

*Bill Schooley*

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF JUNIOR COLLEGE DISTRICT 512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, July 13, 1972

CALL TO ORDER:

The regular meeting of the Board of Trustees of Junior College District No. 512 was called to order at 8:05 p.m., Thursday, July 13, 1972, by Chairman Nicklas, in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL:

Present: Members Marilyn Marier, Ross Miller, Joseph Morton, and Jessalyn Nicklas

Absent: Members Milton Hansen, Lawrence Moats, and Eugene Nugent

Also present: Robert E. Lahti, Michael Bartos, John Birkholz, Michael D. Brown, Robert Cormack, Anton Dolejs, Anthony Franchi, David Gale, Fred Inden, John Januszko, Henry Kurowski, W. J. Mann, Liz McKay, Marianne Miller, Donald Misic, William Nelson, Gary Rankin, C. Schauer, Jordan Siedband, Donn Stansbury, T. L. Strey, Robert Thieda, Peter Vander Haeghen, George Voegel, and W. E. Von Mayr--Harper College; Richard P. Geyser and Ronald Halbert--Caudill, Rowlett & Scott; and Herman Levin--Architectural Builders Co.

MINUTES:

Member Marier moved, and Member Miller seconded the motion, to approve the minutes of the adjourned meeting of June 22, 1972, as submitted. Motion unanimous.

DISBURSEMENTS:  
Bills Payable

Member Morton moved, and Member Miller seconded, to approve for payment the bills payable of July 13, 1972, as follows:

Educational Fund	\$130,050.72
Building Fund	42,327.59
Site and Construction Fund	21,509.55
Auxiliary Fund	35,292.11

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

In response to Chairman Nicklas' question, Dr. Lahti indicated a full report on charge-backs to neighboring community colleges would be sent to the Board.

DISBURSEMENTS:  
Payrolls

Member Miller moved, and Member Morton seconded the motion to approve for payment the payroll of June 15, 1972, in the amount of \$234,549.96; the merit payroll of June 22, 1972, in the amount of \$41,361.52; the payroll of June 30, 1972, in the amount of \$211,321.23; and the estimated payroll of July 1 through August 31, 1972, in the amount of \$966,329.49.

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

Budget Transfers

Member Morton questioned the necessity of obtaining Board approval for budget transfers. Mr. Mann stated it is a legal requirement.

Member Marier moved, and Member Miller seconded the motion, to approve the Educational Fund budget transfers as listed. (Copy attached in Minutes in Board of Trustees Official Book of Minutes.)

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

Member Miller moved, and Member Morton seconded the motion to approve the Building Fund budget transfers as listed. (Copy attached in Minutes in Board of Trustees Official Book of Minutes.)

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

Financial Statement

In reference to the financial statements, Mr. Mann stated the college generally appears to be in good shape. He stated the appropriation from the state had been received and would appear on the June statement. In answer to a question from Member Miller, Mr. Mann stated the \$11,000 budget for "D" Building was to be used for the guttering of "D" Building.

COMMUNICATIONS:

None.

Chairman Nicklas commented on the new look around the campus with the planting of flowers and additional trees and the landscaping. She added this was a nice addition.

Member Miller indicated he thought the staff should take pride in and the public should be apprised of the fact that only a small percentage of the custodial fund is needed for security.

**NEW BUSINESS:**

**Phase II-A--Music  
and Science Wings--  
Award of Contract**

Chairman Nicklas moved to the item on the agenda on the Award of Contract for the Music and Science Wings. Mr. Dick Geyser, from the Chicago office of Caudill, Rowlett & Scott, reported on the happenings of the past week. He reported bids were opened on July 11 for the Phase II-A Music and Science Wings. A summary sheet on the bids submitted was distributed. Mr. Geyser related that twenty hours after the bids were opened the Illinois Building Authority apprised them that they wished to meet. Consequently, a meeting was held that morning (July 13) between Mr. Martini of the Illinois Building Authority, Lawrence Stone of the Illinois Junior College Board--Bureau of the Budget, and Mr. Mann and Mr. Mistic of Harper College. Mr. Stone stated he was representing the Governor's Office. The IBA advised those present that Ranke-Cimo, the low bidder, had erred in their bid in the amount of \$195,550.00 for the concrete bid. With an error of this magnitude, it would be difficult, if not impossible, for them to complete the work as specified. There was a strong possibility they would default. No formal request had been received from Ranke-Cimo to withdraw their bid, but the choice would be either to withdraw their bid or have their estimate revised upward. The IBA is legally unable to allow an increase in bid. Therefore, Mr. Geyser advised there are three courses of action open:

1. Force Ranke-Cimo, at the threat of forfeiting their bid bond, to enter a contract.
2. Release Ranke-Cimo from their bid and withhold their bid bond or forfeit it, and award the contract to the second bidder. The IBA's experience with bid bonds indicates there would be a long legal battle, if they withhold bond.

NEW BUSINESS:

Phase II-A--Music  
and Science Wings,  
Award of Contract  
(cont.)

3. Suggestion by Larry Stone, representing the Governor's Office, to reject all bids and readvertise.

Mr. Geysler advised that after checking with the next two bidders, the IBA feels there is a discrepancy in the concrete bid. The architects and Harper's administration feel the recommendation to the IBA should be to release Ranke-Cimo from their bid requirement and make the bid award to the second low bidder. Mr. Geysler stated they were pressing the IBA to solve this as soon as possible, even though the parking lots probably will not be available until November.

Mr. Geysler indicated it was unusual to have such a cluster of bids, as shown on the summary. He stated this comparison was prepared to show the bid range is small, showing comparison, and to encourage the IBA to award the bid to the second bidder, rather than go through another advertising for bids.

Member Morton asked about Mr. Stone's presence at the meeting and his recommendation. Mr. Geysler stated he did not know why he was there. Mr. Stone indicated he was representing the Governor, but Mr. Geysler stated he did not understand why he chose those credentials. Mr. Stone indicated that the Governor's wish in all matters of award of contracts was to be protective of the Illinois dollar and to be fair to the contractor, if he is in trouble.

Several Board members questioned the ramifications of rebidding. Mr. Geysler advised the Board he could see no magnitude of dollar savings and pointed out the rebidding would take a better part of a month. He stated delays might mean parking spaces would not be available until February, 1973.

Dr. Lahti referred to the resolution which had been prepared by Frank Hines, Board attorney. Dr. Lahti felt there were two alternatives; either Ranke-Cimo or Ceisel-McGuire will be the contractor. He recommended the Board pass the resolution on the assumption that the low bid would be rejected and the second low bid would be accepted. Dr. Lahti indicated that everyone involved--the IBA and the college--must agree. The IBA cannot proceed with anything, if the college does not agree. He pointed out the advantage in

NEW BUSINESS:

Phase II-A--Music  
and Science Wings,  
Award of Contract  
(cont.)

passing this resolution is that even four or five days saved in expediting the project will help in getting it underway. The final responsibility will rest with the IBA, and they will be very cautious. Dr. Lahti stated the other alternative would be to call a special meeting.

Member Miller stated he felt the Board would be extremely remiss in not moving immediately. He stated prices might be forced up after August 1, as interest rates are expected to rise. Member Marier asked what would happen to the resolution, if it were necessary to go after bids again. Dr. Lahti answered it would die.

Member Miller moved to adopt the resolution as it is so drawn, and as it is suggested by Dr. Lahti, and to approve the construction lease. Member Morton seconded the motion. (Copies of the resolution and construction lease attached to the Minutes in the Official Board of Trustees Book of Minutes.)

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

Report on "T"  
Building

Chairman Nicklas asked for the report on the construction of "T" Building. Mr. Geysler reported the footing is emerging from the the ground. He added there is a problem with the brick. The sample submitted to CRS could not be approved, and they advised the sub-contractor of their rejection of the brick as they require the match be as exact as possible. Mr. Geysler reported they were concerned about obtaining the quantity of matching brick for "T" building and subsequent buildings; however, the sub-contractor has assured the architects a match can be made. The new brick is to be delivered August 7. Mr. Geysler agreed progress has been slow; the concrete masonry had been delivered, but the weather had held up the masons on that work. The final roofing membrane cannot be installed until the brick is in place. Mr. Geysler stated he was convinced the early September delivery date can still be accomplished, even with the late delivery of brick. All other materials have been ordered and are waiting to be delivered. The contractor is working valiantly to meet the schedule.

**NEW BUSINESS:**  
**Report on "T"**  
**Building**  
**(cont.)**

Member Miller asked if the Aug. 7 delivery date for brick was firm. Mr. Geysler stated it was, although there could still be no assurance the brick delivered will be precisely what is needed to match. He added the supplier is aware of where they stand. Mr. Geysler stated the carpenter's strike had not affected the project, but the nature of foundation compaction work, which had to be done before starting, caused some delay.

Dr. Lahti stated he felt for as simple a project as this was, it had started very slowly and he hoped it would pick up when the brick arrived in order to meet the September deadline. Mr. Geysler pointed out there were some careful excavations that needed to be done. This work was carefully done and no interruptions in service were encountered because of this caution. He concluded by saying that he hoped they could overcome the saying that a project is fast to get up, slow to rise above the ground, and slower to complete inside.

**Staffing--Para-**  
**professionals**

Dr. Rankin presented the recommendation for appointment of Mrs. Audrey Inbody as a para-professional counselor aide.

Member Miller moved, and Member Marier seconded the motion, to approve the appointment of Mrs. Audrey Inbody as a para-professional counselor aide, effective August 1, 1972, at a salary of \$7,000.00 for ten months, with no academic rank.

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

Dr. Rankin presented the recommendation for appointment of Mrs. Dorothy Cassie as a para-professional psychometrist counselor aide.

Member Miller moved, and Member Marier seconded the motion to approve the appointment of Mrs. Dorothy Cassie as a para-professional psychometrist counselor aide, at a salary of \$7,608.50 (pro-rated on \$8,300.00 for 12 months), effective Aug. 1, 1972, with no academic rank.

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

NEW BUSINESS:  
Staffing--  
Faculty

Dr. Schauer presented the recommendation for employment of Guido J. Norini as an Assistant Professor of Air Conditioning and Refrigeration.

Member Marier moved, and Member Miller seconded the motion, to approve the employment of Mr. Guido J. Norini as an Assistant Professor of Air Conditioning and Refrigeration, at a salary of \$13,800.00 for the 1972-73 academic year, effective September 5, 1972.

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

In the discussion which followed, Member Morton asked if this was the first Professor of Air Conditioning and Refrigeration in the country. He asked why the title Assistant Professor of Engineering was not used. Chairman Nicklas asked if the purpose of the title was to limit his assignments. Dr. Schauer replied it was. Member Miller questioned if the title were changed to Asst. Professor of Engineering wouldn't they have to move him horizontally if this program were discontinued. Member Morton stated he did not feel it was a question of rank, rather the part "of Air Conditioning and Refrigeration." Chairman Nicklas suggested it be changed to read "for Air Conditioning and Refrigeration." Member Marier moved, and Member seconded the motion, it be amended to read, "Assistant Professor for Air Conditioning and Refrigeration." The motion was unanimous.

Dr. Schauer presented the recommendation for employment of Judith Dincher as an Assistant Professor of Nursing.

Member Miller moved, and Member Marier seconded the motion to approve the employment of Mrs. Judith Dincher as an Assistant Professor of Nursing, at a salary of \$12,500.00 for the 1972-73 academic year, effective September 5, 1972.

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

NEW BUSINESS:  
Staffing--  
Faculty (cont.)

Dr. Schauer presented the recommendation for employment of Charles J. DuBois as an Instructor for the Medical Laboratory Technician Program.

Member Marier moved, and Member Miller seconded the motion, to approve the employment of Mr. Charles J. DuBois as an Instructor of the Medical Laboratory Technician Program, at a 48 week salary of \$12,750.00, pro-rated at \$12,218.70, effective from August 14, 1972, until June 30, 1973.

In the discussion which followed, Dr. Gale informed the Board the students in the two-year Medical Laboratory Technicians Program spend most of their first year at the college, while their second year is spent at the hospitals. Dr. Gale indicated they are expecting 240 students at the peak and stated both hospitals involved are including student lab stations for this program.

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

Dr. Schauer presented the recommendation for employment of Ronald E. Short as Media Circulation Librarian for the Learning Resource Center.

Member Miller moved, and Member Morton seconded the motion, to approve the appointment of Mr. Ronald E. Short as Media Circulation Librarian at a salary of \$11,500.00 for the academic year effective Sept. 5, 1972, with the rank of Instructor.

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

Resignations

Dr. Schauer presented, with deep regret, the resignation of Dr. David Groth as Dean of Evening and Continuing Education.

Member Miller moved, and Member Marier seconded the motion, to accept the resignation of Dr. David Groth, Dean of Evening and Continuing Education, with considerable regret, effective September 1, 1972.



NEW BUSINESS:  
 Staffing--  
 Resignations  
 (cont.)

In the discussion which followed, Dr. Lahti characterized Dr. Groth as a very talented young man. Dr. Groth had indicated to him that he felt it would be additional broadening of his background to accept this new position at Michigan State University. The Board agreed they were sorry to see Dr. Groth leave, and Member Miller asked to amend his motion to wish Dr. Groth well. The amended motion was unanimous.

Dr. Schauer presented the resignation of Dr. Robert Albers, as Assistant Professor of Chemistry.

Member Marier moved, and Member Morton seconded the motion, that the resignation of Dr. Robert Albers be accepted effective as of the termination of his 1971-72 contract (June 3, 1972). Motion unanimous.

Bid Awards--  
 Hewlett Packard  
 Plotter

Mr. Fred Inden presented the recommended bid award for an X-Y Plotter, and related equipment, for use with the 9800 and 9810 calculator system.

Member Miller moved, and Member Marier seconded the motion, to approve the award of bid for an X-Y Plotter and related equipment for use with the 9800 and 9810 calculator system, to Hewlett Packard in the amount of \$4,544.98.

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
 Nays: None

--Micro-Fiche  
 Readers and  
 Reproduction  
 Service

Mr. Inden presented the recommendation for the award of bid for Micro-Fiche Readers and Reproduction and Processing of Micro-Fiche as follows:

Item #2 - 15 Micro-Fiche Readers @ \$130.50 to 3M Business Products, in the amount of	\$1,957.50
Item #3 - Reproduction of active and inactive student files to the Micrographics Corporation, in the amount of	<u>1,615.00</u>
Total award	<u>\$3,572.50</u>

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
 Nays: None

NEW BUSINESS:Bid Awards (cont.)

--Milk and various other dairy products

Mr. Inden presented the recommendation for the award of bid for the purchase of milk and various other dairy products, to cover the needs of the Food Service area during the 1972-73 fiscal year.

Member Morton moved, and Member Miller seconded the motion to approve the award of bid for the purchase of milk and various other dairy products for Food Services during the 1972-73 fiscal year to Wanzer Dairy Company on the basis of the price per unit, as follows:

- |   |                        |
|---|------------------------|
| 1. White Whole Milk--Grade A                      | .82/gal.               |
| 2. Chocolate Flavored Whole Milk--<br>Grade A     | .92/gal.               |
| 3. Fortified Skim Milk--Grade A                   | .75 gal.               |
| 4. White Whole Milk                               | .062 $\frac{1}{2}$ pt. |
| 5. Non-Dairy Coffee Whitener                      | .31/pt.                |
| 6. Creamed, Medium or Fine Curd<br>Cottage Cheese | .31/pt.                |
| 7. Individual Custard, Low Fat Yogurt             | .30 ea.                |
| 8. Vanilla Mix                                    | 1.25/gal.              |

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

--Fountain Syrup

Mr. Inden presented the recommendation for the award of bid for fountain syrup to provide for the needs of Food Service during the 1972-73 fiscal year.

Member Marier moved, and Member Miller seconded the motion, to award the bid for fountain syrup to the Coca Cola Company at the following prices:

- |                          |           |
|--------------------------|-----------|
| 1. Coca Cola             | 1.62/gal. |
| 2. Non-Carbonated Grape  | 1.50/gal. |
| 3. Non-Carbonated Orange | 1.50/gal. |
| 4. Sprite                | 1.60/gal. |
| 5. Dietetic Beverage     | 1.50/gal. |

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

--Paper Products,  
Food Services

Mr. Inden presented the recommendation for the bid award for paper products for use in Food Services for the 1972-73 fiscal year.

NEW BUSINESS:

## Bid Awards

--Paper Products  
Food Services  
(cont.)

Member Morton moved, and Member Marier seconded the motion, to approve the bid award for paper products, for use in Food Services for the 1972-73 fiscal year, to the Clark Products Company, as in Exhibit D-3c.

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

--Audio Visual  
Equipment for  
LRC

Mr. Inden presented the recommendation for the award of bid for audio visual equipment to be installed in the Ceramics Lab of "T" Building. He added that this equipment is 50% reimburseable under Title VI.

Member Miller moved, and Member Morton seconded the motion, to approve the award of bid for audio visual equipment, in the following way:

Category A--Audio Visual, Projectors, Screens, Cassette Recorders and Playback Decks	
1. Visual Craft, items #6 & #10	\$ 255.50
2. Midwest Visual, Items #3 & #8	3,832.00
3. Instruction Systems, item #5	3,900.00
4. United Visual Aids, Items #2,4 & 9	2,574.80
5. Selected Educational Aids, item #7	303.00
Total Category "A"	\$10,865.50
Category B--AM Wireless System for Business Education Library	
Award to Instruction Systems, in the amount of	3,297.00
Category C--Camera and Film Processing Equipment	
Award to General Camera Co., in the amount of	487.94
TOTAL BID AWARD	<u>\$14,650.44</u>

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

--Custodial House-  
keeping Supplies

Mr. Inden presented the recommendation of award of bid for various custodial supplies.

Member Morton moved, and Member Marier seconded the motion, to approve the bid award for custodial supplies split as follows, (this split will not only meet the

NEW BUSINESS:

## Bid Awards

--Custodial House-  
keeping Supplies  
(cont.)

testing specifications, but will afford a saving to the college):

1. Professional Maintenance Center	- \$1,787.23
2. Bolotin, Inc.	- 301.00
3. Diamond Chemical Company	- 23.40
4. L.M.Brownsey Supply	- 1,995.80
5. Stanley Home Products	- 656.00
6. Hild Chemical	454.52
Total Bid Award	<u>\$5,217.95</u>

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

--Equipment for  
Ceramics Lab

Mr. Inden presented the recommendation for the award of bid for equipment to be installed in the Ceramics Lab of "T" Building.

Member Miller moved, and Member Morton seconded the motion, to approve the bid award for furnishing the Ceramics Lab of "T" Building in the following way:

Brodhead-Garrett in the amount of	\$1,100.35
Paxton-Patterson in the amount of	2,072.15
Total amount of award	<u>\$3,172.50</u>

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

PRESIDENT'S REPORT:

Dr. Lahti distributed information regarding Harper College's media services, prepared by Dr. George Voegel, Dean of Learning Resources, which appeared in Administering Educational Media: Instructional Technology and Library Services. The Learning Resource Center was featured as one of the models in the country.

Dr. Lahti handed out a summer student enrollment study prepared by Mr. Stansbury, pointing out the college has a good sample of people attending from other institutions. The administration hopes to follow up and evaluate what they think of Harper. It is felt one of the strongest features of this institution is instruction. Mr. Stansbury stated there are 3,000 summer enrollment, including continuing education, and in the neighborhood of 2,200 credit students.

PRESIDENT'S  
REPORT:

Mr. Stansbury informed the Board the normal summer load is an average of 4.2, with a maximum of 8 hours or three courses. He stated all state school enrollments are down and summer school enrollments are down around the country. Mr. Stansbury stated one reason enrollments were up at Harper is because students can attend part-time and work. He also added there is no problem with transferring credits. Last year 196 schools were represented and there had been no problem with transferring of credit for three years. Dr. Lahti added there were about 111 schools represented in the first year of summer school, now it is up to about 200.

Dr. Lahti distributed the fall schedules. Chairman Nicklas requested that the enrollment study and the LRC report be passed on to the press.

Dr. Lahti reported the Capital Development Act went through with proposed modifications which supposedly are to strengthen Illinois law. He stated the college would be briefed on the implications of state legislation.

Mr. Savard distributed information relative to Harper College grants which have been approved.

Dr. Lahti introduced two new staff members--Mrs. Maryanne Miller, Director of Community Services, and Mr. Tony Franchi, Assistant Director of Food Services.

Executive  
Session

Member Miller moved, and Member Morton seconded the motion, that the Board recess to executive session at 9:50 p.m., for the purpose of discussing negotiations. Motion was unanimous.

Chairman Nicklas reconvened the meeting at 10:25 p.m. Present were Members Marier, Miller, Morton and Nicklas.

## Local 11

Member Marier moved, and Member Morton seconded the motion to approve the agreement with Local 11, S.E.I.U., for 1972-73 as submitted. (Copy of agreement attached to the minutes in the Board of Trustees Official Book of Minutes.)

Upon roll call, the vote was as follows:

Ayes: Members Marier, Miller, Morton and Nicklas  
Nays: None

ADJOURNMENT:

Member Morton moved, and Member Marier seconded the motion to adjourn the meeting at 10:30 p.m. The motion was unanimous.

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Chairman Nicklas

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Secretary Miller