

WILLIAM RAINEY HARPER COLLEGE  
Algonquin & Roselle Roads  
Palatine, Illinois 60067

AGENDA

December 10, 1970

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
  - A. Construction Payouts
  - B. Bills Payable
  - C. Payroll - November 1 - 30
  - D. Estimated Payroll - December 1 - 31
  - E. Financial Statements
- V. Communications
- VI. Unfinished Business
- VII. New Business
  - A. Recommendation: Staffing Exhibit A  
Opening of Position - Dir. of Accounting Systems
  - B. Recommendation: Bids 1) Bookstore Shelving Exhibit B-1  
2) Wang Electronic Calculators Exhibit B-2
  - C. Discussion and Recommendation: Budget Exhibit C  
Committee Appointment (Resolution)
  - D. Discussion and Review: Campus Construction Phase I and IIA  
(Architects and Contractor)
  - E. Discussion: Referendum Plans
  - F. Other
- VIII. President's Report
  - A. Progress on Phase IIA
  - B. Honorary Plaques
- IX. Adjournment

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF JUNIOR COLLEGE DISTRICT 512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, December 10, 1970

CALL TO ORDER: Chairman Hamill called to order the regular meeting of the Board of Trustees of Junior College District No. 512 at 8:20 p.m., on December 10, 1970, in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL: Present: Members John Haas, James Hamill, Milton Hansen, Joseph Morton and Lawrence Moats  
Absent: Members Richard Johnson and Jessalyn Nicklas

Also present: Robert E. Lahti, Donald Andries, C.K.Barton, Anton A. Dolejs, Guerin A. Fischer, James Harvey, Robert J. Hughes, W. D. Klingenberg, John Lucas, W. J. Mann, Audrienne Mueller, Gary Rankin, Henry Roepken, Marc A. Savard, C.Schauer, Donn Stansbury, Frank Vandever, G.A.Voegel, W. Von Mayr, and John Warren--Harper College; Frank Hines--Board Attorney; Mark F. Cooper--Harper Student; and Tom Wellman--Paddock Publications.

MINUTES: Member Haas moved and Member Morton seconded the motion to approve the minutes of the November 12, 1970, Board meeting as distributed. Motion unanimous.

DISBURSEMENTS: Mr. Mann stated there were no construction payouts.

Bills Payable Member Moats moved and Member Haas seconded the motion to approve the bills payable as of Dec. 10, 1970, as follows:

|                            |                     |
|----------------------------|---------------------|
| Educational Fund           | \$108,622.78        |
| Building Fund              | 29,080.95           |
| Site and Construction Fund | 7,547.97            |
| Auxiliary Fund             | <u>26,322.26</u>    |
|                            | <u>\$171,573.96</u> |

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Moats and Morton  
Nays: None

DISBURSEMENTS:  
Payroll

Member Moats moved and Member Hansen seconded the motion to approve the following payrolls: payroll of November 15, 1970, in the amount of \$197,096.61; payroll of November 30, 1970, in the amount of \$194,516.41; and the estimated payroll of December 1, 1970, to January 31, 1971, in the amount of \$856,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Moats and Morton

Nays: None

COMMUNICATIONS:

Member Hansen informed the Board that High School District #211, and the elementary school Dist. #54, of Palatine, were in the process of annexing a piece of land of about 450 acres in Schaumburg Township, by agreement with Elgin's high school and elementary District U46. He suggested the administration of the college look into the possibility of making an agreement with the Elgin junior college district to do the same. He stated he felt it was desirable to keep the college district the same as the underlying districts. The other Board members agreed. Dr. Lahti stated the administration would explore this possibility and report back to the Board.

Student Unrest  
Committee

Chairman Hamill asked Member Haas if he wished to make a report on his committee. Member Haas read the following report, as chairman of the committee on student unrest:

"REPORT TO THE BOARD OF TRUSTEES  
OF WILLIAM RAINEY HARPER COLLEGE

"The committee appointed by the various segments of the college pursuant to the action of the Board of Trustees is composed as follows:  
STUDENTS - Brian Boyle, Gary Schade; FACULTY - Guenter Lehmann and Patrick Lewis; ADMINISTRATION - Frank Borelli and Omar Olson; BOARD - Joseph Morton and John Haas.

"The committee has held four meetings and several sub-committee meetings.

— COMMUNICATIONS:  
(cont.)  
Student Unrest

"Shortly after the committee was organized, the committee as a whole or individual members reviewed various Harper College policies as expressed in our publications, as well as regulations governing student conduct as set forth in the publications of other colleges, universities or higher educational systems.

"As we reviewed these documents, it early became clear that some of our policies were in need of updating and clarification. Suggestions were made and some writing done as to specific changes that should be recommended. As we became involved in these matters, it occurred to me that the Board motion, of which I was principle author, might be interpreted to limit the committee authority to merely pointing out the general areas where changes should be made, rather than suggesting specific language. It has been suggested by members of the committee that if indeed our charge were so limited, there was probably little need for the appointment of the committee. I am not prepared, at the moment, to cite examples of specific changes that we would recommend; however, among the areas being studied are:

- A. Solicitation on campus
- B. Bulletin boards and publicity
- C. Student dress
- D. Methods of notification of changes in policy between printing of various documents
- E. Student conduct code
- F. Speaker policy
- G. Building usage regulation
- H. Bookstore policy
- I. Procedure of demonstrations
- J. Review of police powers, carrying of arms, etc.

"Other subjects which this committee or some other group could be reviewing would be possible changes in grading systems and review of parking regulations.

"Under the circumstances, the committee would appreciate knowing whether or not we are

COMMUNICATIONS:  
Student Unrest  
(cont.)

authorized to proceed in preparing actual recommendations for changes that we feel should be submitted to the Board. If it is the consensus of the Board that this is a proper charge, we shall be happy to proceed."

Member Haas pointed out that as the committee worked on various of these things, they felt the only way they could do an intelligent job was to take the present college documents and go over them and make recommendations which would come back to the Board. He stated that if the Board did not feel this was the committee's charge, they would like to know this. They would like to know whether or not the Board felt they should be given something as indefinite as the list he had read.

Chairman Hamill stated his basic feeling was that this committee had been initiated following a letter to the college from President Nixon enclosing Dr. Sidney Hook's article on "Campus Violence." He stated he had thought that basically the committee was going to study Dr. Hook's article, documents of other institutions along with Harper's documents, relative to student unrest. He stated he had hoped the committee could point out where the college is in agreement or disagreement with Dr. Hook or with other institutions.

Member Haas stated the committee had come to a consensus. They felt they needed to find out from the Board what their responsibility was. Chairman Hamill asked for in-put from the administration. Dr. Olson stated he agreed with Mr. Haas, the committee needed clear direction of what their task should be.

Member Moats asked what the committee felt their task should be. Member Morton stated that the committee, as constituted, was particularly representative of various elements of the college and should be authorized to make specific recommendations to the Board which could be accepted or rejected. He agreed there were some areas which particularly needed review.

Member Moats stated it was his understanding that this committee would study things to improve the campus, in order to avoid student unrest, student

COMMUNICATIONS:  
Student Unrest  
(cont.)

violence, and he stated he was interested in the committee's recommendations.

Dr. Lahti stated that some of the items mentioned might be inappropriate because he did not feel there was representation on the committee, as in the case of parking. He pointed out that in the matter of grading the faculty should be involved, as this is a faculty responsibility; in police matters, the college has a chief of security. Dr. Lahti stated he felt these people should be called upon to make recommendations.

Dr. Harvey stated that to the best of his knowledge in-put from this committee had not been getting back to the student government. He stated his main concern was with the student code which had been developed by the students originally. He recommended that, if there were to be a major evaluation of the student code, a significant group of students should be involved. He pointed out that a major revision had been developed by the students and then recommended to the Board. He stated this was a significant educational process through which the students go.

Chairman Hamill stated he felt the Student Senate and administration should be involved.

Member Morton stated that student unrest is caused by a variety of things. He stated the committee felt these things needed review. Member Haas stated the committee felt the items listed all have an affect on student unrest and their relationship to the institution. He stated the committee did not care where the recommendations were channeled, just so they knew someone would be giving serious thought to them. Chairman Hamill stated he had no objections to the committee going through these things.

Member Moats moved and Member Haas seconded the motion that the charge to the committee on student unrest be changed to make specific recommendations for reform in areas relating to student unrest, and that these recommendations would be forwarded to the Board, Administration, Faculty Senate and Student Senate for possible further action.

COMMUNICATIONS:  
Student Unrest  
(cont.)

Member Morton suggested substituting the word "review" for "reform" in the motion. Member Haas stated he preferred this wording too.

Member Morton moved to amend the motion by inserting the word "review" for "reform." Member Moats seconded the motion. The vote on the amendment was unanimous.

Chairman Hamill called for a vote on the amended motion. Motion unanimous.

Dr. Lahti introduced a new member of the staff to the Board--Marc Savard, Director of Governmental Relations and Special Projects. The Board expressed their pleasure in meeting Mr. Savard.

Faculty Senate

Chairman Hamill referred to a communication from the Faculty Senate several meetings back in which they requested that the Faculty Senate be recognized as the sole representative of the teaching faculty in negotiating with the Board. Chairman Hamill stated the Board had no definitive statement to make at this time. He pointed out that Dr. Lahti has met with the faculty and certain questions are under consideration and discussion. As soon as the matter has been discussed further, the Board will come back with a discussion or decision on this matter.

Exit and Entrance  
to Toll Road at  
Roselle

Member Haas reminded the Board that several meetings ago a letter was presented to the Board asking support for an exit and possible entrance to the toll road at Roselle Road. He stated he had an opportunity to discuss this with an engineer from the Highway Department and several others in this field. They were unanimous that it would be a good idea if the college would give support to this. It would be one way to alleviate traffic problems. Member Haas suggested that the administration write a letter to the appropriate authorities endorsing the idea on behalf of the college.

Dr. Lahti reported the group who wrote the letter had met with Dr. Lucas, Mr. Mann and him. He stated they were asking for consultative help from Harper--what kind of information is necessary to present to

COMMUNICATIONS:  
Exit and Entrance  
to Toll Road  
(cont.)

the Tollway Commission. Dr. Lahti stated the college could help them with research analysis and tabulation of data, etc., and that he had volunteered Dr. Lucas. Dr. Lahti stated he felt the Board would agree the college is a community agency and when specialty help can be provided, and still maintain quality education for students, this is the type of work the college should do. Dr. Lucas then informed the Board of his work on this project.

Member Hansen moved and Member Morton seconded the motion that we endorse this effort to have a tollway entrance and exit at Roselle Road, and that this endorsement be communicated to all parties interested.

Member Haas moved to amend the motion with the addition of the following: "and that the college cooperate in obtaining or supplying any data that may be necessary, and consultative help."

Member Hansen agreed, and Member Morton seconded the amendment.

The vote on the amendment to the motion was unanimous.

The vote on the amended motion was unanimous.

UNFINISHED BUSINESS:  
Election Survey

Member Moats informed the Board he had received a telephone call from Mrs. Clawes inquiring about the report on spoiled ballots from the last election.

Dr. Lahti distributed to the Board a summary of the responses to a letter from his office which had been sent to 185 election judges. Fifty-one replies had been received. The summary was a break-down of the replies to two questions asked in the letter.

The Board discussed the summary. Member Hansen mentioned that some of the suggestions were outside the authority of the Board as they were covered by the Illinois Statutes. The Board discussed the problems which arise because of the joint elections with the high school and elementary districts. A discussion ensued on the cost of holding a separate election, and on an educational program for voting. Mr. Tom Wellman, of Paddock Publications, stated his paper



UNFINISHED BUSINESS:  
Election Survey  
(cont.)

would be happy to make an effort, as a public service to the community, to stress proper voting procedures.

Chairman Hamill asked Dr. Lahti to be sure that Mrs. Clawes received a copy of the election summary.

Member Haas discussed the need for a court order to examine ballots. He suggested the possibility at the next election of opening the ballots with a court order in order to find out why ballots are spoiled.

Mr. Hines suggested having a form for the judges to complete right at the time of election, when these things would be fresh in their minds. He stated this would forestall the need for going to the courts.

Dr. Lahti stated Mr. Hines and Mr. Mann would take over the project of incorporating all the suggestions possible into the election procedures.

NEW BUSINESS:  
Staffing: Director  
of Accounting  
Systems

Dr. Lahti commented that the position of Director of Accounting Systems had been discussed before and was the result of a recommendation from the financial consultants. Mr. Mann stated Ernst & Ernst had been commissioned to survey the financial area of the college, and they had recommended the college reconstruct the financial area in order to move into a system that would help convert to and use the computer fully. He stated Ernst & Ernst had suggested splitting responsibilities in order to meet internal control requirements.

Chairman Hamill pointed out that Ernst & Ernst's basic function is to report to the Board, to make sure the Board is taking care of its duties. He stated the Board needed to adopt this recommendation to make sure they were fulfilling their function.

Member Haas moved and Member Hansen seconded the motion to adopt the recommendation of the administration on the position of Director of Accounting Systems, as outlined in Exhibit A.

Dr. Lahti pointed out this was unusual for the administration to bring this position to the Board in mid-term; however, because of the rapid growth of the system, this was a priority item.

NEW BUSINESS:

Staffing

(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hamill, Moats and  
Morton

Nays: None

Bid Award--Bookstore  
Shelving

Mr. Misic explained the recommended bidder for the bookstore shelving was not the low bidder. He stated there was a problem of matching existing shelving in the bookstore, and stated he felt the bid was reasonable when compared to the last purchase--quantity involved and the rise in prices during the last 18 months.

Member Moats asked if Hermsdorf Furniture Mfg. Co., had bid on the first purchase of equipment. Mr. Klingenberg stated they had not. Member Haas stated quite often it is not only the aesthetic point of view of matching, but it is mainly the adaptability of utilization. Mr. Klingenberg discussed the versatility in use of this shelving.

Member Haas moved the approval of the recommendation for purchase of bookstore shelving from Saginaw Store Fixture Company in the amount of \$7,518.11. Member Hansen seconded the motion.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Moats  
and Morton

Nays: None

Bid Award--Wang  
Electronic  
Calculators

Mr. Misic discussed the bid for Wang Calculators, stating there was only the one bid as the equipment needed is manufactured only by the Wang Company. Mr. John Warren introduced Mr. Kelly Barton from the Division of Engineering. Mr. Barton explained the need for the equipment and pointed out that it would be used in the engineering transfer program.

Member Moats moved and Member Haas seconded the motion that the purchase of the Wang calculators, trig keyboards and card reader be awarded to Wang Laboratories in the amount of \$5,595.00, as detailed in Exhibit B-2.

NEW BUSINESS:  
Budget Committee  
Appointment

Dr. Lahti stated this was a necessary resolution on the appointment of the budget committee; however, he pointed out that the administration was not ready for the committee to deliberate on the budget.

Member Haas moved and Member Morton seconded the motion to adopt the following resolution:

IT IS HEREBY RESOLVED BY THE BOARD of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that the following Board Members be designated to prepare a budget in tentative form, for the fiscal year beginning July 1, 1971, and ending June 30, 1972:

At this point Member Haas deferred to the Chairman to name the budget committee and suggested he take into consideration that three Board Members will be up for election and some may not return.

Chairman Hamill agreed with Member Haas and named Member Hansen as chairman of this committee, with Member Moats and Member Nicklas serving on it.

Member Haas then proceeded with the motion, and stated the following would be members of the budget committee:

Chairman--Member Hansen  
--Member Moats  
--Member Nicklas

The motion was unanimous.

Discussion and  
Review of Campus  
Construction, Phase I  
and Phase IIB

Mr. Mann reviewed campus construction on Phase I. He distributed a memorandum from Fitch, Larocca, Carington & Jones and pointed out that this memo was a result of a meeting between the college people and Fitch, Larocca, Carington & Jones in terms of rounding out the final, final punch list. He stated a meeting had been held with Corbetta Construction Company on December 9 and this list of items had been discussed. Mr. Mann informed the Board that completion had been agreed upon for some items, some items were controversial, and some items were going to be refused. He stated that Corbetta Construction

NEW BUSINESS:

Campus Construction  
Phase I and Phase  
IIB

Company was going to indicate which category these items would fall into. If agreement is too far off, Mr. Mann stated the college would call a meeting with the I.B.A. in order that they suggest Corbetta complete these items or the college seek another contractor to complete them. He stated the water leaks are a very frustrating problem. He stated that one item that moves into the serious area is the 480 volt junction boxes in the equipment room which are taking on water. Mr. Mann reported that the college had sent Caudill, Rowlett & Scott a telegram on this particular item and had received an answer that day indicating they will make every effort to resolve this problem as quickly as possible. In the discussion which followed, it was agreed that probably some of the outside items would not be completed before next spring because of weather conditions.

Blueprints on Phase IIB plans were distributed to the Board. Mr. Mann informed the Board that the staff had been working on Phase IIB and the administration wanted to bring the Board up-to-date by presenting the latest figuration worked out by Dr. Schauer's area. He stated this was the result of a recent visit by CRS. Mr. Mann reported the multimedia and lecture center have been difficult problems to resolve and this was the latest solution. Because of the uncertainty of funding at the state level, the administration would like to push ahead with Unit I and lecture halls--J'. He stated their thinking was dependent on cost escalation, kind of funds that will become available and when they become available, and that they needed the flexibility to go back in and break this project up in chunks to fit the amount of money that was available.

Dr. Lahti pointed out that with all this construction there was still no provision for a stage for the drama people. Dr. Schauer stated that on a priority basis this would probably have to come in attached to J & K.

Member Haas moved and Member Morton seconded the motion to authorize the administration to proceed into design and development with the architects on Units I and J'.

NEW BUSINESS:

Phase I and  
Phase IIA

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen and Morton

Nays: None

Abstained: Member Moats

## Referendum Plans

Dr. Lahti discussed the subject of referendum plans and stated the object was not necessarily to set a specific date or specific amount. The administration was asking for a decision or agreement from the Board officially as to whether the college would have a referendum in the spring or fall. Mr. Mann showed charts on revenue and expenditures in the Educational Fund, through 1973. A discussion followed on charge-back revenue, the 1970 levy, possible deficit balances in the future, program improvements and their effect. Mr. Hines informed the Board that in the case of a referendum the law permits the levy to be amended any time before the end of the year, as long as the election results are canvassed before January 1.

After further discussion, Chairman Hamill ascertained that the Board agreed unanimously on holding the referendum in the fall. Member Haas suggested late October and Dr. Lahti agreed at least not before October 1.

## Other

Dr. Lahti called the Board's attention to the report on charge-backs in their packet. Mr. Stansbury discussed this report with the Board.

Dr. Fischer requested the Board's continuing commitment in support of a referendum campaign for a comprehensive mental health and mental retardation unit serving Elk Grove, Schaumburg, Palatine and Wheeling Townships. He displayed charts showing the plans for services they hoped to provide--hospital units, mental health units, neighborhood agencies, and in-put from Harper College as a training center. Dr. Fischer informed the Board as this program develops, he will be coming back to the Board to ask for a commitment of no more than \$500.00 to help with the overall program.

The Board agreed unanimously that the college should continue to be involved in the support of this program.

Dr. Lahti reminded the Board that December 15 is the deadline date for bringing any non-retention type of

NEW BUSINESS:

Other  
(cont.)

cases to the Board. He reported that he had no recommendations of non-retention from any administrators and this deadline had been met. Dr. Schauer pointed out this did not pertain to all faculty, only to those in their second or more years of service.

Dr. Lahti stated there was one delayed in-put tenure appointment from last year--Jay Singelmann--which needed to be reaffirmed no later than December 15. Dr. Schauer discussed the postponement on the granting of tenure appointment to Jay Singelmann. He reviewed the two basic factors the Board considered and acted upon in postponement. One was a matter of outside experience factor of some 2000 hours required by the State Department of Vocation which Mr. Singelmann had not fulfilled at that time. Dr. Schauer stated Mr. Singelmann had presented a plan to fulfill this obligation and had fulfilled it. Dr. Schauer stated the other matter was that of an educational program, all baccalaureate program Mr. Singelmann has presented. Dr. Schauer stated he had not totally agreed to this, but the necessary alterations will be made to fulfill this. He stated it was his pleasure to make this recommendation of tenure appointment. Dr. Lahti stated he concurred.

Member Moats moved and Member Haas seconded the motion that Jay Singelmann be granted tenure as recommended by the administration.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Morton  
and Moats

Nays: None

PRESIDENT'SREPORT:

Honorary Plaques

Dr. Lahti distributed a memorandum on honorary plaques for former Board Members. He stated the administration wanted the Board's suggestion as to the best language for the plaques. He pointed out there were three suggestions as to wording on the memo and that there would be four past trustees who would receive this plaque. Dr. Lahti stated the administration hoped they could settle on a common language.

PRESIDENT'SREPORT:

Honorary Plaques  
(cont.)

In the discussion which followed, Member Hansen stated he preferred the wording in the third example of the memo, if it were to be a set thing for everyone. However, he stated he preferred "Board of Trustees," instead of "Trustee." Member Morton agreed but felt William should be spelled out instead of being abbreviated.

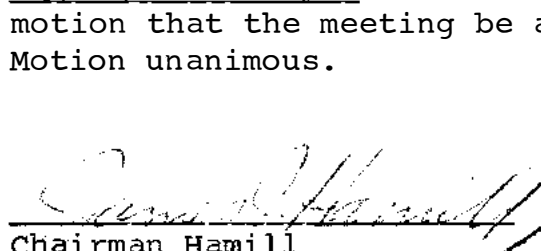
Chairman Hamill stated he would like to see Mr. O'Dea's plaque inscribed with the wording in the second example because of his contribution to the Board. After further discussion, it was the **consensus** of the Board that honorary plaques for former Board Members should be inscribed with the wording in the third example in the memo with the word "William" spelled out and using "Board of Trustees," instead of "Trustee."

Dr. Lahti stated the administration would proceed to have the plaques for Mr. Bernstein, Mr. O'Dea, Dr. Hutchings and Mr. Kuranz inscribed as directed. Chairman Hamill requested Dr. Lahti to draft a letter to be sent with the plaques.

Dr. Lahti reminded the Board that the next meeting would be the educational meeting of the Board and would be held on Thursday, December 17.

ADJOURNMENT:

Member Moats moved and Member Hansen seconded the motion that the meeting be adjourned at 1:30 p.m. Motion unanimous.

  
\_\_\_\_\_  
Chairman Hamill

  
\_\_\_\_\_  
Secretary Moats

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
PALATINE, ILLINOIS 60067

BILLS FOR APPROVAL  
December 10, 1970

| I.   | BILLS PAYABLE  |                     | <u>PAGES</u> |
|------|--|---------------------|--------------|
|      | Educational Fund   | \$108,622.78        | 9            |
|      | Building Fund  | \$ 29,080.95        | 3            |
|      | Site & Construction Fund                                   | \$ 7,547.97         | 1            |
|      | Auxiliary Fund   | <u>\$ 26,322.26</u> | 5            |
|      |  | <u>\$171,573.96</u> |              |
| II.  | PAYROLLS   |                     |              |
|      | Payroll, November 15, 1970                                 | \$197,096.61        | 16           |
|      | Payroll, November 30, 1970                                 | \$194,516.41        | 15           |
|      | Estimated Payroll, December<br>1, 1970 to January 31, 1971 | \$856,000.00        | 1            |
| III. | IMPREST FUND (Approved by<br>Board as part of I above)     | \$ 16,348.26        | 11           |



WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                  | <u>DESCRIPTION</u>   | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|-------------------------------|--|---------------------|---------------------|
| Addressograph Multigraph      | Office Supplies  | 14652               | \$ 517.82           |
| Advance Process Supply Co.    | Instructional Supplies   | 14653               | 83.94               |
| Arlington Hts. Camera Shop    | A V Aids   | 14654               | 94.50               |
| Arlington Medical Assoc.      | Med. Exam. - G. Rankin   | 14655               | 35.00               |
| Artistis Typing Headquarters  | Instructional Supplies   | 14656               | 15.60               |
| Baker & Taylor Co.            | Library Books  | 14657               | 912.87              |
| Capital Leasing Co.           | Equipment Rental   | 14658               | 360.00              |
| The Christian Science Monitor | Library Subscription   | 14659               | 15.42               |
| Educational Testing Service   | Instructional Supplies   | 14660               | 182.84              |
| The Dartnell Corp.            | Voc. Library   | 14661               | 30.35               |
| Easy Travel Service           | Travel - J. Harvey, J. Fuller, A. Dolejs,<br>D. Misic, W. Mann, O. Olson, F. Vaisvil | 14662               | 466.00              |
| Fisher Scientific Co.         | Instruct. Supplies & Equip.  | 14663               | 36.30               |
| GAF Corporation               | A V Aids   | 14664               | 139.93              |
| General Camera Co.            | A V Aids & Equipment   | 14665               | 1,592.44            |
| Graphic Chemical & Ink Co.    | Instructional Supplies   | 14666               | 83.70               |
| Hertz System Inc.             | Travel - R. Lahti  | 14667               | 19.96               |
| Order From Horder             | Office Supplies & Equipment  | 14668               | 113.09              |
| Ill. State Historical Society | Library Books  | 14669               | 94.20               |
| IBM Corp.                     | Computer Rental  |                     | 2,381.18            |
|                               | Repairs & Main.  |                     | 507.24              |
|                               | Supplies   |                     | <u>73.13</u>        |
| Michele Jensen                | Medical Examination  | 14670               | 2,961.55            |
| Karnes Music Co.              | Equipment Repair   | 14671               | 5.00                |
| Kelly Services Inc.           | Contractual Office Svcs.   | 14672               | 242.85              |
| Keuffel & Esser               | Instructional Supplies   | 14673               | 613.21              |
| Krohn-Hite Corp.              | Instructional Equipment  | 14674               | 74.68               |
|                               |  | 14675               | 806.10              |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                                 | <u>DESCRIPTION</u>            | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|--|-------------------------------|---------------------|---------------------|
| McGraw Hill Book Co.                         | Instructional Supplies        | 14676               | \$ 115.03           |
| Midwest Visual Equipment Co.                 | A V Equipment                 | 14677               | 2,319.20            |
| Mykroy Inc.                                  | Repair Materials              | 14678               | 39.83               |
| Nabor Lumber Co.                             | A V Aids                      | 14679               | 54.95               |
| Newark Electronics Corp.                     | A V Equipment                 | 14680               | 499.36              |
| Une O'Shea Books                             | Library Books                 | 14681               | 109.20              |
| Paddock Publications                         | Advertising                   | 14682               | 368.95              |
| Paxton National Inc.                         | Instructional Equipment       | 14683               | 514.00              |
| Geo. A. Pflaum Publisher                     | Film Rental                   | 14684               | 17.11               |
| Charles C. Thomas Publisher                  | Library Books & Subscription  | 14685               | 529.50              |
| Plenum Publishing Corp.                      | Library Subscription          | 14686               | 24.00               |
| Broadcasting                                 | Library Books                 | 14687               | 12.00               |
| Ill. Manufacturers Directory                 | Library Books                 | 14688               | 55.00               |
| Prompt Printing Service                      | Printing Open House           | 14689               | 378.00              |
| Regent Products Co.                          | Instructional Supplies        | 14690               | 46.11               |
| Roselle Farmers Lumber Co.                   | Maintenance                   | 14691               | 31.60               |
| D. L. Saslow Co.                             | Instruct Supplies & Equipment | 14692               | 435.56              |
| Seyfarth Shaw Fairweather & Geraldson        | Legal Services                | 14693               | 498.30              |
| Society for Industrial & Applied Mathematics | Library Subscription          | 14694               | 16.00               |
| Silver Burdett Co.                           | Library Book                  | 14695               | 6.20                |
| Ned Singers Sport Supply                     | Instructional Supplies        | 14696               | 340.70              |
| Suburban Thoracic Surgery                    | Contractual Services          | 14697               | 225.00              |
| 3M Business Products Sales                   | Instructional Supplies        | 14698               | 60.39               |
| A-OK Letter Service                          | Printing                      | 14699               | 908.00              |
| Academic Media Inc.                          | Library Books                 | 14700               | 26.25               |
| Norman C. Allhiser                           | Contractual Services          | 14701               | 800.00              |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- DECEMBER 10, 1970

PAYEE

DESCRIPTION

| <u>PAYEE</u>   | <u>DESCRIPTION</u>                     | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|--|--|---------------------|---------------------|
| Alladdin Drivurself System                                 | Travel - L. Collister                  | 14702               | \$ 12.29            |
| Allied Electronics Corp.                                   | Instructional Supplies                 | 14703               | 30.38               |
| Amer. Assoc. for Health, Physiological Educa. & Recreation | Library Subscriptions                  | 14704               | 25.00               |
| American Dental Assoc.                                     | Film Rentals                           | 14705               | 51.00               |
| American Fabrics   | Library Subscription                   | 14706               | 24.00               |
| American Geographical Society                              | Library Subscription                   | 14707               | 21.00               |
| American Journal of Nursing Co.                            | Instructional Supplies                 | 14708               | 20.00               |
| American Library Assoc.                                    | Membership Library Subscription        | 14709               | 322.50              |
| Amer. Sociological Assoc.                                  | Library Subscription                   | 14710               | 20.00               |
| AMS Press Inc.   | Library Books                          | 14711               | 40.88               |
| Louis Ancel  | Legal Services                         | 14712               | 1,387.50            |
| Appleton Century Crofts Film Library                       | Film Rental                            | 14713               | 30.00               |
| Association-Sterling Films                                 | Film Rental                            | 14714               | 11.55               |
| Awards Unlimited   | Award Plaques                          | 14715               | 719.00              |
| Baker & Taylor Co.   | Library Books                          | 14716               | 2,041.64            |
| Ditto Division   | Office Supplies & Equip. Main. Service | 14717               | 727.66              |
| Blackhawk Films  | Film Rental                            | 14718               | 25.36               |
| Bradner Smith & Co.  | Office Supplies                        | 14719               | 54.32               |
| Changing Times   | Library Subscription                   | 14720               | 14.00               |
| The MacMillan Co.  | Publications                           | 14721               | 2.78                |
| College of DuPage  | Charge Back                            | 14722               | 958.23              |
| Colonial Out of Print                                      | Library Books                          | 14723               | 394.67              |
| Book Service   | Film Rentals                           | 14724               | 90.75               |
| Contemporary Films   | Library Books                          | 14725               | 14.95               |
| CRM Books  | Library Supplies                       | 14726               | 64.90               |
| Demco Educational Corp.                                    |  |                     |                     |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                      | <u>DESCRIPTION</u>                | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|-----------------------------------|-----------------------------------|---------------------|---------------------|
| Dot Copy Co.                      | A V Aids                          | 14727               | \$ 46.10            |
| Dura Craft Book Bindery           | Binding of Books                  | 14728               | 1,805.42            |
| Educational Aids Services         | A V Aids                          | 14729               | 148.65              |
| E & I Coop Service Inc.           | A V Aids                          | 14730               | 1,148.62            |
| Encyclopedia Britannica           | Film Rental                       | 14731               | 15.90               |
| Educational Corp.                 | Instructional Supplies            | 14732               | 36.75               |
| Fairchild Book Division           | A V Aids                          | 14733               | 55.83               |
| The Flax Co.                      | Catering                          | 14734               | 358.25              |
| Harper College Cafeteria          | Catering                          | 14735               | 89.95               |
| Harper College Cafeteria          | Catering                          | 14736               | 20.95               |
| Harper College Cafeteria          | Catering                          | 14737               | 20.25               |
| Harper College Cafeteria          | Catering                          | 14738               | 306.55              |
| Distribution Worldwide            | Library Subscription              | 14739               | 16.00               |
| Industry Week                     | Library Subscription              | 14740               | 25.00               |
| Johnson Publishing Co.            | Library Books                     | 14741               | 40.67               |
| Journal of Retailing              | Library Subscription              | 14742               | 14.00               |
| Logan Medical Supply Inc.         | Medical Supplies                  | 14743               | 11.48               |
| McGraw Hill Book Co.              | Film Purchase                     | 14744               | 243.13              |
| 3M Business Products Sales        | A V Aids                          | 14745               | 463.90              |
| Modern Learning Aids              | Film Rental                       | 14746               | 6.00                |
| New York Univ.Film Library        | Film Rental                       | 14747               | 19.00               |
| Numeridex Tape Systems Inc.       | Instructional Supplies            | 14748               | 25.72               |
| Oregon State School for the Blind | Film Rental                       | 14749               | 15.00               |
| Postmaster, U.S. Palatine Ill.    | Postage for Meter                 | 14750               | 1,000.00            |
| Pitney Bowes Inc.                 | Equip. Rental, Equip. Maintenance | 14751               | 60.04               |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                 | <u>DESCRIPTION</u>                       | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|------------------------------|--|---------------------|---------------------|
| The Psychological Corp.      | Office Supplies                          | 14752               | \$ 30.58            |
| Charlotte Rappsilber         | Medical Examination                      | 14753               | 20.00               |
| RCA Distributing Co.         | Repair Materials                         | 14754               | 380.00              |
| Reynolds Printasign Co.      | A V Aids                                 | 14755               | 65.50               |
| Roundtable Films Inc.        | Film Rental                              | 14756               | 41.00               |
| Frederic Ryder Co.           | Printing                                 | 14757               | 68.31               |
| Sargent Welch Scientific Co. | Instructional Supplies                   | 14758               | 464.39              |
| Singer Friden Division       | Instruct. & Office Equip., Main. Srvs.   | 14759               | 6,052.11            |
| Alfred Stachel, M.C.         | Med. Exam. - Ronald Asche                | 14760               | 13.00               |
| The Texwipe Co.              | Instructional Supplies                   | 14761               | 130.00              |
| Time Life Films Inc.         | Film Rental                              | 14762               | 37.25               |
| Robert W. Tysl               | Tuition Reimbursement                    | 14763               | 150.00              |
| Uarco Inc.                   | Office Supplies                          | 14764               | 373.76              |
| U. S. Book Exchange Inc.     | Library Subscription                     | 14765               | 10.98               |
| University of Chicago Press  | Library                                  | 14766               | 20.00               |
| Univ. of Southern Calif.     | Film Rental                              | 14767               | 6.95                |
| Video Nursing Inc.           | Film Rental                              | 14768               | 17.00               |
| Xerox Corporation            | Printing & Office Supplies               | 14769               | 810.26              |
| Prudential Insurance Co.     | Group Medical & Life Insurance           | 14770               | 12,299.71           |
| Art Institute of Chicago     | Instructional Supplies                   | 14771               | 11.80               |
| Blair Temporaries            | Contractual Office Services              | 14772               | 24.41               |
| W. P. Broms Inc.             | Equipment Maintenance                    | 14773               | 140.00              |
| Cambridge Thermionic Corp.   | Instructional Supplies                   | 14774               | 153.80              |
| Easy Travel Service          | Travel - W. Mann, G. Voegel, R. Hylander | 14775               | 604.00              |
| The Epie Institute           | Publications                             | 14776               | 35.00               |
| Educational Theatre Journal  | Library Subscription                     | 14777               | 12.50               |
| Gale Research Co.            | Library Books                            | 14778               | 30.88               |
| Garith Products Co.          | A V Aids                                 | 14779               | 373.31              |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>  | <u>DESCRIPTION</u>         | <u>CHECK<br/>NUMBER</u> | <u>CHECK<br/>AMOUNT</u> |
|---|----------------------------|-------------------------|-------------------------|
| Frank M. Hines Ltd.<br>Innovation   | Legal Services             | 14780                   | \$1,192.50              |
| Intl. Review of Sociology &<br>Intl. Journal of Sociology<br>for the Family | Library Subscription       | 14781                   | 25.00                   |
| Journal of Ciminal Law &<br>Criminology & Police Science                    | Library Subscription       | 14782                   | 15.00                   |
| Journal of Economic History   | Library Subscription       | 14783                   | 15.00                   |
| Journal of Marketing  | Library Subscription       | 14784                   | 15.00                   |
| Journal of Marriage & the Family  | Library Subscription       | 14785                   | 12.00                   |
| Journal of Sex Research   | Library Subscription       | 14786                   | 20.00                   |
| Monroe Div. Litton Business<br>Systems                                      | Library Subscription       | 14787                   | 12.50                   |
| McGraw Hill Publications Co.  | Equipment Maintenance      | 14788                   | 56.50                   |
| James Marchael Photography  | Travel - W. Mann, J. Lucas | 14789                   | 295.00                  |
| Matheson Scientific   | Advertising                | 14790                   | 222.65                  |
| Natl. Educ. Assoc. of the U.S.  | Instructional Supplies     | 14791                   | 3.23                    |
| Nationwide Business Forms Inc.  | Publications               | 14792                   | 11.40                   |
| Northwest Clean Towel Svc.  | Office Supplies            | 14793                   | 17.26                   |
| Northwest Mental Health Center  | Contractual Svcs.          | 14794                   | 87.45                   |
| Office Electronics Inc.   | Consultant                 | 14795                   | 40.00                   |
| Poetry  | Office Supplies            | 14796                   | 844.20                  |
| Two Year College Math. J1.  | Subscription               | 14797                   | 12.00                   |
| Public Personnel Assoc.   | Subscription               | 14798                   | 20.00                   |
| Research Press  | Office Supplies            | 14799                   | 18.50                   |
| Sears Roebuck & Co.   | Voc. Library               | 14800                   | 11.49                   |
| Science Research Assoc.   | Equipment                  | 14801                   | 105.00                  |
| Stansi Scientific Div.  | Office Supplies            | 14802                   | 90.81                   |
|   | Instructional Supplies     | 14803                   | 87.79                   |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                             | <u>DESCRIPTION</u>                 | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|--|------------------------------------|---------------------|---------------------|
| Telemation Midwest Inc.                  | A V Aids                           | 14804               | \$3,200.00          |
| Trans World Airlines Inc.                | Travel - R. Lahti                  | 14805               | 288.00              |
| Postmaster, U.S. Palatine, Ill.          | Postage of Winter/Spring Schedules | 14806               | 2,248.90            |
| Valley Welding Supply                    | Contractual Svcs.                  | 14807               | 28.74               |
| Micro Photo Div.-Bell & Howell           | Renewal Subscription               | 14808               | 100.00              |
| Wards Natural Science Est.               | Instructional Supplies             | 14809               | 34.32               |
| M-F Builders Supply Inc.                 | Contractual Maintenance            | 14810               | 23.20               |
| Imprest Fund                             | Emergency Requirements             | 14811               | 10,000.00           |
| Carft Horizons                           | Library Sub.                       | 14812               | 10.00               |
| Amer. Medical Assoc.                     | Library Sub.                       | 14813               | 23.00               |
| Associated Publishers                    | Library Books                      | 14814               | 7.36                |
| Atlantic                                 | Library Sub.                       | 14815               | 21.00               |
| Automated Learning Inc.                  | A V Aids                           | 14816               | 8.98                |
| Bailey-Film Assoc.                       | Film Purchase                      | 14817               | 155.00              |
| E.C.Brown Center for Family Studies      | Library Books                      | 14818               | 7.70                |
| Books for Libraries Inc.                 | Library Books                      | 14819               | 95.50               |
| Bureau of Business Practice              | Library Sub.                       | 14820               | 7.44                |
| BNA Inc.                                 | Film Purchase                      | 14821               | 275.00              |
| Campbell & Hall Inc.                     | Library Books                      | 14822               | 353.90              |
| Cenco Instruments Corp.                  | Instructional Supplies             | 14823               | 99.20               |
| Dennis Uniform Mfg. Co.                  | Instructional Supplies             | 14824               | 50.23               |
| A B Dick Co.                             | Office Supplies Mach. Maintenance  | 14825               | 32.90               |
| Education U.S.A.                         | Library Subscription               | 14826               | 21.00               |
| Educational & Industrial Testing Service | Voc. Library                       | 14827               | 12.84               |
| Federal Surplus Property Sec.            | Office Equip., Instruct. Supplies  | 14828               | 362.10              |
| Fieldston Press                          | Library Book                       | 14829               | 4.40                |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                         | <u>DESCRIPTION</u>                               | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|--------------------------------------|--|---------------------|---------------------|
| GBC Sales & Service Inc.             | A V Equipment                                    | 14830               | \$ 249.00           |
| CCM General Biological Inc.          | Instruct. Supplies & Equip.                      | 14831               | 108.75              |
| General Camera Co.                   | A V Equipment                                    | 14832               | 1,289.07            |
| Group Ten Community Colleges         | Annual Membership                                | 14833               | 4,000.00            |
| Handschy Chemical Co.                | Office Supplies                                  | 14834               | 24.25               |
| Harcourt Brace & World Inc.          | Voc. Library                                     | 14835               | 16.44               |
| The Harward Co.                      | A V Equipment                                    | 14836               | 199.58              |
| Houghton Mifflin Co.                 | Voc. Library                                     | 14837               | 4.78                |
| Intl. Assoc. of Ch efs of Police     | Library Books                                    | 14838               | 31.25               |
| IBM Corp.                            | Computer Rental                                  |                     | 11,641.70           |
|                                      | Machine Maintenance                              |                     | <u>287.12</u>       |
|                                      | Publications                                     |                     |                     |
| Krochs & Brentanos                   | Office & Library Supplies                        | 14839               | 11,928.82           |
| Lakeview Rubber Stamp Co.            |  | 14840               | 6.95                |
| Merchants Cash Register Co.          | Equipment Repair                                 | 14841               | 21.69               |
| Midwest Newsclip Inc.                | Contractual Services                             | 14842               | 12.00               |
| National Restaurant Assoc.           | Film Purchases                                   | 14843               | 82.80               |
| Natl. Car Rental System              | Travel - W. J. Mann                              | 14844               | 62.50               |
| Natl. Council of Teachers of English |  | 14845               | 27.59               |
| Oakton Camera Inc.                   | Library Subscription                             | 14846               | 10.00               |
| Official Airline Guide               | A V Equipment                                    | 14847               | 123.84              |
| Dr. Robert W. Pitcher                | Library Books                                    | 14848               | 20.00               |
| Practical Offset Inc.                | Consultant                                       | 14849               | 62.00               |
| Prentice Hall Inc.                   | Printing Seminar                                 | 14850               | 163.00              |
| RCA Service Co.                      | Publications                                     | 14851               | 10.18               |
| Randolph Paper Co.                   | A V Equipment                                    | 14852               | 1,727.50            |
| Real Estate Research Corp.           | Instructional Supplies                           | 14853               | 10.25               |
|                                      | Partial Payment on Population Projection Project | 14854               | 8,500.00            |



WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                 | <u>DESCRIPTION</u>           | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|------------------------------|------------------------------|---------------------|---------------------|
| W I V S                      | Contractual Services         | 14855               | \$ 40.00            |
| Alfred K. I. Rothwell        | Instructional Supplies       | 14856               | 31.10               |
| S & H Manufacturing Co.      | Music Equipment              | 14857               | 95.00               |
| Com. Schaar Scientific Inc.  | Instructional Supplies       | 14858               | 621.77              |
| Simon & Schuster Inc.        | Voc. Library                 | 14859               | 57.31               |
| South Western Publishing Co. | Instructional Supplies       | 14860               | 94.30               |
| Standard Oil                 | Travel Expense               | 14861               | 23.48               |
| Stivers Lifesavers Inc.      | Contractual Office Services  | 14862               | 48.60               |
| Summy Birchard Inc.          | Instructional Supplies       | 14863               | 25.59               |
| Varityper Corp.              | Contractual Maintenance Svc. | 14864               | 204.50              |
| Edward C. Beyer              | Instructional Supplies       | 14865               | 135.00              |
| Imprest Fund                 | Reimbursement                | 14866               | 4,451.29            |
|                              |                              |                     | <u>\$108,622.78</u> |

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 14652 to 14866 are hereby approved for payment.

Date of Approval: December 10, 1970

CHAIRMAN James J. Schmidt

SECRETARY Marjorie J. Mat

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                               | <u>DESCRIPTION</u>                              | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|--|---|---------------------|---------------------|
| Ability Glass & Mirror                     | Maintenance Supplies                            | 2305                | \$ 67.05            |
| Aerosol Exterminators Inc.                 | Contractual Services                            | 2306                | 85.00               |
| B & H Blueprint & Supply                   | Printing - Blueprints                           | 2307                | 7.64                |
| Barrington Trucking Co.                    | Contractual Services                            | 2308                | 623.00              |
| L M Brownsey Supply Co.                    | Custodial Supplies                              | 2309                | 372.15              |
| Culligan Water Conditioning                | Contractual Services                            | 2310                | 9.75                |
| Carbit Paint Co.                           | Groundskeeping Supplies                         | 2311                | 212.00              |
| Commonwealth Edison Co.                    | Electricity                                     | 2312                | 8,246.44            |
| Gaare Oil Co.                              | Gasoline  | 2313                | 110.50              |
| Gallaher & Speck                           | Maintenance Services                            | 2314                | 186.00              |
| Charles B. Gray Inc.                       | Groundskeeping Supplies                         | 2315                | 51.79               |
| Great Lakes Fire & Safety<br>Equipment Co. | Safety & Groundskeeping<br>Supplies & Equipment | 2316                | 527.24              |
| Hill Behan Lumber Co.                      | Maintenance Supplies                            | 2317                | 211.88              |
| Ill. Bell Telephone Co.                    | Telephone Service                               | 2318                | 527.71              |
| Ill. Bell Telephone Co.                    | Telephone Service                               | 2319                | 4,380.16            |
| M-F Builders Supply Inc.                   | Maintenance Equipment                           | 2320                | 125.80              |
| McMaster Carr Supply Co.                   | Utility Plant Supplies                          | 2321                | 98.59               |
| Northwest Electrical Supply                | Maintenance Supplies & Equip.                   | 2322                | 240.19              |
| Tech-Syn Corp.                             | Maintenance Supplies                            | 2323                | 27.48               |
| Zimmer Hardware                            | Groundskeeping Supplies                         | 2324                | 99.37               |
| Arrow Road Construction Co.                | Groundskeeping Supplies                         | 2325                | 15.77               |
| Accurate Sign Co.                          | Groundskeeping Maintenance                      | 2326                | 65.00               |
| Commercial Light Co.                       | Electricity                                     | 2327                | 144.00              |
| Fox Valley Fire Equipment Co.              | Contract Svcs. Safety Dept.                     | 2328                | 25.00               |
| Gateway Supply Co.                         | Maintenance Supplies                            | 2329                | 102.83              |
| W. L. Greville, M.D.                       | Med. Exam. - Arthur Pierce                      | 2330                | 10.00               |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                            | <u>DESCRIPTION</u>                        | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|---|---|---------------------|---------------------|
| Hild Chem. Division                     | Custodial Supplies                        | 2331                | \$ 215.62           |
| Edward Hines Lumber Co.                 | Maintenance Supplies                      | 2332                | 16.80               |
| IBM Corp.                               | Office Equipment                          | 2333                | 434.90              |
| Nationwide Papers                       | Custodial Supplies                        | 2334                | 522.50              |
| Northwest Office Machines               | Maintenance Services                      | 2335                | 13.50               |
| Reliable Heating Co.                    | Maintenance Service                       | 2336                | 167.00              |
| Sears Roebuck & Co.                     | Utility Plant Supplies & Equipment        | 2337                | 105.77              |
| Lattof Motor Sales Co.                  | Groundskeeping Supplies                   | 2338                | 21.69               |
| Roselle Dodge Inc.                      | Groundskeeping Supplies                   | 2339                | 44.34               |
| P & W Farm Machinery Co.                | Vehicle Expense - Groundskeeping Supplies | 2340                | 565.97              |
| Arlington Auto Parts Inc.               | Groundskeeping Supplies                   | 2341                | 120.72              |
| Allied Electronics Corp.                | Maintenance Supplies                      | 2342                | 13.95               |
| American Industrial Svc. Co.            | Custodial Supplies                        | 2343                | 63.45               |
| Atlas Matl. Handling Equip.             | Safety Dept. Vehicle Expense              | 2344                | 788.29              |
| Bergers Industrial Supply               | Groundskeeping Supplies                   | 2345                | 88.00               |
| Browns Industrial Uniforms              | Uniforms                                  | 2346                | 1,249.70            |
| Burns Electronic Security Services Inc. | Contractual Services                      | 2347                | 24.00               |
| Ellinwood Medical Assoc.                | Med. Exam. - M. Liarakos                  | 2348                | 16.00               |
| George A. Davis Inc.                    | Groundskeeping Supplies                   | 2349                | 1,680.00            |
| Expert Landscaping Co.                  | Equipment Rental                          | 2350                | 572.00              |
| Highway Sales Inc.                      | Groundskeeping Maintenance                | 2351                | 156.70              |
| IWM Corporation                         | Plant Dept. Supplies                      | 2352                | 60.30               |
| Lawn Equip. Distributors                | Groundskeeping Supplies                   | 2353                | 132.00              |
| Pulver Industrial Co.                   | Groundskeeping Supplies                   | 2354                | 30.96               |
| Resco Inc.                              | Maintenance - Utility Plant               | 2355                | 51.80               |
| J. A. Saxauer Mfg. Co.                  | Utility Plant Supplies                    | 2356                | 102.95              |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                 | <u>DESCRIPTION</u>         | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|------------------------------|----------------------------|---------------------|---------------------|
| Harwood Stansfield           | Medical Examination        | 2357                | \$ 6.00             |
| Wayne Disposal Co.           | Groundskeeping Maintenance | 2358                | 60.00               |
| David Wold                   | Medical Examination        | 2359                | 12.00               |
| Allied Asphalt Paving Co.    | Groundskeeping Supplies    | 2360                | 18.10               |
| Busch Auto Svc. Center       | Vehicle Expense            | 2361                | 118.08              |
| Louis C. Curoso, M.D.        | Med. Exam. - J. Pelligrino | 2362                | 10.00               |
| Efengee Electrical Supplies  | Maintenance Supplies       | 2363                | 423.33              |
| National Chemsearch Corp.    | Maintenance Supplies       | 2364                | 149.15              |
| Northern Illinois Gas Co.    | Fuel - Gas                 | 2365                | 2,599.34            |
| Palatine Welding & Engr. Co. | Building Remodeling        | 2366                | 360.00              |
| Plote Inc.                   | Building Remodeling        | 2367                | 440.00              |
| Village of Palatine          | Water & Fuel Treatment     | 2368                | 648.81              |
| Hillco Distributing Co.      | Maintenance Supplies       | 2369                | 39.00               |
| Courtesy Sewer Service       | Contract Maintenance Svcs. | 2370                | 109.50              |
| Freitag Hardware             | Custodial Supplies         | 2371                | 28.37               |
| Veto Sales & Service         | Safety Dept. Supplies      | 2372                | 76.80               |
| Imprest Fund                 | Reimbursement              | 2373                | 151.22              |
|                              |                            |                     | <u>\$29,080.95</u>  |

TO: TREASURER

FROM: BOARD OF TURSTEES

The above listed checks number 2305 to 2373 are hereby approved for payment.

Date of Approval: December 10, 1970

*James J. Harwood*

CHAIRMAN

*Edward R. Matz*

SECRETARY

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

SITE & CONSTRUCTION FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                | <u>DESCRIPTION</u>                    | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|-----------------------------|---------------------------------------|---------------------|---------------------|
| Klehm Nursery               | Sodding & Transplanting of Evergreens | 921                 | \$1,004.00          |
| Meyer Material Co.          | General Improvements-Sidewalks        | 922                 | 514.75              |
| Beverly Gravel Co.          | General Improvements-Sidewalks        | 923                 | 514.07              |
| John Henricks Inc.          | General Improvements-Straw            | 924                 | 46.80               |
| Germley & Biederman         | Plat Survey Documents                 | 925                 | 45.00               |
| U. S. Steel Corp.           | Site Improvements-Baseball Backstop   | 926                 | 2,095.00            |
| South Shore Iron Works Inc. | General Improvements-Railings         | 927                 | 3,030.00            |
| Joseph D. Foreman & Co.     | Site Improvements-North Parking Lot   | 928                 | 298.35              |
|                             |                                       |                     | <u>\$7,547.97</u>   |

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 921 to 928 are hereby approved for payment.

Date of Approval: December 10, 1970

CHAIRMAN James J. Hornum

SECRETARY Lawrence R. Wood

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                  | <u>DESCRIPTION</u>   | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|-------------------------------|----------------------|---------------------|---------------------|
| Ace Book Sales Corp.          | Purchases - Books    | 2481                | \$ 22.92            |
| Amberg File & Index Co.       | Purchases - Supplies | 2482                | 113.63              |
| Burks Carbonic Co.            | Purchases - Food     | 2483                | 39.50               |
| Wm. C. Brown Co.              | Purchases - Books    | 2484                | 78.02               |
| Clark Products Inc.           | Purchases - Supplies | 2485                | 585.13              |
| The MacMillan Co.             | Purchases - Books    | 2486                | 7.53                |
| Columbia Ribbon & Carbon Mfg. | Purchases - Supplies | 2487                | 121.00              |
| Combined Foods Corp.          | Purchases - Food     | 2488                | 416.87              |
| Thomas Y. Crowell Co.         | Purchases - Books    | 2489                | 14.52               |
| Doubleday & Co.               | Purchases - Books    | 2490                | 3.68                |
| Follett College Book Co.      | Purchases - Books    | 2491                | 21.69               |
| Food Marketers                | Purchases - Food     | 2492                | 1,206.55            |
| Fresh Foods Inc.              | Purchases - Food     | 2493                | 167.55              |
| Goldenrod Ice Cream Co.       | Purchases - Food     | 2494                | 216.85              |
| M. Grumbacher Inc.            | Purchases - Supplies | 2495                | 316.58              |
| Harper & Row Publishers Inc.  | Purchases - Books    | 2496                | 19.86               |
| Geo. H. Hathaway & Co.        | Purchases - Food     | 2497                | 506.88              |
| Inland Book Distributors      | Purchases - Books    | 2498                | 228.81              |
| Keuffel & Esser Co.           | Purchases - Supplies | 2499                | 139.07              |
| Kraft Foods                   | Purchases - Food     | 2500                | 474.94              |
| Dr. Dugan Laird               | Contractual Services | 2501                | 350.00              |
| Lakeside Central Co.          | Purchases - Supplies | 2502                | 353.90              |
| Lars Langlo Billiard Supplies | Purchases - Supplies | 2503                | 105.00              |
| Marano Bros. Inc.             | Purchases - Food     | 2504                | 1,168.42            |
| Matthews Book Co.             | Purchases - Books    | 2505                | 75.76               |
| Melrose Farms Co.             | Purchases - Food     | 2506                | 79.95               |
| Moraine Valley Com. College   | Purchases - Books    | 2507                | 97.66               |
| NacsCorp. Inc.                | Purchases - Books    | 2508                | 525.05              |
| National Studio Cards         | Purchases - Supplies | 2509                | 111.74              |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES -- DECEMBER 10, 1970

PAYEE

DESCRIPTION

|                               |                         |      |          |
|-------------------------------|-------------------------|------|----------|
| The Nedlog Co.                | Purchases - Food        | 2510 | 333.00   |
| Northwest Clean Towel Service | Contractual Services    | 2511 | 203.09   |
| Oscar Mayer & Co.             | Purchases - Food        | 2512 | 402.20   |
| Obee Institutional Food Svc.  | Purchases - Food        | 2513 | 243.07   |
| Otto & Sons                   | Purchases - Food        | 2514 | 175.94   |
| Peter Pauper Press Inc.       | Purchases - Books       | 2515 | 97.38    |
| Prentice Hall Inc.            | Purchases - Books       | 2516 | 73.17    |
| Roberts Packing Co.           | Purchases - Food        | 2517 | 1,079.56 |
| Saginaw Store Fixture Co.     | Office Equipment        | 2518 | 37.03    |
| W. B. Saunders Co.            | Purchases - Books       | 2519 | 44.16    |
| John Sexton & Co.             | Purchases - Food        | 2520 | 997.99   |
| Gary Shade                    | Purchases - Books       | 2521 | 13.50    |
| Sunshine Snacks               | Purchases - Food        | 2522 | 171.60   |
| Teledyne Frederick Post       | Purchases - Supplies    | 2523 | 26.45    |
| Vanderbilt                    | Purchases - Food        | 2524 | 743.76   |
| Velva Sheen                   | Purchases - Supplies    | 2525 | 785.25   |
| West Publishing Co.           | Purchases - Books       | 2526 | 80.00    |
| Writing Sales                 | Purchases - Supplies    | 2527 | 979.89   |
| Young America Corp.           | Purchases - Books       | 2528 | 3.00     |
| Ray H. Blum & Assoc.          | General Insurance       | 2529 | 162.00   |
| Bostitch                      | Purchases - Supplies    | 2530 | 50.73    |
| Broadview Motor Express Inc.  | Freight on Supplies     | 2531 | 22.09    |
| Elgin Paper Co.               | Purchases - Supplies    | 2532 | 42.75    |
| Harper College Cafeteria      | Catering Athletic Dept. | 2533 | 2.60     |
| Hamilton Bell Co.             | Purchases - Supplies    | 2534 | 119.85   |
| D. C. Heath & Co.             | Purchases - Books       | 2535 | 92.39    |
| Hoskins Motor Leasing         | Vehicle Expense         | 2536 | 134.60   |

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WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                | <u>DESCRIPTION</u>                    | <u>CHECK<br/>NUMBER</u> | <u>CHECK<br/>AMOUNT</u> |
|-----------------------------|---------------------------------------|-------------------------|-------------------------|
| Palatine Hills Golf Course  | Instructional Supplies                | 2537                    | \$ 703.25               |
| Parrish Sporting Goods      | Instructional Supplies                | 2538                    | 221.16                  |
| Westab Inc.                 | Purchases - Supplies                  | 2539                    | 192.57                  |
| Bagat Bros.                 | Purchases - Food                      | 2540                    | 11.00                   |
| Bob Burson                  | Basketball Official 1/11/71           | 2541                    | 22.50                   |
| Easy Travel Service         | Travel - E. Goodwin, J. Januszko      | 2542                    | 224.00                  |
| E & I Coop Service Inc.     | Office Equipment                      | 2543                    | 348.97                  |
| Federal Office Products     | Purchases - Supplies                  | 2544                    | 831.16                  |
| Jess Fortuna                | Basketball Official 1/16/71           | 2545                    | 22.50                   |
| Lou Gordon Provision Co.    | Purchases - Food                      | 2546                    | 219.00                  |
| Tom Gulan                   | Basketball Official 1/9/71            | 2547                    | 22.50                   |
| E. A. Hinrichs & Co.        | Purchases - Supplies                  | 2548                    | 18.50                   |
| Holleb & Co.                | Purchases - Food                      | 2549                    | 86.16                   |
| Dick Leiber                 | Basketball Official 1/11/71           | 2550                    | 22.50                   |
| Walt Larson                 | Basketball Official 12/20/70 & 1/4/71 | 2551                    | 45.00                   |
| Gene May                    | Basketball Official 1/4/71            | 2552                    | 22.50                   |
| The Halcyon                 | Advertising                           | 2553                    | 150.00                  |
| Larry Pohlman               | Basketball Official 1/16/71           | 2554                    | 22.50                   |
| Practical Offset Inc.       | Printing                              | 2555                    | 90.00                   |
| Eli Septon                  | Basketball Official 12/21/70          | 2556                    | 22.50                   |
| Silvercup Bakeries Inc.     | Purchases - Food                      | 2557                    | 280.64                  |
| Silvercup Bakeries Inc.     | Purchases - Food                      | 2558                    | 20.50                   |
| Don Strasser                | Basketball Official 1/9/71            | 2559                    | 22.50                   |
| Standard Brands Inc.        | Purchases - Food                      | 2560                    | 155.26                  |
| Village Green of Barrington | Flowers                               | 2561                    | 18.00                   |
| Western Candy & Tobacco Co. | Purchases - Food                      | 2562                    | 390.35                  |
| Ron Bessemer                | Travel Advance                        | 2563                    | 261.00                  |



WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT #512  
 PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES -- DECEMBER 10, 1970

| <u>PAYEE</u>                  | <u>DESCRIPTION</u>     | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|-------------------------------|------------------------|---------------------|---------------------|
| Houghton Mifflin Co.          | Purchases - Books      | 2564                | \$ 8.91             |
| McGraw Hill Book Co.          | Purchases - Books      | 2565                | 6.98                |
| Modern Language Assoc. of Am. | Purchases - Books      | 2566                | 85.90               |
| Random House Inc.             | Purchases - Books      | 2567                | 19.36               |
| Sacred Heart of Mary H.S.     | Rental of Facilities   | 2568                | 450.00              |
| Scott Foresman & Co.          | Purchases - Book       | 2569                | 3.34                |
| South Western Publishing Co.  | Purchases - Books      | 2570                | 47.33               |
| Sunflower Milk Distributors   | Purchases - Food       | 2571                | 656.59              |
| Univ. of Illinois             | Purchases - Books      | 2572                | 50.00               |
| Affiliated Book Distributors  | Purchases - Books      | 2573                | 452.32              |
| Affiliated Book Distributors  | Purchases - Books      | 2574                | 52.49               |
| Boorum & Pease Co.            | Purchases - Supplies   | 2575                | 83.95               |
| Dell Books                    | Purchases - Books      | 2576                | 59.93               |
| Funk & Wagnalls               | Purchases - Books      | 2577                | 58.22               |
| Ill. Bell Telephone Co.       | Telephone Service      | 2578                | 16.95               |
| Lewis Bros. Ceramics Inc.     | Purchases - Supplies   | 2579                | 41.30               |
| Nebraska Book Co.             | Purchases - Books      | 2580                | 62.76               |
| Parker Pen Co.                | Purchases - Supplies   | 2581                | 267.61              |
| Portal Publications Ltd.      | Purchases - Supplies   | 2582                | 217.25              |
| IVA Artists Colors            | Purchases - Supplies   | 2583                | 179.75              |
| Ned Singers Sport Supply      | Instructional Supplies | 2584                | 350.37              |
| Spirico Inc.                  | Purchases - Supplies   | 2585                | 277.43              |
| Universal Carloading & Dist.  | Freight on Books       | 2586                | 25.99               |
| University of Mich. Press     | Purchases - Books      | 2587                | 36.90               |
| Imprest Fund                  | Reimbursement          | 2588                | 1,678.00            |
| W. D. Klingenberg             | Book Buy Back Fund     | 2589                | 1,000.00            |
| W. D. Klingenberg             | Book Buy Back Fund     | 2590                | 1,000.00            |
|                               |                        |                     | <u>\$26,322.26</u>  |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512  
PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES -- DECEMBER 10, 1970

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 2481 to 2590 are hereby approved for payment.

Date of Approval: December 10, 1970

CHAIRMAN



SECRETARY



WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512  
PALATINE, ILLINOIS 60067

IMPREST FUND DISBURSEMENTS  
November 3, 1970 to November 30, 1970

| <u>PAYEE</u>                    | <u>DESCRIPTION</u>     | <u>CHECK<br/>NUMBER</u> | <u>CHECK<br/>AMOUNT</u> |
|---------------------------------|------------------------|-------------------------|-------------------------|
| Patricia L. Connolly            | Travel Advance         | 10305                   | \$ 374.00               |
| Harwood Stansfield              | Salary Advance         | 10306                   | 125.00                  |
| Central States Speech Assoc.    | Library Subscription   | 10307                   | 6.00                    |
| Roma B. Zopp                    | Tuition Refund         | 10308                   | 7.00                    |
| Roger A. Mussell                | Travel Expense         | 10309                   | 41.20                   |
| John H. Thompson                | Travel Expense 53.74   |                         |                         |
|                                 | Travel Advance (50.00) | 10310                   | 3.74                    |
| Rosario DePalma                 | Travel Advance         | 10311                   | 125.00                  |
| Mary Catherine Edwards          | Prof. Supplies         | 10312                   | 19.17                   |
| Donna J. Smith                  | Tuition Refund         | 10313                   | 48.00                   |
| Lillian E. Brian                | Tuition Refund         | 10314                   | 5.00                    |
| James Harvey                    | Travel Expense         | 10315                   | 36.55                   |
| David A. Groth                  | Meeting Expense        | 10316                   | 3.00                    |
| Dr. R. B. Cormack               | Travel Expense         | 10317                   | 35.00                   |
| Dr. R. B. Cormack               | Local Travel           | 10318                   | 4.00                    |
| Donald T. Sedik                 | Travel Expense         | 10319                   | 13.00                   |
| Paul Moore                      | Tra                    | 10320                   | 4.40                    |
| William F. Hack                 | Travel Expense         | 10321                   | 49.40                   |
| Richard Bernstein               | Travel Expense         | 10322                   | 14.00                   |
| Harold Cunningham               | Meeting Expense        | 10323                   | 18.40                   |
| JoAnne L. Heinley               | Institutional Supplies | 10324                   | 9.81                    |
| Frank L. Oliver                 | Travel Expense         | 10325                   | 41.25                   |
| Mary Garzoni                    | Consultant Fee         | 10326                   | 20.00                   |
| Bob Tillotson                   | Travel Expense         | 10327                   | 32.50                   |
| David A. Groth                  | Local Travel           | 10328                   | 14.00                   |
| Allyn and Bacon Inc.            | Vocational Library     | 10329                   | 6.95                    |
| Jossey-Bass Inc., Publishers    | Vocational Library     | 10330                   | 8.75                    |
| John Wiley and Sons, Inc.       | Vocational Library     | 10331                   | 10.37                   |
| John A. Lucas                   | Travel Expense         | 10332                   | 12.10                   |
| Paddock Publications            | Publications           | 10333                   | 23.00                   |
| Des Plaines Publ Co.            | Publications           | 10334                   | 3.50                    |
| Melville H. Christensen         | Tuition Refund         | 10335                   | 182.08                  |
| Jon A. Baniqued                 | Tuition Refund         | 10336                   | 10.00                   |
| Catherine L. Bogacz             | Tuition Refund         | 10337                   | 10.00                   |
| Bob Zorn                        | Contractual Services   | 10338                   | 29.25                   |
| Maura Saunders                  | Contractual Services   | 10339                   | 22.50                   |
| Am. Educational Research Assoc. | Travel Expense         | 10340                   | 13.00                   |
| Western Concessions Inc.        | Travel Expense         | 10341                   | 45.75                   |

IMPREST FUND DISBURSEMENTS

| <u>PAYEE</u>                    | <u>DESCRIPTION</u>        | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|---------------------------------|---------------------------|---------------------|---------------------|
| Palatine Hills Golf Course      | Replacement of Lost Check | 10342               | \$ 162.00           |
| Sommerfield Med. Laboratory     | Med.Exam.-Susan Byrd      | 10343               | 10.00               |
| Harry M. Mills                  | Tuition Refund            | 10344               | 15.00               |
| Nancy C. Korecky                | Tuition Refund            | 10345               | 30.00               |
| John B. Lukey III               | Tuition Refund            | 10346               | 106.50              |
| Wm. Rainey Harper College       |                           |                     |                     |
| Trust & Agency Fund             | Travel Expense 193.30     |                     |                     |
|                                 | Travel Advance (185.00)   | 10347               | 8.30                |
| Publications Division, Am.      |                           |                     |                     |
| Council on Education            | Publications              | 10348               | 4.50                |
| National Academy of Sciences    | Library Books             | 10349               | 1.75                |
| UCLA Students Store             | Publications              | 10350               | 2.30                |
| Media & Methods                 | Libr. Subscription        | 10351               | 5.00                |
| U.S. Public Health Fund         | Film Rental               | 10352               | 4.50                |
| Turnstile Press                 | Library Subscription      | 10353               | 6.25                |
| Mathematica                     | Library Subscription      | 10354               | 4.00                |
| Eric Document Reproduction Svc. | Library Books             | 10355               | 1.95                |
| International Arts & Sciences   |                           |                     |                     |
| Press                           | Library                   | 10356               | 10.45               |
| Aurora Publishers Inc.          | Library Books             | 10357               | 8.00                |
| Gersler Publishing Co.          | Library Books             | 10358               | 4.00                |
| The Yale Review                 | Library Subscription      | 10359               | 6.00                |
| Am. Personnel & Guidance Assoc. | Library Subscription      | 10360               | 5.00                |
| Am.Soc. of enistry for Child.   | Library Subscription      | 10361               | 10.00               |
| Modern Plastics                 | Library Subscription      | 10362               | 12.00               |
| Mental Hygiene                  | Library Subscription      | 10363               | 10.00               |
| Computers & Automation          | Library Subscription      | 10364               | 9.50                |
| Electronics World               | Library Subscription      | 10365               | 7.00                |
| The Office                      | Library Subscription      | 10366               | 6.00                |
| Administrative Management       | Library Subscription      | 10367               | 7.00                |
| The Shoe String Press Inc.      | Publications              | 10368               | 6.50                |
| M and W Publications            | Library Subscription      | 10369               | 3.00                |
| Learning Systems Inc.           | Publications              | 10370               | 6.56                |
| Houghton Mufflin Co.            | Voc. Library              | 10371               | 2.45                |
| The Univ. of Connecticut        | Library Subscription      | 10372               | 1.00                |
| Western Concessions Inc.        | Consultants               | 10373               | 90.64               |
| Speech Assoc. of the Eastern    |                           |                     |                     |
| States                          | Library Subscription      | 10374               | 6.00                |
| Personnel Journal               | Publications              | 10375               | 6.50                |
| Niedert Motor Service Inc.      | Estimate on Equipment     | 10376               | 10.32               |
| The MacMillan Company           | Publications              | 10377               | 2.48                |
| Donald Collins                  | Salary Advance            | 10378               | 175.00              |
| Robert Lahti - Petty Cash       | Reimbursement             | 10379               | 196.35              |
| Mr. Juel Lee                    | Travel Expense            | 10380               | 32.00               |

IMPREST FUND DISBURSEMENTS

| <u>PAYEE</u>                    | <u>DESCRIPTION</u>   | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|---------------------------------|----------------------|---------------------|---------------------|
| Judith Best                     | Travel Expense       | 10381               | \$ 73.24            |
| William E. Nelson               | Travel Expense       | 10382               | 145.73              |
| Ken Parker                      | Travel Expense       | 10383               | 98.38               |
| Raymond A. Hylander             | Travel Expense       | 10384               | 57.00               |
| Anne Rodgers                    | Travel Expense       | 10385               | 59.99               |
| Joyce A. Nolen                  | Travel Expense       | 10386               | 82.34               |
| Robert V. Moriarty              | Travel Expense       | 10387               | 72.82               |
| Dr. Robert Pitcher              | Consultant           | 10388               | 150.00              |
| George Makas                    | Travel Expense       | 10389               | 77.44               |
| Frank A. Vandever, Jr.          | Travel Advance       | 10390               | 419.00              |
| Dr. Omar Olson                  | Travel Expense       |                     | 104.52              |
|                                 | Travel Advance       | (80.00)             |                     |
|                                 |                      | 10391               | 24.52               |
| Wilfred Von Mayr                | Travel Expense       | 10392               | 20.95               |
| Donald M. Misic                 | Travel Expense       | 10393               | 17.10               |
| Larry King                      | Travel Expense       | 10394               | 11.80               |
| Richard L. Miller               | Travel Expense       | 10395               | 28.75               |
| Joseph Yohanan                  | Travel Expense       | 10396               | 64.30               |
| William R. Punkay               | Travel Expense       | 10397               | 5.20                |
| R. Thieda                       | Travel Expense       | 10398               | 61.62               |
| Frank A. Vandever, Jr.          | Travel Expense       | 10399               | 15.50               |
| Mary Catherine Edwards          | Travel Expense       | 10400               | 10.80               |
| Laren M. Collister              | Travel Expense       | 10401               | 93.04               |
| Frank A. Vandever, Jr.          | Travel Expense       | 10402               | 17.40               |
| Guerin A. Fischer               | Travel Advance       | 10403               | 100.00              |
| Michael Tokla                   | Contractual Service  | 10404               | 29.25               |
| Tom McNamara                    | Contractual Service  | 10405               | 11.25               |
| Tom White                       | Contractual Service  | 10406               | 21.93               |
| Robert Revo                     | Contractual Service  | 10407               | 18.56               |
| Carol Mulvey                    | Contractual Service  | 10408               | 4.50                |
| Richard DeRobles                | Contractual Service  | 10409               | 25.88               |
| Phillip Gianetti                | Contractual Service  | 10410               | 18.00               |
| Dan Lyons                       | Contractual Service  | 10411               | 4.50                |
| Mary B. Renaud                  | Tuition Refund       | 10412               | 10.00               |
| Karen L. Johnson                | Tuition Refund       | 10413               | 65.00               |
| Dr. G. Fischer                  | Meeting Expense      | 10414               | 10.35               |
| Chataeu Louise                  | Meeting Expense      | 10415               | 32.76               |
| K. E. Jauch                     | Travel Expense       | 10416               | 16.00               |
| E. A. Goodwin - Petty Cash      | Reimbursement        | 10417               | 48.87               |
| Roy A. Sedrel                   | Travel Advance       | 10418               | 160.00              |
| Meyer Rudoff                    | Meeting Expense      | 10419               | 12.80               |
| U.S. Government Printing Office | Publication          | 10420               | 5.00                |
| Michael Petroff                 | Tuition Refund       | 10421               | 341.40              |
| Journal of Am. Forensic Assoc.  | Library Subscription | 10422               | 10.00               |
| Better Homes & Gardens          | Library Subscription | 10423               | 4.00                |

IMPREST FUND DISBURSEMENTS

| <u>PAYEE</u>                   | <u>DESCRIPTION</u>       | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|--------------------------------|--------------------------|---------------------|---------------------|
| Sports Illustrated             | Library Subscription     | 10424               | \$ 8.50             |
| William R. Punkay              | Travel Advance           | 10425               | 86.00               |
| Good Housekeeping              | Library Subscription     | 10426               | 5.00                |
| Univ. of Nebraska Press        | Publications             | 10427               | 3.65                |
| Void                           | Void                     | 10428               | 0.00                |
| Postmaster U.S. Palatine, Ill. | Bulk Mailing             | 10429               | 160.54              |
| Richard Helin                  | Meeting Expense          | 10430               | 16.70               |
| Richard Helin                  | Travel Advance           | 10431               | 104.00              |
| E. A. Goodwin                  | Travel Advance           | 10432               | 60.00               |
| John Janusko                   | Travel Advance           | 10433               | 40.00               |
| The Univ. of Michigan          | Travel Expense-A. Dolejs | 10434               | 125.00              |
| Mid-American College Art Conf. | Inst. Membership         | 10435               | 25.00               |
| Raymond A. Hylander            | Travel Advance           | 10436               | 90.00               |
| Mr. Fred A. Vaisvil            | Travel Advance           | 10437               | 111.00              |
| John Gelch                     | Travel Advance           | 10438               | 610.00              |
| Robert Nolan                   | Travel Advance           | 10439               | 100.00              |
| Martha L. Bolt                 | Travel Advance           | 10440               | 24.00               |
| Ken Parker                     | Travel Advance           | 10441               | 140.00              |
| Dr. George H. Voegel           | Travel Advance           | 10442               | 109.00              |
| Dr. George H. Voegel           | Travel Advance           | 10443               | 40.00               |
| A. Lee Belcher                 | Contractual Service      | 10444               | 223.75              |
| Jeanette M. Halle              | Local Travel             | 10445               | 17.30               |
| Sharon N. McDonnell            | Local Travel             | 10446               | 18.00               |
| Margaret M. Pike               | Local Travel             | 10447               | 8.00                |
| Charlotte Rappsilbec           | Local Travel             | 10448               | 18.00               |
| Jean Lytle                     | Local Travel             | 10449               | 18.60               |
| Ambrose Easterly               | Travel Expense           | 10450               | 69.42               |
| Frank L. Oliver                | Travel Expense           | 10451               | 26.57               |
| Jay Singelmann                 | Travel Expense           | 10452               | 7.40                |
| Robert G. Held                 | Local Travel             | 10453               | 6.20                |
| E. A. Goodwin                  | Local Travel             | 10454               | 9.45                |
| Mary Ann Mickina               | Travel Expense           | 10455               | 8.70                |
| David A. Groth                 | Travel Expense           | 10456               | 13.35               |
| David Feinberg                 | Travel Expense           | 10457               | 36.18               |
| Ronald Stewart                 | Travel Expense           | 10458               | 18.50               |
| John R. Birkholz               | Travel Expense           | 10459               | 34.70               |
| John A. Knudsen                | Travel Expense           | 10460               | 62.18               |
| F. G. McClintock               | Local Travel             | 10461               | 23.80               |
| Darlene J. Stewart             | Local Travel             | 10462               | 18.00               |
| Mary Lou Flanigan              | Local Travel             | 10463               | 5.20                |
| David A. Geoth                 | Meeting Expense          | 10464               | 3.00                |
| Edward A. Goodwin              | Travel Expense           | 10465               | 13.95               |
| Jack S. Rude                   | Local Travel             | 10466               | 21.50               |
| Alan M. Gustein                | Consultant               | 10467               | 300.00              |

IMPREST FUND DISBURSEMENTS

| <u>PAYEE</u>                              | <u>DESCRIPTION</u>     | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|---|------------------------|---------------------|---------------------|
| Edward M. Pickett                         | Consultant             | 10468               | \$ 250.00           |
| Applied Psychology Assoc.                 | Consultant             | 10469               | 450.00              |
| Robert F. Pearse, PhD.                    | Consultant             | 10470               | 100.00              |
| Sigfried Stober                           | Instructional Supplies | 10471               | 21.57               |
| Ken Parker                                | Travel Expense         | 10472               | 10.70               |
| Educational Television                    | Subscription           | 10473               | 8.00                |
| Barry Sucsmau                             | Consultant             | 10474               | 20.00               |
| Merry Berry                               | Consultant             | 10475               | 20.00               |
| Mike Donahue                              | Basketball Official    | 10476               | 22.50               |
| Chuck Balciucus                           | Basketball Official    | 10477               | 22.50               |
| Assoc. of College Unions<br>International | Registration Fees      | 10478               | 30.00               |
| Pub. Div. - Am. Council on Ed.            | Publications           | 10479               | 4.50                |
| College Scholarship Service               | Publications           | 10480               | 1.00                |
| James Harvey                              | Travel Expense         | 10481               | 60.03               |
| College Entr. Exam. Board                 | Publications           | 10482               | 2.00                |
| National Directory Service                | Publications           | 10483               | 11.90               |
| Patricia Bourke                           | Material & Supplies    | 10484               | 5.50                |
| Lois K. Feil                              | Modeling               | 10485               | 6.00                |
| Greg Haar                                 | Modeling               | 10486               | 7.50                |
| Educational Television                    | Mag. Subscription      | 10487               | 8.00                |
| Moses Otunga                              | Contractual Service    | 10488               | 37.50               |
| Kenneth Jauch                             | Publications           | 10489               | 1.00                |
| University of Michigan                    | Publications           | 10490               | 15.00               |
| Constance P. Bowles                       | Tuition Refund         | 10491               | 15.00               |
| Florence M. Antos                         | Tuition Refund         | 10492               | 11.00               |
| Marie Foltman                             | Tuition Refund         | 10493               | 10.00               |
| Peter L. Labbe                            | Tuition Refund         | 10494               | 34.14               |
| Am. Hospital Assoc.                       | Instructional Supplies | 10495               | 4.00                |
| E.C. Brown Center for Family<br>Studies   | Library Books          | 10496               | 2.30                |
| Void                                      | Void                   | 10497               | 0.00                |
| Today's Secretary                         | Library Subscription   | 10498               | 3.25                |
| Federal Surplus Prop. Sec.                | A V Equipment          | 10499               | 25.00               |
| Mr. Val Bettin                            | Contractual Services   | 10500               | 187.50              |
| Mathematics Teacher                       | Library Subscription   | 10501               | 10.00               |
| QST-Am. Radio Relay League                | Library Subscription   | 10502               | 7.50                |
| The Sociological Review                   | Library Subscription   | 10503               | 10.00               |
| Design                                    | Library Subscription   | 10504               | 10.00               |
| Mathematical Gazette                      | Library Subscription   | 10505               | 8.40                |
| Radio Electronics                         | Library Subscription   | 10506               | 9.00                |
| Automation                                | Library Subscription   | 10507               | 12.00               |
| J.E.G.P.                                  | Library Subscription   | 10508               | 7.50                |
| American Journal of Psychology            | Library Subscription   | 10509               | 10.00               |

IMPREST FUND DISBURSEMENTS

| <u>PAYEE</u>                    | <u>DESCRIPTION</u>      | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|---------------------------------|-------------------------|---------------------|---------------------|
| Public Adminis. Service         | Library Books           | 10510               | \$ 2.00             |
| Journal of Higher Education     | Library Books           | 10511               | 10.00               |
| Postmaster, U.S. Palatine, Ill. | Increase Bulk Mail Dep. | 10512               | 500.00              |
| Ill. Council of Public Comm.    |                         |                     |                     |
| College Pres.                   | Meeting Expense         | 10513               | 6.00                |
| W. J. Mann                      | Travel Expense          | 10514               | 77.70               |
| W. J. Mann                      | Travel Advance          | 10515               | 76.00               |
| Arthur Pierce                   | Salary Advance          | 10516               | 100.00              |
| The Village Green               | Flowers                 | 10517               | 439.20              |
| Mrs. Fred Nicklas               | Travel Advance          | 10518               | 50.00               |
| C. M. Coons                     | Tuition Refund          | 10519               | 15.00               |
| Maureen C. O'Brien              | Tuition Refund          | 10520               | 137.50              |
| Oxford University Press         | Library Subscription    | 10521               | 9.50                |
| Houghton Mifflin Co.            | Voc. Library            | 10522               | 4.18                |
| Void                            | Void                    | 10523               | 0.00                |
| R. E. Lahti, Petty Cash         | Reimbursement           | 10524               | 192.19              |
| James Stinchcomb                | Consultant Fee          | 10525               | 250.00              |
| Paul Moore                      | Travel Advance          | 10526               | 100.00              |
| Richard Schlagel                | Travel Advance          | 10527               | 51.00               |
| Darrell W. DeGeeter             | Travel Advance          | 10528               | 51.00               |
| Gilbert F. Treiney              | Travel Advance          | 10529               | 145.00              |
| Kathleen Arns                   | Travel Advance          | 10530               | 144.00              |
| R. B. Cormack                   | Travel Advance          | 10531               | 119.00              |
| Robert R. Zilkowski             | Local Travel            | 10532               | 14.25               |
| Robert Pasen                    | Travel Expense          | 10533               | 15.86               |
| Dr. Jack Fuller                 | Meeting Expense         | 10534               | 2.95                |
| Frank L. Borelli                | Meeting Expense         | 10535               | 3.00                |
| David A. Groth                  | Local Travel            | 10536               | 2.20                |
| Jay Singelmann                  | Travel Advance          | 10537               | 90.00               |
| Kathleen Arns                   | Local Travel            | 10538               | 11.20               |
| Joanne L. Heinley               | Local Travel            | 10539               | 10.40               |
| Halina Z. Goldsmith             | Local Travel            | 10540               | 32.40               |
| David Groth                     | Local Travel            | 10541               | 2.50                |
| Ruth Rupar                      | Travel Expense          | 10542               | 8.25                |
| Janet Savin                     | Travel Expense          | 10543               | 23.87               |
| Daniel J. Cohen                 | Travel Expense          | 10544               | 6.50                |
| Michael Ostrowski               | Travel Expense          | 10545               | 13.55               |
| Frank L. Oliver                 | Travel Expense          | 10546               | 23.50               |
| Frank L. Borelli                | Travel Expense          | 10547               | 10.50               |
| Darlene J. Stewart              | Travel Expense          | 10548               | 10.75               |
| Joanne L. Heinly                | Travel Expense          | 10549               | 36.40               |
| Dr. Jack Fuller                 | Travel Expense          | 10550               | 12.60               |
| Irene Y. Sanderson              | Travel Expense          |                     |                     |
|                                 |                         |                     | 57.95               |
| Irene Y. Sanderson              | Travel Advance          | (48.00)             | 9.95                |
|                                 | Travel Expense          |                     | 89.14               |



IMPREST FUND DISBURSEMENTS

| <u>PAYEE</u>          | <u>DESCRIPTION</u>     | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|-----------------------|------------------------|---------------------|---------------------|
| John R. Birkholz      | Travel Expense         | 10553               | \$ 11.20            |
| Michael E. Lange      | Tuition Refund         | 10554               | 30.00               |
| Susan Kramer          | Tuition Refund         | 10555               | 7.00                |
| Mario Stella          | Tuition Refund         | 10556               | 9.00                |
| Eleanor C. Carlson    | Tuition Refund         | 10557               | 28.00               |
| Barbara J. Craig      | Tuition Refund         | 10558               | 4.50                |
| Rebecca J. Ripley     | Tuition Refund         | 10559               | 15.00               |
| Frances F. Gifford    | Tuition Refund         | 10560               | 20.00               |
| Charles T. Morrison   | Tuition Refund         | 10561               | 10.00               |
| Marian Milling        | Tuition Refund         | 10562               | 11.00               |
| Natalie E. Andrews    | Tuition Refund         | 10563               | 10.00               |
| Elearnor P. Gerlinger | Tuition Refund         | 10564               | 11.00               |
| Joseph W. Pracht      | Tuition Refund         | 10565               | 11.00               |
| Jane M. Harris        | Tuition Refund         | 10566               | 10.00               |
| Rodrigo Aristizabel   | Tuition Refund         | 10567               | 10.00               |
| Nam Soo Chung         | Tuition Refund         | 10568               | 10.00               |
| Peter J. Gerakaris    | Tuition Refund         | 10569               | 11.00               |
| Larry H. Carlson      | Tuition Refund         | 10570               | 15.00               |
| Barbara A. Harris     | Tuition Refund         | 10571               | 11.00               |
| Julius R. Pelka       | Tuition Refund         | 10572               | 10.00               |
| Edward Gerbing        | Tuition Refund         | 10573               | 11.00               |
| Marshall E. Gray      | Tuition Refund         | 10574               | 11.00               |
| Arnold Wrenn          | Tuition Refund         | 10575               | 11.00               |
| Maria G. Gonzalez     | Tuition Refund         | 10576               | 11.00               |
| Alicia M. Viejo       | Tuition Refund         | 10577               | 10.00               |
| Melecia B. Dolon      | Tuition Refund         | 10578               | 11.00               |
| Cina Henderson        | Tuition Refund         | 10579               | 10.00               |
| Joan Jesky            | Tuition Refund         | 10580               | 15.00               |
| Kathy Mackey          | Tuition Refund         | 10581               | 11.00               |
| Leo M. Meyer          | Tuition Refund         | 10582               | 11.00               |
| Robey D. Pagenkepf    | Tuition Refund         | 10583               | 11.00               |
| Audrey Schulien       | Tuition Refund         | 10584               | 11.00               |
| Hana Vergas           | Tuition Refund         | 10585               | 10.00               |
| Conley D. Vaughn      | Tuition Refund         | 10586               | 11.00               |
| Madden T. Works       | Tuition Refund         | 10587               | 11.00               |
| Dona L. Walker        | Tuition Refund         | 10588               | 32.00               |
| Ed Beyer              | Contractual Services   | 10589               | 42.50               |
| R. R. Bowker Co.      | Publications           | 10590               | 58.90               |
| Gene Moulton          | Contractual Services   | 10591               | 42.50               |
| Jean Lindner          | Contractual Services   | 10592               | 42.50               |
| Tad Kriezick          | Contractual Services   | 10593               | 42.50               |
| Jim Middleton         | Contractual Services   | 10594               | 42.50               |
| Maria Hoar            | Contractual Service    | 10595               | 60.00               |
| Alfred K. I. Rothwell | Instructional Supplies | 10596               | 2.40                |

IMPREST FUND DISBURSEMENTS

| <u>PAYEE</u>                             | <u>DESCRIPTION</u>          | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|--|-----------------------------|---------------------|---------------------|
| Sigfried Stober                          | Instructional Supplies      | 10597               | \$ 24.30            |
| Dr. C. H. Schauer                        | Local Travel                | 10598               | 74.80               |
| Jay Singelmann                           | Travel Expense              | 10599               | 24.80               |
| Leota Prokop                             | Travel Expense              | 10600               | 51.80               |
| Larry King                               | Meeting Expense             | 10601               | 5.10                |
| Stephen T. Franklin                      | Travel Expense              | 10602               | 10.90               |
| Charles F. Falk                          | Travel Expense              | 10603               | 58.66               |
| Mary Ann Mickina                         | Travel Expense              | 10604               | 12.00               |
| Robert G. Held                           | Local Travel                | 10605               | 9.50                |
| E. A. Goodwin                            | Local Travel                | 10606               | 17.20               |
| Mary Ann Mickina                         | Local Travel                | 10607               | 9.60                |
| Charles F. Falk                          | Local Travel                | 10608               | 10.20               |
| Illinois ASCD                            | Membership-Registration Fee | 10609               | 7.50                |
| Ill. Notary Association                  | Dues                        | 10610               | 22.45               |
| Jossey-Bass Inc. Publishers              | Publications                | 10611               | 7.75                |
| The Univ. of Chgo. Press                 | Publications                | 10612               | 8.25                |
| Midwest Com. for Draft. Counc.           | Publications                | 10613               | 8.45                |
| Guerin A. Fischer                        | Travel Expense              |                     | 138.97              |
|  | Travel Advance              | (125.00)            |                     |
| Jossey-Bass Publishers                   | Publications                | 10614               | 13.97               |
| Ill. Com. College Trustee Assoc.         | Dues                        | 10615               | 9.14                |
| The Foundation Center                    | Publications                | 10616               | 100.00              |
| TWA Ambassadors Club                     | Dues                        | 10617               | 6.00                |
| The College Law Bulletin                 | Publications                | 10618               | 12.00               |
| Commerce Clearing House                  | Publications                | 10619               | 7.00                |
| Population Posters                       | Publications                | 10620               | 21.12               |
| Am. Management Assoc. Inc.               | Publications                | 10621               | 4.00                |
| Jossey-Bass Inc. Publishers              | Publications                | 10622               | 9.25                |
| Nations Business                         | Publications                | 10623               | 9.14                |
| Kinsch Village Florist                   | Flowers                     | 10624               | 9.00                |
| Bacharach Portrait Photo                 | Photos                      | 10625               | 10.85               |
| Void                                     | Void                        | 10626               | 43.43               |
| International Assoc. of Chiefs of Police | Membership                  | 10627               | 0.00                |
| Holiday Inn of Rolling Meadows           | Meeting Expense             | 10628               | 25.00               |
| E. A. Goodwin                            | Travel Expense              | 10629               | 33.95               |
|  | Travel Advance              | 63.43               |                     |
|  | Travel Advance              | (60.00)             |                     |
| Don Strasser                             | Basketball Official         | 10630               | 3.43                |
| Norm Krupnick                            | Basketball Official         | 10631               | 22.50               |
| Howie Burns                              | Basketball Official         | 10632               | 22.50               |
| Ed Grams                                 | Basketball Official         | 10633               | 22.50               |
| Natl. Collegiate Athletic Assoc.         | Publications                | 10634               | 22.50               |
| Ron Bessemer                             | Travel Expense              | 10635               | 20.50               |
|  | Travel Advance              | 380.05              |                     |
|  | Travel Advance              | (335.00)            |                     |
| Noreen Stoeck                            | Instructional Supplies      | 10636               | 45.05               |
|  |                             | 10637               | 6.70                |

IMPREST FUND DISBURSEMENTS

| <u>PAYEE</u>  | <u>DESCRIPTION</u>   | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|---|----------------------|---------------------|---------------------|
| Canyon Cinema   | Film Rental          | 10638               | \$ 2.00             |
| Cooper Square Publ Co.                                  | Library Books        | 10639               | 1.30                |
| Center for the Study of<br>Dem. Inst.                   | Library Books        | 10640               | 2.40                |
| Family Service Assoc. of Am.                            | Library Books        | 10641               | 6.60                |
| Audio-Visual Research Inst.                             | Library Books        | 10642               | 4.95                |
| California Apparel News                                 | Library Subscription | 10643               | 5.85                |
| Institute of Man  | Library Subscription | 10644               | 6.00                |
| Harper's Bazaar   | Library Subscription | 10645               | 7.58                |
| Data Systems News                                       | Library Subscription | 10646               | 10.00               |
| Natl. Council on Crime &<br>Delinquency                 | Library Subscription | 10647               | 13.75               |
| Authropological Quarterly                               | Library Subscription | 10648               | 6.00                |
| American Quarterly                                      | Library Subscription | 10649               | 8.00                |
| ETC   | Library Subscription | 10650               | 6.00                |
| Explicator  | Library Subscription | 10651               | 2.00                |
| German Quarterly  | Library Subscription | 10652               | 7.50                |
| Modern Language   | Library Subscription | 10653               | 5.00                |
| Modern Drama  | Library Subscription | 10654               | 2.00                |
| Music Educators Journal                                 | Library Subscription | 10655               | 4.00                |
| Pacific Affairs   | Library Subscription | 10656               | 7.00                |
| Popular Mechanics                                       | Library Subscription | 10657               | 5.00                |
| Psychiatry Jr. for Study of<br>Inter-Personal Processes | Library Subscription | 10658               | 10.00               |
| Shakespeare Quarterly                                   | Library Subscription | 10659               | 10.00               |
| Social Research   | Library Subscription | 10660               | 10.00               |
| Social Forces   | Library Subscription | 10661               | 6.00                |
| TDR-Drama Review  | Library Subscription | 10662               | 6.00                |
| William & Mary Quarterly                                | Library Subscription | 10663               | 5.00                |
| Hispania  | Library Subscription | 10664               | 8.00                |
| Improving College & University<br>Teaching              | Library Subscription | 10665               | 6.00                |
| Heuristics  | Library Subscription | 10666               | 5.00                |
| Journal of Engineering Graphics                         | Library Subscription | 10667               | 2.00                |
| Journal of School Psychology                            | Library Subscription | 10668               | 9.00                |
| Journal of Politics                                     | Library Subscription | 10669               | 8.00                |
| Journal of Social Issues                                | Library Subscription | 10670               | 9.00                |
| Journal of Southern History                             | Library Subscription | 10671               | 7.00                |
| Law and Order Magazine                                  | Library Subscription | 10672               | 4.00                |
| Manufacturing Engineering &<br>Management               | Library Subscription | 10673               | 7.50                |
| Journal of the Ill. State<br>Historical Society         | Library Subscription | 10674               | 5.00                |
| Dental Economics  | Library Subscription | 10675               | 10.00               |
| Marquerite L. Procht                                    | Tuition Refund       | 10676               | 9.00                |

IMPREST FUND DISBURSEMENTS

| <u>PAYEE</u>                       | <u>DESCRIPTION</u>       | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|------------------------------------|--------------------------|---------------------|---------------------|
| Ray A. Howe                        | Contractual Services     | 10677               | \$ 59.50            |
| Postmaster, U.S. Palatine, Ill.    | Bulk Mailing             | 10678               | 286.55              |
| Lee Carolyn Kolzon                 | Travel Advance           | 10679               | 302.50              |
| Joseph Clouser                     | Travel Advance           | 10680               | 150.00              |
| James Harvey                       | Local Travel             | 10681               | 31.00               |
| Ken Parker                         | Travel Expense 141.40    |                     |                     |
|                                    | Travel Advance (140.00)  | 10682               | 1.40                |
| Dr. Glen Jensen                    | Consultant Fee           | 10683               | 150.00              |
| Harper College Cafeteria           | Instructional Supplies   | 10684               | 15.78               |
| William Hack                       | Instructional Manuals    | 10685               | 29.45               |
| Postmaster U.S. Palatine, Ill.     | Bulk Mailing             | 10686               | 385.20              |
| John Morrissey                     | Tuition Refund           | 10687               | 5.00                |
| Arlie P. Weiss                     | Tuition Refund           | 10688               | 10.00               |
| The Chicago Free Press             | Library Subscription     | 10689               | 10.00               |
| Ethics                             | Library Subscription     | 10690               | 8.00                |
| The Writer, Inc.                   | Library Subscription     | 10691               | 7.00                |
| California Management Review       | Library Subscription     | 10692               | 7.50                |
| Journal of Chemical Ed.            | Library Subscription     | 10693               | 6.00                |
| Off Our Backs                      | Library Subscription     | 10694               | 6.00                |
| Lees                               | Library Book             | 10695               | 2.00                |
| Void                               | Void                     | 10696               | 0.00                |
| Robert A. Dombro                   | Tuition Refund           | 10697               | 27.50               |
| Michael Butero                     | Tuition Refund           | 10698               | 304.98              |
| Wilfred Von Mayr                   | Meeting Expense          | 10699               | 19.50               |
| Am. Psychological Assoc.           | Membership Dues-J. Lucas | 10700               | 42.50               |
| Richard Miller                     | Local Travel             | 10701               | 23.50               |
| Donn B. Stansbury                  | Local Travel             | 10702               | 21.45               |
| Wilfred Von Mayr                   | Meeting Expense          | 10713               | 7.00                |
| Frank L. Borelli                   | Meeting Expense          | 10704               | 6.30                |
| Donald T. Sedik                    | Travel Expense           | 10705               | 60.85               |
| Frank L. Oliver                    | Travel Expense           | 10706               | 6.00                |
| Gertrude W. Menz                   | Tuition Refund           | 10707               | 5.00                |
| Sherry Shein                       | Tuition Refund           | 10708               | 5.00                |
| Roger Thomas                       | Tuition Refund           | 10709               | 45.52               |
| Loralee Davie                      | Medical Exam.            | 10710               | 14.00               |
| Elgin Internal Med. Assoc.         | Med. Exam. - L. Davis    | 10711               | 6.00                |
| Cooperative Tests & Services       | Voc. Library             | 10712               | 6.99                |
| Western Concessions Inc.           | Meeting Expense          | 10713               | 49.45               |
| Center for Conferences & Institute | Publications             | 10714               | 5.00                |
| Whitehall Co. Publishers           | Prof. Books              | 10715               | 6.50                |
| Am. Assoc. of Jr. Colleges         | Travel Expense           | 10716               | 25.00               |
| Betty J. Flynn                     | Salary Advance           | 10717               | 100.00              |
| Physicians Desk Ref.               | Prof. Books              | 10718               | 10.50               |

IMPREST FUND DISBURSEMENTS

| <u>PAYEE</u>                 | <u>DESCRIPTION</u>   | <u>CHECK NUMBER</u> | <u>CHECK AMOUNT</u> |
|------------------------------|----------------------|---------------------|---------------------|
| Eric Document Reprod. Svc.   | Publication          | 10719               | \$ 1.30             |
| W. W. Grainger Inc.          | Maint. Sup.          | 10720               | 5.52                |
| Am. Assoc. of School Admin.  | Publications         | 10721               | 1.50                |
| Superintendent of Documents  | Publications         | 10722               | 7.75                |
| Des Moines Area Com. College | Publications         | 10723               | 2.50                |
| Assoc. Truck Lines Inc.      | A V Materials        | 10724               | 7.65                |
| Am. Assoc. of Jr. Colleges   | Publications         | 10725               | 6.74                |
| Public Management            | Library Subscription | 10726               | 6.00                |
| Void                         | Void                 | 8904                | (5.00)              |
| Void                         | Void                 | 10120               | (3.25)              |
| Void                         | Void                 | 10160               | (53.00)             |
|                              |                      |                     | <u>\$16,348.26</u>  |

Reimbursement:

|                     |                    |
|---------------------|--------------------|
| Educational Fund    | \$14,451.29        |
| Building Fund       | 151.22             |
| Auxiliary Fund      | 1,678.00           |
| Trust & Agency Fund | 67.75              |
|                     | <u>\$16,348.26</u> |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
PALATINE, ILLINOIS 60067

To: Treasurer

From: Board of Trustees

Subject: Approval of Estimated Payroll Expenditures  
December 1, 1970 to January 31, 1971

The following estimated payrolls in the amount of \$856,000.00 are hereby authorized for payment:

|  |                     |
|--|---------------------|
| December 1 to 15, 1970<br>Regular Payroll  | \$214,000.00        |
| December 16 to 31, 1970<br>Regular Payroll | \$214,000.00        |
| January 1 to 15, 1971<br>Regular Payroll   | \$214,000.00        |
| January 16 to 31, 1971<br>Regular Payroll  | <u>\$214,000.00</u> |
|  | <u>\$856,000.00</u> |

Date of Approval: December 10, 1970

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
FINANCIAL STATEMENT  
FOR THE FOUR MONTHS ENDED OCTOBER 31, 1970

|      |                            | <u>PAGE</u> |
|------|----------------------------|-------------|
| I.   | EDUCATIONAL FUND           |             |
|      | A) Statement of Position   | 1           |
|      | B) Budget Report           | 3           |
| II.  | BUILDING FUND              |             |
|      | A) Statement of Position   | 16          |
|      | B) Budget Report           | 17          |
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|      | A) Statement of Position   | 22          |
|      | B) Budget Report           | 23          |
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|      | A) Statement of Position   | 24          |
|      | B) Budget Report           | 25          |
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|      | A) Statement of Position   | 30          |
|      | B) Budget Report           | 31          |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
STATEMENT OF POSITION - EDUCATIONAL FUND  
OCTOBER 31, 1970

| <u>ASSETS</u>                | <u>ACCOUNT<br/>NUMBER</u> | <u>OCTOBER<br/>BALANCE</u> | <u>ENCUMBRANCES</u> | <u>UNENCUMBERED<br/>BALANCE</u> |
|------------------------------|---------------------------|----------------------------|---------------------|---------------------------------|
| <u>Cash</u>                  |                           |                            |                     |                                 |
| Petty Cash                   | 111.00                    | \$ 630.00                  | \$ -0-              | \$ 630.00                       |
| Imprest Fund                 | 112.00                    | 10,000.00                  | -0-                 | 10,000.00                       |
| Cash in Bank                 | 113.00                    | 256,256.59                 | -0-                 | 256,256.59                      |
| <u>Investments</u>           |                           |                            |                     |                                 |
| Treasury Bills               | 121.00                    | 1,375,413.61               | -0-                 | 1,375,413.61                    |
| Time Deposits                | 122.00                    | 100,000.00                 | -0-                 | 100,000.00                      |
| Other                        | 124.00                    | -0-                        | -0-                 | -0-                             |
| <u>Receivables</u>           |                           |                            |                     |                                 |
| <u>Interfund Receivables</u> |                           |                            |                     |                                 |
| Building Fund                | 131.02                    | 145,931.58                 | -0-                 | 145,931.58                      |
| Bond & Interest Fund         | 131.03                    | -0-                        | -0-                 | -0-                             |
| Auxiliary Fund               | 131.05                    | 230,989.03                 | -0-                 | 230,989.03                      |
| Trust & Agency Fund          | 131.06                    | 270,102.66                 | -0-                 | 270,102.66                      |
| <u>Taxes Receivables</u>     |                           |                            |                     |                                 |
| Back Taxes                   | 133.00                    | 65,855.90                  | -0-                 | 65,855.90                       |
| <u>Governmental Claims</u>   |                           |                            |                     |                                 |
| Receivables                  | 137.00                    | -0-                        | -0-                 | -0-                             |
| <u>Other Receivables</u>     |                           |                            |                     |                                 |
| Accts. Rec.-Chargebacks      | 138.11                    | 32,441.69                  | -0-                 | 32,441.69                       |
| Accts. Rec.-Other            | 138.90                    | 24,638.05                  | -0-                 | 24,638.05                       |
| <u>Accrued Revenue</u>       |                           |                            |                     |                                 |
| Accrued Interest             | 141.00                    | -0-                        | -0-                 | -0-                             |
| Accrued State Apportionment  | 143.00                    | -0-                        | -0-                 | -0-                             |
| Other                        | 144.00                    | -0-                        | -0-                 | -0-                             |
| <u>Deferred Charges</u>      |                           |                            |                     |                                 |
| Inventories                  | 162.01                    | -0-                        | -0-                 | -0-                             |
| Deposits                     | 164.00                    | 1,300.00                   | -0-                 | 1,300.00                        |
| <b>TOTAL ASSETS</b>          |                           | <u>\$2,513,559.11</u>      | <u>\$ -0-</u>       | <u>\$2,513,559.11</u>           |



WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
STATEMENT OF POSITION - EDUCATIONAL FUND  
OCTOBER 31, 1970

22

| <u>LIABILITIES</u>               | <u>ACCOUNT<br/>NUMBER</u> | <u>OCTOBER<br/>BALANCE</u> | <u>ENCUMBRANCES</u>      | <u>UNENCUMBERED<br/>BALANCE</u> |
|----------------------------------|---------------------------|----------------------------|--------------------------|---------------------------------|
| <u>Payroll Deductions</u>        |                           |                            |                          |                                 |
| Withholding Taxes                | 212.00                    | \$ -0-                     | \$ -0-                   | \$ -0-                          |
| Group Insurance                  | 214.00                    | 1,400.50                   | -0-                      | 1,400.50                        |
| Other                            | 215.00                    | -0-                        | -0-                      | -0-                             |
| State Income Tax                 | 217.00                    | -0-                        | -0-                      | -0-                             |
| <u>Interfund Payables</u>        |                           |                            |                          |                                 |
| Building                         | 231.02                    | -0-                        | -0-                      | -0-                             |
| Bond & Interest                  | 231.03                    | -0-                        | -0-                      | -0-                             |
| Site & Construction              | 231.04                    | -0-                        | -0-                      | -0-                             |
| Auxiliary                        | 231.05                    | 4,162.99                   | -0-                      | 4,162.99                        |
| Trust & Agency                   | 231.06                    | 55,730.00                  | -0-                      | 55,730.00                       |
| Accounts Payable                 | 240.10                    | 294,561.25                 | -0-                      | 294,561.25                      |
| <u>Accrued Expenses</u>          |                           |                            |                          |                                 |
| Accrued Tuition                  | 252.00                    | -0-                        | -0-                      | -0-                             |
| Reserve for Encum.               | 260.00                    | -0-                        | 2,982,702.38             | 2,982,702.38                    |
| <u>Deferred Revenue</u>          |                           |                            |                          |                                 |
| Summer Schedule                  | 290.00                    | -0-                        | -0-                      | -0-                             |
| TOTAL LIABILITIES                |                           | <u>\$ 355,854.74</u>       | <u>\$ 2,982,702.38</u>   | <u>\$ 3,338,557.12</u>          |
| Fund Balance                     | 300.00                    | \$2,157,704.37             | (\$ 2,982,702.38)        | \$ (824,998.01)                 |
| TOTAL LIABILITIES & FUND BALANCE |                           | <u>\$2,513,559.11</u>      | <u>\$ -0-</u>            | <u>\$2,513,559.11</u>           |
| <u>SUMMARY OF FUND BALANCE</u>   |                           |                            |                          |                                 |
| Balance, July 1, 1970            |                           | \$2,282,484.23             | \$ -0-                   | \$2,282,484.23                  |
| Add: Revenue to Date             |                           | 986,085.59                 | -0-                      | 986,085.59                      |
|                                  |                           | <u>\$3,268,569.82</u>      | \$ -0-                   | <u>\$3,268,569.82</u>           |
| Less: Expenditures to Date       |                           | 1,110,865.45               | 2,982,702.38             | 4,093,567.83                    |
| Balance, October 31, 1970        |                           | <u>\$2,157,704.37</u>      | <u>(\$ 2,982,702.38)</u> | <u>\$ (824,998.01)</u>          |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
EDUCATIONAL FUND - BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| REVENUE                             | ACCOUNT NUMBER | REVENUE        |               |                | UNENCUMBERED BALANCE |
|-------------------------------------|----------------|----------------|---------------|----------------|----------------------|
|                                     |                | BUDGET         | OCTOBER       | TO DATE        |                      |
| Fund Equity, July 1, 1969           | 300.00         | \$2,151,000.00 | \$ -0-        | \$2,282,484.23 | \$ (131,484.23)      |
| Local Resources                     | 410.00         |                |               |                |                      |
| Taxes-Current-1969                  | 411.00         | \$1,420,000.00 | \$ -0-        | \$ -0-         | \$1,420,000.00       |
| Taxes - Back                        | 412.00         | -0-            | -0-           | -0-            | -0-                  |
|                                     |                | \$1,420,000.00 | \$ -0-        | \$ -0-         | \$1,420,000.00       |
| Intermediate Resources              | 420.00         |                |               |                |                      |
| Tuition - Students                  | 421.00         | \$1,260,000.00 | \$ 1,371.93   | \$ 808,983.64  | \$ 451,016.36        |
| Other Charges-Chargebacks           | 422.00         | 340,000.00     | -0-           | 50,299.54      | 289,700.46           |
| Student Fees                        | 423.00         | 49,000.00      | (54,300.00)   | (28,925.00)    | 77,925.00            |
| Other-Late Regis. Fees              | 427.00         | 20,000.00      | 213.56        | 724.07         | 19,275.93            |
| Seminars                            | 429.00         | -0-            | -0-           | -0-            | -0-                  |
|                                     |                | \$1,669,000.00 | \$(52,714.51) | \$ 831,082.25  | \$ 837,917.75        |
| State Resources                     | 430.00         |                |               |                |                      |
| State Apportionment                 | 431.00         | \$1,418,000.00 | \$ -0-        | \$ 130,758.00  | \$1,287,242.00       |
| State Apportionment--Summer School  | 431.20         | -0-            | -0-           | -0-            | -0-                  |
| Board of Voc. Ed. & Rehab. 1969     | 432.00         | 200,000.00     | 28.00         | 28.00          | 199,972.00           |
| Other                               | 433.00         | -0-            | -0-           | -0-            | -0-                  |
|                                     |                | \$1,618,000.00 | \$ 28.00      | \$ 130,786.00  | \$1,487,214.00       |
| Federal Resources                   | 440.00         |                |               |                |                      |
| Other-Title VI 1969-70              | 441.00         | \$ 15,000.00   | \$ -0-        | \$ -0-         | \$ 15,000.00         |
| Library Grant-Title II              | 449.10         | -0-            | -0-           | 5,645.00       | (5,645.00)           |
|                                     |                | \$ 15,000.00   | \$ -0-        | \$ 5,645.00    | \$ 9,355.00          |
| Public & Auxiliary Services         |                |                |               |                |                      |
| Dental Clinic Receipts              | 456.10         | \$ -0-         | \$ 536.50     | \$ 1,665.75    | \$ (1,665.75)        |
|                                     |                | \$ -0-         | \$ 536.50     | \$ 1,665.75    | \$ (1,665.75)        |
| Interest on Investments             |                |                |               |                |                      |
| Treasury Bills                      | 471.00         | \$ 20,000.00   | \$ 8,311.75   | \$ 14,681.59   | \$ 5,318.41          |
| Certificates of Deposit             | 472.00         | -0-            | -0-           | 575.00         | (575.00)             |
| Other                               | 474.00         | -0-            | -0-           | -0-            | -0-                  |
|                                     |                | \$ 20,000.00   | \$ 8,311.75   | \$ 15,256.59   | \$ 4,743.41          |
| Other Revenue                       | 491.00         | -0-            | \$ 1,650.00   | \$ 1,650.00    | \$ (1,650.00)        |
| TOTAL ACCRUED REVENUE               |                | \$4,742,000.00 | \$(42,188.26) | \$ 986,085.59  | \$3,755,914.41       |
| TOTAL ACCRUED REVENUE & FUND EQUITY |                | \$6,893,000.00 | \$(42,188.26) | \$3,268,569.82 | \$3,624,430.18       |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT NO. 512  
 EDUCATIONAL FUND - BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES                                     | ACCOUNT NUMBER | EXPENDITURES          |                     | EXP. & ENCUM. TO DATE | UNENCUMBERED BALANCE  |                     |
|--|----------------|-----------------------|---------------------|-----------------------|-----------------------|---------------------|
|  |                | BUDGET                | OCTOBER             |                       |                       |                     |
| Instruction                                      | 110-000        | \$ 254,878.00         | \$ 18,480.98        | \$ 73,923.92          | \$ 221,771.76         | \$ 33,106.24        |
| Salaries   | 110-510        | 19,750.00             | 1,057.62            | 1,057.62              | 8,057.62              | 11,692.38           |
| Administration                                   | 110-511        | 1,636,690.00          | 133,748.41          | 236,976.98            | 1,651,637.76          | (14,947.76)         |
| Professional                                     | 110-512        | 470,541.00            | 49,232.96           | 146,001.84            | 465,940.24            | 4,600.76            |
| Instructional Part Time                          | 110-514        | 4,000.00              | 580.00              | 860.00                | 860.00                | 3,140.00            |
| Instructional Substitute                         | 110-515        | 118,298.00            | 11,257.51           | 36,497.18             | 127,759.16            | (9,461.16)          |
| Office   | 110-516        | 22,650.00             | 1,396.52            | 3,856.93              | 16,398.26             | 6,251.74            |
| Student Employees                                | 110-518        | -0-                   | 84.00               | 666.00                | 666.00                | (666.00)            |
| Other  | 110-519        | -0-                   | 84.00               | 666.00                | 666.00                | (666.00)            |
| <b>TOTAL SALARIES</b>                            |                | <b>\$2,526,807.00</b> | <b>\$215,838.00</b> | <b>\$499,840.47</b>   | <b>\$2,493,090.80</b> | <b>\$ 33,716.20</b> |
| <u>Contractual Services</u>                      |                |                       |                     |                       |                       |                     |
| Educational                                      | 110-520        | \$ 9,300.00           | \$ 24.05            | \$ 1,887.57           | \$ 1,887.57           | \$ 7,412.43         |
| Architectural                                    | 110-522        | -0-                   | -0-                 | -0-                   | 222.45                | (222.45)            |
| Maintenance                                      | 110-523        | 23,790.00             | 2,005.08            | 1,986.89              | 3,382.86              | 20,407.14           |
| Office Services                                  | 110-524        | 800.00                | 223.95              | 412.93                | 412.93                | 387.07              |
| Other Services                                   | 110-527        | 9,580.00              | 42.00               | (255.00)              | 4,311.00              | 5,269.00            |
| <b>TOTAL CONTRACTUAL SERVICES</b>                |                | <b>\$ 43,470.00</b>   | <b>\$ 2,295.08</b>  | <b>\$ 4,032.39</b>    | <b>\$ 10,216.81</b>   | <b>\$ 33,253.19</b> |
| <u>Instruct. Matls. &amp; Supplies</u>           |                |                       |                     |                       |                       |                     |
| Instructional Supplies                           | 110-530        | \$ 73,785.00          | \$ 5,411.79         | \$ 4,900.00           | \$ 20,383.31          | \$ 53,401.69        |
| Books & Bindings                                 | 110-531        | -0-                   | -0-                 | -0-                   | 244.08                | (244.08)            |
| <b>TOTAL INSTRUCTIONAL MATLS. &amp; SUPPLIES</b> |                | <b>\$ 73,785.00</b>   | <b>\$ 5,411.79</b>  | <b>\$ 4,900.00</b>    | <b>\$ 20,627.39</b>   | <b>\$ 53,157.61</b> |
| <u>General Materials &amp; Supplies</u>          |                |                       |                     |                       |                       |                     |
| Office Supplies                                  | 110-540        | \$ 15,250.00          | \$ 1,426.18         | \$ 3,680.79           | \$ 3,908.42           | \$ 11,341.58        |
| Printing & Offset Dupl.                          | 110-541        | 36,775.00             | 2,030.17            | 5,952.24              | 6,588.24              | 30,186.76           |
| Postage  | 110-542        | -0-                   | -0-                 | -0-                   | -0-                   | -0-                 |
| Advertising                                      | 110-543        | 23,200.00             | 760.50              | 4,589.81              | 5,192.31              | 18,007.69           |
| Publications & Dues                              | 110-544        | 1,300.00              | 154.00              | 275.75                | 354.95                | 945.05              |
| Repair Matls. & Supplies                         | 110-545        | -0-                   | -0-                 | -0-                   | -0-                   | -0-                 |
| <b>TOTAL GENERAL MATERIALS &amp; SUPPLIES</b>    |                | <b>\$ 76,525.00</b>   | <b>\$ 4,370.85</b>  | <b>\$ 14,498.59</b>   | <b>\$ 16,043.92</b>   | <b>\$ 60,481.08</b> |

WILLIAM RAINEY HARPER COLLEGE

DISTRICT NO. 512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| ACCOUNT NUMBER | EXPENDITURES (Cont.)           | EXPENDITURES    |               | EXP. & ENCUM. |                 | UNENCUMBERED BALANCE |
|----------------|--------------------------------|-----------------|---------------|---------------|-----------------|----------------------|
|                |                                | BUDGET          | OCTOBER       | TO DATE       | TO DATE         |                      |
| 110-550        | Travel & Meetings              |                 |               |               |                 |                      |
| 110-551        | Meetings                       | \$ 8,500.00     | \$ 434.65     | \$ 1,568.25   | \$ 1,568.25     | \$ 6,931.75          |
| 110-552        | Mileage - Local                | 8,060.00        | 165.36        | 367.28        | 367.28          | 7,692.72             |
| 110-554        | Travel                         | 24,850.00       | 1,087.98      | 2,435.35      | 2,715.35        | 22,134.65            |
| 110-555        | Recruitment                    | 3,000.00        | -0-           | -0-           | -0-             | 3,000.00             |
| 110-559        | Innovation & Experimentation   | -0-             | -0-           | 508.17        | 508.17          | (508.17)             |
|                | TOTAL TRAVEL & MEETINGS        | \$ 44,410.00    | \$ 1,687.99   | \$ 4,879.05   | \$ 5,159.05     | \$ 39,250.95         |
| 110-570        | Fixed Charges                  |                 |               |               |                 |                      |
| 110-576        | Rental of Equipment            | \$ 5,993.00     | \$ 152.50     | \$ (143.79)   | \$ 1,116.21     | \$ 4,876.79          |
|                | TOTAL FIXED CHARGES            | \$ 5,993.00     | \$ 152.50     | \$ (143.79)   | \$ 1,116.21     | \$ 4,876.79          |
| 110-580        | Capital Outlay                 |                 |               |               |                 |                      |
| 110-584        | Building Remodeling            | \$ -0-          | \$ -0-        | \$ -0-        | \$ -0-          | \$ -0-               |
| 110-585        | Equipment - Office             | 18,534.00       | 2,727.27      | 1,863.88      | 5,808.54        | 12,725.46            |
| 110-586        | Equip.-Educ.-Non Reim.         | 64,503.00       | 8,897.39      | 2,208.20      | 27,697.72       | 36,805.28            |
| 110-587        | Equip.-Educ.-Reim.             | 2,620.00        | -0-           | 18.98         | 18.98           | 2,601.02             |
|                | TOTAL CAPITAL OUTLAY           | \$ 85,657.00    | \$ 11,624.66  | \$ 4,091.06   | \$ 33,525.24    | \$ 52,131.76         |
|                | TOTAL INSTRUCTION EXPENDITURES | \$ 2,856,647.00 | \$ 241,380.87 | \$ 532,097.77 | \$ 2,579,779.42 | \$ 276,867.58        |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
EDUCATIONAL FUND - BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES                      | ACCOUNT NUMBER | BUDGET       | EXPENDITURES |              | EXP. & ENCUM. |              | UNENCUMBERED BALANCE |
|-----------------------------------|----------------|--------------|--------------|--------------|---------------|--------------|----------------------|
|                                   |                |              | OCTOBER      | TO DATE      | TO DATE       | BALANCE      |                      |
| Learning Resource Center          | 120-000        | \$ 71,700.00 | \$ 4,808.30  | \$ 19,233.20 | \$ 57,699.60  | \$ 14,000.40 |                      |
| Salaries                          | 120-510        | 106,946.00   | 8,161.56     | 34,300.38    | 81,796.70     | 25,149.30    |                      |
| Administration                    | 120-511        | -0-          | 446.24       | 4,479.50     | 7,603.18      | (7,603.18)   |                      |
| Professional                      | 120-512        | 106,348.00   | 9,038.27     | 32,967.48    | 108,292.61    | (1,944.61)   |                      |
| Part Time Instructors             | 120-514        | 16,000.00    | 2,105.66     | 7,528.45     | 23,447.97     | (7,447.97)   |                      |
| Office                            | 120-516        | \$300,944.00 | \$24,560.03  | \$ 88,509.01 | \$278,840.06  | \$ 22,153.94 |                      |
| Student Employees                 | 120-518        |              |              |              |               |              |                      |
| TOTAL SALARIES                    |                |              |              |              |               |              |                      |
| Contractual Services              | 120-520        | \$ 4,000.00  | \$ 48.15     | \$ 221.43    | \$ 393.36     | \$ 3,606.64  |                      |
| Maintenance Services              | 120-524        | -0-          | -0-          | -0-          | -0-           | -0-          |                      |
| Repairs                           | 120-529        | \$ 4,000.00  | \$ 48.15     | \$ 221.43    | \$ 393.36     | \$ 3,606.64  |                      |
| TOTAL CONTRACTUAL SERVICES        |                |              |              |              |               |              |                      |
| Instruct. Matls. & Supplies       | 120-530        | \$ 6,050.00  | \$ 79.25     | \$ 319.43    | \$ 390.60     | \$ 5,659.40  |                      |
| Library                           | 120-534        | 78,600.00    | 11,792.81    | 23,380.94    | 41,140.46     | 37,459.54    |                      |
| Audio Visual Aids                 | 130-535        | 86,000.00    | 8,933.01     | (5,238.75)   | 37,703.84     | 48,296.16    |                      |
| Books & Bindings                  | 120-537        | 16,500.00    | 1,717.43     | 1,335.68     | 9,776.51      | 6,723.49     |                      |
| Publications                      | 120-538        | \$187,150.00 | \$22,522.50  | \$ 19,797.30 | \$ 89,011.41  | \$ 98,138.59 |                      |
| TOTAL INSTRUCT. MATLS. & SUPPLIES |                |              |              |              |               |              |                      |
| General Materials & Supplies      | 120-540        | \$ 3,250.00  | \$ 137.14    | \$ 458.86    | \$ 962.20     | \$ 2,287.80  |                      |
| Office Supplies                   | 120-541        | 1,610.00     | 27.39        | 287.80       | 287.80        | 1,322.20     |                      |
| Printing & Offset Dupl.           | 120-542        | -0-          | -0-          | -0-          | -0-           | -0-          |                      |
| Postage                           | 120-543        | 200.00       | -0-          | -0-          | -0-           | 200.00       |                      |
| Advertising                       | 120-544        | 300.00       | 76.25        | 67.28        | 183.08        | 116.92       |                      |
| Publications & Dues               | 120-545        | 6,000.00     | 1,238.00     | 1,922.15     | 3,538.67      | 2,461.33     |                      |
| Repairs                           | 120-547        | -0-          | -0-          | -0-          | -0-           | -0-          |                      |
| Other                             | 120-549        | \$ 11,360.00 | \$ 1,478.78  | \$ 2,736.09  | \$ 4,971.75   | \$ 6,388.25  |                      |
| TOTAL GENERAL MATLS. & SUPPLIES   |                |              |              |              |               |              |                      |

WILLIAM RAINEY HARPER COLLEGE

DISTRICT NO. 512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES (Cont.)                   | ACCOUNT NUMBER | BUDGET       |             | EXPENDITURES |              | EXP. & ENCUM. |         | UNENCUMBERED BALANCE |
|--|----------------|--------------|-------------|--------------|--------------|---------------|---------|----------------------|
|  |                | OCTOBER      | TO DATE     | OCTOBER      | TO DATE      | TO DATE       | BALANCE |                      |
| Learning Resource Center               | 120-000        | \$ 250.00    | \$ 29.00    | \$ 29.00     | \$ 29.00     | \$            | \$      | 221.00               |
| Travel & Meeting Expense               | 120-550        |              |             |              |              |               |         |                      |
| Meeting Expense                        | 120-551        | 150.00       | -0-         | -0-          | -0-          |               |         | 150.00               |
| Mileage - Local                        | 120-552        |              |             |              |              |               |         |                      |
| Travel                                 | 120-554        | 2,800.00     | 185.01      | 672.75       | 672.75       |               |         | 2,127.25             |
| TOTAL TRAVEL & MEETING EXPENSE         |                | \$ 3,200.00  | \$ 214.01   | \$ 701.75    | \$ 701.75    | \$            | \$      | 2,498.25             |
| Fixed Charges                          | 120-570        |              |             |              |              |               |         |                      |
| Rental of Equipment                    | 120-576        | \$ 5,960.00  | -0-         | \$ 864.00    | \$ 4,500.00  | \$            | \$      | 1,460.00             |
| TOTAL FIXED CHARGES                    |                | \$ 5,960.00  | -0-         | \$ 864.00    | \$ 4,500.00  | \$            | \$      | 1,460.00             |
| Capital Outlay                         | 120-580        |              |             |              |              |               |         |                      |
| Building Remodeling                    | 120-584        | \$ -0-       | -0-         | \$ -0-       | \$ -0-       | \$            | \$      | -0-                  |
| Equipment - Office                     | 120-585        | -0-          | 1,152.36    | 379.36       | 1,152.36     |               |         | (1,152.36)           |
| Equip.-Educ.-Non Reim.                 | 120-586        | 40,394.00    | 6,847.09    | 4,583.40     | 28,522.48    |               |         | 1,871.52             |
| Equip.-Educ.-Reim.                     | 120-587        | -0-          | -0-         | -0-          | -0-          |               |         | -0-                  |
| TOTAL CAPITAL OUTLAY                   |                | \$ 40,394.00 | \$ 7,999.45 | \$ 4,962.76  | \$ 29,674.84 | \$            | \$      | 10,719.16            |
| TOTAL LEARNING RESOURCE CENTER EXPEND. |                | \$553,058.00 | \$56,822.92 | \$117,792.34 | \$408,093.17 | \$            | \$      | \$144,964.83         |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
EDUCATIONAL FUND - BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES                            | ACCOUNT NUMBER | EXPENDITURES |             | EXP. & ENCUM. |              | UNENCUMBERED BALANCE |
|---|----------------|--------------|-------------|---------------|--------------|----------------------|
|   |                | BUDGET       | OCTOBER     | TO DATE       | TO DATE      |                      |
| <u>Student Services &amp; Aids</u>      |                |              |             |               |              |                      |
| Salaries                                | 130-000        | \$111,480.00 | \$ 9,290.04 | \$ 36,785.16  | \$111,105.48 | \$ 374.52            |
| Administration                          | 130-510        | 198,188.00   | 15,189.58   | 47,509.31     | 169,669.95   | 28,518.05            |
| Professional                            | 130-511        | 15,500.00    | -0-         | 4,078.66      | 4,078.66     | 11,421.34            |
| Counseling Staff                        | 130-512        | 6,100.00     | 1,850.00    | 1,850.00      | 14,800.00    | (8,700.00)           |
| Part Time Instr.-Summer Sch.            | 130-514        | 101,685.00   | 8,616.50    | 35,826.63     | 108,206.35   | (6,521.35)           |
| Office                                  | 130-516        | 7,000.00     | 427.24      | 6,935.22      | 11,893.26    | (4,893.26)           |
| Student Employees                       | 130-518        | \$439,953.00 | \$35,373.36 | \$132,984.98  | \$419,753.70 | \$20,199.30          |
| TOTAL SALARIES                          |                |              |             |               |              |                      |
| <u>Contractual Services</u>             |                |              |             |               |              |                      |
| Consultants                             | 130-520        | \$ 2,000.00  | \$ 681.00   | \$ (639.01)   | (439.01)     | \$ 2,439.01          |
| Maintenance                             | 130-522        | 820.00       | 359.10      | 447.41        | 582.41       | 237.59               |
| Other                                   | 130-524        | 2,700.00     | -0-         | -0-           | -0-          | 2,700.00             |
| TOTAL CONTRACTUAL SERVICES              | 130-529        | \$ 5,520.00  | \$ 1,040.10 | \$ (191.60)   | 143.40       | \$ 5,376.60          |
| <u>General Materials &amp; Supplies</u> |                |              |             |               |              |                      |
| Office Supplies                         | 130-540        | \$ 7,250.00  | \$ 911.45   | \$ 2,026.12   | 2,095.42     | \$ 5,154.58          |
| Printing & Offset Dupl.                 | 130-541        | 8,000.00     | 1,623.55    | 4,297.73      | 4,860.38     | 3,139.62             |
| Advertising                             | 130-542        | 200.00       | -0-         | (264.80)      | (264.80)     | 464.80               |
| Publications & Dues                     | 130-544        | 730.00       | 54.00       | 264.50        | 275.50       | 454.50               |
| Medical Supplies                        | 130-545        | 500.00       | 49.00       | 78.45         | 99.16        | 400.84               |
| Vocational Library                      | 130-546        | 1,000.00     | 161.74      | 343.40        | 583.51       | 416.49               |
| TOTAL GENERAL MATERIALS & SUPPLIES      | 130-549        | \$ 17,680.00 | \$ 2,799.74 | \$ 6,745.40   | 7,649.17     | \$10,030.83          |
| <u>Travel &amp; Meeting Expense</u>     |                |              |             |               |              |                      |
| Meetings                                | 130-550        | \$ 2,050.00  | \$ 49.45    | \$ 60.32      | 60.32        | \$ 1,989.68          |
| Mileage - Local                         | 130-551        | 600.00       | 81.26       | 106.46        | 106.46       | 493.54               |
| Travel                                  | 130-552        | 6,050.00     | 347.93      | 1,498.74      | 1,498.74     | 4,551.26             |
| Recruitment                             | 130-554        | 600.00       | -0-         | -0-           | -0-          | 600.00               |
| TOTAL TRAVEL & MEETING EXPENSE          | 130-555        | \$ 9,300.00  | \$ 478.64   | \$ 1,665.52   | 1,665.52     | \$ 7,634.48          |
| <u>Capital Outlay</u>                   |                |              |             |               |              |                      |
| Equipment - Office                      | 130-580        | \$ 6,335.00  | \$ 422.88   | \$ 1,049.07   | 4,332.92     | \$ 2,002.08          |
| Service Equipment                       | 130-585        | -0-          | 178.00      | 178.00        | 178.00       | (178.00)             |
| TOTAL CAPITAL OUTLAY                    | 130-588        | \$ 6,335.00  | \$ 600.88   | \$ 1,227.07   | 4,510.92     | \$ 1,824.08          |
| TOTAL STUDENT SERVICES EXPENDITURES     |                | \$478,788.00 | \$40,292.72 | \$142,431.37  | \$433,722.71 | \$45,065.29          |

WILLIAM RAINEY HARPER COLLEGE

DISTRICT NO. 512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES                       | ACCOUNT NUMBER | BUDGET       |             | EXPENDITURES |              | EXP. & ENCUM. |              | UNENCUMBERED BALANCE |
|------------------------------------|----------------|--------------|-------------|--------------|--------------|---------------|--------------|----------------------|
|                                    |                | OCTOBER      | TO DATE     | OCTOBER      | TO DATE      | TO DATE       | TO DATE      |                      |
| Data Processing Center             | 140-000        |              |             |              |              |               |              |                      |
| Salaries                           | 148-510        |              |             |              |              |               |              |                      |
| Administration                     | 148-511        | \$ 19,950.00 | \$ 1,741.66 | \$ 6,966.64  | \$ 20,899.92 | \$            | (949.92)     |                      |
| Professional Office                | 148-512        | 62,100.00    | 5,152.66    | 20,693.84    | 61,915.12    |               | 184.88       |                      |
| Student Employees                  | 148-516        | 53,120.00    | 4,506.21    | 18,752.29    | 56,738.85    |               | (3,618.85)   |                      |
| TOTAL SALARIES                     | 148-518        | -0-          | 312.12      | 1,163.77     | 4,001.69     |               | (4,001.69)   |                      |
| Contractual Services               | 148-520        | \$135,170.00 | \$11,712.65 | \$ 47,576.54 | \$143,555.58 | \$            | (8,385.58)   |                      |
| Service Bureau                     | 148-524        | \$ 2,700.00  | \$ 243.18   | \$ 243.18    | \$ 243.18    | \$            | 2,456.82     |                      |
| Contractual Office                 | 148-527        | 2,000.00     | 54.75       | 54.75        | 54.75        |               | 1,945.25     |                      |
| Other                              | 148-529        | -0-          | -0-         | 460.37       | 460.37       |               | (460.37)     |                      |
| TOTAL CONTRACTUAL SERVICES         |                | \$ 4,700.00  | \$ 297.93   | \$ 758.30    | \$ 758.30    | \$            | 3,941.70     |                      |
| General Materials & Supplies       | 148-540        |              |             |              |              |               |              |                      |
| Office Supplies                    | 148-541        | \$ 8,500.00  | \$ 1,910.64 | \$ 6,605.76  | \$ 12,277.70 | \$            | (3,777.70)   |                      |
| Printing & Offset Dupl.            | 148-542        | 350.00       | 39.25       | 120.37       | 120.37       |               | 229.63       |                      |
| Advertising                        | 148-544        | 250.00       | -0-         | -0-          | -0-          |               | 250.00       |                      |
| Publications & Dues                | 148-545        | 100.00       | 9.00        | 29.50        | 41.95        |               | 58.05        |                      |
| TOTAL GENERAL MATERIALS & SUPPLIES |                | \$ 9,200.00  | \$ 1,958.89 | \$ 6,755.63  | \$ 12,440.02 | \$            | (3,240.02)   |                      |
| Travel & Meetings                  | 148-550        |              |             |              |              |               |              |                      |
| Meetings                           | 148-551        | \$ 100.00    | \$ -0-      | \$ -0-       | \$ -0-       | \$            | 100.00       |                      |
| Mileage - Local                    | 148-552        | -0-          | -0-         | 12.00        | 12.00        |               | (12.00)      |                      |
| Travel                             | 148-554        | 1,200.00     | 86.05       | 110.50       | 110.50       |               | 1,089.50     |                      |
| Innovation & Experimentation       | 148-559        | -0-          | -0-         | -0-          | -0-          |               | -0-          |                      |
| TOTAL TRAVEL & MEETING EXPENSE     |                | \$ 1,300.00  | \$ 86.05    | \$ 122.50    | \$ 122.50    | \$            | 1,177.50     |                      |
| Fixed Charges                      | 148-570        |              |             |              |              |               |              |                      |
| Computer Rental                    | 148-576        | \$172,050.00 | \$14,677.90 | \$ 54,920.33 | \$ 57,757.95 | \$            | \$114,292.05 |                      |
| TOTAL FIXED CHARGES                |                | \$172,050.00 | \$14,677.90 | \$ 54,920.33 | \$ 57,757.95 | \$            | \$114,292.05 |                      |
| Capital Outlay                     | 148-580        |              |             |              |              |               |              |                      |
| Equipment - Office                 | 148-585        | \$ 5,720.00  | \$ 1,251.90 | \$ 1,949.74  | \$ 2,354.94  | \$            | 3,365.06     |                      |
| TOTAL CAPITAL OUTLAY               |                | \$ 5,720.00  | \$ 1,251.90 | \$ 1,949.74  | \$ 2,354.94  | \$            | 3,365.06     |                      |
| TOTAL DATA PROCESSING EXPENDITURES |                | \$328,140.00 | \$29,985.32 | \$112,083.04 | \$216,989.29 | \$            | \$111,150.71 |                      |



WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
EDUCATIONAL FUND - BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES                             | ACCOUNT NUMBER | BUDGET      | EXPENDITURES |             | EXP. & ENCUM. TO DATE | UNENCUMBERED BALANCE |
|--|----------------|-------------|--------------|-------------|-----------------------|----------------------|
|  |                |             | OCTOBER      | TO DATE     |                       |                      |
| <u>Institutional Research &amp; Dev.</u> |                |             |              |             |                       |                      |
| Salaries                                 | 150-000        |             |              |             |                       |                      |
| Administration                           | 150-510        |             |              |             |                       |                      |
| Professional                             | 150-511        | \$37,425.00 | \$1,618.74   | \$ 6,474.96 | \$12,949.92           | \$18,000.12          |
| Office                                   | 150-512        | -0-         | -0-          | -0-         | -0-                   | -0-                  |
| Student Employees                        | 150-516        | 14,158.00   | 1,224.72     | 4,466.38    | 14,305.42             | (147.42)             |
| TOTAL SALARIES                           | 150-518        | 2,500.00    | (41.62)      | -0-         | -0-                   | 2,500.00             |
| <u>Contractual Services</u>              |                |             |              |             |                       |                      |
| Maintenance                              | 150-520        | \$54,083.00 | \$2,801.84   | \$10,941.34 | \$33,730.30           | \$20,352.70          |
| Office Services                          | 150-524        | \$ -0-      | \$ -0-       | \$ -0-      | \$ 39.90              | \$ (39.90)           |
| Other                                    | 150-527        | 200.00      | -0-          | -0-         | -0-                   | 200.00               |
| TOTAL CONTRACTUAL SERVICES               | 150-529        | 1,000.00    | 39.90        | 39.90       | 39.90                 | 960.10               |
| <u>General Materials &amp; Supplies</u>  |                |             |              |             |                       |                      |
| Office                                   | 150-540        | \$ 1,200.00 | \$ 39.90     | \$ 39.90    | \$ 79.80              | \$ 1,120.20          |
| Printing & Offset Dupl.                  | 150-541        | \$ 700.00   | \$ 170.44    | \$ 243.01   | \$ 256.91             | \$ 443.09            |
| Postage                                  | 150-542        | 2,210.00    | 132.19       | 420.43      | 480.43                | 1,729.57             |
| Advertising                              | 150-543        | -0-         | -0-          | -0-         | -0-                   | -0-                  |
| Publications & Dues                      | 150-544        | -0-         | -0-          | -0-         | -0-                   | -0-                  |
| Other                                    | 150-545        | 950.00      | 36.50        | 145.80      | 145.80                | 804.20               |
| TOTAL GENERAL MATERIALS & SUPPLIES       | 150-549        | 200.00      | -0-          | -0-         | -0-                   | 200.00               |
| <u>Travel &amp; Meetings</u>             |                |             |              |             |                       |                      |
| Meetings                                 | 150-550        | \$ 4,060.00 | \$ 339.13    | \$ 809.24   | \$ 883.14             | \$ 3,176.86          |
| Mileage - Local                          | 150-551        | \$ 850.00   | \$ 5.80      | \$ 5.80     | \$ 5.80               | \$ 844.20            |
| Travel                                   | 150-552        | 100.00      | -0-          | -0-         | -0-                   | 100.00               |
| Other - L. R. P. C.                      | 150-554        | 1,500.00    | -0-          | 67.40       | 67.40                 | 1,432.60             |
| TOTAL TRAVEL & MEETING EXPENSE           | 150-559        | 1,800.00    | 33.27        | 36.63       | 36.63                 | 1,763.37             |
| <u>Capital Outlay</u>                    |                |             |              |             |                       |                      |
| Equipment - Office                       | 150-580        | \$ 4,250.00 | \$ 39.07     | \$ 109.83   | \$ 109.83             | \$ 4,140.17          |
| TOTAL CAPITAL OUTLAY                     | 150-585        | \$ -0-      | \$ -0-       | \$ -0-      | \$ -0-                | \$ -0-               |
| TOTAL INSTITUTIONAL RESEARCH EXPEND.     |                | \$63,593.00 | \$3,219.94   | \$11,900.31 | \$34,803.07           | \$28,789.93          |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| <u>EXPENDITURES</u>                           |               | <u>BUDGET</u>       |                    | <u>EXPENDITURES</u> |                     | <u>EXP. &amp; ENCUM.</u> |                    | <u>UNENCUMBERED</u> |
|---|---------------|---------------------|--------------------|---------------------|---------------------|--------------------------|--------------------|---------------------|
| <u>ACCOUNT</u>                                | <u>NUMBER</u> |                     | <u>OCTOBER</u>     | <u>TO DATE</u>      | <u>TO DATE</u>      |                          | <u>BALANCE</u>     |                     |
| <u>General Administration</u>                 |               |                     |                    |                     |                     |                          |                    |                     |
| Salaries                                      | 160-000       |                     |                    |                     |                     |                          |                    |                     |
| Administration                                | 160-511       | \$130,405.00        | \$11,909.08        | \$44,014.24         | \$128,950.64        | \$                       | 1,454.36           |                     |
| Professional                                  | 160-512       | 13,480.00           | 1,131.32           | 4,201.28            | 11,379.84           |                          | 2,100.16           |                     |
| Office  | 160-516       | 99,359.00           | 8,360.40           | 34,261.42           | 103,821.42          |                          | (4,462.42)         |                     |
| Student Employees                             | 160-518       | 14,660.00           | 482.74             | 3,717.34            | 6,196.26            |                          | 8,463.74           |                     |
| Other   | 160-519       | 4,000.00            | -0-                | 1,375.00            | 1,375.00            |                          | 2,625.00           |                     |
| <b>TOTAL SALARIES</b>                         |               | <b>\$261,904.00</b> | <b>\$21,883.54</b> | <b>\$87,569.28</b>  | <b>\$251,723.16</b> |                          | <b>\$10,180.84</b> |                     |
| <u>Contractual Services</u>                   |               |                     |                    |                     |                     |                          |                    |                     |
| Audit   | 160-520       |                     |                    |                     |                     |                          |                    |                     |
| Consultants                                   | 160-521       | \$ -0-              | \$ -0-             | \$ -0-              | \$ -0-              | \$                       | -0-                |                     |
| Architect                                     | 160-522       | 250.00              | -0-                | -0-                 | 150.00              |                          | 100.00             |                     |
| Maintenance                                   | 160-523       | 2,000.00            | 300.00             | 300.00              | 4,000.00            |                          | (2,000.00)         |                     |
| Legal   | 160-524       | 600.00              | 289.56             | 263.57              | 263.57              |                          | 336.43             |                     |
| Other   | 160-527       | 700.00              | 286.90             | 437.40              | 437.40              |                          | 262.60             |                     |
|   | 160-529       | 4,250.00            | 818.10             | 1,643.90            | 2,088.28            |                          | 2,161.72           |                     |
| <b>TOTAL CONTRACTUAL SERVICES</b>             |               | <b>\$ 7,800.00</b>  | <b>\$ 1,694.56</b> | <b>\$ 2,644.87</b>  | <b>\$ 6,939.25</b>  |                          | <b>\$ 860.75</b>   |                     |
| <u>General Materials &amp; Supplies</u>       |               |                     |                    |                     |                     |                          |                    |                     |
| Office Supplies                               | 160-541       | \$ 7,800.00         | \$ 1,534.61        | \$ 3,108.43         | \$ 3,691.99         | \$                       | 4,108.01           |                     |
| Printing & Offset Dupl.                       | 160-542       | 24,800.00           | 2,275.93           | 6,414.17            | 7,982.15            |                          | 16,817.85          |                     |
| Postage                                       | 160-543       | -0-                 | -0-                | -0-                 | -0-                 |                          | -0-                |                     |
| Advertising                                   | 160-544       | 3,500.00            | 242.62             | 966.13              | 2,115.26            |                          | 1,384.74           |                     |
| Publications & Dues                           | 160-545       | 3,250.00            | 174.92             | 2,197.31            | 2,644.61            |                          | 605.39             |                     |
| Other   | 160-549       | 600.00              | 81.10              | 201.35              | 201.35              |                          | 398.65             |                     |
| <b>TOTAL GENERAL MATERIALS &amp; SUPPLIES</b> |               | <b>\$ 39,950.00</b> | <b>\$ 4,309.18</b> | <b>\$12,887.39</b>  | <b>\$ 16,635.36</b> |                          | <b>\$23,314.64</b> |                     |
| <u>Travel &amp; Meeting Expense</u>           |               |                     |                    |                     |                     |                          |                    |                     |
| Meeting Expense                               | 160-550       |                     |                    |                     |                     |                          |                    |                     |
| Mileage - Local                               | 160-551       | \$ 7,900.00         | \$ 2,077.34        | \$ 6,601.67         | \$ 6,601.67         | \$                       | 1,298.33           |                     |
| Travel Expense                                | 160-552       | 300.00              | 3.00               | 3.00                | 3.00                |                          | 297.00             |                     |
| Other   | 160-554       | 10,500.00           | 1,399.04           | 3,120.60            | 3,520.60            |                          | 6,979.40           |                     |
|   | 160-559       | -0-                 | -0-                | -0-                 | -0-                 |                          | -0-                |                     |
| <b>TOTAL TRAVEL &amp; MEETING EXPENSE</b>     |               | <b>\$ 18,700.00</b> | <b>\$ 3,479.38</b> | <b>\$ 9,725.27</b>  | <b>\$ 10,125.27</b> |                          | <b>\$ 8,574.73</b> |                     |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES (Cont.)                 | ACCOUNT NUMBER | BUDGET        | EXPENDITURES |               | EXP. & ENCUM. TO DATE | UNENCUMBERED BALANCE |
|--------------------------------------|----------------|---------------|--------------|---------------|-----------------------|----------------------|
|                                      |                |               | OCTOBER      | TO DATE       |                       |                      |
| <u>General Administration</u>        |                |               |              |               |                       |                      |
| <u>Fixed Charges</u>                 |                |               |              |               |                       |                      |
| Rental of Equip.-NCR                 | 160-570        | \$ -0-        | \$ -0-       | \$ -0-        | \$ -0-                | \$ -0-               |
| Rental of Equip.-IBM                 | 160-576        | 13,000.00     | 1,080.20     | 3,797.00      | 5,957.00              | 7,043.00             |
| TOTAL FIXED CHARGES                  |                | \$ 13,000.00  | \$ 1,080.20  | \$ 3,797.00   | \$ 5,957.00           | \$ 7,043.00          |
| <u>Capital Outlay</u>                |                |               |              |               |                       |                      |
| Equipment - Office                   | 160-580        |               |              |               |                       |                      |
|                                      | 160-585        | \$ 2,650.00   | \$ -0-       | \$ (119.34)   | \$ 1,039.88           | \$ 1,610.12          |
| TOTAL CAPITAL OUTLAY                 |                | \$ 2,650.00   | \$ -0-       | \$ (119.34)   | \$ 1,039.88           | \$ 1,610.12          |
| TOTAL GENERAL ADMINISTRATION EXPEND. |                | \$ 344,004.00 | \$ 32,446.86 | \$ 116,504.47 | \$ 292,419.92         | \$ 51,584.08         |

WILLIAM RAINEY HARPER COLLEGE

DISTRICT NO. 512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES                       | ACCOUNT NUMBER | BUDGET       |              | EXPENDITURES |              | EXP. & ENCUM. |         | UNENCUMBERED BALANCE |
|------------------------------------|----------------|--------------|--------------|--------------|--------------|---------------|---------|----------------------|
|                                    |                | OCTOBER      | TO DATE      | OCTOBER      | TO DATE      | TO DATE       | TO DATE |                      |
| General Institutional Exp.         | 170-000        | \$ 10,950.00 | \$ 2,316.64  | \$ 891.66    | \$ 9,449.92  | \$ 1,500.08   |         |                      |
| Salaries                           | 170-510        | -0-          | -0-          | -0-          | -0-          | -0-           |         |                      |
| Administration                     | 170-511        | 56,004.00    | 4,161.26     | 15,092.46    | 47,960.14    | 8,043.86      |         |                      |
| Professional                       | 170-512        | 3,000.00     | 41.80        | 668.80       | 710.60       | 2,289.40      |         |                      |
| Office                             | 170-516        | -0-          | -0-          | -0-          | -0-          | -0-           |         |                      |
| Student Employees                  | 170-518        | -0-          | -0-          | -0-          | -0-          | -0-           |         |                      |
| Other                              | 170-519        | -0-          | -0-          | -0-          | -0-          | -0-           |         |                      |
| TOTAL SALARIES                     |                | \$ 69,954.00 | \$ 5,094.72  | \$ 17,698.40 | \$ 58,368.16 | \$ 11,585.84  |         |                      |
| Contractual Services               | 170-520        |              |              |              |              |               |         |                      |
| Audit                              | 170-521        | \$ 5,800.00  | \$ -0-       | \$ -0-       | \$ -0-       | \$ 5,800.00   |         |                      |
| Consultants-In Serv. & Ins.        | 170-522        | 7,000.00     | 548.70       | 630.50       | 630.50       | 6,369.50      |         |                      |
| Architectural                      | 170-523        | -0-          | -0-          | -0-          | -0-          | -0-           |         |                      |
| Maintenance                        | 170-524        | 2,500.00     | 291.71       | (751.18)     | 468.34       | 2,031.66      |         |                      |
| Legal                              | 170-526        | 16,000.00    | 2,316.25     | 4,606.25     | 5,104.55     | 10,895.45     |         |                      |
| Office Services                    | 170-527        | -0-          | -0-          | -0-          | -0-          | -0-           |         |                      |
| Other                              | 170-529        | 17,000.00    | 11,525.13    | 11,913.13    | 11,929.13    | 5,070.87      |         |                      |
| TOTAL CONTRACTUAL SERVICES         |                | \$ 48,300.00 | \$ 14,681.79 | \$ 16,398.70 | \$ 18,132.52 | \$ 30,167.48  |         |                      |
| General Matls. & Supplies          | 170-540        |              |              |              |              |               |         |                      |
| Office Supplies                    | 170-541        | \$ 13,000.00 | \$ 1,018.30  | \$ 1,817.63  | \$ 2,871.93  | \$ 10,128.08  |         |                      |
| Printing & Offset Dupl.            | 170-542        | 4,800.00     | 157.14       | 1,283.51     | 1,299.41     | 3,500.59      |         |                      |
| Postage                            | 170-543        | 18,000.00    | 1,255.89     | 10,491.83    | 10,491.83    | 7,508.17      |         |                      |
| Advertising                        | 170-544        | -0-          | -0-          | -0-          | -0-          | -0-           |         |                      |
| Publications & Dues                | 170-545        | 4,250.00     | 131.00       | 3,830.00     | 3,830.00     | 420.00        |         |                      |
| Repair Matls. & Supplies           | 170-547        | -0-          | -0-          | 131.70       | 131.70       | (131.70)      |         |                      |
| Other                              | 170-549        | 10,100.00    | 202.50       | (1,337.55)   | 228.25       | 9,871.75      |         |                      |
| TOTAL GENERAL MATERIALS & SUPPLIES |                | \$ 50,150.00 | \$ 2,764.83  | \$ 16,217.12 | \$ 18,853.11 | \$ 31,296.89  |         |                      |
| Travel & Meeting Expense           | 170-550        |              |              |              |              |               |         |                      |
| Meeting Expense-Graduation         | 170-551        | \$ 4,100.00  | \$ 18.80     | \$ 288.32    | \$ 288.32    | \$ 3,811.68   |         |                      |
| Mileage - Local                    | 170-552        | 100.00       | 45.35        | 45.35        | 45.35        | 54.65         |         |                      |
| Travel                             | 170-554        | 200.00       | -0-          | 75.00        | 75.00        | 125.00        |         |                      |
| Moving & Recruitment               | 170-557        | 3,000.00     | -0-          | 23.54        | 23.54        | 2,976.46      |         |                      |
| Other - Innovative                 | 170-559        | 7,000.00     | 290.54       | 894.39       | 1,066.39     | 5,933.61      |         |                      |
| TOTAL TRAVEL & MEETING EXPENSE     |                | \$ 14,400.00 | \$ 354.69    | \$ 1,326.60  | \$ 1,498.60  | \$ 12,901.40  |         |                      |

WILLIAM RAINE HARPER COLLEGE  
DISTRICT NO. 512  
EDUCATIONAL FUND - BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| ACCOUNT NUMBER               | EXPENDITURES (Cont.) |             | EXPENDITURES  |             | EXP. & ENCUM. TO DATE | UNENCUMBERED BALANCE |
|------------------------------|----------------------|-------------|---------------|-------------|-----------------------|----------------------|
|                              | BUDGET               | OCTOBER     | OCTOBER       | TO DATE     |                       |                      |
| 170-560                      |                      |             |               |             |                       |                      |
| 170-561                      | \$105,000.00         | \$10,738.10 | \$33,212.94   | \$33,212.94 | \$ 71,787.06          |                      |
| 170-562                      | 40,000.00            | -0-         | -0-           | -0-         | 40,000.00             |                      |
| 170-563                      | 1,200.00             | -0-         | 1,035.50      | 1,035.50    | 164.50                |                      |
| 170-564                      | 11,300.00            | -0-         | -0-           | -0-         | 11,300.00             |                      |
| 170-565                      | 5,000.00             | 522.00      | 1,527.75      | 1,527.75    | 3,472.25              |                      |
| 170-566                      | -0-                  | -0-         | -0-           | -0-         | -0-                   |                      |
| 170-567                      | 1,000.00             | 175.00      | 510.00        | 510.00      | 490.00                |                      |
| 170-568                      | 15,000.00            | 1,004.00    | 1,004.00      | 1,004.00    | 13,996.00             |                      |
| 170-569                      | -0-                  | -0-         | -0-           | -0-         | -0-                   |                      |
| <b>TOTAL FRINGE BENEFITS</b> |                      |             |               |             |                       |                      |
|                              | \$178,500.00         | \$12,439.10 | \$37,290.19   | \$37,290.19 | \$141,290.81          |                      |
| 170-570                      |                      |             |               |             |                       |                      |
| 170-571                      | \$ -0-               | \$ -0-      | \$ -0-        | \$ -0-      | \$ -0-                |                      |
| 170-572                      | -0-                  | -0-         | -0-           | -0-         | -0-                   |                      |
| 170-573                      | -0-                  | -0-         | -0-           | -0-         | -0-                   |                      |
| 170-574                      | -0-                  | -0-         | -0-           | -0-         | -0-                   |                      |
| 170-575                      | -0-                  | -0-         | -0-           | -0-         | -0-                   |                      |
| 170-576                      | 3,000.00             | 44.33       | 44.33         | 1,444.33    | 1,555.67              |                      |
| 170-577                      | -0-                  | -0-         | -0-           | -0-         | -0-                   |                      |
| 170-579                      | 5,500.00             | -0-         | -0-           | -0-         | 5,500.00              |                      |
| <b>TOTAL FIXED CHARGES</b>   |                      |             |               |             |                       |                      |
|                              | \$ 8,500.00          | \$ 44.33    | \$ 44.33      | \$ 1,444.33 | \$ 7,055.67           |                      |
| 170-580                      |                      |             |               |             |                       |                      |
| 170-583                      | \$ -0-               | \$ -0-      | \$ -0-        | \$ -0-      | \$ -0-                |                      |
| 170-585                      | 15,000.00            | 8,482.32    | (1,093.43)    | 1,999.10    | 13,000.90             |                      |
| 170-586                      | -0-                  | -0-         | -0-           | -0-         | -0-                   |                      |
| <b>TOTAL CAPITAL OUTLAY</b>  |                      |             |               |             |                       |                      |
|                              | \$ 15,000.00         | \$ 8,482.32 | \$ (1,093.43) | \$ 1,999.10 | \$ 13,000.90          |                      |

WILLIAM RAINE, HARPER COLLEGE  
DISTRICT NO. 512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES (Cont.)                | ACCOUNT NUMBER | BUDGET         |               | EXPENDITURES   |                | EXP. & ENCUM.  |                | UNENCUMBERED BALANCE |
|-------------------------------------|----------------|----------------|---------------|----------------|----------------|----------------|----------------|----------------------|
|                                     |                | OCTOBER        | TO DATE       | OCTOBER        | TO DATE        | TO DATE        | TO DATE        |                      |
| Other                               | 170-590        |                |               |                |                |                |                |                      |
| Student Employment-CWS              | 170-591        | \$ 13,000.00   | \$ -0-        | \$ -0-         | \$ -0-         | \$ -0-         | \$ -0-         | \$ 13,000.00         |
| Grants, Trustee Schol.              | 170-592        | 13,100.00      | 130.00        | 130.00         | 130.00         | 130.00         | 130.00         | 12,970.00            |
| Deb. Principal Retirement           | 170-593        | -0-            | -0-           | -0-            | -0-            | -0-            | -0-            | -0-                  |
| Tuition Chargeback                  | 170-594        | 25,000.00      | -0-           | 1,309.28       | 1,309.28       | 1,309.28       | 1,309.28       | 23,690.72            |
| Provision for Contingency           | 170-595.1      | 25,000.00      | -0-           | -0-            | -0-            | -0-            | -0-            | 25,000.00            |
| SPED Projects                       | 170-595.2      | 15,000.00      | -0-           | -0-            | -0-            | -0-            | -0-            | 15,000.00            |
| Summer Workshop                     | 170-595.3      | -0-            | -0-           | -0-            | -0-            | -0-            | -0-            | -0-                  |
| Financial Chargeback                | 170-596        | -0-            | -0-           | -0-            | -0-            | -0-            | -0-            | -0-                  |
| Facilities Charges                  | 170-597        | (18,000.00)    | (3,111.78)    | (11,265.04)    | (11,265.04)    | (11,265.04)    | (11,265.04)    | (6,734.96)           |
| Clearing Account                    | 170-598        | -0-            | -0-           | -0-            | -0-            | -0-            | -0-            | -0-                  |
| Other-Intercollegiate Ath.          | 170-599        | 37,000.00      | -0-           | -0-            | -0-            | -0-            | -0-            | 37,000.00            |
| TOTAL OTHER EXPENDITURES            |                | \$110,100.00   | \$ (2,981.78) | \$ (9,825.76)  | \$ (9,825.76)  | \$ (9,825.76)  | \$ (9,825.76)  | \$119,925.76         |
| TOTAL INSTITUTIONAL EXP. BUDGET     |                | \$494,904.00   | \$ 40,880.00  | \$ 78,056.15   | \$ 78,056.15   | \$ 127,760.25  | \$ 127,760.25  | \$367,143.75         |
| TOTAL EDUCATIONAL FUND EXPENDITURES |                | \$5,119,134.00 | \$445,028.63  | \$1,110,865.45 | \$4,093,567.83 | \$1,025,566.17 | \$1,025,566.17 | \$1,025,566.17       |

## WILLIAM RAINEY HARPER COLLEGE

DISTRICT NO. 512

16

## STATEMENT OF POSITION - BUILDING FUND

FOR THE MONTH OF OCTOBER AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| ASSETS                           | ACCOUNT<br>NUMBER | BALANCE             | ENCUMBRANCES          | UNENCUMBERED<br>BALANCE |
|----------------------------------|-------------------|---------------------|-----------------------|-------------------------|
| Cash in Bank                     | 113.02            | \$190,458.21        | \$ -0-                | \$190,458.21            |
| Investments                      | 121.00            | -0-                 | -0-                   | -0-                     |
| <u>Interfund Receivables</u>     |                   |                     |                       |                         |
| Educational Fund                 | 131.01            | (7.97)              | -0-                   | (7.97)                  |
| Bond & Interest Fund             | 131.03            | -0-                 | -0-                   | -0-                     |
| Auxiliary Fund                   | 131.05            | -0-                 | -0-                   | -0-                     |
| Trust & Agency Fund              | 131.06            | 7.13                | -0-                   | 7.13                    |
| <u>Taxes Receivable</u>          |                   |                     |                       |                         |
| Current                          | 132.00            | -0-                 | -0-                   | -0-                     |
| Back                             | 133.00            | 23,948.97           | -0-                   | 23,948.97               |
| Accounts Receivable              | 138.00            | 187.00              | -0-                   | 187.00                  |
| <u>Deferred Charges</u>          |                   |                     |                       |                         |
| Inventory                        | 160.00            | 165.00              | -0-                   | 165.00                  |
| TOTAL ASSETS                     |                   | <u>\$214,758.34</u> | <u>\$ -0-</u>         | <u>\$214,758.34</u>     |
| <u>LIABILITIES</u>               |                   |                     |                       |                         |
| <u>Interfund Payables</u>        |                   |                     |                       |                         |
| Educational Fund                 | 231.01            | \$ 46,228.03        | \$ -0-                | \$ 46,228.03            |
| Bond & Interest Fund             | 231.03            | -0-                 | -0-                   | -0-                     |
| Auxiliary Fund                   | 231.05            | 96.08               | -0-                   | 96.08                   |
| Trust & Agency Fund              | 231.06            | 281.65              | -0-                   | 281.65                  |
| Accounts Payable                 | 240.10            | 147,972.09          | -0-                   | 147,972.09              |
| Reserve for Encumbrances         | 260.00            | -0-                 | 446,135.26            | 446,135.26              |
| TOTAL LIABILITIES                |                   | <u>\$194,577.85</u> | <u>\$446,135.26</u>   | <u>\$640,713.11</u>     |
| Fund Balance                     | 300.00            | \$ 20,180.49        | (\$446,135.26)        | (\$425,954.77)          |
| TOTAL LIABILITIES & FUND BALANCE |                   | <u>\$214,758.34</u> | <u>\$ -0-</u>         | <u>\$214,758.34</u>     |
| <u>SUMMARY OF FUND BALANCE</u>   |                   |                     |                       |                         |
| Balance, July 1, 1970            |                   | \$352,993.60        | \$ -0-                | \$352,993.60            |
| Add: Revenue to Date             |                   | (37,486.22)         | -0-                   | (37,486.22)             |
|                                  |                   | \$315,507.38        | \$ -0-                | \$315,507.38            |
| Less: Expenditures to Date       |                   | 295,326.89          | 446,135.26            | 741,462.15              |
| Balance, October 31, 1970        |                   | <u>\$ 20,180.49</u> | <u>(\$446,135.26)</u> | <u>(\$425,954.77)</u>   |

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT NO. 512  
 BUILDING FUND - BUDGET REPORT

FOR THE MONTH OF OCTOBER AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| REVENUE  | ACCOUNT NUMBER | REVENUE                |                  | UNENCUMBERED BALANCE |
|--|----------------|------------------------|------------------|----------------------|
|  |                | BUDGET                 | OCTOBER TO DATE  |                      |
| Fund Equity, July 1, 1970                      | 300.00         | \$ 340,700.00          | \$ -0-           | \$ 27,566.92         |
| <u>LOCAL RESOURCES</u>                         |                |                        |                  |                      |
| Taxes - Current                                | 411.00         | \$ 517,000.00          | \$ -0-           | \$517,000.00         |
| Taxes - Back                                   | 412.00         | -0-                    | -0-              | -0-                  |
| <u>Intermediate Resources</u>                  |                |                        |                  |                      |
| Student Fees - Parking                         | 424.00         | 22,000.00              | 137.00           | 20,662.50            |
| Other Fees - Fines                             | 427.00         | 1,000.00               | (3.00)           | 155.00               |
| <u>State Resources</u>                         |                |                        |                  |                      |
| State Apportionment                            | 431.00         | 400,000.00             | -0-              | 400,000.00           |
| <u>Facilities</u>                              |                |                        |                  |                      |
| Rentals  | 461.00         | 4,000.00               | 112.50           | 3,887.50             |
| <u>Interest on Investments</u>                 |                |                        |                  |                      |
| Treasury Bills                                 | 471.00         | 8,000.00               | -0-              | 8,000.00             |
| Certificates of Deposit                        | 472.00         | -0-                    | -0-              | -0-                  |
| <u>Other</u>                                   |                |                        |                  |                      |
| Miscellaneous                                  | 491.00         | -0-                    | 25.00            | (69.30)              |
| Rental of Facilities                           | 492.00         | -0-                    | 10.00            | (10.00)              |
| <b>TOTAL ACCRUED REVENUE</b>                   |                | <b>\$ 952,000.00</b>   | <b>\$ 281.50</b> | <b>\$949,625.70</b>  |
| <b>TOTAL ACCRUED REVENUE &amp; FUND EQUITY</b> |                | <b>\$ 1,292,700.00</b> | <b>\$ 281.50</b> | <b>\$977,192.62</b>  |



WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
BUILDING FUND

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES  | ACCOUNT NUMBER | BUDGET      | EXPENDITURES |             | EXP. & ENCUM. | UNENCUMBERED BALANCE |
|---|----------------|-------------|--------------|-------------|---------------|----------------------|
|   |                |             | OCTOBER      | TO DATE     |               |                      |
| <u>General Buildings &amp; Grounds</u>                        |                |             |              |             |               |                      |
| <u>Administration</u>   |                |             |              |             |               |                      |
| Salaries  | 267-510        |             |              |             |               |                      |
| Administration  | 267-511        | \$17,300.00 | \$1,479.16   | \$5,916.64  | \$18,096.37   | \$ (796.37)          |
| Office Staff  | 267-516        | 11,088.00   | 862.80       | 3,356.40    | 9,289.20      | 1,798.80             |
| Service Staff   | 267-517        | 8,528.00    | 747.56       | 2,879.54    | 8,564.82      | (36.82)              |
| Student Employees   | 267-518        | -0-         | -0-          | -0-         | -0-           | -0-                  |
| TOTAL SALARIES  |                | \$36,916.00 | \$3,089.52   | \$12,152.58 | \$35,950.39   | \$ 965.61            |
| <u>General Materials &amp; Supplies</u>                       |                |             |              |             |               |                      |
| Office Supplies   | 267-540        |             |              |             |               |                      |
| Printing & Offset Dupl.                                       | 267-541        | \$ 1,200.00 | 24.85        | 234.87      | 234.87        | \$ 965.13            |
| Advertising   | 267-542        | 1,800.00    | 8.48         | 131.66      | 131.66        | 1,668.34             |
| Publications & Dues   | 267-544        | -0-         | -0-          | -0-         | -0-           | -0-                  |
| TOTAL GENERAL MATERIALS & SUPPLIES                            | 267-545        | 150.00      | 13.65        | 48.65       | 48.65         | 101.35               |
|   |                | \$ 3,150.00 | \$ 46.98     | \$ 415.18   | \$ 415.18     | \$2,734.82           |
| <u>Travel &amp; Meeting Expense</u>                           |                |             |              |             |               |                      |
| Meeting Expense   | 267-550        |             |              |             |               |                      |
| Travel Expense  | 267-551        | \$ 500.00   | -0-          | 103.13      | 103.13        | \$ 396.87            |
| TOTAL TRAVEL & MEETING EXPENSE                                | 267-554        | 500.00      | 20.00        | 20.00       | 20.00         | 480.00               |
|   |                | \$ 1,000.00 | \$ 20.00     | \$ 123.13   | \$ 123.13     | \$ 876.87            |
| <u>Capital Outlay</u>   |                |             |              |             |               |                      |
| Office Equipment  | 267-580        |             |              |             |               |                      |
| TOTAL CAPITAL OUTLAY  | 267-585        | \$ -0-      | \$ -0-       | \$ -0-      | \$ -0-        | \$ -0-               |
|   |                | \$ -0-      | \$ -0-       | \$ -0-      | \$ -0-        | \$ -0-               |
| TOTAL GENERAL BUILDINGS & GROUNDS ADMINISTRATION EXPENDITURES |                | \$41,066.00 | \$3,156.50   | \$12,690.89 | \$36,488.70   | \$4,577.30           |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
BUILDING FUND

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES                        | ACCOUNT NUMBER | BUDGET       | OCTOBER     | EXPENDITURES TO DATE | EXP. & ENCUM. TO DATE | UNENCUMBERED BALANCE |
|-------------------------------------|----------------|--------------|-------------|----------------------|-----------------------|----------------------|
| <u>Gen. Institutional Expense</u>   |                |              |             |                      |                       |                      |
| <u>Fringe Benefits</u>              |                |              |             |                      |                       |                      |
| Group Medical Insurance             | 271-560        | \$ 20,350.00 | \$ -0-      | \$ -0-               | \$ -0-                | \$ 20,350.00         |
| Workman's Compensation              | 271-561        | 3,960.00     | -0-         | -0-                  | -0-                   | 3,960.00             |
| Tuition Reimbursement               | 271-564        | 100.00       | -0-         | -0-                  | -0-                   | 100.00               |
| Medical Examinations                | 271-565        | 400.00       | 47.00       | 168.00               | 168.00                | 232.00               |
| TOTAL FRINGE BENEFITS               | 271-567        | \$ 24,810.00 | \$ 47.00    | \$ 168.00            | \$ 168.00             | \$ 24,642.00         |
| <u>Fixed Charges</u>                |                |              |             |                      |                       |                      |
| Rental of Facilities                | 271-570        | \$ -0-       | \$ -0-      | \$ -0-               | \$ -0-                | \$ -0-               |
| General Insurance                   | 271-575        | 4,750.00     | -0-         | 4.00                 | 4.00                  | 4,746.00             |
| TOTAL FIXED CHARGES                 | 271-578        | \$ 4,750.00  | \$ -0-      | \$ 4.00              | \$ 4.00               | \$ 4,746.00          |
| <u>Capital Outlay</u>               |                |              |             |                      |                       |                      |
| Site Improvement                    | 271-580        | \$ -0-       | \$ -0-      | \$ -0-               | \$ -0-                | \$ -0-               |
| New Buildings & Additions           | 271-582        | -0-          | -0-         | -0-                  | -0-                   | -0-                  |
| Building Remodeling                 | 271-583        | 25,000.00    | 1,506.23    | 3,748.65             | 13,827.85             | 11,172.15            |
| Equipment - Non Reimb.              | 271-584        | -0-          | -0-         | -0-                  | -0-                   | -0-                  |
| Equipment - Service                 | 271-586        | -0-          | -0-         | -0-                  | -0-                   | -0-                  |
| Other                               | 271-588        | -0-          | 192.00      | (1,343.00)           | (783.00)              | 783.00               |
| TOTAL CAPITAL OUTLAY                | 271-589        | \$ 25,000.00 | \$ 1,698.23 | \$ 2,405.65          | \$ 13,044.85          | \$ 11,955.15         |
| <u>Other</u>                        |                |              |             |                      |                       |                      |
| Provision for Contingency           | 271-590        | \$ 10,193.00 | \$ -0-      | \$ -0-               | \$ -0-                | \$ 10,193.00         |
| Clearing Account                    | 271-595        | -0-          | -0-         | -0-                  | -0-                   | -0-                  |
| TOTAL OTHER                         | 271-598        | \$ 10,193.00 | \$ -0-      | \$ -0-               | \$ -0-                | \$ 10,193.00         |
| TOTAL GENERAL INSTITUTIONAL EXPENSE |                | \$ 64,753.00 | \$ 1,745.23 | \$ 2,577.65          | \$ 13,216.85          | \$ 51,536.15         |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512

BUILDING FUND - BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE THREE MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES                                   | ACCOUNT NUMBER | EXPENDITURES |             | EXP. & ENCUM. | UNENCUMBERED BALANCE |
|--|----------------|--------------|-------------|---------------|----------------------|
|  |                | BUDGET       | OCTOBER     |               |                      |
| Operation & Maintenance of Physical Facilities | 280-000        | \$ -0-       | \$ -0-      | \$ 200.00     | \$ (200.00)          |
| Salaries - Office                              | 280-516        | 493,620.00   | 40,159.53   | 501,953.28    | (8,333.28)           |
| Service Staff                                  | 280-517        | -0-          | 3,063.20    | 46,433.34     | (46,433.34)          |
| Student Employees                              | 280-518        | 21,288.00    | 159.85      | 3,350.32      | 17,937.68            |
| Other - Overtime                               | 280-519        | \$514,908.00 | \$43,382.58 | \$551,936.94  | (\$37,028.94)        |
| TOTAL SALARIES                                 |                |              |             |               |                      |
| Contractual Services                           | 280-520        | \$ 38,180.00 | \$ 1,227.59 | \$ 6,392.25   | \$ 17,766.65         |
| Maintenance Service                            | 280-524        | 4,600.00     | 494.25      | 610.14        | 1,285.14             |
| Other  | 280-529        | \$ 42,780.00 | \$ 1,721.84 | \$ 7,002.39   | \$ 19,051.79         |
| TOTAL CONTRACTUAL SERVICES                     |                |              |             |               |                      |
| General Materials & Supplies                   | 280-540        | \$ 880.00    | \$ 14.95    | \$ 89.77      | \$ 790.23            |
| Office Supplies                                | 280-541        | 1,340.00     | 1,519.85    | 1,693.15      | (431.65)             |
| Printing & Offset Dupl.                        | 280-542        | 51,150.00    | 7,683.30    | 25,776.55     | 18,213.51            |
| Maintenance Supplies                           | 280-546        | -0-          | -0-         | 102.95        | (102.95)             |
| Repairs  | 280-547        | 2,500.00     | -0-         | 942.65        | 1,557.35             |
| Other Supplies                                 | 280-549        | \$ 55,870.00 | \$ 9,218.10 | \$ 27,559.47  | \$ 35,843.51         |
| TOTAL GENERAL MATERIALS & SUPPLIES             |                |              |             |               |                      |
| Travel Expense                                 | 280-550        | \$ 1,600.00  | \$ 50.00    | \$ 580.76     | \$ 1,019.24          |
| Travel Expense                                 | 280-554        | 4,300.00     | 1,572.03    | 3,187.55      | 592.17               |
| Vehicle Expense                                | 280-556        | \$ 5,900.00  | \$ 1,622.03 | \$ 3,768.31   | \$ 1,611.41          |
| TOTAL TRAVEL EXPENSE                           |                |              |             |               |                      |
| Fixed Charges                                  | 280-570        | \$ 25,000.00 | \$ 1,208.59 | \$ 2,937.13   | \$ 22,062.87         |
| Fuel - Heating                                 | 280-571        | 90,000.00    | 9,039.76    | 25,223.07     | 64,776.93            |
| Electricity                                    | 280-572        | 36,000.00    | 5,353.14    | 14,756.49     | 16,205.02            |
| Telephone                                      | 280-573        | 4,773.00     | -0-         | 932.69        | 3,840.31             |
| Water & Fuel Treatment                         | 280-574        | 1,200.00     | 244.00      | 667.50        | 532.50               |
| Rental of Equipment                            | 280-576        | 3,200.00     | -0-         | -0-           | 3,200.00             |
| General Insurance                              | 280-578        | \$160,173.00 | \$15,845.49 | \$ 44,516.88  | \$ 49,555.37         |
| TOTAL FIXED CHARGES                            |                |              |             |               | \$110,617.63         |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512

BUILDING FUND - BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES (Cont.)                   | ACCOUNT NUMBER | EXPENDITURES  |                 | EXP. & ENCUM. TO DATE | UNENCUMBERED BALANCE |
|--|----------------|---------------|-----------------|-----------------------|----------------------|
|  |                | BUDGET        | OCTOBER TO DATE |                       |                      |
| Capital Outlay                         | 280-580        | \$ -0-        | \$ -0-          | \$ 50.73              | \$ (50.73)           |
| Site Improvement                       | 280-582        | \$ -0-        | \$ -0-          | \$ -0-                | \$ -0-               |
| Office Equipment                       | 280-585        | \$ 39,550.00  | \$ 17,888.00    | \$ 25,097.21          | \$ 9,225.33          |
| Equipment - Service                    | 280-588        | \$ 39,550.00  | \$ 17,888.00    | \$ 25,147.94          | \$ 9,174.60          |
| TOTAL CAPITAL OUTLAY                   |                | \$ -0-        | \$ -0-          | \$ 705.00             | \$ (705.00)          |
| Clearing Account                       | 280-598        | \$ -0-        | \$ -0-          | \$ 705.00             | \$ (705.00)          |
| TOTAL OPERATION & MAINTENANCE          |                | \$ 819,181.00 | \$ 89,678.04    | \$ 280,058.35         | \$ 691,756.60        |
| TOTAL BUILDINGS & GROUNDS EXPENDITURES |                | \$ 925,000.00 | \$ 94,579.77    | \$ 295,326.89         | \$ 183,537.85        |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512  
STATEMENT OF POSITION  
BOND & INTEREST FUND - OCTOBER 31, 1970

22

| <u>ASSETS</u>                              | <u>ACCOUNT<br/>NUMBER</u> | <u>BALANCE</u>      | <u>ENCUM-<br/>BRANCES</u> | <u>UNENCUMBERED<br/>BALANCE</u> |
|--|---------------------------|---------------------|---------------------------|---------------------------------|
| Cash in Bank                               | 113.00                    | \$ 10,904.26        | \$ -0-                    | \$ 10,904.26                    |
| Investments Treasury Bills                 | 121.00                    | 613,234.86          | -0-                       | 613,234.86                      |
| Invest                                     | 124.00                    | -0-                 | -0-                       | -0-                             |
| Interfund Rec.-Education Fd.               | 131.01                    | -0-                 | -0-                       | -0-                             |
| Interfund Rec.-Building Fund               | 131.02                    | -0-                 | -0-                       | -0-                             |
| Taxes Receivable-Current                   | 132.00                    | -0-                 | -0-                       | -0-                             |
| Taxes Receivable-Back                      | 133.00                    | 34,470.05           | -0-                       | 34,470.05                       |
| Interest Receivable                        | 141.00                    | -0-                 | -0-                       | -0-                             |
| <b>TOTAL ASSETS</b>                        |                           | <u>\$658,609.17</u> | <u>\$ -0-</u>             | <u>\$658,609.17</u>             |
| <br><u>LIABILITIES</u>                     |                           |                     |                           |                                 |
| Accounts Payable-Suppliers                 | 240.10                    | \$513,168.13        | \$ -0-                    | \$513,168.13                    |
| Reserve for Encumbrances                   | 260.00                    | -0-                 | 129,331.87                | 129,331.87                      |
|  |                           | <u>\$513,168.13</u> | <u>\$ 129,331.87</u>      | <u>\$642,500.00</u>             |
| Fund Equity                                | 300.00                    | <u>\$145,441.04</u> | <u>\$ (129,331.87)</u>    | <u>\$ 16,109.17</u>             |
| <b>TOTAL LIABILITIES &amp; FUND EQUITY</b> |                           | <u>\$658,609.17</u> | <u>\$ -0-</u>             | <u>\$658,609.17</u>             |
| <br><u>SUMMARY OF FUND BALANCE</u>         |                           |                     |                           |                                 |
| Balance, July 1, 1970                      |                           | \$ 16,609.17        | \$ -0-                    | \$ 16,609.17                    |
| Add: Revenue to Date                       |                           | (500.00)            | -0-                       | (500.00)                        |
|  |                           | <u>\$ 16,109.17</u> | <u>\$ -0-</u>             | <u>\$ 16,109.17</u>             |
| Less: Expenditures to Date                 |                           | 129,331.87          | 129,331.87                | -0-                             |
| Balance                                    |                           | <u>\$145,441.04</u> | <u>\$ (129,331.87)</u>    | <u>\$ 16,109.17</u>             |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512  
BOND & INTEREST FUND - BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| REVENUE                                | ACCOUNT NUMBER | REVENUE       |              | UNENCUMBERED BALANCE |
|--|----------------|---------------|--------------|----------------------|
|  |                | BUDGET        | OCTOBER      |                      |
| Fund Equity, July 1, 1970              | 300.00         | \$ -0-        | \$ -0-       | \$ (16,609.17)       |
|  |                |               | \$ 16,609.17 |                      |
| <u>Local Resources</u>                 |                |               |              |                      |
| Taxes - Current - 1970                 | 411.00         | \$ 719,300.00 | \$ -0-       | \$ 719,300.00        |
| Taxes - Back                           | 412.00         | -0-           | -0-          | -0-                  |
| <u>Interest on Investments</u>         |                |               |              |                      |
| Treasury Bills                         | 471.00         | 3,000.00      | -0-          | 3,500.00             |
| Certificate of Deposit                 | 472.00         | 8,000.00      | -0-          | 8,000.00             |
| Other                                  | 474.00         | -0-           | -0-          | -0-                  |
| Total Revenue                          |                | \$ 730,300.00 | \$ (500.00)  | \$ 730,800.00        |
| Total Revenue & Beginning Fund Balance |                | \$ 730,300.00 | \$ 16,109.17 | \$ 714,190.83        |

| EXPENDITURES                      | ACCOUNT NUMBER | EXPENDITURES  |               | ENCUMB. TO DATE | UNENCUMBERED BALANCE |
|-----------------------------------|----------------|---------------|---------------|-----------------|----------------------|
|                                   |                | BUDGET        | OCTOBER       |                 |                      |
| <u>General Institutional Exp.</u> |                |               |               |                 |                      |
| <u>Fixed Charges</u>              |                |               |               |                 |                      |
| Interest - Bonds                  | 570.00         | \$ -0-        | \$ -0-        | \$ -0-          | \$ -0-               |
| Fixed Charges - Interest          | 577.00         | 226,395.00    | 137,847.50    | (129,160.50)    | 226,395.00           |
| <u>Other</u>                      |                |               |               |                 |                      |
| Bond Principal                    | 593.00         | 460,000.00    | 375,000.00    | -0-             | 460,000.00           |
| Financial Charges                 | 596.00         | 470.00        | 320.63        | (171.37)        | 470.00               |
|                                   |                | \$ 460,470.00 | \$ 375,320.63 | (171.37)        | \$ 460,470.00        |
| Total Bond & Interest Exp.        |                | \$ 686,865.00 | \$ 513,168.13 | \$ (129,331.87) | \$ -0-               |
|                                   |                |               |               |                 | \$ 686,865.00        |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512  
STATEMENT OF POSITION  
SITE & CONSTRUCTION FUND  
OCTOBER 31, 1970

| <u>ASSETS</u>                              | <u>ACCOUNT<br/>NUMBER</u> | <u>BALANCE</u>        | <u>ENCUMBRANCES</u>  | <u>UNENCUMBERED<br/>BALANCE</u> |
|--|---------------------------|-----------------------|----------------------|---------------------------------|
| Cash in Bank                               | 113.03                    | \$ 3,687.76           | \$ -0-               | \$ 3,687.76                     |
| Investments                                | 121.00                    | 1,863,759.10          | -0-                  | 1,863,759.10                    |
| Interfund Rec.-Ed. Fund                    | 131.01                    | -0-                   | -0-                  | -0-                             |
| <u>Government Claims Rec.</u>              |                           |                       |                      |                                 |
| Vocational Education                       | 137.11                    | 254,100.22            | -0-                  | 254,100.22                      |
| <u>Other Receivables-Long Term</u>         |                           |                       |                      |                                 |
| Misc. Receivables                          | 138.90                    | 11,876.00             | -0-                  | 11,876.00                       |
| Long Term                                  | 138.91                    | 15,590.83             | -0-                  | 15,590.83                       |
| <u>Accrued Revenue</u>                     |                           |                       |                      |                                 |
| Sale of Relocatable Bldgs.                 | 144.00                    | -0-                   | -0-                  | -0-                             |
| <b>TOTAL ASSETS</b>                        |                           | <u>\$2,149,013.91</u> | <u>\$ -0-</u>        | <u>\$2,149,013.91</u>           |
| <br><u>LIABILITIES</u>                     |                           |                       |                      |                                 |
| Accounts Payable                           | 240.10                    | \$ 81,883.61          | \$ -0-               | \$ 81,883.61                    |
| Reserve for Encumb.                        | 260.00                    | -0-                   | (196,028.81)         | (196,028.81)                    |
| Fund Equity                                | 300.00                    | 2,067,130.30          | 196,028.81           | 2,263,159.11                    |
| <b>TOTAL LIABILITIES &amp; FUND EQUITY</b> |                           | <u>\$2,149,013.91</u> | <u>\$ -0-</u>        | <u>\$2,149,013.91</u>           |
| <br><u>SUMMARY OF FUND BALANCE</u>         |                           |                       |                      |                                 |
| Balance, September 1, 1966                 |                           | \$ -0-                | \$ -0-               | \$ -0-                          |
| Add: Revenue to Date                       |                           | 9,434,177.75          | -0-                  | 9,434,177.75                    |
|  |                           | <u>\$9,434,177.75</u> | <u>\$ -0-</u>        | <u>\$9,434,177.75</u>           |
| Less: Expenditures to Date                 |                           | 7,046,636.14          | 124,382.50           | 7,171,018.64                    |
| Less Encumbered Exp. 6/30/70               |                           | 320,411.31            | 320,411.31           | -0-                             |
| Balance, October 31, 1970                  |                           | <u>\$2,067,130.30</u> | <u>\$ 196,028.81</u> | <u>\$2,263,159.11</u>           |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512

SITE & CONSTRUCTION FUND BUDGET REPORT

PROJECT BUDGET SEPTEMBER 1, 1966 to OCTOBER 31, 1970

| REVENUE   | ACCOUNT NUMBER | BUDGET          | REVENUE |                 | UNENCUMBERED BALANCE |
|---|----------------|-----------------|---------|-----------------|----------------------|
|   |                |                 | OCTOBER | TO DATE         |                      |
| <u>Intermediate Resources</u>                     |                |                 |         |                 |                      |
| <u>Sale of Bonds</u>                              | 425.00         |                 |         |                 |                      |
| September 1, 1966 Bond Issue                      |                | \$ -0-          | \$ -0-  | \$ 3,375,000.00 | \$ -0-               |
| December 1, 1966 Bond Issue                       |                | \$ -0-          | \$ -0-  | 4,000,000.00    | \$ -0-               |
|   |                | \$ -0-          | \$ -0-  | \$ 7,375,000.00 | \$ -0-               |
| <u>Premium on Bonds Sold</u>                      |                | \$ 360.00       | \$ -0-  | \$ 360.13       | \$ (.13)             |
| <u>Accrued Interest</u>                           |                | \$ 53,094.00    | \$ -0-  | \$ 53,094.42    | \$ (.42)             |
| <u>State Resources</u>                            |                |                 |         |                 |                      |
| Vocational Educational Grant                      | 432.10         | \$ 750,000.00   | \$ -0-  | \$ 703,386.72   | \$ 46,613.28         |
| Vocational Educational 50% Grant                  | 432.20         | 42,700.00       | -0-     | -0-             | 42,700.00            |
|   |                | \$ 792,700.00   | \$ -0-  | \$ 703,386.72   | \$ 89,313.28         |
| <u>Federal Resources</u>                          |                |                 |         |                 |                      |
| Title VI 1967-68                                  | 443.00         | \$ 61,091.00    | \$ -0-  | \$ 61,091.00    | \$ -0-               |
| DHEW Grant  | 446.00         | -0-             | -0-     | -0-             | -0-                  |
| Moveable Equip. Phase I                           | 446.10         | 242,282.00      | -0-     | 242,282.00      | -0-                  |
| Fixed Equip. Phase I                              | 446.20         | 430,000.00      | -0-     | 430,501.00      | (501.00)             |
| Moveable Equip. Phase II                          | 446.30         | 70,000.00       | -0-     | -0-             | 70,000.00            |
|   |                | \$ 803,373.00   | \$ -0-  | \$ 733,874.00   | \$ 69,499.00         |
| <u>Facilities</u>                                 |                |                 |         |                 |                      |
| Sale of Well Site                                 | 464.00         | \$ 4,000.00     | \$ -0-  | \$ 4,000.00     | \$ -0-               |
| <u>Interest on Investments</u>                    |                |                 |         |                 |                      |
| Treasury Bills                                    | 471.00         | \$ 90,000.00    | \$ -0-  | \$ 68,518.91    | \$ 21,481.09         |
| Certificates of Deposit                           | 472.00         | 474,000.00      | -0-     | 419,221.22      | 54,778.78            |
| Other Investments                                 | 473.00         | 56,000.00       | -0-     | 76,092.00       | (20,092.00)          |
|   |                | \$ 620,000.00   | \$ -0-  | \$ 563,832.13   | \$ 56,167.87         |
| <u>Other</u>                                      |                |                 |         |                 |                      |
| Miscellaneous                                     | 491.00         | \$ 630.00       | \$ -0-  | \$ 630.35       | \$ (.35)             |
| <b>TOTAL SITE &amp; CONSTRUCTION FUND REVENUE</b> |                | \$ 9,649,157.00 | \$ -0-  | \$ 9,434,177.75 | \$ 214,979.25        |



WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
SITE & CONSTRUCTION FUND BUDGET REPORT  
FOR THE MONTH OF OCTOBER, 1970

| EXPENDITURES                           | ACCOUNT NUMBER | EXPENDITURES    |         | EXP. & ENCUM. TO DATE | UNENCUMBERED BALANCE |
|--|----------------|-----------------|---------|-----------------------|----------------------|
|  |                | BUDGET          | OCTOBER |                       |                      |
| <u>Phase I</u>                         |                |                 |         |                       |                      |
| <u>Contractual Services</u>            |                |                 |         |                       |                      |
| Financial Consultants                  | 521.00         | \$ 2,600.00     | \$ -0-  | \$ 2,583.46           | \$ 16.54             |
| Educational Consultants                | 522.10         | 54,200.00       | -0-     | 53,710.25             | 489.75               |
| <u>Architectural &amp; Engineering</u> |                |                 |         |                       |                      |
| Design Development Phase               | 523.10         | 279,796.00      | -0-     | 279,795.60            | .40                  |
| Construction Documents Phase           | 523.20         | 290,400.00      | -0-     | 290,400.00            | -0-                  |
| Bid Phase                              | 523.30         | 20,707.00       | -0-     | 20,706.60             | .40                  |
| Interiors                              | 523.40         | 14,746.00       | -0-     | 14,745.63             | .37                  |
| Plans                                  | 523.50         | 20,244.00       | -0-     | 19,338.93             | 905.07               |
| Model                                  | 523.60         | 1,976.00        | -0-     | 1,976.32              | (.32)                |
| Other                                  | 523.90         | 116.00          | -0-     | 115.80                | .20                  |
| Legal Counsel                          | 527.00         | 20,215.00       | -0-     | 20,214.50             | .50                  |
|  |                | \$ 705,000.00   | \$ -0-  | \$ 703,587.09         | \$ 1,412.91          |
| <u>Fixed Charges</u>                   |                |                 |         |                       |                      |
| Treasurer's Bond                       | 579.10         | \$ 3,040.00     | \$ -0-  | \$ 3,037.00           | \$ 3.00              |
| Other                                  | 579.90         | 10.00           | -0-     | 4.57                  | 5.43                 |
|  |                | \$ 3,050.00     | \$ -0-  | \$ 3,041.57           | \$ 8.43              |
| <u>Capital Outlay</u>                  |                |                 |         |                       |                      |
| <u>Site Acquisition</u>                |                |                 |         |                       |                      |
| Land Cost                              | 581.10         | \$ 1,439,146.00 | \$ -0-  | \$ 1,439,146.42       | \$ (.42)             |
| Real Estate Taxes                      | 581.20         | 14,025.00       | -0-     | 14,009.49             | 15.51                |
| Revenue Stamps & Title Pol.            | 581.30         | 7,000.00        | -0-     | 6,968.55              | 31.45                |
| Appraisals                             | 581.40         | 6,829.00        | -0-     | 6,746.25              | 82.75                |
|  |                | \$ 1,467,000.00 | \$ -0-  | \$ 1,466,870.71       | \$ 129.29            |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
SITE & CONSTRUCTION FUND BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970

| EXPENDITURES (Cont.)   | ACCOUNT NUMBER | BUDGET       | EXPENDITURES |              | EXP. & ENCUM. TO DATE | UNENCUMBERED BALANCE |
|------------------------|----------------|--------------|--------------|--------------|-----------------------|----------------------|
|                        |                |              | OCTOBER      | TO DATE      |                       |                      |
| Site Improvements      |                |              |              |              |                       |                      |
| Minor Improvements     | 582.10         | \$ 71,000.00 | \$ 17,944.41 | \$ 24,097.56 | \$ 30,484.54          | \$ 40,515.46         |
| Water Connection       | 582.20         | 4,000.00     | -0-          | 4,000.00     | 4,000.00              | -0-                  |
| Southwest Corner       | 582.30         | -0-          | -0-          | 14,900.00    | 14,900.00             | (14,900.00)          |
| Parking Gates          | 582.40         | -0-          | -0-          | -0-          | -0-                   | -0-                  |
| Additional S.W. Corner | 582.50         | -0-          | -0-          | -0-          | -0-                   | -0-                  |
| Additional Lighting    | 582.60         | -0-          | 15,000.00    | (13,000.00)  | -0-                   | -0-                  |
|                        |                | \$ 75,000.00 | \$ 32,944.41 | \$ 41,697.56 | \$ 49,384.54          | \$ 25,615.46         |

New Buildings

|                            |        |                 |        |                 |                 |        |
|----------------------------|--------|-----------------|--------|-----------------|-----------------|--------|
| Construction Payout to IBA | 583.00 | \$ 2,557,470.00 | \$ -0- | \$ 2,557,469.43 | \$ 2,557,469.43 | \$ .57 |
|----------------------------|--------|-----------------|--------|-----------------|-----------------|--------|

WILLIAM RAINEY WILSON COLLEGE  
DISTRICT NO. 512  
SITE & CONSTRUCTION FUND BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970

| EXPENDITURES                        | ACCOUNT NUMBER | EXPENDITURES    |                 | EXP. & ENCUM.   | UNENCUMBERED BALANCE |
|-------------------------------------|----------------|-----------------|-----------------|-----------------|----------------------|
|                                     |                | BUDGET          | OCTOBER TO DATE |                 |                      |
| <u>Equipment</u>                    |                |                 |                 |                 |                      |
| Educ. Non-Reimb.                    | 586.10         | \$ 200,000.00   | \$ 1,612.60     | \$ 234,857.37   | \$ (51,573.55)       |
| Educ. Non-Reimb.-A-V                | 586.20         | 72,000.00       | 1,927.00        | 28,390.00       | 43,610.00            |
|                                     |                | \$ 272,000.00   | \$ 3,539.60     | \$ 263,247.37   | \$ (7,963.55)        |
| <u>Educational Reimbursable</u>     |                |                 |                 |                 |                      |
| Title VI                            | 587.10         | \$ 61,091.00    | \$ -0-          | \$ 60,422.56    | \$ 668.44            |
| <u>Voc/Tech</u>                     | 587.20         |                 |                 |                 |                      |
| Business                            | 110-587.21     | \$ 38,089.00    | \$ -0-          | \$ 40,383.00    | \$ (2,294.00)        |
| Data Processing                     | 116-587.21     | 63,411.00       | -0-             | 70,295.11       | (6,884.11)           |
| Chemical Technology                 | 217-586.26     | -0-             | -0-             | -0-             | -0-                  |
| Law Enforcement                     | 418-587.24     | 5,500.00        | -0-             | 4,981.15        | 518.85               |
| Architecture                        | 311-587.23     | 20,000.00       | -0-             | -0-             | 20,000.00            |
| Electronics                         | 312-587.23     | 170,000.00      | -0-             | 186,826.31      | (16,826.31)          |
| Mechanical Design                   | 314-587.23     | 140,000.00      | 35.98           | 124,890.58      | 6,363.42             |
| Numerical Control                   | 315-587.23     | 163,000.00      | -0-             | 167,033.00      | (4,033.00)           |
| Fashion Design                      | 517-587.25     | -0-             | -0-             | 5,105.76        | (5,105.76)           |
| Nursing                             | 713-587.27     | 2,000.00        | -0-             | 1,929.57        | 70.43                |
| Practical Nursing                   | 714-587.27     | -0-             | -0-             | 1,938.46        | (1,938.46)           |
| Dental Hygiene                      | 716-587.27     | 148,000.00      | -0-             | 99,942.13       | 48,057.87            |
|                                     |                | \$ 750,000.00   | \$ 35.98        | \$ 703,325.07   | \$ 37,928.93         |
| DHEW Moveable                       | 587.30         | \$ 225,682.00   | \$ -0-          | \$ 262,784.44   | \$ (37,102.44)       |
| DHEW Fixed                          | 587.40         | \$ 430,000.00   | \$ 4,024.00     | \$ 273,982.98   | \$ 129,655.57        |
| DHEW Reimb. A-V                     | 587.50         | \$ 107,000.00   | \$ 29,349.70    | \$ 76,481.30    | \$ 24,985.00         |
| DHEW Reimb. Art Work                | 587.60         | \$ 16,600.00    | \$ 11,879.92    | \$ 14,249.35    | \$ 743.15            |
|                                     |                | \$ 1,590,373.00 | \$ 45,289.60    | \$ 1,391,245.70 | \$ 156,878.65        |
| <u>TOTAL REIMBURSABLE EQUIPMENT</u> |                |                 |                 |                 |                      |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512

SITE & CONSTRUCTION FUND BUDGET REPORT  
PROJECT BUDGET SEPTEMBER 1, 1966 to OCTOBER 31, 1970

| EXPENDITURES (Cont.)<br>Phase II (A)   | ACCOUNT NUMBER             | BUDGET                                   | EXPENDITURES         |                                | EXP. & ENCUMB. TO DATE         | UNENCUMBERED BALANCE                     |
|--|----------------------------|--|----------------------|--------------------------------|--------------------------------|--|
|  |                            |  | OCTOBER              | TO DATE                        |                                |  |
| <u>Contractual Services</u><br>Architectural   | 523.00                     | \$ 79,400.00                             | \$ -0-               | \$ 205,968.05                  | \$ 205,968.05                  | \$ (126,568.05)                          |
| <u>Capital Outlay</u><br>Site Improvement-S.W.Cor.<br>Additional Physical<br>Education Facilities      | 582.00<br>582.70           | \$ 336,368.00<br>-0-                     | \$ -0-<br>-0-        | \$ 352,829.75<br>-0-           | \$ 352,829.75<br>129,250.00    | \$ 13,538.25<br>(129,250.00)             |
| <u>New Bldgs. - Science &amp; Music Wing</u>   | 583.00                     | 144,909.00                               | -0-                  | -0-                            | -0-                            | 144,909.00                               |
|  |                            | \$ 511,277.00                            | \$ -0-               | \$ 352,829.75                  | \$ 482,079.75                  | \$ 29,197.25                             |
| <u>Equipment-Reimbursable</u><br>DHEW Moveable Equipment<br>Other Phase II Moveable<br>Total Equipment | 587.00<br>587.30<br>587.50 | \$ 70,000.00<br>150,000.00<br>220,000.00 | \$ -0-<br>-0-<br>-0- | \$ 9,410.00<br>-0-<br>9,410.00 | \$ 9,537.00<br>-0-<br>9,537.00 | \$ 60,463.00<br>150,000.00<br>210,463.00 |
| <u>Phase II (B)</u><br><u>Contractual Services</u><br>Architectural Fees                               | 523.00                     | \$ -0-                                   | \$ -0-               | \$ 51,268.91                   | \$ 51,268.91                   | \$ (51,268.91)                           |
| <u>Capital Outlay</u><br>New Buildings   | 583.00                     | \$ 2,168,587.00                          | \$ -0-               | \$ -0-                         | \$ -0-                         | \$ 2,168,587.00                          |
| <u>TOTAL PROJECT BUDGET</u>  |                            | \$ 9,649,157.00                          | \$ 81,773.61         | \$ 7,046,636.14                | \$ 7,242,664.95                | \$ 2,406,492.05                          |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
AUXILIARY FUND - STATEMENT OF POSITION  
OCTOBER 31, 1970

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| <u>ASSETS</u>                    | ACCOUNT<br><u>NUMBER</u> | 10/31/70<br><u>BALANCE</u> | <u>ENCUMBRANCES</u>  | UNENCUMBERED<br><u>BALANCE</u> |
|----------------------------------|--------------------------|----------------------------|----------------------|--------------------------------|
| Petty Cash                       | 111.00                   | \$ 150.00                  | \$ -0-               | \$ 150.00                      |
| Cash in Bank                     | 113.04                   | 232,230.51                 | -0-                  | 232,230.51                     |
| Change Funds                     | 115.00                   | 1,000.00                   | -0-                  | 1,000.00                       |
| NSF Checks                       | 116.00                   | 330.38                     | -0-                  | 330.38                         |
| <br><u>Interfund Receivables</u> |                          |                            |                      |                                |
| Educational Fund                 | 131.01                   | 13,803.61                  | -0-                  | 13,803.61                      |
| Building Fund                    | 131.02                   | 198.91                     | -0-                  | 198.91                         |
| Trust & Agency Fund              | 131.06                   | 1,160.00                   | -0-                  | 1,160.00                       |
| Intrafund Rec.-Cafeteria         | 131.51                   | -0-                        | -0-                  | -0-                            |
| Inter-Collegiate Athletics       | 131.53                   | -0-                        | -0-                  | -0-                            |
| Misc. Receivable                 | 138.90                   | 884.93                     | -0-                  | 884.93                         |
| Travel Advances                  | 138.54                   | 585.00                     | -0-                  | 585.00                         |
| Book Purchase Fund               | 138.30                   | 3,795.92                   | -0-                  | 3,795.92                       |
| Inventory                        | 162.00                   | 134,507.29                 | -0-                  | 134,507.29                     |
| <b>TOTAL ASSETS</b>              |                          | <b><u>\$388,646.55</u></b> | <b><u>\$ -0-</u></b> | <b><u>\$388,646.55</u></b>     |

LIABILITIES

Interfund Payables

|   |        |                            |                            |                            |
|---|--------|----------------------------|----------------------------|----------------------------|
| Educational Fund                            | 231.01 | \$187,233.34               | \$ -0-                     | \$187,233.34               |
| Building Fund                               | 231.02 | -0-                        | -0-                        | -0-                        |
| Auxiliary Fund                              | 231.05 | -0-                        | -0-                        | -0-                        |
| Trust & Agency Fund                         | 231.06 | -0-                        | -0-                        | -0-                        |
| Intrafund Payable to<br>Bookstore           | 231.52 | 125.17                     | -0-                        | 125.17                     |
| Accounts Payable                            | 240.10 | 203,717.95                 | -0-                        | 203,717.95                 |
| Retailers Occupation Tax                    | 255.00 | 885.32                     | -0-                        | 885.32                     |
| Reserve for Encumbrances                    | 260.00 | -0-                        | 159,006.97                 | 159,006.97                 |
| <b>TOTAL LIABILITIES</b>                    |        | <b><u>\$391,961.78</u></b> | <b><u>\$159,006.97</u></b> | <b><u>\$550,968.75</u></b> |
| Fund Balance                                |        | (3,315.23)                 | (159,006.97)               | (162,322.20)               |
| <b>TOTAL LIABILITIES &amp; FUND BALANCE</b> |        | <b><u>\$388,646.55</u></b> | <b><u>\$ -0-</u></b>       | <b><u>\$388,646.55</u></b> |

SUMMARY OF FUND BALANCE

|                            |        |                             |                              |                              |
|----------------------------|--------|-----------------------------|------------------------------|------------------------------|
| Fund Balance, July 1, 1970 | 300.00 | \$(33,705.18)               | \$ -0-                       | \$(33,705.18)                |
| Add: Revenue to Date       |        | 302,197.20                  | -0-                          | 302,197.20                   |
| Less: Expenditures to Date |        | 271,807.25                  | 159,006.97                   | 430,814.22                   |
| <b>FUND BALANCE</b>        |        | <b><u>\$ (3,315.23)</u></b> | <b><u>(\$159,006.97)</u></b> | <b><u>(\$162,322.20)</u></b> |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512  
AUXILIARY FUND (CAFETERIA) BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED 10/31/70

| REVENUE                         | ACCOUNT NUMBER | REVENUE        |              | UNENCUMBERED BALANCE |
|---------------------------------|----------------|----------------|--------------|----------------------|
|                                 |                | BUDGET         | OCT. TO DATE |                      |
| Fund Equity                     | 300.00         | \$ (44,000.00) | \$ -0-       | \$ 12,173.38         |
| Sales - Food Catering           | 451.20         | \$ -0-         | \$ -0-       | \$ -0-               |
| Sales - Food                    | 451.00         | 244,630.00     | 28,736.61    | 182,379.36           |
| Total Revenue                   |                | \$244,630.00   | \$ 28,736.61 | \$182,379.36         |
| Total Rev. & Begin. Fund Equity |                | \$200,630.00   | \$ 28,736.61 | \$194,552.74         |

| EXPENDITURES               | ACCOUNT NUMBER | EXPENDITURES |              | EXP. & ENCUMB. TO DATE | UNENCUMBERED BALANCE |
|----------------------------|----------------|--------------|--------------|------------------------|----------------------|
|                            |                | BUDGET       | OCT. TO DATE |                        |                      |
| Salaries                   |                |              |              |                        |                      |
| Administrative             | 511.00         | \$ 9,390.00  | \$ 786.26    | \$ 9,435.12            | \$ (45.12)           |
| Professional               | 512.00         | 24,900.00    | 2,075.02     | 24,900.24              | (.24)                |
| Office                     | 516.00         | 5,760.00     | 480.00       | 5,760.00               | -0-                  |
| Service Staff              | 517.00         | 79,740.00    | 7,029.15     | 71,432.12              | 8,307.88             |
| Student Employees          | 518.00         | 4,000.00     | 1,115.73     | 1,503.13               | 2,496.87             |
| Total Salaries             |                | \$123,790.00 | \$11,486.16  | \$113,030.61           | \$ 10,759.39         |
| Contractual Services       | 520.00         |              |              |                        |                      |
| Other (Laundry, etc.)      | 529.00         | \$ 2,800.00  | \$ 457.56    | \$ 594.48              | \$ 2,205.52          |
| Equipment Repair           | 524.00         | 1,000.00     | -0-          | 50.80                  | 885.20               |
| Total Contractual Services |                | \$ 3,800.00  | \$ 457.56    | \$ 709.28              | \$ 3,090.72          |

| Instr. Materials & Supplies    | ACCOUNT NUMBER | EXPENDITURES |              | EXP. & ENCUMB. TO DATE | UNENCUMBERED BALANCE |
|--------------------------------|----------------|--------------|--------------|------------------------|----------------------|
|                                |                | BUDGET       | OCT. TO DATE |                        |                      |
| Purchases                      | 536.10         | \$ 95,850.00 | \$ 13,157.66 | \$ 23,008.40           | \$ 72,841.60         |
| Beginning Inventory            | 536.20         | 8,000.00     | -0-          | 7,138.76               | 861.24               |
| Ending Inventory               | 536.30         | (8,000.00)   | 525.68       | (8,648.26)             | 648.26               |
| Total Instr. Matls. & Supplies |                | \$ 95,850.00 | \$ 13,683.34 | \$ 21,498.90           | \$ 74,351.10         |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512

AUXILIARY FUND (CAFETERIA) BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES (Cont.)                | ACCOUNT NUMBER | BUDGET       | EXPENDITURES |             | EXP. & ENCUMB. TO DATE | UNENCUMBERED BALANCE |
|-------------------------------------|----------------|--------------|--------------|-------------|------------------------|----------------------|
|                                     |                |              | OCT.         | TO DATE     |                        |                      |
| <u>General Mats. &amp; Supplies</u> |                |              |              |             |                        |                      |
| Other                               | 549.00         | \$ -0-       | \$ -0-       | \$ -0-      | \$ -0-                 | \$ -0-               |
| Office Supplies                     | 541.00         | 300.00       | 15.19        | 55.71       | 55.71                  | 244.29               |
| Printing & Offset Dupl.             | 542.00         | 300.00       | 11.96        | 34.83       | 34.83                  | 265.17               |
| Advertising                         | 544.00         | 200.00       | -0-          | -0-         | -0-                    | 200.00               |
| Publications & Dues                 | 545.00         | 200.00       | -0-          | 75.00       | 75.00                  | 125.00               |
| Opening Inventory Supplies          | 546.50         | -0-          | -0-          | 2,032.48    | 2,032.48               | (2,032.48)           |
| Closing Inventory Supplies          | 546.60         | -0-          | (128.44)     | (2,332.09)  | (2,332.09)             | 2,332.09             |
| Service Supplies                    | 546.00         | 11,050.00    | 3,994.67     | 5,472.20    | 5,937.50               | 5,112.50             |
| Repairs & Maintenance               | 547.00         | 400.00       | -0-          | -0-         | -0-                    | 400.00               |
| Total Gen. Ma ls. & Supplies        |                | \$ 12,450.00 | \$ 3,893.38  | \$ 5,338.13 | \$ 5,803.43            | \$ 6,646.57          |
| <u>Travel &amp; Meeting Expense</u> |                |              |              |             |                        |                      |
| Travel - Local                      | 552.00         | \$ 200.00    | \$ -0-       | \$ -0-      | \$ -0-                 | \$ 200.00            |
| Travel - Expense                    | 554.00         | 900.00       | 15.00        | 15.00       | 15.00                  | 885.00               |
| Total Travel & Meeting Exp.         |                | \$ 1,100.00  | \$ 15.00     | \$ 15.00    | \$ 15.00               | \$ 1,085.00          |
| <u>Fringe Benefits</u>              |                |              |              |             |                        |                      |
| Group Insurance                     | 561.00         | \$ 4,000.00  | \$ -0-       | \$ -0-      | \$ -0-                 | \$ 4,000.00          |
| Professional Expense                | 568.00         | 370.00       | -0-          | -0-         | -0-                    | 370.00               |
| Total Fringe Benefits               |                | \$ 4,370.00  | \$ -0-       | \$ -0-      | \$ -0-                 | \$ 4,370.00          |
| <u>Fixed Charges</u>                |                |              |              |             |                        |                      |
| Telephone                           | 573.00         | \$ 500.00    | \$ 20.82     | \$ 65.82    | \$ 65.82               | \$ 434.18            |
| Rental of Facilities                | 575.00         | -0-          | -0-          | -0-         | -0-                    | -0-                  |
| Equipment Rental                    | 576.00         | -0-          | -0-          | -0-         | -0-                    | -0-                  |
| Interest                            | 577.00         | 2,400.00     | -0-          | -0-         | -0-                    | 2,400.00             |
| Total Fixed Charges                 |                | \$ 2,900.00  | \$ 20.82     | \$ 65.82    | \$ 65.82               | \$ 2,834.18          |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512

AUXILIARY FUND (CAFETERIA) BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES (Cont.)         | ACCOUNT NUMBER | BUDGET       | EXPENDITURES |             | EXP. & ENCUMB. TO DATE | UNENCUMBERED BALANCE |
|------------------------------|----------------|--------------|--------------|-------------|------------------------|----------------------|
|                              |                |              | OCT.         | TO DATE     |                        |                      |
| <u>Capital Outlay</u>        |                |              |              |             |                        |                      |
| Equipment Office             | 585.00         | \$ 300.00    | \$ -0-       | \$ -0-      | \$ -0-                 | \$ 300.00            |
| Equipment Miscellaneous      | 588.00         | 8,700.00     | -0-          | (98.38)     | 1,328.80               | 7,371.20             |
| Total Capital Outlay         |                | \$ 9,000.00  | \$ -0-       | \$ (98.38)  | \$ 1,328.80            | \$ 7,671.20          |
| <u>Other Expenses</u>        |                |              |              |             |                        |                      |
| Provision for Contingency    | 595.00         | \$ 1,200.00  | \$ -0-       | \$ -0-      | \$ -0-                 | \$ 1,200.00          |
| Financial Charges & Adjusts. | 596.00         | -0-          | (13.00)      | (14.30)     | (14.30)                | 14.30                |
| Facilities Charges           | 597.00         | 600.00       | -0-          | -0-         | -0-                    | 600.00               |
| Total                        |                | \$ 1,800.00  | \$ (13.00)   | \$ (14.30)  | \$ (14.30)             | \$ 1,814.30          |
| TOTAL CAFETERIA EXPENDITURES |                | \$255,060.00 | \$29,543.26  | \$58,679.78 | \$142,437.54           | \$112,622.46         |



WILLIAM RAINY HARPER COLLEGE  
DISTRICT #512

AUXILIARY FUND (BOOKSTORE) BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| REVENUE                                | ACCOUNT NUMBER | BUDGET              | REVENUE            |                     | UNENCUMBERED BALANCE |
|--|----------------|---------------------|--------------------|---------------------|----------------------|
|  |                |                     | OCT.               | TO DATE             |                      |
| Fund Equity                            | 300.00         | \$ 48,000.00        | \$ -0-             | \$ 48,062.98        | \$ (62.98)           |
| <u>Public &amp; Auxiliary Service</u>  |                |                     |                    |                     |                      |
| Sales Comm.-Mags.& Newspapers          | 452.70         | \$ -0-              | \$ -0-             | \$ 7.14             | \$ (7.14)            |
| Central Stores Transfer                | 452.90         | -0-                 | 2,512.85           | 7,406.68            | (7,406.68)           |
| Sales - Books                          | 452.10         | 330,000.00          | 10,934.46          | 202,219.74          | 127,780.26           |
| Sales - Supplies                       | 452.20         | 95,000.00           | 5,271.79           | 25,596.97           | 69,403.03            |
| Misc.                                  | 491.00         | -0-                 | -0-                | -0-                 | -0-                  |
| Total Revenue                          |                | \$425,000.00        | \$18,719.10        | \$235,230.53        | \$189,769.47         |
| <b>TOTAL REVENUE &amp; FUND EQUITY</b> |                | <b>\$473,000.00</b> | <b>\$18,719.10</b> | <b>\$283,293.51</b> | <b>\$189,706.49</b>  |

| EXPENDITURES                        | ACCOUNT NUMBER | BUDGET       | EXPENDITURES |              | EXP. & ENCUMB. UNENCUMBERED BALANCE |
|-------------------------------------|----------------|--------------|--------------|--------------|-------------------------------------|
|                                     |                |              | OCT.         | TO DATE      |                                     |
| <u>Salaries</u>                     |                |              |              |              |                                     |
| Administrative Staff                | 511.00         | \$ -0-       | \$ 1,137.74  | \$ 4,550.96  | \$ 13,652.88                        |
| Professional                        | 512.00         | 13,653.00    | -0-          | -0-          | 13,653.00                           |
| Instructional Substitutes           | 515.00         | -0-          | -0-          | -0-          | -0-                                 |
| Office                              | 516.00         | 44,440.00    | 3,443.17     | 12,485.20    | 7,259.92                            |
| Student Employees                   | 518.00         | -0-          | 341.87       | 1,886.92     | (1,886.92)                          |
| Total Salaries                      |                | \$ 58,093.00 | \$ 4,922.78  | \$18,923.08  | \$ 5,373.12                         |
| <u>Contractual Services</u>         |                |              |              |              |                                     |
| Other                               | 529.00         | \$ -0-       | \$ -0-       | \$ 237.70    | \$ (237.70)                         |
| Maintenance                         | 524.00         | 600.00       | 119.80       | 119.80       | 465.20                              |
| Total Contractual Services          |                | \$ 600.00    | \$ 119.80    | \$ 357.50    | \$ 227.50                           |
| <u>Instr. Matls. &amp; Supplies</u> |                |              |              |              |                                     |
| Purchases-Books-For Resale          | 536.1          | \$260,000.00 | \$113,788.00 | \$159,780.63 | \$ 86,224.90                        |
| Beginning Inventory-Books           | 536.2          | 24,000.00    | -0-          | 64,715.09    | (40,715.09)                         |
| Ending Inventory - Books            | 536.3          | (27,000.00)  | (30,628.15)  | (75,531.05)  | 48,531.05                           |
| Purchases-Supplies-For Resale       | 536.4          | 70,000.00    | 8,817.56     | 31,386.59    | 33,204.01                           |
| Beginning Inventory-Suppl.          | 536.5          | 18,400.00    | -0-          | 34,857.21    | (16,457.21)                         |
| Ending Inventory-Supplies           | 536.6          | (22,000.00)  | 3,168.86     | (47,995.89)  | 25,995.89                           |
| Total Instr. Matls. & Supplies      |                | \$323,400.00 | \$88,808.55  | \$167,212.58 | \$136,783.55                        |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512

AUXILIARY FUND (BOOKSTORE) BUDGET REPORT

FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES (Cont.)                 | ACCOUNT NUMBER | BUDGET       | EXPENDITURES |              | EXP. & ENCUMB. TO DATE | UNENCUMBERED BALANCE |
|--------------------------------------|----------------|--------------|--------------|--------------|------------------------|----------------------|
|                                      |                |              | OCT.         | TO DATE      |                        |                      |
| <u>General Matls. &amp; Supplies</u> |                |              |              |              |                        |                      |
| Office Supplies                      | 541.00         | \$ 1,900.00  | \$ 99.91     | \$ 416.61    | \$ 474.11              | \$ 1,425.89          |
| Printing & Offset Dupl.              | 542.00         | 2,900.00     | 35.21        | 833.23       | 833.23                 | 2,066.77             |
| Advertising                          | 544.00         | 2,000.00     | (150.00)     | (150.00)     | (150.00)               | 2,150.00             |
| Publications & Dues                  | 545.00         | 250.00       | 154.95       | 181.45       | 181.45                 | 68.55                |
| Service Supplies                     | 546.00         | -0-          | 5.48         | 10.68        | 10.68                  | (10.68)              |
| Repairs & Maintenance                | 547.00         | -0-          | -0-          | -0-          | -0-                    | -0-                  |
| Total Gen. Matls. & Supplies         |                | \$ 7,050.00  | \$ 145.55    | \$ 1,291.97  | \$ 1,349.47            | \$ 5,700.53          |
| <u>Travel &amp; Meeting Expense</u>  | 554.00         | \$ 600.00    | \$ -0-       | \$ 192.25    | \$ 192.25              | \$ 407.75            |
| <u>Fringe Benefits</u>               | 560.00         | \$ 1,500.00  | \$ -0-       | \$ -0-       | \$ -0-                 | \$ 1,500.00          |
| <u>Fixed Charges</u>                 |                |              |              |              |                        |                      |
| Rental of Equipment                  | 576.00         | \$ -0-       | \$ -0-       | \$ 80.00     | \$ 80.00               | \$ (80.00)           |
| Telephone                            | 573.00         | 750.00       | -0-          | -0-          | -0-                    | 750.00               |
| Rental of Facilities                 | 575.00         | 400.00       | -0-          | -0-          | -0-                    | 400.00               |
| Total Fixed Charges                  |                | \$ 1,150.00  | \$ -0-       | \$ 80.00     | \$ 80.00               | \$ 1,070.00          |
| <u>Capital Outlay</u>                |                |              |              |              |                        |                      |
| Equipment - Office                   | 585.00         | \$ 7,000.00  | \$ 184.14    | \$ 1,396.08  | \$ 1,433.11            | \$ 5,566.89          |
| Equipment - Misc.                    | 588.00         | -0-          | -0-          | -0-          | -0-                    | -0-                  |
| Equipment - Service                  | 589.00         | -0-          | -0-          | -0-          | -0-                    | -0-                  |
| Total Capital Outlay                 |                | \$ 7,000.00  | \$ 184.14    | \$ 1,396.08  | \$ 1,433.11            | \$ 5,566.89          |
| <u>Other</u>                         |                |              |              |              |                        |                      |
| Provision for Contingency            | 595.00         | \$ 1,000.00  | \$ -0-       | \$ -0-       | \$ -0-                 | \$ 1,000.00          |
| Financial Charges & Adjusts.         | 596.00         | 3,500.00     | .76          | 190.73       | 190.73                 | 3,309.27             |
| Facilities Charges                   | 597.00         | 1,200.00     | -0-          | -0-          | -0-                    | 1,200.00             |
| Total Other                          |                | \$ 5,700.00  | \$ .76       | \$ 190.73    | \$ 190.73              | \$ 5,509.27          |
| TOTAL BOOKSTORE EXPENDITURES         |                | \$405,093.00 | \$94,181.58  | \$189,644.19 | \$242,954.39           | \$162,138.61         |

WILLIAM RAINEY JARPER COLLEGE

DISTRICT NO. 512

AUXILIARY FUND (INTER-COLLEGIATE ATHLETICS) BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| REVENUE                               | ACCOUNT NUMBER | BUDGET  |         | REVENUE |          | UNENCUMBERED BALANCE |
|---------------------------------------|----------------|---------|---------|---------|----------|----------------------|
|                                       |                | OCTOBER | TO DATE | OCTOBER | TO DATE  |                      |
| Fund Equity                           | 300.00         | \$ -0-  | \$ -0-  | \$ -0-  | \$ (.70) | \$ .70               |
| Public & Auxiliary Services           | 455.00         | \$ -0-  | \$ -0-  | \$ -0-  | \$ -0-   | \$ -0-               |
| Gate Receipts                         |                | \$ -0-  | \$ -0-  | \$ -0-  | \$ -0-   | \$ -0-               |
| TOTAL RECEIPTS                        |                | \$ -0-  | \$ -0-  | \$ -0-  | \$ -0-   | \$ -0-               |
| Transfers In                          |                |         |         |         |          |                      |
| From Educational Fund                 | 489.10         | \$ -0-  | \$ -0-  | \$ -0-  | \$ -0-   | \$ 36,469.00         |
| From Student Activity Fund            | 489.60         | \$ -0-  | \$ -0-  | \$ -0-  | \$ -0-   | \$ 8,400.00          |
| TOTAL TRANSFERS IN                    |                | \$ -0-  | \$ -0-  | \$ -0-  | \$ -0-   | \$ 44,869.00         |
| TOTAL REVENUE                         |                | \$ -0-  | \$ -0-  | \$ -0-  | \$ -0-   | \$ 44,869.00         |
| TOTAL REVENUE & BEGINNING FUND EQUITY |                | \$ -0-  | \$ -0-  | \$ -0-  | \$ (.70) | \$ 44,869.70         |

| EXPENDITURES                     | ACCOUNT NUMBER | EXPENDITURES |             | EXP. & ENCUM. |              | UNENCUMBERED BALANCE |
|----------------------------------|----------------|--------------|-------------|---------------|--------------|----------------------|
|                                  |                | OCTOBER      | TO DATE     | TO DATE       | TO DATE      |                      |
| Salaries                         | 512.00         | \$ 22,264.00 | \$ 1,100.00 | \$ 1,100.00   | \$ 9,900.00  | \$ 12,364.00         |
| Professional                     | 515.00         | -0-          | -0-         | -0-           | -0-          | -0-                  |
| Office                           | 518.00         | 2,000.00     | 266.85      | 266.85        | 266.85       | 1,733.15             |
| Student Employees                |                | \$ 24,264.00 | \$ 1,366.85 | \$ 1,366.85   | \$ 10,166.85 | \$ 14,097.15         |
| TOTAL SALARIES                   |                | \$ 24,264.00 | \$ 1,366.85 | \$ 1,366.85   | \$ 10,166.85 | \$ 14,097.15         |
| Contractual Services             |                |              |             |               |              |                      |
| Other                            | 529.00         | \$ 3,275.00  | \$ 462.40   | \$ 491.30     | \$ 1,291.30  | \$ 1,983.70          |
| TOTAL CONTRACTUAL SERVICES       |                | \$ 3,275.00  | \$ 462.40   | \$ 491.30     | \$ 1,291.30  | \$ 1,983.70          |
| Instructional Matls. & Supplies  |                |              |             |               |              |                      |
| Athletics                        | 531.00         | \$ 5,000.00  | \$ 1,026.95 | \$ 1,517.48   | \$ 3,459.68  | \$ 1,540.32          |
| Audio Visual Aids                | 535.00         | 460.00       | -0-         | -0-           | -0-          | 460.00               |
| Publications                     | 538.00         | -0-          | -0-         | -0-           | -0-          | -0-                  |
| TOTAL INSTRUC. MATLS. & SUPPLIES |                | \$ 5,460.00  | \$ 1,026.95 | \$ 1,517.48   | \$ 3,459.68  | \$ 2,000.32          |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512

AUXILIARY FUND (INTER-COLLEGIATE ATHLETICS) BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| EXPENDITURES (Cont.)                     | ACCOUNT NUMBER | BUDGET       | EXPENDITURES |             | EXP. & ENCUM. | UNENCUMBERED BALANCE |
|--|----------------|--------------|--------------|-------------|---------------|----------------------|
|  |                |              | OCTOBER      | TO DATE     |               |                      |
| <u>General Matls. &amp; Supplies</u>     |                |              |              |             |               |                      |
| Office                                   | 541.00         | \$ 100.00    | \$ -0-       | \$ 64.00    | \$ 64.00      | \$ 36.00             |
| Printing & Offset Dupl.                  | 542.00         | 800.00       | 3.05         | 127.74      | 254.34        | 545.66               |
| Postage                                  | 543.00         | -0-          | -0-          | -0-         | -0-           | -0-                  |
| Advertising                              | 544.00         | -0-          | -0-          | -0-         | -0-           | -0-                  |
| Publications & Dues                      | 545.00         | 500.00       | 140.00       | 492.00      | 512.50        | (12.50)              |
| Repair Matls. & Supplies                 | 547.00         | -0-          | -0-          | -0-         | -0-           | -0-                  |
| TOTAL GENERAL MATERIALS & SUPPLIES       |                | \$ 1,400.00  | \$ 143.05    | \$ 683.74   | \$ 830.84     | \$ 569.16            |
| <u>Travel &amp; Meeting Expense</u>      |                |              |              |             |               |                      |
| Meeting Expense                          | 551.00         | -0-          | -0-          | -0-         | -0-           | -0-                  |
| Mileage - Local                          | 552.00         | -0-          | -0-          | -0-         | -0-           | -0-                  |
| Travel Expense                           | 554.00         | 3,500.00     | 463.60       | 1,044.00    | 1,379.00      | 2,121.00             |
| Vehicle Expense                          | 556.00         | 3,400.00     | 23.50        | 23.50       | 23.50         | 3,376.50             |
| TOTAL TRAVEL & MEETING EXPENSE           |                | \$ 6,900.00  | \$ 487.10    | \$ 1,067.50 | \$ 1,402.50   | \$ 5,497.50          |
| <u>Fringe Benefits</u>                   |                |              |              |             |               |                      |
| Insurance                                | 566.00         | -0-          | -0-          | -0-         | -0-           | -0-                  |
| Other                                    | 569.00         | -0-          | -0-          | -0-         | -0-           | -0-                  |
| TOTAL FRINGE BENEFITS                    |                | \$ -0-       | \$ -0-       | \$ -0-      | \$ -0-        | \$ -0-               |
| <u>Fixed Charges</u>                     |                |              |              |             |               |                      |
| Rental of Facilities                     | 575.00         | 2,000.00     | -0-          | -0-         | 670.00        | 1,330.00             |
| General Insurance                        | 578.00         | 700.00       | 90.00        | 94.50       | 792.00        | (92.00)              |
| TOTAL FIXED CHARGES                      |                | \$ 2,700.00  | \$ 90.00     | \$ 94.50    | \$ 1,462.00   | \$ 1,238.00          |
| <u>Capital Outlay</u>                    |                |              |              |             |               |                      |
| Office                                   | 585.00         | 260.00       | -0-          | 155.10      | 155.10        | 104.90               |
| Educational                              | 586.00         | 610.00       | -0-          | 77.03       | 559.53        | 50.47                |
| TOTAL CAPITAL OUTLAY                     |                | \$ 870.00    | \$ -0-       | \$ 232.13   | \$ 714.63     | \$ 155.37            |
| TOTAL INTER-COLLEGIATE ATHLETICS EXPEND. |                | \$ 44,869.00 | \$ 3,576.35  | \$ 5,453.50 | \$ 19,327.80  | \$ 25,541.20         |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
AUXILIARY FUND (DATA PROCESSING EQUIPMENT RENTAL) BUDGET REPORT  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| REVENUE                          | ACCOUNT NUMBER | REVENUE |             | UNENCUMBERED BALANCE |
|----------------------------------|----------------|---------|-------------|----------------------|
|                                  |                | BUDGET  | TO DATE     |                      |
| Fund Equity                      | 300.00         | \$ -0-  | \$ 1,001.60 | (\$1,001.60)         |
| Public & Auxiliary Services      |                |         |             |                      |
| Other                            | 459.00         | \$ -0-  | \$ -0-      | \$ 1,000.00          |
| TOTAL REVENUE                    |                | \$ -0-  | \$ -0-      | \$ 1,000.00          |
| TOTAL REVENUE & BEG. FUND EQUITY |                | \$ -0-  | \$ 1,001.60 | \$ (1.60)            |

| EXPENDITURES                 | ACCOUNT NUMBER | EXPENDITURES |         | EXP. & ENCUM. UNENCUM. BALANCE |
|------------------------------|----------------|--------------|---------|--------------------------------|
|                              |                | BUDGET       | TO DATE |                                |
| Salaries                     | 510.00         | \$ 1,000.00  | \$ -0-  | \$ 1,000.00                    |
| General Materials & Supplies | 540.00         | -0-          | 1.88    | 1.88 (1.88)                    |
| Fixed Charges                |                |              |         |                                |
| Rental of Equipment          | 570.00         | -0-          | -0-     | -0-                            |
| Facilities Charges           | 597.00         | -0-          | -0-     | -0-                            |
| TOTAL EXPENDITURES           |                | \$ 1,000.00  | \$ 1.88 | \$ 998.12                      |

WILLIAM RAIN. HARPER COLLEGE  
 DISTRICT NO. 512  
 AUXILIARY FUND (COLLEGE CENTER) BUDGET REPORT  
 FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| ACCOJNT<br>NUMBER    | BUDGET      | REVENUE    |            | UNENCUMBERED<br>BALANCE |
|----------------------|-------------|------------|------------|-------------------------|
|                      |             | OCTOBER    | TO DATE    |                         |
| 300.00               | \$ -0-      | \$ -0-     | \$ -0-     | \$ -0-                  |
| <u>Fund Equity</u>   |             |            |            |                         |
| 450.00               | \$10,000.00 | \$1,995.08 | \$3,166.03 | \$6,833.97              |
| 459.00               | -0-         | -0-        | -0-        | -0-                     |
| 459.10               | -0-         | -0-        | -0-        | -0-                     |
| <u>TOTAL REVENUE</u> |             |            |            |                         |
|                      | \$10,000.00 | \$1,995.08 | \$3,166.03 | \$6,833.97              |

| ACCOUNT<br>NUMBER           | BUDGET      | EXPENDITURES |            | EXP. & ENCUM.<br>TO DATE | UNENCUMBERED<br>BALANCE |
|-----------------------------|-------------|--------------|------------|--------------------------|-------------------------|
|                             |             | OCTOBER      | TO DATE    |                          |                         |
| 510.00                      | \$ 6,000.00 | \$ 236.16    | \$ 312.64  | \$1,260.88               | \$4,739.12              |
| 517.00                      | 1,000.00    | 300.37       | 1,008.85   | 1,008.85                 | (8.85)                  |
| 518.00                      | \$ 7,000.00 | \$ 536.53    | \$1,321.49 | \$2,269.73               | \$4,730.27              |
| 529.00                      | \$ 500.00   | \$ 24.41     | \$ 27.26   | \$ 27.26                 | \$ 472.74               |
| 540.00                      | \$ 500.00   | \$ 61.35     | \$ 61.35   | \$ 166.35                | \$ 333.65               |
| <u>Capital Outlay</u>       |             |              |            |                          |                         |
| 585.00                      | \$ 500.00   | \$ 73.47     | \$ 73.47   | \$ 73.47                 | \$ 426.53               |
| 588.00                      | -0-         | -0-          | -0-        | -0-                      | -0-                     |
| <u>TOTAL CAPITAL OUTLAY</u> |             |              |            |                          |                         |
|                             | \$ 500.00   | \$ 73.47     | \$ 73.47   | \$ 73.47                 | \$ 426.53               |
| <u>Other Expenses</u>       |             |              |            |                          |                         |
| 599.00                      | \$ -0-      | \$ -0-       | \$ -0-     | \$ -0-                   | \$ -0-                  |
| 597.00                      | 500.00      | -0-          | -0-        | -0-                      | 500.00                  |
| <u>Facilities Charges</u>   |             |              |            |                          |                         |
|                             | \$ 500.00   | \$ -0-       | \$ -0-     | \$ -0-                   | \$ 500.00               |
| <u>TOTAL OTHER EXPENSES</u> |             |              |            |                          |                         |
|                             | \$ 9,000.00 | \$ 695.76    | \$1,483.57 | \$2,536.81               | \$6,463.19              |
| <u>TOTAL EXPENDITURES</u>   |             |              |            |                          |                         |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512  
AUXILIARY FUND - COMMUNITY COUNSELING CENTER  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| REVENUE                          | ACCOUNT NUMBER | REVENUE   |         | UNENCUMBERED BALANCE |
|----------------------------------|----------------|-----------|---------|----------------------|
|                                  |                | BUDGET    | OCTOBER |                      |
| Fund Equity                      | 300.00         | \$ -0-    | \$ -0-  | \$ (270.00)          |
| Public & Auxiliary Service       | 456.00         | \$ 217.50 | \$ -0-  | \$ (280.50)          |
| Testing & Consul. Service        |                | \$ 217.50 | \$ -0-  | \$ (280.50)          |
| Total Revenue                    |                | \$ 217.50 | \$ -0-  | \$ (550.50)          |
| TOTAL REVENUE & BEG. FUND EQUITY |                |           |         |                      |

| EXPENDITURES             | ACCOUNT NUMBER | EXPENDITURES |           | EXP. & ENCUMB. TO DATE | UNENCUMBERED BALANCE |
|--------------------------|----------------|--------------|-----------|------------------------|----------------------|
|                          |                | BUDGET       | OCTOBER   |                        |                      |
| Salaries                 | 511.00         | \$ 9,000.00  | \$ 750.00 | \$ 9,000.00            | \$ -0-               |
| Administrative           | 514.00         | 4,000.00     | 30.00     | 692.50                 | 3,307.50             |
| Instr. Staff - Part Time | 516.00         | 2,750.00     | -0-       | -0-                    | 2,750.00             |
| Office                   |                |              |           |                        |                      |
| Total Sal                | 520.00         | \$15,750.00  | \$ 780.00 | \$ 9,692.50            | \$ 6,057.50          |
| Contractual Services     |                | \$ -0-       | \$ 212.50 | \$ 212.50              | \$ (212.50)          |

|                              |        |             |           |           |             |
|------------------------------|--------|-------------|-----------|-----------|-------------|
| General Materials & Supplies | 542.00 | \$ 1,550.00 | \$ -0-    | \$ -0-    | \$ 1,550.00 |
| Printing & Duplicating       | 544.00 | 200.00      | -0-       | -0-       | 200.00      |
| Advertising                  | 545.00 | 100.00      | -0-       | -0-       | 100.00      |
| Publications & Dues          | 549.00 | 850.00      | 291.13    | 291.13    | 558.87      |
| Other                        |        |             |           |           |             |
| Total Gen. Matls. & Supplies |        | \$ 2,700.00 | \$ 291.13 | \$ 291.13 | \$ 2,408.87 |

|                             |        |           |        |         |           |
|-----------------------------|--------|-----------|--------|---------|-----------|
| Travel Expense              | 551.00 | \$ 100.00 | \$ -0- | \$ -0-  | \$ 100.00 |
| Meeting Expense             | 552.00 | 100.00    | -0-    | 7.50    | 92.50     |
| Mileage Intra               |        | \$ 200.00 | \$ -0- | \$ 7.50 | \$ 192.50 |
| Total Travel & Meeting Exp. |        |           |        |         |           |
| Capital Outlay              |        |           |        |         |           |

|                      |        |             |             |            |             |             |
|----------------------|--------|-------------|-------------|------------|-------------|-------------|
| Equipment - Office   | 585.00 | \$ 2,000.00 | \$ -0-      | \$ 456.20  | \$ 805.17   | \$ 1,194.83 |
| Total Capital Outlay |        | \$ 2,000.00 | \$ -0-      | \$ 456.20  | \$ 805.17   | \$ 1,194.83 |
| TOTAL EXPENDITURES   |        | \$20,650.00 | \$ 1,283.63 | \$3,997.33 | \$11,008.80 | \$9,641.20  |

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
AUXILIARY FUND - EQUIPMENT LEASING SUB FUND  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| <u>REVENUE</u> | <u>ACCOUNT</u> | <u>REVENUE</u> |                |                | <u>UNENCUMBERED</u> |
|----------------|----------------|----------------|----------------|----------------|---------------------|
| Fund Equity    | NUMBER         | <u>BUDGET</u>  | <u>OCTOBER</u> | <u>TO DATE</u> | BALANCE             |
|                | 300.00         | \$ -0-         | \$ -0-         | \$ (27,102.77) | \$ 27,102.77        |

OTHER ACTIVITIES - PUBLICATIONS

| <u>REVENUE</u>               | <u>ACCOUNT</u> | <u>REVENUE</u> |                |                | <u>UNENCUMBERED</u> |
|------------------------------|----------------|----------------|----------------|----------------|---------------------|
| Fund Equity                  | NUMBER         | <u>BUDGET</u>  | <u>OCTOBER</u> | <u>TO DATE</u> | BALANCE             |
|                              | 300.00         | \$ -0-         | \$ 22.09       | \$ 237.09      | \$ (237.09)         |
| Revenue-Sale of Publications | 459.00         | \$ -0-         | \$ 5.00        | \$ 5.00        | \$ (5.00)           |
| TOTAL REVENUE                |                | \$ -0-         | \$ 5.00        | \$ 5.00        | \$ (5.00)           |
| TOTAL REVENUE & FUND EQUITY  |                | \$ -0-         | \$ 27.09       | \$ 242.09      | \$ (242.09)         |

| <u>EXPENDITURES</u>          | <u>ACCOUNT</u> | <u>EXPENDITURES</u> |                |                | <u>UNENCUMBERED</u> |
|------------------------------|----------------|---------------------|----------------|----------------|---------------------|
| Contractual Services         | NUMBER         | <u>BUDGET</u>       | <u>OCTOBER</u> | <u>TO DATE</u> | BALANCE             |
|                              | 520.00         | \$ -0-              | \$ -0-         | \$ -0-         | \$ -0-              |
| General Materials & Supplies | 540.00         | \$ -0-              | \$ 74.05       | \$ 74.05       | \$ (74.05)          |
| TOTAL EXPENDITURES           |                | \$ -0-              | \$ 74.05       | \$ 74.05       | \$ (74.05)          |



WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512

AUXILIARY FUND - ADULT & CONTINUING EDUCATION  
FOR THE MONTH OF OCTOBER 1970 AND THE FOUR MONTHS ENDED OCTOBER 31, 1970

| ACCOUNT NUMBER               | REVENUE     |                 | UNENCUMBERED BALANCE |
|------------------------------|-------------|-----------------|----------------------|
|                              | BUDGET      | OCTOBER TO DATE |                      |
| 300.00                       | \$ -0-      | \$ (22.09)      | \$ -0-               |
| <u>Receipts</u>              |             |                 |                      |
| 421.50                       | \$ -0-      | \$ (24.00)      | 24.00                |
| 421.00                       | 49,000.00   | 855.00          | 48,145.00            |
| 459.00                       | -0-         | 180.00          | (216.00)             |
| Total Revenue                | \$49,000.00 | \$1,011.00      | \$47,953.00          |
| TOTAL REVENUE & FUND BALANCE | \$49,000.00 | \$1,047.00      | \$47,953.00          |

| ACCOUNT NUMBER       | EXPENDITURES |                 | EXP. & ENCUMB. TO DATE | UNENCUMBERED BALANCE |
|----------------------|--------------|-----------------|------------------------|----------------------|
|                      | BUDGET       | OCTOBER TO DATE |                        |                      |
| 511.00               | \$ -0-       | \$2,687.48      | \$10,749.92            | (\$10,749.92)        |
| 514.00               | 43,700.00    | 944.00          | 944.00                 | 42,756.00            |
| Total Salaries       | \$43,700.00  | \$3,631.48      | \$11,693.92            | \$32,006.08          |
| 520.00               | \$ -0-       | \$ 700.00       | \$ 700.00              | \$ (700.00)          |
| 531.00               | \$ 830.00    | \$ -0-          | \$ 42.32               | \$ 787.68            |
| 541.00               | \$ -0-       | \$ -0-          | \$ 5.46                | \$ (5.46)            |
| 551.00               | \$ -0-       | \$ -0-          | \$ -0-                 | \$ -0-               |
| 552.00               | \$ -0-       | \$ -0-          | \$ -0-                 | \$ -0-               |
| 554.00               | \$ -0-       | \$ 31.25        | \$ 31.25               | \$ (31.25)           |
| Total Travel Expense | \$ -0-       | \$ 31.25        | \$ 31.25               | \$ (31.25)           |
| TOTAL EXPENDITURES   | \$44,530.00  | \$4,362.73      | \$12,472.95            | \$32,057.05          |

REPORT TO THE BOARD OF TRUSTEES  
OF WILLIAM R. HARPER COLLEGE

The committee appointed by the various segments of the college pursuant to the action of the Board of Trustees is composed as follows: - STUDENTS - Brian Boyle, Gary Schade; FACULTY - Guenter Lehmann and Patrick Lewis; ADMINISTRATION - Frank Borelli and Omar Olson; BOARD - Joseph Morton and John Haas.

The committee has held four meetings and several sub-committee meetings.

Shortly after the committee was organized, the committee as a whole or individual members reviewed various Harper College policies as expressed in our publications, as well as regulations governing student conduct as set forth in the publications of other colleges, universities or higher educational systems.

As we reviewed these documents, it early became clear that some of our policies were in need of updating and clarification. Suggestions were made and some writing done as to specific changes that should be recommended. As we became involved in these matters, it occurred to me that the Board motion, of which I was principle author, might be interpreted to limit the committee authority to merely pointing out the general areas where changes should be made, rather than suggesting specific language. It has been suggested by members of the committee that if indeed our charge were so limited, there was probably little need for the appointment of the committee. I am not prepared, at the moment, to cite examples of specific changes that we would recommend; however, among the areas being studied are:

- A. Solicitation on campus
- B. Bulletin Boards and publicity
- C. Student Dress
- D. Methods of notification of changes in policy between printing of various documents
- E. Student conduct code
- F. Speaker policy
- G. Building usage regulation
- H. Bookstore policy
- I. Procedure of demonstrations
- J. Review of police powers, carrying of arms, etc.

Other subjects which this committee or some other group could be reviewing would be possible changes in grading systems and review of parking regulations.

Under the circumstances, the committee would appreciate knowing whether or not we are authorized to proceed in preparing actual recommendations for changes that we feel should be submitted to the Board. If it is the consensus of the Board that this is a proper charge, we shall be happy to proceed.

INTEROFFICE MEMORANDUM

TO: Dr. Robert Lahti

September 22, 1970

FROM: Wilfred Von Mayr

SUBJECT: Responses from Election Judges

One hundred eighty-five letters were sent by your office to the judges of the April, 1970 Board Election.

As of the 21st of September, fifty-one answers have been received. Two questions were asked and the answers were broken down in the following manner:

Reasons for spoiled or defective ballots:

1. Voters inadequately informed - 12
2. Voted for more than two candidates - 15
3. Ballots cast but not voted - 15
4. (Judges asked the voters to take all ballots, although some voters said they didn't know the candidates, because judges wanted ballots to match the affidavit sheets - 8
5. Voters not following instructions - 11
6. Ballots marked incorrectly - 11

Suggestions from judges for future elections:

On how to better inform the voters:

1. Educate voters in marking ballots correctly - 6
2. More publicity - 5
3. Fully cover elections in Barrington and Des Plaines newspapers as well as other newspapers - 3
4. Send sample ballots to every home through elementary and high school students - 2
5. Literature to voters on correct way to mark paper ballots and correct voting procedures - 2
6. Print sample ballot in newspapers - 2
7. Direct information to parents of elementary and high school students - 1
8. Have newspapers indicate correct marking of ballots - 1
9. Candidates should make themselves known all over district - 1

Dr. Robert Lahti  
September 22, 1970  
Page Two

Many suggestions were received to help avoid spoiled and defective ballots:

1. Have judges explain as ballot is given to voter "Vote for just two (or however many) candidates", and point out the proper way to mark a ballot and ask them to read the ballot. (A number of judges agreed this might insult some voters' intelligence but also might prevent defective ballots.) - 14
2. VOTE FOR \_\_\_\_\_ should be printed in larger type, colored type, or in some other way to stand out on the ballot - 7
3. Color coordinate the ballots to correspond to various districts - 4
4. Separate election for Harper - 3
5. Separate affidavit for each district - 3
6. Larger sign for voting booth showing correct and incorrect way to mark the ballots - 3

The following were suggested by one judge each:

1. Combine all three ballots on one large ballot
2. Uniform ballots - some are squares and some are circles
3. Issue ballots only to voters who request it for school district they really intend to vote in
4. Judges informing voters they could require a separate affidavit if they did not care to vote for all three districts
5. Some judges don't know difference between spoiled and defective ballot
6. Better informed judges to answer questions
7. Do not hold more than two elections at the same time
8. Accept checks as well as x's
9. Uniform precincts
10. Display larger poster in polling place stressing how many to vote for
11. Sample ballot displayed in each voting booth
12. Stress the positive, i.e., stress the only correct way to vote - X

One judge discussed the lack of voters coming out to vote and suggested the following:

1. Have students of Harper interest their parents and

Dr. Robert Lahti  
September 22, 1970  
Page Three

neighbors in voting.

2. Ask students from Harper to speak to PTA's and other civic groups.
3. Form a committee to coordinate the information, publicity and cooperation needed to avoid the waste of spoiled ballots and voter disinterest. This committee should be made up of at least one representative of each school district and one interested resident of each community. The school district representative should be an administrator or educator. Harper should also have a student. This committee could bring to the Board of Trustees suggestions for better communication between the college and the people of the college community.

WVM:cbs

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V

WILLIAM RAINEY HARPER COLLEGE

JOB QUALIFICATION SHEET

DIRECTOR OF ACCOUNTING SYSTEMS

Function of the position

The Director of Accounting Systems is responsible for the development of a comprehensive accounting system, using data processing techniques where applicable. He is responsible for the management of the Accounting Department.

Characteristic Duties

See attached sheet

Minimum Acceptable Qualifications

1. Graduation from college, with a major in Accounting.
2. Five years of progressively responsible accounting experience. Two years of supervisory responsibility in a medium or large size operation, involving responsibility for electronic data processing accounting systems, and/or budget preparation.
3. Must be experienced in data processing as it applies to accounting and/or budget operations.

Additional Desirable Qualifications

1. M.B.A. preferred.
2. Experience in a University or College preferred.
3. Completion of additional courses in data processing, with special emphasis on systems analysis.

Compensation Level

1. 12 months, w/4 weeks vacation
2. Regular fringe benefit program
3. Salary - \$15-18,000 p.a., based upon training and experience

## Director of Accounting Systems

The Director of Accounting Systems' purpose is to provide a comprehensive accounting system that provides detailed financial accounting information on a timely basis.

### I. General Responsibilities

This officer:

- A. Plans, co-ordinates, and manages the accounting area in accordance with Board of Trustees' policy and state and federal law.
- B. Exercises the authority delegated by the Vice-President of Business Affairs in the accounting area and is accountable for its operation.
- C. Reviews with the Vice-President of Business Affairs on a periodic basis the purpose, position descriptions, and the objectives of the accounting area.
- D. Communicates with the Vice-President of Business Affairs and reports the needs and requirements of the accounting area.
- E. Communicates regularly with appropriate areas of the college to promote and improve services and to improve understanding of the purpose of the accounting area as it relates to the purpose of the business affairs area.
- F. Delegates sufficient authority in the accounting area to allow each position decision-making power within their area of responsibility.
- G. Prepares progress reports on a regular basis that set forth major projects and their current status.
- H. Completes special assignments as directed by the Vice-President of Business Affairs.

## II. Managerial Responsibilities

This officer:

- A. Manages the accounting system function for the general funds.
- B. Manages the accounting system function for the auxiliary enterprises fund.
- C. Manages the accounting system function for the restricted purposes fund.
- D. Prepares and maintains accounting procedures on a current basis that reflect generally accepted accounting principles and standards. Communicates revisions or additions to procedures as they occur.
- E. Annually revises accounting systems section of the Business Office Procedure Manual and the Accounting Manual.
- F. Prepares monthly financial statements for all funds.
- G. Prepares detailed cost center budget statements.
- H. Maintains an internal control system in cooperation with the Director of Finance.
- I. Manages and establishes procedures for invoice payment.
- J. Prepares payroll checks, and maintains all payroll records.
- K. Prepares financial reports for governmental agencies and special reports as directed by the Vice-President of Business Affairs.
- L. Directs and co-ordinates all business affairs data processing applications.
- M. Maintains a detailed data processing procedural manual that sets forth flow charts and detailed program information.
- N. Establishes and controls input to data processing, confidentiality of records, and distribution of output information from data processing.



- O. Assists individuals having budget responsibility with problems regarding availability of funds and account classifications.
- P. Establishes procedures that will prevent the expenditure of funds from budget categories that do not have a budget balance. Co-ordinates budget transfers.
- Q. Audits financial transactions based upon established procedures and returns documents that do not conform to these procedures.

FOR BOARD ACTION

I. SUBJECT:

Recommendation for the awarding of bid Q-1311 for the purchase of Bookstore Shelving.

II. REASON FOR CONSIDERATION:

In accordance with Board purchasing policy, expenditures over \$5,000.00 must have Board approval.

III. INFORMATION

Advertisements were run and bids solicited for the subject material. Nine bids were sent out and four replies were received. A tabulation of the bids is listed below:

1. Saginaw Store Fixture Company - \$7,518.11  
with unacceptable alternate of \$5,459.50
2. Hermsdorf Furniture Mfg. Company- \$5,339.30  
not compatible with existing equipment
3. Sptizer's Office Furniture - No Bid
4. Waxsteins & Associates - No Bid

Of the above bids the only one compatible with our existing equipment and meeting our specifications was that of Saginaw Store Fixture Company in the amount of \$7,518.11. A rationale for this decision is attached to this exhibit.

IV. RECOMMENDATION

The Administration recommends that the Board award the Bid to Saginaw Store Fixture Company in the amount of \$7,518.11.

BID #Q - 1311 - BOOKSTORE SHELVING

Our present fixtures are being taxed to capacity, especially during semester rushes, due to enrollments beyond projected expectations and expanded services. With new enrollment projections our situation will be critical by Fall semester, 1971.

Limited stockroom facilities are continually placing an ever-increasing demand on the Bookstore. The stockroom dilemma will not be solved adequately in the near future.

In order to maintain the high level of services commensurate with Harper standards, I recommend the purchase of Bid #Q-1311 for Bookstore shelving be awarded to Saginaw Industries in the amount of \$7,518.11.

Rationale

This equipment is to be an addition to previously purchased Saginaw units and will continue the same design, color, and continuity as equipment now in use.

These units will allow complete flexibility and weight loads necessary to meet the increasing demands placed on the Bookstore by larger enrollments.

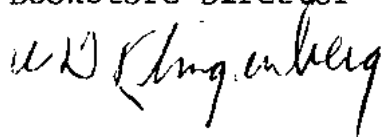
Shelves and other parts are completely interchangeable with present units which allow unlimited variations in displaying and merchandising.

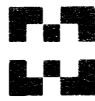
Choosing an alternate bidder would result in:

1. Loss of continuity and flexibility.
2. Unwanted variations in size of units.
3. Lower efficiency in allotted space.
4. Changes in design.
5. Possible color variations.

I believe the higher cost of the Saginaw equipment is justified and necessary.

W. D. KLINGENBERG  
Bookstore Director





November 19, 1970

Gentlemen:

Addendum to Q#1311 regarding Bookstore Shelving Units.

Bids are due in the Business Office by 2:00 p.m.,  
CST, Tuesday, December 1, 1970 at which time  
they will be publicly opened.

Very truly yours,

A handwritten signature in cursive script that reads "Fred F. Inden".

Fred F. Inden

FFI/ltp

REQUEST FOR QUOTATION



**William Rainey Harper College**

359-4200 Algonquin and Roselle Roads Palatine, Illinois 60067

- 1. Quotation must be made on this form.
- 2. Unsigned bids will not be considered.
- 3. Give complete specifications for any substitution offered.
- 4. Mark envelope "QUOTATION No. Q- 1311 and mail to: WILLIAM RAINEY HARPER COLLEGE Algonquin & Roselle Roads Palatine, Illinois 60067 Attention: Mr. Fred Inden

| QUOTATION REQUEST NO. Q#1311 |          | DATE 11/17/70   | PAGE OF | QUOTATION DUE: December 1, 1970 |           |
|------------------------------|----------|---|---------|---------------------------------|-----------|
| Item No.                     | Quantity | Description   |         | Unit Price                      | Extension |
|                              |          | Bookstore Shelving Units as per attached specifications |         |                                 |           |

**THIS IS NOT AN ORDER**

The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and terms on this form for the items listed above to be delivered F.O.B. Destination, F.F.A

\_\_\_\_\_ certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made \_\_\_\_\_ days after receipt of order except as otherwise indicated.

DATE OF QUOTATION \_\_\_\_\_ PE

Authorized Official

Title

## BOOKSTORE EQUIPMENT SPECIFICATIONS

### 1. General

Each unit shall contain its own individual support standards and shoes resulting in each unit being a self-contained unit. When installed in series, each unit shall operate independently from adjacent units. The self-contained units shall be constructed in such a manner that when they are connected in series, there will be no space between shelves of adjacent units when they are placed at equal heights. When placed in this manner, the shelves will form one continuous uninterrupted shelf.

### 2. Support Standard Construction

Construction shall be of "U" beam type using 12 Ga. Steel. Bracket slots shall be provided to permit 1½" shelf adjustment up and down.

### 3. Shoe Construction

Shoe construction shall be of 16 Ga. Steel. They shall be made in a manner for bolting to upright standard. Shoes to be equipped with built-in self leveling device.

### 4. Bases

All bases shall be constructed of 22 Ga. Steel. Constructed so that when installed they will automatically adjust to slight variations in floor level.

### 5. Backs

All backs shall be of 22 Ga. Steel construction. Backs will be constructed with return box flanges top and bottom for added strength. Peg Steel backs to be used on all units except on textbook units and paperback units, and shall be so constructed as to accomodate 1/8" pegboard hardware. Full island units shall contain individual backs for both sides to permit greater flexibility in the use of pegboard hardware where specified and provide greater overall strength.

### 6. Steel Shelf Construction

All steel shelves shall be constructed of 20 Ga. Steel, die formed, reinforced with 20 Ga. Steel "U" formed channels, spot

welded to the shelf. The shelf shall contain a 1" tag molding which shall be formed as an integral part of the shelf, without rivets, staples or welding. Shelves shall have no sharp corners or edges exposed to the shopper. All shelves to include reinforced brackets which are adjustable on 1½" centers up and down. All shelves shall be fully interchangeable with all other units of same size. All brackets to be installed or removed without bolts or tools. All shelves shall contain ¼" round holes to permit instant "clip in" binning hardware except slanted book shelves. Each shelf to support min. 500 lbs. except slanted book shelves.

7. Finish

All finishes to be chip-proof and scuff-resistant colors. All parts should be black except backs which will be antique white.

8. Item 9 contains its own specifications.

| <u>Item</u> | <u>Quantity</u> | <u>Description</u>   |
|-------------|-----------------|--|
| 1.          | 1               | Full island unit 18 feet long (6 - 3' units). Each unit 54" high with 17" deep shelves. Each unit to contain 4 shelves per side including base shelf. Solid steel backs and 7½" closed base. (48 total 17" reinforced shelves and 36 pairs reinforced shelf supports). (Ref. Saginaw Island unit #8-S).  |
| 2.          | 1               | Full island unit 15 feet long (5 - 3' units). Each unit 54" high with 14" deep shelves. Each unit to contain 4 shelves per side including base shelf. Peg steel backs and 7½" closed base. (Same as item 1 except 14" shelves, 15 feet long and Peg steel backs. (40 total 14" reinforced shelves and 30 pairs adjustable 14" shelf supports). |
| 3.          | 1               | Full island unit 15 feet long (5 - 3' units). Each unit 54" high with 12" deep shelves including base shelf. Each unit to contain 4 shelves per side including base shelf. Peg steel backs and 7½" closed base. (Same as item 2 except 12" shelves). (40 total 12" reinforced shelves and 30 pairs adjustable 12" shelf supports).             |

| <u>Item</u> | <u>Quantity</u> | <u>Description</u>  |
|-------------|-----------------|---|
| 4.          | 1               | Full island unit 18 feet long (6 - 3' units). Same as item 3 except 18 feet long. (48 total 12" reinforced shelves and 36 pairs adjustable 12" shelf supports).   |
| 5.          | 2               | Full island units 18 feet long (3 - 4' units and 2 - 3' units each). Each unit 54" high with 12" base shelf. Each unit with 7½" closed base and solid steel backs. Base shelves to be standard reinforced shelves; upper shelves 8" x 8" slanted book shelves with metal book-end retainers, (32 total 8" x 8" x 4' slanted book shelves, 32 total 8" x 8" x 3' slanted book shelves, 12 total base shelves 12" x 4', 8 total base shelves 12" x 3').   |
| 6.          | 1               | Full island unit 12 feet long (3 - 4' units). Each unit 54" high with 12" base shelves on one side, 14" base shelves on reverse side. Each unit with 7½" closed base. One side solid steel backs, 8" x 8" x 4' slanted book shelves with metal book end retainers. Reverse side - peg steel backs with 14" x 4' reinforced shelves. (12 total 8" x 8" x 4' slanted book shelves, 12 total 14" x 4' reinforced shelves including base shelves and 9 pairs adjustable 14" shelf supports, 3 total 12" x 3' base shelves). |
| 7.          | 2               | Wall units 7 feet long (1 - 3' unit and 1 - 4' unit each). Each unit approx. 79" high with 14" base shelves. Each unit with 7½" closed base and solid steel backs. (2 total 14" x 4' base shelves, 2 total 14" x 3' base shelves, 10 total 8" x 8" x 4' slanted book shelves, 10 total 8" x 8" x 3' slanted book shelves).  |
| 8.          | 12              | Extra 12" x 4' reinforced shelves and 12 pairs adjustable 12" shelf supports.   |
| 9.          | 1               | Wall mounted cabinet run 14' long (4 - 3' units and 1 - 2' unit). 30" high with 12" bottom shelves and one 12" intermediate shelf per unit. Total depth not to exceed 14". ½" solid wood back, ¾" wood shelves, ¾" solid birch doors. All surfaces painted antique white enamel.  |



FOR BOARD APPROVAL

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I. SUBJECT

Recommendation for the awarding of the bid for the purchase of Wang Calculator, Trig Keyboard, and a Card Reader.

II. REASON FOR CONSIDERATION

In accordance with the Board purchasing policy, expenditures over \$5,000.00 must have Board approval.

III. INFORMATION

Only one bid was sent out as the equipment needed is manufactured only the the Wang Company. A rationale indicating need and use of specified equipment is enclosed with this exhibit. A tabulation of the bid as submitted is listed below:

|        |   |                |
|--------|---|----------------|
| 1 each | Wang Labs Basic Supporting<br>Electronics Package | \$3990.00      |
| 2 each | Wang Lab. Trig Keyboards                          | <u>1900.00</u> |
|        |   | \$5890.00      |
|        | less 5% instructional discount                    | <u>294.50</u>  |
|        | Net   | \$5595.50      |

A Card Reader is furnished at no charge.

IV. RECOMMENDATION

The Administration based on the enclosed rationale, recommends that the Board award the bid to Wang Laboratories in the amount of \$5,595.00.

12/4/70 ltp.

INTER-OFFICE MEMO

TO: Dr. Robert Cormack  
FROM: John T. Warren  
DATE: December 2, 1970  
RE: Wang Calculator

I have received the attached requisition and request for quotation from Mr. Fred Inden with the request that I indicate who will be using this equipment, where, and for what purpose.

Mr. Kelly Barton, whose entire teaching load is in the engineering transfer area will use this equipment in college transfer engineering courses. The equipment will be housed in D-127, where the college transfer courses in statics, dynamics, and mechanics of deformable bodies are scheduled for the current year. D-127 is also used as an open laboratory for students in engineering and related technologies. As a consequence, other students from this division would be permitted to use the calculator whenever engineering transfer students are not using it.

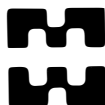
JTW:hs

cc: Mr. J. Birkholz

Att.

AK  
RBC

REQUEST FOR QUOTATION



**William Rainey Harper College**

359-4200 Algonquin and Roselle Roads Palatine, Illinois 60067

1. Quotation must be made on this form.
2. Unsigned bids will not be considered.
3. Give complete specifications for any substitution offered.

4. Mark envelope "QUOTATION No. Q- 1291 and mail to: WILLIAM RAIN Y HARPER COLLEGE Algonquin & Roselle Roads Palatine, Illinois 60067 Attention: Mr. Fred Inden

| QUOTATION REQUEST NO. Q#1291      |          | DATE 11/6/70   | PAGE OF | QUOTATION DUE: return mail |           |
|-----------------------------------|----------|--|---------|----------------------------|-----------|
| Item No.                          | Quantity | Description  |         | Unit Price                 | Extension |
| 1                                 | 1        | 360SE Wang Labs Basic supporting electronics package |         |                            |           |
| 2                                 | 2        | 360 KT Wang Labs. Trig. Keyboard                     |         |                            |           |
| <u>FOR INSTRUCTIONAL PURPOSES</u> |          |  |         |                            |           |

**THIS IS NOT AN ORDER**

The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and terms on this form for the items listed above to be delivered F.O.B. Destination, F.F.A

\_\_\_\_\_ certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made \_\_\_\_\_ days after receipt of order except as otherwise indicated.

DATE OF QUOTATION \_\_\_\_\_ PER \_\_\_\_\_  
 Authorized Official Title

WILLIAM RAINEY HARPER COLLEGE

To: Board of Trustees

From: Office of the President

Subject: Budget Committee Appointment

The following resolution should be adopted and made a part of the formal minutes:

IT IS HEREBY RESOLVED BY THE BOARD of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that the following Board Members be designated to prepare a budget in tentative form, for the fiscal year beginning July 1, 1971, and ending June 30, 1972:

Chairman - Member  
- Member  
- Member

# memorandum

to Frank L. Larocca  
from William P. Jarvis  
date December 7, 1970  
subject William Rainey Harper College  
project

A Meeting was held this day at 9:00 A.M. with the following people in attendance at William Rainey Harper College:

Robert Hughes, WRHC  
Don Misic, WRHC  
Dan Kurowski, WRHC  
Dick Helene, WRHC  
Ron Blank, WRHC  
Bill Jarvis, FLCJ

The following items have yet to be completed.

1. Ceiling tile replacement is required in rooms A101, A104, A332, A335, A339, A368, and A367.
2. Water is seeping through the concrete block in room A101.
3. Water is seeping through the concrete wall in room A150 and A152 switchboard.
4. Quite a bit of water is seeping through the retaining wall just opposite the flagpole.
5. Water is continuing to drip through the large 480 Volt junction box in the mechanical equipment room. This water as it finds its way to the floor is standing on the concrete and surely is deteriorating the electrical panel.
6. The retaining wall at the east side of the building adjacent to the ramp is holding water.
7. Remedial work was never completed at the periphery of K\*\*.
8. The metal cap flashing atop the masonry wall at the top of the fan room A374 is loose. The College had to secure this area temporarily.

9. Water seems to be standing on the sidewalk at the west end of Building A adjacent to the retaining wall berm.
10. Caulking is required in the dark room A375.
11. Remedial work is necessary at the transom of Dr. Lahti's office.
12. The bakery cooler floors need to be replaced.
13. A bill is to be submitted to the Corbetta Construction Company for a plugged up floor drain in the Kitchen Area.
14. Tree lighting has not been completed yet. Work has just been begun with reference to finding severed electrical wires in the tree wells.
15. The Keckley Valve has yet to be replaced by the Leslie Valves.
16. Leaks are occurring in chiller A1 and A2.
17. Four thermostats on chiller A2 have the fluid separated. I have been told that this has been in this state from the very beginning.
18. Ceiling needs repairing and repainting in room A152.
19. The door holder at the west entrance doors do not line up with the receiver.

#### Building B

20. It was reported by Dick Helene that the drain leading from the cooling tower is on the supply side of the valve.

#### Building C

21. Ceiling tile is required at rooms C106, 103, and C102.
22. Patched ceiling at the northeast area of the ridge.
23. The center row of lights on the ground floor in the corridor do not seem to go on.

#### Building D

24. At the west entrance the door holders do not line up with the receiver.
25. Ceiling tile replacement is required in the following rooms: 106, 107, 117, 105, 251, 258, 260, 175, 172, 167, 170, 140, 139, 141, 136, and 144.

26. Grille is missing in the corridor at the west end.
27. Water is seeping into the vestibule at the 1st entrance west of the knuckle.
28. Water is running down the stairwell to the mechanical room.
29. Water is finding its way into the vestibule at the southeast entrance .
30. There are leaks occurring in the concrete at the subcentral room.
31. Room leaks are in the following rooms: 170,171,172,122,123,104,105,115,116, 117,216,259. (Areas where carpeting occurs is becoming mildewed and damaged).
32. There are leaks in chiller D-1 and D-2.
33. There is a vertical crack in the concrete wall at Room D231.

#### Building E

34. The electrician is to notify this office in writing whether credit will be given to the College or Work will be performed in areas discussed several weeks ago.

#### Building F

35. Water seepage is occurring at the southwest stairwell. (A ditch has been dug around the periphery of this area compounding the problem).
36. There is a leak occurring in room F102. Cement plaster also must be repaired in this area.
37. Retaining wall was cracked at the loading dock. Water continues to seep.
38. There is a rug separation occurring in room 114.
39. The south wall of F106 remains damp after a rainfall.
40. There is a ceiling leak in F106. Repair of plaster is required.
41. Fill voids and repair and replace resilient tile in room F214.
42. Rug separation is occurring at room 240 at the column line.
43. Separations are also occurring at columns and room 223, and 225.
44. The thermostats are not far enough into the receiver on the chillers F1 and F2.

Building F (Continued)

45. There is a leak on chiller F2.
46. Several circuits have been jumped where lighting is provided for the exterior lighting. This occurs in the lighting panel in the subcentral mechanical room.
47. The exhaust fans in the toilet rooms are still not operable.
48. The drain for the sink in room F111 is still running uphill.

Site Work

49. New curbs must be placed where remedial asphalt work was accomplished to eliminate birdbaths.
50. Additional dirt is required just to the north of lot 1 to eliminate a large valley of holding water:
51. hydrant must be raised adjacent to B Building.
52. Water is standing at the east end of the Medical Parking Lot area.
53. A large crack is now occurred in the patio area which is located just to the north of Building A and Cafe.
54. Birdbaths are still occurring just to the east of the monumental stair at Building C.
55. The water shut-off is leaking at the northwest corner of E Building.
56. The water is still leaking in the buffalo box at the southwest corner of F Building.
57. The buffalo box at the northeast side of B building is leaking.
58. Complete the installation of the shut-off valve to the east of D building. There is now a piece of tile sticking up out of the ground.
59. The fire hydrant does not seem to drain properly to the south of C building, patio area sodded.
60. There are birdbaths that exist at the entrance to Lot #4.



61. The B box which is to the west of building A needs to be raised. The curb is sunk at the southwest corner of Lot #1. The Bo box at the southwest corner of the knuckle at the Building D leaks.
62. Miscellaneous trees and shrubs must be replaced as per plans and specs.

WILLIAM RAINEY HARPER COLLEGE

EDUCATIONAL FUND

ESTIMATED REVENUE AND EXPENDITURES

1967-76

|                                | <u>1967-68</u>    | <u>1968-69</u>   | <u>1969-70</u>   | <u>1970-71</u>   | <u>1971-72</u>   | <u>1972-73</u>     | <u>1973-74</u>     | <u>1974-75</u>     | <u>1975-76</u>     |
|--------------------------------|-------------------|------------------|------------------|------------------|------------------|--------------------|--------------------|--------------------|--------------------|
| TOTAL CURRENT YEAR'S REVENUE   | \$1,819,000       | 3,006,000        | 5,059,000        | 5,246,000        | 5,317,000        | 5,961,000          | 6,837,000          | 7,754,000          | 9,101,000          |
| LESS CURRENT YEAR EXPENDITURES | <u>1,349,000</u>  | <u>2,717,000</u> | <u>4,156,000</u> | <u>5,119,000</u> | <u>6,240,000</u> | <u>8,288,000</u>   | <u>9,671,000</u>   | <u>10,778,000</u>  | <u>12,435,000</u>  |
| BALANCE (DEFICIT)              | <u>\$ 470,000</u> | <u>289,000</u>   | <u>903,000</u>   | <u>127,000</u>   | <u>(923,000)</u> | <u>(2,327,000)</u> | <u>(2,834,000)</u> | <u>(3,024,000)</u> | <u>(3,334,000)</u> |

Assumptions:

|   |            |         |         |         |         |         |         |         |         |
|---|------------|---------|---------|---------|---------|---------|---------|---------|---------|
| Charge-back Revenue                                     | \$ 232,000 | 652,000 | 515,000 | 905,000 | 721,000 | 552,000 | 375,000 | 366,000 | 390,000 |
| Tuition   | \$ 8       | 8       | 8       | 10      | 10      | 10      | 12      | 12      | 12      |
| State Apportionment                                     | \$ 11.50   | 11.50   | 15.50   | 15.50   | 17.50   | 17.50   | 19.50   | 19.50   | 21.50   |
| Tax Base Increase                                       | 9.4%       | 11.0%   | 11.7%   | 17.3%   | 10.5%   | 10.5%   | 10.5%   | 10.5%   | 10.5%   |
| Enrollment FTE Mid-term                                 | 1037       | 2241    | 3494    | 3958    | 4254    | 5222    | 5921    | 6391    | 7170    |
| Out-of-district FTE                                     | 165        | 556     | 965     | 1125    | 995     | 728     | 481     | 527     | 559     |
| Cost per student necessary to sustain existing program. | 1508       | 1232    | 1238    | 1287    | 1338    | 1392    | 1448    | 1506    | 1566    |

Plus the following program improvements:

1971-72

1. Class size reduced from 29 to 26 at mid-term.
2. A minimum of 6 hours average per part-timer
- 1972-73
1. An additional reduction in the part-time ratio from 20% to 18%.

Dec. 10, 1970

WILLIAM RAINEY HARPER COLLEGE

EDUCATIONAL FUND

ESTIMATED REVENUE AND EXPENDITURES

1967-76

|                                | <u>1967-68</u>    | <u>1968-69</u> | <u>1969-70</u> | <u>1970-71</u> | <u>1971-72</u>   | <u>1972-73</u>     | <u>1973-74</u>     | <u>1974-75</u>     | <u>1975-76</u>     |
|--------------------------------|-------------------|----------------|----------------|----------------|------------------|--------------------|--------------------|--------------------|--------------------|
| TOTAL CURRENT YEAR'S REVENUE   | \$ 1,819,000      | 3,006,000      | 5,059,000      | 5,246,000      | 5,317,000        | 5,961,000          | 6,837,000          | 7,754,000          | 9,101,000          |
| LESS CURRENT YEAR EXPENDITURES | 1,349,000         | 2,717,000      | 4,156,000      | 5,119,000      | 5,940,000        | 7,561,000          | 8,879,000          | 9,914,000          | 11,494,000         |
| BALANCE (DEFICIT)              | <u>\$ 470,000</u> | <u>289,000</u> | <u>903,000</u> | <u>127,000</u> | <u>(623,000)</u> | <u>(1,600,000)</u> | <u>(2,042,000)</u> | <u>(2,160,000)</u> | <u>(2,393,000)</u> |

Assumptions:

|                         |            |         |         |         |         |         |         |         |         |
|-------------------------|------------|---------|---------|---------|---------|---------|---------|---------|---------|
| Charge-back Revenue     | \$ 232,000 | 652,000 | 515,000 | 905,000 | 721,000 | 552,000 | 375,000 | 366,000 | 390,000 |
| Tuition                 | \$8        | 8       | 8       | 10      | 10      | 10      | 12      | 12      | 12      |
| State Apportionment     | \$11.50    | 11.50   | 15.50   | 15.50   | 17.50   | 17.50   | 19.50   | 19.50   | 21.50   |
| Tax Base Increase       | 9.4%       | 11.0%   | 11.7%   | 17.3%   | 10.5%   | 10.5%   | 10.5%   | 10.5%   | 10.5%   |
| Enrollment FTE Mid-term | 1037       | 2241    | 3494    | 3958    | 4254    | 5222    | 5921    | 6391    | 7170    |
| Out-of-district FTE     | 165        | 556     | 965     | 1125    | 995     | 728     | 481     | 527     | 559     |
| Cost Per Student        | 1508       | 1232    | 1238    | 1287    | 1338    | 1392    | 1448    | 1506    | 1566    |

Dec. 10, 1970

WILLIAM RAINEY HARPER COLLEGE

EDUCATIONAL FUND

ESTIMATED REVENUE AND EXPENDITURES

1967-76

|                            | <u>1967-68</u> | <u>1968-69</u> | <u>1969-70</u>   | <u>1970-71</u>   | <u>1971-72</u> | <u>1972-73</u>   | <u>1973-74</u>     | <u>1974-75</u>     | <u>1975-76</u>     |
|----------------------------|----------------|----------------|------------------|------------------|----------------|------------------|--------------------|--------------------|--------------------|
| Total Current Year Revenue | 1,819,000      | 3,006,000      | 5,059,000        | 5,246,000        | 5,317,000      | 5,961,000        | 6,837,000          | 7,754,000          | 9,101,000          |
| Fund Balance Beginning     | 60,000         | 530,000        | 819,000          | 1,722,000        | 1,849,000      | 1,226,000        | (374,000)          | (2,416,000)        | (4,576,000)        |
| Less Expenditures          | 1,349,000      | 2,717,000      | 4,156,000        | 5,119,000        | 5,940,000      | 7,561,000        | 8,879,000          | 9,914,000          | 11,494,000         |
| Fund Balance Ending        | 530,000        | 819,000        | 1,722,000        | 1,849,000        | 1,226,000      | (374,000)        | (2,416,000)        | (4,576,000)        | (6,969,000)        |
| Encumbrance at 6/30        | <u>120,000</u> | <u>163,000</u> | <u>486,000</u>   | <u>486,000</u>   | <u>486,000</u> | <u>486,000</u>   | <u>486,000</u>     | <u>486,000</u>     | <u>486,000</u>     |
| Unencumbered Cash          | <u>410,000</u> | <u>656,000</u> | <u>1,236,000</u> | <u>1,363,000</u> | <u>740,000</u> | <u>(860,000)</u> | <u>(2,902,000)</u> | <u>(5,062,000)</u> | <u>(7,455,000)</u> |

Dec.10, 1970

I. SUBJECT

Two studies for board information. The report covers charge backs paid to Harper College since the college opened, and charge backs paid by Harper to other districts for last year and includes authorizations approved for this fall.

II. REASON FOR CONSIDERATION BY BOARD

This report is presented annually for board information.

III. BACKGROUND INFORMATION

The information presented has been developed by Mr. Stansbury and Dr. Harvey.

Please note that charge backs from a number of high schools stopped or decreased significantly when newly formed junior college districts were approved and billings were shifted to the college district. The junior college districts are listed at the end of the report in the 500 number sequence.

NUMBER OF CHARGE BACKS PAID TO HARPER COLLEGE FROM  
COLLEGES, FROM ILLINOIS HIGH SCHOOL AND JUNIOR COLLEGE DISTRICTS  
FOR THE YEARS, 1968-69, 1969-70 AND FALL OF 1970-71

| <u>DISTRICTS</u>    | <u>FALL</u>  | <u>SPRING</u> | <u>SUMMER</u> | <u>FALL</u>  | <u>SPRING</u> | <u>SUMMER</u> | <u>FALL</u>  |
|---------------------|--------------|---------------|---------------|--------------|---------------|---------------|--------------|
|                     | <u>68-69</u> | <u>68-69</u>  | <u>68-69</u>  | <u>69-70</u> | <u>69-70</u>  | <u>69-70</u>  | <u>70-71</u> |
| 2 - Maroa, Ill.     | 1            |               |               |              |               |               |              |
| 12 - Litchfield     | 1            |               |               |              |               |               |              |
| 40 - Streator       |              | 1             | 1             |              |               |               |              |
| 87 - Bloomington    |              |               |               | 1            |               |               |              |
| 113 - Highland Park | 41           | 28            | 16            | 66           | 81            | 21            | 106          |
| 115 - Lake Forest   | 1            |               | 1             | 12           | 10            | 6             | 7            |
| 125 - Stevenson     | 19           | 22            | 16            | 36           | 30            | 14            | 40           |
| 155 - Crystal Lake  |              |               |               |              |               |               | 1            |
| 158 - Huntley       |              |               |               |              | 1             | 1             | 1            |
| 200 - Oak Park      | 1            |               |               | 1            |               |               |              |
| 202 - Evanston      | 2            | 2             | 2             | 16           | 14            | 10            | 39           |
| 203 - New Trier     | 12           | 16            | 6             | 55           | 31            | 26            | 70           |
| 207 - Maine *       | 521          | 493           | 224           |              |               | 1             | 7            |
| 210 - Lemont        |              |               |               |              |               |               | 1            |
| 212 - Leyden        |              |               |               | 1            |               |               |              |
| 219 - Niles *       | 67           | 54            | 27            |              |               |               |              |
| 225 - Northfield    | 128          | 89            | 33            | 172          | 196           | 83            | 292          |
| 234 - Ridgewood     |              |               | 1             | 2            | 1             | 3             | 2            |
| 301 - Central Comm  |              |               |               | 2            | 2             | 1             | 2            |
| 306 - Sheffield     |              |               |               |              |               |               | 1            |
| 502 - Dupage C.C.   | 9            | 6             | 1             | 10           | 6             | 4             | 4            |

Page 2. Charge Back report

| DISTRICTS            | FALL  | SPRING | SUMMER | FALL  | SPRING | SUMMER | FALL  |
|----------------------|-------|--------|--------|-------|--------|--------|-------|
|                      | 68-69 | 68-69  | 68-69  | 69-70 | 69-70  | 69-70  | 70-71 |
| 504 - Triton         | 1     | 2      | 2      | 2     | 4      | 1      | 2     |
| 508 - Chicago City C | 1     | 5      |        | 8     | 12     | 6      | 11    |
| 509 - Elgin Comm. C  | 1     |        |        | 9     | 8      | 4      | 17    |
| 511 - Rock Valley    |       |        |        | 1     |        |        | 1     |
| 524 - Moraine Valley | 1     | 1      |        | 1     | 1      |        |       |
| 525 - Joliet         |       | 1      |        | 1     |        |        | 1     |
| 528 - McHenry        | 3     | 5      |        | 6     | 8      | 4      | 10    |
| 532 - Lake County    | 159   | 147    | 45     | 17    | 15     | 1      | 16    |
| 535 - Oakton *       |       |        |        | 988   | 947    | 325    | 775   |
| Total Out of Dist.   | 969   | 872    | 375    | 1407  | 1367   | 511    | 1406  |

\* Niles and Maine became Junior College District 535 (Oakton Community College).

CHARGE BACKS FROM HARPER TO OTHER JUNIOR COLLEGES

| Name of College         | Curriculum                      | Fall     | Spring   | Summer    | Fall      |
|-------------------------|---------------------------------|----------|----------|-----------|-----------|
|                         |                                 | 69-70    | 69-70    | 69-70     | 70-71     |
| Amundsen (Chicago City) | <u>Total</u>                    | <u>1</u> | <u>1</u> |           |           |
|                         | Sheet Metal                     | 1        | 1        |           |           |
| Belleville Jr.          | <u>Total</u>                    | <u>1</u> |          |           |           |
|                         | Aviation                        | 1        |          |           |           |
| Danville Jr.            | <u>Total</u>                    | <u>1</u> | <u>1</u> | <u>1</u>  | <u>1</u>  |
|                         | Ornamental Horticulture         | 1        | 1        | 1         |           |
|                         | Aviation                        |          |          |           | 1         |
|                         |                                 |          |          |           |           |
| College of DuPage       | <u>Total</u>                    | <u>4</u> | <u>4</u> | <u>21</u> | <u>16</u> |
|                         | Hotel Mgt.                      | 1        | 1        |           | 1         |
|                         | Library Sci.                    | 2        | 2        | 19        | 5         |
|                         | Long Term Care Adm.             | 1        | 1        |           | 1         |
|                         | Air Conditioning Construction   |          |          | 1         | 6         |
|                         | Arch. Tech. Blueprint           |          |          | 1         |           |
|                         |                                 |          |          |           | 3         |
|                         |                                 |          |          |           |           |
|                         |                                 |          |          |           |           |
| Elgin Community         | <u>Total</u>                    | <u>9</u> | <u>4</u> | <u>1</u>  | <u>5</u>  |
|                         | Plastic Tech.                   | 1        |          |           |           |
|                         | Business*                       | 1        |          |           |           |
|                         | Drafting                        | 1        | 1        | 1         |           |
|                         | Aviation                        | 1        |          |           |           |
|                         | Nursing*                        | 2        | 2        |           | 2         |
|                         | Ed-Child. Lit.                  | 1        |          |           |           |
|                         | Dental Assist.                  | 1        | 1        |           |           |
|                         | Machine Shop                    | 1        |          |           |           |
|                         | Machine Shorthand Refrigeration |          |          |           | 1         |
|                         |                                 |          |          | 2         |           |
| Illinois Central        | <u>Total</u>                    | <u>1</u> |          |           |           |
|                         |                                 | 1        |          |           |           |
| Joliet Junior           | <u>Total</u>                    |          |          |           | <u>1</u>  |
|                         | Ornamental Horticulture         |          |          |           | 1         |



## CHARGE BACKS FROM HARPER TO OTHER JUNIOR COLLEGES

| Name of College                | Curriculum              | Fall     | Spring   | Summer    | Fall      |
|--------------------------------|-------------------------|----------|----------|-----------|-----------|
|                                |                         | 69-70    | 69-70    | 69-70     | 70-71     |
| Kennedy-King                   | <u>Total</u>            |          |          |           | <u>1</u>  |
|                                | Postal Operations Code  |          |          |           | 1         |
| College of Lake County         | <u>Total</u>            | <u>1</u> | <u>5</u> |           | <u>6</u>  |
|                                | Real Estate             | 1        |          |           | 2         |
|                                | Library Science         |          | 3        |           | 4         |
|                                | Waste Water             |          | 2        |           |           |
| Loop College<br>(Chicago City) | <u>Total</u>            |          | <u>1</u> |           | <u>1</u>  |
|                                | Child Development       |          | 1        |           |           |
|                                | Dental Assisting        |          |          |           | 1         |
| McHenry Junior College         | <u>Total</u>            | <u>1</u> | <u>1</u> |           |           |
|                                | Agriculture             | 1        | 1        |           |           |
| Moraine Valley                 | <u>Total</u>            |          |          |           | <u>1</u>  |
|                                | Parliamentary Procedure |          |          |           | 1         |
| Prairie State                  | <u>Total</u>            |          |          | <u>20</u> | <u>20</u> |
|                                | Child Development       |          |          | 20        | 20        |
| Chicago City<br>Southeast      | <u>Total</u>            |          |          |           | <u>1</u>  |
|                                | Prosthetics-Orthotics   |          |          |           | 1         |

## CHARGE BACKS FROM HARPER TO OTHER JUNIOR COLLEGES

| Name of College         | Curriculum              | Fall      | Spring    | Summer    | Fall      |
|-------------------------|-------------------------|-----------|-----------|-----------|-----------|
|                         |                         | 69-70     | 69-70     | 69-70     | 70-71     |
| Triton College          | <u>Total</u>            | <u>17</u> | <u>17</u> | <u>5</u>  | <u>38</u> |
|                         | Private Pilot           | 1         |           |           |           |
|                         | Machine Welding         | 2         |           |           | 2         |
|                         | Basic Optics            | 2         |           |           |           |
|                         | Traffic Management      | 1         | 1         |           | 2         |
|                         | Nursing*                | 1         | 1         | 1         |           |
|                         | Machine Design          | 1         |           |           |           |
|                         | Inhalation Therapy      | 1         | 2         | 2         | 2         |
|                         | X-Ray Tech.             | 1         | 1         | 1         | 3         |
|                         | Real Estate             | 1         | 1         |           |           |
|                         | Supervision             | 1         | 1         |           | 1         |
|                         | Refrigeration           | 2         | 2         |           | 6         |
|                         | Lithographing           | 1         |           |           |           |
|                         | Basic Electricity       |           | 1         |           |           |
|                         | Surveying               |           | 1         |           |           |
|                         | Graphic Arts            |           |           |           | 1         |
|                         | Court Reporting         | 1         | 2         |           | 1         |
|                         | Engineering             | 1         | 1         | 1         |           |
|                         | Accounting*             |           | 1         |           | 1         |
|                         | Business*               |           | 1         |           |           |
|                         | Auto Technology         |           | 1         |           | 11        |
|                         | Ornamental Horticulture |           |           |           | 1         |
|                         | Dental Technology       |           |           |           | 4         |
| Photo Off-set           |                         |           |           | 1         |           |
| Woodcraft, Tool and Die |                         |           |           | 1         |           |
| Recreational Activities |                         |           |           | 1         |           |
| Wright Junior           | <u>Total</u>            | <u>2</u>  | <u>1</u>  |           |           |
|                         | Business Admin.*        | 1         | 1         |           |           |
|                         | Associate in Arts*      | 1         |           |           |           |
| Totals:                 |                         | <u>37</u> | <u>36</u> | <u>48</u> | <u>91</u> |

\*Issued to students to complete degree already in progress

*Bo Info*

Date: December 10, 1970  
To: Robert E. Lahti  
From: Donald Andries  
Subject: Plaques for Former Board Members

Three alternatives occur to me for inscribing the plaques. They are listed below. I prefer the second version as it incorporates a qualitative statement, which the third alternative does not, and it reads more smoothly than the first.

1. Paul W. O'Dea  
Distinguished Service Citation  
Harper College Trustee, 1965-1968
2. Paul W. O'Dea  
for distinguished trusteeship, 1965-68  
Wm. Rainey Harper College
3. Paul W. O'Dea  
Wm. Rainey Harper College  
Trustee, 1965-68

The inscription finally approved will have to be made for the following, in addition to Mr. O'Dea:

Abraham M. Bernstein, 1965-1967  
LeRoi E. Hutchings, 1967-1970  
John L. Kuranz, 1968-1969

DA:vms