



Harper College
1200 West Algonquin Road
Palatine, Illinois

Regular Board Meeting Agenda

April 26, 2005
7:00 p.m.

I. Call to Order

II. Roll Call

Canvass of April 5, 2005 Consolidated Election (see attached Agenda)

- Adoption of Resolution of Canvass of the Results of the April 5, 2005
Consolidated Election

*****After Canvass, adjourn sine die to the Organizational Meeting...see attached Agenda*****

III. Approval of Agenda

IV. Presentations

- Trustee Emeritus Awards

V. Student Trustee Report

VI. President's Report

VII. Harper Employee Comments

VIII. Citizen Comments

IX. Consent Agenda* (Roll Call Vote)

A. For Approval

- | | |
|---|----------------|
| 1. Minutes - March 29, 2005 Regular Board Meeting | Exhibit IX-A.1 |
| 2. Bills Payable, Payroll for March 18, 2005 and April 1, 2005;
Estimated Payroll for April 15, 2005 | Exhibit IX-A.2 |
| 3. Bid Awards | Exhibit IX-A.3 |
| 4. Purchase Orders | Exhibit IX-A.4 |
| 5. Personnel Action Sheets | Exhibit IX-A.5 |
| 6. Review of Executive Session Minutes | Exhibit IX-A.6 |

B. For Information

- | | |
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| 1. Financial Statements | Exhibit IX-B.1 |
| 2. Committee and Liaison Reports | Exhibit IX-B.2 |
| 3. Grants and Gifts Status Report | Exhibit IX-B.3 |
| 4. Summary of Items Purchased from State Contracts, Consortiums
or Cooperatives | Exhibit IX-B.4 |

* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

X. New Business

- A. RECOMMENDATION: Awarding Faculty Emeritus Recognition Exhibit X-A
- B. RECOMMENDATION: Awarding Faculty Emeritus Recognition 2005 Exhibit X-B
- C. RECOMMENDATION: Faculty Promotions
- 2005-2006 Academic Year Exhibit X-C
- D. RECOMMENDATION: Restoration Work on the Fly Tower at
the Performing Arts Center Exhibit X-D
- E. RECOMMENDATION: Affiliation Agreement Between Harper
College and Children's Memorial Hospital
Nursing Program Exhibit X-E
- F. RECOMMENDATION: Architect/Engineer Recommendation to the
Capital Development Board for Parking Lot
Rehabilitation Exhibit X-F
- G. RECOMMENDATION: Architect/Engineer Recommendation for an
HVAC Temperature Control Design Engineer Exhibit X-G
- H. RECOMMENDATION: Purchase of Electrical Power Exhibit X-H

XI. Announcements by the Chair

- A. Communications
- B. Calendar Dates

(Note: * = Required)

On-Campus Events

- May 20, 2005 5:00 p.m. - Convocation - Building M
- May 20, 2005 7:30 p.m. - Graduation - Building M
- May 30, 2005 **Memorial Day Observation - the College will be closed**

Off-Campus Events

- June 6, 2005 Foundation Golf Open - Boulder Ridge Country Club

XII. Other Business (including closed session, if necessary)

XIII. Adjournment



1200 West Algonquin Road
Palatine, Illinois

Canvass Meeting

April 26, 2005

Agenda

- I. Call to Order
- II. Roll Call
- III. Approval of the Agenda
- IV. Canvass of April 5, 2005 Consolidated Election
- V. RECOMMENDATION: Adoption of Resolution of Canvass of the Results of the April 5, 2005 Consolidated Election Exhibit V

*****Adjourn sine die to the Organizational Meeting...see attached Agenda.*****

Minutes of the Regular Board Meeting of Tuesday, March 29, 2005

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WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Tuesday, March 29, 2005

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Tuesday, March 29, 2005 at 7:03 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Gillette, Hill, Howard, Kelley, Kolze, Murphy and Stone; Student Member Plazak
Absent: None

Also present: Robert Breuder, President; Joan Kindle, V.P. Student Affairs and Assistant to the President; David McShane, V.P. Information Technology; Margaret Skold, V.P. Academic Affairs; Judy Thorson, V.P. Administrative Services; Colleen Murphy, V.P. Marketing; Linda Kolbusz, Associate V.P. Development, Governmental Relations; Sheila Quirk, Associate V.P. for Strategic Planning and Alliances; Deborah Abbott; Rob Alexander; Larry Bielawa; Carol Blotteaux; Sarah Boomgarden; Frank Brooks; Arlene Bublick; Phil Burdick; Michael Chomiczewski; Daniel Corr; Laura Crane; Janice Cutler; Rob Dix; David Dwyer; Ellen Fisher; Robert Getz; Donna Glade-Lau; Sally Griffith; Michael Harkins; Jack Janezic; Thea Keshavarzi; Betsy Kiebob; Barbara Kraemer; Laura LaBauve; Jackie Leo; Anna Lewis; Roberta Lindenthaler; Jim Ma; Jennifer Mathes; Sandra Minich; Mark Neubecker; Rabbi Steven Peskind; Janie Petersen; Larry Price; Emily Kurfirst Reabe; Krish Revuluri; Diana Sharp; Magda Thaller; Pat Wenthold; Deanna White, Patricia Zohal. Students: Elizabeth Gomez De La Casa, Chrystal Moulta, Evan Potkanski, Cary Wolovick.

Guests: Tim Kane, Chicago Tribune; Mike Puente, Daily Herald; Dick Hoffman, Foundation/Trustee Candidate; Carey Plazak, observer; William Cutler, resident.

Members Howard and Kolze led everyone in the Pledge of Allegiance.

APPROVAL OF AGENDA Member Kelley moved, Member Hill seconded, approval of the Agenda.

In a voice vote, the motion carried.

EDUCATIONAL
PRESENTATIONS

Baccalaureate
Program Survey

Dr. Breuder explained that the College conducted a second community survey relative to the baccalaureate initiative. Sheila Quirk will share the results of the data in the absence of Andrew Mellman of Scientific Verdicts.

Ms. Quirk explained that the research was conducted in two phases. First, a community needs assessment was taken to determine if there was community support for Harper College undertaking a baccalaureate initiative, seeking to change State law. Next, upon Board approval to move forward, specific program level research took place, conducted by Scientific Verdicts, Louisville, KY. One of the objectives of the study was to determine the degree of interest and support in both a nursing baccalaureate degree option and an information technology (IT) management baccalaureate degree option. That need was researched with employers, program alumni and current students. Ms. Quirk noted that the survey was cosponsored by the College of DuPage. For the alumni section of the study, both College of DuPage and McHenry County College submitted names of their graduates to be included.

Telephone surveys were conducted with 149 recent IT graduates and 149 recent nursing graduates, individuals who are completely qualified to move to a baccalaureate degree program if that is their choice. Additionally, they interviewed IT and nursing employers and administered a written survey among current technology and nursing students who are in their last semester of studies at Harper.

Ms. Quirk noted that they used a seven-point scale, as they did in the first survey, because it allows them to get a better feel for the tendency to buy and the strength of the commitment. When discussing buying behavior, her presentation includes the "6s" and "7s" - those people who have an inclination to buy. She added that "1s" or "2s" are strongly opposed, and "3s", "4s" and "5s" do not have a strong enough commitment to count them in the numbers.

Nursing Degree Results

Over half of the recent nursing graduates felt that a bachelor's degree was important in their field. Two-thirds of the current nursing students also felt it was important. Just under half of employers report that a bachelor's degree is

extremely important. Ms. Quirk explained that every employer was counted as an entity in and of itself, as long as they hired nurses; therefore, each hospital got counted once, and each doctor's office got counted once.

When asked why they felt that a bachelor's degree was important, positive reasons included: personal development/add to knowledge base; need the degree for promotion; can find a new job easier; can make more money; employer requires it. Negative reasons included: don't need it. Nurses currently working in doctor's office settings primarily felt they would not need the baccalaureate degree.

When asked how important it is that they receive a baccalaureate degree, and if they would be interested in continuing on to obtain the baccalaureate degree, over half of the recent nursing graduates and current nursing students were extremely interested in moving on with their degree. Half of the district employers said that they would be extremely interested in sending their employees on for a degree.

When asked for their reasons for the interest, responses included: convenient, affordable, good experience with Harper, quality education and quality teachers, well-known in the community, practical education. A common negative response was that they already completed that degree and did not need to continue on with that.

At the end of the survey, the respondent was asked the following question: "Your name can be added to a Harper 'waiting list' if you would like. This means that you are expressing interest in the program, and Harper would notify you as soon as a decision is made whether or not the College will offer this bachelor's degree. There would be no commitment to attend; it is just an expression of interest so Harper can get an idea of the number of people who might be interested in attending, and determine the number of openings needed in the program. If you would like your name added to the 'waiting list,' please provide your contact information."

Ms. Quirk noted that if the person wanted to be put on the waiting list and wanted to be contacted, they had to give their name, address and phone number over the phone on a survey. An average of two in three respondents across all groups broke confidentiality to give their name as a

demonstration of their interest in a Harper bachelor's degree. Other people told them over the phone that they did not want to be on the waiting list because they already had the degree. According to Dr. Mellman of Scientific Verdicts, this is a significant finding, because it is highly unusual that people will give their personal information to someone calling them cold, over the phone.

When asked if they currently worked for a company that would offer tuition reimbursement, approximately two-thirds of current students and nine-tenths of recent graduates report their employers offer tuition reimbursement.

IT Management Degree Results

Ms. Quirk explained that this type of degree would sit on top of a number of computer information systems degrees, electronics engineering degrees, manufacturing engineering degrees. It would bring more of the management context to these students so they would move forward into supervisory or management level positions.

With regard to the importance of a bachelor's degree, approximately two-thirds of recent grads and current students felt that a bachelor's degree is extremely important. Current employers in technology were more evenly split than they were in nursing. Half had no opinion; the rest were split between a high interest and a low interest. They did not sort the companies by size. Small independent or one-person shops, as long as they are doing business in this industry in the district, were weighted the same as large companies.

Positive reasons for the importance rating included: need the degree for promotion (mentioned by 12-39 percent of respondents), personal development/add to knowledge base (mentioned by 15-30 percent of respondents), can find a new job easier, can make more money. Negative reasons included: don't need it (mentioned by 3-25 percent of respondents), experience is more important, happy where I am.

When asked their interest in obtaining a degree from Harper, one in three expressed extreme interest in obtaining a degree from Harper. Their reasons reflected the fact that many of these individuals already had a baccalaureate degree in a different field and were simply making a career change.

The "wait list" question was read the same in both surveys. With regard to IT, slightly over half of the recent graduates broke confidentiality to give their names to be contacted for the degree. Over six in ten employers were interested in sending their employees for a degree and asked to be contacted when that was made available. Current students demonstrated the lowest level of interest in this particular option.

Response data showed that two-thirds of the employers offer tuition reimbursement. Students who were highly interested were interested whether their employer paid or not.

In response to Member Murphy, Ms. Quirk explained that workforce analysis showed that, while there is a high desire among graduates in dental hygiene to complete a baccalaureate level degree, it is not something desired or required from an employer. The salary does not necessarily go up with a baccalaureate degree. It was determined that it would not be a good investment for Harper to pursue a dental hygiene baccalaureate program because there was not sustainability over time. There was higher need in IT and nursing, according to the labor market research. Two programs will be used for the pilot.

In response to Member Murphy, Ms. Quirk noted that there was a cost question in the survey. Their preference was asked regarding \$135, \$145 and \$155 per credit hour. She added that, at the highest level of tuition in the nursing program, they still had a 54 percent "6" or "7" buy rate. The pilot would only accept 30 students. Price became a non-issue. She added that all the research is available to the Board members.

In response to Member Murphy, Dr. Breuder stated that the College has shared and will continue to share the data with potential four-year partners. Ms. Quirk added that Northern Illinois University (NIU) was at a presentation a month and a half ago. Since it is not known when or if Harper will be able to satisfy those students' needs, Harper has offered to send a letter to the students on the "wait list" saying, "If you would like to start a program sooner, here is how you contact NIU." (They do not have the right to release the students' names without permission, but they have offered to send a letter to the students for NIU.) They are currently awaiting a response from NIU.

In response to Member Murphy, Dr. Breuder noted that the College continues to explore partnerships; most recently, they have acquired one with Franklin University. They recently shared the data in Springfield with the University of Illinois (U of I), Southern Illinois University (SIU), NIU and a number of private institutions. Harper has said it would be interested in a relationship when and if it is appropriate for both partners. It is being communicated and well known, also, among legislative advocates.

In response to Member Kelley, Dr. Breuder noted that the data has been shared with the Task Force, and it will be shared with the Illinois Community College Board later this month. They have now agreed to receive a presentation. In response to Member Kolze, Dr. Breuder stated that the reaction from the Task Force was appropriate for what the Task Force was engaged in - to examine alternatives to accessing baccalaureate degrees. They are still in a fact-finding condition at the moment. Presentations were made at two national conferences in New York City recently before a significant number of people who likewise have interest in this movement throughout the country. There was considerable interest in what Harper is doing on behalf of community colleges in Illinois. It has become clear that the data is self-evident.

In response to Member Hill, Dr. Breuder explained that Arizona and the State of Washington are further along in pushing this through the legislative process. Member Hill noted that the affordability gap is growing rapidly, when one considers what Harper could offer, even at the highest rate that was surveyed (\$155), vs. the cost at NIU, or the cost at Roosevelt or DePaul. He asked if the Board could be provided with information to show the affordability gap more effectively. Dr. Breuder reiterated that data is showing that cost does not seem to be a deterrent. Ms. Quirk concurred. With regard to affordability, Dr. Breuder noted he asked Bruce Foote today how many people are being denied access to education at Harper because of what some people think to be cost. Bruce did not know of any. Between the feds and the State and other sources of money available, nobody has a reason not to access higher education at this institution.

Dr. Breuder explained that NIU has operated a BSN program at Good Shepherd for some time. However, it has been on the soft side of their presence here. NIU runs an upcharge of \$100 per credit hour in their tuition for people who take the

BSN degree in Cook County. In addition to that, they do not take the full credits of a Harper graduate. In other words, Harper's associate degree in nursing does not transfer into the junior year of a nursing BSN program through NIU. Were NIU to change that policy and accept the two-year graduate, reexamine their tuition and not add an upcharge here for the off-site location, they might find that to be more attractive to a local population of people. NIU's nursing program at Good Shepherd has not been strong for them.

In response to Member Gillette, Dr. Breuder explained that five years ago he talked about the "educational mall concept," in which Harper would build a building, capitalize on it and lease out the building space to NIU, SIU, etc. Only SIU expressed interest, yet when pressed in the final analysis, they too did not elect to come up here and make a greater statement. Dr. Breuder feels that perhaps there is competition between NIU, SIU, EIU and WIU, and that they have a mental line that separates the different regions. SIU was a bit reluctant to make much of an overt statement here in the Northwest Suburbs of Chicago.

In response to Member Gillette, Vice President Margaret Skold stated that they have representatives who sit on the panels for the Illinois Articulation Initiatives. Courses are individually evaluated. Vice President Joan Kindle added that the Associate in Applied Sciences degree and the Associate in Arts degree are different. There is a difference in career programs that were designed for entry right into the work world, as opposed to transfer degrees.

In response to Member Kelley, Vice President Skold explained that many of Harper's nursing graduates will choose to work at Loyola Hospital, because they can go through their baccalaureate program and they are supported financially. It works neatly for them. However, when they transfer from Harper College to NIU, unfortunately all of the classes are not accepted.

In response to Member Murphy, Dr. Breuder stated that NIU has to determine their genuine interest in partnering with Harper in the nursing program. A time frame has not been established. He wrote to the President of NIU, asked him to pay a visit and see Harper's campus so they can talk about the broad parameters under which such an arrangement might be effected. As of yet, Dr. Breuder has not had a response from the President. However, he has heard that the President of NIU does not usually come to visit and have

those kinds of negotiations. That is for other people from NIU to do.

Chair Stone noted that Dr. Breuder has made her aware of that communication, and she agrees with him that they have quite a story to tell at Harper, and it would be a wonderful thing if the President of NIU came and viewed Avanté and the rest of our campus. She encouraged others to support Dr. Breuder in his invitation, and certainly encourage NIU's President to accept. In response to Member Murphy, Dr. Breuder stated that the Dean of the school from NIU has been to Harper already. Member Hill suggested that they reinitiate the invitation in the near future, after NIU has a different Board of Trustees. He feels there is a natural process of change going on, and perhaps they would have more opportunity for discussions going forward.

In response to Member Gillette, Dr. Breuder explained that if he was at NIU and was interested in expanding that institution's reach into communities throughout the region, he would be proactive in that regard. If what he heard in Avanté not too long ago is reflective of what truly exists, he is sorry to say that the nursing schools at the four-year colleges look down on the nursing programs offered by community colleges. In fact, they will tell you unequivocally, in no uncertain terms, that they regard their programs to be professional in nature and the community college's to be practical in nature - meaning we train practitioners, they train professionals. Until that attitude changes, he doubts there will be receptivity on the other side of the table. It is not a problem only with NIU - they heard it from both the private schools and the public schools sitting in Avanté approximately eight weeks ago. They felt that the graduate coming out of the community college really needed time to be able to eventually meet the standard of a university community. Dr. Breuder finds that absolutely unacceptable.

Member Howard noted that this is not unusual. However, they have come a long way from being called a "junior" college. It is not just Harper College; it is the general attitude about community colleges. She added that after the President of Augustana College toured Harper, his comment was, "I am going to have to reevaluate how I think about transfers from community colleges." Harper's quality is high enough that it needs to be respected, but they still have that public relations thing to get over.

Dr. Breuder explained that a representative of the Illinois Nursing Association was also present at the meeting with the deans of the various schools of nursing. They found fault with the standard to which Harper College adheres. Dr. Breuder's only response was, "If we comply with the same accreditation that a BSN at Loyola or NIU has to comply with, how can our program be any less? We have to comply with the same criteria. Where, then, is there a frailty or weakness?" The person simply pushed back from the chair - there was no plausible answer for it. Dr. Breuder added that, in the end, if Harper can produce a top-flight graduate in the associate degree nursing program, why should they not have baccalaureate opportunities at the community college level fully transfer and be acknowledged for their capabilities? If the universities refuse to move off of that position, they will only be fostering and encouraging the movement that Harper has brought to the forefront. Sooner or later the graduate will demand access to that particular credential.

Vice President Kindle noted that she does not want everyone to think that a student from Harper cannot transfer from Harper's nursing program and enter NIU as a junior in nursing. However, it is not taking Harper's actual degree to get there. A Bachelor of Science degree at NIU requires their Gen Ed; on Harper's campus, the curriculum is very focused on nursing. When the student wants to transfer to NIU, there are other things the university requires to get the bachelors degree. Harper students can do it, but they have to do it very carefully and work with advising.

Member Hill stated that there are a number of four-year colleges that accept Harper more easily than others. He suggested that they have a presentation on which partner with Harper more fully, why they accept us and what could be done to develop a public relations program with other institutions and acquaint them with recent changes and successes. Chair Stone suggested that it might be one of the topics for an upcoming retreat that will be planned later this spring. She feels it bears a lot of discussion.

Board members asked to receive copies of the presentation and the survey results.

STUDENT TRUSTEE REPORT

Student Member Plazak noted he is focusing on diversity this month and how it relates to the student perspective. He asked the following question, "With a diverse campus of ideas, cultures, race, sexual orientation, gender, creed, etc.,

how are we making students feel comfortable at Harper?"

With the help of Laura LaBauve, he found that there are five main ways Harper is reaching out to its diverse student body:

- Multicultural clubs and organizations - there are many on campus and they are active.
- Multicultural retreat - teaches students about who they are, how they can break stereotypes, how they can build coalitions and take them outside of Harper.
- Retention Effort for Academic Completion at Harper (REACH program) - Summer Bridge Program is a new program which is possible thanks to the Educational Foundation. It is a service for academically at-risk students, focusing on reading, writing, computing and math. It helps students to create a bond and move forward at Harper.
- Multicultural Learning Center - which is moving to a new location in D Building in April and officially opening up in summer.
- A new World Culture and Diversity graduation requirement - starting in the fall of next year.

Student Member Plazak invited two special guests, students Chrystal Moulta and Elizabeth Gomez De La Casa, to share what it means to have diversity at Harper and how it is helping them to move forward. Ms. De La Casa shared her experiences as a 20-year-old Latina Harper student. She arrived at Harper as a first-generation student with a language barrier. She credited Juanita Bassler, Admissions Outreach; Vickie Atkinson, Center for New Students; Laura LaBauve, Center for Multicultural Learning, for positively influencing her educational experience at Harper. In addition to her academic experiences, extracurricular experiences have taught her a great deal, as well. Ms. De La Casa has been an Orientation Leader for three years, the former President of Latinos Unidos and worked in Admissions Outreach. She added that her cultural background was given a value at Harper, it was acknowledged, and it has empowered her. It is very exciting to see how many students she has had the opportunity to help because of her language.

Ms. Moulta explained that she is a first generation student from Jamaica. Education was strongly encouraged in her household, and the message was given that she had no excuse to fail, when all opportunities are in front of her. She came to Harper College with no idea of what she wanted to

do. She entered the Distinguished Scholar program, where she has met many people who have influenced her in all the right ways. They invited her to the honor society, where she was able to see issues she had never seen before. The Distinguished Scholar program has helped her to speak to others and see things; she can help bridge the gap. She has learned that the best thing a person can do is listen. Ms. Moulta added that she is appreciative of what she has been given at Harper.

Both students commended Harper College faculty, administration and staff for their efforts in helping students of diverse backgrounds move forward at Harper. They thanked the Board for supporting programs which reach out to students.

Chair Stone thanked them for their very moving remarks. She asked Chrystal and Elizabeth to follow up with the Board ten years from now to let them know how far they have gone. This is just the beginning. Member Gillette stated that a College cannot become great, no matter what it does, unless it has students like these two. He applauded them and thanked them for making Harper great.

Student Member Plazak noted that these two individuals are very important connectors for all of us here on campus. He thanked them for giving their time. Additionally, he thanked Laura LaBauve, Associate Dean Multicultural Learning, who gave up some of her vacation time to help him with his report.

PRESIDENT'S REPORT

Dr. Breuder introduced Phil Burdick to present Board members with a copy of the Annual Report for last year. He added that he has seen 25 annual reports in one form or another, and this may well be the finest Annual Report that he has seen produced on his watch in 25 years.

Annual Report

Mr. Burdick introduced Sandy Minich, Mike Chomiczewski and Sarah Boomgarden from the Marketing Services Department. He explained that, several years ago, they made a decision to replace the College magazine, *The View*, with a once-per-year Annual Report for the following reasons:

- cost savings (once per year),
- better vehicle to communicate the College's key messages to its target audiences,
- additional cost savings by combining the Annual Report with the Educational Foundation's Annual Report,

- ability to extend a lot of the elements used in the Annual Report to other marketing materials throughout the year, which is a cost savings, but also more effectively communicates what Harper is all about.

Sandy Minich described the design elements of the Annual Report, which focuses on the Avanté Center and the extraordinary learning that takes place there. The design goal was to develop an unconventional report that would give the reader a visual and tactile experience of Avanté. The Annual Report will be converted into a web presentation. Mike Chomiczewski demonstrated the web experience.

Mr. Burdick explained that Sarah Boomgarden was a tough taskmaster who praised people when they needed to be praised and drove people when they needed to be driven. She did a magnificent job keeping everyone on task and the project on budget. The Annual Report will be printed next week and will be put in the mail shortly, going to approximately 3,200 people, including those who donated money to Harper College, local mayors, Board Chairs, federal lawmakers, top business leaders (as identified by Corporate Services), high school superintendents and principals, career advisors, Illinois Community College presidents, ICCB, IBHE. Mr. Burdick noted that the Marketing Services folks did a magnificent job. They are creative, inventive, terrific people to work with and for. The results of their efforts show.

Chair Stone complimented the team. In response to Member Hill, Phil Burdick explained that there was some outside consulting for the copyrighting, but everything else - layout, design, concept - all came from within. Member Hill stated that he looks at 10-20 annual reports each year from big, public competitors. Harper's Annual Report compares extremely favorably with multi-billion dollar companies that really work at doing this. Chair Stone thanked Vice President Murphy.

Awards

Dr. Breuder announced that Harper College received the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award for the sixth consecutive year. It is the highest form of recognition in governmental budgeting and represents a significant achievement. He asked Vice President Judy Thorson, Roberta Lindenthaler and their team to stand and be recognized. They make sure to produce a document that people can read and understand.

He read a communication from the National Council on Student Development, "The National Council for Student Development wishes to notify you that the William Rainey Harper College program for achieving student success has been awarded a National Exemplary Practice Award for 2005. Recipients of this award agreed that the special recognition should be known throughout your college and organization, and we are proud to assist you in making that happen." It was noted that only ten colleges in the country received this recognition. He acknowledged Vice President Joan Kindle and her colleagues in Student Affairs for their efforts in receiving this piece of recognition.

Dr. Breuder read a portion of an article from the *Chicago Sun Times* Feb 13, 2005 edition. The headline "**University of Illinois Recruiting Top Students Like Top Athletes.**" With increased competition for the State's top students and a drop in interest in the State's top public school, the University of Illinois is taking a page out of the athletic director's playbooks. Applications this year are down 14 percent, a similar decrease in minority student applications followed a big drop in last fall's minority enrollment. But even compared with other public universities, the school is late in the recruiting game. It only spends \$85 per enrolled student on recruiting compared to \$324 at Illinois State and \$250 at Northern Illinois. The median spent at four-year public schools nationwide is \$456 according to a survey by Noel-Levitz, an enrollment management firm. 'Chicago is one of the more crowded markets in the entire U.S.,' says Kevin Crockett, CEO for Noel-Levitz. 'In the past the school had not had to be as aggressive because of its stature.'

Dr. Breuder explained that this demonstrates the cycle in higher education where, on occasion, universities are finding they are not the draw they were the year before or two years before. They then step up and realize they have dropped the ball, and they crank up in a big way to make themselves more attractive. They fell away from what they knew were good marketing practices, good sales practices and selling themselves. That is when community colleges become of special interest to universities, because we hold a large population of quality students who will eventually transfer. When they hit this period in the cycle, universities begin to show far more attention to community colleges.

Enrollment

Dr. Breuder noted that, as of today, they are at 8,676 FTE, surpassing their year-end goal of 8,613 FTE. If their charting

proves to be accurate, they should be at 8,790 by the end of the year, which would mean a 3.5 - 4 percent increase. He reminded everyone that they were at 6,564 one week before classes began during registration; they picked up 2,200 FTE from one week before classes began until the time the semester ends. A community college like Harper is very concerned about making itself available to students. Enrollment numbers look good.

Trustee Recognition

Dr. Breuder asked Michael Harkins, President of the Faculty Senate, to come forward to address the Board. Mr. Harkins introduced other representatives of the constituency groups, Pat Wenthold, Secretary of Local 1600 (pro/tech and full-time faculty); Mark Neubecker, President of ICOPS; Arlene Bublick, President of Adjuncts; and Pro/Tech representative Dave Dwyer. Mr. Harkins noted that, in the midst of "going forward," they would like to look back and recognize two individuals who have done so much for Harper College over the years - Kris Howard and Richard Kolze. They have radiated much over the years at Harper - dedication, commitment, integrity, service, leadership, drive, energy and vision. Their tireless effort during the referendum, countless hours of involvement, meetings, representing Harper College all over the country, their presence at programs and events and their many phone calls - all demonstrated their undying love for Harper College. A number of years ago when they were called upon, they stepped up out of the fog and the mist, came forward and said they would do whatever needs to be done as a Trustee. They could be counted upon for this community, and they made a difference in the lives of so many. Mr. Harkins thanked them for all they have given for all of these years, day in and day out.

On behalf of the entire Harper community, Pat Wenthold recognized Kris Howard and presented her with the Distinguished Trustee Award. Ms. Wenthold read the following, "For outstanding leadership, service and vision for the Harper College community and for exceptional commitment to the values of Illinois Higher Education, as a member of the Harper College Board of Trustees from 1981 to 2005."

On behalf of the entire Harper community, Mark Neubecker recognized Dick Kolze and presented him with the Distinguished Trustee Award. He read the following, "For outstanding leadership, service and vision for the Harper College community and for exceptional commitment to the

values of Illinois Higher Education, as a member of the Harper College Board of Trustees from 1993 to 2005."

HARPER EMPLOYEE
COMMENTS

Four members of the Harper College Adjunct Faculty Association addressed the Board.

Dr. Janice Cutler explained that she has been employed as an adjunct faculty member in the mathematics department for six years. For the last five years, she has taught three courses every fall semester and two or three courses every spring semester. However, she has no assurance that she will be given an assignment to teach in the fall 2005. She listed her excellent credentials and stated that she feels passionate about both teaching and mathematics. Dr. Cutler stated that she is aware of the unfair treatment of adjunct faculty at the college level. She read a quote from the web pages of the American Association of University Professors, "The AAUP believes that excessive use of, and inadequate compensation and professional support for, such contingent faculty exploits these colleagues and undermines academic freedom, academic quality and professional standards. It is essential to improve the compensation and professional support opportunities for contingent faculty." As a current member of the negotiating team, Dr. Cutler stated she is deeply disappointed in the lack of progress and the lack of respect the administration appears to have for adjunct faculty contributions to Harper College. She added that Harper cannot expect excellent adjunct teachers would want to teach here if Harper does not start giving adjuncts what they deserve.

Anna Lewis noted that she has worked as a part-time faculty member at Harper College for six years and at Elgin Community College for seven years. For almost a year now, she has been participating in the ongoing negotiations with the College to reach an agreement that will insure equity for all Harper adjunct faculty members. One of the most critical issues to her is job security, which she has been denied at Harper. Ms. Lewis has been a member of the Elgin Community College Adjunct Faculty Association since 2001, but she did not fully understand the significance of her membership in that union until facing the reality of Harper's opposition to job security for its adjunct faculty. According to Elgin's contract, the union adjuncts are guaranteed six credit hours of teaching each semester. In addition, they have the opportunity to select their desired courses based on seniority with the first choice offered to the most senior members of that union. It is simple - the longer one teaches at Elgin

Community College, the more seniority one gains, the better the chance of receiving preferred courses. She pointed out that this method is a win-win, because it provides the part-time teacher with the only possible job security they can ever have, and it insures the College a stable, committed and loyal staff of professionals who know that their dedication to the institution will be rewarded. Ms. Lewis noted that, at Harper, adjuncts have been told over and over that there is no job security possible for part-time teachers.

Ms. Lewis noted that another critical issue is the extremely high probability of adjuncts losing their membership in the bargaining unit due to inability to teach the required minimum of hours. She described her own experience. Last spring, she voted for union representation as a qualified six-hour adjunct faculty member. In the fall semester, she was assigned two four-credit hour classes, but one of the classes did not fill and was canceled. As a result, she automatically lost her membership in the six-hour bargaining unit and now must represent the three-hour bargaining unit. If she does not receive at least a three-credit hour class this spring, she will lose her union membership altogether. Being or not being in the bargaining unit relies entirely on arbitrary decisions on the part of the College, which may lead to the decimation of the union at any time. Unlike Harper, Elgin Community College has found a mutually satisfactory solution. Elgin's contract stipulates that those unit adjunct faculty members who are involuntarily inactive, because no courses are available for them to teach, shall retain their membership status for four consecutive academic years. She concluded that the adjuncts are really fighting for recognition of their right to be treated with the respect and dignity they deserve for an agreement that will be advantageous to both sides.

Frank Brooks explained that he began teaching at Harper in the fall 1999 and has taught every fall and spring semester since then, except for one - spring 2004, which just happened to be the semester in which the union representation election was held. He explained how he fell out of the bargaining unit at Harper College. When he began teaching at Harper five and one-half years ago, he had already been teaching part-time at Roosevelt University for six years. Prior to that, he had full-time positions teaching political science in Texas and then Louisiana. A persistent myth about adjunct faculty is that they are casual employees, not really committed to the profession. For many, that is clearly not true. He has been

a college teacher for most of his adult life. He is a teacher who, like many others, cannot get one of the shrinking number of full-time positions that exist in academia. When he began teaching at Harper, the History and Political Science Department had two full-time faculty members teaching political science; there is now only one. In the academic year 2002-2003, there were none. That year, including the summer of 2003, Mr. Brooks taught seven sections of American Politics; in the fall 2003, he taught three more sections. If he had taught in spring 2004, he would have been eligible to vote in the representation elections, but the classes he was assigned did not get sufficient enrollment, and they were canceled at the last minute. It is clearly unfair that low enrollment in one semester could drop someone out of the bargaining unit. He is still not in the bargaining unit, neither the six-hour nor the three-hour unit, and he will not be in the unit until spring 2006 at the earliest. That is only IF he teaches this fall and next spring. If his classes do not make it either of those semesters, he will have to start from scratch and teach four more consecutive semesters to get into the bargaining unit.

Mr. Brooks noted that this is not job security; it is not rewarding committed teachers for their faithful service to the College and its students; and it is not a policy designed to build loyalty for the College. It is a policy that makes it easier for the College to break the union by decimating its membership. He stated that he hopes the Board will instruct those negotiating on the College side to include job security provisions in the adjunct contract.

Arlene Bublick addressed the Board as President of the largest union at Harper College, a union with 300 members. She noted that adjunct faculty members teach half of the classes at Harper College, and they care very much about their students and about Harper College. She reiterated that one of the major goals of the adjunct faculty is to have recognition and respect from the College. She does not feel they have received either, judging by the attitude on the part of the College's negotiating team. Another goal was to have an agreement before the fall term of 2004. It is now past the middle of the spring term, and to date, they have not even begun to negotiate the truly difficult areas of the contract - salary, benefits and job security. She feels that the administration hopes they "will go away." However, their backing is getting stronger and stronger, and they are becoming more determined. Ms. Bublick added that another goal of the adjuncts is job security. She reiterated the

problems Dr. Cutler, Ms. Lewis and Mr. Brooks spoke of earlier. She stated that it is her hope that the Board was listening intently to what the speakers had to say and that they start to question the administration about the negotiating process. It is her expectation that the Board will make them accountable. She looks forward to working with the Board in a productive way in the future. She asked if Board members had any questions.

Chair Stone thanked them for their presentations. She added that questions regarding this issue will be reserved for executive session; collective bargaining issues are not discussed at the Regular Board meeting. Ms. Bublick thanked those who came to support the adjunct faculty members.

CITIZEN
COMMENTS

There were no citizen comments.

CONSENT AGENDA

Member Gillette moved, Member Kelley seconded, approval of the minutes of the February 22, 2005 regular Board meeting; bills payable; payroll for February 18, 2005 and March 4, 2005; estimated payroll for March 18, 2005; bid awards; purchase orders; personnel action sheets; tenure status report; 2007-2008 academic calendar; financial statements, committee and liaison reports, grants and gifts status report, and summary of items purchased from state contracts, consortiums or cooperatives, and approval of the minutes of the special meeting of the education officers electoral Board of community college district No. 512 (*by the three Trustees who attended*), as outlined in Exhibits IX-A.1 through IX-B.4, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Operating Fund	\$4,206,147.32
Tuition Refunds	334,937.96

The payroll of February 18, 2005 in the amount of \$2,260,562.15; and March 4, 2005 in the amount of \$2,227,398.15; and estimated payroll of March 18, 2005 in the amount of \$2,243,980.15.

Bid Award

Ex. IX-A.3.a	Award bid Q00409 to Ramrod Distributors, Inc., the low bidder for Nobles floor cleaning equipment: a 15-gallon canister extractor, a high speed burnisher, an automatic extractor, two 30" wide area vacuums with
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attachments, four rotary floor machines with tanks and two self-propelled battery burnishers, plus four Euroclean hip mounted vacuums with attachments, in the amount of \$23,930.32.

Purchase Orders

There are no purchase orders.

Personnel Actions

Professional/Technical Appointment

Gail Heneghan, Instructional Curriculum Specialist, DoIT,
05/16/05, \$44,000/year

Supervisory/Confidential Appointments

Richard Seiler, Manager of Retail Services, ADM SER,
03/07/05, \$76,618/year

Suzette Tolentino, Accounting Services Coordinator, ACCT
SER, 03/28/05, \$68,133/year

Classified Staff Appointment

Susan Lloyd, Customer Service Associate, p/t, BKST,
02/19/05, \$19,336/year

Harper #512 IEA-NEA Appointments

Billy Gonzalez, Custodian, PHY PLT, 02/28/05, \$21,341/year

Joe Lopez, Custodian, PHY PLT, 02/28/05, \$21,341/year

Classified Staff Retirements

Mary Polniaszek, Administrative Secretary, HLTH SER,
08/31/05, 24 years

Dawn Spannraft, Instructor Services Assistant, CE,
06/30/05, 22 years

Harper #512 IEA-NEA Retirement

Arnold Michaels, Custodian, PHY PLT, 03/04/05, 12 years

Classified Staff Resignation

Emil Romano, Library Assistant I, LIB SER, 03/11/05, 3
years 4 months

Harper #512 IEA-NEA Resignations

Angel Bayron, Custodian, PHY PLT, 02/08/05, 2 years 4
months

Angelo Gulli, Custodian, PHY PLT, 01/19/05, 1 year 11
months

Joyce Reeves, Custodian, PHY PLT, 02/10/05, 3 months

Faculty Tenure Status
Report

Board members received the Faculty Tenure Status Report,
for information purposes.

2007-2008 Academic
Calendar

The Board adopted the 2007-2008 Academic Calendar.

Upon roll call on the Consent Agenda, the vote was as follows:

Ayes: Members Gillette, Hill, Howard, Kelley, Kolze,
Murphy and Stone

Nays: None

Motion carried. Student Member Plazak voted aye.

Member Howard distributed a copy of her report to the Foundation Board from this Board as the liaison.

Member Gillette distributed the highlights of the last ICCTA Board meeting. He noted that the legislative goals the ICCTA is supporting are listed on the handout. Chair Stone noted that Member Gillette suggested that the Board consider the call for nominations by ICCTA for honorary memberships, meritorious service awards and certificate of merit. She asked that Board members communicate their thoughts to her after reading the information in the report.

NEW BUSINESS:

Second Reading of
Modification to Section
01.25.10 on Board of
Trustees Organizational
Meeting

Member Gillette moved, Member Murphy seconded, approval of the modification to Section 01.25.10 on Board of Trustees Organizational Meeting, as outlined in Exhibit X-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Second Reading of
Modification to Section
01.25.07 on Board of
Trustees Election
Canvassing

Member Gillette moved, Student Member Plazak seconded, approval of the modification to Section 01.25.07 on Board of Trustees Election Canvassing, as outlined in Exhibit X-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Recognition of One
Former and Two
Current Trustees

Chair Stone noted that the next item for consideration is to acknowledge a total of 55 years of combined service to Harper College by three outstanding Trustees - Kris Howard, Dick Kolze and Barbara Barton. They have each served as distinguished members of the Board for 24, 12 and 19 years, respectively. As you all know, each of them has served in

various leadership capacities, including one or more terms as Board Chair.

Dr. Breuder stated that he recommends to the Board with great feeling, with great admiration and great affection that the College designate these campus areas to three extraordinary people. He has worked with many Board members over the past 25 years at Penn College and at Harper College. As he reflects, he can only think of five who are retiring who are among the most extraordinary people with whom he has ever worked. Two of the five are sitting right here tonight.

Member Hill moved, Student Member Plazak seconded, approval of permanently acknowledging the many contributions and tireless effort of three people who have served the College to the highest standard:

- The perimeter road around Harper shall be known as *Kris Howard Boulevard*,
- The road leading into the circle containing the Medwedeff sculpture shall be known as *Barbara Barton Drive*,
- The road leading up to the circle containing the Brown sculpture in front of the Wojcik Conference Center shall be known as *Dick Kolze Lane*,

as outlined in Exhibit X-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Kelley stated that it has been an honor and a privilege to serve with both Dick and Kris. He has appreciated the opportunity to learn from their collective wisdom, dedication, service, leadership and guidance. It is truly an honor to serve with both of them. Chair Stone added that they both have been mentors. It will be her honor to vote in favor of this motion.

In a voice vote, the motion carried.

Dr. Breuder asked everyone to sign the posters for each of the Board members tonight before they leave. There will also be an opportunity to sign them at other farewell functions that occur over the next four weeks.

Member Hill noted that the choices of roads and their respective names are appropriate: Dick Kolze Lane connects us from the high school to the community college; Barbara Barton Drive leads us to art and uplift; and Kris Howard Boulevard will embrace us all.

Acquisition of Bronze

Dr. Breuder explained that the exhibit is straightforward.

Sculpture for Harper
College Art Collection

It continues their movement to be able to build on the Harper College art collection. It is a beautiful piece to add to the atrium of Avanté in the garden area, positioned in the water. It is a bronze, six and one-half feet tall, sculpted by two recognized artists. It is one of a kind, in the sense that there will be no other sculpted at this size. The narrative shows that it is most appropriate for what they envision Avanté to be. He read, "*A Walk in the Mist* represents a walk toward the future met with eagerness of what tomorrow may bring, with knowledge to shed light on what may come, and to know that there will always be a bright, new beginning." He added that Avanté is about the future. The sculpture is at a cost of \$72,000, with half of it coming from Harper's Foundation, the balance coming from residual interest in the referendum account, which they hope to offset with donations as they move forward. It is his recommendation that they acquire the piece and continue to advance Harper's art collection.

Member Hill moved, Member Gillette seconded, approval of commissioning Jim and Judy Dodson to sculpt a 6-1/2 foot bronze at a cost of \$72,000. The cost includes transportation and placement of the sculpture.

In addition, the Dodsons will donate to the Harper College Foundation a 16" bronze replica of "A Walk in the Mist" to be auctioned at the April 9 Gala. Proceeds from the sale of the bronze will go to help the Foundation cover its 50 percent share of the purchase price.

Funding for the bronze would come in equal parts from the Harper College Educational Foundation and from the College. The College's portion comes from interest income earned through the Avanté building project. College officials will continue to seek donations to further reduce the College's commitment to the acquisition, as outlined in Exhibit X-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Student Member Plazak stated that, as with all important issues, he polled the student leaders via e-mail and summed up their comments in one sentence: "In a year where we had to raise tuition, we do not feel the need to spend this amount of money for a building that we already think is beautiful at this time."

In response to Chair Stone, Dr. Breuder reiterated the sources of the funds: 50 percent of the money will come

from the Foundation; 50 percent of the money will come from residual interest earned on the referendum account, and they will look to raise money going forward to offset that use of the local College appropriation.

In response to Member Kelley, Dr. Breuder reiterated that the money will not come out of the 01 Fund. In response to Member Hill, Student Member Plazak noted that students were told the purchase of the sculpture would be no cost to them. Students still felt that, from their understanding of where the College stands this year with an unbalanced budget and raising tuition to meet costs, money coming in is still money. The students felt that, at this time, this is something they did not have to pursue right now.

Chair Stone noted that it is important for all views to be heard. She suggested Student Member Plazak communicate the source of funding to the students. It would be good for them to know that the educational funds are not a source of funding for this sculpture. Student Member Plazak noted that he would do that.

Upon roll call, the vote was as follows:

Ayes: Members Gillette, Hill, Howard, Kelley, Kolze,
Murphy and Stone
Nays: None

Motion carried. Student Member Plazak voted nay.

ANNOUNCEMENTS BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. Chair Stone noted that April 9 is the Foundation's Gala *Jubilee*. The next Regular Board meeting is April 26. The Election Canvass will begin at 7:00 p.m., followed by the Board Organizational Meeting, followed by the Regular Board Meeting. June 6 is the Foundation Golf Open at Boulder Ridge Country Club.

OTHER BUSINESS

Member Howard noted that Jessalyn Nicklas, a member of the first Harper College Board of Trustees, passed away several weeks ago. Harper College is part of her legacy. She was a dynamic woman, a woman of vision who gave back tremendously to the community. Ms. Nicklas was considered one of the founders of Harper College; she was a

leader who went out into the community and spoke in favor of starting a community college in this area before anybody knew anything about community colleges. She is one of the reasons the referendum passed successfully and Harper College became the first community college built in the State of Illinois.

Member Howard noted that Ms. Nicklas was active in other philanthropic organizations: Executive Service Corp and Inverness Women's Club. She was a wonderful role model in giving back to the community. Member Howard asked for a moment of silence in memory of Jessalyn.

Member Gillette also noted that Ms. Nicklas was one of the first who started the Illinois Community College Trustees Association.

Member Kolze noted that the first time he ran for the Harper College Board of Trustees, he asked Jessalyn for an endorsement. Ms. Nicklas told him that she did not endorse anyone unless she met them and talked to them about what they are going to do for Harper College. After meeting with Member Kolze for 45 minutes, Ms. Nicklas gave her endorsement and sent letters to all the residents of The Shires, where she lived. He noted that it was very obvious that Ms. Nicklas took her relationship with Harper very seriously long after she left the Board. She was a wonderful lady.

Chair Stone noted that she and Dr. Breuder had a conversation about appropriate ways of recognizing people who have played a big part in Harper's history. She asked Dr. Breuder to investigate an appropriate way to recognize Jessalyn Nicklas and other individuals who worked very closely with her in the first days of Harper College. Chair Stone added that we should never forget our history.

In response to Member Gillette's question regarding the arbitrage clause and referendum funds, Vice President Thorson stated that there is not really a limit; after five years, they must send a report to the IRS. There are some changes in how the College can invest the money and the amount of interest that can be earned, but there is never a limit. Member Gillette suggested using that money first and Harper's money second, and getting rid of one report. He suggested looking into that - following the letter of the law. Member Gillette asked if the community meetings (such as with Palatine and Schaumburg) could be listed in the Board

book, so that he does not overlook them. He missed the Palatine meeting, because it was not listed. Chair Stone noted that the next meeting will be scheduled in June, and they will make sure everyone is adequately notified.

Dr. Breuder distributed the report on space utilization for the Northeast Center and for the Harper Professional Center. It is something Member Gillette asked for several months back. He noted that it took Harper employees some time to crank out the data and make sure it was valid.

Dr. Breuder distributed information extracted from a publication from the State of Illinois. He called attention to Table 5, which displays compensation for various employee groups throughout the Illinois community college system. In 2005, out of 39 community colleges, Harper College ranks third in terms of the per credit hour compensation that it offers its adjunct faculty. Only DuPage and Oakton exceed the compensation level that Harper pays at the moment. He offered to send all of the data, if the Board desires. Member Kelley stated it would be very much appreciated.

Student Member Plazak noted that the Northwest Suburban Astronomers will host an Astronomy Day on April 16 in Avanté, which will include lectures and exhibits.

ADJOURNMENT

Member Gillette moved, Student Member Plazak seconded, that the meeting be adjourned.

In a voice vote, the motion carried at 9:16 p.m.

Chair

Secretary

BOARD REQUESTS

MARCH 29, 2005 REGULAR BOARD MEETING

1. Member Hill noted that the affordability gap is growing rapidly, when one considers what Harper could offer, even at the highest rate that was surveyed (\$155), vs. the cost at NIU, or the cost at Roosevelt or DePaul. He asked if the Board could be provided with information to show the affordability gap more effectively.
2. Member Hill stated that there are a number of four-year colleges that accept Harper more easily than others. He suggested that they have a presentation on which partner with Harper more fully, why they accept us and what could be done to develop a public relations program with other institutions and acquaint them with recent changes and successes. Chair Stone suggested that it might be one of the topics for an upcoming retreat that will be planned later this spring.
3. Board members asked to receive copies of the baccalaureate program survey presentation and the survey results.
4. Chair Stone noted that Member Gillette suggested that the Board consider the call for nominations by ICCTA for honorary memberships, meritorious service awards and certificate of merit. She asked that Board members communicate their thoughts to her after reading the information in the report.
5. Chair Stone noted that she and Dr. Breuder had a conversation about appropriate ways of recognizing people who have played a big part in Harper's history. She asked Dr. Breuder to investigate an appropriate way to recognize Jessalyn Nicklas and other individuals who worked very closely with her in the first days of Harper College.
6. In response to Member Gillette's question regarding the arbitrage clause and referendum funds, Vice President Thorson stated that there is not really a limit; after five years, they must send a report to the IRS. There are some changes in how the College can invest the money and the amount of interest that can be earned, but there is never a limit. Member Gillette suggested using that money first and Harper's money second, and getting rid of one report. He suggested looking into that.
7. Member Gillette asked if the community meetings (such as with Palatine and Schaumburg) could be listed in the Board book.
8. Dr. Breuder distributed information extracted from a publication from the State of Illinois regarding compensation for various employee groups. He offered to send all of the data, if the Board desires. Member Kelley stated it would be very much appreciated.

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
PALATINE, ILLINOIS 60067

FUND EXPENDITURES TO BE APPROVED

I.	BILLS PAYABLE	
	Operating Fund	\$ 3,107,808.11
	Tuition Refunds	\$ 197,513.15
II.	PAYROLL	
	03/18/2005	\$ 2,257,125.17
	04/01/2005	2,248,116.79
III.	ESTIMATED PAYROLL	
	04/15/2005	\$ 2,252,620.98

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

April 26, 2005

SUMMARY OF BIDS

- Exhibit IX – A.3.a The administration recommends that the Board award bid request Q00410 for carpet replacement in Buildings P and L to Jemrick Carpets, Inc., the low bidder, in the amount of \$61,721 plus an amount not to exceed \$500 for prep work for a total award of \$62,221.
- Exhibit IX – A.3.b The administration recommends that the Board award bid request Q00408 to Colfax Corporation, the low bidder for asbestos abatement in Building P, in the amount of \$19,500 and consulting fees not to exceed \$7,305 for a total award of \$26,805.
- Exhibit IX – A.3.c The administration recommends that the Board award bid request Q00411 for document cameras, replacement bulbs and a one year extended warranty for use in academic and administrative areas of the College to Fox River Graphics, the low bidder, in the amount of \$55,319.
- Exhibit IX – A.3.d The administration recommends that the Board award Q00406 for an Automated Greenhouse Watering System for the Plant Science Technology program and the Park and Golf Maintenance program to Carlin Sales Corporation, the low bidder that submitted a complete bid, in the amount of \$15,318.
- Exhibit IX – A.3.e The administration recommends that the Board award bid request Q00407 for Phase II landscaping at the north and east sides of Avanté to Moore Landscapes, Inc., the low bidder, in the amount of \$283,314.00, plus the landscape architects fees consisting of \$16,875 for construction

Consent Agenda
Exhibit IX – A.3
April 26, 2005

documentation, \$6,000 to select trees and \$5,500 for additional on-the-job observation for a total of \$28,375 reimbursables of \$1,500, and a contingency of not to exceed \$9,631.50 for a total award of \$322,820.50.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00410 for carpet replacement in Buildings P and L as requested by Administrative Services.

II. BUDGET STATUS

Funds in the amount of \$62,221 are provided in the 2004/05 Operation and Maintenance Restricted Fund budget, under account numbers 0392-039-584.00-9116 and 0392-039-584.00-9324.

III. INFORMATION

A legal bid notice was published and six bids solicited. Four responses were received. The following is a recap of the bid tab sheet:

Jemrick Carpets, Inc.	\$61,721
The R. W. Johnson Corp.	64,000
Libertyville Tile and Carpet	69,340
Office Equipment Co.	87,176

The College has identified areas that need carpet replacement. The project has been prioritized with student and public areas to be completed first. The first phase of the carpet replacement project includes the hallways on the second floor of Building L and the hallways and two classrooms in Building P. Since Building P has asbestos, an abatement project will be done before the carpet is laid.

A not to exceed amount of \$500 is included for floor preparation that will be needed before the new carpet is installed.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00410 for carpet replacement in Buildings P and L to Jemrick Carpets, Inc., the low bidder, in the amount of \$61,721 plus an amount not to exceed \$500 for prep work for a total award of \$62,221.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00408 for asbestos abatement in Building P as requested by Physical Plant.

II. BUDGET STATUS

Funds in the amount of \$26,805 are provided in the 2004/05 Operations and Maintenance Restricted Fund budget, under account number 0392-039-534-00-9116.

III. INFORMATION

A legal bid notice was published and eleven bids solicited. Ten responses were received. The following is a recap of the bid tab sheet:

Colfax Corporation	\$19,500
EHC Industries, Inc.	22,600
Champion Environmental Services, Inc.	22,900
Universal Asbestos Removal, Inc.	26,200
Valor Technologies, Inc.	26,895
Kinsale Contracting Group, Inc.	26,910
IFE&S, Inc.	31,000
Holian Asbestos Removal & Encapsulation Corp.	32,900
Focus Environmental Contractors, LLC	34,490
The Luse Companies, Inc.	39,900

This request is for asbestos abatement which includes gross removal of carpet, baseboard, asbestos floor tile and asbestos mastic from the first and second floor hallways and two first floor classrooms in Building P.

This request is also for consulting fees of not to exceed \$7,305 for a licensed Asbestos Project Manager to oversee the abatement and a licensed Air Sampling Professional to conduct air monitoring and analysis during the abatement.

This is an approved Life Safety project.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00408 to Colfax Corporation, the low bidder for asbestos abatement in Building P, in the amount of \$19,500 and consulting fees not to exceed \$7,305 for a total award of \$26,805.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00411 for document cameras, replacement bulbs and a one year extended warranty for use in academic and administrative areas of the College as requested by Information Technology/Client Services for the Media Services department.

II. BUDGET STATUS

Funds in the amount of \$55,319 are provided in the 2004/05 Education Fund budget, under account number 0195-025-586.

III. INFORMATION

A legal bid notice was published and 16 bids solicited. Six responses were received. The following is a recap of the bid tab sheet:

Fox River Graphics, Inc.	\$55,319.00
United Visual Inc.	55,880.00
Audiovisual, Inc.	56,342.00
CCS Presentation Systems, Inc.	56,474.00
Audio Visual Innovations, Inc.	58,668.39
Media Resources, Inc.	58,737.80

This request is for eleven standard model WolfVision VZ-9 cameras, replacement bulbs and a one year extended warranty. The document cameras will be used to replace dated units in classrooms and lecture halls that are scheduled to be retrofitted as "smart/media rich rooms" and to provide supplemental audiovisual equipment for a wide variety of special events on campus.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00411 for document cameras, replacement bulbs and a one year extended warranty for use in academic and administrative areas of the College to Fox River Graphics, the low bidder, in the amount of \$55,319.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00406 for an Automated Greenhouse Watering System as requested by the Life Science and Human Services Division for the Plant Science Technology program and the Park and Golf Maintenance program.

II. BUDGET STATUS

Funds in the amount of \$15,318 are provided in the 2004/05 Education Fund budget, under account number 0114-319-586.

III. INFORMATION

A legal bid notice was published and three bids solicited. Three responses were received. The following is a recap of the bid tab sheet:

Midwest GROmaster	\$10,733	No bid 1 item
Carlin Sales Corporation	15,318	
Al Schnor Company	27,795	

The automated greenhouse watering system will allow students to be exposed to the latest technology. It will be utilized by students in the lab of the Plant Science Technology program and the Park and Golf Maintenance program to properly fertilize plants and to demonstrate water cycles and timing and their effects on plants for class experiments. The system will also alleviate the need for 7 days a week, 52 weeks per year staff to water the plants. It will save on water consumption and minimize insect infestations that occur due to inconsistent watering.

Midwest GROmaster can not provide the required installation and is not the low bidder for the purchase of the system.

IV. RECOMMENDATION

The administration recommends that the Board award Q00406 for an Automated Greenhouse Watering System for the Plant Science Technology program and the Park and Golf Maintenance program to Carlin Sales Corporation, the low bidder that submitted a complete bid, in the amount of \$15,318.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00407 for Phase II landscaping at the north and east sides of Avanté as recommended by Administrative Services.

II. BUDGET STATUS

Funds in the amount of \$322,820.50 are provided in the Operations and Maintenance Restricted Fund budget, under account numbers 0392-039-533.00-9322 and 0392-039-582.00-9322.

III. INFORMATION

A legal bid notice was published and six bids solicited. Four responses were received. The following is a recap of the bid tab sheet:

Moore Landscapes, Inc.	\$283,314.00
Landworks, LTD	297,000.00
Clauss Brothers, Inc.	357,875.00
Landscape Concepts Construction, Inc.	479,240.00

The landscape plan for Avanté was developed at the time the initial construction documents were developed. The plan was limited in scope because of constraints the College placed upon itself in order to ensure that the building remained within the limits of the referendum dollars. At that time, savings resulted due to a very positive bidding atmosphere. This allowed the finalization of the original concepts of the landscape design.

It was decided that rather than do the additional work by change order, it would be most economical to go out for additional bids for Phase II.

The College in conjunction with Smith JJR, the College Landscape Architect, developed Phase II for the Landscaping at Avanté. Phase II involves planting of additional trees and plant materials as well as underdrain and French drain work on the north and east sides of Avanté.

This recommendation includes architects fees of \$28,375, which consist of \$16,875 for construction documentation, \$6,000 to select trees and \$5,500 for additional on-the-job observation. Also included are reimbursables of \$1,500 and a contingency of not to exceed \$9,631.50.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00407 for Phase II landscaping at the north and east sides of Avanté to Moore Landscapes, Inc., the low bidder, in the amount of \$283,314.00, plus the landscape architects fees consisting of \$16,875 for construction documentation, \$6,000 to select trees and \$5,500 for additional on-the-job observation for a total of \$28,375 reimbursables of \$1,500, and a contingency of not to exceed \$9,631.50 for a total award of \$322,820.50.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

April 26, 2005

SUMMARY OF PURCHASE ORDERS

- Exhibit IX – A.4.a The administration recommends that the Board approve issuance of a purchase order to Apple Computer, Inc. for 24 Macintosh G5 computers for the Art Program labs in the amount of \$72,048.
- Exhibit IX – A.4.b The administration recommends that the Board approve issuance of a purchase order to Synelec USA for a six-month extension of the standard warranty, plus preventive maintenance and emergency service agreements for one year as well as spare parts for the Synelec 4x4 LM 800 Video Wall and Wall Station Processor utilized in the Conference Center, in the amount of \$23,400.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to Apple Computer, Inc. for 24 Macintosh G5 computers for the Art Program labs as requested by Information Technology.

II. BUDGET STATUS

Funds in the amount of \$72,048 are provided in the 2004/05 Restricted Purposes Fund and Education Fund budgets, under account numbers 0695-245-585.10 and 0195-245-585.10.

III. INFORMATION

Apple Computer, Inc. does not license its operating system to third party manufacturers and is the only manufacturer of Macintosh computers. Apple is also the sole educational supplier of its products as it does not allow Authorized Apple Resellers to sell Apple products to public and private nonprofit educational institutions in the United States. Harper College is a Premier Education partner with Apple Computer, Inc. and as such receives a 12 percent discount off of the standard consumer prices. The partnership also allows students and faculty the ability to purchase at Apple Store discounted prices. A letter from Apple Computer, Inc. stating the above is on file in the Purchasing Department.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Apple Computer, Inc. for 24 Macintosh G5 computers for the Art Program labs in the amount of \$72,048.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to Synelec USA for a six-month extension of the standard warranty, plus preventive maintenance and emergency service agreements for one year as well as spare parts for the Synelec 4x4 LM 800 Video Wall and Wall Station Processor utilized in the Conference Center as requested by Information Technology.

II. BUDGET STATUS

Funds in the amount of \$23,400 are provided in the 2004/05 Restricted Purposes Fund budget, under account numbers 0695-245-534 and 0695-245-585.10.

III. INFORMATION

As part of the original Conference Center furnishings, the College purchased a Synelec 4x4 LM 800 Video Wall with a Wall Station Processor. The Video Wall unit is critical to many of the clients that rent the facility and utilize its services. The manufacturer has offered the College a six-month extension of the standard warranty plus a special 20 percent discount for purchase of a preventive maintenance agreement, an emergency service agreement and spare parts as a package. The spare parts will be kept on site in case of an emergency, to allow for an immediate sub-assembly replacement.

This purchase complies with State Statute and Board Policy.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Synelec USA for a six-month extension of the standard warranty, plus preventive maintenance and emergency service agreements for one year as well as spare parts for the Synelec 4x4 LM 800 Video Wall and Wall Station Processor utilized in the Conference Center, in the amount of \$23,400.

WILLIAM RAINEY HARPER COLLEGE

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

A. Ratification of Professional/Technical Appointment.

B. Ratification of Harper #512 IEA-NEA Appointments.

C. Ratification of Faculty Retirements.

D. Ratification of Classified Staff Retirement.

E. Ratification of Professional/Technical Resignation.

F. Ratification of Public Safety - ICOPS Termination.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Professional/Technical and the Harper #512 IEA-NEA Appointments; the Faculty and the Classified Staff Retirements; the Professional/Technical Resignation and the Public Safety-ICOPS Termination; and the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Review of Executive Session Minutes

II. REASON FOR CONSIDERATION

Public Act 85-1355 requires each Board to review at least every six months the minutes of closed sessions to determine whether the minutes, in whole or in part, may be made part of the public record. The Act became effective January 1, 1989.

III. BACKGROUND INFORMATION

In compliance with Public Act 85-1355, the Board of Trustees has scheduled the review of executive session minutes in April and October of each year. On Tuesday, April 26, 2005, a review may take place in closed session to be followed by action on disclosure during regular session.

IV. RECOMMENDATION

It is recommended that the Board take the following action:

BE IT RESOLVED that the Board approve for public record the executive session minutes (date[s] of executive session[s])

and/or

BE IT RESOLVED that the executive session minutes of (date[s] of executive session[s]) remain confidential.

Chair

Secretary

WILLIAM RAINEY HARPER COLLEGE
Preliminary Schedule of Investments
As of March 31, 2005

Consent Agenda
Exhibit IX-B.1
April 26, 2005

	<u>Outstanding Investments</u>	<u>FY05 Budget</u>	<u>Planned To Date</u>	<u>Earned To Date</u>
EDUCATION FUND	\$ 33,762,573	315,000	236,250	384,909
OPERATIONS, & MAINT. FUND	11,536,536	140,000	105,000	135,487
OPERATIONS, & MAINT. FUND (Restricted)	2,981,632	50,000	37,500	41,956
BOND & INTEREST	6,362,834	55,000	41,250	52,460
AUXILIARY ENTERPRISES	2,290,874	35,000	26,250	30,966
RESTRICTED FUNDS	5,149,285	55,000	41,250	89,054
WORKING CASH FUND	13,114,440	185,000	138,750	190,061
AUDIT FUND	290,842	2,500	1,875	3,393
LIABILITY, PROTECTION & SETTLEMENT	<u>839,087</u>	<u>5,000</u>	<u>3,750</u>	<u>3,226</u>
Total	\$ <u><u>76,328,103</u></u>	<u><u>842,500</u></u>	<u><u>631,875</u></u>	<u><u>931,514</u></u>

WILLIAM RAINEY HARPER COLLEGE
Schedule of Investments
As of March 31, 2005

Exhibit IX-B.1
April 26, 2005

Depository or Instrument	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Earnings to Maturity	Principal Invested @ 3/31/2005	Market Value
Certificates of Deposits							
PMA/First International Bank	3/1/2004	4/14/2005	409	1.50	16,919.36	1,000,000.00	
PMA/West Pointe Bank	3/1/2004	4/14/2005	409	1.50	8,450.42	500,000.00	
PMA/Park Cities Bank	6/23/2004	4/28/2005	309	2.06	8,751.65	500,000.00	
PMA/United Community Bank	6/23/2004	4/28/2005	309	2.06	17,503.31	1,000,000.00	
PMA/American NB-Fox Cities	6/24/2004	5/12/2005	323	2.06	27,439.45	1,500,000.00	
PMA/Heritage Bank of Central Illinois	8/16/2004	5/31/2005	288	2.13	33,761.83	2,000,000.00	
PMA/Oak Brook Bank	3/28/2005	6/8/2005	72	2.86	11,286.39	2,000,000.00	
PMA/American NB-Fox Cities	6/25/2004	6/8/2005	350	2.21	31,907.07	1,500,000.00	
LaSalle National Bank	6/23/2004	6/22/2005	364	2.25	34,125.00	1,500,000.00	
Northern Trust	6/23/2004	7/6/2005	378	2.25	34,767.12	1,500,000.00	
Harris Bank	7/21/2004	7/20/2005	364	2.32	34,995.82	1,500,000.00	
Harris Bank	8/16/2004	8/3/2005	352	2.37	23,088.73	1,000,000.00	
Harris Bank	12/08/04	08/18/05	253	2.70	30,395.53	1,500,000.00	
PMA/Texas Bank	3/1/2004	9/1/2005	549	2.05	46,662.11	1,500,000.00	
PMA/Texas Bank	3/1/2004	9/15/2005	563	2.05	47,863.61	1,500,000.00	
PMA/First Natl Bank of Oneida	8/30/2004	9/29/2005	395	2.41	39,290.41	1,500,000.00	
PMA/Village Trust Bank	3/31/2005	9/30/2005	183	3.32	25,021.17	1,500,000.00	
PMA/Inter Savings Bank	8/30/2004	10/13/2005	409	2.41	40,724.39	1,500,000.00	
Harris Bank	12/8/2004	10/27/2005	323	2.85	38,914.49	1,500,000.00	
LaSalle Bank	11/10/2004	11/10/2005	365	2.60	39,541.67	1,500,000.00	
PMA/Midamerica Natl Bank	11/16/04	11/22/05	371	2.75	42,052.46	1,500,000.00	
PMA/Banco Popular NA	1/10/2005	11/30/05	324	3.03	26,985.85	1,000,000.00	
Harris Bank	12/08/04	11/30/05	357	2.90	43,069.40	1,500,000.00	
PMA/Chocie Financial Group	11/16/04	11/30/05	379	2.80	58,353.30	2,000,000.00	
Harris Bank	11/29/2004	11/30/2005	366	2.90	32,424.36	4,500,000.00	
PMA/Banco Popular NA	1/10/2005	12/8/2005	332	3.04	41,623.17	1,500,000.00	
PMA/West Point Bank	1/10/2005	12/22/2005	346	3.06	40,755.88	1,400,000.00	
PMA/Banco Popular NA	01/10/05	02/02/06	388	3.08	49,457.53	1,500,000.00	
PMA/Citizens Bank of Penn	01/25/05	02/16/06	387	3.12	66,412.00	2,000,000.00	
PMA/Citizens State Bank	01/25/05	03/02/06	401	3.15	69,463.59	2,000,000.00	

WILLIAM RAINEY HARPER COLLEGE
Schedule of Investments
As of March 31, 2005

Exhibit IX-B.1
April 26, 2005

Depository or Instrument	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Earnings to Maturity	Principal Invested @ 3/31/2005	Market Value
PMA/Mercantile Bank of W Mich	01/25/05	03/16/06	415	3.16	72,125.69	2,000,000.00	
PMA/Cole Taylor Bank	3/8/2005	3/30/2006	387	3.45	55,065.62	1,500,000.00	
PMA/First NB in Howell	3/8/2005	4/13/2006	401	3.47	57,425.77	1,500,000.00	
PMA/First NB in Howell	3/8/2005	4/27/2006	415	3.47	59,444.02	1,500,000.00	
PMA/ISB Community Bank	3/17/2005	5/11/2006	420	3.62	62,751.38	1,500,000.00	
Harris Bank	2/28/2005	8/31/2006	549	3.60	222,551.80	4,000,000.00	
PMA/Morton Community Bank	3/17/2005	9/14/2006	546	3.86	87,514.98	1,500,000.00	
PMA/Southern New Hampshire	11/04/04	11/09/06	735	2.91	89,448.59	1,500,000.00	
PMA/Corus Bank	11/4/2004	11/9/2006	735	2.91	88,566.77	1,500,000.00	
PMA/Natl Bank of Commerce	11/10/04	11/30/06	750	3.07	95,592.63	1,500,000.00	
	Weighted Average: 2.86					64,400,000.00	64,400,000.00
Fed Home Loan Bank Callable	11/10/2004	5/23/2006	559	2.87	44,682.29	1,500,000.00	1,492,035.00
FNMA Notes	12/22/2004	12/22/2006	730	3.50	105,000.00	1,500,000.00	1,499,070.00
FNMA Discount Note	3/31/2005	9/16/2005	169	3.16	21,933.20	1,500,000.00	1,499,067.00
FNMA Discount Note	6/23/2004	5/27/2005	338	2.19	30,597.45	1,500,000.00	1,517,301.00
	Weighted Average: 2.97					6,000,000.00	6,007,473.00
Illinois Funds		Monthly Average		2.33		5,928,103.11	5,928,103.11
TOTALS AS OF:	3/31/2005					\$ 76,328,103.11	76,335,576.11

WILLIAM RAINEY HARPER COLLEGE
FY2004/2005 BUDGET AND EXPENDITURES
March 31, 2005

April 19, 2005
Exhibit IX-B.1

OPERATIONS AND MAINTENANCE FUND

DIVISION	BUDGET	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Institutional					
Admin Services	2,766,179.00	1,451,071.33	49,802.56	54.26%	1,265,305.11
Sub-Total	\$2,766,179.00	\$1,451,071.33	\$49,802.56	54.26%	1,265,305.11
VP Admin Services					
Construc/Spec Proj	95,356.00	66,445.94	22,912.42	93.71%	5,997.64
Physical Plant	9,804,302.00	6,434,287.90	1,557,972.18	81.52%	1,812,041.92
Sub-Total	\$9,899,658.00	\$6,500,733.84	\$1,580,884.60	81.64%	1,818,039.56
VP Info Technology					
Info Technology	1,355,188.00	837,806.07	354,387.58	87.97%	162,994.35
Sub-Total	\$1,355,188.00	\$837,806.07	\$354,387.58	87.97%	162,994.35
Grand Total:	\$14,021,025.00	\$8,789,611.24	\$1,985,074.74	76.85%	3,246,339.02

WILLIAM RAINEY HARPER COLLEGE
FY2004/2005 BUDGET AND EXPENDITURES
March 31, 2005

April 19, 2005
Exhibit IX-B.1

EDUCATION FUND

DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Institutional						
Admin Services	10,576,235.00	6,713,793.98	5,041,871.26	73,134.59	48.36%	5,461,229.15
Sub-Total	\$10,576,235.00	\$6,713,793.98	\$5,041,871.26	\$73,134.59	48.36%	\$5,461,229.15
President						
Development Office	436,228.00	276,917.53	329,042.11	95,531.10	97.33%	11,654.79
Pres/Brd of Trustees	349,971.00	222,161.59	263,572.82	75,541.89	96.90%	10,856.29
Strategic Alliance	182,528.00	115,868.77	121,613.33	42,558.69	89.94%	18,355.98
Assoc VP Development	186,814.00	118,589.53	132,241.95	45,384.22	95.08%	9,187.83
Sub-Total	\$1,155,541.00	\$733,537.43	\$846,470.21	\$259,015.90	95.67%	\$50,054.89
Student Affairs						
Student Activities	431,340.00	273,814.63	276,301.42	87,560.01	84.36%	67,478.57
Student Development	3,767,590.00	2,391,666.13	2,532,207.34	699,227.93	85.77%	536,154.73
Wellns/Human Perform	1,801,042.00	1,143,301.46	1,167,636.99	403,355.19	87.23%	230,049.82
Sub-Total	\$5,999,972.00	\$3,808,782.23	\$3,976,145.75	\$1,190,143.13	86.11%	\$833,683.12
VP Academic Affairs						
Acad Enrich/Lang Std	4,317,004.00	2,740,434.14	2,784,443.69	918,414.19	85.77%	614,146.12
VP Academic Affairs	595,510.00	378,029.75	204,438.94	48,351.17	42.45%	342,719.89
Assoc VP Aca Affairs	322,992.00	205,035.32	209,985.34	67,120.27	85.79%	45,886.39
Bus/Social Sciences	5,504,241.00	3,494,092.19	3,642,124.17	1,194,355.37	87.87%	667,761.46
Dean of Cont Educ	507,295.00	322,030.87	332,475.72	101,134.06	85.47%	73,685.22
Liberal Arts	5,844,568.00	3,710,131.77	3,830,119.58	1,262,113.61	87.13%	752,334.81
Life Sci/Hum Services	4,654,179.00	2,954,472.83	3,055,803.37	1,066,200.33	88.57%	532,175.30
Resource for Learning	2,151,553.00	1,365,805.84	1,470,793.72	366,121.05	85.38%	314,638.23
Tech/Math & Phy Sci	4,952,566.00	3,143,888.90	3,268,129.53	1,061,442.80	87.42%	622,993.67
Asst. VP Aca Affairs	274,157.00	174,034.86	176,172.86	53,677.40	83.84%	44,306.74
Sub-Total	\$29,124,065.00	\$18,487,956.46	\$18,974,486.92	\$6,138,930.25	86.23%	\$4,010,647.83
VP Admin Services						
Admin Services	1,676,502.00	1,064,243.47	1,143,690.64	400,375.59	92.10%	132,435.77
Sub-Total	\$1,676,502.00	\$1,064,243.47	\$1,143,690.64	\$400,375.59	92.10%	\$132,435.77

WILLIAM RAINEY HARPER COLLEGE
FY2004/2005 BUDGET AND EXPENDITURES
 March 31, 2005

April 19, 2005
Exhibit IX-B.1

EDUCATION FUND

DIVISION	BUDGET	BUDGET YTD	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
VP Diversity/Org Dev						
Human Res/Int. Affairs	495,016.00	314,236.16	259,309.37	0.00	52.38%	235,706.63
Asst VP Diversity/Org	587,686.00	373,063.07	447,411.90	92,668.56	91.90%	47,605.54
Sub-Total	\$1,082,702.00	\$687,299.23	\$706,721.27	\$92,668.56	73.83%	\$283,312.17
VP Info Technology						
Info Technology	5,871,070.00	3,726,955.24	3,710,237.68	1,151,770.91	82.81%	1,009,061.41
Sub-Total	\$5,871,070.00	\$3,726,955.24	\$3,710,237.68	\$1,151,770.91	82.81%	\$1,009,061.41
VP Mktg & Advancement						
VP Enroll/Marketing	1,925,433.00	1,222,264.87	1,419,607.98	351,504.40	91.99%	154,320.62
Enrollment Svcs	1,590,112.00	1,009,403.10	1,128,721.15	310,981.10	90.54%	150,409.75
Pub/Comm Services	1,459,871.00	926,726.11	976,119.21	476,446.95	99.50%	7,304.84
Sub-Total	\$4,975,416.00	\$3,158,394.08	\$3,524,448.34	\$1,138,932.45	93.73%	\$312,035.21
Grand Total:	\$60,461,503.00	\$38,380,962.10	\$37,924,072.07	\$10,444,971.38	80.00%	\$12,092,459.55

Note: Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments. Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aids.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

III. INFORMATION

There are no liaison reports this month.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

HARPER COLLEGE
Listing of
GRANT PROGRAMS
July 1, 2004 – June 30, 2005

NOTE: CHANGES ARE IN BOLD

Reported: April 26, 2005

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
<u>EXTENDED</u> ACHA Building Healthy Campus Community Project Health Wellness D. Evans	Cultural competency demonstration site	ACHA/CDC \$12,200	09/01/01 04/30/05
<u>NEW</u> Scholar-in-Residence International Studies CML D. Sharp	Dr. Ederson Augusto Zanetti from Cuiaba, Brazil. Matching funds required	CIES \$11,600*	01/01/05 05/30/05
<u>CONTINUATION</u> Northern Illinois Regional Consortium ETIP GRANT Corporate Services C. McClement	Awarded through Employer Training Investment Program (ETIP) Small/Mid-sized Company component, grant is to be used to upgrade skills of workers. (Received additional funds - \$22,738)	DCEO \$212,578	07/01/03 12/31/04
<u>NEW</u> Northern Illinois Reginal Consortium ETIP Grant Corporate Services C. McClement	Awarded through Employer Training Investment Program (ETIP) Large Company component, grant is to be used to upgrade skills of workers.	DCEO \$306,323	07/01/04 06/01/05
<u>NEW</u> Academic Success Programming for Underrepresented Minority Students Center for Multicultural Learning L. LaBauve-Maher	To ensure that undergraduate students have access to programming and support that will better ensure their academic successes.	HECA \$45,500	08/26/04 08/31/05

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
<u>NEW</u> “Developing Disability Metrics for Postsecondary Education” Access & Disabilities T. Thompson	Awarded through U of I, Champaign/Urbana (IBHE/HECA) to develop and field test a set of disability metrics. NIU and Harper were granted sub-awards to assist in the development.	IBHE/HECA \$21,250	08/26/04 08/31/05
<u>NEW</u> Nontraditional Scholarship Grant Career Programs J. Hennig	Tuition assistance to students entering non-traditional occupations.	ICCB \$6,250	07/01/04 06/30/05
<u>RENEWAL</u> Business/Industry Workforce Preparation Corporate Services L. Danaher	State Allocation Grant to assist with local economic development efforts within Business & Industry Centers.	ICCB \$90,202	07/01/04 06/30/05
<u>RENEWAL</u> P-16 Initiative Career Programs J. Hennig	State Allocation Grant to pay for tuition for high school students taking college credit.	ICCB \$75,682	07/01/04 06/30/05
<u>RENEWAL</u> Perkins III Career Programs J. Hennig	Career and Technical education	ICCB \$303,004	07/01/04 06/30/05
<u>RENEWAL</u> Program Improvement Grant Career Programs J. Hennig	Supports improvement in career and technical educational programs.	ICCB \$31,566	07/01/04 06/30/05
<u>CONTINUATION</u> ICCB Adult Education Leadership Grant AE/LS D. Corr	Improve instruction, develop effective and appropriate curriculum, improve professional dev., and disseminate innovative practices that lead to improvement of instruction in local Adult Education and Family Literacy programs in Illinois.	ICCB \$48,145	11/01/03 12/31/04

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
<u>CONTINUATION</u> FY05 Adult Education and Family Literacy Grant AE/LS D. Corr	Supports Adult Education Development Programs (State Basic \$149,681 State Performance 109,808 State Public Assistance 21,130 Federal Basic 156,725 EL/Civics 38,144)	ICCB \$475,488	07/01/04 06/30/05
<u>NEW</u> Paraprofessional Test Prep Course Continuing Education R. Mills/N. Nerstrom	To assist paraprofessionals in reviewing basic skills in reading, writing, and mathematics; learning test taking strategies geared toward standardized tests, in compliance with the No Child Left Behind Act.	ICCB \$13,200	07/01/04 06/30/05
<u>NEW</u> Postsecondary Career and Technical Education - Continuous Quality Improvement Grant Career Programs J. Hennig	To develop, enhance or implement a process and/or system that provides regular and systematic program evaluation and improvement related to career and technical education administration, programs and services.	ICCB \$10,000	10/30/04 06/30/05
<u>NEW</u> Career and Technical Education – Performance Enhancement Grant Career Programs J. Hennig	To develop, implement and improve computerized automated degree and certificate audit systems to Recognize and promote student success.	ICCB \$10,000	10/30/04 06/30/05
<u>NEW</u> Tech Prep Support Grant Career Programs J. Hennig	To fund innovative activities initiated by Illinois community colleges in support of goals and objectives of Tech Prep.	ICCB \$47,143	07/01/04 06/30/05
<u>NEW</u> Healthcare Innovation Pilot AE/LS D. Corr	For the development and implementation of “bridge programs” to transition AED and ESL students into healthcare occupations.	ICCB \$68,500	07/01/04 06/30/05
<u>CONTINUATION</u> Lighting Upgrade Project Physical Plant J. Ma	Improve building energy efficiency for Bldgs. A., C and L, and reduce the operating costs for the College.	ICECF \$35,539	11/01/03 10/31/04

GRANT NAME DIVISION/DEPARTMENT MANAGER	BRIEF DESCRIPTION	FUNDING SOURCE AWARD AMOUNT	DATES STARTS-ENDS
<u>RENEWAL</u> Disabled Student Project Access & Disability Services T. Thompson	To provide services to students with disabilities.	IDHS \$134,754	07/01/04 06/30/05
<u>RENEWAL</u> Displaced Homemakers Women's Program K. Canfield	Career, educational and personal support for Women's Program participants.	IDOL \$58,410	07/01/04 06/30/05
<u>CONTINUATION</u> Scholarships for Success TMPS/Marketing Services S. Griffith/D. Loprieno	Scholarship assistance to support Math, Science, Engineering & Computer Science students.	NSF \$39,926	07/01/04 06/30/05
<u>RENEWAL</u> Midwest Center of Post-Secondary Outreach Access & Disability Services T. Thompson/D. Kavin	Provides technical assistance to A & D Service Programs	USDE/St. Paul Technical \$77,500	07/01/04 06/30/05
<u>RENEWAL</u> Midwest Center of Post-Secondary Outreach Access & Disability Services T. Thompson/D. Kavin	Provides technical assistance to A & D Service Programs	USDE/St. Paul Technical \$42,000	07/01/04 06/30/05
<u>CONTINUATION</u> COPS Public Safety M. Alsup	Universal Hiring Program Hire 3 full time officers (Full grant is \$225,000 spread over three years – 08/01/02 – 07/31/05)	USDJ \$88,740 (\$42,043 per officer x 3)	07/01/04 06/30/05
<u>NEW</u> CSSI (Critical Skill Shortages Initiative – Healthcare Solutions) Partnering for healthcare Systems Solutions Career Program J. Hennig	Harper's Proposal Solutions: Increase Awareness & Access to information; Career & School Readiness; Education & Training Capacity; Student Support System; Career Progression/Advancement; Workplace Environment/Retention	WBMC \$150,000	02-01-05 01-31-06

Total as of April 26, 2005

\$2,415,500

***NOTE 1: Harper and the College of Lake County are partnering again in a Fulbright Scholar-in-Residence program. \$11,600 has been awarded, and will go directly to the Fulbright Scholar, who is Dr. Zanetti from Brazil. Harper and CLC will each contribute \$10,600 toward this program.**

NOTE 2: The Northwest Suburban Education to Careers Partnership has been transferred to School District 214, and won't be in the FY05 grants awarded. The FY04 total for this Partnership equaled: \$1,749,533.

DESCRIPTION OF ABBREVIATIONS

ACHA	American College Health Association
AE/LS	Academic Enrichment and Language Studies
CIES	Council for International Exchange Scholars
COPS	Community Oriented Policing Services
DCEO	Department of Commerce & Economic Opportunity
HECA	Higher Education Cooperation Act
ICCB	Illinois Community College Board
ICECF	Illinois Clean Energy Community Foundation
IDHS	Illinois Department of Human Services
IDOL	Illinois Department of Labor
NSF	National Science Foundation
TMPS	Technology, Math & Physical Science
USDE	United States Department of Education
USDJ	United States Department of Justice
WBMC	The Workforce Boards of Metropolitan Chicago

Harper College Educational Foundation
Year to Date Fundraising Report (as of 3/31/2005)

Appeal Description	Gift Count	Cash	Pledges/Stocks	In-Kind Gifts	Other	Total
Board Solicited	1	\$95.29	\$0.00	\$0.00	\$0.00	\$95.29
Harper Fashion Show	1	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Gala 2005	65	\$20,750.00	\$18,950.00	\$16,036.00	\$0.00	\$55,736.00
Golf Open 2004	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Golf Open 2005	2	\$3,000.00	\$10,000.00	\$0.00	\$0.00	\$13,000.00
Harper Symphony Orchestra	4	\$375.00	\$0.00	\$0.00	\$0.00	\$375.00
Harper Quest Celebration Events	29	\$6,367.33	\$74,450.00	\$22,000.00	\$0.00	\$102,817.33
Imaginary Invalid - Director's Circle Event	17	\$1,700.00	\$200.00	\$0.00	\$0.00	\$1,900.00
Jim McGuire Golf Open	33	\$2,488.00	\$0.00	\$0.00	\$0.00	\$2,488.00
Memorial	62	\$8,622.00	\$1,125.00	\$0.00	\$0.00	\$9,747.00
Margaret Scott	60	\$1,708.22	\$0.00	\$0.00	\$0.00	\$1,708.22
Personal Solicitation	19	\$14,405.00	\$103,500.00	\$0.00	\$200,000.00	\$317,905.00
Planned Gift	1	\$0.00	\$0.00	\$0.00	\$400,000.00	\$400,000.00
Proposal	6	\$12,500.00	\$17,000.00	\$0.00	\$0.00	\$29,500.00
Pacesetter Campaign FY05	29	\$19,122.70	\$7,366.20	\$0.00	\$0.00	\$26,488.90
Resources for Excellence Employee Campaign FY04	85	\$145.00	\$20.00	\$0.00	\$0.00	\$165.00
Jeremy Rifkin Event	15	\$174.00	\$0.00	\$0.00	\$0.00	\$174.00
Scholarship Stewardship Reports	18	\$37,299.00	\$0.00	\$0.00	\$0.00	\$37,299.00
Special Initiatives	6	\$4,951.42	\$0.00	\$0.00	\$0.00	\$4,951.42
Stewardship	11	\$10,258.00	\$0.00	\$0.00	\$0.00	\$10,258.00
Tradition of Excellence 2003	1	\$520.00	\$0.00	\$0.00	\$0.00	\$520.00
Theatre Seat Campaign	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Unsolicited	20	\$9,825.00	\$0.00	\$4,718.22	\$0.00	\$14,543.22
Wellness Program	1	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
Calendar Year-End Direct Mail FY05	75	\$14,130.00	\$0.00	\$0.00	\$0.00	\$14,130.00
Grand Totals:	563	\$169,560.96	\$232,611.20	\$42,854.22	\$600,000.00	\$1,045,026.38

Harper College Educational Foundation March Fundraising Report FY05

Appeal Description	Gift Count	Cash	Stocks/Pledges	In-Kind	Other	Total
Harper Fashion Show	1	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Gala 2005	48	\$17,525.00	\$5,225.00	\$3,436.00	\$0.00	\$26,186.00
Golf Open 2005	1	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
Imaginary Invalid - Director's Circle Event	14	\$1,550.00	\$100.00	\$0.00	\$0.00	\$1,650.00
Jim McGuire Golf Open	1	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
Memorial	7	\$305.00	\$75.00	\$0.00	\$0.00	\$380.00
Personal Solicitation	1	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Proposal	1	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Pacesetter Campaign FY05	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Planned Giving	1	\$0.00	\$0.00	\$0.00	\$400,000.00	\$400,000.00
Resources for Excellence Employee Campaign FY04	13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Scholarship Stewardship Reports	1	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00
Unsolicited	6	\$1,700.00	\$0.00	\$4,000.00	\$0.00	\$5,700.00
Wellness Program	1	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
Calendar Year-End Direct Mail FY05	2	\$525.00	\$0.00	\$0.00	\$0.00	\$525.00
Total	98	\$24,905.00	\$30,400.00	\$7,536.00	\$400,000.00	\$462,841.00

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Consortium, Cooperative and the State of Illinois Contracts purchasing status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of purchases from consortiums, cooperatives or the State of Illinois Contracts.

III. BACKGROUND INFORMATION

The attached report is a summary of current purchases from consortiums, cooperatives or the State of Illinois Contracts.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Awarding Faculty Emeritus Recognition

II. REASON FOR CONSIDERATION

To award honorary designation of Professor Emeritus to retiring full-time faculty members in recognition of their service to Harper College, its students, and its community.

III. BACKGROUND INFORMATION

Faculty members who have completed 10 years of full-time Harper service and have retired since the Faculty Senate began awarding Professor Emeritus recognition have had their application documentation reviewed by the Faculty Senate and administration. Recommendation was made to the President, to award emeritus status to these retired faculty.

IV. RECOMMENDATION

The President presents to the Board of Trustees these tenured faculty retirees for Professor Emeritus recognition:

<i>Faculty retired 1999</i>	<i>YEARS OF SERVICE</i>
James Arnesen	27
Richard Bernstein	30
Robert Boeke	30
Cecilia Cooper	17
Therese Cummings	29
John W. Davis	32
Robert Held	30
Marianne Holt	16
Edgar Metcalf	24
William Miller	31
Joyce Nolen	30
Charles Norris	30
Michael Oester	29
William Punkay	32
William Schooley	30

(continued)

<i>Faculty retired 1999</i> <i>(continued)</i>	YEARS OF SERVICE
Jay Singlemann	32
Phillip Stewart	25
Jerome Stone	18
Jane Ann Thomas	23
Robert Tillotson	31
Jack Duane Tippens	30
Joseph Yohannon	31

Faculty retired 2000

Patricia Best	13
Margaret Burbach	26

Faculty retired 2001

Solveig Bender	10
Carol Bernett	25
Pauline Buss	31
John Dodds	26
Elizabeth Hull	30
Sally Koziar	17
John Papandrea	31
Frank Smith	33

Faculty retired 2002

Sharon Alter	33
Roger Bechtold	30
Virginia Bender	20
Francis Brantley	24
George Dorner	30
George Evans	28
John Gallagher	26
Charlotte Herzog	20
Randy Illg	27
David Macaulay	30
Dominic Magno	23
Mercedes McGowen	12
Barbara Olson	28
Edward Ponczek	32
Barbara Radebaugh	27
Martha Simonsen	27
Philip Troyer	30
Mary Waite	31
Mary Jo Willis	27

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Awarding Faculty Emeritus Recognition - 2005

II. REASON FOR CONSIDERATION

To award honorary designation of Professor Emeritus to retiring full-time faculty members in recognition of their service to Harper College, its students, and its community.

III. BACKGROUND INFORMATION

Faculty members who have completed 10 years of full-time Harper service may apply for emeritus recognition one year prior and two years after their effective retirement date. The Vice President of Academic Affairs and the Faculty Senate President have verified the application and made recommendation to the College President.

IV. RECOMMENDATION

The President recommends the Board of Trustees grant Professor Emeritus recognition to the following Harper College tenured faculty retiree:

Retirement Date	
<u>BUSSS</u> Carole Lissy	July 31, 2005 (29 years)

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Faculty Promotions, 2005-2006 Academic Year

II. REASON FOR CONSIDERATION

In accordance with Board Policy 5.2.6, final approval of promotions is made by the Board of Trustees.

III. BACKGROUND INFORMATION

The 1990-93 Agreement between the Board of Trustees and the Faculty Senate stipulated that a faculty promotions procedure be developed beginning with the 1991-92 academic year. On January 30, 1992, the Board of Trustees approved a Faculty Promotion System developed by the Promotions Committee. The promotions procedures in the Faculty Promotions System, 'Promotion Procedures' pages 7 - 10, have been followed.

IV. RECOMMENDATION

The College administration recommends that the Board of Trustees grant the following promotions for the 2005-2006 academic year.

To Assistant Professor

Manouchehr Azad	TMPS	Jennifer Bell	AELS	Denise Dudzinski	LSHS
Kimberly Fournier	RFL	Joyce Grattoni	LSHS	Dawn McKinley	BUSSS
Christopher Padgett	LIBARTS				

To Associate Professor

Getachew Begashaw	BUSSS	Charles Brown	LIBARTS	Thomas DePalma	BUSSS
Kurt Hemmer	LIBARTS	Richard Johnson	LIBARTS	Kurt Neumann	LIBARTS
Peter Puleo	LSHS	Barbara Weil	TMPS		

To Professor

Patrick Beach	BUSSS	Anne Davidovicz	LIBARTS	Xilao Li	LIBARTS
Daniel Loprieno	TMPS	Elayne Thompson	BUSSS	Elizabeth Turner	LIBARTS
Andrew Wilson	LIBARTS				

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00414 for restoration work on the fly tower at the Performing Arts Center as requested by Administrative Services for Physical Plant.

II. BUDGET STATUS

Funds in the amount of \$621,690 are provided in the 2004/05 Operations and Maintenance Restricted Fund budget, under account numbers 0392-039-533.00-9323 and 0392-039-584.00-9323.

III. INFORMATION

A legal bid notice was published and seven bids solicited. Five responses were received. The following is a recap of the bid tab sheet:

Trainor Glass Company	\$ 557,690
Prime Architectural Metal and Glass, Inc.	670,500
Tyler Lane Construction, Inc.	731,500
Harmon, Inc.	886,031
C.A.D. Contract Glazing, Inc.	892,800

At the time the Performing Arts Center was constructed, the elevation of the fly tower had not been finalized. The project was over budget and sufficient funds were not available to provide a finished design. The only available solution was to paint the fly tower until additional dollars became available. Paint continues to peel on the fly tower and it will need to be sandblasted and repainted on a regular basis if a protective cladding is not applied.

The College Architect has provided a solution to finish the fly tower exterior in a way that complements Avanté. The recommended finish

is a surface that will reflect the image of the sky and eliminate the current look of a five-story warehouse.

This recommendation also includes an architect's fee of \$37,500, reimbursibles of \$1,500 and a contingency in the amount of \$25,000.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00414 for restoration work on the fly tower at the Performing Arts Center to Trainor Glass Company, the low bidder, in the amount of \$557,690 plus the architect's fees of \$37,500, reimbursables of \$1,500 and a contingency in the amount of \$25,000 for a total award of \$621,690.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Affiliation agreements between clinical agencies and Harper College are used for students in the Health Career Programs. The annual renewal of the Affiliation Agreement between Harper College and *Children's Memorial Hospital* for the Nursing Program is presented for Board review.

II. REASON FOR CONSIDERATION

An Affiliation Agreement is required between Harper College and affiliating agencies to provide for the clinical education of students in health career programs. In an effort to standardize and streamline the entire process related to developing affiliations with the many agencies in our service area the Harper Board approved a Master Affiliation Agreement in July 2003 to be used with all agencies. However, several affiliating agencies have initiated their own clinical affiliation agreement, *Children's Memorial Hospital*, whereby they require Board or appointed designee signature.

III. BACKGROUND INFORMATION

The facilities and educational opportunities available at *Children's Memorial Hospital* are consistent with the clinical objectives of the Harper College Health Career Programs.

IV. RECOMMENDATION

The administration recommends that the Affiliation Agreement renewal between Harper College and *Children's Memorial Hospital* be approved as submitted and authorize the Dean of Life Science and Human Services to sign the above.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the Architect/Engineer recommendation to the Capital Development Board.

II. REASON FOR CONSIDERATION

The Board of Trustees has approved a Capital Renewal Project for the upgrade of Parking Lots 1 and 4. As a part of such submissions, the Capital Development Board requires the completion of a Higher Education A/E Recommendation Form for all projects that they will manage.

III. BACKGROUND INFORMATION

A request to enter into a Quality Based Selection Process was advertised and specifications were sent out to four firms. Three firms responded and were reviewed for the project. A team was formed to review the qualifications of the submissions received and to develop the priority order for the recommendation for Board consideration.

IV. RECOMMENDATION

The administration recommends that the Board approve the submission to the Capital Development Board of the following firms, in priority order, to be selected as the Architect/Engineer for the project:

1. Legat Architects
2. Rezek, Henry, Meisenheimer and Gende, Inc.
3. Kluber, Skahan + Associates, Inc

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval to appoint an HVAC Temperature Control Design Engineer of record for the College.

II. REASON FOR CONSIDERATION

Physical Plant has a particular problem with the distribution of air conditioning between a series of buildings on campus. Internal attempts to resolve the problem have not been successful. A qualified HVAC Temperature Control Design Engineer is required to provide a solution.

III. BACKGROUND INFORMATION

With the magnitude and variance of HVAC equipment on campus, the problem with the distribution of air conditioning between a series of building on campus, and the age of a number of the HVAC units, it was determined that it would be best to enter into a Quality Based Selection Process to identify a firm which could work with Physical Plant on the current problem as well as on future issues as they arise. A request to enter into a Quality Based Selection Process was advertised and specifications were sent out. Three responses were received and reviewed for their qualifications.

IV. RECOMMENDATION

The administration recommends that the Board approve the appointment of Kluber, Skahan + Associates, Inc. as the College HVAC Temperature Control Design Engineer of record.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the College to change its electric supplier to Commonwealth Edison (ComEd) and to select the Power Purchasing Option (PPO) for the purchase of electrical power. This one-year contract will cover the billing months from June 2005 through May 2006.

II. REASON FOR CONSIDERATION

Through the request for proposal process, the College selected Constellation New Energy to supply power to the school in May 2003. The use of Constellation New Energy enabled the College to realize major savings. The agreement with Constellation is a two-year contract that ends in May 2005.

In the past two years, all utilities, including natural gas and electricity, have increased in price. The wholesale electricity market price has been increasing steadily since November 2003. At this time, because of the recent market fluctuations, none of the retail vendors can offer a better price than the ComEd PPO option. Going back to ComEd at this time will save the College approximately \$171,110 for 2005-06.

III. BACKGROUND INFORMATION

The electrical power industry in Illinois and other states is in the process of changing into a deregulated industry. This deregulation will end local electric monopolies and open up the market to competing suppliers.

After deregulation, the competition in the electricity market will be accomplished through open access. As with the airline and telephone industries, when the deregulation is accomplished, consumers will be able to buy electricity from different suppliers without changing their current electrical line setup.

In May of 2003, the College took advantage of the beginning stages of this deregulation process and solicited proposals from various electrical power

vendors. The result of the process was to enter into a two-year contract with Constellation New Energy.

The wholesale electricity market price has increased steadily since November 2003 from \$25 per Meg watt-hour to \$37 per Meg watt-hour. Since Harper is considered by ComEd to be a 3,000 to 6,000 kw user, better pricing can be procured through the ComEd Power Purchasing Option (PPO).

Since the start of the deregulation process, ComEd has offered the Power Purchasing Option (PPO) in addition to the traditional 6L bundled rate for their larger customers. In most cases, the PPO rate is more economically efficient than the bundled 6L. In 2003 this was not the most economical rate for the College.

During the process of deregulation, ComEd has used different calculations to determine the electricity transportation charges. A major item on their bill is the Customer Transition Charge (CTC). The CTC is composed of many factors, including Base Rate Revenue, Delivery Services Revenue, Market Value Credit and the Mitigation Factor. The CTC value varies from one customer to another. If the CTC calculation is zero (0), then the retail customer is not eligible to participate in the ComEd PPO. The CTC calculation for Harper College has been determined to be 0.177, 0, and 0.462 cents per kilowatt-hour for the periods between June 2005 and December 31, 2005; January 1, 2006 and May 2006; and June 2006 and December 31, 2006; respectively.

At this time, the cost of energy is at an all-time high. A dramatic price decrease does not seem likely for the near future. Traditionally, ComEd calculates their price in January of each year. This year, no vendors are able to compete with this price. As we have a CTC value of 0.177, the College is eligible to participate in the ComEd PPO program for the year beginning June 2005 through May 2006 billing months. The expected savings to the College is \$171,110 over current costs.

Physical Plant will continue to monitor the electricity market and is planning to go to the market with a request for proposal at an appropriate time, most likely when the market has stabilized and prices are lower. The goal is to obtain the lowest possible cost for electrical power.

IV. RECOMMENDATION

The administration recommends that the Board approve changing the College electric supplier to Commonwealth Edison and to select the Power Purchasing Option for the purchase of electric power for the period of June 2005 through May 2006 billing months.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Adoption of Resolution of Canvass of the Results of the April 5, 2005 Consolidated Election.

II. BACKGROUND INFORMATION

Within 21 days after the election, the Board of Trustees must canvass the results of the election, proclaim the winners and transmit its abstract of votes to the election authorities and the State Board of Elections. The abstract of votes is a listing of all candidates and their vote totals.

Upon completion of the canvass, the Board of Trustees must adopt a resolution declaring the results of the election. College legal counsel has reviewed the resolution.

III. RECOMMENDATION

It is recommended that the Board of Trustees, upon completion of the canvass, adopt the resolution declaring the results of the election.

The attached Resolution is "DRAFT" only. Actual vote totals and roll call will be filled in after the official canvass of results.

RESOLUTION AUTHORIZING THE CANVASS OF
VOTES CAST AND PROCLAMATION OF RESULTS

WHEREAS, on the 5th day of April, 2005, there was held in and for Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, an election for the purpose of electing two (2) members to the College Board for the full term of six (6) years and one (1) member to the College Board for an unexpired 4-year term.

WHEREAS, the Board of Trustees (110 ILCS 805/3-7.1) must within twenty-one (21) days after the election, canvass the votes and proclaim the results (10 ILCS 5/22-17); and

WHEREAS, the Board of Trustees must immediately after the canvass of votes and proclamation of results transmit a signed copy or original duplicate of its completed Abstract of Votes to each election authority (County Clerks of Cook, Kane, Lake and McHenry Counties) and to the State Board of Elections in sealed envelopes and endorse same as to show the contents of the package;(10 ILCS 5/22-18); and

WHEREAS, the election has been regularly called and held as provided by law and the certificates of results have been filed with the Secretary of the Board of Trustees and the certificates of results are now before this Board and have been canvassed.

NOW, THEREFORE, Be it Resolved by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois as follows:

Section One: That the Board of Trustees finds the attached summary of votes cast for candidates at the Election held in and for this College district on the 5th day of April, 2005 is correct.

Section Two: The Secretary of the Board is hereby directed to immediately transmit a signed copy or original duplicate of this resolution to Cook, Kane, Lake and McHenry Counties and to the State Board of Elections.

Section Three: That **Dick Hoffman** and **Bill Graft** received the **highest number of votes** for the full **six (6)** year terms of office. That **David K. Hill** received the **highest number of votes** for the unexpired **four (4)** year term of office.

Section Four: That **Dick Hoffman** and **Bill Graft were elected** as members of the College Board of Trustees for the full six (6) year terms of office.

That **David K. Hill** *was elected* as members of the College Board of Trustees unexpired four (4) year term of office.

Section Five: That the Secretary of the Board is directed forthwith to transmit original duplicates of the Abstract of Votes to the State Board of Elections and the County Clerks of Cook, Kane, Lake and McHenry Counties in an envelope clearly designating its contents.

Member _____ moved the adoption of the resolution as read, and Member _____ seconded the motion. After a full and complete discussion thereof, the Chair directed the Secretary to call the roll for a vote upon the motion to adopt the resolution as read.

Upon the roll being called, the following members voted:

AYES:

NAYS:

ABSENT:

ABSTAINED:

The Chair declared the motion carried and the resolution as hereinbefore set out adopted, approved the same in open meeting, and directed the Secretary to record the same in full in the minutes of this meeting.

ABSTRACT OF VOTES

Votes Received by Candidates Only

We, the undersigned members of the Canvassing Board of Community College District #512 do hereby certify that on the 26th day of April, 2005, we canvassed the returns of the Consolidated Election held on 5th day of April, 2005, and do proclaim that a total number of voters requested and received ballots and we do further certify that the following candidates each received the number of votes recorded next to his or her name for the office listed below.

Title of Office and Term of Office	Party	Name of Candidate and Address (as they appeared on ballot)	Votes Received
Trustee – 4 yr. unexpired	Non-partisan	Thomas J. Bryers 1500 Creekside Drive Hoffman Estates, IL 60194	20,632
Trustee – 4 yr. unexpired	Non-partisan	David K. Hill 2008 Abbotsford Drive Inverness, IL 60010	34,238*
Trustee – 6 yr.	Non-partisan	Dick Hoffman 734 S. Burton Place Arlington Heights, IL 60010	30,822*
Trustee – 6 yr.	Non-partisan	Philip Spiewak 5405 Arrowwood Lane Rolling Meadows, IL 60008	22,524
Trustee – 6 yr.	Non-partisan	Jeffry D. Ketelsen 470 W. Creekwood Drive Palatine, IL 60074	11,757
Trustee – 6 yr.	Non-partisan	Bill Graft 22 Stoneridge Drive South Barrington, IL 60005	25,152*
Trustee – 6 yr.	Non-partisan	John Bowman 607 S. Yale Avenue Arlington Heights, IL 60005	19,043

* - Winners

We further certify that the above is a true and complete Abstract of Votes and was prepared in our presence the 26th day of April, 2005.

Member – Canvassing Board

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