

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois

BOARD MEETING

AGENDA

April 10, 1980

8:00 pm

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Citizen Participation
- V. Approval of Disbursements
 - A. Bills Payable, Payroll for March 15 and March 31, 1980, and Estimated Payroll for April 1 through May 31, 1980 Exhibit V-A
 - B. Financial Statements Exhibit V-B
 - C. Budget Transfers Exhibit V-C
 - D. Bid Awards Exhibit V-D
 - E. Construction Change Orders Exhibit V-E
- VI. Communications
- VII. Unfinished Business
- VIII. New Business
 - A. RECOMMENDATION: Personnel Actions Exhibit VIII-A
 - B. RECOMMENDATION: Faculty Leaves of Absence
 - 1. Chemistry Exhibit VIII-B-1
 - 2. Architectural Technology Exhibit VIII-B-2
 - C. RECOMMENDATION: Approval of Election Ballots Exhibit VIII-C
 - D. RECOMMENDATION: Appointment of Election Judges Exhibit VIII-D
 - E. RECOMMENDATION: Laboratory Fees Increase Exhibit VIII-E
 - F. RECOMMENDATION: Cooperative Agreement with High School District 214 (Horticulture) Exhibit VIII-F

- G. RECOMMENDATION: Easement for the Proposed Upper Salt
Creek Watershed Project (Handcarried) Exhibit VIII-G
 - H. RECOMMENDATION: Summer Student Activity Budget Exhibit VIII-H
 - I. RECOMMENDATION: Food Service Audit Exhibit VIII-I
 - J. RECOMMENDATION: Memorandum of Affiliation - Nursing
Program Exhibit VIII-J
 - K. BOARD INFORMATION: Grants Status Report Exhibit VIII-K
- IX. President's Report
- X. Adjournment to April 17, 1980, at 8:00 pm for Canvassing of Election.

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND MCHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, April 10, 1980

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Klussmann on Thursday, April 10, 1980, at 8:06 p.m., in the Board Room of the Administration Building, Algonquin & Roselle Roads.

ROLL CALL: Present: Members Brian M. Barch, Janet W. Bone, George F. Dasher, Joan M. Klussmann, Ray Mills, Shirley A. Munson and David Tomchek
Absent: Student Member Bruce Zanca

Also present: James J. McGrath, Felice Avila, Lea Bartow, Dan Cash, Steve Catlin, Robert Cormack, A. A. Dolejs, Al Dunikoski, Frank Firak, Charles Harrington, William Howard, Donald Hruby, John Lucas, Jean Lytle, Donald Misic, Rosemary Murray, John Neuhaus, Jeanne Pankanin, Donn Stansbury, Elaine Stoermer, George Voegel, Cliff Wener, David Williams, Regina Witort, Laurie Wren, Joan Young, Muriel Zobott--Harper College; Suzanne Ciscoe, Lena Elias, Michael LaVanway--Harper Students; Frank Kinney, Darrel Vorwaller--Peat, Marwick, Mitchell & Company; Ed Gilbert--High School District 214; Carol Forrest--Copley Record Newspapers; Diane Norman--Countryside Barrington Press; Jerry Hansen--Paddock Publications; and Carol Neuhauser.

Chairman Klussmann stated that Bruce Zanca was not in attendance due to illness in his family. She welcomed members of the community, staff, students, and the press. A special welcome was extended to Dr. Edward Gilbert, Superintendent of High School District 214, and to Frank Kinney and Darrel Vorwaller of Peat, Marwick, Mitchell and Company.

MINUTES: Chairman Klussmann requested a correction to the minutes of March 13, page 14, under Board of Trustee Election. In the second sentence, the word "discontinued" should be changed to "initiated".

Member Munson moved, Member Bone seconded, approval of the minutes of the regular Board meeting of March 13, 1980, as amended.

Motion carried.

CITIZEN PARTICIPATION: There was no citizen participation.

DISBURSEMENTS: Member Bone moved, Member Mills seconded, approval of Bills Payable, Restricted Purposes Fund, Payrolls, Estimated Insurance and Utility Bills, Hearing Impaired Program-Deposit, Legal Settlement

Member Bone moved, Member Mills seconded, approval of the bills payable of April 10, 1980, as presented in Exhibit V-A, as follows:

Member Bone moved,	Educational Fund	\$361,779.99
Member Mills seconded,	Building Fund	184,437.15
approval of	Site & Construction Fund #1	14,703.38
the bills payable of April 10, 1980,	Site & Construction Fund #2	4,841.66
as presented in	Bond & Interest	16,929.33
Exhibit V-A, as follows:	Auxiliary Fund	148,414.16
	Restricted Purposes Fund	175,456.79

The payroll of March 15, 1980 in the amount of \$503,491.73; the payroll of March 31, 1980 in the amount of \$490,252.71; the estimated payroll of April 1 through May 31, 1980 in the amount of \$2,002,395.05; the estimated insurance bills for Blue Cross of Rockford for March 15 through April 15, 1980 in the amount of \$9,000.00; the estimated utility bills for May, 1980 in the amount of \$70,000.00; Hearing Impaired Program-Deposit for Department of Rehabilitation Services in the amount of \$18,489.00; and a legal settlement to Diane Ciesielski and Helen Rogal in the amount of \$23,550.00.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann, Mills, Munson and Tomchek
Nays: None

Motion carried.

Financial Statements

Chairman Klussmann noted that the Board was now receiving one set of financial statements. Member Bone stated that she was pleased with the new statements. Member Dasher commented that he was pleased that they balanced.

Budget Transfers

Member Dasher moved, Member Mills seconded, approval of budget transfers in the Educational Fund in the amount of \$63,550; in the Building and Maintenance Fund in the amount of \$2,950; and in the Auxiliary Fund in the amount of \$2,400 (as per Exhibits V-C (1-3) attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann, Mills, Munson and Tomchek
Nays: None

Motion carried.

DISBURSEMENTS:
Bid Awards

Member Munson moved, Member Dasher seconded, approval of the following bid awards, (as per Exhibits V-D1 through V-D11, attached to the minutes in the Board of Trustees' Official Book of Minutes):

- Ex. V-D1 Award Bid Q-6313 for a portable pole vaulting pit to the low bidder, DeKan Athletic Equipment, in the amount of \$4,474.50.
- Ex. V-D2 Award Bid Q-6310 for a closed circuit television program switcher system and routing switcher system to the low bidder, Center Video, in the amount of \$20,196.50.
- Ex. V-D3 Award Bid Q-6318 for printing of the 1980/81 Student Handbook to the low bidder, Roberts Press, in the amount of \$2,647.50.
- Ex. V-D4 Award Bid Q-6312 for portable risers and accessories to the Larson Company, in the amount of \$2,526.00.
- Ex. V-D5 Award Bid Q-6314 for additional protective gym floor covering to M. Putterman, in the amount of \$7,377.40.
- Ex. V-D6 Award Bid Q-6315 for an aerobic fitness tester to the only bidder, Owl Biomedical, in the amount of \$4,220.00.
- Ex. V-D7 Approve issuance of a purchase order to Courtesy Lease for a one-year lease of a van in the amount of \$2,880.00.
- Ex. V-D8 Award Bid Q-6320 for microprocessors to the low bidder, Midwest Edu Systems, in the amount of \$4,650.00.
- Ex. V-D9 Award Bid Q-6302 for an emergency lighting system for the campus to the low bidder according to specifications, Northwest Electric, in the amount of \$8,029.29.
- Ex. V-D10 Award Bid Q-6316 for draperies for Buildings I, J and M to the low bidder according to specifications, Heights Draperies, in the amount of \$6,505.02.
- Ex. V-D11 Approve a change order on P.O. D-12327 to Midwesco, increasing the amount from \$3,000.00 to \$4,000.00.

DISBURSEMENTS:
Bid Awards
(cont.)

In reference to Exhibit V-D7, Member Munson noted that no other bids were received on the leasing of the van. Ms. Witort explained that two attempts were made to solicit bids for either a new or used van. Inasmuch as there were no responses, Courtesy Lease purchased the van so that the College could lease the vehicle.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann,
Mills, Munson and Tomchek
Nays: None

Motion carried.

COMMUNICATIONS:

Member Bone reported that she had received two communications regarding Harper College functions. An invitation was extended to Board members to attend an awards ceremony for outstanding journalism students on April 21. Board members were also invited to the Shakespeare Festival being held April 16-18.

Chairman Klussmann reported that a letter was received from the Senior Citizen Coordinator of the Village of Mt. Prospect requesting consideration of reduced tuition for handicapped persons. She requested that the administration study this request. President McGrath stated that a meeting had been held and a recommendation to the Board would be forthcoming.

UNFINISHED
BUSINESS:
Committee
Reports
--Building

As Board liaison to this committee, Member Dasher reported that work on the swimming pool and racquetball courts has not been completed.

--Finance

Member Dasher stated that the Finance Committee had met on April 7. The majority of the meeting concerned the Food Service Audit which would be discussed later in the Board meeting.

--ICCTA

Member Bone reported that an ICCTA meeting would be held in St. Louis on April 19.

--Salt Creek

Member Munson deferred until later in the meeting a report on the Salt Creek project.

--Institutional
Goals

Member Mills reported that a rough draft of the 1980-81 Institutional Goals would be presented at the May meeting.

UNFINISHED
BUSINESS:
--Other

Chairman Klussmann distributed legal counsel evaluation forms and requested that Board members communicate their comments to Ms. Avila.

In reference to the Board of Trustee election on April 12, Chairmann Klussmann announced that the results would be available to the press and members of the community in the Administrative Services Office. She also stated that the election canvass and reorganization meeting would be held on April 17.

NEW BUSINESS:
Personnel
Actions

Member Mills moved, Member Bone seconded, approval of the Personnel Actions in Exhibit VIII-A, as follows:

Administrative Appointment

Martin J. Ryan, Associate Dean, 7/1/80, \$31,250

Exempt Classified Staff Appointments

Charles May, P.T. Electronic Tech., 3/24/80, \$6,708
Linda Wegner, Secretary to Pres., 4/15/80, \$14,637

Non Exempt Classified Staff Appointments

Terry Castre, LRC Clerk II, 3/10/80, \$8,688
Ramona Simon, Switchboard Operator, 3/10/80, \$8,763
Phillip Robert, Public Safety Officer, 3/31/80, \$10,859
Kathryn Lindvig, Secretary I, 3/31/80, \$10,146
Richard Hill, Graphic Artist II, 4/14/80, \$11,521
Deanna Baker, Clerk Typist I, 4/2/80, \$7,648

Exempt Classified Staff Termination

Charles Watson, Lead Computer Operator, 3/21/80

Non-Exempt Classified Staff Terminations

Kathy Miller, Secretary I, 3/21/80
Marcia Davis, Public Safety Officer, 3/21/80
Kathleen Selemon, Clerk I, 3/21/80
Carol Poierier, Administrative Secretary, 3/28/80
Scott Tholl, AV Tech II, 3/31/80
Susan Nichols, P.T. Clerk Typist I, 3/13/80
Maelena Underwood, Clerk Typist I, 3/17/80
Gertrude Brandley, Child Care Attendant, 3/14/80
Gail Merchant, P.T. Cashier, 3/28/80

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann,
Mills, Munson and Tomchek

Nays: None

Motion carried.

NEW BUSINESS:
Faculty Leaves
of Absence

Member Tomchek moved, Member Munson seconded, approval of faculty leaves of absence in accordance with Article IV-A of the Collective Bargaining Agreement, as per Exhibits VIII-B1-2. The leaves of absence, without pay, are granted to Duane Sell and Donald Collins.

In a voice vote, the motion carried.

Approval of
Election
Ballot

Member Mills moved, Member Dasher seconded, adoption of the following resolution:

IT IS HEREBY RESOLVED by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, and State of Illinois, that the ballot to be used at the forthcoming annual Board election to be held on Saturday, April 12, 1980, copy of which is attached hereto, be and hereby is approved as to form and content.

(as per Exhibit VIII-C attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Appointment of
Election
Judges

Member Munson moved, Member Mills seconded, that the Annual Election resolution, approved by the Board of Trustees on March 13, 1980, be amended to include the appointment of Judges of Election as designated by the underlying elementary and high school districts of Community College District No. 512 (as per Exhibit VIII-D attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Fee Schedule
for 1980-81
Academic
Year

Member Bone moved, Member Mills seconded, approval of the fee schedule for the 1980-81 academic year, effective with the 1980 summer session (as per Exhibit VIII-E attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Dasher requested an explanation of the basis for establishment of fees. Dr. Williams explained that the fee schedule was the result of departmental discussions on the materials needed and the estimated costs. In response to Member Bone's query, Mr. Stansbury stated that early registration would be May 9.

In a voice vote, the motion carried.

NEW BUSINESS:
Cooperative
Agreement with
High School
District 214
(Horticulture)

Chairman Klussmann explained that during the past few years High School District 214 has developed a horticulture program which has become a direct feeder to the Harper College programs in Parks and Grounds Operation Management and Horticulture. The District 214 program has been housed in Mount Prospect but this is no longer feasible. She added that District 214 is now seeking affiliation with Harper College and would be interested in assisting financially with the construction of an additional greenhouse. Chairman Klussmann noted that there were three exhibits -- the first exhibit was the cooperative agreement, followed by two exhibits for funds for construction of the greenhouse. She pointed out that the approvals would be contingent upon approval of same by the Board of High School District 214 at their meeting on April 14. President McGrath suggested that each exhibit be a separate motion.

Member Munson moved, Member Dasher seconded, approval of the Cooperative Agreement between Harper College and High School District 214 (as per Exhibit VIII-F1 attached to the minutes in the Board of Trustees' Official Book of Minutes).

President McGrath stated that an invitation to join this venture had been extended to High School District 211. Inasmuch as they are pleased with their present facilities, they declined the offer. The President added that High School District 211 could use these facilities in the future, if needed. Citing the fact that this agreement was another step in cooperation between the College and school districts in the area, President McGrath stated that he was extremely pleased with this. He introduced Dr. Edward Gilbert, Superintendent of District 214.

Dr. Gilbert stated that he was pleased to be in attendance and have the opportunity to express appreciation on behalf of the District 214 Board for the cooperation of Harper College in so many areas over the years. He felt that the cooperative agreement would be a tremendous experience. Dr. Gilbert confirmed that it would be presented to the District 214 Board on April 14 and felt that the same degree of enthusiasm would be shown.

In summary, President McGrath stated that he had observed the work of these students on several occasions and the relationship between the teachers and students. It was most gratifying. Chairman Klussmann added that this is a very important program, both for the students and the community.

NEW BUSINESS:
Cooperative
Agreement
(Horticulture)
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann,
Mills, Munson and Tomchek
Nays: None

Motion carried.

Member Bone moved, Member Mills seconded, approval of the recommendation for the bid award for concrete work for the greenhouse project to the low bidder, Ken Taylor Concrete, in the amount of \$19,850.00 (as per Exhibit VIII-F2 attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann,
Mills, Munson and Tomchek
Nays: None

Motion carried.

Member Munson moved, Member Bone seconded, that the Board award Bid Q-6322 for the greenhouse to the only bidder, National Greenhouse, in the amount of \$25,165.00 (as per Exhibit VIII-F3 attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann,
Mills, Munson and Tomchek
Nays: None

Motion carried.

Upper Salt
Creek Watershed
Project

Chairman Klussmann explained that the Board had approved two resolutions and executed Right of Entry Agreements and the Permanent Flood Control Easements including an addendum at the July 12, 1979 Board meeting. The Metropolitan Sanitary District requested that the agreements and easements be incorporated into one document without an addendum. They have been rewritten to include the addendum and are presented as Exhibit VIII-G1.

Member Tomchek moved, Member Munson seconded, that the Board approve again Exhibit VIII-G1 and also approve, in principle, the granting of an easement and a license to the Palatine Park District for the proposed Upper Salt Creek Watershed Project, (Retention Reservoir No. 2) for use of the Harper

NEW BUSINESS:
Upper Salt
Creek Watershed
Project
 (cont.)

College perimeter road and parking lot number 12 (60 spaces). The agreement between Harper College and the Palatine Park District shall be submitted to the Harper College Board of Trustees for approval. (Exhibit VIII-G2 attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Munson stated that President McGrath and College legal counsel had met with representatives of the Metropolitan Sanitary District, Salt Creek Watershed Committee and Palatine Park District. As the representative of the Board, President McGrath conveyed the feelings of the Board to those in attendance at the discussion meeting. Member Munson pointed out that the agreement was not in finalized form for two reasons. College attorneys want to check further into various aspects of the agreement and approval has to be received from the Metropolitan Sanitary District. The President added that the major concern of legal counsel was insurance and the hold harmless clause. In response to Member Barch, he said that the easement involved approximately forty acres of land which the College would not use in addition to the sixty parking spaces. President McGrath observed that this arrangement would be reviewed on a regular basis.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann,
 Mills, Munson and Tomchek
 Nays: None

Motion carried.

Student
 Activity
 Budget -
 Summer 1980

Member Tomchek moved, Member Munson seconded, approval of the 1980 Summer School Student Activity Budget in the amount of \$43,340.00 (as per Exhibit VIII-H attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Munson called attention to the fact that the Budget Committee members were very aware of the feelings and concerns of Member Tomchek.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Dasher, Klussmann,
 Mills, Munson and Tomchek
 Nays: None

Motion carried.

President McGrath confirmed that the student

NEW BUSINESS:
Student Activity
Budget - Summer
1980
(cont.)

members of the Budget Committee worked very hard on this budget, under the direction of Ms. Pankanin, Mr. Waters and Mr. Stansbury. Further review was given by the Vice Presidents. The President thanked Mr. LaVanway and all the students who took part in the determination of this budget. Member Tomchek commented that he had definite thoughts regarding the Student Activity Fund and would enjoy having an opportunity to share ideas with the students on a peer basis. Mr. LaVanway replied that the meetings are held on Tuesdays at 1:00 p.m.

Food Service
Audit

Member Dasher moved, Member Bone seconded, approval of an audit to review the economy and efficiency of the Food Service operation (as per Exhibit VIII-I attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Dasher stated that he has been concerned about the operation of the Food Service Department. He said the program has shown a deficit for years and has been subsidized by the Bookstore. Although the deficit dropped to \$8,000 last year, Member Dasher recommended that the study be conducted without delay. He felt that a procedure should be set up in order to determine costs, pricing and changes necessary to be realistic and consistent with good management practices.

Member Barch felt that a study should be made but that \$25,000 was too much to spend on an \$8,000 deficit. He added that the administration has implied that the deficit figure was not representative of the true costs of the Food Service operation in the past year. Member Barch recommended that action be deferred for one month so that the administration could provide more facts and figures which might additionally involve other problem areas. Possibly these areas could be studied as a group project rather than spending \$25,000 for an audit of one area. Member Barch was not certain whether additional staff would need to be hired to assist with this problem or whether Peat, Marwick & Mitchell would be retained to conduct one or more audits. However, he felt that additional time was necessary prior to approval of this expenditure or recommendation of an alternate plan of action. Member Munson was in agreement with this.

Member Mills pointed out that severe cuts had been made in the administration and that it would be difficult for them to do an in-depth study on any area.

NEW BUSINESS:
Food Service
Audit
 (cont.)

Member Bone stated that she had read the Food Service proposal with a great deal of interest. Although distressed that this area had not been reviewed earlier, she felt it would be an asset to the College to conduct the study immediately.

Member Barch moved, Member Tomchek seconded, that the motion be tabled.

Upon roll call to table, the vote was as follows:

Ayes: Members Barch, Klussmann, Munson
 and Tomchek
 Nays: Members Bone, Dasher and Mills

Motion carried.

Chairman Klussmann requested that the administration work quickly on this project and asked Member Barch to assist them due to his financial background and deep interest in the problem. She acknowledged the fact that Peat, Marwick, Mitchell & Company have her confidence and that she has been pleased with the work they have done for Harper College. She felt the additional time would give members of the Board an opportunity to acquire more information. It would also be possible for the same proposal to be accepted following this further review.

In response to Member Tomchek, President McGrath stated that alternatives might include the use of outside caterers or the installation of additional vending machines if considerable changes would have to be made.

Memorandum of
 Affiliation -
 Nursing
 Program

Member Bone moved, Member Mills seconded, approval of the Harper College Cooperative Agreement and the Veterans Administration Medical Center Memorandum of Affiliation to provide Associate Degree Clinical Nursing experience (as per Exhibit VIII-J attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Munson noted that the College and community have been kept aware of changes in the nursing field through the efforts of a very able nursing staff. She pointed out the possible future resolution that, at the national level, all nurses would have bachelors' degrees. President McGrath noted that not only Harper College was involved, but he advised that the entire Council of Presidents and the Illinois Community College Board were looking into this particular area. He added that there could be serious

NEW BUSINESS:
Memorandum of
Affiliation -
Nursing
Program (cont.)

implications for Harper College. The Nursing Department, under the leadership of Mrs. Bourke and Mrs. Lytle, will continue to be involved and will keep the administration advised. A report to members of the Board will be forthcoming.

In a voice vote, the motion carried.

Current Status
of Grants

There were no questions or comments on the Board information report concerning the status of grants.

PRESIDENT'S
REPORT:

President McGrath announced that the Shakespeare Festival would be held on April 16-18. He felt that it would be an enjoyable experience for anyone who attends.

On the subject of community service, Dr. McKay, Mrs. Murray and the Health Services staff have scheduled the annual health fair for April 23. Approximately 1,500 persons have taken advantage of this event, particularly senior citizens of the area.

A royalty check in the amount of \$4,700 has been received from IBM Corporation for the on-line registration system. President McGrath expressed appreciation to all who are involved in this system.

The President reported that students from District 214 will visit Harper College during the week of April 14. They will tour the campus facilities and meet with various counselors. In addition, the President will join Dr. Vaisvil and others to speak to the graduating students at Wheeling High School. President McGrath was also pleased that he had been asked to address the Honor Society of District 214.

An article written by Board member Bone was recently published in American Education magazine. It was entitled, "Retired Senior Volunteer Programs."

Mr. Dorner, Division chairman for Technology, Math and Physical Science, will have a personal exhibit on energy and home improvement at Arlington Park.

Classified staff members from Moraine Valley Community College will visit Harper College in order to exchange ideas and procedures with members of the Harper classified staff. Meetings will be held on April 16 and April 25.

PRESIDENT'S
REPORT:

The President noted that Harper College was represented in a Women's World exhibit being held at Randhurst through April 14. The College will also participate in the Career Odyssey exhibit at Woodfield in May.

Congratulations were extended to Carol Neuhauser, faculty member, on her recent election to the Palatine Library Board.

President McGrath announced that John Malkowski is the newly-elected Student Trustee. He is a graduate of Mt. Prospect High School, a veteran of the U. S. Army, and a first-year engineering student at Harper College. The President stated that he had contacted Mr. Malkowski to arrange an orientation session. He looked forward to meeting him and welcoming him to the Board at the April 17 meeting.

On April 12-13, Harper College will host the second weekend of the Public Development Management seminar. This seminar was a development of the Continuing Education Department through the efforts of Mr. Howard and Ms. Buss. Seminar participants include village trustees, commissioners and professional staff who are interested in land use in their particular villages.

A meeting will be held on campus by the Task Force on the Future of Illinois on May 8.

President McGrath stated that Professor Dolman had been assigned as the interim director of the Hearing Impaired Program. He has also developed a program in computer instruction for the hearing impaired which has been purchased and will be used by Waubensee Community College.

Updated copies of the Harper district map are available from Mrs. Wren in Administrative Services.

President McGrath asked Student Senate President Michael LaVanway to report on the participation of Harper College in the National Model United Nations project. Mr. LaVanway stated that eight students and Mrs. Waite, faculty member, attended the Model United Nations in New York on April 1-8. The students attended numerous committee meetings and took part in debates. The opening address was given by Mr. McCall, the U.S. Ambassador to the United Nations. The Harper students were impressed with the role of the United Nations and its functions. Mr. LaVanway stated that this was quite a learning experience for the students and he hoped that the College would participate again next year.

ADJOURNMENT:

Member Dasher moved, Member Mills seconded, to adjourn until April 17 at 8:00 p.m. Motion carried and the meeting was adjourned at 9:25 p.m.

Chairman Joan Klussmann

Secretary Janet W. Bone