

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois

BOARD MEETING

AGENDA

June 26, 1980

8:00 pm

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Citizen Participation
- V. Approval of Disbursements
 - A. Bills Payable, Payroll for May 15 and May 31, 1980, and Estimated Payroll for June 1 through July 31, 1980 Exhibit V-A
 - B. Financial Statements Exhibit V-B
 - C. Budget Transfers Exhibit V-C
 - D. Bid Awards Exhibit V-D
 - E. Purchase Orders Exhibit V-E
- VI. Communications
- VII. Unfinished Business
 - Committee Reports
- VIII. New Business
 - A. RECOMMENDATION: Personnel Actions Acting Administrative Positions in Student Affairs Exhibit VIII-A-1
Exhibit VIII-A-2
 - B. RECOMMENDATION: Appointment of Foundation Directors Exhibit VIII-B
 - C. RECOMMENDATION: Acceptance of Swimming Pool Exhibit VIII-C
 - D. RECOMMENDATION: Granting of Easement and License Agreement - Palatine Park District Exhibit VIII-D (Hand-carried)
 - E. RECOMMENDATION: Student Tuition Rebates Exhibit VIII-E
 - F. RECOMMENDATION: 1980-81 Institutional Goals Exhibit VIII-F
 - G. BOARD INFORMATION: 1980-81 Organization Charts Exhibit VIII-G
 - H. BOARD INFORMATION: Grants Status Report Exhibit VIII-H
- IX. President's Report
- X. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND MCHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, June 26, 1980

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Barch on Thursday, June 26, 1980, at 8:04 p.m., in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL: Present: Members Barch, Bone, Dasher, Mills, Munson and Tomchek
Absent: Member Joan Klussmann and Student Member John Malkowski

Also present: James J. McGrath, Felice Avila, Bruce Bohrer, Pat Bourke, Anton A. Dolejs, Al Dunikoski, Frank Firak, John Gelch, Charles Harrington, William Howard, Betty Lewis, Liz McKay, Donald Misic, John Neuhaus, Jeanne Pankanin, James D. Perry, Anne Rodgers, Richard Smolarchuk, Donn Stansbury, Elaine Stoermer, George Voegel, David Williams, Regina Witort, Laurie Wren and Muriel Zobott--Harper College; Lená Elias and Michael LaVanway--Harper Students; Joe Greco and Ron Traum--Royal Business Machines, Inc.; Allen McClain--Copley Record Newspapers; and Jerry Hansen--Paddock Publications.

Chairman Barch extended a welcome to members of the faculty, staff, students and the press.

MINUTES: Member Munson moved, Member Mills seconded, approval of the minutes of the regular Board meeting of May 22, 1980.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Mills, Munson and Tomchek
Nays: None

Motion carried.

CITIZEN PARTICIPATION: There was no citizen participation.

Member Klussmann entered the meeting.

DISBURSEMENTS:
 Bills Payable,
 Restricted
 Purposes Fund,
 Payrolls,
 Estimated
 Insurance and
 Utility Bills,
 National
 Greenhouse

Member Bone moved, Member Dasher seconded, approval of the bills payable of June 26, 1980, as presented in Exhibit V-A, as follows:

Educational Fund	\$265,397.52
Building Fund	240,135.81
Site & Construction Fund #1	1,494.68
Site & Construction Fund #2	65,860.97
Auxiliary Fund	186,548.94
Restricted Purposes Fund	121,832.04

The payroll of May 15, 1980 in the amount of \$508,120.29; the payroll of May 31, 1980 in the amount of \$385,605.97; the estimated payroll of June 1 through July 31, 1980 in the amount of \$1,800,858.41; the estimated insurance bills for Blue Cross of Rockford for June 15 through July 15, 1980 in the amount of \$10,000.00; the estimated insurance bills for Northcare for June 1 through July 1, 1980 in the amount of \$1,000.00; the estimated utility bills for July, 1980 in the amount of \$70,000.00; and partial payment to National Greenhouse in the amount of \$16,192.00.

Member Munson questioned check #77490 in the amount of \$244.00 to Craig Phelps, Trustee. Mr. Firak replied that Mr. Phelps was the trustee for bankruptcy proceedings involving an employee and the amount was taken as a payroll deduction from the employee.

Upon roll call, the vote was as follows:

- Ayes: Members Barch, Bone, Dasher, Klussmann, Mills, Munson and Tomchek
- Nays: None

Motion carried.

Financial
 Statements

Member Bone stated that she was pleased with the new financial statements and especially liked the explanations of the variances and the charts.

Budget
 Transfers

Member Munson moved, Member Dasher seconded, approval of budget transfers in the Educational Fund in the amount of \$68,276.00; in the Building and Maintenance Fund in the amount of \$2,175.00; and in the Auxiliary Fund in the amount of \$1,090.00 (as per Exhibits V-C (1-3) attached to the minutes in the Board of Trustees' Official Book of Minutes).

In regard to the Educational Fund budget transfers, Member Klussmann asked if the \$16,000 Provision for Contingency, which represents one-half of the amount taken from capit. outlay, would remain in the Provision for Contingency

DISBURSEMENTS:
Budget
Transfers
(cont.)

budget. Mr. Dolejs explained that this amount was transferred out of Provision for Contingency in the same budget transfer and that there would be no balances remaining in the Contingency Fund at June 30.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann,
Mills, Munson and Tomchek
Nays: None

Motion carried.

Bid Awards

Member Mills moved, Member Dasher seconded, approval of the following bid awards, (as per Exhibits V-D1 through V-D31, attached to the minutes in the Board of Trustees' Official Book of Minutes):

- Ex. V-D1 Approve, after-the-fact, the award of Bid Q-6347 for electrical supplies for remodeling of the ceramics lab in Building U to Maloney Electric Supply, the low bidder, in the amount of \$5,304.01.
- Ex. V-D2 Award Bid Q-6348 for biology lab supplies to Carolina Biological in the amount of \$3,425.96.
- Ex. V-D3 Award Bid Q-6364 for coffee for the Food Service Department to Superior Tea & Coffee in the amount of \$17,280.00.
- Ex. V-D4 Award Bid Q-6355 for window cleaning to Independent Building Maintenance, the low bidder, in the amount of \$3,600.00.
- Ex. V-D5 Award Bid Q-6363 for amusement machines to Game World at 40% or \$6,000.00 commission, whichever is greater.
- Ex. V-D6 Award Bid Q-6369 for men's football uniforms and equipment to Hayden's in the amount of \$1,208.49; Scholastic Athletics in the amount of \$2,460.30; and Parrish Sporting Goods in the amount of \$2,135.40 for a total award of \$5,804.19.
- Ex. V-D7 Award Bid Q-6357 for parking lot lighting and site lighting maintenance to D. K. Electrical Contractors, the low bidder, in the amount of \$3,000.00.

DISBURSEMENTS:
Bid Awards
(cont.)

- Ex. V-D8 Award Bid Q-6352 for refrigeration and air conditioning maintenance to Southern Comfort in the amount of \$4,824.00.
- Ex. V-D9 Award Bid Q-6354 for cooling tower water treatment for air conditioning condenser water systems to H.O.H. Chemicals, the low bidder, in the amount of \$3,315.00.
- Ex. V-D10 Award Bid Q-6353 for fiberglass filter pads and air filter spools to MRC Reps, the low bidder, in the amount of \$3,777.60.
- Ex. V-D11 Award Bid Q-6375 for paper products for the Food Service Department to Runge Paper in the amount of \$19,736.36.
- Ex. V-D12 Award Bid Q-6349 for copy machine rental to Royal Business Machines in the amount of \$22,643.00.
- Ex. V-D13 Award Bid Q-6356 for elevator maintenance to Gregory Elevator, the low bidder complying with the terms of the quotation, in the amount of \$5,220.00.
- Ex. V-D14 Award Bid Q-6371 for linen service for the Food Service Department to Union Linen, the low bidder, in the amount of \$3,685.00.
- Ex. V-D15 Award Bid Q-6365 for milk and milk products for the Food Service Department to Hedlin's Dairy, the low bidder, in the amount of \$12,614.50.
- Ex. V-D16 Award Bid Q-6373 for soft drink syrup for the Food Service Department to Pepsi Cola, the low bidder, in the amount of \$8,550.00.
- Ex. V-D17 Award Bid Q-6372 for ice cream and related products for the Food Service Department to Bresler's Ice Cream in the amount of \$5,375.40.
- Ex. V-D18 Award Bid Q-6370 for women's athletic supplies to Ned Singer in the amount of \$330.65; Hayden's in the amount of \$1,595.38; Scholastic Athletics in the amount of \$439.95; and Parrish Sporting Goods in the amount of \$292.60 for a total award of \$2,658.58.

DISBURSEMENTS:
Bid Awards
(cont.)

- Ex. V-D19 Award Bid Q-6368 for athletic award jackets to Hayden's, the low bidder, in the amount of \$3,276.80.
- Ex. V-D20 Award Bid Q-6379 for a dust collection system for the ceramics lab to Promac Company, the only bidder, in the amount of \$16,080.00.
- Ex. V-D21 Award Bid Q-6377 for ceramics lab equipment to A.R.T. Studio, the only bidder, in the amount of \$3,242.00.
- Ex. V-D22 Award Bid Q-6378 for tools for the ceramics lab to AAA Tool Service and Supply, the low bidder, in the amount of \$7,673.25.
- Ex. V-D23 Award Bid Q-6380 for student and inter-collegiate athletic insurance to Student Plans in the amount of \$6,284.00.
- Ex. V-D24 Award Bid Q-6381 for printing and assembly of the Fall 1980-81 Institute for Management Development folder and inserts to Stewart/Melin, the low bidder, in the amount of \$3,300.00.
- Ex. V-D25 Award Bid Q-6384 for an air cleaning system for the ceramics lab to W. Q. Lundmark Inc., the low bidder, in the amount of \$3,530.00.
- Ex. V-D26 Award Bid Q-6383 for cabinets, tools and work benches for remodeling of Building U to Brodhead Garret, the low bidder, in the amount of \$8,872.00.
- Ex. V-D27 Award Bid Q-6367 for physical education training supplies to School Health Supply in the amount of \$1,894.54 and Geneva Hospital Supply in the amount of \$2,079.95 for a total award of \$3,978.49.
- Ex. V-D28 Award Bid Q-6385 for printing of the Fall 1980 Women's Program Brochure to Printech, the low bidder, in the amount of \$2,913.67.
- Ex. V-D29 Award Bid Q-6366 for snack items for the Food Service Department to Jay's, the low bidder, in the amount of \$6,266.50.
- Ex. V-D30 Award Bid Q-6362 for Food Service detergents and cleaning products to DuBois Chemical in the amount of \$5,627.50.
- Ex. V-D31 Award Bid Q-6376 for a radio broadcasting console to Foster Sound in the amount of \$4,530.00.

DISBURSEMENTS:
Bid Awards
 (cont.)

In response to Member Munson's inquiry on Exhibit V-D5, Ms. Witort explained that this contract was for the game machines. She stated that the company previously used had been contacted and was in the process of removing their equipment. In reference to Exhibit V-D8, Member Klussmann noted that the low bidder was disqualified due to their terms of payment and requested further information. Ms. Witort advised that they had specified a down payment of \$1,780 followed by three subsequent payments of \$1,000 each. She added that it is not College policy to issue a check with a purchase order. In reference to Exhibit V-D12, Ms. Witort stated that the three-year contract for copy machine rental was up for renewal. She pointed out that machines had been placed in particular areas on campus and tested based on the amount of work done in those areas. Referring to Exhibit V-D13 on elevator maintenance, Member Klussmann felt that the elevators were working much better than they had in the past. Member Bone stated that the new tile flooring in them is a nice feature.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann,
 Mills, Munson and Tomchek
 Nays: None

Motion carried.

Purchase
 Orders

Member Tomchek moved, Member Bone seconded, approval of the following purchase orders, (as per Exhibits V-E1 through V-E4, attached to the minutes in the Board of Trustees' Official Book of Minutes):

- Ex. V-E1 Authorize the renewal of the traffic control signal maintenance contract to the State of Illinois, Department of Transportation, in the amount of \$3,220.20.
- Ex. V-E2 Approve the issuance of a blanket purchase order to Paddock Publications, covering advertising for the Personnel Department, in an amount not to exceed \$8,000.00.
- Ex. V-E3 Approve the issuance of Food Service blanket orders for July 1, 1980 through September 30, 1980 as follows:

Midwest Potatoes	\$1,600.00
L. Karp & Sons	2,000.00
Swift & Company	5,000.00
Railton	4,000.00
Emil Kahn, Inc.	4,250.00

DISBURSEMENTS:
Purchase Orders
(cont.)

Bit-O-Gold	\$5,000.00
Redi-Froze Distr.	3,000.00
Vanderbilt	2,000.00
John Sexton	4,000.00

Ex. V-E4 Approve the issuance of a purchase order to A. B. Dick for a maintenance agreement in the amount of \$3,177.00.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann,
Mills, Munson and Tomchek
Nays: None

Motion carried.

COMMUNICATIONS:

Chairman Barch advised Board members that he had received a letter from David Viar, Executive Director of ICCTA. Mr. Viar expressed disappointment in the fact that Harper College failed to renew membership in the Illinois Community College Trustees Association. In addition, he requested copies of the minutes of Board meetings involving discussions of the ICCTA so that he could review them and identify the issues which caused the College to withdraw from the Association. Mr. Viar further stated that he would like to attend the July Board meeting in order to address the issues. Chairman Barch stated that it was his intention to inform Mr. Viar that he would be welcome at the meeting. Inasmuch as Harper had withdrawn from the Association, Member Tomchek questioned the reason for talking to the Association representative. Member Bone suggested that further discussion on this subject take place during the Committee Reports.

Mr. McGrath informed Board members that the administration had received a letter from Nicholas Belsanti, Director of Organizational Services for the Combined Counties Police Association. The letter advised that the majority of Harper College Public Safety officers had affiliated with this Association and requested that the Board recognize the CCPA as negotiating agent for the Public Safety Department. In response to Member Dasher's question regarding membership for unarmed officers, it was Mr. McGrath's belief that this fact would not affect a group's eligibility to join the CCPA. He further stated that the administration would prefer not to negotiate through this Association. Hearing no negative opinions from any Board members on this administrative recommendation, Mr. McGrath stated that he would ask Dr. Neuhaus to communicate this position in a meeting with the Public Safety officers and Mr. Belsanti. Member Dasher commented that Public Safety is not a police organization. Because it is not, he was concerned that this membership was completely contrary to College thinking and could result in future problems. His personal feeling was that he would schedule a meeting for further discussion only if time were available.

UNFINISHED
BUSINESS:
Committee
Reports
--Salt Creek

In reference to the Salt Creek project, Member Munson commented that College legal counsel has been in contact with the Palatine Park District. She added that additional information is needed from the Village of Palatine. Mr. McGrath noted that a representative from Harper was in attendance at the Salt Creek meeting in Palatine this evening. He indicated that the Salt Creek project would be included on the agenda for the July 24 Board meeting.

--ICCTA

As Board representative to the ICCTA, Member Bone stated that she had attended the June meeting in Springfield. She explained that Board members had been furnished information on legislative materials and the status of various bills. She also noted that members of the Board had been apprised of the results of the mail ballot indicating that Harper College had been outvoted on the issues which had been discussed and voted upon during the May Board meeting.

Student Member Malkowski entered the meeting.

In reference to Harper's relationship with the ICCTA, Member Bone stated that she had been asked by Mr. David Viar, Executive Director, what could be done in order to get Harper College back into the Association. He requested copies of the Board minutes so that he would have the official record of all ICCTA discussions and actions taken and could possibly respond to questions from Harper. It was Member Bone's feeling that Mr. Viar was requesting to be in attendance at the July meeting with the hope that the College might possibly reconsider the decision and again join the Association in the fall.

Member Tomchek suggested that ICCTA officials address the Board next year after their track record, hopefully, improves. Member Bone suggested that next spring, during the preparation of the budget, be considered as a possible time to rejoin the Association.

Chairman Barch explained that Mr. Viar feels that the Association has not had a fair hearing. Although he and Mr. Viar had opposing views in terms of ICCTA's position and the Association's contributions on behalf of Harper College for the past year, Chairman Barch felt that Mr. Viar should have the privilege of addressing the Board to state his views. Member Bone pointed out that the annual budget hearing also takes place during the July Board meeting. Chairman Barch stated that he was not proposing that any action be taken to rejoin the organization. He wanted to be fair to both the College and the ICCTA and felt it would not be a long discussion.

UNFINISHED
BUSINESS:
 Committee
 Reports
 --ICCTA
 (cont.)

Member Munson thought it was unfortunate that Mr. Viar asked to address the Board in order to give his viewpoint. She felt that he should be making the trip in order to hear what Harper Board members have to say.

After talking with both Mr. Viar and Chairman Barch about their recent discussion, it was Member Bone's opinion that Mr. Viar's feeling on some points was quite different from the conversation as described by Chairman Barch. Member Dasher called attention to the fact that Mr. Viar has a vested interest in the ICCTA.

Member Dasher moved that an invitation be extended to Mr. Viar to address the Harper Board next June. The motion was not seconded. President McGrath stated that possibly Spring 1981 would be a more appropriate time.

In summary, Chairman Barch announced that he would inform Mr. Viar that it was the concensus of the Board to defer any action regarding ICCTA until Spring, 1981. At that time, Mr. Viar may visit Harper College and discuss the services offered through membership in the ICCTA.

NEW BUSINESS:
 Personnel
 Actions

Member Bone moved, Member Klussmann seconded, approval of the Personnel Actions in Exhibits VIII-A (1-2), as follows:

Exempt Classified Staff Appointments

Ruth Litwitz, Asst. Bookstore Mgr., 6/30/80, \$12,263
 Anibal Berrios, Foreman, 6/16/80, \$14,397

Non-Exempt Classified Staff and Union Service Appts.

Susan LeFebvre, Bookkeeper, 5/27/80, \$11,911
 Kathy Ohanesian, P.T. Clerk Typist II, 5/16/80, \$4,080
 Virginia Bischoffer, Secretary II, 5/27/80, \$9,360
 Richard Geary, Maintenance Helper, 6/2/80, \$14,061
 Fred Voss, Custodian, 5/21/80, \$13,208
 Edwin Kurowski, Custodian, 5/27/80, \$11,274
 Gilbert Floren, Custodian, 5/27/80, \$11,274
 Anna Harshbarger, Clerk III, 5/27/80, \$9,168
 Sandra Cooley, P.T. Cashier, 6/2/80, \$4,081
 Deborah Kurowski, Messenger, 6/2/80, \$7,740
 Steven Williams, Groundsman, 6/2/80, \$11,898
 Kathy Lindvig, Admin. Secretary, 6/2/80, \$11,052
 Joseph Jacob, Custodian, 6/4/80, \$11,274
 Barbara Wallis, Secretary I, 6/23/80, \$9,135
 Roberta Kehoe, Clerk II, 6/16/80, \$6,552

Administrative Appointment

Charles Harrington, Dean of Instruction, 7/1/80, \$35,000

NEW BUSINESS:

Personnel
Actions
(cont.)

Exempt Classified Staff Resignations

Dan Cash, Bursar, 6/18/80

Non-Exempt Classified Staff and Union Service
Employee Terminations

Gregg Hoeck, Custodian, 5/9/80

John Clausen, Custodian, 5/15/80

Richard Draper, Custodian, 5/9/80

Robert Zepeda, Custodian, 5/15/80

Charles Stokes, Custodian, 6/13/80

Barbara Plumley, Clerk I, 5/29/80

Mike Zima, Chef, 6/9/80

Jan Borrows, Accounting Clerk I, 6/6/80

Virginia Tannhauser, Clerk I, 6/6/80

Keith Kollenberg, Custodian, 6/11/80

Hersene Goodwin, Custodian, 7/31/80

Carolyn Butz, Administrative Asst., 6/12/80

Acting
Administrative
Appointments

Contract Riders for the period of July 1, 1980
through December 20, 1980, or until the positions
are filled on a permanent basis

Donn Stansbury, Acting Dean of Student
Affairs - Additional administrative
responsibilities for six additional
months @ \$300 per month \$1,800.00

Steve Catlin, Acting Director of
Admissions and Registrar - Additional
administrative responsibilities for
six additional months @ \$200 per
month 1,200.00

Seven additional weeks of employment
prorated @ \$519 per week (7/1/80
through 8/18/80) 3,633.00

Anne Rodgers, Acting Director of Student
Development - Additional administra-
tive responsibilities for six
additional months @ \$200 per month 1,200.00

Seven additional weeks of employment
prorated @ \$566.66 per week (7/1/80
through 8/18/80) 3,967.00

Member Munson asked about a replacement for Dan Cash. Dr. Perry replied that the position has been advertised and applicants are being interviewed. President McGrath called attention to the outstanding job done by Mr. Cash during his time with the College. He is now working as Director of Accounting for School District #79 with Dr. Arthur Perry. Mr. McGrath stated that his future looks bright and wished him well in his new position.

NEW BUSINESS:

Personnel
Actions
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann,
Mills, Munson and Tomchek
Nays: None

Motion carried. Member Malkowski voted aye.

Educational
Foundation
Appointments

Member Munson moved, Member Mills seconded, approval of the appointment to three-year terms of the following individuals as directors of the William Rainey Harper College Educational Foundation, (as per Exhibit VIII-B, attached to the minutes in the Board of Trustees' Official Book of Minutes):

John L. Castello, President, Amersham Corporation
Robert M. Creek, V.P. Administration, Union Oil Company
Allan J. Hamilton, Managing Partner, Trammel Crow Company
Ralph T. Lidge, M.D., Orthopaedic Surgeon
William C. Speicher, Group V.P Marketing, United Air Lines

Member Munson remarked that she was on the nominating committee for the Foundation. Inasmuch as there were approximately fifteen candidates with impressive backgrounds, she stated that the final decision regarding the appointments was a difficult one. Due to the enthusiasm of the Board of Directors, the Foundation is making good strides. Member Klussmann commented that a committee had been appointed to set up guidelines for the Foundation. Member Munson stated that the Foundation would try to get manageable programs and that the administration will attempt to make recommendations for them. In reference to the cardiovascular area, members have discussed the possibility of securing equipment for this area. Mr. McGrath advised that the five new members of the Board of Directors would be invited to Harper College for an orientation session on the Educational Foundation. They will review the aims and goals of the past and for the future. The orientation is tentatively scheduled for July 30.

In a voice vote, the motion carried.

Approval of
Swimming Pool -
Building M

Member Bone moved, Member Dasher seconded, approval of the documents necessary for occupancy of the swimming pool in Building M, effective June 27, 1980.

In a voice vote, the motion carried.

On behalf of the Board and the administration, President McGrath thanked Mr. Misic for all the work he did during the long, trying period prior to acceptance of the pool. In addition, he noted that Dr. Neuhaus is presently

NEW BUSINESS:
Approval of
Swimming Pool -
Building M
(cont.)

working on a possible open house at the pool for members of the Board, faculty and staff. A check needs to be made on the number of interested persons. Depending on this response, the pool would probably be reserved for more than one night and guest reservations would be in order. In further reference to Building M, Member Bone stated that she was presently taking advantage of the facilities as a summer school student. She pointed out that taking a class and making use of the equipment in this area is a most enjoyable experience.

Granting of
 Easement and
 License Agreement

Chairman Barch stated that this recommendation was being deferred to the July Board meeting because some of the details need to be finalized.

Student Service
 Awards - Tuition
 Rebates,
 Spring, 1980

Member Bone moved, Member Malkowski seconded, approval of the Spring 1980 student awards - tuition rebates in the amount of \$2,871.00 as presented in Exhibit VIII-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Klussmann, Mills
 and Munson

Nays: Members Dasher and Tomchek

Motion carried. Member Malkowski voted aye.

Acceptance of
 1980-81
 Institutional
 Goals

Member Tomchek moved, Member Bone seconded, that the Board of Trustees accept the 1980-81 Institutional Goals as presented in Exhibit VIII-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Tomchek heartily endorsed the newly simplified Institutional Goals.

In a voice vote, the motion carried.

1980-81
 Administrative
 Organization
 Charts

Chairman Barch explained that the 1980-81 Administrative Organization Charts in Exhibit VIII-G were for Board information and included the most recent changes in internal organization.

President McGrath commented on some of the changes on the charts. He noted that the position of Acting Dean of Student Affairs had been eliminated. In response to Member Malkowski, he stated that he hoped to fill the position of Vice President of Student Affairs, as well as the other acting positions in that area, within a short period of time. Mr. McGrath observed that the Vice Presidential areas of Academic Affairs and

NEW BUSINESS:
1980-81
Organization
Charts

Administrative Services remain much the same. He also pointed out that the position of Dean of Instruction was no longer vacant due to the appointment of Dr. Harrington earlier in the meeting.

Grants
Status
Report

Dr. Voegel explained that there were no major changes to be reported. At this time of year, some of the grants are expiring and new applications will be initiated.

PRESIDENT'S
REPORT:

President McGrath announced that Dr. Lucas, Director of Institutional Planning and Research, has been named a Paul Harris fellow by the Rotary International Foundation. Although Dr. Lucas was not in attendance due to vacation, Mr. McGrath offered congratulations on this honor for him, the Rotary and Harper College.

He further stated that Dr. Lucas will present a report on the Office of Institutional Research during this portion of the Board meeting next month. In the months to follow, other areas of the College will be discussed.

Following registration for the second eight weeks, Mr. McGrath noted that enrollment is 34% above last year. The College had targeted for 1396 FTE and the last count was over 1800. The President hoped that all would go well for the fall semester. Member Dasher felt that the ICCTA, if they had really been helping the College, would have insisted that funding be made on the basis of current enrollment. Member Bone stated that, during the Springfield meeting, Mr. Jim Griffith (attorney for ICCTA) pointed out that in the future a question may be raised concerning colleges with declining enrollments as to why they should receive money on back enrollments if they were able to manage when they had less students. His point was that, when they get around to funding Harper for this large enrollment increase, the legislature might well take another look and decide not to fund. In response to Member Mills, President McGrath said there were no difficulties with staffing for the extra classes. However, there was a problem with rooms, especially for the evening classes. In addition, some of the day classes had to be relocated. Another problem occurred when the air conditioning went out in Building H. Repairs have now been made and Mr. McGrath expressed gratitude to the administration and staff who worked under trying conditions.

In reference to the English As a Second Language (ESL) program on campus, President McGrath advised that a wide range of students are involved in this program. He announced that a student from India, who had been in the program for a year, recently received an appointment at Loyola University. She will begin a three-year residency in the Department of Psychiatry. He stated that this was a notable honor. Mr. McGrath also

PRESIDENT'S
REPORT:

attended the certificate graduation ceremony of this program in which students speaking forty languages participated. It was a most enjoyable evening and one that he hoped never to miss in the future. Inasmuch as this area has not been discussed frequently at Board meetings, President McGrath stated that possibly arrangements could be made to have a presentation at a future meeting.

On a sad but not unexpected note, Mr. McGrath said that HB 3004 had failed in the Senate. This bill would have allowed reimbursement to colleges for construction done with local funds.

Harper College was represented at the National Junior College Track Championship in Texas. Harper student Susan Vlamis placed third in the discus throw and was offered an athletic scholarship to Northern Illinois University. Congratulations were offered to Sue.

Paul Sipiera, a member of the faculty, has been reelected as Chairman of the Illinois State Academy of Science. He serves on the committee for research grants.

Faculty member William Punkay has been certified as a member of the Society of Manufacturing Engineers.

The College received a donation of \$1,000 from the Walgreen Company with a request that the money be used for the Food Service Department.

In conclusion, the President reported that Harper College had complied with the deadlines for Section 504. Under the direction of Dr. McKay and a committee, he had been confident that compliance would be achieved.

ADJOURNMENT:

Member Dasher moved, Member Munson seconded, that the meeting be adjourned. Motion carried and the meeting was adjourned at 8:50 p.m.

Chairman Brian M. Barch

Secretary Janet W. Bone