

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois

BOARD MEETING

AGENDA

September 14, 1978

8:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Citizen Participation
- V. Approval of Disbursements
 - A. Bills Payable
 - B. Payroll - August 15 and August 31, 1978
 - C. Estimated Payroll September 1 thru October 30, 1978
 - D. Financial Statement
 - E. Budget Transfers
 - F. Bid Awards
 - G. Construction Change Orders
- VI. Communications
- VII. Unfinished Business
 - A. Report on Building Exhibit VII-A
- VIII. New Business
 - A. RECOMMENDATION: Personnel Actions Exhibit VIII-A
 - B. RECOMMENDATION: Salary Program and Audit,
Classified Staff Exhibit VIII-B
 - C. RECOMMENDATION: Career Program Advisory Committee
Appointments Exhibit VIII-C
 - D. RECOMMENDATION: Renewal of Long-Term Disability
Insurance Exhibit VIII-D
 - E. BOARD INFORMATION: Management Information Report Exhibit VIII-E
- IX. President's Report
- X. Adjourn Meeting to September __, 1978 for the Purpose of
Canvassing the Election.

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, September 14, 1978

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Klussmann on Thursday, September 14, 1978, at 8:10 p.m., in the Board Room of the Administration Building, Algonquin and Roselle Roads.

ROLL CALL: Present: Members Janet W. Bone, George F. Dasher, Joan M. Klussmann, Shirley A. Munson, Natalie Weber, and Student Member Peter Mariahazy
Absent: Members Jessalyn M. Nicklas and David Tomchek

Also present: James J. McGrath, Michael Bartos, Frank Borelli, Polly Brandt, Dan Cash, Bob Cormack, Anton A. Dolejs, Ted J. Dybos, G. Fischer, Barbara Gooch, Jean Goodling, Chuck Harrington, W. R. Howard, Fred Inden, Larry P. Kent, Dan Klingenberg, Hank Kurowski, Jack Lucas, Karen M. Lueth, George P. Makas, Liz McKay, Don Misic, John C. Pageler, Jeanne Pankanin, James D. Perry, Joann Powell, Carolyn Robertson, Donn Stansbury, Elaine Stoermer, Andrew Suk, Urban Thobe, Phil Troyer, Fred Vaisvil, George Voegel, C. Wener, Dave Williams, Joann Young, and Muriel Zobott--Harper College; Debbie Clementson, Scot Dever, Lena Elias, Paul Johnson, Dale Markay, Jody Saunders and Debbie Teschke--Harper Students; Patricia Broughton--Countryside Newspapers; Jerry Hansen--Paddock Publications, and Janell Francl--Palatine League of Women Voters.

Chairman Klussmann welcomed members of the community, staff and students. She stated Member Nicklas, as a member of the Finance Advisory Committee of the ICCB, was attending a meeting downstate.

MINUTES: Chairman Klussmann asked if there were any comments or corrections regarding the minutes of the regular Board meeting of August 10, 1978, and the special Board meeting of August 17, 1978. Member Bone referred to page 12, paragraph two, of the August 10, 1978 minutes. The second sentence ending with, "...between Buildings A and B," should be corrected to read, "...between Buildings A and C."

Member Dasher moved, Member Bone seconded, acceptance of the minutes of the regular Board meeting of August 10, 1978, as amended, and the minutes of the special Board meeting of August 17, 1978. Motion carried.

Member Tomchek entered the meeting at 8:12 p.m.

CITIZEN
PARTICIPATION:

There was no citizen participation.

DISBURSEMENTS: Member Munson moved, Member Dasher seconded, approval of
Bills Payable the bills payable as of September 14, 1978, as follows:

Educational Fund	\$198,954.86
Building Fund	168,708.00
Site and Construction Fund	903.34
Auxiliary Fund	210,851.66

Member Weber noted the bills payable included over \$200,000 of insurance to maintain the safety of the buildings, campus, and people; one more reason why costs are staggering.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Dasher, Klussmann, Munson,
Tomchek and Weber
Nays: None

Motion carried. Member Mariahazy voted aye.

Restricted Member Munson moved, Member Weber seconded, approval of
Purposes expenditures in the Restricted Purposes Fund, as of
Fund September 14, 1978, in the amount of \$74,581.40.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Dasher, Klussmann, Munson,
Tomchek and Weber
Nays: None

Motion carried. Member Mariahazy voted aye.

Payrolls and Member Weber moved, Member Dasher seconded, approval of
Estimated the payroll of August 15, 1978, in the amount of
Utility \$366,787.15; the payroll of August 31, 1978, in the
Bills amount of \$359,992.72; the estimated payroll of Sept. 1,
1978 through October 31, 1978, in the amount of
\$1,464,461.44; and the estimated utility bills for
November, 1978, in the amount of \$44,765.00.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Dasher, Klussmann, Munson,
Tomchek and Weber
Nays: None

Motion carried. Member Mariahazy voted aye.

Financial
Statements

There were no comments on the financial statements.

Budget
Transfers

Member Munson moved, Member Bone seconded, approval of
the Educational Fund budget transfers, in the amount of
\$1,240.00, and the Auxiliary Fund budget transfers, in the
amount of \$3,000.00, as per Ex. V-E(1) and Ex. V-E(2)
attached to the minutes in the Board of Trustees Official
Book of Minutes.

DISBURSEMENTS:
Budget
Transfers
cont.

Chairman Klussmann questioned why copyrights were under Dues and Subscriptions. Dr. Perry felt this was because it was an unexpected expense at the time.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Dasher, Klussmann, Munson,
 Tomchek and Weber

Nays: None

Motion carried. Member Mariahazy voted aye.

Bid Awards

Member Tomchek moved, Member Dasher seconded, approval of the following bid awards in Exhibit V-F:

- V-F1 The Board ratify the bid award for temporary scaffolding of Building "A" spandrels, Q5055 for \$3000 for the delivery, erection, dismantling and removal, plus \$200 per month rental as per P.O. #D-10713.
- V-F2 The Board split the award for custodial supplies as follows, for a total of \$11,430.95:
- | | |
|--------------------------|------------|
| 1. Elgin Paper - 5 items | \$3,515.56 |
| 2. Airchem - 1 item | 1,217.70 |
| 3. Universal - 2 items | 206.54 |
| 4. Chembrite - 2 items | 735.00 |
| 5. Rochester - 1 item | 231.00 |
| 6. Brownsey - 10 items | 2,330.75 |
| 7. Mursan - 4 items | 1,831.30 |
| 8. Brulin - 1 item | 56.20 |
| 9. Cynamic - 1 item | 867.90 |
- V-F3 The Board award the bid for paper products for use by the Custodial Department to the low bidder according to specifications, Elgin Paper Co., in the amount of \$14,668.00.
- V-F4 The Board award the rental contract for IBM Coursewriter, Data Recorder and Printing Key punch for use by Computer Technology students for one year, in the amount of \$4,859.20.
- V-F5 The Board award the bid for various projector lamps for use by the AV Media Department to the National Electric Co., in the amount of \$2,401.66.

Member Mariahazy questioned the addition of the split awards in Ex. V-F2, stating according to his addition the total should be \$10,991.95, not \$11,430.95. It was agreed this would be checked and corrected.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Dasher, Klussmann, Munson,
 Tomchek and Weber

Nays: None

Motion carried. Member Mariahazy voted aye.

DISBURSEMENTS:
Construction
Change
Orders

Member Tomchek moved, Member Dasher seconded, that the Board ratify the submittal of proposed change order H-6 to the Capital Development Board (as per Ex. V-Ga attached to the minutes in the Board of Trustees Official Book of Minutes).

Member Weber questioned if this change order would affect the quality of the material. Mr. Misic stated the architectural engineer had assured the college it would not.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Dasher, Klussmann, Munson,
Tomchek and Weber

Nays: None

Motion carried. Member Mariahazy voted aye.

COMMUNICATIONS:

Member Weber stated a letter had been received from D. Richard Petrizzo, Vice President of the College of DuPage, expressing his thanks for the materials which had been sent in response to his request.

UNFINISHED
BUSINESS:
Report
on
Building

Chairman Klussmann asked for a report on the status of the roof and spandrel projects. Dr. Perry indicated the college is moving as fast as possible on this matter. The installation of temporary scaffolding for Building "A" was completed on September 7. On Sept. 8, specifications for spandrels in Building "D" were received. Because of other needed details, these specifications were insufficient. Scaffolding these areas has been postponed until some borings are taken. Dr. Perry explained, if the same type of mechanical pipe is found in Building "D" as found in "A", it will be assumed the same type of piping was put in all the spandrels. Dr. Perry felt they can move as quickly with permanent adjustments, as they can putting up temporary scaffolding, waiting for information, and blocking traffic during that period of time. He indicated specifications for bids on the roof and fallen spandrel will be received on Sept. 15 and the college will advertise immediately for bids. He explained how the fallen spandrel will be corrected. Chairman Klussmann asked what action would be taken if it is found that spandrels in other buildings are possibly dangerous. Dr. Perry stated those areas are blocked off at the present time. President McGrath felt if that happened they would need to look at the alternatives. Dr. Perry informed the Board the test boring would take place on Sept. 15.

In response to a question about the roof problems, Dr. Perry stated the architects, Erickson, Kristmann, Stillwaugh, feel it is not feasible to put in additional drains; they are preparing specifications for lowering the drains, dividing the roof into four sections so each section can handle itself. The architects feel this will solve the problem.

UNFINISHED
BUSINESS:
Report on
Building
(cont.)

In reviewing the minutes of the special meeting of Aug. 17, Member Dasher stated he felt the motion authorizing the administration to move quickly to obtain bids and specifications to make all entrances to Building "A" safe was too specific; it should have included all entrances to the college.

Member Dasher moved, Member Weber seconded, to amend the motion passed at the special meeting of Aug. 17, 1978, to direct the administration to move as rapidly as possible to make all entrances to the college available, instead of only Building "A".

Discussion followed on the need for authorization for action on the roof. Dr. Perry stated they expect to receive the bids prior to the October Board meeting.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Dasher, Klussmann, Munson,
Tomchek and Weber

Nays: None

Motion carried. Member Mariahazy voted aye.

Committee
Reports--
ICCTA
Representative

As Board representative to the ICCTA, Member Bone reported both Member Nicklas and she had attended the ICCTA meeting last weekend. Member Nicklas will serve as ICCTA liaison to the IBHE. Member Bone mentioned several things that will need further study: 1) the Governor has signed a quarterly funding bill--it is not known yet how the last payment in the bill will affect Harper; 2) the Governor is expected to sign the consolidation of election bills by the 19th of this month--one bill will delay the implementation of the law one year, the other will delay it two years; 3) the Governor is also scheduled to move on the bill related to working cash fund by the 22nd of the month--the ICCTA has promised to inform the colleges immediately when action is taken.

--Finance
Committee

Reporting for the Finance Committee, Member Dasher stated as a result of reviewing the 10th day FTE enrollment relative to the budget, he had worked on long-term forecasting. In spite of cuts of nearly \$1,000,000 in the budget, the college is spending \$1,400,000 more than income for the next year. Future cash flow projections are based on a small steady gain in FTE. If the last three years trend line continues, as of 12/31/80 with a successful referendum we will have a 1.7 million dollar deficit. Even with a successful referendum, a 5% cut next year and 5% cut the year after will be necessary because declining enrollment is a factor. If the referendum does not pass, a 15% cut next year and a 15% cut the following year will be necessary. Member Dasher stated the only solution he could foresee was a long-range goal to work on increasing the FTE. Chairman Klussmann

UNFINISHED
BUSINESS:
 Finance Comm.
 (cont.)

mentioned that the Finance Committee had met with several administrators, and representatives from the firm of Peat, Marwick, Mitchell & Company.

--Referendum
 Committee

Member Weber reminded everyone that next Tuesday is election day. She had received a call from a member of the National Taxpayers United group and stated they are working just as hard as we are. Dr. Fischer reported on the meeting of the Referendum Committee, stating all groups are diligently working on their own specific areas of responsibility. President McGrath has made 26 speeches, and there have been a total of 39 since the campaign started. Dr. Fischer stated he shared Member Weber's concern on the anti groups. He stated the mechanisms of the plan the Referendum Committee has worked on is operational and hopefully we will arrive at a successful "yes" vote. Member Weber announced the committee will be on radio station WWMM Sunday evening at 10:30 p.m. Chairman Klussmann stated President McGrath and she had been on the radio regarding the referendum and the presidential search. She stated she also was on WWMM with someone from a representative of the Taxpayers United group. Dr. Fischer stated contributions have been coming in to the "Friends of Harper" fund. He pointed out all types of publicity provided the community will be underwritten by that fund. Chairman Klussmann invited those interested in the results of the election to Dr. Perry's office on Tuesday night, or stated they could receive the results by calling his office that evening. Dr. Perry felt it would not take more than an hour and a half to receive the returns.

NEW BUSINESS:
Executive
 Session

Chairman Klussmann announced the negotiating teams from the Board and faculty had come to agreement today. She stated the Board would have a brief executive session on that matter and recessed the meeting at 8:40 p.m. The meeting was reconvened at 9:00 p.m., with Members Bone, Dasher, Klussmann, Munson, Tomchek, Weber and Mariahazy present. Chairman Klussmann called the meeting back to order.

Member Weber moved, Member Mariahazy seconded, that the Board of Trustees ratify the tentative agreement reached by the negotiations representatives of the Faculty Senate and of the Board, and that upon presentation of a final text of such agreement which shall be acceptable to counsel of the Board of Trustees, that the Chairperson and Secretary of the Board of Trustees be and hereby are authorized to execute such agreement on behalf of the Board of Trustees.

President McGrath thanked and congratulated the members of the collective bargaining teams on both sides of the table, stating it has been a long and difficult process which began last January. In June the meetings

NEW BUSINESS:
Tentative
Faculty
Agreement
 (cont.)

intensified and the last meeting between the negotiating teams was held this morning. President McGrath felt the negotiations were handled about as well as he had ever seen by both teams. Because of the late hour at which negotiations were concluded and agreement reached, and the brief time both the faculty and the Board have had to look at the proposed contract, President McGrath stated they are requesting the Board ratify the contract and stated he would meet with members of both teams tomorrow to discuss the details of the contract and have more specific information concerning the contract, particularly for the general public and the press, at that time.

Michael Bartos spoke on behalf of the Faculty negotiating team, stating the Faculty had been given the information today and voted to approve the contract with the reservations referred to by President McGrath. Mr. Bartos felt this showed collective bargaining could work. He complimented the Board's chief negotiator as well as the team and thanked and complimented the members of the Faculty team. Mr. Bartos stated there was some dissatisfaction, but pointed out as the contract was approved there was more satisfaction. He felt there will always be some dissension in so diverse an organization. Mr. Bartos again thanked both teams and requested the Board approve this agreement.

Chairman Klussmann added her thanks and appreciation to members of both teams, stating a great deal of time and effort had been expended by all.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Dasher, Klussmann, Munson,
 Tomchek and Weber

Nays: None

Motion carried. Member Mariahazy voted aye.

Personnel
 Actions

Member Munson moved, Member Dasher seconded, that the Board of Trustees approve the personnel actions as per Ex. VIII-A attached to the minutes in the Official Board of Trustees' Book of Minutes:

Professional/Classified Staff Appointments and Resignations--Ex. VIII-A-1

Professional Appointments

Mary Ellen Leonard, Nurse, 8/21/78 - \$7,540

Michael Zima, Chef, 8/11/78 - \$17,500

Classified Staff Appointments

Linda Lange, Accounting Clerk I, 8/7/78 - \$7,980

Julie Boehler, Clerk I, 8/7/78 - \$6,588

Linda Ruehlmann, Cook II, 8/7/78 - \$8,522

Diane Lolli, Secretary I, 8/17/78 - \$8,640

NEW BUSINESS:Personnel
Actions
(cont.)Classified Staff Appointments (cont.)

Mark Shibe, Messenger, 8/15/78 - \$6,516
 Casimar Janczak, O.P.O., 8/9/78 - \$4,576
 Dee Rolla, Receptionist, 8/28/78 - \$4,326
 Katherine Setser, Child Care Attend., 8/21/78 - \$1,886
 Helen Harris, Clerk II, 8/22/78 - \$5,377
 Diane Detwiler, Food Svc. Helper II, 8/28/78 - \$4,068
 Sharon Theriault, Fd. Svc. Helper II, 8/23/78 - \$4,068
 Susan Van Meter, Clerk I 8/28/78 - \$4,833
 Irma Lee, Clerk Typ. I, 8/28/78 - \$7,140
 Kathryn O'Connell, Child Care Attend., 8/16/78 - \$1,610
 Geraldine Sexton, Corres. Sec. I, 8/1/78 - \$7,896

Professional Resignations

John DiCanio, Media Systems Engineer, 7/14/78
 Robert Burton, TV Prod.-Director, 8/18/78

Classified Staff Resignations

Gloria Eft, LRC Clerk II, 7/27/78
 Diane Berlinski, Asst. Cashier, 7/31/78
 Mary Anne Crist, Sec. I, 8/2/78
 Joseph Bartow, Messenger, 8/15/78
 Janice Nevenhoven, Food Svc. Helper II, 8/8/78
 Debora Maclay, Clerk Typ. I, 8/24/78
 Kendra Blik, Clerk I, 8/25/78
 Bonnie Brody, Receptionist, 8/31/78
 Georgia Pirron, Group Leader II, 8/28/78
 David Mercer, Messenger, 8/31/78
 Mary Semik, Secretary I, 8/31/78
 Judith Carney, Stenographer, 8/31/78
 Barbara Panczak, Clerk Typist I, 8/30/78

Faculty/Administrative Appointments and Resignations,
 Ex. VIII-A-2

Appointments

Mary Ellen Simmons, Instructor of Nursing, one-year
 terminal, L&HS, 8/15/78, salary--\$13,627.56 pro-rated
 from \$15,185.

Resignations

Patricia Daly, Assoc. Instr. FA&D, 8/31/78
 Ann Hamrick, Teacher Assoc, SPE SERV, 9/28/78
 Cecilia Aurand, Assoc. Instr., FA& D, 8/14/78
 Frank Borelli, Dir. of Student Act, 9/15/78
 James J. Smith, Act. Dir. of Personnel, 9/29/78

Chairman Klussmann made particular reference to the fine contributions made to Harper College by Mr. Borelli, Director of Student Activities, Mr. Burton, TV Producer and Director, and Mr. Smith, Acting Director of Personnel and thanked all of them for their past efforts. Member Bone stated she also shared Chairman Klussmann's feelings. Member Weber also expressed thanks and appreciation to

NEW BUSINESS:Personnel
Actions
(cont.)

Mr. John DiCanio for his contribution during almost six years of service to Harper. Board members agreed their appreciation applied to all those leaving. President McGrath felt the reason Harper is losing these good people is the quality of the faculty and staff at Harper. Over the years, he felt faculty and staff will form the backbone of other colleges throughout the state and possibly the nation. He mentioned the fine back-up person Harper has in Student Activities--Jeanne Pankanin. President McGrath stated all positions are being reviewed as to whether they will be replaced and the administration will be bringing recommendations to the Board in October.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Dasher, Klussmann, Munson,
Tomchek and Weber
Nays: None

Motion carried. Member Mariahazy voted aye.

Salary Program
and Audit,
Classified
Staff

Member Tomchek moved, Member Weber seconded, the Board of Trustees approve a sum not to exceed \$165,000 to implement the salary, benefit and audit programs for the non-academic staff for 1978-1979 year to be paid retro-active from July 1, 1978, as per Ex. VIII-B attached to the minutes in the Board of Trustees' Official Book of Minutes.

President McGrath thanked the Employees Council, and in particular Andy Suk and Jim Smith, who worked under very difficult conditions to bring these programs to a successful conclusion. President McGrath urged the Board to accept this proposal.

Member Weber expressed appreciation to both the faculty and staff for the show of confidence given the Board through the past seven months while these negotiations were going on.

Member Dasher referred to paragraph 4, under Salaries, regarding salary adjustments of 1½ percent between satisfactory performance and meritorious performance. He felt this was absurd and did not provide motivation. Chairman Klussmann felt fiscal constraints entered into this also.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Dasher, Klussmann, Munson,
Tomchek and Weber
Nays: None

Motion carried. Member Mariahazy voted aye.

NEW BUSINESS:

Career
Program
Advisory
Committee
Appointments

Chairman Klussmann asked for a motion on the appointment of Career Advisory Board members for 1978-79, stating these are people appointed from the community to share their expertise with members of the staff.

Member Tomchek moved, Member Weber seconded, that the career advisory appointments for the 1978-79 academic year be approved as submitted, as per Exhibit VIII-C attached to the minutes in the Official Book of Minutes of the Board of Trustees.

Member Munson commented that these people are the backbone of the college.

Motion carried.

Renewal of
Long-Term
Disability
Insurance

Member Weber moved, Member Bone seconded, that the Board of Trustees approve Sun Life Insurance Company as the Harper College carrier for Long Term Disability Insurance at \$.87 per \$100 eligible monthly benefit for full-time employees, effective September 1, 1978.

Chairman Klussmann explained the reason for changing the carrier, stating the carrier we had, intended to increase their fees to \$1.52 for the same benefit.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Dasher, Klussmann, Munson,
Tomchek and Weber
Nays: None

Motion carried. Member Mariahazy voted aye.

Management
Student
Enrollment
Report

Chairman Klussmann referred to Ex. VIII-E, Management Student Enrollment Report, prepared by Dr. Lucas in which he explains new categories and new capabilities in reporting enrollments. Dr. Lucas explained they were trying to change categories to reflect what the college is doing in the community; breaking it into credit enrollment, for which the college is reimbursed, total enrollment, and for the first time a measure of various services the college provides community groups. The idea is to give as broad a picture as possible of the impact Harper is making on the community. Also, Dr. Lucas stated for the first time there is a program which allows us to give an annual unduplicated head count. Dr. Lucas referred to the decline in enrollment, stating this is kind of an artifact in that we dropped students for non-payment earlier than usual so it is artificially low. He stated the mid-term should not be as low. Chairman Klussmann thanked Dr. Lucas for his report.

PRESIDENT'S
REPORT:

President McGrath reported he had met with all of the advisory committees during the past few weeks. He felt it is very important to continue this kind of committee;

PRESIDENT'S
REPORT:

they are the link between industry, commerce, and the college and are very valuable to the college, the faculty and students. He stated he had also informed them on all issues concerning the referendum.

President McGrath stated the whole idea of Harper is a community college. As a community college, the administration, faculty and students, must make every effort to be more visible, more known in the communities served. To that end, President McGrath stated he had begun a series of meetings with professional and social groups within the community in terms of giving general information about Harper College; preparing for the future in terms of relationships that can be cemented between industry, commerce, the arts--all important to Harper College.

President McGrath informed the Board he had met with district superintendents in #211, #214, #54 and #25, and with their principals and will continue doing that. He would also like to meet with their teachers in order to develop more cooperative programs between Harper and the community.

In addition, President McGrath reported on business seminars the college will be having this fall, stating persons at the vice presidential level will be brought in from industry within the district. He has met with some and will continue to meet with others in order to set the framework for future cooperation.

President McGrath stated Member Dasher, Member Bone, and he had attended the opening of the Word Processing Center today sponsored by the Continental Bank of Chicago. It is a working Word Processing Center, used by the Continental Bank, and by Harper students as a training program for them. President McGrath thanked Continental Bank and congratulated the Business Division for making this possible.

President McGrath informed the Board that Robert Boeke, a Harper professor, had presented a paper at the University of Missouri, entitled "Conservation in Space Heating Requirements for Single Family Homes."

A Harper sophomore--Michael Matheson, and a Harper graduate--August Ochabauer, have received a research grant award from NASA. President McGrath stated their proposal was the only one accepted from a community college. He felt they deserved recognition by the administration, faculty, and Board of this college.

President McGrath announced that the Displaced Homemakers Program Coordinator, Anne Rodgers, was a participant on a program on Channel 9. He stated it was available on tape for anyone wishing to hear it. President McGrath stated Liz McKay, Director of Environmental Health, will

PRESIDENT'S
REPORT:
(cont.)

be speaking on station WBEZ, Sept. 23, at 9:00 P.M., on "Health Problems in the Community."

In an update on the Master Plan Committee, President McGrath reported he had been working with John Muchmore, meeting with committees and committee chairmen, in order to make sure it will be a cooperative effort between the Board and all sections of the college. Member Tomchek will be working with them in the development of this plan. Due to a number of things during the last year and recent weeks, there will be a delay of one month. Dr. Muchmore and he plan to be reporting back to the Board, probably at the November meeting, on the progress of the Master Plan Committee. They will have a draft ready in January, hopefully for approval in February or March.

Canvass of
Election

The Board agreed to canvass the results of the election on Thursday, September 21, at 4:30 P.M. Chairman Klussmann appointed a Canvassing Committee, composed of Natalie Weber--Board, Elaine Stoermer and Anthony Dolejs.

ADJOURNMENT:

Member Weber moved, Member Tomchek seconded, that the meeting be adjourned to September 21, at 4:30 P.M., for the purpose of canvassing the election.

Motion carried. The meeting was adjourned at 9:30 P.M.

Chairman Joan Klussmann

Secretary Natalie Weber