



Harper College
1200 West Algonquin Road
Palatine, Illinois

Regular Board Meeting Agenda

May 31, 2005
7:00 p.m.

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Presentations

V. Student Trustee Report

VI. President's Report

- Terence Felton: Phoenix / ERP Update

VII. Harper Employee Comments

VIII. Citizen Comments

IX. Consent Agenda* (Roll Call Vote)

A. For Approval

- | | |
|---|----------------|
| 1. Minutes - April 26, 2005 Regular Board Meeting | Exhibit IX-A.1 |
| 2. Bills Payable, Payroll for April 15, 2005, April 29, 2005 and May 13, 2005; Estimated Payroll for May 27, 2005 | Exhibit IX-A.2 |
| 3. Bid Awards | Exhibit IX-A.3 |
| 4. Purchase Orders | Exhibit IX-A.4 |
| 5. Personnel Action Sheets | Exhibit IX-A.5 |

B. For Information

- | | |
|---|----------------|
| 1. Financial Statements | Exhibit IX-B.1 |
| 2. Committee and Liaison Reports | Exhibit IX-B.2 |
| 3. Grants and Gifts Status Report | Exhibit IX-B.3 |
| 4. Summary of Items Purchased from State Contracts, Consortiums or Cooperatives | Exhibit IX-B.4 |

* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

X. New Business

- A. RECOMMENDATION: Affiliation Agreement Between William Rainey Harper College and *Centegra Health System* for the Nursing Program and *Quest Diagnostics* for the Phlebotomy Program Exhibit X-A

- B. RECOMMENDATION: The Resource Allocation and Management Plan for Community Colleges (RAMP) Document Exhibit X-B

- C. RECOMMENDATION: Prevailing Wage Act Exhibit X-C

XI. Announcements by the Chair

- A. Communications
- B. Calendar Dates

(Note: * = Required)

On-Campus Events

- June 23, 2005 7:30 p.m. - Spring Valley Chorus - J143 Theatre
- June 27, 2005 7:00 p.m. - Madcap Puppets - J143 Theatre
- *June 28, 2005 7:00 p.m. - Regular Board Meeting - Room W214-215
- June 29, 2005 34th Annual Outdoor Dinner & Jazz Concert, Bldg. A South Patio
6 p.m. Dinner, 7 p.m. Concert
- *July 26, 2005 7:00 p.m. - Regular Board Meeting - Room W214-215
- *August 23, 2005 7:00 p.m. - Regular Board Meeting - Room W214-215

Off-Campus Events

- June 6, 2005 Foundation Golf Open - Boulder Ridge Country Club

XII. Other Business (including closed session, if necessary)

XIII. Adjournment

**Minutes of the Regular Board Meeting, Canvass Meeting and Board
Organizational Meeting of Tuesday, April 26, 2005**

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WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Tuesday, April 26, 2005

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Tuesday, April 26, 2005 at 7:09 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Gillette, Hill, Howard, Kelley, Kolze, Murphy and Stone; Student Member Plazak
Absent: None

Also present: Robert Breuder, President; Joan Kindle, V.P. Student Affairs and Assistant to the President; David McShane, V.P. Information Technology; Margaret Skold, V.P. Academic Affairs; Judy Thorson, V.P. Administrative Services; Colleen Murphy, V.P. Marketing; Cheryl Kisunzu, Assistant V.P. Diversity/ Organizational Development; Linda Kolbusz, Associate V.P. Development, Governmental Relations; Sheila Quirk, Associate V.P. for Strategic Planning and Alliances; Deborah Abbott; Joe Accardi; Rob Alexander; Jim Andres; Pat Beach; Larry Bielawa; Carol Blotteaux; Arlene Bublick; Phil Burdick; Paul Casbarian; Daniel Corr; Rob Dix; Donna Drake; Terry Engle; Robert Getz; Donna Glade-Lau; Sally Griffith; Vicki Gukenberger; Julie Hennig; Jack Jay; Thea Keshavarzi; Betsy Kiebob; Barbara Kneuer; Paul LeBreck; Jackie Leo; Roberta Lindenthaler; Terry Lindsay; Jim Ma; Jennifer Mathes; Melvin Merzon; Russ Mills; Michael Nejman; Sheryl Otto; Janie Petersen; Marie Regan; Ilona Saln; Rich Seiler; Thomas Shanahan; Joyce Sweet; Dennis Weeks; Deanna White and William Wimmer. Students: Christopher Entwhistle; Sean Hurtubise; Rebeka Risteska; Cassi Vestweber; Cary Wolovick.

Guests: Tim Kane, Chicago Tribune; Mike Puente and John Starks, Daily Herald; Michael Lundeen, Legat Architects; R. Machelski, JJR, LLC; Virginia Hayter, Hoffman Estates Village Clerk; Jack Jensen, guest; Dick Hoffman, Trustee-Elect; Bill Graft, Trustee-Elect.

Joe Plazak and Rebeka Risteska led everyone in the Pledge of Allegiance.

Chair Stone announced that, for the purpose of saving time at the meeting, a group of volunteers have previously opened the official ballot envelopes. It was under the supervision of the local election official - a position that was delegated to Judy Thorson. The election results were recorded.

Canvass of
April 5, 2005
Consolidated Election

Member Howard moved, Student Member Plazak seconded, to authorize the canvass of the election and proclamation of the results.

In a voice vote, the motion carried at 7:12 p.m.

Chair Stone asked Vice President Judy Thorson to give a report on the results of the canvass activity.

Vice President Thorson stated that this year's election went differently than in years past, because of technology. The day after the election, they were able to download the results from the Cook County website and the websites of the other counties. It was a great improvement from having to open many envelopes. At that point, provisional ballots were not included in the totals. They had to physically get the envelopes from Cook County and set a time to open the official envelopes. They compared the tapes that were in the official envelope to the actual numbers that were downloaded from the Cook County website. In doing so, they noticed that Elk Grove Village Precinct 27 had no numbers in the preliminary results. Upon opening the envelope for Precinct 27, they did find the numbers, so they took the numbers from the tape and added them to what had been downloaded.

After speaking to the attorney, they found this does happen occasionally when numbers are transmitted electronically, that something does not show up the first time around. After waiting for two weeks to pass, there were no other differences, although they did note that there were a number of precincts that either had missing envelopes or missing tapes, which is not unusual. They downloaded the final data from the various websites. The final data now includes the provisional ballots that were cast. The totals in tonight's revised report now reflect the addition of Elk Grove Village Precinct 27, plus provisional ballots from all of the precincts in all of the counties. The results are a bit different from the preliminaries. She announced the winners of the election for members of the College Board of Trustees:

six (6) year term: Dick Hoffman 30,822 total votes
six (6) year term: Bill Graft 25,152 total votes
four (4) year
unexpired term: David K. Hill 34,238 total votes.

NEW BUSINESS:

Results of April 5, 2005
Consolidated Election

Member Kolze moved, Member Gillette seconded, adoption of the resolution of canvass of the results of the April 5, 2005 consolidated election, as outlined in Revised Exhibit V (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Chair Stone declared the motion carried and the resolution as hereinafter set out adopted, approved the same in open meeting and directed the Secretary to record the same in full in the minutes of the meeting.

ADJOURNMENT:

Member Gillette moved, Member Howard seconded, that the meeting be adjourned sine die.

In a voice vote, the motion carried at 7:20 p.m.

CALL TO ORDER:

The Organizational meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Tuesday, April 26, 2005 at 7:21 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

PRESENTATION TO
DEPARTING BOARD
MEMBERS

Chair Stone read a Resolution which highlighted Dick Kolze's 12 years of service and dedication as a Harper College Trustee, November 1993 through April 2005. During his tenure as a Trustee, he served as Chair, Vice Chair, Technology Committee member, Campus Master Planning and Construction Committee member. It was noted that, prior to being elected Trustee, Dr. Kolze was Superintendent of District 211 for 20 years, and served as Director of the Harper College Educational Foundation for three years.

On behalf of the Board, Chair Stone thanked Dr. Kolze for his years of service and presented him with a framed copy of the Resolution. He was awarded the title of Trustee Emeritus.

Chair Stone read a Resolution which highlighted Kris Howard's 24 years of service and dedication as a Harper College Trustee, November 1981 through April 2005. During her tenure as a Trustee, she served as Board Chair and Vice Chair and Trustee Liaison with the Harper College Educational Foundation. Additionally, Ms. Howard was active with initiatives of the Illinois Community College Board and the Illinois Community College Trustees Association. She is also a passionate fundraiser and supporter for the Harper College Women's Program and the Founder of Women Make History Month. Ms. Howard's many other areas of community service were highlighted.

On behalf of the Board, Chair Stone thanked Ms. Howard for her years of service and presented her with a framed copy of the Resolution. She was awarded the title of Trustee Emeritus.

Chair Stone explained that a Trustee Emeritus is granted tuition waivers for credit and non-credit classes, will receive Harper College business cards indicating his or her status, will receive a photograph taken with the President of the College and the Board of Trustees, will be on the mailing list for College events and receive an identification card enabling him or her to obtain reduced rate tickets to College events. Photographs were taken.

Member Kolze stated that he has enjoyed serving as Trustee and will miss the opportunity to work with many wonderful people. He deeply appreciates the recognition he has received. Harper College is a great place and terrific resource for the community. He is appreciative of the opportunity to have been a small part of Harper's growth and development over the years. He added that, during the recent election, there were many fine candidates for the Board of Trustees. He believes that three of the very best are now on the Board - David Hill, Dick Hoffman and Bill Graft. He commended Dr. Breuder for his leadership and thanked him for taking Harper College to "the next level."

Member Howard stated that it has been a privilege for her to serve on the Board of Trustees of William Rainey Harper College. She noted that each of Harper's four presidents has brought strong leadership and his own special skills. She commended Dr. Breuder for his vision, his very excellent financial management and his extraordinary planning skills. Member Howard noted that, from the beginning, Harper College has been an asset to the community, and she is proud that the College has been innovative and willing to change to meet the growing diversity in the community. She thanked everyone for their recognition - it has made her overwhelmed and speechless. She concluded by saying that, while she loves the road sign, the certificates and the gifts, the best gift that the faculty, administration and other employees can give her is to continue to keep Harper the very best community college in the United States and keep the standards of excellence high.

Dr. Breuder thanked Kris Howard and Dick Kolze for making him a better person and for making him a better President. Additionally, he thanked them for giving him the support he needed to be able to execute on the Board's behalf and to provide the kind of leadership that benefits the community.

Chair Stone noted that this concluded the business to be conducted by the outgoing Board.

ADJOURNMENT:

Member Gillette moved, Member Hill seconded, that the meeting be adjourned sine die.

In a voice vote, the motion carried at 7:40 p.m.

Chair Stone asked newly-elected Trustees Dick Hoffman and Bill Graft to join them at the table. She welcomed Members Hoffman, Graft and Hill to the Board.

ROLL CALL:

Present: Members Gillette, Graft, Hill, Hoffman, Kelley, Murphy and Stone; Student Member Plazak
Absent: None

Also present: Robert Breuder, President; Joan Kindle, V.P. Student Affairs and Assistant to the President; David McShane, V.P. Information Technology; Margaret Skold, V.P. Academic Affairs; Judy Thorson, V.P. Administrative Services; Colleen Murphy, V.P. Marketing; Cheryl Kisunzu, Assistant V.P. Diversity/ Organizational Development; Linda Kolbusz, Associate V.P. Development, Governmental Relations; Sheila Quirk, Associate V.P. for Strategic Planning and Alliances; Deborah Abbott; Joe Accardi; Rob Alexander; Jim Andres; Pat Beach; Larry Bielawa; Carol Blotteaux; Arlene Bublick; Phil Burdick; Paul Casbarian; Daniel Corr; Rob Dix; Donna Drake; Terry Engle; Robert Getz; Donna Glade-Lau; Sally Griffith; Vicki Gukenberger; Julie Hennig; Jack Jay; Thea Keshavarzi; Betsy Kiebob; Barbara Kneuer; Paul LeBreck; Jackie Leo; Roberta Lindenthaler; Terry Lindsay; Jim Ma; Jennifer Mathes; Melvin Merzon; Russ Mills; Michael Nejman; Sheryl Otto; Janie Petersen; Marie Regan; Ilona Saln; Rich Seiler; Thomas Shanahan; Joyce Sweet; Dennis Weeks; Deanna White and William Wimmer. Students: Christopher Entwhistle; Sean Hurtubise; Rebeka Risteska; Cassi Vestweber; Cary Wolovick.

Guests: Tim Kane, Chicago Tribune; Mike Puente and John Starks, Daily Herald; Michael Lundeen, Legat Architects; R. Machelski, JJR, LLC; Virginia Hayter, Hoffman Estates Village Clerk.

ELECTION OF
2005-06 OFFICERS:

Chair Stone asked for nominations for Board Chair.

Member Kelley moved, Member Gillette seconded, that Laurie Stone be elected to serve as Chair for a one-year term. There were no other nominations.

In a voice vote, the motion carried.

Chair Stone noted that it would be her honor to serve in this position.

Chair Stone asked for nominations for Vice Chair of the Board.

Member Hill moved, Member Murphy seconded, that Bill Kelley be elected to serve as Vice Chair. There were no other nominations.

In a voice vote, the motion carried.

Chair Stone congratulated Member Kelley.

Member Murphy moved, Student Member Plazak seconded, that Richard Gillette be elected to serve as Secretary of the Board. There were no other nominations.

In a voice vote, the motion carried.

Chair Stone congratulated Member Gillette.

ESTABLISHMENT OF
REGULAR MEETINGS:

Member Graft moved, Member Kelley seconded, that the Board adopt the resolution establishing the dates, times and place of the regular meetings as outlined in Exhibit IV (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Chair Stone noted that the next Board meeting is Tuesday, May 31, 2005.

ADJOURNMENT:

Student Member Plazak moved, Member Graft seconded, that they adjourn to the Regular Board Meeting.

In a voice vote, the motion carried at 7:49 p.m.

The Regular meeting was reconvened at 7:49 p.m.

Chair Stone noted that Exhibit X-G has been removed from the Agenda at her request.

APPROVAL OF AGENDA Member Graft moved, Member Kelley seconded, approval of the Agenda, as modified.

In a voice vote, the motion carried.

Chair Stone noted that, at the conclusion of the Regular Board meeting, they will be adjourning into executive session for the purpose of discussing collective bargaining matters. There will be no votes taken.

STUDENT TRUSTEE
REPORT

Chair Stone noted that this is Student Member Plazak's last Student Trustee Report. Mr. Plazak announced that Harper's Speech Team finished fourth in the nation out of 75 teams this month, which is quite exceptional. He reminded Board members to attend the Student Activities Award Banquet on May 13, which will showcase one of the team's winning speeches. He highlighted several campus activities that would be occurring throughout the week and encouraged Board members to attend.

Student Member Plazak noted that, when he began his term one year ago, he had hopes of giving the Board and administration a more in-depth view of the types of students Harper serves. Through preparing his reports and working with the students, he learned many things. He had never realized just how many outstanding people work to move the institution forward. Over this past year, he has enjoyed the opportunity to learn from some of the best - Joan Kindle, Michael Nejman, Laurie Miller, Shirley Pruyn and Carol Blotteaux. He thanked Board members and everyone else for helping him and for giving him this opportunity.

Chair Stone read a Resolution honoring Joe Plazak for his service to Harper College as Student Trustee. For the past year, he has taken an active role in communicating students' concerns and suggestions, has kept the Board informed about student issues, initiated the introduction of many outstanding students to the Board, served as a member of the Student Senate and represented Harper in Springfield for the Illinois Community College Board's Student Advisory Committee. On behalf of the Harper College Board of Trustees, the College community and the citizens of District #512, Chair Stone expressed appreciation for the dedication,

loyalty and service given by Joe Plazak and presented him with a framed copy of the Resolution.

Student Member Plazak introduced newly-elected Student Trustee Sean Hurtubise. He wished Sean the best of luck.

Chair Stone welcomed Sean. She noted that Student Member Plazak had asked the Board last year to call on him first when taking a roll call vote, because the vote of the Student Trustee is advisory, and he felt it was very important for Board members to hear his vote before making their own. She asked Student Member Hurtubise if he wished for them to continue with this custom. Student Member Hurtubise affirmed.

Member Gillette noted that Roberts Rules of Order states very clearly that the Secretary should call Trustee names alphabetically, with the Chair last, unless the Board adopts a different procedure. Therefore, he requested a motion from the Board to change Roll Call procedure to the following: Student Trustee first, other Trustees alphabetically, followed by the Chair.

Member Hill moved, Member Graft seconded, that the roll call vote be taken in the following order: Student Trustee first, other Trustees alphabetically and Chair last.

In a voice vote, the motion carried.

Chair Stone stated that the Board is looking forward to working with Student Member Hurtubise. She encouraged him to stop and ask questions and contact Board members if he wished.

PRESIDENT'S REPORT

Dr. Breuder showed a chart with enrollment numbers. He reminded everyone that the target for Spring is 8,613 FTE; as of yesterday, enrollment was at 8,725 FTE. He feels that the numbers are great and will solidify by the end of the year.

Dr. Breuder noted that Harper College has had tremendous media coverage recently. He held up several newspaper articles highlighting the Harper College Educational Foundation Gala. Approximately 250 people attended the event, which raised \$73,000 for scholarships. Other articles featured various programs on campus. The media coverage continues to help communicate Harper's message to the community.

HARPER EMPLOYEE
COMMENTS

Mr. Paul Casbarian addressed the Board on behalf of adjunct faculty. He noted that he has a multiple role - homeowner, taxpayer, local businessman, occasional Harper student, Vice President of the Harper College Adjunct Faculty Association and member of the negotiation team. He feels that the College is stalling in hopes that the Adjunct Faculty Association will "accept anything that is offered." He has heard from the Board and the administration how much they appreciate the adjuncts for teaching at Harper College and how grateful they are for the knowledge adjuncts bring from their regular employment. Mr. Casbarian noted that it is nice to hear kind words; however, words alone do not convey respect.

He pointed out the following examples which do not convey respect for adjuncts:

- During his ten years of teaching, no invitation has come from Harper to attend, much less participate in, any graduation ceremony at which hundreds of his students have been recognized.
- Adjuncts are not shown as a line item in Harper's budget.
- Adjuncts are not listed in the campus directory online.
- A personal assessment of the College environment was sent to "all" Harper employees, but not to the 600 adjuncts. The survey is part of the three-year plan in which Harper will gather feedback from the College's three primary constituents: employees, students and the community. It is to be used in preparation for the Higher Learning Commission accreditation visit.

Mr. Casbarian asked the Board to encourage the administration to "take the high road" toward a reasonably speedy, fair and equitable contract.

Arlene Bublick, President of the Harper College Adjunct Faculty Association, addressed the Board. She first thanked Dr. Breuder for including her in the breakfast with presidents of all the unions at Harper College. It reinforced her belief that all at Harper can sit down together at the table and work together for a common good.

She spoke of the need for consolidating negotiations for all adjunct faculty. Currently, there are three separate bargaining units, which is a huge, unnecessary expense to the College and to the community. As it stands now, the Harper College Adjunct Faculty Association is negotiating for 162 adjuncts who have taught three credit hours for each of the last four semesters. They are also negotiating for 133

adjuncts who have taught at least six credit hours for each of the last four semesters, and they are negotiating for 12 adjuncts who are either librarians or counselors. It is their goal to negotiate a unified contract for all adjunct staff at the College.

Ms. Bublick explained that members of the three bargaining units must have the opportunity to vote for consolidation. If a majority of those voting approve, then the labor board will certify them as a single bargaining unit for all future relations with Harper College. The Harper College Board members have the option of objecting to the association's request before a vote is taken. It is her opinion that an objection to their request will benefit no one. She asked that the Board take the position not to oppose the association's action.

She outlined the following reasons why consolidating bargaining units will be beneficial to both the adjuncts and Harper College:

- Money would be saved - negotiations could move more quickly and fewer contracts would have to be negotiated.
- There would be a unified cost structure for part-time academic staff. This structure would reflect simplicity and uniformity, rather than complexity and inconsistency.
- Expensive litigation would be avoided.
- Publicity about cooperation would be better for Harper's image than publicity about the total lack of cooperation.
- Adjuncts would have a greater feeling of being respected by the College.

CITIZEN
COMMENTS

There were no citizen comments.

CONSENT AGENDA

Member Kelley moved, Member Graft seconded, approval of the minutes of the March 29, 2005 regular Board meeting; bills payable; payroll for March 18, 2005 and April 1, 2005; estimated payroll for April 15, 2005; bid awards; purchase orders; personnel action sheets; review of executive session minutes; financial statements, committee and liaison reports, grants and gifts status report, and summary of items purchased from state contracts, consortiums or cooperatives, as outlined in Exhibits IX-A.1 through IX-B.4, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Operating Fund	\$3,107,808.11
Tuition Refunds	197,513.15

The payroll of March 18, 2005 in the amount of \$2,257,125.17; and April 1, 2005 in the amount of \$2,248,116.79; and estimated payroll of April 15, 2005 in the amount of \$2,252,620.98.

Bid Awards

- Ex. IX-A.3.a Award bid Q00410 for carpet replacement in Buildings P and L to Jemrick Carpets, Inc., the low bidder, in the amount of \$61,721 plus an amount not to exceed \$500 for prep work for a total award of \$62,221.
- Ex. IX-A.3.b Award bid Q00408 to Colfax Corporation, the low bidder for asbestos abatement in Building P, in the amount of \$19,500 and consulting fees not to exceed \$7,305 for a total award of \$26,805.
- Ex. IX-A.3.c Award bid Q00411 for document cameras, replacement bulbs and a one year extended warranty for use in academic and administrative areas of the College to Fox River Graphics, the low bidder, in the amount of \$55,319.
- Ex. IX-A.3.d Award bid Q00406 for an Automated Greenhouse Watering System for the Plant Science Technology program and the Park and Golf Maintenance program to Carlin Sales Corporation, the low bidder that submitted a complete bid, in the amount of \$15,318.
- Ex. IX-A.3.e Award bid Q00407 for Phase II landscaping at the north and east sides of Avanté to Moore Landscapes, Inc., the low bidder, in the amount of \$283,314.00, plus the landscape architects fees consisting of \$16,875 for construction documentation, \$6,000 to select trees and \$5,500 for additional on-the-job observation for a total of \$28,375, reimbursables of \$1,500, and a contingency of not to exceed \$9,631.50 for a total award of \$322,820.50.

Purchase Orders	Ex. IX-A.4.a	Approve issuance of a purchase order to Apple Computer, Inc. for 24 Macintosh G5 computers for the Art Program labs in the amount of \$72,048.
	Ex. IX-A.4.b	Approve issuance of a purchase order to Synelec USA for a six-month extension of the standard warranty, plus preventive maintenance and emergency service agreements for one year as well as spare parts for the Synelec 4x4 LM 800 Video Wall and Wall Station Processor utilized in the Conference Center, in the amount of \$23,400.
Personnel Actions		<p><u>Professional/Technical Appointment</u> Michael Gleissner, Local Area Network Specialist, IT/TS, 04/11/05, \$52,301/year</p> <p><u>Harper #512 IEA-NEA Appointments</u> Miriam Hernandez, Custodian, PHY PLT, 03/14/05, \$21,341/year Jose Lopez, Custodian, PHY PLT, 04/04/05, \$21,341/year Brad Palla, Custodian, PHY PLT, 04/13/05, \$21,341/year</p> <p><u>Faculty Retirements</u> Dianne Batzkall, Professor-Interior Design, LIB ARTS, 07/31/06, 18 years Patricia O'Leary, Professor-Nursing, LS/HS, 05/31/06, 24 years</p> <p><u>Classified Staff Retirement</u> Luz Hansen, Bilingual Associate, ESL & ISO, AE/LS-ESL, 06/30/05, 29 years</p> <p><u>Professional/Technical Staff Resignation</u> Deborah Diaz, AED Assessment & Resources Specialist-Non-Native Literacy, p/t, AE/LS-AED, 05/27/05, 3 years 9 months</p> <p><u>Public Safety-ICOPS Resignation</u> Cheri Swann, Community Service Officer I - Patrol, PUB SAF, 03/22/05, 4 years 4 months</p>
Review of Executive Session Minutes		The Board approved for public record the executive session minutes of October 30, 2004 and January 25, 2005.

Upon roll call of the Consent Agenda, the vote was as follows:

Ayes: Members Gillette, Graft, Hill, Hoffman, Kelley, Murphy and Stone

Nays: None

Motion carried. Student Member Hurtubise voted aye.

NEW BUSINESS:

Awarding Faculty Emeritus Recognition

Member Murphy moved, Member Gillette seconded, awarding the following tenured faculty retirees for Professor Emeritus recognition, as outlined in Exhibit X-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Retired in 1999 (Faculty Name, years of service)

James Arnesen, 27 years; Richard Bernstein, 30 years; Robert Boeke, 30 years; Cecilia Cooper, 17 years; Therese Cummings, 29 years; John W. Davis, 32 years; Robert Held, 30 years; Marianne Holt, 16 years; Edgar Metcalf, 24 years; William Miller, 31 years; Joyce Nolen, 30 years; Charles Norris, 30 years; Michael Oester, 29 years; William Punkay, 32 years; William Schooley, 30 years; Jay Singlemann, 32 years; Phillip Stewart, 25 years; Jerome Stone, 18 years; Jane Ann Thomas, 23 years; Robert Tillotson, 31 years; Jack Duane Tippens, 30 years; Joseph Yohannon, 31 years.

Retired in 2000 (Faculty Name, years of service)

Patricia Best, 13 years; Margaret Burbach, 26 years.

Retired in 2001 (Faculty Name, years of service)

Solveig Bender, 10 years; Carol Bernett, 25 years; Pauline Buss, 31 years; John Dodds, 26 years; Elizabeth Hull, 30 years; Sally Koziar, 17 years; John Papandrea, 31 years; Frank Smith, 33 years.

Retired in 2002 (Faculty Name, years of service)

Sharon Alter, 33 years; Roger Bechtold, 30 years; Virginia Bender, 20 years; Francis Brantley, 24 years; George Dorner, 30 years; George Evans, 28 years; John Gallagher, 26 years; Charlotte Herzog, 20 years; Randy Illg, 27 years; David Macaulay, 30 years; Dominic Magno, 23 years; Mercedes McGowen, 12 years; Barbara Olson, 28 years; Edward Ponczek, 32 years; Barbara Radebaugh, 27 years; Martha Simonsen, 27 years; Philip Troyer, 30 years; Mary Waite, 31 years; Mary Jo Willis, 27 years.

In a voice vote, the motion carried.

Board members congratulated the Faculty Emeritus designees.

Awarding Faculty
Emeritus Recognition -
2005

Member Kelley moved, Member Graft seconded, awarding the following tenured faculty retiree for Professor Emeritus recognition, as outlined in Exhibit X-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Retired in 2005 (Faculty Name, years of service)
Carole Lissy, 29 years

In a voice vote, the motion carried.

In response to Member Hill, Chair Stone noted that Ms. Lissy has not yet retired. Member Hill asked if they could have a brief biography of Ms. Lissy, so Board members may write her a note of thanks, if they so choose. He noted that 29 years of service is quite exceptional.

Faculty Promotions -
2005-2006 Academic
Year

Member Murphy moved, Member Hill seconded, approval of the following promotions for the 2005-2006 academic year, as outlined in Revised Exhibit X-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

To Assistant Professor

Manouchehr Azad – TM/PS

Jennifer Bell – AE/LS

Denise Dudzinski – LS/HS

Kimberly Fournier – RFL

Joyce Grattoni – LS/HS

Dawn McKinley – BUS/SS

Christopher Padgett – LIB/ARTS

To Associate Professor

Getachew Begashaw – BUS/SS

Charles Brown – LIB/ARTS

Thomas DePalma – BUS/SS

Kurt Hemmer – LIB/ARTS

Richard Johnson – LIB/ARTS

Kurt Neumann – LIB/ARTS

Peter Puleo – LS/HS

Barbara Weil – TM/PS

To Professor

Patrick Beach – BUS/SS
Anne Davidovicz – LIB/ARTS
Xilao Li – LIB/ARTS
Daniel Loprieno – TM/PS
Elayne Thompson – BUS/SS
Elizabeth Turner – LIB/ARTS
Andrew Wilson – LIB/ARTS

Chair Stone explained that the final approval of promotions is the responsibility of the Board of Trustees. Dr. Breuder added that this is a requirement per faculty contract. He clarified that the average salary increase for the people listed here for next year will be 16.7 percent. The cost to the College is \$152,617.

In a voice vote, the motion carried.

The Board congratulated the faculty.

Restoration Work on
Fly Tower at the
Performing Arts Center

Member Kelley moved, Member Gillette seconded, to award bid request Q00414 for restoration work on the fly tower at the Performing Arts Center to Trainor Glass Company, the low bidder, in the amount of \$557,690 plus the architect's fees of \$37,500, reimbursables of \$1,500 and a contingency in the amount of \$25,000 for a total award of \$621,690, as outlined in Exhibit X-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Dr. Breuder explained that the fly tower is a part of the Performing Arts Center which was part of the Conference Center project. This was part of a Capital Development Board project that began in 1995, and it is almost completed. He noted that projects take a little bit longer when dealing with the State. Originally, they had hoped total construction cost would be \$13M - 13.5M. It came in approximately \$4.5M higher, so many things had to be done to be able to bring the project to fruition. Unfortunately, they hit an unfavorable market condition in construction at that time, unlike what they saw when building Avanté. The project in Exhibit X-D is intended to execute the fulfillment of the vision for the Performing Arts Center. Dr. Breuder asked Michael Lundeen of Legat Architects to share some thoughts.

Mr. Lundeen noted that the fly tower itself was not fully completed on the exterior, because the budget would not allow it. Currently, there is paint peeling off as a result of that. This project will clad the finished material completely around it so that long-term maintenance costs will decrease.

Additionally, it will help the overall look of the building when finished.

In a voice vote, the motion carried.

Affiliation Agreement
with Children's Memorial
Hospital

Member Kelley moved, Member Hill seconded, approval of the Affiliation Agreement between Harper College and *Children's Memorial Hospital* as submitted, and authorization for the Dean of Life Science and Human Services to sign all of the above, as outlined in Exhibit X-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Murphy noted that these are tremendous programs. He applauds the administration for continuing to bring these agreements to the Board.

In a voice vote, the motion carried.

Architect/Engineer
Recommendation to
the Capital Development
Board for Parking Lot
Rehabilitation

Member Gillette moved, Member Hoffman seconded, approval of the submission to the Capital Development Board of the following firms, in priority order, to be selected as the Architect/Engineer for the project: 1) Legat Architects; 2) Rezek, Henry, Meisenheimer and Gende, Inc. and 3) Kluber, Skahan + Associates, Inc., as outlined in Exhibit X-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Architect/Engineer
Recommendation for
An HVAC Temperature
Control Design Engineer

Exhibit X-G was removed from the Agenda.

Purchase of Electrical
Power

Member Graft moved, Member Gillette seconded, approval of changing the College electric supplier to Commonwealth Edison and to select the Power Purchasing Option for the purchase of electric power for the period of June 2005 through May 2006 billing months, as outlined in Exhibit X-H (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

ANNOUNCEMENTS BY

CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. Chair Stone noted that Friday, May 13 is the Student Activities Banquet. Friday, May 20 is the Convocation in Building M at 5:00 p.m., with graduation in the same location at 7:30 p.m. She noted that the College will be closed on May 30 for Memorial Day. The next Regular Board meeting is Tuesday, May 31, 2005. She noted that the Harper College Educational Foundation's Golf Open is scheduled for June 6, 2005.

Trustee Committee Assignments

Chair Stone asked each of the Trustees to serve in the following capacity:

Construction and Planning Committee

Richard Gillette
Bill Graft

Illinois Community College Trustees Association and Legislative Liaison

Delegate - Bill Kelley
Alternate - David Hill

ERP Committee

Matt Murphy

Educational Foundation

Dick Hoffman

Chair Stone thanked the Board members for accepting the assignments so graciously. She added that she looks forward to their reports.

In response to Member Gillette, Member Kelley stated that he will not be able to attend the ICCTA committee meeting next week. Chair Stone asked if Mr. Gillette could use that as his final representation, and Member Kelley would connect after that. Members Gillette and Kelley concurred.

OTHER BUSINESS

In response to Member Gillette, Dr. Breuder stated that the Associate degree to Bachelor degree program in Nursing would be similar to the program at St. Petersburg in Florida.

In response to Member Hill, Dr. Breuder explained that Chair Stone had removed Exhibit X-G from the Agenda because

there was a request for more information. It should come back with additional information for next month.

EXECUTIVE SESSION

Member Hill moved, Member Graft seconded, that the meeting adjourn into executive session to discuss collective bargaining issues.

In a voice vote, the motion carried at 8:22 p.m.

Chair Stone noted they would take a ten-minute break prior to starting executive session.

Following executive session, the Board reconvened the Regular meeting at 10:05 p.m.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

In a voice vote, the motion carried at 10:06 p.m.

Chair

Secretary

BOARD REQUESTS

APRIL 26, 2005 REGULAR BOARD MEETING

1. Member Hill asked if they could have a brief biography of Carole Lissy, so Board members may write her a note of thanks, if they so choose. He noted that 29 years of service is quite exceptional.

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
PALATINE, ILLINOIS 60067

FUND EXPENDITURES TO BE APPROVED

I.	BILLS PAYABLE	
	Operating Fund	\$ 3,587,440.91
	Tuition Refunds	\$ 53,000.03
II.	PAYROLL	
	04/15/2005	\$ 2,200,375.54
	04/29/2005	2,271,269.81
	05/13/2005	2,296,788.70
III.	ESTIMATED PAYROLL	
	05/27/2005	\$ 1,758,128.89

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

May 31, 2005

SUMMARY OF BIDS

- Exhibit IX – A.3.a The administration recommends that the Board award bid request Q00420 for the purchase of two Secure Computing G2 Sidewinder Firewall appliance upgrades to Den Mac Systems, LLC., the low bidder meeting specifications, in the amount of \$17,820.
- Exhibit IX – A.3.b The administration recommends that the Board award Q00418 to R. Cleveland UG Technologies Corp., the low bidder for conduit and wire replacement between light poles and back to the main building at the Hilltop Professional Center, in the amount of \$13,450.
- Exhibit IX – A.3.c The administration recommends that the Board award Q00417 for an Avaya service and maintenance agreement for Avaya (formerly Octel) voice messaging hardware and software to CCC Technologies, Inc., the low bidder, in the amount of \$14,819.04.
- Exhibit IX – A.3.d The administration recommends that the Board split the award of bid request Q00419 to CCS Presentation Systems, Inc., the low bidder for five types of Crestron media internal communication hardware and two types of Extron media internal communication hardware in the amount of \$61,614; Troxell Communication, the low bidder for four types of Da-Lite screen products in the amount of \$28,844; and United Visual Inc., the low bidder for one type of Boekeler annotation unit and one type of Wacom tablet unit in the amount of \$40,510 for a total award of \$130,968.

- Exhibit IX – A.3.e The administration recommends that the Board award bid request Q00422 for parking lot seal coating, striping, asphalt repairs, curb repairs, grinding/resurfacing and associated work on Lots 8, 9, 10, 11, 12, 13 and 14 and the roadway on the north side of the campus to Professional Maintenance, Inc., the low bidder, in the amount of \$180,302.98, plus a contingency of \$45,174, a landscape repair allowance of not to exceed \$15,000, the architect's fee in the amount of \$13,523.02, and reimbursables in the amount of \$1,000 for a total award of \$255,000.
- Exhibit IX – A.3.f The administration recommends that the Board award bid request Q00421 for a three year contract for fire alarm and sprinkler system testing and inspection to SimplexGrinnell LP, the low bidder, in the amount of \$19,158 per year for fiscal years 2005/06, 2006/07 and 2007/08 and approve the option, subject to the discretion of the administration, to renew the agreement at the same or lower cost for fiscal years 2008/09 and 2009/10.
- Exhibit IX – A.3.g The administration recommends that the Board award bid request Q00413 for contractual custodial services to augment Harper College crews to Smith Maintenance Company, the lowest responsible bidder, in the amount of \$349,448 for fiscal year 2005/06 and approve the option, subject to the discretion of the administration, to renew the agreement at the same or lower cost for fiscal years 2006/07 and 2007/08.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation to award bid request Q00420 for the purchase of two Secure Computing G2 Sidewinder Firewall appliance upgrades as requested by Information Technology/Technical Services.

II. BUDGET STATUS

Funds in the amount of \$17,820 are provided in the 2004/05 Education Fund budget, under account number 0195-256-544.80.

III. INFORMATION

A legal bid notice was published and seven bids solicited. Three responses were received. The following is a recap of the bid tab sheet:

Insight Public Sector	\$ 7,838
Den Mac Systems, LLC	17,820
Information Systems Group, Inc.	17,998

The Harper College Internet firewall environment consists of two hardware components and associated Sidewinder software originally acquired from Secure Computing. Updates and patches have been religiously applied by the network team to insure protection from unwanted intrusions. The environment is four years old and has served the College well.

The level of sophistication of unwarranted attacks is now taxing both the installed environment and the ability of the network team to continually protect Harper's network environment. The appliance upgrades will allow for sophisticated application-based filtering that is more turnkey and requires less management. This kind of

firewall protection has become prevalent in network security environments. The appliance upgrades will permit IT network staff to more efficiently manage network border security and more easily accommodate the delivery of applications both inside and outside of the Harper College Communications Network (HCCN).

The bid from Insight Public Sector does not meet specifications because it is for support for appliance upgrades and not the purchase of the appliance upgrades.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00420 for the purchase of two Secure Computing G2 Sidewinder Firewall appliance upgrades to Den Mac Systems, LLC., the low bidder meeting specifications, in the amount of \$17,820.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00418 for conduit and wire replacement between light poles and back to the main building at the Hilltop Professional Center as requested by Physical Plant for the Maintenance department.

II. BUDGET STATUS

Funds in the amount of \$13,450 will be provided in the 2005/06 Hilltop Professional Center budget. Harper College, as one of four condo owners, is responsible for 91.073 percent (the percent of the building occupied by the College) of the total or \$12,249.32. The three other condo owners are responsible for the remaining \$1,200.68 or 8.927 percent (the percent of the building they occupy). Since the College leases a portion of the space it owns, there is a common area maintenance fee in each lease that totals 46.33 percent that will be assessed on the College's portion of the cost for the work or \$5,675.11. Subtracting that from the College's cost as an owner (\$12,249.32 - \$5,675.11), the final cost to the College for this work is \$6,574.21.

III. INFORMATION

A legal bid notice was published and thirteen bids solicited. Five responses were received. The following is a recap of the bid tab sheet:

R. Cleveland UG Technologies Corp.	\$13,450
Argon Electric Company, Inc.	16,400
Adlite Electrical Company, Inc.	23,917
Pace System, Inc.	26,916
Grace Electric Construction Corp.	49,900

The Hilltop Professional Center is an office building that supports William Rainey Harper College Tech and CE programs as well as other miscellaneous offices. The current wiring for the light poles was installed without conduit protection. Without this protection the lights do not work during heavy rainfall. This request is to add new conduit and replace the wires located between existing light poles and back to the main building.

IV. RECOMMENDATION

The administration recommends that the Board award Q00418 to R. Cleveland UG Technologies Corp., the low bidder for conduit and wire replacement between light poles and back to the main building at the Hilltop Professional Center, in the amount of \$13,450.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00417 for an Avaya service and maintenance agreement for Avaya (formerly Octel) voice messaging hardware and software, as requested by Information Technology/Technical Services.

II. BUDGET STATUS

Funds in the amount of \$14,819.04 will be provided in the 2005/06 Operations and Maintenance Fund budget, under account number 0295-256-534.

III. INFORMATION

A legal bid notice was published and nine bids solicited. Three responses were received. The following is a recap of the bid tab sheet:

CCC Technologies, Inc.	\$14,819.04
G.E.E! Communications	15,712.57
NACR	15,712.57

Avaya Business Partners sell this service and maintenance that is actually provided by Avaya, Inc. The agreement covers voice messaging system hardware and software, assuring uninterrupted call processing and voice messaging for the College. Upgrades to the system software, within the current version, are provided as part of the agreement. The agreement period will be from July 16, 2005 through July 15, 2006.

IV. RECOMMENDATION

The administration recommends that the Board award Q00417 for an Avaya service and maintenance agreement for Avaya (formerly Octel) voice messaging hardware and software to CCC Technologies, Inc., the low bidder, in the amount of \$14,819.04.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00419 for varying quantities of media equipment for use in lecterns for the standard media rich/smart classrooms, including five types of Crestron media internal communication hardware, two types of Extron media internal communication hardware, four types of Da-Lite screen products, one type of Boekeler annotation unit and one type of Wacom tablet unit as requested by Information Technology/Client Services for the Media Services department.

II. BUDGET STATUS

Funds in the amount of \$130,968 are provided in the 2004/05 and will be provided in the 2005/06 Restricted Purposes Fund budgets, under account number 0695-245-586.00-4509.

III. INFORMATION

A legal bid notice was published and 16 bids solicited. Seven responses were received. The following is a recap of the bid tab sheet:

Media Resources, Inc.	\$ 40,822.38	no bid 7 items
Pinnacle Audio & Video Systems Inc.	97,324.00	no bid 2 items
Troxell Communication	119,456.00	no bid 3 items
CCS Presentation Systems, Inc.	132,247.30	no bid 1 item
United Visual, Inc.	133,507.00	
SPL Integrated Solutions	151,610.00	
Fox River Graphics, Inc.	155,350.00	

A project in the Harper College Technology Plan is to establish a plan to retrofit instructional spaces with media rich technology to

enhance the delivery of instruction. The plan calls for the retrofit of ten to twelve spaces a year until complete. This request is to complete six spaces scheduled for FY05 and twelve for FY06. The items included in this bid are consistent with the standards established for lecterns and smart room retrofit.

In order to obtain the lowest cost for the College the award will be split to: CCS Presentation Systems, Inc., the low bidder for five types of Crestron media internal communication hardware and two types of Extron media internal communication hardware in the amount of \$61,614; Troxell Communication, the low bidder for four types of Da-Lite screen products in the amount of \$28,844; and United Visual Inc., the low bidder for one type of Boekeler annotation unit and one type of Wacom tablet unit in the amount of \$40,510 for a total award of \$130,968.

IV. RECOMMENDATION

The administration recommends that the Board split the award of bid request Q00419 to CCS Presentation Systems, Inc., the low bidder for five types of Crestron media internal communication hardware and two types of Extron media internal communication hardware in the amount of \$61,614; Troxell Communication, the low bidder for four types of Da-Lite screen products in the amount of \$28,844; and United Visual Inc., the low bidder for one type of Boekeler annotation unit and one type of Wacom tablet unit in the amount of \$40,510 for a total award of \$130,968.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00422 for parking lot seal coating, striping, asphalt repairs, curb repairs, grinding/resurfacing and associated work on Lots 8, 9, 10, 11, 12, 13 and 14 as requested by Administrative Services.

II. BUDGET STATUS

Funds in the amount of \$255,000 will be provided in the 2005/06 Operations and Maintenance Fund budget, under account numbers 0292-039-533.00-9056 and 0292-039-582.00-9056.

III. INFORMATION

A legal bid notice was published and 15 bids solicited. Eleven responses were received. The following is a recap of the bid tab sheet:

Professional Maintenance, Inc.	\$180,302.98
J. A. Johnson Paving Co.	198,200.00
Schroeder Asphalt Services	200,991.19
Accu-Paving Co.	202,111.93
R.M. Paving Ltd.	202,219.09
Denler, Inc.	219,145.63
Chicagoland Paving Contractors, Inc.	225,858.10
SKC Construction, Inc.	233,634.65
Stripe-A-Lot of America, Inc.	256,984.94
Behm Pavement Maintenance, Inc.	262,792.56
A Lamp Concrete Contractors, Inc.	299,766.90

In order to preserve the quality of the campus parking lots, the College must reseal and patch them every two years. This summer

the focus will be on the north parking lots. Minimal repairs, crack fill, seal coating and striping are included.

In addition to the work determined as absolutely necessary at the time the drawings and specifications were issued for bid, a complete listing of unit prices for repairs was included in the bid request to allow extension of the scope of work to include additional repairs in other areas of the campus if time allows.

Additional repairs could include pavement replacement at failed areas, adjacent curb repairs and milling of areas adjacent to the replaced pavement to provide overall longer lasting repair. A contingency of \$45,174 is provided for such work to be accomplished.

An allowance not to exceed \$15,000 is included for landscape repairs that will be required as a result of the parking lot work.

Also included in this recommendation are the architect's fee of \$13,523.02 and reimbursables of \$1,000.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00422 for parking lot seal coating, striping, asphalt repairs, curb repairs, grinding/resurfacing and associated work on Lots 8, 9, 10, 11, 12, 13 and 14 and the roadway on the north side of the campus to Professional Maintenance, Inc., the low bidder, in the amount of \$180,302.98, plus a contingency of \$45,174, a landscape repair allowance of not to exceed \$15,000, the architect's fee in the amount of \$13,523.02, and reimbursables in the amount of \$1,000 for a total award of \$255,000.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00421 for a three year contract for fire alarm and sprinkler system testing and inspection as requested by Administrative Services for Physical Plant.

II. BUDGET STATUS

Funds in the amount of \$19,158 each will be provided in the 2005/06, 2006/07 and 2007/08 Operations and Maintenance Fund budgets, under account number 0276-068-534.

III. INFORMATION

A legal bid notice was published and seven bids solicited. Five responses were received. The following is a recap of the bid tab sheet:

SimplexGrinnell LP	\$19,158
Johnson Controls, Inc.	29,000
Contech-MSI Company	33,375
Siemens Building Technologies, Inc.	35,105
INS Integrated Security Solutions	94,396

In order to meet National Fire Protection Association (NFPA) Code 72 and to maintain a safe environment on campus, tests and inspections on all fire alarms, smoke detectors, fire pumps and sprinkler systems are necessary. The Code requires that the College perform these tests annually with the exception of the sprinkler system, which must be flow-tested semiannually. All tests will be performed based on NFPA and local jurisdiction rules and

codes. Complete testing for both the main campus and the Northeast Center will be provided and all required paperwork and documentation will be included.

The current provider is SimplexGrinnell LP at a cost of \$14,200 for the year. Last year, in anticipation of the addition of fire alarm and sprinkler system testing and inspection for Avanté a contract for only one year was bid. The equipment in Avanté has been under warranty and will be part of the new contract.

This request is for a three year contract period from July 1, 2005 through June 30, 2008 with an option, subject to the discretion of the administration, to renew the agreement at the same or lower cost for fiscal years 2008/09 and 2009/10.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00421 for a three year contract for fire alarm and sprinkler system testing and inspection to SimplexGrinnell LP, the low bidder, in the amount of \$19,158 per year for fiscal years 2005/06, 2006/07 and 2007/08 and approve the option, subject to the discretion of the administration, to renew the agreement at the same or lower cost for fiscal years 2008/09 and 2009/10.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00413 for contractual custodial services to augment Harper College crews as requested by Administrative Services for Physical Plant.

II. BUDGET STATUS

Funds in the amount of \$349,448 will be provided in the 2005/06 Operations and Maintenance Fund budget, under account numbers 0272-064-534, 0272-065-534 and 0276-068-534.

III. INFORMATION

A legal bid notice was published and thirty four bids solicited. Seventeen responses were received. The following is a recap of the bid tab sheet:

Smith Maintenance Company	\$ 9.00 per hour
Executive Building Maintenance, Inc.	10.92
Total Facility Maintenance, Inc.	11.04
Imperial Service Systems, Inc.	11.91
Corporate Building Systems, Inc.	12.00
One Source Building Services, Inc.	12.42
Diversified Maintenance Systems, Inc.	12.75
Jani King of Illinois	12.75
Nationwide Janitorial Corp.	13.25
Uni-Max Management Corp.	13.25
The Millard Group	13.30
The Cleaning Company, Inc.	13.50
Bee Line Building Service & Supply	13.95
Commercial Contract Cleaning, Inc.	14.97
Perfect Cleaning Service, Inc.	15.00

Office Manager, Inc.	16.18
Cardinal Building Maintenance, Inc.	31.00

The current provider of contractual custodial services for the College is Smith Maintenance Company at the rate of \$9.00 per hour.

Due to temporary vacancies, vacations, illness and job reassignments, the College is short of custodial personnel on a regular basis. The award of this bid will allow the College to contract trained custodial workers to fill in on crews with these vacancies. It will also provide temporary labor to support the Roads and Grounds department during the demanding summer months.

This request is for fiscal year 2005/06 with an option, subject to the discretion of the administration, to renew at the same or lower cost for fiscal years 2006/07 and 2007/08.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00413 for contractual custodial services to augment Harper College crews to Smith Maintenance Company, the lowest responsible bidder, in the amount of \$349,448 for fiscal year 2005/06 and approve the option, subject to the discretion of the administration, to renew the agreement at the same or lower cost for fiscal years 2006/07 and 2007/08.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

May 31, 2005

SUMMARY OF PURCHASE ORDERS

- Exhibit IX – A.4.a The administration recommends that the Board approve issuance of a purchase order to Blackboard, Inc. for renewal of a course management software site license, support and hosting in the amount of \$39,500.
- Exhibit IX – A.4.b The administration recommends that the Board approve issuance of a purchase order to Autodesk, Inc. for renewal of an ADI 7.0 Edition – Campus Solution annual license and maintenance agreement for AutoCAD software, in the amount of \$17,250.
- Exhibit IX – A.4.c The administration recommends that the Board approve issuance of a purchase order to Computing Options Company, for renewal of a standard licensing and maintenance agreement covering Regent Integrated Application System software, in the amount of \$123,075.
- Exhibit IX – A.4.d The administration recommends that the Board approve issuance of a purchase order to Peregrine Systems, Inc. for renewal of a maintenance agreement for software and related licenses for the Peregrine application system plus an allowance of \$5,000 for training on new releases of the applications for a total of \$66,708.
- Exhibit IX – A.4.e The administration recommends that the Board approve issuance of a purchase order to Ameritech-Illinois CABS to provide the transportation highway (physical connection) for MCI (formerly WorldCom, Inc.) Internet access during the period of July 1, 2005 through June 30, 2006 in the amount of \$39,000.

- Exhibit IX – A.4.f The administration recommends that the Board approve issuance of a purchase order to IKON Office Solutions, for renewal of a maintenance and support agreement for the OCE high-speed printer, in the amount of \$36,260.
- Exhibit IX – A.4.g The administration recommends that the Board approve issuance of a purchase order to MTS IntegraTRAK, Inc. for the purchase of a call accounting system upgrade to the MTS IntegraTRAK Application Suite software, in the amount of \$12,805.90.
- Exhibit IX – A.4.h The administration recommends that the Board approve issuance of a purchase order to SBC Global Services for a three-year renewal of the ISDN Prime Service circuit, in the amount of \$4,800 per year for fiscal years 2005/06, 2006/07, and 2007/08 for a total of \$14,400.
- Exhibit IX – A.4.i The administration recommends that the Board approve issuance of a purchase order to South Suburban College for the purchase of ACT COMPASS Test Units in the amount of \$20,240.
- Exhibit IX – A.4.j The administration recommends that the Board approve issuance of a purchase order to Aastra Intecom Inc. (formerly EADS Telecom NA), for renewal of a maintenance agreement covering the digital phone switch system hardware and software, in the amount of \$120,075.23.
- Exhibit IX – A.4.k The administration recommends that the Board approve issuance of a purchase order to Spectrum Industries, Inc. for 18 media lecterns for use in media rich/smart classrooms, lecture halls, labs, etc. around campus in the amount of \$42,756.
- Exhibit IX – A.4.l The administration recommends that the Board approve issuance of a purchase order to MCI (formerly WorldCom, Inc.) for charges related to continued Internet access in the amount of \$65,000.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to Blackboard, Inc. for renewal of a course management software site license, support and hosting as requested by Information Technology for the Department of Instructional Technology.

II. BUDGET STATUS

Funds in the amount of \$39,500 will be provided in the 2005/06 Education Fund budget, under account number 0195-245-539.

III. INFORMATION

The College has standardized on Blackboard's course management system for online course development and delivery. Blackboard, Inc. is the sole provider for licensing and support for this system. A letter verifying this is on file in the Purchasing department. The annual license renewal is for the period of July 1, 2005 through June 30, 2006.

The hosting service included in this recommendation ensures that all courses are easily accessible from any location for students and faculty with an Internet connection. Blackboard maintains a fully dedicated server for Harper College with redundant connectivity, comprehensive backup, RAID fault protection and four levels of power backup at a secured location with restricted access.

Blackboard services are secure while allowing Harper College faculty to maintain complete control over their own course Web sites and content.

The \$39,500 cost is the same as it has been for 2004/05.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Blackboard, Inc. for renewal of a course management software site license, support and hosting in the amount of \$39,500.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to Autodesk, Inc. for renewal of an ADI 7.0 Edition – Campus Solution annual license and maintenance agreement for AutoCAD software for use by Academic Divisions and Administrative areas as requested by Information Technology/Client Services.

II. BUDGET STATUS

Funds in the amount of \$17,250 will be provided in the 2005/06 Education Fund budget, under account number 0195-245-544.80.

III. INFORMATION

The ADI 7.0 Edition – Campus Solution annual license for AutoCAD entitles the College to 75 licenses of multiple software titles included in the package. Maintenance provides upgrades and tech support. The renewal period is from July 1, 2005 through June 30, 2006.

The \$17,250 license and maintenance fee is the same amount as it had been for 2004/05.

Autodesk is the only vendor that provides licensing and maintenance for its ADI Campus Solution for AutoCAD software. A letter verifying this is on file in the Purchasing department.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Autodesk, Inc. for renewal of an ADI 7.0 Edition – Campus Solution annual license and maintenance agreement for AutoCAD software, in the amount of \$17,250.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to Computing Options Company for renewal of a standard licensing and maintenance agreement covering Regent Integrated Application System software, as requested by Information Technology for Applications Systems.

II. BUDGET STATUS

Funds in the amount of \$123,075 will be provided in the 2005/06 Education Fund budget, under account number 0195-231-534.01.

III. INFORMATION

The standard licensing and maintenance agreement entitles the College to receive regular software releases, as well as modifications for Regent Integrated Application System software to assure conformity with Federal and State regulations. It also entitles the College to unlimited telephone consultation regarding product capabilities and use. The renewal period is from July 1, 2005 through June 30, 2006.

Computing Options is the sole provider for standard licensing and maintenance for Regent Integrated Application System software. The \$123,075 cost is the same as it had been for 2004/05.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Computing Options Company, for renewal of a standard licensing and maintenance agreement covering Regent Integrated Application System software, in the amount of \$123,075.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to Peregrine Systems, Inc. for renewal of a maintenance agreement for software and related licenses for the Peregrine application system plus an allowance for training on new releases of the applications, as requested by Information Technology/Application Systems.

II. BUDGET STATUS

Funds in the amount of \$66,708 will be provided in the 2005/06 Education Fund budget, under account number 0195-245-534.01.

III. INFORMATION

This Peregrine application system has a number of modules and the College utilizes two primary modules to manage the daily operations for the IT Organization: Peregrine Asset Management and Peregrine Service Management.

1. Peregrine Asset Management (herein referred to as "AssetCenter") software and related licenses are being utilized to support and maintain IT related hardware and software assets, thereby reducing the total cost of ownership and return on investment for the institution.
2. Peregrine Service Management (herein referred to as "ServiceCenter") software and related licenses are being utilized by the Service Desk and IT support staff to facilitate the services they provide to the institution. Additionally, Get-Answers and Get-Services are web-based components of ServiceCenter.

Peregrine is the sole provider of this licensing and maintenance. A letter verifying this is on file in the Purchasing department.

The ServiceCenter and AssetCenter maintenance agreement for software and related licenses entitles the College to receive upgraded software and continued support. The renewal period is from July 1, 2005 through June 30, 2006.

The cost includes renewal of a maintenance agreement for software and related licenses for the Peregrine application system at \$61,708 which is \$994, or 1.64 percent, more than the current fiscal year's amount of \$60,714. An increase of no more than five percent per year is permitted per the terms and conditions of Schedule A of the Peregrine Software License Agreement. Also included is an allowance of \$5,000 for training on new releases of the applications for a total of \$66,708.

This purchase complies with State Statute and Board Policy.

IV.

RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Peregrine Systems, Inc. for renewal of a maintenance agreement for software and related licenses for the Peregrine application system plus an allowance of \$5,000 for training on new releases of the applications for a total of \$66,708.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to Ameritech-Illinois CABS to provide the transportation highway (physical connection) for MCI (formerly WorldCom) Internet access during the period of July 1, 2005 through June 30, 2006 as requested by Information Technology for use by the entire College community.

II. BUDGET STATUS

Funds in the amount of \$39,000 will be provided in the 2005/06 Operations and Maintenance Fund budget, under account number 0295-256-539.

III. INFORMATION

On June 27, 2001, the Board approved the issuance of a purchase order to WorldCom, Inc. (now MCI) for Internet access. The commitment was for 6mbps of bandwidth for 36 months.

In 2002, Harper College became the recipient of a State Grant via the ICN (Illinois Century Network). The Grant provided both a DS3 facility (physical connection) and Internet access at no cost to the College. Subsequently, the ICN was required to implement a business model to share cost which resulted in Harper College receiving Internet access at no cost and contracting with Comcast (originally AT&T Cable) for the DS3 facility at greatly reduced rates.

The WorldCom (now MCI) Internet access then became secondary at a reduced bandwidth of 3mbps. This direction was taken to minimize budgetary impact and resulted in an extension for an additional two years in order to meet the terms of the original

contract. The transportation highway contract for MCI Internet access, which is provided by Ameritech-Illinois CABS, was also extended by two years.

Both the extended MCI contract and the contract with Ameritech-Illinois CABS will expire in June 2006.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Ameritech-Illinois CABS to provide the transportation highway (physical connection) for MCI (formerly WorldCom, Inc.) Internet access during the period of July 1, 2005 through June 30, 2006 in the amount of \$39,000.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval of the issuance of a purchase order to IKON Office Solutions, for renewal of a maintenance and support agreement for the OCE high-speed printer as requested by Information Technology/Technical Services.

II. BUDGET STATUS

Funds in the amount of \$36,260 will be provided in the 2005/06 Education Fund budget, under account 0195-256-534.

III. INFORMATION

The OCE printer is the primary operations printer that is used to produce all reports for business functions and student information. The annual maintenance support agreement includes supplies and maintenance for this printing system. The renewal period is from July 1, 2005 through June 30, 2006.

IKON has been maintaining the printer since it was purchased in 1999 and is the preferred vendor for this maintenance.

The cost of \$36,260 is \$2,372, or seven percent, more than last year's amount of \$33,888. The increase is due to the rise in costs of parts, labor and travel.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to IKON Office Solutions, for renewal of a maintenance and support agreement for the OCE high-speed printer, in the amount of \$36,260.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the issuance of a purchase order to MTS IntegraTRAK, Inc. for the purchase of a call accounting system upgrade to the MTS IntegraTRAK Application Suite software as requested by Information Technology for support of the entire College community.

II. BUDGET STATUS

Funds in the amount of \$12,805.90 will be provided in the 2005/06 Operations and Maintenance Fund budget, under account number 0295-256-575.

III. INFORMATION

The MTS IntegraTRAK call accounting system was installed in 1998 with the EADS (Intecom) telephone system. As the telephone system has been upgraded, the call accounting system should follow a similar migration path. The new Application Suite software will enable the communications network to be more easily managed without interruption of call detail recording for the College.

MTS IntegraTRAK is the sole developer and distributor of software products and services under the MTS IntegraTRAK software platform. A letter from MTS IntegraTRAK, Inc. stating this is on file in the Purchasing department.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to MTS IntegraTRAK, Inc. for the purchase of a call accounting system upgrade to the MTS IntegraTRAK Application Suite software, in the amount of \$12,805.90.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the issuance of a purchase order to SBC Global Services for a three-year renewal of the ISDN Prime Service circuit as requested by Information Technology/Technical Services.

II. BUDGET STATUS

Funds in the amount of \$4,800 per year will be provided in the 2005/06, 2006/07 and 2007/08 Operations and Maintenance Fund budgets, under account number 0295-256-575.

III. INFORMATION

The ISDN Prime Service circuit is a data circuit that provides dial-in access to the Harper College Communication Network (HCCN) utilized by students, faculty and staff.

SBC Global Services currently provides the ISDN Prime Service circuit. The rate for the three-year renewal will be 33 percent less than the present rate and is guaranteed not to increase during that time.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to SBC Global Services for a three-year renewal of the ISDN Prime Service circuit, in the amount of \$4,800 per year for fiscal years 2005/06, 2006/07, and 2007/08 for a total of \$14,400.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to South Suburban College for the purchase of ACT COMPASS Test Units as requested by Information Technology/Application Systems, for the Assessment and Testing Center.

II. BUDGET STATUS

Funds in the amount of \$20,240 will be provided in the 2005/06 Restricted Purposes Fund budget, under account number 0695-245-539.00-4509.

III. INFORMATION

The Assessment and Testing Center and the ESL department proctor tests to determine applicants' competency in English and mathematics. Electronically administered ACT COMPASS Test Units are the standard tests used for this purpose.

South Suburban College has formed a consortium to purchase 175,000 Test Units at a discounted price of \$1.10 per unit. Purchasing 18,400 Test Units through the consortium will cost \$20,240. The price has increased by \$0.05 per unit which is \$920, or 4.8 percent, more than the current fiscal year's amount of \$19,320.

ACT is the sole provider of ACT COMPASS Test Units and has approved the group purchase. A letter verifying this is on file in the Purchasing department.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to South Suburban College for the purchase of ACT COMPASS Test Units in the amount of \$20,240.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to Aastra Intecom Inc. (formerly EADS Telecom NA), for renewal of a maintenance agreement covering the digital phone switch system hardware and software, as requested by Information Technology/Technical Services.

II. BUDGET STATUS

Funds in the amount of \$120,075.23 will be provided in the 2005/06 Operations & Maintenance Fund budget, under account number 0295-256-534.

III. INFORMATION

Aastra Intecom Inc. (formerly EADS Telecom NA) provides regular service and maintenance for the digital phone switch system hardware and software, assuring uninterrupted voice communication for the College. All system components are covered under the maintenance agreement, including all system common control equipment and system peripheral equipment such as printers, terminals and station devices. The renewal period is July 1, 2005 through June 30, 2006.

Aastra Intecom Inc., the manufacturer, is the only vendor that is authorized to provide this hardware and software maintenance for Harper College. A letter verifying this is on file in the Purchasing department.

The \$120,075.23, cost includes the amount of \$92,427.23 for renewal which is \$1,436.23, or 1.58 percent, more than the current fiscal year's amount of \$90,991. This increase is due to the rising

costs of labor and materials experienced by the manufacturer. Also included is \$27,648 for the addition of 3 new nodes for Avanté.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Aastra Intecom Inc. (formerly EADS Telecom NA), for renewal of a maintenance agreement covering the digital phone switch system hardware and software, in the amount of \$120,075.23.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to Spectrum Industries, Inc. for 18 media lecterns for use in media rich/smart classrooms, lecture halls, labs, etc. around campus as requested by Information Technology/Client Services for the Media Services department.

II. BUDGET STATUS

Funds in the amount of \$42,756 are provided in the 2004/05 and will be provided in the 2005/06 Restricted Purposes Fund budgets, under account number 0695-245-586.00-4509.

III. INFORMATION

A project in the Harper College Technology Plan is to establish a plan to retrofit instructional spaces with media rich technology to enhance the delivery of instruction. The plan calls for the retrofit of ten to twelve spaces a year until complete. This request is to complete the six scheduled for FY05 and twelve for FY06.

The College develops and regularly updates the standards for the type of lecterns to be used for media rich/smart classrooms, lecture halls, labs, etc. The standards are based on technology requirements as well as requests for modifications based on the experiences of faculty. The Media Director lectern from Spectrum Industries comes closest to meeting these needs. The manufacturer and sole distributor for this type of lectern is Spectrum Industries.

The College now utilizes this standard design with periodic modifications. Previous success, excellent service from the vendor

and ease of use have provided a level of confidence for faculty and staff.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Spectrum Industries, Inc. for 18 media lecterns for use in media rich/smart classrooms, lecture halls, labs, etc. around campus in the amount of \$42,756.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to MCI (formerly WorldCom, Inc.) for charges related to continued Internet access as requested by Information Technology for the entire College community.

II. BUDGET STATUS

Funds in the amount of \$65,000 will be provided in the 2005/06 Operations and Maintenance Fund budget, under account number 0295-256-575.

III. INFORMATION

On June 27, 2001, the Board approved the issuance of a purchase order to WorldCom, Inc. (now MCI) for Internet access for the College. The commitment was for 6mbps of bandwidth for 36 months for a total of \$231,372.

In 2002, Harper College became the recipient of a State Grant via the ICN (Illinois Century Network). The Grant provided both a DS3 facility (physical connection) and Internet access at no cost to the College. Subsequently, the ICN was required to implement a business model to share cost which resulted in Harper College receiving Internet access at no cost and contracting with Comcast (originally AT&T Cable) for the DS3 facility at greatly reduced rates.

The WorldCom (now MCI) Internet access then became secondary at a reduced bandwidth of 3mbps. This direction was taken to minimize budgetary impact and resulted in an extension for an additional two years in order to meet the terms of the original contract. The extension to the contract will expire in June 2006.

The WorldCom (now MCI) contract language states that the rate for Internet service would remain fixed with the exception of "...access or egress (or related) charges imposed by third parties; standard Tariffed non-recurring charges, monthly recurring non-usage charges..." These charges have increased over the five year contract term such that the original amount of \$231,372 will fall short of the commitment to the end of the contract. The \$65,000 request is for the five year cumulative shortfall in estimated third party tariffs, fees, and taxes.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to MCI (formerly WorldCom, Inc.) for charges related to continued Internet access in the amount of \$65,000.

WILLIAM RAINEY HARPER COLLEGE

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

- A. Ratification of Faculty Appointments.
- B. Ratification of Professional/Technical Appointment.
- C. Ratification of Classified Staff Appointments.
- D. Ratification of Harper #512 IEA-NEA Appointments.
- E. Ratification of Administrator Retirement.
- F. Ratification of Faculty Retirement.
- G. Ratification of Professional/Technical Retirement.
- H. Ratification of Supervisory/Confidential Retirement.
- I. Ratification of Classified Staff Retirements.
- J. Ratification of Faculty Resignation.
- K. Ratification of Harper #512 IEA-NEA Resignation.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Faculty, the Professional/Technical, the Classified Staff and the Harper #512 IEA-NEA Appointments; the Administrator, the Faculty, the Professional/Technical, the Supervisory/Confidential and the Classified Staff Retirements; the Faculty and the Harper #512 IEA-NEA Terminations; and the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE
Preliminary Schedule of Investments
As of April 30, 2005

Consent Agenda
Exhibit IX-B.1
May 31, 2005

	<u>Outstanding Investments</u>	<u>FY05 Budget</u>	<u>Planned To Date</u>	<u>Earned To Date</u>
EDUCATION FUND	\$ 30,863,244	315,000	262,500	455,173
OPERATIONS, & MAINT. FUND	10,944,744	140,000	116,667	160,250
OPERATIONS, & MAINT. FUND (Restricted)	3,056,258	50,000	41,667	48,871
BOND & INTEREST	6,942,611	55,000	45,833	68,168
AUXILIARY ENTERPRISES	2,012,248	35,000	29,167	35,518
RESTRICTED FUNDS	6,910,343	55,000	45,833	104,689
WORKING CASH FUND	13,144,112	185,000	154,167	219,800
AUDIT FUND	297,880	2,500	2,083	4,067
LIABILITY, PROTECTION & SETTLEMENT	<u>629,298</u>	<u>5,000</u>	<u>4,167</u>	<u>4,649</u>
Total	<u>\$ 74,800,738</u>	<u>842,500</u>	<u>702,083</u>	<u>1,101,187</u>

WILLIAM RAINEY HARPER COLLEGE
Schedule of Investments
As of April 30, 2005

Exhibit IX-B.1
May 31, 2005

Depository or Instrument	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Earnings to Maturity	Principal Invested @ 4/30/2005	Market Value	
Certificates of Deposits								
PMA/American NB-Fox Cities	6/24/2004	5/12/2005	323	2.06	27,439.45	1,500,000.00		
PMA/Heritage Bank of Central Illinois	8/16/2004	5/31/2005	288	2.13	33,761.83	2,000,000.00		
PMA/Oak Brook Bank	3/28/2005	6/8/2005	72	2.86	11,286.39	2,000,000.00		
PMA/American NB-Fox Cities	6/25/2004	6/8/2005	350	2.21	31,907.07	1,500,000.00		
LaSalle National Bank	6/23/2004	6/22/2005	364	2.25	34,125.00	1,500,000.00		
Northern Trust	6/23/2004	7/6/2005	378	2.25	34,767.12	1,500,000.00		
Harris Bank	7/21/2004	7/20/2005	364	2.32	34,995.82	1,500,000.00		
Harris Bank	8/16/2004	8/3/2005	352	2.37	23,088.73	1,000,000.00		
Harris Bank	12/08/04	08/18/05	253	2.70	30,395.53	1,500,000.00		
PMA/Texas Bank	3/1/2004	9/1/2005	549	2.05	46,662.11	1,500,000.00		
PMA/Texas Bank	3/1/2004	9/15/2005	563	2.05	47,863.61	1,500,000.00		
PMA/First Natl Bank of Oneida	8/30/2004	9/29/2005	395	2.41	39,290.41	1,500,000.00		
PMA/Village Trust Bank	3/31/2005	9/30/2005	183	3.32	25,021.17	1,500,000.00		
PMA/Inter Savings Bank	8/30/2004	10/13/2005	409	2.41	40,724.39	1,500,000.00		
Harris Bank	12/8/2004	10/27/2005	323	2.85	38,914.49	1,500,000.00		
LaSalle Bank	11/10/2004	11/10/2005	365	2.60	39,541.67	1,500,000.00		
PMA/Midamerica Natl Bank	11/16/04	11/22/05	371	2.75	42,052.46	1,500,000.00		
PMA/Banco Popular NA	1/10/2005	11/30/05	324	3.03	26,985.85	1,000,000.00		
Harris Bank	12/08/04	11/30/05	357	2.90	43,069.40	1,500,000.00		
PMA/Chocie Financial Group	11/16/04	11/30/05	379	2.80	58,353.30	2,000,000.00		
Harris Bank	11/29/2004	11/30/2005	366	2.90	32,424.36	4,500,000.00		
PMA/Banco Popular NA	1/10/2005	12/8/2005	332	3.04	41,623.17	1,500,000.00		
PMA/West Point Bank	1/10/2005	12/22/2005	346	3.06	40,755.88	1,400,000.00		
PMA/Banco Popular NA	01/10/05	02/02/06	388	3.08	49,457.53	1,500,000.00		
PMA/Citizens Bank of Penn	01/25/05	02/16/06	387	3.12	66,412.00	2,000,000.00		
PMA/Citizens State Bank	01/25/05	03/02/06	401	3.15	69,463.59	2,000,000.00		
PMA/Mercantile Bank of W Mich	01/25/05	03/16/06	415	3.16	72,125.69	2,000,000.00		
PMA/Cole Taylor Bank	3/8/2005	3/30/2006	387	3.45	55,065.62	1,500,000.00		
PMA/First NB in Howell	3/8/2005	4/13/2006	401	3.47	57,425.77	1,500,000.00		
PMA/First NB in Howell	3/8/2005	4/27/2006	415	3.47	59,444.02	1,500,000.00		
PMA/ISB Community Bank	3/17/2005	5/11/2006	420	3.62	62,751.38	1,500,000.00		
Harris Bank	2/28/2005	8/31/2006	549	3.60	222,551.80	4,000,000.00		
PMA/Morton Community Bank	3/17/2005	9/14/2006	546	3.86	87,514.98	1,500,000.00		
PMA/Southern New Hampshire	11/04/04	11/09/06	735	2.91	89,448.59	1,500,000.00		
PMA/Corus Bank	11/4/2004	11/9/2006	735	2.91	88,566.77	1,500,000.00		
PMA/Natl Bank of Commerce	11/10/04	11/30/06	750	3.07	95,592.63	1,500,000.00		
	Weighted Average: 2.90						61,400,000.00	61,400,000.00 *
Fed Home Loan Bank Callable	11/10/2004	5/23/2006	559	2.87	44,682.29	1,500,000.00	1,484,535.00	
FNMA Notes	12/22/2004	12/22/2006	730	3.50	105,000.00	1,500,000.00	1,488,285.00	
FNMA Discount Note	3/31/2005	9/16/2005	169	3.16	21,933.20	1,500,000.00	1,499,067.00	
FNMA Discount Note	6/23/2004	5/27/2005	338	2.19	30,597.45	1,500,000.00	1,523,421.00	
	Weighted Average: 2.97						6,000,000.00	5,995,308.00
Illinois Funds		Monthly Average		2.65		7,400,737.71	7,400,737.71	
TOTALS AS OF:	4/30/2005				\$	74,800,737.71	74,796,045.71	

*Market value not available

** Current market value shows gains or losses depending on the current interest rates and the rates when the securities were purchased. The gains or losses can only occur if the securities are sold before their maturity dates.

WILLIAM RAINEY HARPER COLLEGE
FY2004/2005 BUDGET AND EXPENDITURES
April 30, 2005

May 31, 2005
Exhibit IX-B.1

EDUCATION FUND						
DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Institutional						
Admin Services	10,570,446.00	7,538,842.09	5,775,542.93	83,504.00	55.43%	4,711,399.07
Sub-Total	\$10,570,446.00	\$7,538,842.09	\$5,775,542.93	\$83,504.00	55.43%	\$4,711,399.07
President						
Development Office	436,228.00	311,117.81	361,746.78	55,567.48	95.66%	18,913.74
Pres/Brd of Trustees	349,971.00	249,599.32	304,248.49	44,351.68	99.61%	1,370.83
Strategic Alliance	182,528.00	130,178.97	140,777.94	25,777.15	91.25%	15,972.91
Assoc VP Development	186,814.00	133,235.74	152,710.87	26,554.16	95.96%	7,548.97
Sub-Total	\$1,155,541.00	\$824,131.84	\$959,484.08	\$152,250.47	96.21%	\$43,806.45
Student Affairs						
Student Activities	431,540.00	307,774.33	323,915.18	50,516.91	86.77%	57,107.91
Student Development	3,765,290.00	2,685,404.83	2,934,840.98	404,005.21	88.67%	426,443.81
Wellns/Human Perform	1,811,742.00	1,292,134.39	1,367,572.74	257,168.10	89.68%	187,001.16
Sub-Total	\$6,008,572.00	\$4,285,313.55	\$4,626,328.90	\$711,690.22	88.84%	\$670,552.88
VP Academic Affairs						
Acad Enrich/Lang Std	4,317,004.00	3,078,887.25	3,282,020.08	480,530.32	87.16%	554,453.60
VP Academic Affairs	586,910.00	418,584.21	238,936.81	28,301.24	45.53%	319,671.95
Assoc VP Aca Affairs	322,992.00	230,357.89	243,583.71	38,838.60	87.44%	40,569.69
Bus/Social Sciences	5,504,241.00	3,925,624.68	4,351,678.31	535,624.98	88.79%	616,937.71

Dean of Cont Educ	507,295.00	361,802.79	386,537.52	71,564.85	90.30%	49,192.63
Liberal Arts	5,844,568.00	4,168,345.90	4,569,387.44	573,105.60	87.99%	702,074.96
Life Sci/Hum Services	4,658,925.00	3,322,745.31	3,630,066.80	536,687.46	89.44%	492,170.74
Resource for Learning	2,151,553.00	1,534,487.60	1,699,126.50	202,411.72	88.38%	250,014.78
Tech/Math & Phy Sci	4,949,566.00	3,530,030.47	3,893,957.58	490,197.06	88.58%	565,411.36

EDUCATION FUND						
DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Asst. VP Aca Affairs	274,157.00	195,528.77	202,662.11	32,127.12	85.64%	39,367.77
Sub-Total	\$29,117,211.00	\$20,766,394.89	\$22,497,956.86	\$2,989,388.95	87.53%	\$3,629,865.19
VP Admin Services						
Admin Services	1,676,502.00	1,195,681.23	1,326,037.45	230,880.26	92.87%	119,584.29
Sub-Total	\$1,676,502.00	\$1,195,681.23	\$1,326,037.45	\$230,880.26	92.87%	\$119,584.29
VP Diversity/Org Dev						
Human Res/Int. Affairs	495,016.00	353,045.41	310,797.48	292.32	62.84%	183,926.20
Asst VP Diversity/Org	587,686.00	419,137.66	502,721.28	53,877.96	94.71%	31,086.76
Sub-Total	\$1,082,702.00	\$772,183.07	\$813,518.76	\$54,170.28	80.14%	\$215,012.96
VP Info Technology						
Info Technology	5,871,070.00	4,187,247.12	4,497,159.47	824,473.77	90.64%	549,436.76
Sub-Total	\$5,871,070.00	\$4,187,247.12	\$4,497,159.47	\$824,473.77	90.64%	\$549,436.76
VP Mktg & Advancement						
VP Enroll/Marketing	1,931,029.00	1,377,209.88	1,589,813.52	219,336.07	93.69%	121,879.41
Enrollment Svcs	1,588,559.00	1,132,960.28	1,282,163.23	185,213.71	92.37%	121,182.06
Pub/Comm Services	1,459,871.00	1,041,180.00	1,133,422.01	316,661.99	99.33%	9,787.00
Sub-Total	\$4,979,459.00	\$3,551,350.16	\$4,005,398.76	\$721,211.77	94.92%	\$252,848.47
Grand Total:	\$60,461,503.00	\$43,121,143.94	\$44,501,427.21	\$5,767,569.72	83.14%	\$10,192,506.07

Note:Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments. Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during the Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aids

WILLIAM RAINEY HARPER COLLEGE
FY2004/2005 BUDGET AND EXPENDITURES
April 30, 2005

May 31, 2005
Exhibit IX-B.1

OPERATIONS AND MAINTENANCE FUND					
DIVISION	BUDGET	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Institutional					
Admin Services	2,766,179.00	1,567,047.17	45,291.56	58.29%	1,153,840.27
Sub-Total	\$2,766,179.00	\$1,567,047.17	\$45,291.56	58.29%	1,153,840.27
VP Admin Services					
Construc/Spec Proj	95,356.00	79,092.30	13,687.92	97.30%	2,575.78
Physical Plant	9,804,302.00	7,324,676.71	998,129.39	84.89%	1,481,495.90
Sub-Total	\$9,899,658.00	\$7,403,769.01	\$1,011,817.31	85.01%	1,484,071.68
VP Info Technology					
Info Technology	1,355,188.00	962,186.30	268,244.54	90.79%	124,757.16
Sub-Total	\$1,355,188.00	\$962,186.30	\$268,244.54	90.79%	124,757.16
Grand Total:	\$14,021,025.00	\$9,933,002.48	\$1,325,353.41	80.30%	2,762,669.11

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

III. INFORMATION

- Bill Kelley / Richard Gillette: ICCTA Report
- Bill Kelley: Legislative Report

The ICCTA Board of Representatives took the following actions at its May 3, 2005, meeting at the Renaissance Hotel in Springfield, Illinois:

- Welcomed James Kaplan, Chair of the Illinois Board of Higher Education, who spoke on the state board's budget priorities for FY 2006;
- Endorsed the IBHE's recommended budget levels for community college in FY 2006;
- Previewed ICCTA's May 4 Lobby Day. Trustees were asked to stress the following points with their state lawmakers:
 1. State budget cuts continue to drive up college costs and hurt students;
 2. SUPPORT Senate Bill 2112, which would add a currently serving trustee to the Illinois Community College Board;
 3. SUPPORT Senate Bill 463, which would transfer administration of GED testing to the Illinois Community College Board
- Accepted the ICCTA Nominating Committee's slate of officers for 2005-2006:
 - * Dr. Clare Ollayos (Elgin) - Vice president
 - * Kathy Wessel (DuPage) - Secretary
 - * Jerry Wright (Illinois Central) - TreasurerA total of nine candidates had applied for consideration for ICCTA office. The ICCTA Board of Representatives will elect officers at its June 18 annual meeting in Chicago;
- Were reminded that ICCTA will hold its New Trustee Orientation on June 17 during the association's annual convention in Chicago. All recently elected trustees are encouraged to attend;
- Learned that the Governor has appointed Roberto Rivera, John Aurand, Jr., and former Moraine Valley Community College trustee Dr. John Donahue to the Illinois Community College Board; and
- Heard that ICCB is planning a public awareness campaign in conjunction with the system's 40th anniversary this summer.

For additional information on ICCTA committee projects, contact the following chairs:

- . Awards - Dr. Joan DiLeonardi, Oakton Community College
- . Diversity - James Polk, Illinois Central College
- . Executive - Rev. Albert D. Tyson, City Colleges of Chicago
- . Finance - Jim Beasley, Kaskaskia College
- . Nominating - Carol Chiligris, Richland Community College
- . Government Relations - Kathy Wessel, College of DuPage
- . Trustee Education - Jerry Wright, Illinois Central College
- . Women in Leadership - Kathy Wessel, College of DuPage, and Dr. Joan DiLeonardi, Oakton Community College

The next ICCTA Board of Representatives meeting will take place in conjunction with the association's annual convention on Saturday, June 18, 2005, at the Hyatt Regency McCormick Place Hotel in Chicago, Illinois.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

HARPER COLLEGE
Listing of
GRANT PROGRAMS
July 1, 2004 – June 30, 2005

NOTE: CHANGES ARE IN BOLD

Reported: May 31, 2005

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
<u>EXTENDED</u> ACHA Building Healthy Campus Community Project Health Wellness D. Evans	Cultural competency demonstration site	ACHA/CDC \$12,200	09/01/01 04/30/05
<u>NEW</u> Scholar-in-Residence International Studies CML D. Sharp	Dr. Ederson Augusto Zanetti from Cuiaba, Brazil. Matching funds required	CIES \$11,600*	01/01/05 05/30/05
<u>CONTINUATION</u> Northern Illinois Regional Consortium ETIP GRANT Corporate Services C. McClement	Awarded through Employer Training Investment Program (ETIP) Small/Mid-sized Company component, grant is to be used to upgrade skills of workers. (Received additional funds - \$22,738)	DCEO \$212,578	07/01/03 12/31/04
<u>NEW</u> Northern Illinois Reginal Consortium ETIP Grant Corporate Services C. McClement	Awarded through Employer Training Investment Program (ETIP) Large Company component, grant is to be used to upgrade skills of workers.	DCEO \$306,323	07/01/04 06/01/05
<u>NEW</u> Academic Success Programming for Underrepresented Minority Students Center for Multicultural Learning L. LaBauve-Maher	To ensure that undergraduate students have access to programming and support that will better ensure their academic successes.	HECA \$45,500	08/26/04 08/31/05

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
<u>NEW</u> “Developing Disability Metrics for Postsecondary Education” Access & Disabilities T. Thompson	Awarded through U of I, Champaign/Urbana (IBHE/HECA) to develop and field test a set of disability metrics. NIU and Harper were granted sub-awards to assist in the development.	IBHE/HECA \$21,250	08/26/04 08/31/05
<u>NEW</u> Nontraditional Scholarship Grant Career Programs J. Hennig	Tuition assistance to students entering non-traditional occupations.	ICCB \$6,250	07/01/04 06/30/05
<u>RENEWAL</u> Business/Industry Workforce Preparation Corporate Services L. Danaher	State Allocation Grant to assist with local economic development efforts within Business & Industry Centers.	ICCB \$90,202	07/01/04 06/30/05
<u>RENEWAL</u> P-16 Initiative Career Programs J. Hennig	State Allocation Grant to pay for tuition for high school students taking college credit.	ICCB \$75,682	07/01/04 06/30/05
<u>RENEWAL</u> Perkins III Career Programs J. Hennig	Career and Technical education	ICCB \$303,004	07/01/04 06/30/05
<u>RENEWAL</u> Program Improvement Grant Career Programs J. Hennig	Supports improvement in career and technical educational programs.	ICCB \$31,566	07/01/04 06/30/05
<u>CONTINUATION</u> ICCB Adult Education Leadership Grant AE/LS D. Corr	Improve instruction, develop effective and appropriate curriculum, improve professional dev., and disseminate innovative practices that lead to improvement of instruction in local Adult Education and Family Literacy programs in Illinois.	ICCB \$48,145	11/01/03 12/31/04

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
<u>CONTINUATION</u> FY05 Adult Education and Family Literacy Grant AE/LS D. Corr	Supports Adult Education Development Programs (State Basic \$149,681 State Performance 109,808 State Public Assistance 21,130 Federal Basic 156,725 EL/Civics 38,144)	ICCB \$475,488	07/01/04 06/30/05
<u>NEW</u> Paraprofessional Test Prep Course Continuing Education R. Mills/N. Nerstrom	To assist paraprofessionals in reviewing basic skills in reading, writing, and mathematics; learning test taking strategies geared toward standardized tests, in compliance with the No Child Left Behind Act.	ICCB \$13,200	07/01/04 06/30/05
<u>NEW</u> Postsecondary Career and Technical Education - Continuous Quality Improvement Grant Career Programs J. Hennig	To develop, enhance or implement a process and/or system that provides regular and systematic program evaluation and improvement related to career and technical education administration, programs and services.	ICCB \$10,000	10/30/04 06/30/05
<u>NEW</u> Career and Technical Education – Performance Enhancement Grant Career Programs J. Hennig	To develop, implement and improve computerized automated degree and certificate audit systems to Recognize and promote student success.	ICCB \$10,000	10/30/04 06/30/05
<u>NEW</u> Tech Prep Support Grant Career Programs J. Hennig	To fund innovative activities initiated by Illinois community colleges in support of goals and objectives of Tech Prep.	ICCB \$47,143	07/01/04 06/30/05
<u>NEW</u> Healthcare Innovation Pilot AE/LS D. Corr	For the development and implementation of “bridge programs” to transition AED and ESL students into healthcare occupations.	ICCB \$68,500	07/01/04 06/30/05
<u>CONTINUATION</u> Lighting Upgrade Project Physical Plant J. Ma	Improve building energy efficiency for Bldgs. A., C and L, and reduce the operating costs for the College.	ICECF \$35,539	11/01/03 10/31/04

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
<u>RENEWAL</u> Disabled Student Project Access & Disability Services T. Thompson	To provide services to students with disabilities.	IDHS \$134,754	07/01/04 06/30/05
<u>RENEWAL</u> Displaced Homemakers Women's Program K. Canfield	Career, educational and personal support for Women's Program participants.	IDOL \$58,410	07/01/04 06/30/05
<u>CONTINUATION</u> Scholarships for Success TMPS/Marketing Services S. Griffith/D. Loprieno	Scholarship assistance to support Math, Science, Engineering & Computer Science students.	NSF \$39,926	07/01/04 06/30/05
<u>RENEWAL</u> Midwest Center of Post-Secondary Outreach Access & Disability Services T. Thompson/D. Kavin	Provides technical assistance to A & D Service Programs	USDE/St. Paul Technical \$77,500	07/01/04 06/30/05
<u>RENEWAL</u> Midwest Center of Post-Secondary Outreach Access & Disability Services T. Thompson/D. Kavin	Provides technical assistance to A & D Service Programs	USDE/St. Paul Technical \$42,000	07/01/04 06/30/05
<u>CONTINUATION</u> COPS Public Safety M. Alsup	Universal Hiring Program Hire 3 full time officers (Full grant is \$225,000 spread over three years – 08/01/02 – 07/31/05)	USDJ \$88,740 (\$42,043 per officer x 3)	07/01/04 06/30/05
<u>NEW</u> CSSI (Critical Skill Shortages Initiative – Healthcare Solutions) Partnering for healthcare Systems Solutions Career Program J. Hennig	Harper's Proposal Solutions: Increase Awareness & Access to information; Career & School Readiness; Education & Training Capacity; Student Support System; Career Progression/Advancement; Workplace Environment/Retention	WBMC \$150,000	02-01-05 01-31-06

Total as of May 31, 2005

\$2,415,500

***NOTE 1: Harper and the College of Lake County are partnering again in a Fulbright Scholar-in-Residence program. \$11,600 has been awarded, and will go directly to the Fulbright Scholar, who is Dr. Zanetti from Brazil. Harper and CLC will each contribute \$10,600 toward this program.**

NOTE 2: The Northwest Suburban Education to Careers Partnership has been transferred to School District 214, and won't be in the FY05 grants awarded. The FY04 total for this Partnership equaled: \$1,749,533.

DESCRIPTION OF ABBREVIATIONS

ACHA	American College Health Association
AE/LS	Academic Enrichment and Language Studies
CIES	Council for International Exchange Scholars
COPS	Community Oriented Policing Services
DCEO	Department of Commerce & Economic Opportunity
HECA	Higher Education Cooperation Act
ICCB	Illinois Community College Board
ICECF	Illinois Clean Energy Community Foundation
IDHS	Illinois Department of Human Services
IDOL	Illinois Department of Labor
NSF	National Science Foundation
TMPS	Technology, Math & Physical Science
USDE	United States Department of Education
USDJ	United States Department of Justice
WBMC	The Workforce Boards of Metropolitan Chicago

**Harper College Educational Foundation
April Fundraising Report FY05**

Appeal Description	Gift Count	Cash	Pledges/Stocks	In-Kind Gifts	Other	Total
Gala 2005	77	\$49,373.00	\$0.00	\$1,500.00	\$0.00	\$50,873.00
Golf Open 2005	7	\$10,400.00	\$0.00	\$0.00	\$0.00	\$10,400.00
Imaginary Invalid - Director's Circle Event	2	\$400.00	\$0.00	\$70.70	\$0.00	\$470.70
May 21st Memorial Event	2	\$500.00	\$250.00	\$0.00	\$0.00	\$750.00
Memorial	4	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00
Personal Solicitation	2	\$0.00	\$1,000.00	\$0.00	\$50,000.00	\$51,000.00
Planned Giving	1	\$0.00	\$0.00	\$0.00	\$400,000.00	\$400,000.00
Pacesetter Campaign FY05	2	\$1,525.00	\$0.00	\$0.00	\$0.00	\$1,525.00
Resources for Excellence Employee Campaign FY04	55	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
Scholarship Stewardship Reports	3	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00
Small Works Reception	9	\$430.00	\$0.00	\$0.00	\$0.00	\$430.00
Unsolicited	2	\$25.00	\$0.00	\$1.00	\$0.00	\$26.00
Grand Total	166	\$67,023.00	\$1,250.00	\$1,571.70	\$450,000.00	\$519,844.70

Harper College Educational Foundation
Year to Date Fundraising Report (as of 4/30/05)

Appeal Description	Gift Count	Cash	Pledges/Stocks	In-Kind Gifts	Other	Total
Board Solicited	1	\$95.29	\$0.00	\$0.00	\$0.00	\$95.29
Harper Fashion Show	1	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Gala 2005	142	\$70,123.00	\$18,950.00	\$17,536.00	\$0.00	\$106,609.00
Golf Open 2004	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Golf Open 2005	9	\$13,400.00	\$10,000.00	\$0.00	\$0.00	\$23,400.00
Harper Symphony Orchestra	4	\$375.00	\$0.00	\$0.00	\$0.00	\$375.00
Harper Quest Celebration Events	29	\$6,367.33	\$74,450.00	\$22,000.00	\$0.00	\$102,817.33
Imaginary Invalid - Director's Circle Event	19	\$2,100.00	\$200.00	\$70.70	\$0.00	\$2,370.70
May 21st Memorial Event	2	\$500.00	\$250.00	\$0.00	\$0.00	\$750.00
Jim McGuire Golf Open	33	\$2,488.00	\$0.00	\$0.00	\$0.00	\$2,488.00
Memorial	66	\$8,972.00	\$1,125.00	\$0.00	\$0.00	\$10,097.00
Margaret Scott	60	\$1,708.22	\$0.00	\$0.00	\$0.00	\$1,708.22
Pacesetter Campaign FY04	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Personal Solicitation	20	\$14,405.00	\$103,500.00	\$0.00	\$250,000.00	\$367,905.00
Planned Giving	1	\$0.00	\$0.00	\$0.00	\$400,000.00	\$400,000.00
Proposal	6	\$12,500.00	\$17,000.00	\$0.00	\$0.00	\$29,500.00
Pacesetter Campaign FY05	31	\$20,647.70	\$7,366.20	\$0.00	\$0.00	\$28,013.90
Resources for Excellence Employee Campaign FY04	140	\$165.00	\$20.00	\$0.00	\$0.00	\$185.00
Jeremy Rifkin Event	15	\$174.00	\$0.00	\$0.00	\$0.00	\$174.00
Scholarship Stewardship Reports	21	\$41,299.00	\$0.00	\$0.00	\$0.00	\$41,299.00
Small Works Reception	9	\$430.00	\$0.00	\$0.00	\$0.00	\$430.00
Special Initiatives	6	\$4,951.42	\$0.00	\$0.00	\$0.00	\$4,951.42
Stewardship	11	\$10,258.00	\$0.00	\$0.00	\$0.00	\$10,258.00
Tradition of Excellence 2003	1	\$520.00	\$0.00	\$0.00	\$0.00	\$520.00
Theatre Seat Campaign	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Unsolicited	22	\$9,850.00	\$0.00	\$4,719.22	\$0.00	\$14,569.22
Wellness Program	1	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
Calendar Year-End Direct Mail FY05	75	\$14,130.00	\$0.00	\$0.00	\$0.00	\$14,130.00
Grand Totals:	728	\$236,583.96	\$232,861.20	\$44,425.92	\$650,000.00	\$1,163,871.08

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

There are no purchases against consortiums or cooperatives this month.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Affiliation agreements between clinical agencies and Harper College are used for students in the Health Career Programs. The Affiliation Agreement between Harper College and *Centegra Health System* for the Nursing Program and *Quest Diagnostics* for the Phlebotomy Program is presented for Board review.

II. REASON FOR CONSIDERATION

An Affiliation Agreement is required between Harper College and affiliating agencies to provide for the clinical education of students in health career programs. In an effort to standardize and streamline the entire process related to developing affiliations with the many agencies in our service area the Harper Board approved a Master Affiliation Agreement in July 2003 to be used with all agencies. However, several affiliating agencies have initiated their own clinical affiliation agreement, *Centegra Health System* and *Quest Diagnostics*, whereby they require Board or appointed designee signature.

III. BACKGROUND INFORMATION

The facilities and educational opportunities available at *Centegra Health System* and *Quest Diagnostics* are consistent with the clinical objectives of the Harper College Health Career Programs.

IV. RECOMMENDATION

The administration recommends that the Affiliation Agreements between Harper College and *Centegra Health System* and *Quest Diagnostics* be approved as submitted and authorize the Dean of Life Science and Human Services to sign all of the above.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

The Resource Allocation and Management Plan for Community Colleges (RAMP) document.

II. REASON FOR CONSIDERATION

The planning document is required each year by the Illinois Community College Board and the Illinois Board of Higher Education and is the basis for requests to the legislature for capital funding. It contains the official request for Harper's capital funding.

III. BACKGROUND INFORMATION

The RAMP document has become more comprehensive. The rationale is that the ICCB would like to see fewer projects that are more thoroughly planned, therefore producing a better quality project. Legat Architects have been identified as producing a quality RAMP submission for other community colleges. The College has retained Legat Architects to assist College staff in producing the RAMP document for submission. The College has 3 projects which need completed or updated RAMP documents. They are the Classroom and Laboratory Renovations (G & H Buildings), a Campus Life/One Stop Admissions Center and the Wellness and Sports Center/Building M Renovation and Additions.

In addition, the Board of Trustees must make a commitment the local dollars are available to match the state monies.

The College has set aside excess referendum dollars for this match.

IV. RECOMMENDATION

The administration recommends the approval of the capital request section of the RAMP document for submission to the Illinois Community College Board. The administration also recommends that the Board approve the dollars set aside of referendum dollars to provide the necessary match.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Prevailing Wage Act

II. REASON FOR CONSIDERATION

By law, Harper College has an obligation to ascertain, publish, keep available for inspection and mail to employers requesting same, its determination of the prevailing wage in the locality and to file annually a certified copy thereof with both the Secretary of State and the Department of Labor of the State of Illinois.

III. BACKGROUND INFORMATION

The Illinois Compiled Statutes 820 ILCS 130\1 *etseq.* requires that any public body awarding any contract for public work or doing the work by contracted day labor shall ascertain the general prevailing hourly rate of wages for employees engaged in such work. "Public body" has been defined to include public educational institutions.

IV. RECOMMENDATION

The Administration recommends that the Board adopt the Prevailing Wage Act resolution and authorize the Secretary of the Board to file a certified copy thereof with both the Secretary of State and the Department of Labor of the State of Illinois.

RESOLUTION AUTHORIZING ADOPTION OF PREVAILING WAGE ACT

WHEREAS, the State of Illinois has enacted An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works, approved June 26, 1941, 820 ILCS 130\1 etseq,

WHEREAS, the aforesaid Act required that the Board of Trustees of William Rainey Harper College investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said William Rainey Harper College employed in performing construction of public works, for said William Rainey Harper College;

NOW THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF WILLIAM RAINEY HARPER COLLEGE;

Section 1: To the extent and as required by An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works, approved, June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of William Rainey Harper College is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook, Kane, Lake and McHenry Counties area as determined by the Department of Labor of the State of Illinois as of June of each year, a copy of each annual determination incorporated herein by reference. The definition of any terms appearing in this Resolution which are also used in aforesaid Act shall be the same as in said Act.

Section 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the William Rainey Harper College to the extent required by the aforesaid Act.

Section 3: The Secretary of the Board of Trustees shall publicly post or keep available for inspection by any interested party in the main office of William Rainey Harper College this determination of such prevailing rate of wage.

Section 4: The Secretary of the Board of Trustees shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and address, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

Section 5: The Secretary of the Board of Trustees shall promptly file a certified copy of this Resolution with both the Secretary of State and the Department of Labor of the State of Illinois.

Section 6: Within 30 days of filing this resolution with the Secretary of State, the Secretary of the Board of Trustees shall cause to be published in a newspaper of general circulation within the area a Public Notice of Adoption of Prevailing Wage Standards, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 31st DAY OF MAY, 2005:

APPROVED:

Chair
Board of Trustees

(SEAL)

ATTEST:

Secretary
Board of Trustees

STATE OF ILLINOIS)
)
COUNTY OF COOK)

SS

RESOLUTION CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of William Rainey Harper College, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and as such official I do further certify that attached hereto is a true, correct and complete copy of the Resolution Authorizing Adoption of the Prevailing Wage Act which was adopted by the Board of Trustees on the 31st day of May, 2005

IN WITNESS WHEREOF, I hereunto affix my official signature, this 31st day of May, 2005.

Secretary, Board of Trustees

Cook County Prevailing Wage for June 2005

Trade Name Vac Trng	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn
=====	==	===	=	=====	=====	=====	===	===	=====	=====
ASBESTOS ABT-GEN 0.000 0.170		ALL		29.000	29.750	1.5	1.5	2.0	6.310	3.440
ASBESTOS ABT-MEC 0.000 0.000		BLD		23.300	24.800	1.5	1.5	2.0	3.640	5.520
BOILERMAKER 0.000 0.210		BLD		36.820	40.140	2.0	2.0	2.0	6.920	6.260
BRICK MASON 0.000 0.440		BLD		32.050	35.260	1.5	1.5	2.0	5.650	6.340
CARPENTER 0.000 0.490		ALL		34.320	35.820	1.5	1.5	2.0	5.560	4.860
CEMENT MASON 0.000 0.150		ALL		35.400	36.650	2.0	1.5	2.0	5.430	4.400
CERAMIC TILE FNSHER 0.000 0.100		BLD		25.450	0.000	2.0	1.5	2.0	5.000	4.350
COMM. ELECT. 0.000 0.700		BLD		30.890	33.390	1.5	1.5	2.0	5.600	5.270
ELECTRIC PWR EQMT OP 0.000 0.170		ALL		33.950	39.550	1.5	1.5	2.0	6.570	8.120
ELECTRIC PWR GRNDMAN 0.000 0.140		ALL		26.480	39.550	1.5	1.5	2.0	5.130	6.330
ELECTRIC PWR LINEMAN 0.000 0.170		ALL		33.950	39.550	1.5	1.5	2.0	6.570	8.120
ELECTRICIAN 0.000 0.750		ALL		34.650	37.250	1.5	1.5	2.0	8.100	6.430
ELEVATOR CONSTRUCTOR 2.340 0.370		BLD		38.995	43.870	2.0	2.0	2.0	7.275	3.420
FENCE ERECTOR 0.000 0.000		ALL		24.840	26.090	1.5	1.5	2.0	6.650	6.740
GLAZIER 0.000 0.500		BLD		30.000	31.000	1.5	2.0	2.0	6.090	8.450
HT/FROST INSULATOR 0.000 0.230		BLD		31.650	33.400	1.5	1.5	2.0	7.260	8.360
IRON WORKER 0.000 0.270		ALL		34.850	36.350	2.0	2.0	2.0	8.220	10.27
LABORER 0.000 0.170		ALL		29.000	29.750	1.5	1.5	2.0	6.310	3.440
LATHER 0.000 0.490		BLD		34.320	35.820	1.5	1.5	2.0	5.560	4.860
MACHINIST 2.380 0.000		BLD		34.540	36.290	2.0	2.0	2.0	3.200	4.100
MARBLE FINISHERS 0.000 0.570		ALL		25.050	0.000	1.5	1.5	2.0	5.220	6.340
MARBLE MASON 0.000 0.570		BLD		32.050	35.260	1.5	1.5	2.0	5.650	6.340
MILLWRIGHT 0.000 0.490		ALL		34.320	35.820	1.5	1.5	2.0	5.560	4.860
OPERATING ENGINEER		BLD	1	37.600	41.600	2.0	2.0	2.0	6.050	4.850

1.800 0.600									
OPERATING ENGINEER	BLD	2	36.300	41.600	2.0	2.0	2.0	6.050	4.850
1.800 0.600									
OPERATING ENGINEER	BLD	3	33.750	41.600	2.0	2.0	2.0	6.050	4.850
1.800 0.600									
OPERATING ENGINEER	BLD	4	32.000	41.600	2.0	2.0	2.0	6.050	4.850
1.800 0.600									
OPERATING ENGINEER	FLT	1	42.700	42.700	1.5	1.5	2.0	6.050	4.850
1.800 0.000									
OPERATING ENGINEER	FLT	2	41.200	42.700	1.5	1.5	2.0	6.050	4.850
1.800 0.000									
OPERATING ENGINEER	FLT	3	36.650	42.700	1.5	1.5	2.0	6.050	4.850
1.800 0.000									
OPERATING ENGINEER	FLT	4	30.500	42.700	1.5	1.5	2.0	6.050	4.850
1.800 0.000									
OPERATING ENGINEER	HWY	1	35.800	39.800	1.5	1.5	2.0	6.050	4.850
1.800 0.600									
OPERATING ENGINEER	HWY	2	35.250	39.800	1.5	1.5	2.0	6.050	4.850
1.800 0.600									
OPERATING ENGINEER	HWY	3	33.200	39.800	1.5	1.5	2.0	6.050	4.850
1.800 0.600									
OPERATING ENGINEER	HWY	4	31.800	39.800	1.5	1.5	2.0	6.050	4.850
1.800 0.600									
OPERATING ENGINEER	HWY	5	30.600	39.800	1.5	1.5	2.0	6.050	4.850
1.800 0.600									
ORNAMNTL IRON WORKER	ALL		32.300	34.050	2.0	2.0	2.0	6.650	9.690
0.000 0.750									
PAINTER	ALL		32.100	36.110	1.5	1.5	1.5	5.550	4.900
0.000 0.340									
PAINTER SIGNS	BLD		25.530	28.660	1.5	1.5	1.5	2.600	2.040
0.000 0.000									
PILEDRIIVER	ALL		34.320	35.820	1.5	1.5	2.0	5.560	4.860
0.000 0.490									
PIPEFITTER	BLD		35.000	37.000	1.5	1.5	2.0	6.410	5.600
0.000 0.650									
PLASTERER	BLD		31.000	32.500	1.5	1.5	2.0	5.240	6.100
0.000 0.400									
PLUMBER	BLD		37.100	39.100	1.5	1.5	2.0	6.250	3.440
0.000 0.590									
ROOFER	BLD		31.950	33.950	1.5	1.5	2.0	5.470	2.950
0.000 0.330									
SHEETMETAL WORKER	BLD		33.400	36.070	1.5	1.5	2.0	6.460	7.850
0.000 0.590									
SIGN HANGER	BLD		23.750	24.600	1.5	1.5	2.0	3.880	2.000
0.000 0.000									
SPRINKLER FITTER	BLD		34.500	36.500	1.5	1.5	2.0	7.000	5.550
0.000 0.500									
STEEL ERECTOR	ALL		34.850	36.350	2.0	2.0	2.0	8.220	10.27
0.000 0.270									
STONE MASON	BLD		32.050	35.260	1.5	1.5	2.0	5.650	6.340
0.000 0.440									
TERRAZZO FINISHER	BLD		26.200	0.000	1.5	1.5	2.0	5.750	4.750
0.000 0.220									
TERRAZZO MASON	BLD		30.050	32.550	1.5	1.5	2.0	5.750	6.150
0.000 0.120									
TILE MASON	BLD		31.000	34.000	2.0	1.5	2.0	5.000	5.350
0.000 0.180									

TRAFFIC SAFETY WRKR		HWY		22.800	24.400	1.5	1.5	2.0	3.078	1.875
0.000	0.000									
TRUCK DRIVER		E	ALL 1	28.050	28.700	1.5	1.5	2.0	4.500	3.300
0.000	0.000									
TRUCK DRIVER		E	ALL 2	27.150	27.550	1.5	1.5	2.0	4.200	3.200
0.000	0.000									
TRUCK DRIVER		E	ALL 3	27.350	27.550	1.5	1.5	2.0	4.200	3.200
0.000	0.000									
TRUCK DRIVER		E	ALL 4	27.550	27.550	1.5	1.5	2.0	4.200	3.200
0.000	0.000									
TRUCK DRIVER		W	ALL 1	27.900	28.450	1.5	1.5	2.0	5.350	3.100
0.000	0.000									
TRUCK DRIVER		W	ALL 2	28.050	28.450	1.5	1.5	2.0	5.350	3.100
0.000	0.000									
TRUCK DRIVER		W	ALL 3	28.250	28.450	1.5	1.5	2.0	5.350	3.100
0.000	0.000									
TRUCK DRIVER		W	ALL 4	28.450	28.450	1.5	1.5	2.0	5.350	3.100
0.000	0.000									
TUCKPOINTER			BLD	33.500	34.500	1.5	1.5	2.0	4.210	5.840
0.000	0.400									