Mass Communication Program

Mr. Shelton began by explaining that Mass Communication is part of Communication Arts that also includes Speech, Theatre, and Journalism. Communication Arts is a story-telling department whether it is on television, radio, or on the stage. In the summer of 2014, he was hired and Harper asked him to rebuild the campus radio station and curriculum in the Mass Communication department. Since he began at Harper, 17 courses have been deleted that were no longer relevant. Courses added include audio production, multiplatform photojournalism, film history, and most recently added in spring of 2019 a video production course.

Mr. Shelton confirmed enrollment has grown from 2014-2018 with an increased headcount as Dr. Marwick mentioned and anticipates future growth. Harper's University Center created a partnership with DePaul University to offer a four-year program in Mass Communication. This partnership is one of the first Mr. Shelton knows of based upon a liberal arts program. The advantage to this program is once a student begins in co-curricular activities such as forensics, the newspaper, or the radio station, they are then able to continue

participating for four years as the DePaul program offered through the University Center is on Harper's campus.

Three areas of excellence within the program include: 1) WHCM, the campus radio station, 2) the Harbinger, the campus newspaper, and 3) the mass media lab. These are necessary for a journalism and public relations program. In 2018, Maham Khan a full-time journalism faculty was hired. Ms. Khan has revived the dormant Harbinger newspaper which will be active again on March 1, 2019 as Harbinger.media an online newspaper with the intent of having some print media as well.

Mr. Shelton reminded the Board that they are the licensee and owner of WHCM, the campus radio station. The radio station has grown from three students involved in the summer 2014, to 51 students involved in fall 2018. The students have won several national awards. The radio station is a learning lab where students engage in marketing management, social media, and storytelling. With the help of the Educational Foundation, the lab has been completely rebuilt over the past five years. For the first time, the radio station is having a membership drive to help pay for extra costs such as conference travel, guest speakers, and marketing materials. Membership cost is \$88.30 or \$8.83 for 10 months.

The new media lab allows for podcasting, multi-camera video productions, live streaming of events, a photography studio, and includes a 16-workstation classroom. The lab will contain a home for the Harbinger, a production space for WHCM, a classroom for mass communication, and provide synergistic opportunities. He thanked Steve Peterson, Campus Architect, for asking 'what do you need for the space.' He shared some pictures of the media lab.

He concluded by sharing plans for the future which include adding a basic animation course and offering more sections of the high demand courses at the right time. He introduced Chris Smith, a disc jockey and manager at WHCM, and asked her to share her experiences.

Ms. Smith shared she returned to Harper as an adult student to complete her associate's degree after her son began college. She is focusing her studies in Mass Communication with her first class being audio production. During the audio production class, she learned about the opportunities at WHCM. She quickly found that as an adult student she had the opportunity to produce her own show, create public service announcements, create promotions, and learn how to use editing software. The role of social media manager gives her the opportunities to learn a new skill set that she has added to her resume and not to worry about an internship because of all the experience she has received at the radio station. As the radio station serves both the school and community, she feels more connected to the school as an adult student and has access to a full college experience while working a full time job.

In response to Member Mundt, Mr. Shelton shared the radio station serves the greater Palatine area, Arlington Heights, Barrington, Lake Zurich and parts of Roselle. The radio station broadcasts 24-hours a day seven days a week. During non-manned hours, computer programming keeps the show on the air.

In response to Member Johnson, Mr. Shelton stated the radio station does not cover live sporting events but provides weekly sports wrap-ups and shares the sporting events for the coming week.

In response to Chair Dowell Mr. Shelton explained the program attracts students of all ages and backgrounds including one who was retired from the military. Additionally, some high schools in Elgin and Chicago have programs similar to the one at Barrington High School. Mr. Shelton thanked Dr. Marwick for her support.

Dr. Ender commended Dr. Marwick's leadership and support for the Mass Communications program and Mr. Shelton's incredible persistence to rebuild the program. Harper students can now enjoy another path as they learn about this profession and earn further credentials as evidence by the partnership with the University Center.

Dr. Ender continued the President's report by sharing information from Governor Pritzker's budget address. The recommendation to the Assembly includes a modest increase in the operating budget for community colleges and four projects are included in the capital proposal. If the budget is approved, authorization would go forward for the Canning Center, some engineering work for the Building H project that was not recovered during construction, parking lot restructuring, and support for the Hospitality Center. Confirmation of the Hospitality Center support is pending, as it is not clearly stated on the paperwork received. Dr. Ender further explained the three parts to the budget process. The first is that the projects need to be included in the budget; next, the Assembly must pass the budget by the June 30, 2019 deadline; finally, bonds need to be sold and the money appropriated.

#### HARPER EMPLOYEE COMMENTS

There were no employee comments.

#### PUBLIC COMMENTS

Tracy Boland, Palatine Library Trustee, provided an overview of the proposed Palatine Public Library Referendum on the April 2, 2019 ballot. The Library Board explored options before placing a limiting rate increase question on the ballot for April 2, 2019. Melissa Gardner, Assistant Director, explained the details of how funding would be used and the resulting impact on the Palatine Library. The referendum would generate approximately \$1.7 million per year to address deferred maintenance, service improvements and interior renovations. Additional information is available at [www.palatinelibrary.org/more](http://www.palatinelibrary.org/more). Chair Dowell thanked Ms. Boland and Ms. Gardner for the information.

CONSENT AGENDA

Member Stack moved, Member Kelley seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

The Consent Agenda included:

The minutes for January 9, 2019 Committee of the Whole meeting, January 16, 2019 Board of Trustees meeting; accounts payable; student disbursements; payroll for December 21, 2018 and January 4, 2019; estimated payroll for January 18, 2019 and February 1, 2019; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; 2019-2020 proposed credit course fee changes; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; faculty tenure status 2<sup>nd</sup> year; faculty tenure status 1<sup>st</sup> year; as outlined in Exhibits X-A.1 through X-B.6.

Minutes

January 9, 2019 Committee of the Whole meeting and January 16, 2019 Board of Trustees meeting.

Fund Expenditures

Accounts Payable	\$9,125,681.07
Student Disbursements	\$79,008.66

The payroll of December 21, 2018 in the amount of \$2,014,344.06 and January 4, 2019 in the amount of \$1,568,944.13; estimated payroll of January 18, 2019 in the amount of \$1,791,644.10 and February 1, 2019 in the amount of \$1,791,644.10.

Bid Approvals

Ex. X-A.3.a Accept bid and award contract for the Advanced Manufacturing Lab Sheet Metal Storage System Project to Gladwin Machinery & Supply, as the lowest responsible and responsive bidder, in the total amount of \$56,021.00, including a base bid of \$50,928.00 and 10% contingency of \$5,093.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Advanced Manufacturing Lab Sheet Metal Storage System Project budget.

Ex. X-A.3.b Accept bid and award contract for the Building P Refrigerant Detection and Purge Remediation Project to MG Mechanical Contracting Inc., as the lowest responsible and responsive bidder, in the total amount of \$103,900.00, including a base bid of \$72,400.00, 10% contingency of \$7,240.00, base fee of \$23,260.00, and reimbursables estimate of \$1,000.00

as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Building P Refrigerant Detection and Purge Remediation Project budget.

Ex. X-A.3.c Accept bid and award contract for the Construction Lot Screening Project to Pro Fence, as the lowest responsible and responsive bidder, in the total amount of \$33,220.00, including a base bid of \$20,200.00, 10% contingency of \$2,020.00, base fee of \$10,000.00, and reimbursables estimate of \$1,000.00 as provided in the Operations and Maintenance (Restricted) Fund, and provided in the 2018 Parking Lot and Sidewalk Project budget.

Request for Proposals There are no requests for proposals.

Purchase Orders Ex. X-A.5.a Approve the issuance of a purchase order to Eriksson Engineering Associates Ltd. for design and engineering services for the 2019 Tennis Courts Improvements Project, in the amount of \$31,900.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the total 2019 Tennis Courts Improvement Project budget.

Ex. X-A.5.b Approve the issuance of a purchase order to IBC Engineering Services Inc. for engineering services for the arc flash study, in the amount of \$39,600.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Arc Flash Project budget.

Personnel Actions

Administrator Appointment

Mary Kay Harton, Dean of Students, Student Involvement, 4/1/2019, \$118,000/year

Supervisory/Management Appointments

Cheryl Devenny, Admissions Outreach Operations Manager, Admissions Outreach, 2/18/2019, \$66,500/year

Marguerita Whitby, Operations Manager, Liberal Arts, 1/1/2019, \$60,000/year

Professional/Technical Appointments

Sebastian Brozek, Student Success Data & Systems Analyst, Student Affairs, 2/18/2019, \$66,715/year

Laura Ehrke, CE Technical Systems Specialist, Continuing Education, 1/28/2019, \$56,121/year

Marco Gutierrez, Technical Support Specialist, P/T, Client Systems, 1/22/2019, \$34,684/year

Crystal Loggins, Academic Advisor, Student Development, 4/8/2019,  
\$56,742/year

Joseph Loobey, Academic Advisor, Student Development, 3/11/2019,  
\$65,067/year

Sara Piraino, Lead Academic Advisor, Student Development,  
3/4/2019, \$65,904/year

Mercedes Quattrone, Technical Support Specialist, Client Systems,  
2/18/2019, \$52,833/year

Anita Rehberg, Access Advocate, Access and Disability Services,  
1/14/2019, \$61,066/year

Katherine Speer, Lead Academic Advisor, Student Development,  
3/4/2019, \$55,995/year

Classified Staff Appointments

Gabriela Aguilera, Accommodations Assistant, Access and Disability  
Services, 1/28/2019, \$29,796/year

Amy Desautels, Executive Assistant, Advancement/Foundation,  
2/18/2019, \$46,800/year

Kimberly Eck, Administrative Secretary, P/T, Health Careers,  
2/11/2019, \$16,848/year

Haley Golding, Enrollment Support Assistant, P/T, Health Careers,  
2/11/2019, \$24,505/year

Kavishka Patel, Clerk/Receptionist, P/T, Enrollment Services -  
Testing Center, 2/4/2019, \$13,650/year

Angelica Rackow, Student Account Representative II, Accounting  
Services, 1/28/2019, \$27,264/year

Samara Tansor, Financial Aid Specialist, OSFA, 3/1/2019,  
\$42,900/year

Harper #512 IEA-NEA Appointment

Clayton Dean, Custodian Facilities Management, Operations  
Services, 2/18/2019, \$27,040/year

Quinton McClarn, Groundskeeper, Buildings and Grounds, 1/22/2019,  
\$33,238/year

Classified Staff Retirement

Frances Heun, Preschool Teacher, Early Childhood, 6/30/2019, 24  
years 5 months



Administrator Separations

Kenya Ayers, VP/Chair of the Board of the NECSS, President's Office, 6/7/2019, 7 years 4 months

Mary Beth Ottinger, Dean, Career and Technical Programs, 6/30/2019, 5 years 11 months

Faculty Separations

Theresa Piekarski, Instructor, Health Careers, 5/17/2019, 1 year 9 months

Valerie Walker, Associate Professor, Health Careers, 3/1/2019, 8 years. 6 months

Supervisor /Management Separation

Ryan McConville, Custodial Foreman, Operation Services, 2/22/2019, 1 year 2 months

Board Travel

Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

Travel Expense Exceptions

There were no travel exceptions for approval this month.

2019-2020 Proposed Credit Course Fee Changes

Approval of the proposed credit course fee changes for the 2019-20 academic year as recommended to ensure currency of appropriate fees for Harper College courses, as presented in Exhibit X-A.9. The fees need to be incorporated into the College's registration system. Therefore, fee changes must be acted upon prior to the February 25, 2019 early registration date for the Summer 2019 session.

Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Report

Alumni Liaison Report: Vice Chair Stack stated there is a new program regarding Athletics Affinity Pavers. The Harper College Alumni program in partnership with Harper Hawks Athletics has launched Athletics Affinity Pavers, or "Hawks Pavers." The program will target Athletics' alumni and friends of the Hawks to purchase pavers with a personalized inscription, which will be located outside of the Foglia Foundation Health and Recreation Facility. More than 2,700 former student athletes will receive a targeted communication about the program. Paver proceeds will support the Hawks' student athletics program. For more information or to purchase pavers visit the alumni website [www.harpercollege.edu/alumni](http://www.harpercollege.edu/alumni) website.

The Harper College Alumni Program has partnered with WHCM 88.3 student radio to launch the first ever "WHCM Alumni and Friends Membership Drive" from February 18 to March 1, 2019. The membership drive solicits WHCM alumni and friends to purchase "memberships" for \$88.30 or installments of \$8.83 for 10 months.

Members will receive a special edition WHCM tote bag. Students will help promote the membership drive on the air and on social media. The funds will support WHCM radio students in development opportunities. To learn more visit the alumni website.

The Harper College Alumni Program will launch Alumni Virtual Mentoring on March 1, 2019. The program will give students and recent alumni a chance to sign up for a chance to be connected with a virtual alumni mentor. Six Harper College Distinguished Alumni have signed on for this inaugural virtual mentorship program. Mentoring will take place virtually – via email, phone, or web chat – after the sign up period ends on March 31. The mentee has the opportunity to seek career guidance, ask questions, and learn from the mentor's successes. Visit the alumni page starting March 1 to learn more.

Planning is underway for the 9<sup>th</sup> Annual Harper College Nursing Alumni Symposium, which will be held on April 24, 2019. The symposium brings together alumni of Harper's nursing program, current nursing students and faculty, and other nursing professionals from hospitals throughout the region for a full day of learning, nationally recognized speakers, and continuing education to advance excellence and leadership in the field of nursing. This annual event is unique in that there is not a similar program that provides opportunities for Harper nursing alumni to engage with the program and with current students after graduation. The theme for this year's event is Mental Health and Mindfulness.

An alumni e-newsletter was distributed mid-February.

Foundation Liaison Report: Member Hill shared as of January 31, 2019 year to date the Foundation has raised \$6,807,711, 169% to budget, in revenue. This includes the \$5,000,000 contribution from the Trustees for Promise.

Secondly, the Annual Realizing Dreams Brunch is fast approaching. This event focuses on connecting scholarship donors with their students and more importantly, students with the opportunity to thank their donors for helping to make their dream of an education possible with a scholarship. Please plan on joining us at this year's Realizing Dreams Brunch, where scholarship recipients and donors come together. It will be held at Arlington Park, Saturday, April 6, 2019 at 10 am – Noon, with registration starting at 9:30.

The 3rd Annual HOPE Giving Circle: Women at the Table event will include a presentation on the topic of Women in Public Service. The event includes a breakfast and panel discussion and is a wonderful opportunity to hear from inspiring women as they share their stories and provide insights on the opportunities and challenges facing today's women in public service.

This year's panel will be moderated by Luz Canino-Baker, who has an MBA ACC, and is President of Latinas On The Plaza and President LNC Coaching, LLC.

This year's panelist include:

- Senator Cristina Castro, Illinois Senate – 22nd District
- Alva Kreutzer, Immediate Past President, District 214 Board of Education
- Karen Darch, Barrington Village President
- Representative Michelle Mussman, Illinois House of Representatives – 56th District

The event is Friday, March 15, 2019, 7:30 - 9:30 a.m., in the Wojcik Conference Center at Harper College.

ICCTA Liaison Report: Member Kelley reported his experiences at the Association for Community College Trustee (ACCT) National Legislative Congress. First, he found the opening session impactful where the discussion included the landscape of higher education. He also learned there is a body that advises governors on national trends and data.

A panel discussion addressing basic needs and insecurities at community colleges highlighted information that was included in the report put out by the Government Accountability Office, *Food Insecurity, Better Information Could Help Eligible College Students Access Federal Food Assistance Benefits*. The SNAP program is complicated for students, administrators, and faculty to understand which results in some community college students who are eligible for the program not receiving the benefit. A survey showed nine of the 14 community colleges contacted did not fully understand the rules or were misinformed. Some recommendations to consider with food insecurities include: identify how many students at Harper receive SNAP benefits, include information at student orientation, work with the culinary program, and work with food vendors to dedicate a portion of their money to those in need.

Member Kelley continued with the average age of a Harper College student is 28 years old, the average cost of community college tuition and fees is \$3,600. In addition to tuition and fees, a student has the cost of textbooks, transportation, and food that can add up to \$17,000-\$18,000 (inclusive of tuition and fees). The expense of transportation and food for a student can affect their success and achievement if they experience car problems or are hungry. Therefore, the College needs to address the student as a whole.

At the ACCT National Legislative Summit, Harper continues to be recognized as a national leader in apprenticeship programs. ACCT supports the use of Pell grants for short-term programs.

On March 8, 2019, the ICCTA plans to meet in Naperville where the focus is on data and the characteristics in higher education.

Both Member Kelley and Student Trustee Mal thanked Mr. Julian for all his assistance at ACCT.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Faculty Tenure Status Report (2<sup>nd</sup> Years)

The administration informs the Board of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff, as outlined in Exhibit X-B.5.

Faculty Tenure Status Report (1<sup>st</sup> Years)

The administration informs the Board of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff, as outlined in Exhibit X-B.6.

NEW BUSINESS

Exhibit XI-A: Proposed Tuition and Fee Increase

Member Mundt moved, Member Johnson seconded, to approve the recommendation to increase the In-District, Out-of-District, Out-of-State, and International tuition rates by \$3.75 per credit hour, and the Universal Fee to remain the same, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Exhibit XI-B: Resolution providing for the issue of not to exceed \$4,950,000 General Obligation Limited Tax Bonds, Series 2019, of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and for the levy of a direct annual tax to pay the principal and interest on said bonds

Member Hill moved, Member Kelley seconded, to approve the recommendation being made to adopt a resolution for the issuance of not to exceed \$4,950,000 of tax-exempt (Series 2019) general obligation limited tax bonds. The adopting of the resolution is the final action the Board will take with respect to the sale of bonds. The resolution contains parameters in which the final terms of sale of the bonds must fall and provides for the execution of all documents related to the sale of the bonds, as outlined in Exhibit XI-B.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Exhibit XI-C: Sabbatical Leave Review

Chair Dowell requested Dr. Marwick to introduce faculty being recommended for sabbatical leave and to explain the process applicants follow to be approved.

Dr. Marwick asked Dr. Jim Gramlich to stand and explained his sabbatical will be spent writing a textbook to introduce core concepts in sociological social psychology. The textbook will be an Open Education Resource (OER) textbook. Dr. Marwick continued by asking Kevin Long to stand and stated Professor Long has been accepted and invited to spend a semester observing the complete arc of the theatrical production process with the Writers Theatre in Glencoe. Professor Long will also create an OER guidebook.

Dr. Marwick further explained sabbaticals are available to any faculty member who has been at the College for seven years or it has been seven years since their last sabbatical. A committee composed of herself, faculty and the faculty member's dean, reviews the sabbatical proposal and then interviews each candidate. A recommendation is made to Dr. Ender who then makes the recommendation to the Board.

Student Trustee Mal moved, Member Mundt seconded, to approve the recommended sabbatical leaves, as outlined in Exhibit XI-C.

James Gramlich, Sociology for fall 2019  
Kevin Long, Communication Arts, for fall 2019

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Exhibit XI-D: Faculty Tenure Recommendation (3rd Year, Fall Hires)

Dr. Marwick stated the tenure evaluation is a rigorous process that includes reviewing three years of evaluations, a peer committee evaluation, and their dean evaluating them. The Provost reviews all this and makes a recommendation to the faculty tenure committee who reviews all the documentation and makes the final recommendation. Faculty recommended for tenure are also interviewed by Dr. Ender. She asked faculty members to stand when she announced their name and department.

Member Kelley moved, Member Hill seconded, to affirm the award of tenure beginning with the fall semester 2019, for the faculty below, as outlined in Exhibit XI-D.

Andrew Anastasia	English
Michael Bentley	Humanities
Anthony Miniuk	Biology
Silky Sharma	Dental Hygiene
Nupur Sharma	Fashion Design

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Exhibit XI-E: Resolution Authorizing Extension of Probation of Non-Tenured Faculty Member

Member Kelley moved, Member Johnson seconded, to approve the adoption of a resolution authorizing extension of probation for one year to a non-tenured faculty member, as outlined in Exhibit XI-E.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Exhibit XI-F: Simulated Hospital Pediatric Patient Room Naming in Recognition of Jim Moehling

Member Hill moved, Member Stack seconded, to approve the recommendation to name the pediatric patient room in the Simulated Hospital in Building X in recognition of a gift that donor Jim Moehling made in honor of Ian Dulan, the room is to be known as the Ian Dustan Memorial Pediatric Room, as outlined in Exhibit XI-F.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Exhibit XI-G: Trust Agreement for Utility Tunnel Infrastructure Phase II Project Funding (CDB Project #810-032-027)

Member Mundt moved, Member Johnson seconded, to approve the recommendation to authorize the College to enter into a trust agreement with the Capital Development Board (CDB) and PMA Financial Inc. to set up and fund a trust account for the College's required share of the Utility Tunnel Infrastructure Phase II Project, as outlined in Exhibit XI-G.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Exhibit XI-H: Resolution for the Members of the Presidential Search Advisory Committee

Chair Dowell asked Member Mundt to provide background on the work of the Presidential Search Advisory Committee.

Member Mundt summarized the activities of the Presidential Search Advisory Committee that led to the appointment of Dr. Avis Proctor at the February 13, 2019, Committee of the Whole meeting. Member Mundt read the resolution to all committee members present and asked them to stand when their name was read.

Resolution

Whereas, the Board of Trustees appointed certain members of the Harper College community and the community at large to serve on

the Presidential Search Advisory Committee to identify the sixth President of William Rainey Harper College; and

Whereas, the Presidential Search Advisory Committee included members of the Board of Trustees, faculty, staff, administrators, Educational Foundation Board and community as identified:

Albert Cannestra, Dr. Charmian Tashjian, Dr. Daniel Cates, Dee Beaubien, Diane Hill, Jewell Jackson, Jose Vital, Dr. Kathy Bruce, Laurie Stone, Bill Kelley, Nellie Khalil, Niki Safakas, Rick Kellerman, Dr. Travaris Harris, Thomas G. Wischhusen, Pat Stack, Dr. Thomas Dowd, Laura Brown, and Mary Budyak.

Whereas, the Board of Trustees conducted a national search process that generated 43 applicants and 35 qualified candidates; and

Whereas, the Presidential Search Advisory Committee reviewed credentials and interviewed the ten semi-finalists who advanced to offsite interviews, which resulted in three candidates moving on to final campus interviews; and

Whereas, the Presidential Search Advisory Committee presented to the Board of Trustees three finalists evaluated as highly qualified to fill the position of President of William Rainey Harper College; Now, therefore, be it

Resolved, that the Board of Trustees of William Rainey Harper College recognizes and expresses deep appreciation and gratitude for the commitment and outstanding service of the Presidential Search Advisory Committee in the pursuit of identifying the presidential candidates to fill the position of the sixth president of William Rainey Harper College.

Attested the Twentieth Day of February in the Year 2019, and signed by Chair Dowell.

Chair Dowell thanked the Presidential Search Advisory Committee and ask for a motion to approve said resolution.

Member Mundt moved, Member Johnson seconded, to approve the resolution for the Members of the Presidential Search Advisory Committee that was created to review applicant credentials and recommend three or more finalist to the Board to fill the vacancy for the sixth president of Harper College, as outlined in Exhibit XI-H.

In a voice vote, the motion carried.

Exhibit XI-I: Authorization for Personnel Appointments, Payment of Vouchers, and Requests To Purchase

Member Stack moved, Member Kelley seconded, to approve the recommendation to authorize Dr. Ender, or his delegate, to appoint personnel, pay vouchers, and approve purchases from February 21, 2019 through March 31, 2019, since there is no Board meeting in March, as outlined in Exhibit XI-I.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

ANNOUNCEMENTS

BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, April 17, 2019 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, April 24, 2019 at 6:00 p.m. in W-214.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Hill moved, Member Stack seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:30 p.m.

  
Chair

  
Secretary