

WILLIAM RAINEY HARPER COLLEGE  
ALGONQUIN & ROSELLE ROADS  
PALATINE, ILLINOIS

BOARD MEETING

AGENDA

APRIL 10, 1975

8:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
  1. Bills Payable
  2. Payroll - March 15 and 31, 1975
  3. Estimated Payroll - April 1 through May 31, 1975
  4. Financial Statement
  5. Budget Transfers
  6. Bid Awards
  7. Construction Change Orders
- V. Communications
- VI. Unfinished Business
  - A. Revisions of Board of Trustees Policy Manual
    1. 3.2.2 Placement in Rank, Associate Instructor
    2. 3.0.4.E Types of Appointment - Part-time and Temporary
    3. 3.0.4.C Tenured Appointments
    3. 3.1.3 Maintenance of Rank Proportions
    4. 5.0.7.D Variable Tuition for Senior Citizens  
in Continuing Education Programs
    5. 3.2.1.A Faculty Salary Program, Full and Part-time.
- VII. New Business
  - A. RECOMMENDATION: Staffing
    1. Resignations
      - a. Chairman, Engineering & Technologies Div. Exhibit A-1a
    2. Faculty Appointments
      - a. Medical Office Assistant Program Exhibit A-2a
      - b. Material Management Program Exhibit A-2b

- c. Secretarial Science Program Exhibit A-2c
- d. Replacement, Adult Basic Education Exhibit A-2d
- e. Replacement, Engineering and Related Technology Exhibit A-2e
- f. Replacement, Teacher Associate, Data Processing Exhibit A-2f

3. Administrative Appointment

- a. Chairman, Life & Health Sciences Division Exhibit A-3a
- B. RECOMMENDATION: Classified Staff Salary Program Exhibit B
- C. RECOMMENDATION: Full-time Teacher/Counselor Associate Salary Program Exhibit C
- D. RECOMMENDATION:
  - 1. Discussion of Off-Campus Facilities Exhibit D-1
  - 2. Approval of Lease Agreement, St. Viator's School (To be handcarried) Exhibit D-2
- E. ELECTION RESOLUTION: Approval of Appointment of Judges Exhibit E
- F. ELECTION RESOLUTION: Approval of Ballot for April 12, 1975 Board of Trustees Election Exhibit F
- G. RECOMMENDATION: Approval of Treasurer's Bond Exhibit G
- H. RECOMMENDATION: Appointment of Auditors for 1975-76 Exhibit H

VIII. President's Report:

Discussion of need for special board meeting during the last week of April for the purpose of award of contract bid and arriving at final decision for implementation of Extension Center in Wheeling/Buffalo Grove area.

- IX. Adjournment to April 17, 1975 for the Purpose of Canvassing the Election and Reorganization of the Board and Related Matters.

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 512  
COUNTIES OF COOK, KANE, LAKE, AND MCHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, April 10, 1975

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman William Kelly on Thursday, April 10, 1975, at 8:40 p.m., in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL: Present: Members William Kelly, Marilyn Marier, Lawrence Moats, Shirley Munson, Jessalyn Nicklas, Robert Rausch, Judith Troehler, and Student Member James Richter  
Absent: None

Also present: Robert E. Lahti, John Birkholz, Frank Borelli, Pauline A. Buss, Robert Chantry, Frank Christensen, Robert Cormack, Anton A. Dolejs, Jr., Al Dunikoski, Charles F. Falk, Guerin Fischer, John Gelch, Robert J. Hughes, Fred Inden, John Januszko, C. Patrick Lewis, Jack Lucas, W.J. Mann, T. McCabe, Liz McKay, M. Scott McMannis, Don Misic, Joann Powell, Robert Powell, Gary Rankin, Jay Singelmann, Donn Stansbury, Cal Stockman, Elaine Stoermer, Fred Vaisvil, George Voegel, W. E. Von Mayr, Dave Williams, and Robert Wyman--Harper College; Frank Hines--Board Attorney; Cathy Eakins, Paul Gerleve, Jacqueline K. Krolopp, Mark Pressing, Carol M. Tvrdy, and Natalie Weber--Harper Students; Diane DiBartolomeo--Trib; Wandalyn Rice--Paddock Publications; and Edgar Buss, Warren Franczyk, Bob Hughes, Lucille Jevitz, and Lorraine Kelly.

MINUTES: Member Nicklas moved, Member Troehler seconded, approval of the minutes of the regular Board meeting of March 13, 1975, as distributed.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson, Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

DISBURSEMENTS: Member Nicklas moved, Member Marier seconded, approval of the bills payable of April 10, 1975, as follows:

Educational Fund	\$219,497.14
Building Fund	166,948.12
Site and Construction Fund	126,944.54
Auxiliary Fund	87,499.46

**DISBURSEMENTS:**  
**Bills Payable**  
(cont.)

Upon roll call, the vote was as follows:

- Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

**Payrolls**

Member Munson moved, Member Nicklas seconded, approval of the payroll of March 15, 1975, in the amount of \$338,070.07; the payroll of March 31, 1975, in the amount of \$338,650.80; and the estimated payroll of April 1, 1975, through May 31, 1975, in the amount of \$1,387,277.78.

Upon roll call, the vote was as follows:

- Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

**Financial**  
**Statements**

There were no questions about the financial statements

**Budget**  
**Transfers**

Member Nicklas moved, Member Marier seconded, approval of the Educational Fund budget transfers in the amount of \$190,650.00, as per Exhibit IV-5a (Exhibit IV-5a attached to the minutes in the Board of Trustees Book of Official Minutes).

Upon roll call, the vote was as follows:

- Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Member Munson moved, Member Nicklas seconded, approval of the Building and Maintenance Fund budget transfers in the amount of \$29,490.00, as per Exhibit IV-5b (Exhibit IV-5b attached to the minutes in the Board of Trustees Book of Official Minutes).

Upon roll call, the vote was as follows:

- Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

DISBURSEMENTS:  
Budget  
Transfers  
(cont.)

Member Nicklas moved, Member Troehler seconded, approval of the Auxillary Fund budget transfers, in the amount of \$10,020.00, as per Exhibit IV-5c (Exhibit IV-5c attached to the minutes in the Board of Trustees Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Bid Awards

Member Nicklas moved, Member Marier seconded, approval of bid awards in Exhibit IV-6, as follows (copy of Exhibit IV-6 attached to the minutes in the Board of Trustees Official Book of Minutes):

- IV-6a Award of bid for the power clamping paper cutter to Tompkins Printing Equipment Co., in the amount of \$2,700.00, as low bidder;
- IV-6b Approve an increase in the limits of a Food Service blanket order to Vanderbilt, from \$6,000.00 to "not to exceed" \$8,400.00;
- IV-6c Award of bid for the printing of the Harper College Today to Practical Offset, as low bidder, in the amount of \$7,085.00;
- IV-6d-1 Award of bid for acoustical draperies to Art Drapery Studios, as low bidder according to specifications, in the amount of \$6,187.00;
- IV-6e Award of bid for the printing of the Fall 1975/76 Course Schedules to Park Press, as low bidder, in the amount of \$5,043.00.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Member Troehler moved, Member Munson seconded, approval of bid award IV-6f for the issuing of purchase order #D-1238 against the 1975-76 budget. The lessor is IBM in the amount "not to exceed" \$3,540.00. (Copy of Exhibit IV-6f attached to the minutes in the Board of Trustees Official Book of Minutes.)

**DISBURSEMENTS:**  
**Bid Awards**  
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Rausch and Troehler  
Nays: None  
Abstained: Member Nicklas

Motion carried.

Member Marier moved, Member Troehler seconded, that the Board authorize \$3,093.50 for the purchase of acoustical draperies for the College Center Lounge, contingent upon matching funds from the Student Senate, as per Exhibit IV-6d-2 (copy of Exhibit IV-6d-2 attached to the minutes in the Board of Trustees Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson, Nicklas,  
Rausch and Troehler  
Nays: None

Motion carried.

**Change  
Order**

Member Moats moved, Member Marier seconded, that the Board approve the submittal of Change Order Requests #11 Revised, and #12 Revised to the Capital Development Board.

Dr. Mann discussed submittal of the change order requests, stating these particular change orders were before the Board twice before. On those occasions they were not recommended by the architect or the administration; the issue being did the contractor, or did he not, remove the unsuitable soil in the parking lots. The Capital Development Board and the architects have been engaged in court action. It appears to the court's satisfaction that the work has been done and should be paid for. Dr. Mann referred to the letter attached to the exhibit which discussed the 75/25% formula, and stated there was some question on who would pay for it since it is in excess of the contingency fund set up. Board action is essentially to show the college has seen the change orders.

Frank Hines pointed out the college was not involved in the suit. He stated the contractor showed to the court's satisfaction that the unsuitable soil was removed. It was not called to the architect's attention until after removal.

Dr. Lahti commented on the Capital Development Board's complete control, until they need to share for 25%.

**DISBURSEMENTS:** Upon roll call, the vote was as follows:

Change  
Orders  
(cont.)

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler

Nays: None

Motion carried.

**COMMUNICATIONS:** Secretary Marier read an invitation to all Trustees from the Dental Hygiene Program, inviting them to attend the Dental Hygiene Capping Ceremony to be held on April 18.

**UNFINISHED  
BUSINESS:**  
Revisions to  
Board of  
Trustees Policy  
Manual

Chairman Kelly pointed out the revisions to the Board of Trustees Policy Manual were brought to the Board at the March meeting, and were now being presented for formal action.

Member Moats moved, Member Troehler seconded, approval in change of policy 3.2.2, Placement in Rank, as per Exhibit E-1 (Copy of exhibit attached to minutes in the Board of Trustees Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler

Nays: None

Motion carried.

Member Marier moved, Member Munson seconded, approval of revision of policy 3.0.4.E, Types of Appointment--Part-time and Temporary, and policy 3.0.6.C, Tenured Appointments, in accordance with Exhibit E-2 (copy of exhibit attached to minutes in the Board of Trustees Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler

Nays: None

Motion carried.

Member Nicklas moved, Member Marier seconded, recommendation that 3.1.3, Maintenance of Rank Proportions, be revised as per Exhibit E-3 (copy of exhibit attached to minutes in the Board of Trustees Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler

Nays: None

Motion carried.

UNFINISHED

BUSINESS:  
Revisions to  
Board of  
Trustees  
Policy  
Manual  
(cont.)

Member Troehler moved, Member Nicklas seconded, approval of tuition reduction for senior citizens in Continuing Education programs, policy 5.0.7, including Attach. A (exhibit including Attachment A attached to minutes in Board of Trustees Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler

Nays: None

Motion carried.

Member Nicklas moved, Member Marier seconded, approval of faculty salary ranges for 1975-1976 as per Exhibit E-5. (Copy of Exhibit E-5 attached to minutes in Board of Trustees Official Book of Minutes.)

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler

Nays: None

Motion carried.

Referring to the motion on salary ranges, Robert Powell, President of the Faculty Senate, commented that he was sorry to see this happen. He felt it would have long-term repercussions that he hated to see happen.

Report of  
Trustees  
Manual  
Committee

Member Marier presented a report from the Trustees Manual Committee on revision of the procedures for the selection of the President. She summarized the revisions and stated these are procedures which will be in the Trustees Manual. Member Nicklas pointed out it was helpful that these were "suggested" procedures and therefore not binding in the future.

Negotiating  
Committee

Member Moats stated it had been brought to his attention that the Board had overlooked the recognition agreement agreed to by the faculty and Board negotiating teams.

Member Moats moved, Member Troehler seconded, that the following recognition agreement be put into effect:

- I. The Board of Trustees of William Rainey Harper College recognizes the Harper College Faculty Senate, Inc., as the representative of all full-time faculty employed by the Board for the purpose of negotiating on salaries and monetary fringe benefits for all such full-time faculty.



UNFINISHED  
BUSINESS:  
Negotiating  
Committee  
(cont.)

II. The recognition of the Harper College Faculty Senate by the Board of Trustees of William Rainey Harper College as the representative of all full-time faculty employed by the Board shall be in effect from the date of signing by both parties until June 1, 1976.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Algonquin  
Road  
Entrance

Member Troehler asked if any response had been received regarding the March 13, 1975 Board resolution forwarded to the chief of the Department of Transportation, Div. of Highways. Dr. Mann stated no response had been received but that a follow-up letter would be sent by the 21st if no action had been received by that time.

NEW BUSINESS:  
Staffing--  
Resignation

Member Moats moved, Member Troehler seconded, that the resignation of Mr. C. Kelly Barton be accepted with regrets.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Staffing--  
Faculty

Member Nicklas moved, Member Marier seconded, approval of the appointment of Ms. Ina L. Yenerich as Associate Instructor of the Medical Office Assistant Program, effective August 19, 1975, at a salary of \$12,000.00 for a 39 week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Member Marier moved, Member Nicklas seconded, approval of the appointment of Mr. Eugene L. Magad as Assistant Professor of Material Management, effective August 19, 1975, at a salary of \$17,200.00 for a 39 week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

NEW BUSINESS:  
Staffing--  
Faculty  
(cont.)

Member Nicklas moved, Member Marier seconded, approval of the appointment of Ms. Barbara A. Fournier as Instructor in Secretarial Science, effective August 19, 1975, at a salary of \$11,200.00 for a 39 week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Member Munson moved, Member Marier seconded, approval of the appointment of Ms. Judith A. Newton as Associate Instructor of Adult Basic Education, effective April 11, 1975, pro-rated at an annual salary of \$10,000.00 for the period ending May 25, 1975.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Member Marier moved, Member Nicklas seconded, that the Board accept the administration's recommendation that Mr. C. Kelly Barton be appointed as Associate Professor of Engineering Transfer, effective August 19, 1975, at a salary of \$20,988.00 for a 39 week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Dr. Birkholz pointed out that, with the acceptance of the resignation of Mr. Barton as Chairman of the Division of Engineering, this in essence has reduced the number of administrators in the Academic Affairs area by combining the Math and Physical Sciences Division and the Engineering Technology Division at this time. When the total organization of the Academic Affairs area has been completed, the administration will be bringing it back to the Board.

Member Troehler moved, Member Nicklas seconded, approval of the appointment of Ms. Edith M. Newby as a full-time Teaching Associate in the Data Processing Laboratory, effective April 11, 1975, at a salary of \$8,000.00 for a 39 week contract.

NEW BUSINESS:

Staffing--

Faculty  
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Member Nicklas moved, Member Munson seconded, approval of the appointment of Ms. Patricia Bourke as Chairperson of the Division of Life and Health Sciences, effective July 1, 1974 on a permanent basis at a salary of \$20,750.00.

Mr. Von Mayr explained that Ms. Bourke was appointed as interim Chairperson effective last July 1, and in effect this action makes it permanent effective July 1, 1974. A national search was initiated and a screening process gone through. The screening committee interviewed and recommended three candidates and Ms. Bourke was selected as the successful candidate. Member Rausch asked what the point was in making this appointment retroactive. Dr. Lahti replied that Ms. Bourke had carried out the full responsibilities of the Chairperson for the year and should have the credit.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Non-academic  
Staff Salary  
Program

Member Nicklas moved, Member Troehler seconded, the Board approve a sum not to exceed \$152,800.00 to implement the salary program for the non-academic staff for the 1975-76 year; non-academic staff will not be allowed to exceed the ranges assigned to their classifications.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Full-time  
Teacher/Counselor  
Associate  
Salary Program

Member Marier moved, Member Troehler seconded, the Board approve a sum not to exceed \$9,260.00 to implement the proposed full-time Teacher/Counselor Associates salary program for the 1975-1976 year; no teaching/counseling associate will be allowed to exceed the maximum of the range assigned.

**NEW BUSINESS:****Full-time****Teach./Couns.  
Associate  
Sal.Program  
(cont.)**

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler

Nays: None

Motion carried.

**Off-Campus  
Facilities,  
and Approval of  
Lease Agreement  
with St.Viators  
School****Member Marier moved, Member Moats seconded, that the Board approve the contract for the leasing of the St. Viator High School facilities, as per Exhibit D-2 (copy of lease agreement in Exhibit D-2 attached to minutes in the Board of Trustees Official Book of Minutes).**

Dr. Lahti referred to Ex. D-1 containing the rationale for and discussion of off-campus facilities. The St. Viators facility would provide 22 classrooms and also gymnasium and pool facilities. The pressure to accommodate people in the community was explained in the exhibit.

Dr. Birkholz discussed the serious problem of accommodating people due to the expansion of existing programs, pointing out it was particularly difficult in the evenings. There is no space left, and the college is presently utilizing 39 different extension centers. Dr. Birkholz stated this problem is going to be more acute in the next three years and pointed out the need for a kind of permanent mini-center, perhaps more than one eventually. He discussed future plans in specific areas to serve the needs of the people in the community.

Member Nicklas expressed the hope that the people in all of the college communities would understand that, in providing the services it does, the college is running out of room and having housing problems.

Dr. Birkholz commented on the serious space problems the college is going to have during the day and stated facilities are being investigated from 8:00 a.m. to 10:00 p.m. Some kind of lease or rationale for more facilities will be presented the Board at the May meeting. Dr. Birkholz stated right now 49 rooms are used for classrooms and 47 rooms are used as labs. Twenty-two of the classrooms are on the third floor of Building F, which is intended as expansion for library facilities. He spoke of 510 hours teaching off-campus this semester. Dr. Fischer added they are currently hoping for rental facilities for basketball.

Member Rausch questioned the contract. He stated it was a \$12,000 contract, plus rental of gymnasium and pool facilities. He asked why no figure had been provided the Board for rental of the gymnasium and pool. Dr. Lahti agreed this was an excellent point and would be pursued. Frank Hines, Board Attorney, stated it was his

NEW BUSINESS:  
Off-Campus  
Facilities,  
and Approval of  
Lease Agreement  
with St. Viators  
School (cont.)

understanding that the college would be renting 20 of 22 classrooms at the dollar total indicated. The gymnasium and pool will be rented on the days indicated at the rates indicated. Mr. Hines agreed a figure could have been added.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Appointment  
of Election  
Judges

Member Troehler moved, Member Marier seconded, adoption of the following resolution:

IT IS HEREBY RESOLVED that the following persons be and hereby are designated and appointed to act as judges of election at the forthcoming annual Board election to be held on Saturday, April 12, 1975, the same to serve in the manner provided by law (as per Exhibit E attached to the minutes in the Board of Trustees Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

Approval of  
Ballot for  
April 12, 1975  
Board of  
Trustees  
Election

Member Munson moved, Member Nicklas seconded, adoption of the following resolution:

IT IS HEREBY RESOLVED by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, and State of Illinois, that the ballot to be used at the forthcoming annual Board election to be held on Saturday, April 12, 1975, copy of which is attached hereto, be and hereby is approved as to form and content (Exhibit F attached to the minutes in the Board of Trustees Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

Motion carried.

**NEW BUSINESS:**  
**Election**  
**Ballot (cont.)**

In answer to a question from Member Richter, Dr. Mann explained that the original ballots had included the title of "Dr." in front of Warren Franczyk's name. After it was determined that it was not appropriate to have a title on the ballot, the ballots were reprinted.

**Treasurer's**  
**Bond**

Member Nicklas moved, Member Moats seconded, that the Treasurer's Bond, No. 526995, issued by the American Casualty Company of Reading, Pennsylvania, on behalf of William J. Mann, in favor of Harper College, be approved in the amount of \$1,300,000.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas and Troehler  
Nays: None  
Abstained: Member Rausch

Motion carried.

**Appointment of**  
**Auditors for**  
**1975-76**

Member Nicklas moved, Member Troehler seconded, that Ernst & Ernst be appointed auditors for the 1974-75 fiscal year at an estimated fee of \$13,700.00 for the audit of the financial statements, an estimated fee of \$1,800.00 for examination of the state apportionment claim, or a total estimated fee of \$15,500.00.

As a result of the discussion which followed, Chairman Kelly asked that the administration plan on having the auditors at a Board meeting after the audit is completed.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Marier, Moats, Munson,  
Nicklas, Rausch and Troehler  
Nays: None

**PRESIDENT'S**  
**REPORT:**

Dr. Lahti reported moving forward as rapidly as possible in the search for a consultant who might advise the Board and interface with the faculty on grievance. Progress is being made, and Dr. Lahti stated he would contact the Board as soon as someone who could perform this service is found. He mentioned that he expected to hear from a professor in Iowa City who has done this sort of work.

Dr. Lahti stated a special Board meeting during April would not be necessary as the contract bids would not be in by then. Dr. Lahti reported the search is on-going for an Extension Center in Wheeling/Buffalo Grove area, with several tentative locations in mind. Hopefully, this will be presented at the May Board meeting.

Dr. Lahti informed the Board he would not be at the April 17 Board meeting, as he would be attending the annual AACJC meeting in Seattle.

ADJOURNMENT:

Member Nicklas moved, Member Marier seconded, adjournment to April 17, 1975, for the purpose of canvassing the election and reorganization of the Board and related matters. Motion carried unanimously and the meeting was adjourned at 10:25 p.m.

Chairman William Kelly

Secretary Marilyn Marier