

WILLIAM RAINEY HARPER COLLEGE
1200 West Algonquin Road
Palatine, Illinois

BOARD MEETING

AGENDA

December 18, 1990

7:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Citizen Participation
- IV. Communications
- V. Unfinished Business
 - Student Trustee Report
- VI. Approval of Consent Agenda (Roll Call Vote)
 - A. For Approval
 - 1. Minutes--November 19, 1990 Regular Board meeting and executive session and December 4 and 5, 1990 Special Board meeting and executive sessions Exhibit VI-A-1
 - 2. Bills Payable, Payrolls for November 16 and November 30, 1990. Estimated payrolls for December 1, 1990 through January 25, 1991 Exhibit VI-A-2
 - B. For Information
 - 1. Financial Statements Exhibit VI-B-1
 - 2. Committee and Liaison Reports Exhibit VI-B-2
 - 3. Grants and Gifts Status Report Exhibit VI-B-3
- VII. Approval of Bid Awards/Purchase Orders/No Award Exhibit VII
- VIII. New Business
 - A. RECOMMENDATION: Personnel Actions
 - 1. Personnel Action Sheets Exhibit VIII-A-1
 - 2. IEA/NEA Agreement Exhibit VIII-A-2
 - 3. Professional/Technical Union Agreement Exhibit VIII-A-3
 - B. RECOMMENDATION: Preferred Future Statement Exhibit VIII-B
 - C. RECOMMENDATION: Cooperative Agreement - Illinois Institute of Technology Exhibit VIII-C
 - D. RECOMMENDATION: Resolution to Designate College Check Signers Exhibit VIII-D
 - E. BOARD INFORMATION: 1991-92 Budget Parameters Exhibit VIII-E
 - F. BOARD INFORMATION: Enrollment Planning Guidelines Exhibit VIII-F
 - G. BOARD INFORMATION: Building and Renovation Funding Alternatives
 - H. BOARD INFORMATION: Career Cooperative Report
- IX. Other Business
- X. President's Report
- XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Tuesday, December 18, 1990

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Barton on Tuesday, December 18, 1990 at 7:30 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Bakas, Barton, Coste, Howard, McCulley, Moats and Norwood
Absent: Student Member Trippiedi

Also present: Paul Thompson, President; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services; Felice Avila, Executive Assistant to the President; Laurie Wren, Recording Secretary; Vic Berner, Dean of Finance and Business Services; Steve Catlin, Dean of Admissions and Registrar; J. Harley Chapman, Interim Dean of Liberal Arts; George Dorner, Dean of Technology, Mathematics and Physical Sciences; Al Dunikoski, Dean of Learning Resources Center; Charles Harrington, Dean of Instruction; Bill Howard, Dean of Continuing Education and Program Services; Joan Kindle, Dean of Student Development; Liz McKay, Dean of Academic Enrichment and Language Studies; George Voegel, Dean of Curriculum Development; Larry Bielawa, Director of Personnel; Bruce Bohrer, Director of Admissions; Bowers, Director of Computer Services; Bruce Bohrer, Director of Admissions; Don DeBiase, Director of Physical Plant; Ray Devery, Director of Development and External Affairs; Larry Haffner, Director of Academic Computing; and John Lucas, Director of Planning and Research. Faculty: Roger Mussell, President, Faculty Senate; and Michael Oester. Classified and Professional/Technical Staff: Richard Geary, IEA/NEA representative; Julie Guiney, Personnel Associate; Leon Hussissian, Audiovisual Technician; and Thea Keshavarzi, Purchasing Manager. Guests: Pam Block, Manager, Career Cooperative; and Michael Helms, Simplex.

Chairman Barton welcomed Stephen McCulley, newly-appointed Board member, to the meeting and stated that the Board looks forward to working with him. She also noted that Student Member Trippiedi will not be in attendance this evening because of automobile problems.

CITIZEN PARTICIPATION: There was no citizen participation.

COMMUNICATIONS: Member Coste read a communication which the Board had received from Student Development staff members who expressed appreciation for the extra day off during the holiday season. He also stated that a thank you note had been received from the family of Amy Baker for remembrances which were sent during their recent period of bereavement.

STUDENT TRUSTEE REPORT: In the absence of Student Member Trippiedi, there was no Student Trustee report.

CONSENT AGENDA: Member Howard moved, Member Bakas seconded, approval of the Consent Agenda including the minutes of the November 19, 1990 Regular Board meeting and executive session and the December 4 and 5, 1990 Special Board meeting and executive sessions, bills payable, payrolls, estimated payrolls, financial statements, committee and liaison reports, and grants and gifts status report, as described in Exhibits VI-A-1, VI-A-2, VI-B-1, VI-B-2 and VI-B-3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Minutes There were no corrections to the minutes of the November 19 Regular Board meeting and executive session and the December 4 and 5 Special Board meeting and executive sessions.

<u>Bills Payable</u>	Education Fund	\$ 743,171.22
	Operations & Maintenance Fund	369,775.80
	Oper. and Maint. Fund (Restricted)	336,209.30
	Auxiliary Fund	260,903.75
	Restricted Purposes Fund	32,284.05
	Trust and Agency Fund	914,242.47
	Audit Fund	432.00
	Liability, Protection & Settlement Fund	25,058.45
	Federal Funds	109,472.88

The payroll of November 16, 1990 in the amount of \$1,277,626.83; the payroll of November 30, 1990 in the amount of \$1,154,607.11; estimated payrolls of December 1, 1990 through January 25, 1991 in the amount of \$4,839,441.52; estimated utility bills in the amount of \$120,000.00; and payments to the Illinois Department of Revenue for estimated sales tax for January 1991 in the amount of \$75,000.00; Coopers Sporting Goods for supplies in the amount of \$718.20; and McGraw Hill Book Company for books in the amount of \$37,027.17.

Financial Statements There were no questions regarding the financial statements.

Committee and Liaison Reports There were no comments or questions regarding the Committee and Liaison Reports.

Grants and Gifts Status Report There were no comments or questions regarding the Grants and Gifts Status Report.

Upon roll call, the vote was as follows:

- Ayes: Members Bakas, Barton, Coste, Howard, McCulley, Moats and Norwood
- Nays: None

Motion carried.

NEW BUSINESS:
Career Cooperative Report

Chairman Barton suggested that the order of the agenda be changed and that Ms. Pamela Block present the annual report on the Career Cooperative. The Board concurred.

Ms. Block explained that her report would encompass the direction taken by the Career Cooperative during the past year on the Tech Prep Degree Program. She explained that Tech Prep is a 1990s term for coordinated course sequences that begin in high school and lead to career advancement, including components of high school academic and technical courses, a two-year community college program with options for internship, preparation to enter an upwardly mobile technical career, and coordination with a four-year college baccalaureate degree program. There are various directions which a student might take in order to participate in the Tech Prep program. She stated that a strategic planning session, led by Dean Bill Howard, was held last spring with Career Cooperative members, key administrators representing the four high school districts as well as leaders from business and industry regarding the development of specific technical programs. This is one of the three goals of the Career Cooperative and a timeline was established for development and implementation of the programs. During the high school portion, there is a pre-tech program which Dean George Dorner and the TM/PS Division at Harper have initiated. In addition, there is a certificate program at Harper with an internship option that is available to students during the summer following high school graduation. In addition, the AS and AAS degree programs are an option, along with a university degree track. There are employers who have committed to internships with payment to students which is comparable to other summer jobs. At the completion of the AAS degree, the employers have indicated that they will give priority consideration to the hiring of those individuals and, after the graduates are working, the firms will provide tuition reimbursement

NEW BUSINESS:

Career
Cooperative
Report (cont.)

for the employee to complete a baccalaureate degree. This is a tremendous opportunity as well as a financial advantage for a student to acquire on-the-job training as well as move toward sufficient credits for a higher degree. Banking and insurance programs have been in existence for the past year. Other programs being developed for 1991 include: drafting CAD, electronics, fire science technology, manufacturing, and heating and cooling technology. In response to Member Howard, Ms. Block stated that very positive support has been given by the parents of those students who are involved thus far in the program. In addition, a marketing plan has been developed and professional marketing materials should be available in approximately one month. Copies will be shared with the Board. A federal grant of \$52,000 has been received for the program and should be available for the next four years. Information sessions for additional students and parents will be held after the holidays.

Dean Dorner noted that Harper staff members are very appreciative of Ms. Block's efforts in this regard. He stressed that the Tech Prep program is neither a diminished college prep program nor is it a "beefed up" vocational program. Its intent is to make available a different track for interested students. Dean George Voegel called attention to recent statistics from IBHE on 1982 high school graduates who earned baccalaureate degrees. Twenty-four percent of the college graduates started in career programs at Illinois community colleges. President Thompson stated that this is very noteworthy.

Chairman Barton thanked Ms. Block for a most interesting report.

BID AWARDS:

Member Bakas moved, Member Howard seconded, approval of the bid awards as outlined in Exhibits VII-A1 through VII-A5, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-A1 Award bid Q8322 to Follett Book Company, the only company submitting a complete bid for an automated inventory management system, in the amount of \$8,405.00.

Ex. VII-A2 Award bid Q8319 to Hitachi Instruments Inc., the low bidder for a Nuclear Magnetic Resonance Spectrometer, in the amount of \$60,012.00. The actual cost to the College will be \$28,810.00.

BID AWARDS:
(cont.)

- Ex. VII-A3 Award bid Q8323 to Dictaphone, the low bidder for dictating equipment, in the amount of \$9,048.00.
- Ex. VII-A4 Award bid Q8318 to Ampex Corporation, the low bidder for a digital video effects system, in the amount of \$21,900.00.
- Ex. VII-A5 Award bid Q8324 to Bruno Francis Plumbing and Heating Company, the low bidder for the removal and replacement of electric water coolers, in the amount of \$51,950.00.

Member Moats requested clarification on Exhibit VII-A2. President Thompson explained that Professor Michael Oester wrote a grant proposal and the College received a grant award of \$31,202.00 from the National Science Foundation. The grant requires that Harper provide matching funds. He added that Harper was one of very few community colleges to receive an award. The NMR spectrometer will be used in chemistry classes and for special projects. The instrument is expected to last for 30 years.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard, McCulley, Moats and Norwood
Nays: None

Motion carried.

PURCHASE ORDERS:

Member Bakas moved, Member Norwood seconded, approval of the purchase orders as listed in Exhibits VII-B1 and VII-B2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

- Ex. VII-B1 Approve issuance of a change order in the amount of \$3,100.00 to purchase order D-48843, issued to IBM Corporation, for a new total of \$27,723.00.
- Ex. VII-B2 Approve issuance of a change order to purchase order D-50958, issued to Dartek Computer in the amount of \$20,055.00, by canceling this purchase order and issuing a new purchase order to Nabih's, Inc. in the amount of \$24,503.55, for a total change of \$4,448.55.

PURCHASE ORDERS:
(cont.)

In regard to Exhibit VII-B1, Member Coste requested an explanation for the increased cost. Vice President Manke stated that this is additional software which is required for the mainframe computer.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard
McCulley, Moats and Norwood
Nays: None

Motion carried.

NO AWARD:

Member Howard moved, Member Norwood seconded, that the Board approve a no award of bid request Q8320 for a floor scrubber as outlined in Exhibit VII-C, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

NEW BUSINESS:
Personnel
Actions

Member Norwood moved, Member Howard seconded, the approval of the personnel actions as listed in Exhibit VIII-A-1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Faculty Appointment

Robert Paul, Instructor, 1/9/91, \$27,496

Classified Staff, IEA/NEA Appointments

Audrey Schulien, Clerk II, p/t, 11/17/90, \$5,440
Steven Morris, Groundskeeper, 11/26/90, \$21,570
Kathryn Powell, AED Supervisor/Non-Native Literacy,
12/10/90, \$27,000

Professional/Technical Reclassifications

Nancy Dickey, Information Specialist, p/t, \$14,482
Carrie Gorr, Information Specialist, \$21,721
Karen Johnstone, Information Specialist, p/t, \$14,482
Frances Larue, Information Specialist, p/t, \$14,482
Claire Wrobel, Information Specialist, p/t, \$14,482
James Blasky, Coordinator, CE/PEAR, \$34,228

Classified Staff Reclassifications

Diane Kinn, Program Assistant, \$20,820
Lorel Kelson, Print Shop Assistant, \$22,527
Sharon Martin, AED Materials Assistant, \$20,502
Janette Kwitchoff, Financial Aid Assistant, \$18,805
Janice Jacobson, Veterans Assistant, \$22,158

NEW BUSINESS:
Personnel
Actions
(cont.)

Classified-IEA/NEA Terminations

William Guy, Groundskeeper, 11/27/90
Beverly Rupany, Payroll Clerk, 12/13/90

Other Personnel Notices

Santiago Gutierrez, Custodial Foreman, Deceased,
12/14/90

In response to Member Moats, President Thompson stated that all the new appointments are replacements for existing positions. In response to Member Norwood, he added that there were no Afro-Americans among the new hires.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
McCulley, Moats and Norwood
Nays: None

Motion carried.

EXECUTIVE SESSION:

Member Bakas moved, Member Howard seconded, that the Board adjourn to executive session for the purpose of discussing matters pertaining to collective bargaining.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
McCulley, Moats and Norwood
Nays: None

Motion carried and the Board adjourned to executive session at 8:12 p.m.

Following executive session, the Board reconvened the regular meeting at 8:44 p.m.

IEA/NEA Agreement

Member Bakas moved, Member Norwood seconded, that the Board of Trustees ratify the 1990/92 Collective Bargaining Agreement with the Harper 512 Association, IEA-NEA for the 1990/92 years, and that the Board Chairman and Secretary be authorized to execute such Agreement on behalf of the Board of Trustees, as outlined in Exhibit VIII-A-2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste,
Howard, Moats and Norwood
Nays: None
Abstained: Member McCulley

Motion carried.

NEW BUSINESS:
Professional/
Technical Union
Agreement

Member Norwood moved, Member Bakas seconded, that the Board of Trustees ratify the two and one-half year Collective Bargaining Agreement with the Faculty Senate, Local 1600, Professional/Technical Union for the 1991/93 years, and that the Board Chairman and Secretary be authorized to execute such Agreement on behalf of the Board of Trustees, in accordance with Exhibit VIII-A-3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes:	Members Bakas, Barton, Coste, Howard, Moats and Norwood
Nays:	None
Abstained:	Member McCulley

Motion carried.

Preferred Future
Statement

President Thompson called attention to the Preferred Future Statement in accordance with Exhibit VIII-B, (attached to the Minutes in the Board of Trustees' Official Book of Minutes). He noted that background information provided to the Board is an indication of the enthusiasm and excitement of the College staff for this project. The Statement is the culmination of countless hours and extensive efforts by a great many individuals. The President requested that Dean William Howard, chairman of the Preferred Future Coordinating Team, review the vital aspects of the document for the Board.

Dean Howard explained that the project, called "Building Community" by President Thompson, commenced in 1988. At that time, a vision for the future of Harper College was developed. The main thrust of the project began in 1989 at which time 72 focus groups composed of 948 participants met and shared ideas. Over 10,000 data elements evolved from these meetings. Many key issues were discussed in order to prepare the College for the challenges that will be faced in the future. As a result, 12 study groups totaling 168 individuals were formed and, over a period of time, 87 recommendations for the Preferred Future of Harper College were developed. Finally, a consensus workshop committee, composed of 33 individuals, was established to finalize the recommendations. The present draft document has been approved by both the Institutional Planning Committee (IPC) and the Executive Council.

Dean Howard explained the criteria which were established for the Preferred Future Statement. It was felt that it should: 1) be shared by the total campus and community; 2) be challenging; 3) be very positive and stimulate; and 4) bring together and

NEW BUSINESS:
Preferred Future
Statement
(cont.)

develop a synthesis of thought. The IPC and Executive Council feel that the current document meets all of the above criteria.

He noted that the document begins with an introductory statement about the mission of the College. It notes that Harper College affirms its dedication to provide high quality education and services. To accomplish this, the College must assist students in properly assessing values and making key decisions in order to become productive and meaningful members of a free and changing society. Dean Howard stressed that the success of students is also important. In addition, as a community college, Harper should be a leader in personal as well as community development.

Dean Howard pointed out that it was the consensus of all Preferred Future study group members that quality teaching and active learning should be the primary focus and concern of Harper College. Students must not only be active in the learning process, but should be challenged to apply their learning to life experiences. The College must continue to offer comprehensive programs and services and acknowledge a commitment to transfer, career, continuing education programs and courses for the development of basic skills. In addition, community partnerships with education and business and industry are vital.

During the '90s, the College faces key challenges on the following issues: literacy, environmental protection and cultural life. Dean Howard noted the importance of being in the forefront in addressing these needs.

Based upon Board approval, the document will be distributed to faculty, staff and the community in order to bring them up to date and solicit additional comments and recommendations.

In order to implement the strategies that have been outlined, it is important that the Preferred Future Coordinating Team receive feedback regarding this document. Future plans consist of an annual luncheon for the study group members and a yearly report to be prepared for the Board of Trustees.

Dean Howard expressed appreciation to the Board for the opportunity to chair the Preferred Future teams. He noted that many individuals, including members from the community, education and business and industry, who have contributed to its success thus far. He recognized the efforts of Dean Pat Bourke, Dean Liz McKay and Director Russ Mills who served as team chairs. He stated that the administration now

NEW BUSINESS:
Preferred Future
Statement
(cont.)

seeks the support of the Board on this vital project. He added that the administration is most interested in comments, suggestions and reflections, particularly of Board members, regarding the Preferred Future Statement. He noted that approval of the Statement is only the beginning -- the future that has been envisioned must be implemented.

Member Howard moved, Member Moats seconded, that the Board of Trustees approve the Preferred Future Statement as outlined in Exhibit VIII-B, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chairman Barton noted that the project was an extensive undertaking and commended everyone who was involved in the process. She added that she understands the current excitement, and looks forward to new challenges in the future. Member Norwood felt that it was an outstanding piece of work and expressed her appreciation for the time and commitment of those involved in the project. Member Bakas agreed that this was a very worthwhile project on behalf of the College. Member Howard stated that the document was exceptional and provides direction for the future of the College. She felt that the Board needs to be aware of their role in this. Member Moats inquired about the next step in this process. President Thompson replied that this is a four-year plan which the Board will discuss along with a review of the mission statement at the Board retreat in March. Member Moats concurred with all the comments by the Board. He complimented Dean Howard on an outstanding presentation and requested a verbatim transcription. President Thompson replied that this would be furnished to the Board. In addition, he encouraged Board members to participate in the videotape which is being made for this project.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
McCulley, Moats and Norwood
Nays: None

Motion carried.

President Thompson expressed appreciation to the Board for their support of the project. He also thanked Dean Howard and the members of the Preferred Future team for their efforts and stated that it will be exciting to follow up on the challenges which have been outlined.

NEW BUSINESS:
Cooperative
Agreement -
IIT

Member Norwood moved, Member Howard seconded, approval of the agreement between Illinois Institute of Technology (IIT) and William Rainey Harper College for participation in the Interactive Instructional Television Network, effective January 1, 1991 for a three-year period ending January 1, 1994, as outlined in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In response to Member Coste, Dean Dunikoski stated that IIT will collect the tuition money from the students.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
McCulley, Moats and Norwood
Nays: None

Motion carried.

Resolution -
College Check
Signers

Member Howard moved, Member Bakas seconded, that the Board of Trustees approve the resolution to designate College check signers, as outlined in Exhibit VIII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In response to Members Bakas and Coste, Vice President Manke stated that the subject accounts are for the general College funds and that one signature is currently required for all College checks, with the exception of the Educational Foundation. Following discussion, the Board requested a review of the matter and suggested that approval be deferred to the January meeting.

Member Howard withdrew her motion; Member Bakas withdrew his second of the motion.

1991-92 Budget
Parameters

President Thompson stated that the 1991-92 Budget Parameters, as outlined in Exhibit VIII-E (attached to the minutes in the Board of Trustees' Official Book of Minutes), were for Board information. He noted that the data includes budget projections based on various alternatives regarding revenues and expenditures. He noted that payments for salaries and medical benefits will account for significant expenditures over the next few years. In regard to revenues, President Thompson noted that local property taxes represent the largest portion of College revenue and the administration has projected an increase of four percent annually (eight percent in reassessment years) in the assessed valuation of the district and levy increases of five percent.

NEW BUSINESS:
1991-92 Budget
Parameters
(cont.)

When compared with the expenditures, it becomes clear that the College is approaching a deficit budget situation.

Member Coste commented on the amount of money in contingency in the College operating funds and felt that this matter should be discussed during the budget presentation. In addition, he reiterated his concern about the amount of College surplus funds and the fact that these continue to increase. He requested additional data as to the location of the excess funds in the budget. Vice President Manke stated that the administration would furnish a report with the information requested. He noted that the contingency account has been beneficial this year because the current budget did not provide sufficient funds for recently-approved salary increases and a request for contingency funds for this purpose will be submitted to the Board in the near future. Member Coste also questioned why any surplus funds in excess of the agreed-upon amount could not be carried over as revenue in the operating budget for the following year. Vice President Manke replied that the College auditors, following specific accounting guidelines, recognize revenue in the year in which it is received. President Thompson pointed out that, if the assumptions provided to the Board are used, it will not be possible to maintain future fund balances at the 20 percent level. Additional funds could be obtained by increasing the tax levy to the maximum level allowed, but this would be a decision for the Board.

Member Moats called attention to the projected decrease in total credit hour enrollment and inquired if this was consistent with other planning documents. President Thompson replied affirmatively. Member Moats stated that there are many significant variables such as tuition, state apportionment, and the tax base, which should be reviewed along with enrollment projections. Member Bakas suggested that the Board take a position on tuition following further review of the information provided and requested.

Member Moats also inquired about projected interest income. Dean Berner replied that interest income for the next two years has been projected at a 7.5 percent rate, followed by a 7 percent rate for the following two years. He noted that the rates are subject to market fluctuations.

President Thompson requested that the Board review the budget materials further and inform the administration if there are other options or assumptions which would be of interest.

NEW BUSINESS:

Enrollment
Planning
Guidelines

President Thompson noted that the Enrollment Planning Guidelines, (Exhibit VIII-F attached to the minutes in the Board of Trustees' Official Book of Minutes), were for Board information. He noted that the document was established in 1987 as a five-year plan and it will be necessary to review the guidelines, along with enrollment projections, next year. President Thompson pointed out that strategies used in goal achievement are listed on pages 12-15. In addition, qualitative marketing strategies to attain goals pertaining to enrollment planning are noted on page 25.

Chairman Barton commented that the report was very impressive and thanked those involved for their efforts. Board members agreed.

Building and
Renovation
Funding
Alternatives

President Thompson stated that Board members had been provided with information regarding Building and Renovation Funding Alternatives. By using various options that are available, the administration has determined that a total of \$14,875,319 could be used to get the project underway. He pointed out that beginning the project prior to the receipt of state funds would render the College ineligible for state assistance. However, predictions for state funding of College projects are not optimistic. Chairman Barton added that funding for those colleges whose projects were approved last year has not been released as of this date. She felt that further delay in beginning the building and renovation projects could be perceived by the community as a lack of need.

Member Bakas noted that Harper College needs were outlined in a 1987 study and he felt that the College has waited patiently for state funding. Past history indicates that money from the state will not be released in the near future. Based on this data, Member Bakas felt that it would be appropriate to review the projects again and develop a plan to proceed. He added that further delay will result in increased costs of approximately six to eight percent annually. Member Coste suggested that the Northeast Center be included in future discussions. He also commented on the use of second site funds, noting that a past Board resolution stipulated that the principal amount would be retained in the Operations and Maintenance Fund (Restricted) and interest income would be allocated to the operating fund. In addition, the use of these funds would reduce the amount of projected interest income. In response to Member Moats, President Thompson estimated that costs would double if the performing arts facility were enlarged. More precise figures could be obtained from the architect if desired.

Building and
Renovation
Funding
Alternatives
(cont.)

President Thompson thanked the Board for their comments and stated that additional information may be forthcoming in January.

OTHER
BUSINESS:
ICCTA

Chairman Barton stated that Member Coste will now serve as the ICCTA representative and Member Bakas will be the alternate. There may be occasions when both will attend the ICCTA meetings because of their interests. The next meeting will be on January 18-19 in Springfield.

Ad Hoc
Committee

Chairman Barton announced that an Ad Hoc Committee, comprised of two Board members and the three Vice Presidents, has been formed to establish budget procedures and evaluate unit cost implications. Member Moats will chair the committee; Member Bakas will be a participant.

Chairman Barton requested that Board members return their Program Budget binders from last year, if possible, so that these can be used for upcoming budget information for the Board.

January 1991
Board Meeting
Date

Board members discussed changing the date of the January Board meeting due to the fact that President Thompson will undergo back surgery later in January. Wednesday, January 16, was selected as the date for the meeting.

PRESIDENT'S
REPORT:

President Thompson noted that the College continues to receive memorials for Bette McGrath, wife of former Harper President James McGrath. The Board has sent a Mass card for Bette through the Sacred Heart Spiritual Society, along with a note from Member Howard on behalf of the Board. Member Howard served as Board Chairman during Jim's tenure as President. For those interested, Jim's home address may be obtained from Laurie Wren in the President's Office.

The Harper College speech team continues to be successful in tournament efforts. The team placed fifth at Elgin Community College recently against competitors from both community colleges and four-year universities. In addition, speech coach Marcia Litrenta was featured in a recent Close-Up article in the Daily Herald. The President extended congratulations on these accomplishments.

Harper Fashion Design students are also recent award winners and have been honored for their high level of success. Recipients of significant cash awards are: Tom Hadder, Carol Sullivan and Jane Grebe. Seven other Harper students were among the finalists. Fashion Design Coordinator Sandra Clark has been selected as one of the national delegates to the

PRESIDENT'S
REPORT:
(cont.)

Jeunes Createurs De Mode International Design competition to be held in France. President Thompson congratulated all for their fine efforts.

In conclusion, President Thompson wished Merry Christmas, peace and joy to all during the holiday season.

EXECUTIVE SESSION: Member Howard moved, Member Norwood seconded, that the meeting adjourn to executive session for the purpose of discussing matters pertaining to collective bargaining, the acquisition of real property, and the appointment, employment and dismissal of personnel.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
McCulley, Moats and Norwood
Nays: None

Motion carried and the Board adjourned to executive session at 10:17 p.m.

Following the executive session, Member Howard moved, Member Bakas seconded, that the regular meeting be reconvened. In a voice vote, the motion carried at 11:01 p.m.

ADJOURNMENT:

Member Bakas moved, Member Howard seconded, that the regular meeting be adjourned. In a voice vote, the motion carried and the meeting was adjourned at 11:02 p.m.

Chairman

Secretary