

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067

June 26, 1969

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 - a. Construction Payouts
 - b. Bills Payable
 - c. Payroll - May 16, 1969, June 15, 1969
 - d. Estimated Payroll - June 16, 1969, July 15, 1969
 - e. Financial Statements
- V. Communications
- VI. Unfinished Business
- VII. New Business
 - a. Discussion: Construction Progress Report
C.R.S. and Corbetta, F.L.C. & J.,
N.B.M. Representatives
 - b. Discussion: Evaluation System, Grievance Procedure
 - c. Recommendation: Staffing Exhibit D-1, D-2
 - d. Recommendation: Purchasing
 1. Pool Tables Exhibit A
 2. Secretarial Science Equipment Exhibit B
 3. Audio Visual Equipment To be hand carried
 - e. Recommendation: Reduction in Retainage Exhibit C
 1. Payment 1 - \$46,407.19
 2. Payment 2 - \$23,203.60
 - f. Recommendation: Budget Hearing Date - August 14, 1969
 - g. Other

VIII. President's Report

a. Summer School Enrollment

IX. Adjournment

June 23, 1969

BOARD OF TRUSTEES

Dear Trustee:

Enclosed is the Agenda and supporting information for the regularly scheduled Board meeting to be held Thursday, June 26, 1969, 1200 West Algonquin Road, Palatine, Illinois, at 8:00 p.m.

The approval of disbursements will be delivered to you separately.

I shall look forward to seeing you on **Thursday**, eight o'clock in the evening.

Sincerely,

A handwritten signature in cursive script that reads "Robert E. Lahti".

Robert E. Lahti
President

mck
enclosures

WILLIAM RAINEY HARPER COLLEGE
BOARD OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, June 26, 1969

CALL TO ORDER: The regular meeting of the Board of Junior College District No. 512 was called to order at 8:05 p.m., Thursday, June 26, 1969, in the absence of Chairman Johnson by Vice-Chairman Hansen, in the Board Room of the Administrative Center, Algonquin and Roselle Roads, Palatine.

In the absence of Secretary Hamill, Member Hutchings nominated Member Nicklas as Secretary Pro Tempore. Member Haas moved the nominations be closed and Member Hutchings seconded the motion. Motion unanimously carried.

ROLL CALL: Present: Members John Haas, Milton Hansen, LeRoi Hutchings, and Jessalyn Nicklas
Absent: Members James Hamill, Richard Johnson and Lawrence Moats

Also present: Robert E. Lahti, John Birkholz, M. W. Bartos, David Groth, Robert Hughes, Larry King, W. J. Mann, Donald Misic, Robert Powell, Sean Ryan, Donn Stansbury, Frank Vandever, and George Voegel--Harper College; Frank Hines--Board Attorney; Bob Jensen--MBM; Mario R. Egidi, F.J.Halek, and Roy Mueller--Corbetta Construction Company; Ed Tymura, Frank Larocca, and Harry Patterson--Fitch, Larocca, Carington, Jones; Judy Ressler--Day Publications; and Mary Schlott--Paddock Publications.

Member Moats entered the meeting at 8:07 p.m.

MINUTES: Member Nicklas moved and Member Haas seconded the motion to approve the minutes of the regular Board meeting of June 12, 1969, as distributed. Motion unanimously carried.

DISBURSEMENTS:
Bills Payable A discussion followed on the change in the partnership of Fridstein and Fitch. Mr. Hines pointed out that a notation had been made to the Illinois Building Authority on the previous payout stating that the check should be made out to Fridstein, Fitch & Partners. Mr. Mann concurred with Mr. Hines' statement.

DISBURSEMENTS:
Bills Payable
(cont.)

Member Haas moved and Member Hutchings seconded the motion to approve for payment the bills payable as of June 26, 1969, as follows:

Educational Fund	\$ 87,178.88
Building Fund	103,969.55
Site and Construction Fund	103,935.37
Bond and Interest Fund	27,300.00
Auxiliary Fund	<u>10,301.41</u>
	<u>\$332,685.21</u>

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas

Nays: None

Payrolls

Member Haas moved and Member Hutchings seconded the motion to approve for payment the payroll of May 16 through May 31, 1969, in the amount of \$80,018.83; the payroll of June 1 through June 15, 1969, in the amount of \$128,667.19; and the estimated payroll of June 16 through August 15, 1969, in the amount of \$512,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas

Nays: None

Mr. Mann pointed out that the estimated payroll was in excess of the 10% limitation because it includes summer school salaries and payroll checks for all vocational/educational teachers for this fiscal year.

Construction
Payouts

Member Hutchings moved and Member Nicklas seconded the motion that W. J. Mann, Dean of Business, be authorized to approve the following construction payout:

Fridstein, Fitch & Partners, for architectural services	\$11,502.07
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Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas

Nays: None

DISBURSEMENTS:
Change Orders

A discussion followed on the change orders being presented for approval. Mr. Mann reported that Change Order #38 had been before the Board previously, but was being brought back so a change order number could be assigned to it. Member Haas requested an explanation of Change Order #40 for the addition of structural steel members and reinforcing rods to modify stair framing in buildings A and D. Mr. Tymura explained there were some design considerations that had not been considered the original design construction of the stairways, and it had been decided to add some structural steel for safety. Board Members questioned the cost of Change Order #41 for the installation of dimming system in building E to control lights in lecture rooms. Mr. Egidi stated that because of the high voltage this was a complicated piece of equipment. Mr. Patterson stated this had been requested by the college as they felt it would be an extremely desirable feature in the lecture rooms. Mr. Larocca stated this type of change was fairly common in the junior college movement. He pointed out that in the beginning there is very little staff and when the staff comes on, and expertise is added, the need becomes apparent for such changes. He went on to say that because of a pretty comprehensive back-check system the average change order is probably initiated as much as a year before it comes before the Board.

Member Moats moved and Member Nicklas seconded the motion to approve the following change orders:

Corbetta Construction Co., C.O.#38, \$62,011.00
for revised arrangement of areas
in bldgs. A, C, D, E, and F, to
satisfy curriculum.

Corbetta Construction Co., C.O.#39, 8,273.00
for furnishing and installing
additional transformer cabinets in
each of the three-unit sub-station
transformer vaults.

Corbetta Construction Co., C.O.#40, 5,905.00
addition of structural steel members
and reinforcing rods to modify stair
framing in buildings A and D.

<u>DISBURSEMENTS:</u> Change Orders (cont.)	Corbetta Construction Co., C.O.#41, installation of dimming system in building E to control lights in lecture rooms.	\$13,721.00
	Corbetta Construction Co., C.O.#42 construct de-acceleration lanes at driveway entrances at Algonquin Road and Roselle Road, each approximately 200' x 11'.	11,587.81
	Corbetta Construction Co., C.O.#43, construct sewer extension from termin- ation of site sewer to Algonquin Road sewer.	11,977.00
	Corbetta Construction Co., C.O.#44, field clarification #60 - revised changes on the projection screen details to facilitate operation.	641.00

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas
Nays: None

Financial
Statements

In reference to the financial statements, which had been hand-carried to the Board meeting, Mr. Mann stated these would be on the agenda for discussion at the July 10 Board meeting. He stated the June 30, or end-of-the-year, financial statement should be in the agenda packet for the second meeting in July. Mr. Mann discussed the definition of the term encumbrance.

COMMUNICATIONS:

Dr. Lahti reminded the Board members of the Trustees' Conference on July 8 in Chicago. Members Nicklas and Moats both expressed interest in attending. Dr. Lahti stated he would see that all Board members received information concerning this meeting.

UNFINISHED
BUSINESS:

None

NEW BUSINESS:
Construction
Progress
Report

Dr. Lahti informed the Board representatives from MBM, Corbetta Construction Company and Fitch, Larocca, Carington, Jones, were present at the meeting to discuss the progress of construction.

NEW BUSINESS:
Construction
Progress
Report (cont.)

Mr. Larocca stated the report to be presented would be an up-dating of the report previously given on the construction progress. He stated that at that time there was a possibility of the job coming to a halt, but that things went well after a lot of meetings and hard work. Mr. Larocca stated he felt a lot of the credit should go to Corbetta Construction Company for the effort and man hours they put into getting a heating contractor back on the job.

Mr. Mueller reported on construction, referring specifically to a report dated May 1, 1969, from Corbetta Construction Company, which detailed completion dates by building. Mr. Mueller stated there would be some minor deviations which they felt could be worked in with the school's necessities. He reported as follows:

BUILDING A

- First floor "K" Wing, Data Processing area, will now be delayed to July 7.
- Third floor, west wing - ready July 15.
- All other areas of Building A, with the exception of the 1st and 3rd floor--east wing - August 1.
- First and third floors--east wing, anticipated for occupancy - September 15.

BUILDING B

- Has been completed and occupied.

Dr. Lahti asked if the power plant cooling system was in operation. Mr. Mueller stated it was not, but would be operable as people moved into the building.

BUILDINGS C AND J

- No change - August 1 completion date.

BUILDING F

- Second floor library area, delay of about a week- July 10.
- Office areas surrounding library area - July 11 or 12.
- First and third floor areas - meet date of August 1.

BUILDING D

- West wing completed, no change - September 15.
- Center wing, no change - September 15.
- East wing, dental area - September 15.
- East wing, science area - November 15.

NEW BUSINESS:
- Construction
Progress
Report (cont.)

Dr. Lahti asked about the equipment for the dental and science areas. Mr. Mueller stated it was developing rather better than projected, but that he felt he would be in a better position to discuss that at the next meeting.

BUILDING E

- Lecture Demonstration Center - no change - Sept.15.

SITE WORK

- Dam and lake area projected to July 11.
- Concrete walks and steps as necessary - August 1.
- Parking lots, south is done and if the north is needed will complete some of that area.
- Concrete walks, stairs, etc., necessary for school--September 15.

Dr. Lahti asked what was holding up the landscaping. Mr. Mueller stated additional push had been put on the buildings and most efforts concentrated on housing students for the fall. Mr. Larocca reported he had met with the landscaping architect that day and the projection for the bulk of the landscaping was now October.

Mr. Tymura stated he agreed with Mr. Mueller's projections.

Mr. Misic reported that two loads of furniture had been received and three more loads were expected next week. Mr. Mueller stated Corbetta had promised space in Building C for storage of furniture. Dr. Lahti pointed out the special problem created in the area of security, and stated the college would have to work closely with the contractor. Mr. Mann stated the insurance coverage is automatic but more coverage would be obtained.

Member Haas asked about the status of the sanitary sewer project. Mr. Patterson stated the Chicago Metropolitan Sanitary District would be running a test on Monday, June 30, and if everything goes well the sewer should be in operation.

Mr. Jensen, from MBM, stated they were a bit more pessimistic about the air conditioning in the computer section of Building A. Mr. Mueller stated, if the permanent air conditioning system is not in operation, a temporary air conditioning system will be installed and operating on July 7. Mr. Jensen stated they project the landscaping on out to about November 1, but otherwise they were in agreement with Mr. Mueller's projections.

NEW BUSINESS:

Vice-Chairman Hansen thanked the gentlemen for their report on the progress of construction.

Evaluation System
and Grievance
Procedure

Dr. Lahti stated the evaluation system and grievance procedure were back on the agenda merely for direction from the Board. A document had been presented from the faculty committee on the evaluation system, and no action had been taken. Some Board members had requested further opportunity to study this document. As Mr. Hamill, Chairman of the Grievance Procedure Committee, was not at the Board meeting, Member Moats reported that the committee felt the basic issue was arbitration--whether the Board wanted any kind of arbitration. Vice-Chairman Hansen suggested waiting on the grievance procedure until Member Hamill could call another meeting of his committee. Member Nicklas asked that Board Members be notified of the next meeting of the Grievance Committee. Vice-Chairman Hansen suggested the discussion on the evaluation system be re-opened later in the meeting upon the arrival of Member Johnson. He stated Member Johnson planned to be at the meeting, even though late, and probably would have some comments on the evaluation system. Dr. Lahti suggested putting it on the agenda for the next Board meeting.

Staffing

Mr. Birkholz stated four candidates for employment were to be presented.

Dr. Vandever discussed the background and qualifications of Mrs. Margaret M. Pike in the field of Nursing.

Member Haas moved and Member Hutchings seconded the motion to employ Margaret M. Pike, in the field of Nursing, rank of Instructor, at a salary of \$9,265.20.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas

Nays: None

Dr. Voegel discussed the background and qualifications of Mr. Calvin Lee Stockman, as Director of Instructional Services.

NEW BUSINESS:
Staffing
(cont.)

Member Haas moved and Member Nicklas seconded the motion to approve the employment of Calvin Lee Stockman, as Director of Instructional Services, rank of Instructor, at a salary of \$15,000.00, for 12 months, effective July 1, 1969.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas
Nays: None

Mr. King discussed the background and qualifications of Thomas Anderson, Law Enforcement. He pointed out the college has been recruiting for seven months on this position.

Member Haas moved and Member Nicklas seconded the motion to approve the employment of Thomas Anderson, in the field of Law Enforcement, rank of Assistant Professor, at a salary of \$13,771.00 (pro-rated on a 12 month base salary of \$16,500.00), from September 1, 1969 to July 1, 1970.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas
Nays: None

Mr. Powell discussed the background and qualifications of Mrs. Frances Blosser Maguire, in the field of English (Remedial). Mr. Powell explained they were offering Mrs. Maguire a contract for one semester, due to the rather heavy attrition rate. He stated that unless enrollments were much heavier he did not anticipate needing her in the second semester.

Member Moats moved and Member Haas seconded the motion to approve the employment of Frances Blosser Maguire, in the field of English (Remedial), rank of Instructor, at a salary of \$6,400.00, for one semester.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas
Nays: None

NEW BUSINESS:

Staffing

(cont.)

Mr. Birkholz reported there were still several problem areas in relation to staffing. He discussed the areas where personnel was still needed. Dr. Lahti commented that perhaps it would be necessary to have some part-time personnel in these areas, rather than fill a full-time position with a person the college was not sure of. Mr. Birkholz stated Dr. Schauer also felt this way.

Dr. Lahti distributed a memorandum covering riders for coordinators for the 1969-70 summer, covering coordination of the programs and assistance in the move to the campus. Dr. Lahti pointed out that additions to contracts are handled by riders.

Mr. Birkholz reported that possibly there would be four more individuals presented later, but that Dr. Schauer had asked that these be deferred because he wanted more back-up. Mr. Birkholz discussed the riders being recommended.

Riders

Member Nicklas moved and Member Moats seconded the motion to approve the following riders for coordinators for the 1969-70 summer:

Rose Trunk	\$ 295.62
Dana Friedland	537.34
Jay Singelmann	258.35
E. Gialdini	1723.02
Janet Liptrap	224.35
Joanne Heinly	692.66
George Makas	1561.22
Joseph Yohanan	1470.60
M. Carroll	1380.00
R. Mussell	1837.45
James Heisler	1484.74

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas

Nays: None

Dr. Lahti stated that Dr. Harvey would have some riders for counselors later on.

NEW BUSINESS:

Award of Bid
for Pool
Tables

Mr. Mistic discussed the bid for student game room equipment, including pool and billiard tables. Mr. Mann pointed out these tables will be paid for from student activity funds. Mr. Mistic stated the profits from the rental of the tables would go back into the student activities fund, less a minor service charge.

Member Moats moved and Member Nicklas seconded the motion that the Board award the bid for game room equipment as specified, as follows:

<u>Item #1</u>	Eight pool tables including accessories plus gullies to National Billiard Manufacturing for a total of	\$6,178.52
<u>Item #2</u>	Two bumper or rebound tables to Hanson Billiard Supply for a total of	394.40
<u>Item #3</u>	One Calculagraph to Champion Distributing Co., for a total of	<u>315.00</u>
	TOTAL BID AWARD	<u>\$6,887.92</u>

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats, and Nicklas

Nays: None

Award of Bid
for
Secretarial
Science
Equipment

Mr. Mistic discussed the bid for secretarial science equipment, pointing out that these items will fall under the VEA grant. The equipment necessary to attain the instructional goals set for Secretarial Science was determined by Mr. John Birkholz, his staff, and the advisory committee, based on past and present experience, and also by investigating types of equipment available. Mr. Birkholz answered questions and summarized the decisions of the advisory committee on the specific machines being recommended.

Member Moats moved and Member Haas seconded the motion that the Board award the bid for secretarial science equipment to Monroe, International, Inc., as specified, as follows:

<u>NEW BUSINESS:</u>	<u>Item #1</u>	15 calculators	\$6,750.00
Award of Bid for	<u>Item #2</u>	10 Adding Machines--10 key	1,687.50
Secretarial	<u>Item #3</u>	6 Rotary Calculators	3,450.00
Science	<u>Item #4</u>	2 Calculators	<u>2,790.00</u>
Equipment		TOTAL BID AWARD	<u>\$14,677.50</u>
(cont.)			

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas

Nays: None

Award of Bid for Typewriters for Secretarial Science Department Mr. Misic discussed the bid for typewriters for the secretarial science department. Mr. Misic stated these were standard electric typewriters and the recommendation of the Secretarial Science Advisory Committee agreed with that of Mr. Birkholz and his staff.

Member Hutchings moved and Member Haas seconded the motion that the Board approve the award of bid to IBM for 35 electric typewriters, as specified, for a total price of \$13,125.00.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings,
and Moats

Nays: None

Abstained: Member Nicklas

Award of Bid for Audio-visual Equipment Mr. Mann informed the Board that as Exhibit B-2, bid for audio-visual equipment, was hand-carried to the meeting, the administration would be willing to defer action if the Board so desired. He reported that the college had been negotiating for almost two years and an arrangement had finally been worked out with IBA where they will return \$430,000 from the original budget, because this type of equipment does not fall under the definition of fixed equipment. Mr. Mann stated this had been cleared with the Board of Higher Education, the Junior College Board, Hew and IBA. He stated further that before this purchase was released the college would double check with HEW and IBA to make doubly sure there are no problems.

NEW BUSINESS:

Award of Bid
for Audio-Visual
Equipment
(cont.)

Dr. Voegel discussed at length the type and function of the equipment being recommended. As this bid covered a complex and specialized area, the evaluation of the two bids received was made so as to take into account not only cost, but the type of equipment offered, installation ability of bidder, service available from bidder, previous experience of bidder in handling this type of installation, and completion time.

After discussion, Member Haas moved and Member Nicklas seconded the motion that the Board approve the award of bid for audio-visual equipment, including installation, as specified in Exhibit B-2, to Service Masters Communications Systems, for a total of \$149,082.27.

Dr. Lahti stated this equipment falls under HEW grant that college will tentatively go ahead on.

Dr. Voegel stated that approximately \$20,000.00 worth of 16mm slide projectors and overhead projectors will have to come out of capital outlay, as they are not fixed equipment and consequently will not be part of the HEW grant.

Dr. Lahti informed the Board that Mr. Mann was in the process of putting together a report on how available this HEW grant has been in terms of saving the taxpayers in Illinois money.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas

Nays: None

Reduction in
Retainage for
Construction
Contract

Mr. Mann discussed the reduction in retainage for construction contract, stating that Section 25 of the General Conditions allows, at the Owner's option, reduction of retainage after 50% of the work is completed. He stated that as the 50% mark had been passed last November, the architect and owner recommended that retainage be reduced from 10% to 5% at this time. Mr. Mann reported that the IBA had requested that the Board approve Change Order #45 to allow for \$92,814.38 over-retainage; a no-change change order. He stated he was requesting two payments at this time, and there will be a third later, which would add up to the total authorized amount of \$92,814.38.

NEW BUSINESS:
Reduction in
Retainage for
Construction
Contract

Member Hutchings moved and Member Nicklas seconded the motion that W. J. Mann, Dean of Business be authorized to approve Change Order #45 to Corbetta Construction Company in the amount of \$92,814.38, over-retainage.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas

Nays: None

Member Nicklas moved and Member Moats seconded the motion that W. J. Mann, Dean of Business, be authorized to approve the following construction payouts:

Corbetta Construction Co.#18A \$46,407.19
Corbetta Construction Co.#19A 23,203.60

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas

Nays: None

Budget Hearing
Date

Dr. Lahti explained that the administration was requesting a routine resolution on the budget hearing date and suggested the budget committee should plan a meeting before July 14.

Member Haas moved and Member Hutchings seconded the motion to approve the following resolution:

BE IT RESOLVED: That the public hearing on the tentative budget for the fiscal year beginning July 1, 1969, be set for 8:00 o'clock p.m. on Thursday, August 14th, 1969, at 1200 West Algonquin Road, Palatine, Illinois, and that proper notice of said hearing and of the availability of the budget for public inspection be given by the Secretary of this Board by publishing notice thereof once at least thirty days prior to August 14, 1969, in the "Arlington Heights Herald," "Rolling Meadows Herald," "Prospect Heights Herald," "Mount Prospect Herald," "Elk Grove Herald," "Hoffman Herald," "Hanover Streamwood Herald," "Cook County Herald," "Palatine Enterprise," "Wheeling Herald," "Schaumburg Herald," and "Barrington Courier Review," newspapers published in this District, which notice shall be in substantially the following form:

NEW BUSINESS:
Budget Hearing
Date (cont.)

NOTICE

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9:00 o'clock a.m. on July 14th, 1969, a tentative budget for said District for the fiscal year beginning July 1, 1969, will be on file and conveniently available to public inspection at the Business Office of the said District, 1200 Algonquin Road, Palatine, Illinois, during usual and customary business hours.

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 8:00 o'clock p.m. on the 14th day of August, 1969, at 1200 Algonquin Road, Palatine, Illinois.

DATED at Palatine, Illinois, this _____ day of _____, 1969.

Board of Junior College District
No. 512, Counties of Cook, Kane,
Lake, and McHenry, and State of
Illinois.

By: James J. Hamill (s)
Secretary

Upon roll call, the vote was as follows:

- Ayes: Members Haas, Hansen, Hutchings, Moats
and Nicklas
- Nays: None

A budget committee will be held on Wednesday, July 9, 1969, at 8:00 p.m., in the Board Room at Palatine.

OTHER: None

PRESIDENT'S
REPORT

Dr. Lahti called attention to the report Board members had received on summer school enrollment data. Mr. Birkholz reported this data was as of a week after summer school had started. Mr. Mann commented on the fine job the instructional staff had done in providing efficient class sizes.

PRESIDENT'S
REPORT

Dr. Lahti reported on the summer conference of presidents in Rockford which he had attended. He discussed bills still pending in the legislature which would affect the junior colleges.

Vice-Chairman Hansen announced there would be an executive session after adjournment of the meeting to consider acquisition of real estate.

ADJOURNMENT:

Member Nicklas moved and Member Moats seconded the motion that the meeting be adjourned at 10:52 p.m. Motion unanimously carried.



Vice-Chairman Hansen



Secretary Pro Tempore Nicklas

Arlington Heights Herald
~~Chicago County Register~~
Rolling Meadows Herald
Prospect Heights Herald
Mount Prospect Herald
Elk Grove Herald
Koffman Herald
Hanover Streamwood Herald

Cook County Herald
~~Dennerville Register~~
Palatine Enterprise
Wheeling Herald
~~Woodstock Register~~
Addicks Register
~~Illiana Register~~
Schounburg Herald

CERTIFICATE OF PUBLICATION

PADDOCK PUBLICATIONS, INC.

A Corporation organized and existing under and by virtue of the laws of the State of Delaware, DOES HEREBY CERTIFY That it is the publisher of the above eleven listed newspapers

That said above eleven listed newspapers are a secular newspaper and has been published Tri-weekly in the Village of Arlington Heights, County of Cook and State of Illinois, continuously for more than one year prior to, on and since the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village, County and State.

I further certify that the above eleven listed newspapers are a newspaper as defined in "an Act to revise the law in relation to notices" as amended by Act approved July 17, 1959—Ill. Revised Statutes, Chap. 100, Para. 1 and 5.

That a notice of which the annexed printed slip is a true copy, was published in said above eleven listed newspapers, on the 7th day of July, A.D. 1969.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed and its corporate seal affixed hereto, by FRANCIS E. STITES, its Secretary, at Arlington Heights, Illinois, this 8th day of July, A.D. 1969.

PADDOCK PUBLICATIONS, INC.

By Francis E. Stites Secretary.



Notice

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9:00 o'clock A.M. on July 14th, 1969 a tentative budget for said District for the fiscal year beginning July 1, 1969, will be on file and conveniently available to public inspection at the Business Office of the said District, 1200 Algonquin Road, Palatine, Illinois, during usual and customary business hours.

PUBLIC NOTICE IS FURTHER GIVEN that a public hearing will be held on said budget at 8:00 o'clock P.M. on the 14th day of August, 1969, at 1200 Algonquin Road, Palatine, Illinois.

DATED at Palatine, Illinois, this 26th day of June, 1969.
Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois.
By: JAMES J. HAMILL (s)
Secretary



FILL IT UP — Whenever a car pulled into the Clark station June 28, it was overwhelmed by service provided by teens such as those pictured above.

Tower L

By Carla La Po

T.L.I.A. MEETING. Regular monthly meeting of the Tower Lakes Improvement association board of governors will be held Monday, July 14 at 8 p.m. in the Gooch Real Estate office. All residents are invited to attend.

TWO-BALL FOURSOME. A reminder to all who made reservations — tee-off time is 2 p.m. Sunday at the Pistakee Country club.

BEACH NEWS. Swim team — come one, come all. Learn the new AAU competitive strokes. See Maralee at the beach every day between 2 and 3 p.m. The swim team's first meet is July 22 at Wauconda. Mothers, we need you to drive!

A trial period of an adult swimming hour has been arranged. It will be every Saturday and Sunday from 3 to 4 p.m. All those 18 years of age and over are invited to attend.

Water ballet lessons will be given every Sunday from 4 to 4:30 p.m. Beginning in August, the lessons are between 3 and 4 p.m. See Maralee for more information.

Swimming lessons — mothers are reminded that Session II begins Thursday, July 10 and runs through Friday, Aug. 1. Please check the time of your child's lesson. These sessions are held rain or shine. Land drills will be held on extremely cold days.

Water basketball for teens is planned Saturday and Sunday. See Maralee if you are interested.

Residents are asked to inform all their guests of our beach rules.

PARIS TRIP. Jackie Lang and her girl friend left June 28 for Paris to see Jackie's pen pal who visited the Langs last summer. Part of their visit will be with the family at a Brittany resort and the remainder of the time at their home in Paris.

VISITORS. Mr. Laakso's brother, his wife and son, Juha from Tampere in middle Finland are here for a five-week visit. Juhu celebrated his eighth birthday here and will begin to study the English language when he returns to school. He will remember his

Area Teen-agers Work To Support Activities

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"We place emphasis on trying to show the teens that the

clean life is the only life," he pointed out.

Fund Raising

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"The kids did real well," Weate said. "They pumped over 2,800 gallons and made a total of \$325 from their work at the station and from selling promotional tickets at \$2 apiece."

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He added that the sale of promotional tickets and distributing of hand bills in the community was realized through

the cooperation of village manager R. D. Heninger.

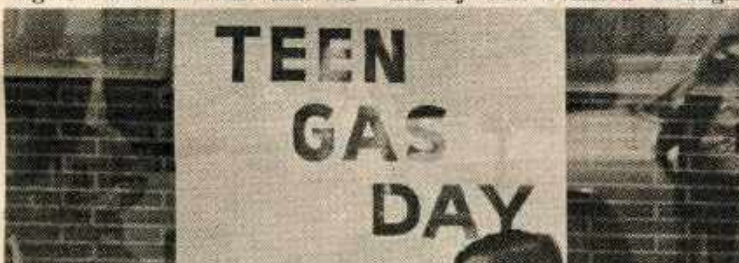
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Midnight, July 15, is the deadline for having the 1969-1970 plates mounted on the vehicles, he said. At present, registration totals about 385,000 of an expected 965,000.

Enforcement agencies in Illinois and other states have been notified of the deadline so that enforcement can begin in all areas at the same time, Powell said.





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Tower Lakes . . .

By Carla La Pointe 526-2280

T.L.I.A. MEETING. Regular
monthly meeting of the Tower
Lakes Improvement associa-
tion board of governors will
be held Monday, July 14 at 8
p.m. in the Gooch Real Estate
office. All residents are invited
to attend.

—o—

TWO-BALL FOURSOME. A
reminder to all who made res-
ervations—tee-off time is 2
p.m. Sunday at the Pistakee
Country club.

—o—

BEACH NEWS. Swim team
—come one, come all. Learn
the new AAU competitive
strokes. See Maralee at the
beach every day between 2 and
3 p.m. The swim team's first
meet is July 22 at Wauconda.
Mothers, we need you to drive!

A trial period of an adult
swimming hour has been ar-
ranged. It will be every Sat-
urday and Sunday from 3 to 4
p.m. All those 18 years of age
and over are invited to attend.

Water ballet lessons will be
given every Sunday from 4
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visit. Juhu celebrated his
eighth birthday here and will
begin to study the English
language when he returns to
school. He will remember his

and third, Holly and Sally
Diederick.

The annual baseball game
was held at the new Associa-
tion playground and refresh-
ments were served. Fishing
contest winners—the fish—
none were caught.

Swimming Contests—9 and
under group, boys—first, Tim
Corcoran; second, Louis Rohl;
third, Alan Bartlett; and
fourth, Kurt Wendt. Girls—
first, Gretchen Luehring; sec-
ond, Kim Fetzner; and third,
Louise Anichowski.

Ten, 11 and 12 year group—
boys: first, Mark Rohl; second,
Jim Volek; third, Steve Em-
erson; and fourth, Fred Lueh-
ring. Girls—first, Tracey Rod-
gers; second, Chrissie Rymar-
czuk; third, Sarah Ford; and
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The winner in the women's
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Games: Potato races—first,
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TEEN
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Enforcement agencies in Illinois and other states have been notified of the deadline so that enforcement can begin in all areas at the same time, Powell said.

Legislation enacted by the 1967 session of the General Assembly changed registration of most second division vehicles from a calendar year to a fiscal year basis effective this year, Powell explained. To accomplish the transition, initial registration of those vehicles for 1969 was for six months only at one-half the annual fee. To obtain the fiscal year plates, the full annual fee must be paid, and the plates will be valid from July 1, 1969, through June, 30, 1970.

Second division vehicles which remain on a calendar year basis include those issued M plates, vehicles owned by governmental units other than state and federal; BM plates, local buses; BS plates, school buses operated under contract with school districts, and FRM plates, agricultural equipment, Secretary Powell said.

Mothers, we need to drive! A trial period of an adult swimming hour has been arranged. It will be every Saturday and Sunday from 3 to 4 p.m. All those 18 years of age and over are invited to attend. Water ballet lessons will be given every Sunday from 4 to 4:30 p.m. Beginning in August, the lessons are between 3 and 4 p.m. See Maralee for more information.

Swimming lessons—mothers are reminded that Session II begins Thursday, July 10 and runs through Friday, Aug. 1. Please check the time of your child's lesson. These sessions are held rain or shine. Land drills will be held on extremely cold days.

Water basketball for teens is planned Saturday and Sunday. See Maralee if you are interested.

Residents are asked to inform all their guests of our beach rules.

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NO RAIN—LOTS' FUN!—A Fourth that had something going from morn until midnight. Evan Ammeson and his boy scouts led the kiddies on a new Parade route that seemed to be highly accepted by everyone. The awards:

Best bike decoration—first, Juha Laakso (a visitor from Finland), second, Tom Bolger and Stewart Swain, third, Yan Laakso.

Costumes—first, group comprised of Karla Zinkann, David, Louise, Steve and Richard Anichowski, Casey Squire, Julie and Linda Zinkann, second, The North Lake "Crowd," including Tim and Katy Corcoran, Tracey, Matthew and Becky Dugger, Chris Winther and their guests Debra and Tony Williams, and the Winther's St. Bernard dog, Max



WORKING TOGETHER — Clark dealer Ray Weate (left) and Jack Train, advisor, worked together to help make "Teen Gas Day" successful.

Try The Classified Ads For Quick Results

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Art Culver, second, Jack and
Marie Talashek, third, Jo and
Bill Bowen; little kids — tie
for first between Chris Ry-
marczuk, Sandy Smith, and
Eilene and Janet Spehn, sec-
ond, Tom Talashek and Burt
Wendt, third, Nancy and Janet
MacDonald.

Congratulations to Dave
Phelps and his assistants
Chuck Lang, Larry Hauser,
Al Lucas and Tom Glynn for
a job well done with the ter-
rific fireworks display — they
were bigger, better and more
of them.

The dance after the fire-
works was a big success — the
group was great, but didn't get
their name.

A special word of thanks
from everyone to the social
committee and all others who
helped make the fourth of July
a "great day."

Carla is enjoying a vacation
in the east, so please call
Phyllis Pfeil, 526-2590, to re-
port news for the next col-
umn, or questions concerning
this column.



Clark dealer Ray Weate (left)
worked together to help make

Legal Notice

Legal Notice

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Legal Notice

Legal Notice

7, 1969. Copies of such notice were duly filed by said Secretary with said President and with said Township Supervisors. A copy of such notice was posted at the Library operated by said Board of Library Directors and ten copies thereof were posted within the same time limits at conspicuous places within the proposed district as far separated from the other as is conveniently possible.

6. That the Petition filed herein conforms to the statute in such case made and provided.

7. A petition bearing the signatures of 100 or more of the voters of the area sought to be converted pursuant to said Petition for Conversion filed herein, to cause the question of conversion to be submitted to the voters of said area at a special election was filed with this Court prior to the hearing on April 7, 1969 set by this Court.

8. All residents of the territory affected by said Petition for Conversion have been given a reasonable opportunity to appear and to present evidence touching upon the lawful ceiling or limitations upon, or duplications of, the library tax levies presently in effect in said Village of Barrington.

9. A certified copy of the order of this Court directing that the question of conversion of the Board of Library Directors of the Village of Barrington to a Public Library District be submitted to the voters of said Village at a special election to be held on Tuesday, June 10, 1969 by the corporate authority of the Village of Barrington was furnished to said corporate authority within ten days of the date of the entry of said order.

10. Said election was duly conducted by said corporate authority of said Village of Barrington as appears from the certificate of results of the election filed within 10 days after said election by the authority conducting said election. The affidavit filed by the corporate authority shows that notice of said special election was duly posted at the library operated by the said Board of Library Directors, was duly filed with said President, and with said Township Supervisors at least 20 days but not more than 30 days before said election. Within the same time limits notice of said special election and a sample ballot, conforming to the requirements of the statute, were duly published as appears from the certificate of publication filed herein. Such notice of election included a map of the district, a legal description thereon and indicated county lines on said map.

11. The election resulted in a vote of 126 for conversion to a Public Library District, 13 against such conversion and two spoiled and defective ballots.

12. The provisions of Section 1002-7 (4), Chapter 81, Illinois Revised Statutes 1967 are not applicable in this proceeding.

13. A true and correct balance sheet showing the assets and liabilities of said Board of Library Directors, certified by its Treasurer has been filed herein.

14. Said Board of Library Directors was fully organized on April 20, 1926 and has been in continuous existence and operation since said date. The present members of said Board of Library Directors are:

- Bruce G. Posey
- William H. Schneider, Jr.
- Elma Lindfors
- J. Walter Gillis
- Louise Wenzel
- Margaret Kellholz

Erskine P. Wilder, Jr.

15. The lawful ceiling on said Board of Library Directors tax levy is .12% of the full cash value of all taxable property within the Village of Barrington, Cook and Lake Counties, Illinois, not including a levy for the repayment of the bond issue and the interest on said bonds, nor levies for audit expense, liability insurance, Illinois Municipal Retirement Fund, and Social Security contribution.

16. Bonds were issued by the Village of Barrington to provide funds for the construction of the library operated by said Board of Library Directors. A balance of \$24,000.00 of principal of said bonds remains unpaid as of June 1, 1969. An annual tax of .011% is levied for the payment of interest and principal on said bonds.

17. The identity of the governmental agency involved is the Village of Barrington, Illinois, Cook and Lake Counties.

18. In the best interests of the Board of Library Directors of the Village of Barrington, Cook and Lake Counties, Illinois to be converted to a Public Library District and that libraries be established, equipped and maintained by the Board pursuant to the Illinois Public Library District Act and that every such library shall be forever free to the use of the residents of said district, subject however to such reasonable rules and regulations as the Board may adopt in order to render the use of the library of the greatest benefit to the greatest number of such residents.

19. Petitioners have in all respects complied with the requirements of law in such cases provided.

NOW, THEREFORE, IT IS HEREBY ORDERED, ADJUDGED AND DECREED THAT:

- The conversion of the Board of Library Directors of the Village of Barrington, Cook and Lake Counties, Illinois to a Public Library District subject to the provisions of the Illinois Public Library District Act is hereby approved and it is hereby so ordered; and
- The name of said district shall be, "BARRINGTON LIBRARY DISTRICT"; and
- The following persons are hereby appointed as Trustees of said district:
 - Bruce Posey
 - William H. Schneider, Jr.
 - Elma Lindfors
 - J. Walter Gillis
 - Louise Wenzel
 - Margaret Kellholz

Erskine P. Wilder, Jr.

JUN 10 1969

Library Directors of the Barrington Library to a Public Library District as of July 31, 1969. From that time on the Barrington Library will be independent of the Village of Barrington except that the Village of Barrington will be levying the library tax for the year 1969 and will pay the amounts due on the library bonds for interest and principal in May of 1970.

With the foregoing exceptions, from and after January 1, 1970 all taxes for library purposes will be levied by the new district and all payments of interest and principal on said bonds will be made by the district. This will have no effect on the rates for taxes for these purposes they will be the same as those now in effect.

The newly formed Library District will have the power to enlarge the boundaries of the area served by the library beyond the boundaries of the village and thus obtain a much larger tax base and enable the Trustees to provide better service to more people. This will be done by annexation and referendum.

BOARD OF TRUSTEES OF THE BARRINGTON LIBRARY DISTRICT
By Elma Lindfors
Secretary

DATED: July 1, 1969.
PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-1

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN by the Board of Education of Community Consolidated School District No. 1, in the Counties of Cook, Lake, Kane, and McHenry, State of Illinois, that a tentative budget for said school district for the fiscal year beginning July 1, 1969, and ending June 30, 1970, will be on file and conveniently available to public inspection at the Board of Education Office, in the Countryside School building, 205 West County Line Road, Barrington, Illinois, in this school district, from and after 11:00 A.M. on the tenth day of July, 1969.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 7:30 P.M. on the eleventh day of August, 1969, at the Countryside School building in this School District No. 1.
DATED this tenth day of July, 1969.

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1
IN THE COUNTIES OF COOK, LAKE, KANE, AND MCHENRY, STATE OF ILLINOIS
by EILEEN N. LAKE,
Secretary

PUBLISHED in the Barrington Courier-Review, and the Fox Valley Courier-Review, July 10, 1969. 28-1

NOTICE

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9:00 o'clock A.M. on July 14th, 1969, a tentative budget for said District for the fiscal year beginning July 1, 1969, will be on file and conveniently available to public inspection at the Business Office of the said District, 1200 Algonquin Road, Palatine, Illinois, during usual and customary business hours.

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 8:00 o'clock P.M. on the 14th day of August, 1969, at 1200 Algonquin Road, Palatine, Illinois.
DATED at Palatine, Illinois, this 26 day of June, 1969.

Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois.
By: James J. Hamill (S)
Secretary

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-1

Illinois, 381-7300.
PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-1

MEETING DATE CHANGED

Notice is hereby given that the regular July, 1969, meeting date of the Board of Education of Community Consolidated School District No. 1, Cook, Lake, Kane, and McHenry Counties, has been changed from July 14, 1969, to July 28, 1969, at 8 p.m. at the Countryside School.

(signed) Eileen N. Lake,
Secretary

PUBLISHED in the Barrington Courier-Review and the Fox Valley Courier-Review, July 10, 1969. 28-1

REQUEST FOR BID

NOTICE IS HEREBY GIVEN that the Board of Education of Community Consolidated Elementary School District No. 4, Cook, Lake, and McHenry Counties, Illinois, will receive sealed bids up to 9:00 A.M., Central Daylight Saving Time, on Monday, July 14, 1969, at the Administration Office, 820 Northwest Highway, Barrington, Illinois, for audiovisual equipment.

Specifications and details may be obtained from the Business Manager.

PUBLISHED in the Barrington Courier-Review, July 10, 1969.

ASSUMED NAME NOTICE

Be it known that on June 24, 1969, George E. Baldwin and Ida Ruby Baldwin became authorized to conduct, transact and own, under Statutory Authority, a business to be known as Baldwin Enterprises, Lake County, Illinois, Certificate #3964, at 123 Raymond Street, Barrington, Illinois.

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-3

ASSUMED NAME NOTICE

Be it known that on June 27, 1969, Gerald Michael Walsh and Joseph Warren Lewellen became authorized to conduct, transact and own, under Statutory Authority, a business to be known as Blue Ribbon Maintenance Company, Lake County, Illinois, Certificate #3967, at 128 Waverly Street, Barrington, Illinois.

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-3

NOTICE IS HEREBY GIVEN

that the regular July meeting of the Board of Education of Community Consolidated School District Number 4, Cook, Lake, and

west of East line of said east (SE 1/4) of Section 34, 630 feet North of the line of said Southeast Quarter (SE 1/4) of Section 34; South, along a line to 528 feet West of and parallel to the East line of said east Quarter (SE 1/4) a distance of 135.00 feet; thence 787.84 feet to the "point of beginning", containing acres, more or less.

TRACT NO. 2

That part of the Southeast Quarter (SE 1/4) of Section Thirty-four (34), Township Forty-three (43) North, Range 10 East of the Third Principal Meridian, Des Moines County, Iowa, as follows:

Beginning at a point on the South line of Section 34, the point being 1100.00 feet of the Southeast corner of; thence North along a line drawn parallel with the 1100.00 feet West of the line of said Section 34 a distance of 495.00 feet; East, along a line parallel with and 495.00 feet North of the South line of said Section 34 a distance of 880.00 feet; thence along a line parallel with the 220.00 feet West of the line of said Section 34 a distance of 165 feet; Southwesterly along a line a distance of 668.00 feet to a point on a line 80 feet west of and parallel with the East line of said Section 34 said point being 155.00 feet North of the South line of said Section 34; thence along last mentioned line a distance of 155.00 feet to a point in the South line of said Section 34; thence along said South line a distance of 235.00 feet to "point of beginning", that part of the above described tract falling within South 50 feet of said Section 34 as used for the North (N 1/2) of County Line in Lake County, Illinois containing 6.41 acres, more or less.

Minimum bid shall be not less than Five Thousand (\$5,000.00) per Acre. Bidder reserves the right to reject any and all bids.

Sealed bids will be open Thursday, July 17, 1969, 11:00 o'clock A.M. on the floor of the Administration Building in Room C. Plans and all bids in care of the County Clerk in the aforementioned Administration Building.

TRUMAN G. BERGER
County Clerk

PUBLISHED in the Lake County Courier-Review, July 10, 1969.



Legal Notice

were duly filed by said Secretary said Township Supervisors. A copy of the Library operated by said Board copies thereof were posted within conspicuous places within the proposed area other as is conveniently possible. herein conforms to the statute in

signatures of 100 or more of the to be converted pursuant to said herein, to cause the question of to the voters of said area at a this Court prior to the hearing on

ity affected by said Petition for reasonable opportunity to appear upon the lawful ceiling or ns of the library tax levies pres-Barrington.

der of this Court directing that the Board of Library Directors of the Public Library District be submitted to a special election to be held on the corporate authority of the Villid to said corporate authority within try of said order.

ducted by said corporate authority appears from the certificate of re-10 days after said election by the action. The affidavit filed by the notice of said special election was rated by the said Board of Library said President, and with said Town-days but not more than 30 days be same time limits notice of said ballot, conforming to the require-ly published as appears from the herein. Such notice of election in a legal description thereon and in-

a vote of 126 for conversion to a against such conversion and two

on 1002-7 (4), Chapter 81, Illinois applicable in this proceeding. ance sheet showing the assets and Library Directors, certified by its

Directors was fully organized on April continuous existence and operation members of said Board of Library

J. Walter Gillis
Louise Wenzel
Margaret Keilholz

P. Wilder, Jr.
said Board of Library Directors tax value of all taxable property within Cook and Lake Counties, Illinois, not ment of the bond issue and the in- for audit expense, liability insur- ment Fund, and Social Security con-

by the Village of Barrington to pro- on of the library operated by said balance of \$24,000.00 of principal as of June 1, 1969. An annual tax payment of interest and principal on

overnmental agency involved is the Cook and Lake Counties.

its of the Board of Library Directors Cook and Lake Counties, Illinois to rary District and that libraries be maintained by the Board pursuant to rict Act and that every such library use of the residents of said district, onable rules and regulations as the render the use of the library of the st number of such residents.

pects complied with the require- provided.

HEREBY ORDERED, ADJUDGED AND

Board of Library Directors of the Cook and Lake Counties, Illinois to a subject to the provisions of the Illinois act is hereby approved and it is here-

ct shall be,
Y DISTRICT"

are hereby appointed as Trustees of

J. Walter Gillis
Louise Wenzel
Margaret Keilholz

P. Wilder, Jr.

Legal Notice

Library Directors of the Barrington Library to a Public Library District as of July 31, 1969. From that time on the Barrington Library will be independent of the Village of Barrington except that the Village of Barrington will be levying the library tax for the year 1969 and will pay the amounts due on the library bonds for interest and principal in May of 1970.

With the foregoing exceptions, from and after January 1, 1970 all taxes for library purposes will be levied by the new district and all payments of interest and principal on said bonds will be made by the district. This will have no effect on the rates for taxes for these purposes they will be the same as those now in effect.

The newly formed Library District will have the power to enlarge the boundaries of the area served by the library beyond the boundaries of the village and thus obtain a much larger tax base and enable the Trustees to provide better service to more people. This will be done by annexation and referendum.

BOARD OF TRUSTEES OF THE
BARRINGTON LIBRARY DISTRICT
By Elma Lindfors
Secretary

DATED: July 1, 1969.

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-1

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN by the Board of Education of Community Consolidated School District No. 1, in the Counties of Cook, Lake, Kane, and McHenry, State of Illinois, that a tentative budget for said school district for the fiscal year beginning July 1, 1969, and ending June 30, 1970, will be on file and conveniently available to public inspection at the Board of Education Office, in the Countryside School building, 205 West County Line Road, Barrington, Illinois, in this school district, from and after 11:00 A.M. on the tenth day of July, 1969.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 7:30 P.M. on the eleventh day of August, 1969, at the Countryside School building in this School District No. 1.

DATED this tenth day of July, 1969.

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1
IN THE COUNTIES OF COOK,
LAKE, KANE, AND McHENRY,
STATE OF ILLINOIS
by EILEEN N. LAKE,
Secretary

PUBLISHED in the Barrington Courier-Review, and the Fox Valley Courier-Review, July 10, 1969. 28-1

NOTICE

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9:00 o'clock A.M. on July 14th, 1969, a tentative budget for said District for the fiscal year beginning July 1, 1969, will be on file and conveniently available to public inspection at the Business Office of the said District, 1200 Algonquin Road, Palatine, Illinois, during usual and customary business hours.

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 8:00 o'clock P.M. on the 14th day of August, 1969, at 1200 Algonquin Road, Palatine, Illinois.

DATED at Palatine, Illinois, this 26 day of June, 1969.

Board of Junior College
District No. 512, Counties
of Cook, Kane, Lake, and
McHenry, and State of
Illinois.
By: James J. Hamill (s)
Secretary

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-1

Legal Notice

Illinois, 381-7300.
PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-1

MEETING DATE CHANGED

Notice is hereby given that the regular July, 1969, meeting date of the Board of Education of Community Consolidated School District No. 1, Cook, Lake, Kane, and McHenry Counties, has been changed from July 14, 1969, to July 28, 1969, at 8 p.m. at the Countryside School.

(signed) Eileen N. Lake,
Secretary

PUBLISHED in the Barrington Courier-Review and the Fox Valley Courier-Review, July 10, 1969. 28-1

REQUEST FOR BID

NOTICE IS HEREBY GIVEN that the Board of Education of Community Consolidated Elementary School District No. 4, Cook, Lake, and McHenry Counties, Illinois, will receive sealed bids up to 9:00 A.M., Central Daylight Saving Time, on Monday, July 14, 1969, at the Administration Office, 820 Northwest Highway, Barrington, Illinois, for audiovisual equipment.

Specifications and details may be obtained from the Business Manager.

PUBLISHED in the Barrington Courier-Review, July 10, 1969.

ASSUMED NAME NOTICE

Be it known that on June 24, 1969, George E. Baldwin and Ida Ruby Baldwin became authorized to conduct, transact and own, under Statutory Authority, a business to be known as Baldwin Enterprises, Lake County, Illinois, Certificate #3964, at 123 Raymond Street, Barrington, Illinois.

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-3

ASSUMED NAME NOTICE

Be it known that on June 27, 1969, Gerald Michael Walsh and Joseph Warren Lewellen became authorized to conduct, transact and own, under Statutory Authority, a business to be known as Blue Ribbon Maintenance Company, Lake County, Illinois, Certificate #3967, at 128 Waverly Street, Barrington, Illinois.

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-3

NOTICE IS HEREBY GIVEN that the regular July meeting of the Board of Education of Community Consolidated School District Number 4, Cook, Lake, and

Legal Notice

west of East line of said Southeast (SE $\frac{1}{4}$) of Section 34 and 630 feet North of the South line of said Southeast Quarter (SE $\frac{1}{4}$) of Section 34; thence South, along a line that is 528 feet West of and parallel to the East line of said Southeast Quarter (SE $\frac{1}{4}$) a distance of 135.00 feet; thence West 787.84 feet to the "point of beginning", containing 4.66 acres, more or less.

TRACT NO. 2

That part of the Southeast Quarter (SE $\frac{1}{4}$) of Section Thirty-four (34), Township Forty-three (43) North, Range 10 East of the Third (3rd) Principal Meridian, Described as follows:

Beginning at a point in the South line of Section 34, said point being 1100.00 feet West of the Southeast corner thereof; thence North along a line drawn parallel with and 1100.00 feet West of the East line of said Section 34 a distance of 495.00 feet; thence East, along a line drawn parallel with and 495 feet North of the South line of said Section 34 a distance of 880.00 feet; thence South along a line parallel with and 220.00 feet West of the East line of said Section 34 a distance of 165 feet; thence Southwesterly along a straight line a distance of 668.14 feet to a point on a line 865 feet west of and parallel with the East line of said Section 34, said point being 155 feet North of the South line of said Section 34; thence South along last mentioned parallel line a distance of 155.00 feet to a point in the South line of said Section 34; thence West along said South line a distance of 235.00 feet to the "point of beginning", except that part of the above described tract falling within the South 50 feet of said Section 34 as used for the North Half (N $\frac{1}{2}$) of County Line Road; in Lake County, Illinois; containing 6.41 acres, more or less.

Minimum bid shall be not less than Five Thousand Dollars (\$5,000.00) per Acre. County reserves the right to reject any and all bids.

Sealed bids will be opened on Thursday, July 17, 1969, at 11:00 o'clock A.M. on the tenth floor of the Administration Building in Room C. Please return all bids in care of the County Clerk in the aforementioned Administration Building.

TRUMAN G. GERRETSEN
County Clerk

PUBLISHED in the Lake Zurich Courier-Review, July 10, 1969. 28-1

BEARDED MALE GIVES LADIES BEAUTY TIP

How many women have watched their husbands' morning razor routine and thought, "At least I don't have to shave a beard every day!"

This, however, is a rather mixed blessing, according to Miss Terice DeVore.

Miss DeVore, who is a national Elizabeth Arden beauty lecturer, explains that when a man shaves, the massaging action of the razor increases the circulation. This, in turn, washes away beneath-the-skin impurities, freshens



the face, and gives it a healthier, glowing look. "And this is the look," she says, "that is basic to any woman's beauty program."

"If women did have to shave every day," Miss DeVore observes, "they wouldn't need skin toner treatments to tighten lax facial muscles... especially the jaw muscles." She says that the average woman should devote ten minutes each morning to this facial care.

"Start these toner treatments by first clearing away any residues of oil and grime that may have accumulated. Elizabeth Arden's Skin Deep Milky Cleanser is designed for this job," she points out. "Then, after tussling away the cleanser," she says, "use a slightly stimulating skin tonic like Velva Smooth Lotion for the actual massaging."

Either press a jaw or stroke gently upward from the jaw to the cheek to awaken those muscles and tighten them. The combination treatment will rejuvenate the skin tone and will also prepare your skin for makeup.

"And," she adds, "it beats shaving!"

preparing your pool for summer

WHEN SPRING WINGS IN, SWIMMING POOL OWNERS WAIT EAGERLY FOR WEATHER WARM ENOUGH TO TAKE THE FIRST PLUNGE AND THESE TIPS FROM JOHNS-MANVILLE WILL HELP YOU DO IT AS EFFICIENTLY AS THE EXPERTS.

1. REMOVE PROTECTIVE WINTER COVERS FROM POOL AND EQUIPMENT, THEN SWEEP INSIDE AREAS CLEAN OF DEBRIS AND DIRT. DETERMINE IF ANY CRACKING OF WALLS OR FLOOR HAS OCCURRED, OR IF PAINTING IS NEEDED.



JUL 10 1969

ments of the statute as appears from the certificate of publication filed herein. Such notice of election included a map of the district, a legal description thereon and indicated county lines on said map.

11. The election resulted in a vote of 126 for conversion to a Public Library District, 13 against such conversion and two spoiled and defective ballots.

12. The provisions of Section 1002-7 (4), Chapter 81, Illinois Revised Statutes 1967 are not applicable in this proceeding.

13. A true and correct balance sheet showing the assets and liabilities of said Board of Library Directors, certified by its Treasurer has been filed herein.

14. Said Board of Library Directors was fully organized on April 20, 1926 and has been in continuous existence and operation since said date. The present members of said Board of Library Directors are:

Bruce G. Posey	J. Walter Gillis
William H. Schneider, Jr.	Louise Wenzel
Elma Lindfors	Margaret Keilholz

Erskine P. Wilder, Jr.

15. The lawful ceiling on said Board of Library Directors tax levy is .12% of the full cash value of all taxable property within the Village of Barrington, Cook and Lake Counties, Illinois, not including a levy for the repayment of the bond issue and the interest on said bonds, nor levies for audit expense, liability insurance, Illinois Municipal Retirement Fund, and Social Security contributor.

16. Bonds were issued by the Village of Barrington to provide funds for the construction of the library operated by said Board of Library Directors. A balance of \$24,000.00 of principal of said bonds remains unpaid as of June 1, 1969. An annual tax of .011% is levied for the payment of interest and principal on said bonds.

17. The identity of the governmental agency involved is the Village of Barrington, Illinois, Cook and Lake Counties.

18. In the best interests of the Board of Library Directors of the Village of Barrington, Cook and Lake Counties, Illinois to be converted to a Public Library District and that libraries be established, equipped and maintained by the Board pursuant to the Illinois Public Library District Act and that every such library shall be forever free to the use of the residents of said district, subject however to such reasonable rules and regulations as the Board may adopt in order to render the use of the library of the greatest benefit to the greatest number of such residents.

19. Petitioners have in all respects complied with the requirements of law in such cases provided.

NOW, THEREFORE, IT IS HEREBY ORDERED, ADJUDGED AND DECREED THAT:

1. The conversion of the Board of Library Directors of the Village of Barrington, Cook and Lake Counties, Illinois to a Public Library District subject to the provisions of the Illinois Public Library District Act is hereby approved and it is hereby so ordered; and
2. The name of said district shall be, "BARRINGTON LIBRARY DISTRICT"; and
3. The following persons are hereby appointed as Trustees of said district:
Bruce Posey
William H. Schneider, Jr.
Elma Lindfors
J. Walter Gillis
Louise Wenzel
Margaret Keilholz
Erskine P. Wilder, Jr.

with the same terms as each of said persons had as a member of said Board of Library Directors; and

4. The boundary of said district shall be contiguous with the boundary of the Village of Barrington, Cook and Lake Counties, Illinois as it existed at the time of the filing of the petition herein, subject to annexation or detachment as provided by law; and
5. The ceiling or limitation upon the annual public library tax which may be levied by said district hereafter shall be identical to the existing ceiling or limitation of .12% of the full cash value of all taxable property within said district, as equalized by the Department of Revenue; the ceiling or limitation on the special tax for said bonds shall be such as may be required to retire said bonds and to pay the interest thereon according to the tenor thereof but not in excess of the present rate of .011% of the full cash value of all taxable property within the district as so equalized; the ceiling or limitation on the special taxes for audit expense, liability insurance, Illinois Municipal Retirement Fund, and Social Security contributions shall be those now or which may hereafter be fixed by law; and
6. The first fiscal year of said district shall begin on May 1, 1970 and end June 30, 1970; and
7. The first year when appropriation and levy ordinances may be enacted by said district shall be the year 1970. The Trustees of said district shall abate any other public library tax levy for that same year, so that only one annual public library tax will be levied in that year within said district.
8. The effective date of conversion hereby ordered shall be July 31, 1969. As of said date, Barrington Library District shall acquire all of the assets and shall assume all of the liabilities, including said bonds and the interest thereon, of the Board of Library Directors of the Village of Barrington, Cook and Lake Counties, Illinois and of the public library operated by said Board; and
9. Said district shall commence to render library service July 31, 1969.

Dated July 1, 1969.

ENTER: s/ Harry G. Comerford
Judge

The effect of the aforesaid order is to convert the Board of

Education Office, in the Countryside School building 205 West County Line Road, Barrington, Illinois, in this school district, from and after 11:00 A.M. on the tenth day of July, 1969.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 7:30 P.M. on the eleventh day of August, 1969, at the Countryside School building in this School District No. 1.

DATED this tenth day of July, 1969.

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1
IN THE COUNTIES OF COOK,
LAKE, KANE, AND MCHENRY,
STATE OF ILLINOIS
by EILEEN N. LAKE,
Secretary

PUBLISHED in the Barrington Courier-Review, and the Fox Valley Courier-Review, July 10, 1969. 28-1

NOTICE
PUBLIC NOTICE IS HEREBY GIVEN by the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9:00 o'clock A.M. on July 14th, 1969, a tentative budget for said District for the fiscal year beginning July 1, 1969, will be on file and conveniently available to public inspection at the Business Office of the said District, 1200 Algonquin Road, Palatine, Illinois, during usual and customary business hours.

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 8:00 o'clock P.M. on the 14th day of August, 1969, at 1200 Algonquin Road, Palatine, Illinois.

DATED at Palatine, Illinois, this 26 day of June, 1969.
Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois.
By: James J. Hamill (s)
Secretary

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-1

Notice to
Property Owners
NOXIOUS
WEEDS

Notice is hereby given landowners and others concerned that the Illinois Noxious Weed Laws will be enforced in Ela Township during July, August, September and October.

If these weeds are present on your property, make plans now for their control and eradication.

Gordon Gruebnaue
Ela Township
Noxious Weeds
Commissioner
Dated July 1, 1969.

PUBLISHED in the Lake Zurich Courier-Review, July 10, 1969. 28-2

REQUEST FOR BID

Notice is hereby given that the Board of Education of Barrington Consolidated High School, District #224, Lake, Cook, Kane and McHenry counties, Illinois, will receive sealed bids up to 2:00 p.m. Central Daylight Savings Time on Thursday, July 10, 1969 at the Barrington Consolidated High School, 616 West Main Street, Barrington, Illinois for PHASE I, SITE WORK, for Barrington High School.

Specifications and details may be obtained from the business manager, Mr. Melvin B. Ingram, 308 James Street, Barrington,

July 14, 1969, to July 28, 1969, at 8 p.m. at the Countryside School.

(signed) Eileen N. Lake,
Secretary

PUBLISHED in the Barrington Courier-Review and the Fox Valley Courier-Review, July 10, 1969. 28-1

REQUEST FOR BID

NOTICE IS HEREBY GIVEN that the Board of Education of Community Consolidated Elementary School District No. 4, Cook, Lake, and McHenry Counties, Illinois, will receive sealed bids up to 9:00 A.M., Central Daylight Saving Time, on Monday, July 14, 1969, at the Administration Office, 820 Northwest Highway, Barrington, Illinois, for audiovisual equipment.

Specifications and details may be obtained from the Business Manager.

PUBLISHED in the Barrington Courier-Review, July 10, 1969.

ASSUMED NAME NOTICE

Be it known that on June 24, 1969, George E. Baldwin and Ida Ruby Baldwin became authorized to conduct, transact and own, under Statutory Authority, a business to be known as Baldwin Enterprises, Lake County, Illinois, Certificate #3964, at 123 Raymond Street, Barrington, Illinois.

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-3

ASSUMED NAME NOTICE

Be it known that on June 27, 1969, Gerald Michael Walsh and Joseph Warren Lewellen became authorized to conduct, transact and own, under Statutory Authority, a business to be known as Blue Ribbon Maintenance Company, Lake County, Illinois, Certificate #3967, at 128 Waverly Street, Barrington, Illinois.

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-3

NOTICE IS HEREBY GIVEN that the regular July meeting of the Board of Education of Community Consolidated School District Number 4, Cook, Lake, and McHenry Counties, Barrington, Illinois, will be held July 21, 1969. The meeting will be held in the Barrington Middle School at 8:00 P.M.

William R. McMullen
Secretary
Board of Education
PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-1

FOR SALE

Pursuant to a Resolution passed and adopted on June 10th, 1969, by the Lake County Board of Supervisors; the County will offer for sale a piece of property consisting of approximately 11.07 Acres located in Ela Township, with frontage on Lake-Cook Road and known as part of Nike Site, described as follows:

TRACT NO. 1

That part of the Southeast Quarter (SE $\frac{1}{4}$) of Section Thirty-four (34), Township Forty-three (43) North, Range 10 East of the Third (3rd) Principal Meridian, described as follows:

Beginning at a point on the West line of the East half (E $\frac{1}{2}$) of Southeast Quarter (SE $\frac{1}{4}$) of Section 34 at a point 495 feet North of the South line of said Section 34; thence North along said West line 380 feet; thence South-easterly along a straight line to a point that is 528 feet

zoo.000 feet West of the South line of said Section 34 a distance of 165 feet; thence Southwesterly along a straight line a distance of 668.14 feet to a point on a line 865 feet west of and parallel with the East line of said Section 34, said point being 155 feet North of the South line of said Section 34; thence South along last mentioned parallel line a distance of 155.00 feet to a point in the South line of said Section 34; thence West along said South line a distance of 235.00 feet to the "point of beginning", except that part of the above described tract falling within the South 50 feet of said Section 34 as used for the North Half (N $\frac{1}{2}$) of County Line Road in Lake County, Illinois; containing 6.41 acres, more or less.

Minimum bid shall be not less than Five Thousand Dollars (\$5,000.00) per Acre. County reserves the right to reject any and all bids.

Sealed bids will be opened on Thursday, July 17, 1969, at 11:00 o'clock A.M. on the tenth floor of the Administration Building in Room C. Please return all bids in care of the County Clerk in the aforementioned Administration Building.

TRUMAN G. GERRETSEN
County Clerk

PUBLISHED in the Lake Zurich Courier-Review, July 10, 1969. 28-3

preparing your pool

WHEN SPRING WARMERS COME ENOUGH TO THESE TIP HELP YOU EXPERTS

1. REMOVE PROTECTIVE WINTER COVERS FROM POOL AND EQUIPMENT, THEN SWEEP INSIDE AREAS CLEAN OF DEBRIS AND DIRT. DETERMINE IF ANY CRACKING OF WALLS OR FLOOR HAS OCCURRED, OR IF PAINTING IS NEEDED.
2. FOLLOW MANUFACTURER'S DIRECTIONS FOR OILING AND CLEANING PUMP AND MOTOR. BEFORE FILTER IS PUT INTO OPERATION, THIS CAN BE DONE AS SOON AS WATER REACHES FILTER INTAKE PIPE.
3. DURING FILTRATION OF A NEWLY-FILLED POOL THE WATER, THOUGH PROPERLY FIT FOR DRINKING, WILL BE CLOUDY AT FIRST, BUT AS PROCESS PROGRESSES, IT WILL BECOME SPARKLING AND CLEAR. AFTER POOL IS FILLED, ADD SUFFICIENT CHLORINE AND OTHER CHEMICALS NECESSARY TO FIGHT GROWTH OF BACTERIA AND ALGAE.
4. THEN, WEATHER PERMITTING, YOU'RE ALL SET FOR A HAPPY SEASON OF SWIMMING.

Such notice of conversion from an... description thereon and in...
 of 126 for conversion to a... such conversion and two...
 02-7 (4), Chapter 81, Illinois... in this proceeding.
 sheet showing the assets and... Directors, certified by its...
 was fully organized on April... existence and operation... of said Board of Library

J. Walter Gillis
 Louise Wenzel
 Margaret Keilholz

Board of Library Directors tax... of all taxable property within... Lake Counties, Illinois, not... of the bond issue and the in... audit expense, liability insur... and Social Security con...
 Village of Barrington to pro... the library operated by said... of \$24,000.00 of principal... June 1, 1969. An annual tax... of interest and principal on...
 ental agency involved is the... and Lake Counties.
 the Board of Library Directors... and Lake Counties, Illinois to... district and that libraries be... by the Board pursuant to... and that every such library... the residents of said district... rules and regulations as the... use of the library of the... ber of such residents.

ORDERED, ADJUDGED AND...
 of Library Directors of the... and Lake Counties, Illinois to... to the provisions of the Illinois... hereby approved and it is here...

be,
 "RICT"
 hereby appointed as Trustees of

J. Walter Gillis
 Louise Wenzel
 Margaret Keilholz

der, Jr.
 h of said persons had as a... rary Directors; and... shall be contiguous with the... Barrington, Cook and Lake... at the time of the filing of the... nnextation or detachment as

the annual public library tax... district hereafter shall be... ing or limitation of .12% of... able property within said dis... trictment of Revenue; the ceiling... x for said bonds shall be such... said bonds and to pay the... the tenor thereof but not in... .011% of the full cash value... the district as so equalized;... the special taxes for audit ex... Illinois Municipal Retirement... tributions shall be those now... ed by law; and... District shall begin on May 1,

); and... and levy ordinances may... shall be the year 1970. The... to abate any other public library... so that only one annual public... at year within said district.
 vision hereby ordered shall be... te, Barrington Library District... s and shall assume all of the... s and the interest thereon, of... s of the Village of Barrington... nois and of the public library

to render library service July...
 R: s/ Harry G. Comerford
 Judge
 r is to convert the Board of

Education Office in the County... School building, 205 West Cou... Line Road, Barrington, Illinois, in this school district, from and after 11:00 A.M. on the tenth day of July, 1969.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 7:30 P.M. on the eleventh day of August, 1969, at the County-side School building in this School District No. 1.

DATED this tenth day of July, 1969.

BOARD OF EDUCATION
 SCHOOL DISTRICT NO. 1
 IN THE COUNTIES OF COOK, LAKE, KANE, AND MCHENRY, STATE OF ILLINOIS
 by EILEEN N. LAKE,
 Secretary

PUBLISHED in the Barrington Courier-Review, and the Fox Valley Courier-Review, July 10, 1969. 28-1

NOTICE

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9:00 o'clock A.M. on July 14th, 1969, a tentative budget for said District for the fiscal year beginning July 1, 1969, will be on file and conveniently available to public inspection at the Business Office of the said District, 1200 Algonquin Road, Palatine, Illinois, during usual and customary business hours.

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 8:00 o'clock P.M. on the 14th day of August, 1969, at 1200 Algonquin Road, Palatine, Illinois.

DATED at Palatine, Illinois, this 26 day of June, 1969.
 Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois.

By: James J. Hamill (s)
 Secretary

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-1

Notice to Property Owners NOXIOUS WEEDS

Notice is hereby given land-owners and others concerned that the Illinois Noxious Weed Laws will be enforced in Ela Township during July, August, September and October.

If these weeds are present on your property, make plans now for their control and eradication.
 Gordon Gruebnau
 Ela Township
 Noxious Weeds
 Commissioner

Dated July 1, 1969.
 PUBLISHED in the Lake Zurich Courier-Review, July 10, 1969. 28-2

REQUEST FOR BID

Notice is hereby given that the Board of Education of Barrington Consolidated High School, District #224, Lake, Cook, Kane and McHenry counties, Illinois, will receive sealed bids up to: 2:00 p.m. Central Daylight Savings Time on: Thursday, July 10, 1969 at the Barrington Consolidated High School, 616 West Main Street, Barrington, Illinois for PHASE I, SITE WORK, for Barrington High School.

Specifications and details may be obtained from the business manager, Mr. Melvin B. Ingram, 308 James Street, Barrington,

July 14, 1969; to July 26, 1969, at 8 p.m. at the County-side School.

(signed) Eileen N. Lake,
 Secretary

PUBLISHED in the Barrington Courier-Review and the Fox Valley Courier-Review, July 10, 1969. 28-1

REQUEST FOR BID

NOTICE IS HEREBY GIVEN that the Board of Education of Community Consolidated Elementary School District No. 4, Cook, Lake, and McHenry Counties, Illinois, will receive sealed bids up to 9:00 A.M., Central Daylight Saving Time, on Monday, July 14, 1969, at the Administration Office, 820 Northwest Highway, Barrington, Illinois, for audiovisual equipment.

Specifications and details may be obtained from the Business Manager.

PUBLISHED in the Barrington Courier-Review, July 10, 1969.

ASSUMED NAME NOTICE

Be it known that on June 24, 1969, George E. Baldwin and Ida Ruby Baldwin became authorized to conduct, transact and own, under Statutory Authority, a business to be known as Baldwin Enterprises, Lake County, Illinois, Certificate #3964, at 123 Raymond Street, Barrington, Illinois.

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-3

ASSUMED NAME NOTICE

Be it known that on June 27, 1969, Gerald Michael Walsh and Joseph Warren Lewellen became authorized to conduct, transact and own, under Statutory Authority, a business to be known as Blue Ribbon Maintenance Company, Lake County, Illinois, Certificate #3967, at 128 Waverly Street, Barrington, Illinois.

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-3

NOTICE IS HEREBY GIVEN that the regular July meeting of the Board of Education of Community Consolidated School District Number 4, Cook, Lake, and McHenry Counties, Barrington, Illinois, will be held July 21, 1969. The meeting will be held in the Barrington Middle School at 8:00 P.M.

William R. McMullen
 Secretary
 Board of Education

PUBLISHED in the Barrington Courier-Review, July 10, 1969. 28-1

FOR SALE

Pursuant to a Resolution passed and adopted on June 10th, 1969, by the Lake County Board of Supervisors; the County will offer for sale a piece of property consisting of approximately 11.07 Acres located in Ela Township, with frontage on Lake-Cook Road and known as part of Nike Site, described as follows:

TRACT NO. 1

That part of the Southeast Quarter (SE $\frac{1}{4}$) of Section Thirty-four (34), Township Forty-three (43) North, Range 10 East of the Third (3rd) Principal Meridian, Described as follows:

Beginning at a point on the West line of the East half (E $\frac{1}{2}$) of Southeast Quarter (SE $\frac{1}{4}$) of Section 34 at a point 495 feet North of the South line of said Section 34; thence North along said West line 380 feet; thence South-easterly along a straight line to a point that is 528 feet

line of said Section 34 a distance of 165 feet; thence Southwesterly along a straight line a distance of 668.14 feet to a point on a line 865 feet west of and parallel with the East line of said Section 34, said point being 155 feet North of the South line of said Section 34; thence South along last mentioned parallel line a distance of 155.00 feet to a point in the South line of said Section 34; thence West along said South line a distance of 235.00 feet to the "point of beginning", except that part of the above described tract falling within the South 50 feet of said Section 34 as used for the North Half (N $\frac{1}{2}$) of County Line Road; in Lake County, Illinois; containing 6.41 acres, more or less.

Minimum bid shall be not less than Five Thousand Dollars (\$5,000.00) per Acre. County reserves the right to reject any and all bids.

Sealed bids will be opened on Thursday, July 17, 1969, at 11:00 o'clock A.M. on the tenth floor of the Administration Building in Room C. Please return all bids in care of the County Clerk in the aforementioned Administration Building.

TRUMAN G. GERRETSEN
 County Clerk

PUBLISHED in the Lake Zurich Courier-Review, July 10, 1969. 28-1

preparing your pool for Summer

WHEN SPRING WINGS IN, SWIMMING POOL OWNERS WAIT EAGERLY FOR WEATHER WARM ENOUGH TO TAKE THE FIRST PLUNGE AND THESE TIPS FROM JOHNS-MANVILLE WILL HELP YOU DO IT AS EFFICIENTLY AS THE EXPERTS.

1. REMOVE PROTECTIVE WINTER COVERS FROM POOL AND EQUIPMENT, THEN SWEEP INSIDE AREAS CLEAN OF DEBRIS AND DIRT. DETERMINE IF ANY CRACKING OF WALLS OR FLOOR HAS OCCURRED, OR IF PAINTING IS NEEDED.
2. IF ALL IS IN ORDER, TURN ON WATER TO FILL. WHILE FILLING, EXAMINE EXPOSED VALVES, CONTROLS AND PIPES FOR LEAKAGE. IF ANY MAJOR LEAKS ARE OBSERVED, TURN OFF WATER AND GET PROFESSIONAL HELP.
3. FOLLOW MANUFACTURER'S DIRECTIONS FOR OILING AND CLEANING PUMP AND MOTOR BEFORE FILTER IS PUT INTO OPERATION. THIS CAN BE DONE AS SOON AS WATER REACHES FILTER INTAKE PIPE.
4. FOR EFFICIENT OPERATION OF A MODERN, DIATOMITE FILTER, CIRCULATE A MIXTURE OF J-M CELITE AND WATER INTO THE FILTER. A SUPPLY OF CELITE SHOULD BE PUT INTO THE BODY FEED APPARATUS, IF ONE IS USED, FOR EVERY 10 SQUARE FEET OF FILTER AREA, 1 $\frac{1}{2}$ TO 2 LBS. OF DIATOMITE ARE RECOMMENDED. A 1-LB. COFFEE CAN HOLDS $\frac{1}{4}$ LB. OF CELITE FILTER AID.
5. DURING FILTRATION OF A NEWLY-FILLED POOL THE WATER, THOUGH PROPERLY FIT FOR DRINKING, WILL BE CLOUDY AT FIRST, BUT AS PROCESS PROGRESSES, IT WILL BECOME SPARKLING AND CLEAR. AFTER POOL IS FILLED, ADD SUFFICIENT CHLORINE AND OTHER CHEMICALS NECESSARY TO FIGHT GROWTH OF BACTERIA AND ALGAE.

THEN, WEATHER PERMITTING, YOU'RE ALL SET FOR A HAPPY SEASON OF SWIMMING.

WILLIAM RAINEY HARPER COLLEGE

June 26, 1969

To: Board of Trustees

From: President's Office

Subject: Construction Payouts and Change Orders

The following construction payout has been recommended for payment by our architect and has been reviewed by Mr. Hughes, Director of Buildings and Grounds. The administration recommends that W.J.Mann, Dean of Business, be authorized to approve the following construction payouts:

Fridstein, Fitch & Partners, Architectural Services	\$11,502.07
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The following change orders have been recommended by our architect and reviewed by the administration. The administration recommends that W.J.Mann, Dean of Business be authorized to approve the following change orders:

Corbetta Construction Co., C.O. #38, for revised arrangement of areas in bldgs. A,C,D,E, and F, to satisfy curriculum.	62,011.00
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Corbetta Construction Co., C.O. #39, for furnishing and installing additional transformer cabinets in each of the three-unit sub-station transformer vaults	8,273.00
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Corbetta Construction Co., C.O.#40, addition of structural steel members and reinforcing rods to modify stair framing in buildings A and D.	5,905.00
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Corbetta Construction Co., C.O.#41, installation of dimming system in bldg.E to control lights in lecture rooms.	13,721.00
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Corbetta Construction Co., C.O.#42, construct de-acceleration lanes at driveway entrances at Algonquin Road and Roselle Road, each approximately 200' x11'.	11,587.81
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Corbetta Construction Co., C.O. #43, construct sewer extension from termination of site sewer to Algonquin Road sewer.	11,977.00
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Corbetta Construction Co., C.O.#44, field clarification #60 - revised changes on the projection screen details to facilitate operation. Reason: the projection screen details were revised for a more satisfactory operation.	641.00
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WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

BILLS FOR APPROVAL
June 26, 1969

I.	BILLS PAYABLE		PAGES
	Educational Fund	\$ 87,178.88	10
	Building Fund	103,969.55	2
	Site & Construction Fund	103,935.37	1
	Bond & Interest Fund	27,300.00	1
	Auxiliary Fund	<u>10,301.41</u>	3
		<u>\$332,685.21</u>	
II.	PAYROLLS		
	Payroll, May 16 - May 31, 1969	\$ 80,018.83	7
	Payroll, June 1 - 15, 1969	\$128,667.19	10
	Estimated Payroll, June 16 to August 15, 1969	\$512,000.00	
	IMPREST FUND		
	(Imprest Fund is approved by Board as part of I above)	\$ 10,628.27	7

EDUCATIONAL FUND EXPENDITURES -- JUNE 26, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
Addressograph Multigraph Corp.	Duplicating Supplies; Equipment Rental	\$ 128.45	10368
Allied Electronics Corp.	Tech. Supplies; Audio- Visual Supplies; Journalism Equipment	1,459.57	10369
Alpine Camera Co.	Electronics Supplies; Audio Visual Equipment	429.14	10370
American Assoc. of Jr. Colleges	Publications	20.48	10371
Baker and Taylor Co.	Library Books	97.98	10372
R. R. Bowker Co.	Library Books	1,200.00	10373
Brodhead-Garrett Co.	Tech. Supplies	4.00	10374
Mrs. Charlotte Brown	Contractual Services	24.00	10375
Computer Supplies Inc.	Tab Cards & Office Supplies	310.40	10376
Dartnell Corp.	Tech. Supplies	26.13	10377
Dura-Craft Book Bindery	Book Binding	160.27	10378
Easy Travel Service	Travel-L. Moats, J. Harvey, J. Clouser, J. Thompson, R. Johnson, F. Nicklas, F. Hines, R. Lahti, M. Edwards, R. Lockwood, M. Wherry	673.00	10379
Editions	Library Books	14.19	10380
Elk Grove Blueprint & Supply Co.	Audio Visual & Tech. Supplies	51.45	10381
Elk Grove Blueprint & Supply Co.	Tech. Supplies	30.00	10382
Ronald E. Fox, M. D.	Physical Exam.-V. Parham	20.00	10383
Gamma Photo Labs, Inc.	Advertising	8.76	10384
Irving Gerson	Contractual Services	24.00	10385
Mrs. Maria Hoar	Contractual Services	24.00	10386
Horizon	Library Subscription	30.00	10387
University of Illinois	Films & Tech. Supplies	88.45	10388
Illinois Jr. College District 525	Charge Back	135.00	10389

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
International Business Machines Corp.	Computer Rental	\$8543.40	
	Supplies, Rentals,		
	Equip., Maintenance	2900.09	10390
International Film Bureau	Film Rental	36.26	10391
Karnes Music Co.	Sheet Music	558.23	10392
Kelly Services Inc.	Contractual Services	295.13	10393
A. C. McClurg & Co.	Library Books	560.66	10394
McGraw Hill Book Co.	Film & Tech Supplies	3,072.41	10395
Northwest Letter Service	Advertising	195.60	10396
Pace/Avnet Electronics	Equip. Repair & Tech. Supplies	715.57	10397
Paddock Publications, Inc.	Want Ads & Legal Notices	139.65	10398
Douglas Peterson	Contractual Services	24.00	10399
Pitney-Bowes, Inc.	Rental of Equipment	42.00	10400
Practical Offset Inc.	Printing-Foldover Tabs, Fashion Design Posters, Dental Hygiene Program Expense	216.20	10401
Precision Calibration	Equipment Rental	919.50	10402
Progressive Architecture	Want Ad	30.00	10403
Rich Inc.	Library Supplies	492.00	10404
Sargent-Welch Scientific Co.	Lab. Supplies & Graduation Diploma Covers	178.73	10405
Snap-On Tools Corp.	Tech. Supplies	170.21	10406
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Southern Illinois University	Film Rental	9.45	10409
Stivers Lifesavers	Contractual Services	218.71	10410
Mrs. Karen Tillotson	Contractual Services	24.00	10411
Triangle Camera Co.	Audio Visual Supplies	33.75	10412
Western News Co.	Library Books	146.82	10413

*Check Number 10408 not used.

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
White Collar Girls of America	Contractual Services	\$ 388.55	10414
Xerox Corporation	Supplies & Rental	178.00	10415
Imprest Fund	To increase Imprest Fund to \$10,000 per 5-26-69		
	Board Meeting	5,000.00	10416
Accounting Machines Sales & Service	Office Supplies & Equipment Rental		
	Voc. Library	161.46	10417
	Film Rental	7.95	10418
	Equipment Repair	3.50	10419
	Library Books	47.50	10420
	Tech. Supplies	113.00	10421
	Art Supplies	198.22	10422
	Library Books	116.29	10423
	Film Rentals	44.01	10424
	Film Rentals	87.25	10425
	Film Rentals	56.50	10426
	Library Subscription	15.00	10427
	Voc. Library	9.15	10428
	Office Supplies	84.82	10429
	Tuition Reimbursement	160.00	10430
	Library Subscription	15.00	10431
	Library Books	10.45	10432
	Library Books	40.00	10433
	Recruitment	1,892.80	10434
	Office Supplies	452.44	10435
	Lab. Supplies	4.40	10436
	Equipment Repair	604.35	10437
	Legal Services & Seminar Expense	1,605.73	10438
	Recruitment Expense	39.21	10439
	Office & Library Supplies & Equipment	142.02	10440
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	Travel-C. Ewertz, L. West	30.92	10442

--VOID--

Hotel Pere Marquette

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
Bea Murphy	Faculty Tea	\$ 8.68	10443
Johnson Reprint Corp.	Library Books	254.06	10444
Keenan Printing Co.	Library Books	37.50	10445
Martin L. Krauss	Recruitment	50.15	10446
LaSalle Messenger Paper Co.	Office Supplies	44.58	10447
W. Q. Lundmark, Inc.	Repairs to Equipment	406.01	10448
Midwest Visual Equipment Co.	Library Supplies	219.99	10449
JM Business Products Sales	Equipment Repair & Rental, Library Supplies		
Moore Business Forms	Library Supplies	246.98	10450
National Education Assoc.	Test Answer Sheets	370.15	10451
Natl. Institute of Real Estate Brokers	Subscription	8.75	10452
NYS Identification & Intelligence System	Film Rentals	75.90	10453
Northern Illinois University	Library Books	11.00	10454
Office Electronics Inc.	Film Rental	19.50	10455
Osters	Office Supplies	375.04	10456
Parkland College District 505	Library Books	29.45	10457
Paul K. Preus	Charge Back	286.08	10458
Roundtable Films Inc.	Recruitment	143.25	10459
Frederic Ryder Co.	Film Rental	28.50	10460
Stolz Wicks Inc.	Printing	120.41	10461
Sweet & Maxwell	Audio Visual Supplies	45.00	10462
Tektronix Inc.	Library Books	30.66	10463
United States Book Exchange	Equipment Repair	163.75	10464
Video Nursing Inc.	Library Books	51.88	10465
D. B. Stansbury, Refund Account	Film Rental	60.00	10466
D. B. Stansbury, Refund Account	Funds for Tuition Refunds	1,000.00	10467
D. B. Stansbury, Refund Account	Funds for Tuition Refunds	1,000.00	10468
D. B. Stansbury, Refund Account	Funds for Tuition Refunds	500.00	10469
D. B. Stansbury, Refund Account	Funds for Tuition Refunds	500.00	10470
D. B. Stansbury, Refund Account	Funds for Tuition Refunds	500.00	10471
D. B. Stansbury, Refund Account	Funds for Tuition Refunds	500.00	10472
Aidex Corporation	Tech. Supplies	169.30	10473
Allen Wales Adding Machine Agency	Office Equipment	548.25	10474

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
Allied Electronics Corp.	Audio Visual Equipment,	\$ 40.84	10475
Arndt Associates	Tech. Supplies	30.49	10476
Berkshire Papers, Inc.	Tech. Supplies	10.00	10477
Brudno Art Supply Co.	Office Supplies	49.35	10478
Cadillac Plastic & Chemical Co.	Tech. Supplies	91.25	10479
Chicago Paper Co.	Office Supplies	10.00	10480
Field Enterprises Inc.	Want Ad	21.70	10481
Chicago Tribune	Want Ad, Legal Notice	106.70	10482
Cunningham-Reilly Inc.	Instructional Equipment	315.25	10483
Day Publications, Inc.	Want Ads	157.75	10484
Diamond Baltes Med. Assoc.	Med. Exam.-Janis Nelson	15.00	10485
Ditto Division	Maintenance Agreement,		
	Office Supplies	148.30	10486
Easy Travel Service	Travel-J. Thompson, M. Fisher, A. Easterly	380.00	10487
Educational & Institutional Cooperative Service, Inc.	Office Equipment	232.95	10488
Mary Catherine Edwards	Capping Ceremony Expense	61.61	10489
Forest-Atwood Paper Co.	Office Supplies	243.00	10490
Forest View High School Cafeteria	Dental Hygiene Ceremony Expense	15.15	10491
Foster Western X-Ray Lab.	Med. Exam-Janis Nelson	5.00	10492
Harcourt Brace & World, Inc.	Office Supplies	11.44	10493
Hertz System, Inc.	Travel-J. Thompson, J. Harvey	81.39	10494
Heinz Bakery	Dental Hygiene Ceremony Expense	35.20	10495
Inst. of Electrical & Electronics Engineers	Want Ad	48.00	10496
Juergensmeyer Law Offices	Legal Services	174.30	10497
Kee Lox Mfg. Co.	Office Supplies	22.56	10498
Kentucky Fried Chicken	Election Expense	22.95	10499
Keuffel & Esser Co.	Tech. Supplies	370.00	10500

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
Lance Gypsum & Lime Products	Art Supplies	\$ 38.00	10501
Arthur B. Levan, M. D.	Med. Exam.-H. Schulz	20.00	10502
W. J. Mann	Tuition Reimbursement	27.00	10503
Milford House, Inc.	Library Books	30.30	10504
National Restaurant Assoc.	Film	105.00	10505
Nelsons Flower & Gift Shop	Capping Ceremony Expense	21.00	10506
New York Times	Want Ad, Library Books	161.85	10507
Northwest Mental Health Clinic	Consultations	45.00	10508
Parrish Sporting Goods	Physical Education Supplies	25.00	10509
Paxton Equipment & Supply	Tech. Supplies	344.10	10510
William R. Punkay	Tuition Reimbursement	40.00	10511
Radio Shack Associate Store	Library Supplies	27.44	10512
Regent Products Co.	Art Supplies	76.80	10513
Reprographic Supply Co.	Office Supplies	135.00	10514
Peter M. Robeck & Co.	Film Rental	51.55	10515
Amado A. Salas, M. D.	Med. Exam.-N. Tubbs	18.00	10516
Sandak Inc.	Tech. Supplies	25.00	10517
Sax Arts & Crafts	Art Supplies	48.55	10518
Schaumburg Transportation System	Bus Trip paid for by students	70.00	10519
Sears Roebuck & Co.	Tech. Supplies	877.45	10520
Standard Oil Co.	Gasoline	24.10	10521
Western Concessions, Inc.	Recruitment	55.10	10522
American Envelope Co.	Office Supplies	175.02	10523
Anna Marie Bazik	Tuition Reimbursement	80.00	10524
Benster Welding Supply Co.	Tech. Supplies	28.43	10525
Martha Lynn Bolt	Tuition Reimbursement	40.50	10526
Capitol Discount Co.	Rental of Equipment-July	95.00	10527
Demco	Office Supplies	26.40	10528
Jr. College District 502	Charge Back	215.46	10529
Educational Products Information Exchange Inc.	Subscription Renewal	35.00	10530

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
General Biological Inc.	Lab. Supplies	\$ 24.00	10531
Sam Goody Inc.	Records	52.00	10532
Merchants Cash Register Co.	Equipment Rental	100.00	10533
Donald M. Mistic	Tuition Reimbursement	67.50	10534
Plays	Library Subscription	13.00	10535
Richard T. Schlagel	Tuition Reimbursement	18.00	10536
Roy A. Sedrel	Tuition Reimbursement	54.00	10537
Universal Stationers, Inc.	Office Supplies	56.01	10538
Kathleen Arns	Prof. Expense Reimbursement	63.00	10539
Michael W. Bartos	Prof. Expense Reimbursement	75.00	10540
Joseph M. Bauer	Prof. Expense Reimbursement	40.50	10541
Anna Marie Bazik	Prof. Expense Reimbursement	24.68	10542
Ronald Bessemer	Prof. Expense Reimbursement	32.50	10543
John R. Birkholz	Prof. Expense Reimbursement	62.00	10544
Martha Lynn Bolt	Prof. Expense Reimbursement	33.00	10545
Frank L. Borelli	Prof. Expense Reimbursement	38.50	10546
Diane T. Callin	Prof. Expense Reimbursement	60.60	10547
M. W. Carroll	Prof. Expense Reimbursement	40.00	10548
Joseph L. Clouser	Prof. Expense Reimbursement	60.50	10549
Daniel J. Cohen	Prof. Expense Reimbursement	75.00	10550
Donald W. Collins	Prof. Expense Reimbursement	75.00	10551
Larew M. Collister	Prof. Expense Reimbursement	75.00	10552
Harold Cunningham	Prof. Expense Reimbursement	75.00	10553
John W. J. Davis	Prof. Expense Reimbursement	75.00	10554
Darrell De Geeter	Prof. Expense Reimbursement	75.00	10555
R. L. DePalma	Prof. Expense Reimbursement	49.83	10556
Rupin W. DeSai	Prof. Expense Reimbursement	21.00	10557
Frances L. Dionisio	Prof. Expense Reimbursement	75.00	10558
Anton Dolejs	Prof. Expense Reimbursement	74.85	10559
Ambrose Easterly	Prof. Expense Reimbursement	75.00	10560
Mary Catherine Edwards	Prof. Expense Reimbursement	75.00	10561
Betty J. Enbysk	Prof. Expense Reimbursement	75.00	10562
Charles F. Falk	Prof. Expense Reimbursement	75.00	10563
Marshall Fisher	Prof. Expense Reimbursement	72.88	10564

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
John Flanigan	Prof. Expense Reimbursement	\$ 45.00	10565
Wm. R. Foust	Prof. Expense Reimbursement	75.00	10566
Gregory C. Franklin	Prof. Expense Reimbursement	74.03	10567
Stephen T. Franklin	Prof. Expense Reimbursement	55.50	10568
John A. Gelch	Prof. Expense Reimbursement	47.50	10569
Edward A. Goodwin	Prof. Expense Reimbursement	58.00	10570
James Harvey	Prof. Expense Reimbursement	75.00	10571
Jim Heisler	Prof. Expense Reimbursement	75.00	10572
Clete Hinton	Prof. Expense Reimbursement	56.05	10573
Mary Lou Holleran	Prof. Expense Reimbursement	59.00	10574
Lester N. Hook	Prof. Expense Reimbursement	15.50	10575
Raymond A. Hylander	Prof. Expense Reimbursement	44.50	10576
Ken Jauch	Prof. Expense Reimbursement	60.62	10577
Elizabeth B. Juergensmeyer	Prof. Expense Reimbursement	75.00	10578
Edward M. Kalish	Prof. Expense Reimbursement	75.00	10579
Larry King	Prof. Expense Reimbursement	65.83	10580
John A. Knudsen	Prof. Expense Reimbursement	66.20	10581
Richard H. Lockwood	Prof. Expense Reimbursement	75.00	10582
Jean Lytle	Prof. Expense Reimbursement	75.00	10583
Thomas R. McCabe	Prof. Expense Reimbursement	12.05	10584
Rebecca McLoughlin	Prof. Expense Reimbursement	17.50	10585
George Makas	Prof. Expense Reimbursement	75.00	10586
William J. Mann	Prof. Expense Reimbursement	11.00	10587
Henry C. Meier	Prof. Expense Reimbursement	65.47	10588
A. Harris Moeller	Prof. Expense Reimbursement	57.37	10589
John M. Muchmore	Prof. Expense Reimbursement	61.78	10590
Roger Mussell	Prof. Expense Reimbursement	75.00	10591
Susan A. Neu	Prof. Expense Reimbursement	75.00	10592
Robert L. Nolan	Prof. Expense Reimbursement	68.95	10593
Frank L. Oliver	Prof. Expense Reimbursement	75.00	10594
Michael V. Ostrowski	Prof. Expense Reimbursement	75.00	10595
E. Lee Owens	Prof. Expense Reimbursement	75.00	10596
Robert Powell	Prof. Expense Reimbursement	75.00	10597
Wm. Punkay	Prof. Expense Reimbursement	75.00	10598
Dan Richardson	Prof. Expense Reimbursement	56.58	10599

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
Meyer Rudoff	Prof. Expense Reimbursement	\$ 75.00	10600
Martin J. Ryan	Prof. Expense Reimbursement	75.00	10601
Richard Schlagerl	Prof. Expense Reimbursement	75.00	10602
Roy Sedrel	Prof. Expense Reimbursement	26.50	10603
Thomas C. Seward	Prof. Expense Reimbursement	75.00	10604
Jordan Siedband	Prof. Expense Reimbursement	75.00	10605
Jay Singelmann	Prof. Expense Reimbursement	42.13	10606
Frank E. Smith	Prof. Expense Reimbursement	6.50	10607
Robert L. Smith	Prof. Expense Reimbursement	69.50	10608
Donn B. Stansbury	Prof. Expense Reimbursement	31.95	10609
M. June Stevens	Prof. Expense Reimbursement	75.00	10610
Ronald Stewart	Prof. Expense Reimbursement	75.00	10611
Marilyn Swanson	Prof. Expense Reimbursement	35.50	10612
Robert Thieda	Prof. Expense Reimbursement	75.00	10613
John H. Thompson	Prof. Expense Reimbursement	75.00	10614
Robert B. Thornhill	Prof. Expense Reimbursement	61.44	10615
Joe Bob Tillotson	Prof. Expense Reimbursement	75.00	10616
Rose Trunk	Prof. Expense Reimbursement	69.90	10617
Robert W. Tysl	Prof. Expense Reimbursement	75.00	10618
John H. Upton	Prof. Expense Reimbursement	33.68	10619
Jacqueline Urbanski	Prof. Expense Reimbursement	71.63	10620
Fred Vaisvil	Prof. Expense Reimbursement	75.00	10621
Frank Vandever	Prof. Expense Reimbursement	75.00	10622
Donovan C. Wachlin	Prof. Expense Reimbursement	75.00	10623
Mary Ann Wherry	Prof. Expense Reimbursement	75.00	10624
Richard A. Wild	Prof. Expense Reimbursement	75.00	10625
Joseph Yohanan	Prof. Expense Reimbursement	75.00	10626
Robert R. Zilkowski	Prof. Expense Reimbursement	75.00	10627
Indiana Univ. Audio Visual Center	Film Rentals	282.95	10628
Mac Leasing Corp.	Disk Pack Rental	125.10	10629
Prudential Insurance Co.	Medical & Life Insurance	5,545.70	10630

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
University of Southern California	Film Rental	\$ 21.30	10631
Stechert-Hafner, Inc.	Library Books	27.74	10632
International Business Machines Corp.	Machine Maintenance, Transportation, Equipment Rental	738.62	10633
Harper College Site and Construction Fund	Interfund Payable	325.00	10634
Imprest Fund	Reimbursement	9,875.81	10635
Harper College Auxiliary Fund	To Transfer budgeted Inter-Collegiate Athletic Expenses to Auxiliary Fund	<u>14,898.94</u> <u>\$87,178.88</u>	10636

To: Treasurer

From: Board of Trustees

The above listed checks number 10368 to 10636 are hereby authorized for payment.

Date of Approval: June 26, 1969

Vice Chairman Milton C. Hender

Secretary Joseph J. Muckler

WILLIAM RAINEY HARPER COLLEGE
ALGONQUIN AND ROSELLE ROADS
PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES - - JUNE 26, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
Village of Arlington Heights	Contractual Services-Security	\$ 286.65	1370
Austin Paint Company	Building Material	27.22	1371
E. W. Boehm Company	Duplicating Material	24.00	1372
Commonwealth Edison Company	Electric Service	569.95	1373
Culligan Water Conditioning	Contractual Services	.50	1374
Gaare Oil Company	Oil	5.10	1375
Illinois Bell Telephone Co.	Phone Service	2,757.25	1376
Knight Paving Company	Paving College Arena	5,475.00	1377
Marsh & McLennan Insurance	Insurance	756.00	1378
Northwest Firestone Inc.	Auto Tires & Auto Repairs	307.23	1379
Frederic Ryder Company	Printing	13.72	1380
Admiral Factory Service Co.	Equipment Repair	347.70	1381
Day Publications Inc.	Want Ads	78.75	1382
Country Gas Company	Thermogas	59.15	1383
Robert D. Eckwall	Piano Tuning	17.00	1384
Elk Grove Blueprint & Supply Co.	Blueprints	7.88	1385
Grove Citgo	Contractual Services	6.00	1386
John Henricks Inc.	Groundskeeping Supplies	1,679.22	1387
Sears Roebuck & Co.	Supplies	19.68	1388
Standard Oil Co.	Gasoline	8.85	1389
Township H.S. District 214	Rental of Facilities	13,000.00	1390
Corbetta Construction Co.	Partial Payment on Bldg.B Addition	44,301.30	1391
William Rainey Harper College- Educational Fund	To Pay Interfund Balance at May 31, 1969	33,274.33	1392
Univ. Stationers Inc.	Office Supplies	13.85	1393
Up-Right Scaffolds	Maint. Equipment	717.00	1394
George A. Davis, Inc.	Groundskeeping Supplies	12.00	1395
Imprest Fund	Reimbursement for Bldg. Fund Expend.	204.22	1396
		<u>\$103,969.55</u>	

Building Fund Expenditures - - June 26, 1969 (Cont.)

To: Treasurer

From: Board of Trustees

The above listed checks number 1370 to 1396 are hereby authorized for payment.

Date of Approval: June 26, 1969

Wilton C. Hansen
Chairman

Arthur J. M. Suckla
Secretary

WILLIAM RAINY HARPER COLLEGE
 ALGONQUIN AND ROSELLE ROADS
 PALATINE, ILLINOIS 60067

SITE & CONSTRUCTION FUND EXPENDITURES - - JUNE 26, 1969

PAYEE

F. Morton Pitt Co.
 Illinois Building Authority
 Albert F. DePue, Collector
 Caudill Rowlett Scott
 Corbetta Construction Co.

DESCRIPTION

Law Enforcement Equipment

 Real Estate Taxes 34.02
 Architect-Interiors 497.90
 Partial Payment on Southwest
 Corner Improvements

CHECK
 AMOUNT

\$ 1,161.65

 34.02
 497.90

 102,241.80
\$103,935.37

CHECK
 NUMBER

659
 660*
 661
 662

 663

*Illinois Building Authority Check No. 660 issued and approved by Board of Trustees
 on June 12, 1969

To: Treasurer

From: Board of Trustees

The above listed checks number 659 and 661 to 663 are hereby authorized for payment.

Date of Approval: June 26, 1969

Walter C. Harner
 Chairman

Victor J. ...
 Secretary

WILLIAM RAINEY HARPER COLLEGE
ALGONQUIN AND ROSELLE ROADS
PALATINE, ILLINOIS 60067

BOND & INTEREST FUND EXPENDITURES - - JUNE 26, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
WILLIAM RAINEY HARPER COLLEGE- SITE & CONSTRUCTION FUND	To pay Interfund Loan	\$27,300.00	107
		<u>\$27,300.00</u>	

To: Treasurer

From: Board of Trustees

The above listed check number 107 is hereby authorized for payment.

Date of Approval: June 26, 1969

Vice Milton C. Hansen
Chairman

Secretary
Secretary

WILLIAM RAINEY HARPER COLLEGE
 ALGONQUIN AND ROSELLE ROADS
 PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES - - JUNE 26, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK AMOUNT</u>	<u>CHECK NUMBER</u>
Allen Bros., Inc.	Purchases - Food	116.00	867
A.O. Bambas Tobacco Co.	Purchases - Food	126.50	868
Burny Bros., Inc.	Purchases - Food	42.06	869
Food Marketers	Purchases - Food	369.29	870
Frito - Lay Inc.	Purchases - Food	109.40	871
Kraft Foods, Inc.	Purchases - Food	130.60	872
Oscar Mayer & Co.	Purchases - Food	63.75	873
The Nedlog Co.	Purchases - Food	29.16	874
John Sexton & Co.	Purchases - Food	105.51	875
Silvercup Bakers, Inc.	Purchases - Food	62.34	876
O K Papers	Purchases - Supplies	79.25	877
Parrish Sporting Goods	Athletic Supplies	50.40	878
Dept. of Revenue	Sales Tax - April 1969	76.69	879
W. Klingenberg Book Purchase Fund	Funds to purchase books from students	1,000.00	880
W. Klingenberg Book Purchase Fund	Funds to purchase books from students	500.00	881
W. Klingenberg Book Purchase Fund	Funds to purchase books from students	500.00	882
Addison Wesley Publ. Co.	Purchases - Books	232.80	883
Allyn and Bacon	Purchases - Books	438.14	884
Be Mac Transport Co., Inc.	Freight	13.10	885
Boorum & Pease Co.	Purchases - Supplies	111.66	886
The Borden Co.	Purchases - Food	291.21	887
Wm. C. Brown Co. Publishers	Purchases - Books	94.30	888
Burgess Publ. Co.	Purchases - Books	97.68	889
Burny Bros., Inc.	Purchases - Food	20.43	890
University of Chicago Press	Purchases - Books	43.42	891
Federal Office Products	Purchases - Supplies	69.77	892
Harcourt Brace & World, Inc.	Purchases - Books	37.24	893

CHECK
NUMBER

CHECK
AMOUNT

DESCRIPTION

PAYEE

Order from Horder	Office Supplies	27.20	894
Houghton Mifflin Co.	Purchases - Books	2,171.05	895
Illinois Bell Telephone Co.	Telephone Service	29.09	896
Inland Book Distributors	Purchases - Books	67.33	897
International Business Machines Corp.	Purchases - Books	67.60	898
Keep 'N Touch Greeting Cards, Inc.	Purchases - Supplies	15.68	899
Lattof Car Rental, Inc.	Car Rental	46.21	900
Littlefield Adams & Co.	Purchases - Books	60.60	901
C.V. Mosby Co.	Purchases - Books	140.04	902
Nascorp Inc.	Purchases - Books	97.94	903
Nebraska Book Co.	Purchases - Books	405.24	904
W.W. Norton & Co.	Purchases - Books	54.97	905
O K Papers, Inc.	Cafeteria Supplies	122.62	906
Regent Prods. Co.	Purchases Supplies	154.48	907
The Ronald Press	Purchases - Books	28.60	908
Frederick Ryder Co.	Printing	30.82	909
The Smead Mfg. Co.	Purchases - Supplies	33.01	910
South-Western Publ. Co.	Purchases - Books	231.41	911
Writing Sales	Purchases - Supplies	26.02	912
Americana Art China Co.	Purchases - Supplies	28.23	913
College Entrance Examination Board	Purchase - Book	3.00	914
Easy Travel Service, Inc.	Travel - W. Mueller, Roy Kearns		
	W. Von Boechman	435.00	915
Lakeside Central Co.	Purchases - Supplies	85.73	916
Carl Regehr Design, Inc.	Advertising	600.00	917
Imprest Fund	Reimbursement	528.84	918
		<u>\$10,301.41</u>	

AUXILIARY FUND EXPENDITURES -- JUNE 26, 1969

TO: Treasurer

From: Board of Trustees

The above listed checks number 867 to 918 are hereby authorized for payment.

Date of Approval: June 26, 1969

Vice Milton C. Hanson
Chairman

Secretary
Secretary Joseph W. Suckala

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

Signature

To: Treasurer

From: Board of Trustees

Subject: Approval of Estimated Payroll Expenditures
June 16, 1969 to August 15, 1969

The following estimated payrolls in the amount of \$512,000.00 are hereby authorized for payment.

June 16 - 31, 1969	
Regular Payroll	\$166,000.00*
July 1 - 15, 1969	
Regular Payroll	\$129,000.00**
July 16 - 30, 1969	
Regular Payroll	\$ 88,000.00
August 1 - 15, 1969	
Regular Payroll	<u>\$129,000.00**</u>
	<u>\$512,000.00</u>

Date of Approval: June 26, 1969

*Includes Vocational Education Faculty July 1 - September 15, 1969 Salaries.

** Includes estimated summer school teachers.

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
PALATINE, ILLINOIS 60067

IMPREST FUND DISBURSEMENT MAY 21, 1969 to JUNE 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
John Muchmore	Travel Expense \$20.50		
John Muchmore	Travel Advance (10.50)	5965	\$ 10.00
Thomas McCabe	Recruitment	5966	13.65
Sig Chmielewski	Travel Expense	5967	5.60
Frank L. Oliver	Travel Expense	5968	32.35
R. Zilkowski	Travel Expense \$72.60		
R. Zilkowski	Travel Advance (70.00)	5969	2.60
Kenneth E. Janck	Travel Expense	5970	19.00
J. M. Bauer	Travel Expense	5971	14.80
Mrs. Rex Hart	Meeting Expense	5972	52.00
Hope McGlothlin	Application Fee Refund	5973	10.00
L. Hamm, Petty Cash Fund	Reimbursement	5974	27.41
Natl. Wildlife Federation	Library Subscription	5975	5.00
Dept. of A-V Instruction	Library Subscription	5976	15.00
American Assoc. of Teachers of Fr.	Library Books	5977	2.24
R. J. Hughes	Travel Advance	5978	75.00
Anton A. Dolejs	Travel Advance	5979	70.00
Frank Borelli	Travel Advance	5980	60.00
Dr. Vaughn Whited	Recruitment	5981	55.00
Educational Reference and Advisory Corp.	Meeting Expense	5982	70.00
Central Florida Junior College Athletic Dept.	Tennis Entry Fee	5983	20.00
W. J. Mann	Travel Expense \$76.00		
W. J. Mann	Travel Advance (70.00)	5984	6.00
Michael Ostrowski	Travel Expense	5985	25.00
Iven S. Lamb, Jr.	Recruitment	5986	119.70
Lawrence R. Moats	Travel Expense	5987	25.86
Vivian Stewart	Travel Expense	5988	4.70
Donn B. Stansbury	Travel Expense	5989	25.80
Terry Carter	Advertising	5990	5.00
Ron Raup	Advertising	5991	5.00
Bill Smith	Advertising	5992	5.00
Barbara Smith	Advertising	5993	5.00
Michael J. Milbratz	Advertising	5994	5.00
Sue Bettis	Advertising	5995	5.00

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
PALATINE, ILLINOIS 60067
IMPREST FUND DISBURSEMENT MAY 21, 1969 to JUNE 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Cynthia Schmies	Advertising	5996	\$ 5.00
Laurie West	Advertising	5997	5.00
Kenneth Allen	Advertising	5998	5.00
Dave Dost	Advertising	5999	5.00
R. A. Mussell	Travel Advance	6000	44.60
Postmaster, Palatine, Ill.	Postage for Meter	6001	300.00
Raymond Hylander	Travel Expense	6002	43.40
Roy Kearns	Travel Advance	6003	200.00
James Harvey	Travel Expense	6004	15.99
Vivian M. Stewart	Office Supplies \$ 2.50		
Vivian M. Stewart	Postage <u>21.00</u>	6005	23.50
Kathleen Arns	Travel Expense	6006	16.10
Wm. R. Schooly	Travel Expense	6007	52.20
Elizabeth Windham	Travel Expense	6008	59.60
Margie LaMont	Model	6009	12.75
Lynn Evans	Model	6010	16.15
Laury Smith	Model	6011	10.63
Tom Clark	Model	6012	21.25
Supt. of Documents	Subscription	6013	4.50
Donald W. Collins	Travel Expense	6014	7.78
North Central Assoc. of Colleges & Secondary Schools	Dues	6015	25.00
R. E. Lahti	Travel Advance	6016	350.00
Charles F. Falk	Travel Expense	6017	24.68
Anton A. Dolejs	Travel Expense	6018	14.40
David Dost	Travel Expense	6019	4.15
Fred A. Vaisvil	Travel Expense	6020	38.50
Ronald Bessemer	Travel Expense	6021	48.00
Robert Nolan	Travel Expense	6022	6.00
Gregory Franklin	Travel Expense	6023	11.00
Wilshire Book Co.	Purchase-Book	6024	1.32
Natl. School Public Relations Assoc	L. B.	6025	2.00
F. A. Vandever	Travel Advance	6026	35.00
Darrell DeGeeter	Travel Expense	6027	18.25
John Gelch	Travel Expense	6028	23.84
Daniel J. Cohen	Travel Expense	6029	25.00
Richard Schlagel	Travel Expense	6030	22.45

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Richard A. Wils	Travel Expense	6031	\$ 58.97
Anton A. Dolejs	Travel Expense \$87.54		
Anton A. Dolejs	Travel Advance (70.00)	6032	17.54
Ill. Division of Highways	Publication	6033	5.00
Research Review American Assoc. of Jr. Colleges	Subscription	6034	2.00
Carpentersville-Dundee Review	Subscription	6035	9.00
Natl. Cash Register Co.	Publication	6036	3.12
Air Force Machinability Data Cen.	Library Book	6037	5.00
American Dental Assoc.	Film Rentals	6038	3.00
Dover Publications	Library Book	6039	5.25
Institute for Rational Living	Voc. Library	6040	4.13
The Macmillan Co.	Voc. Library	6041	2.84
American Library Assoc.	Registration	6042	50.00
G A F Corp.	A V Supplies	6043	1.00
Gamma Photo Labs.	Graduation Ceremonies	6044	15.65
Donald Collins	Travel Expense	6045	27.40
R. E. Lahti	Travel Advance	6046	100.00
John Vanko	Travel Expense	6047	5.70
University of Michigan	Registration Fee	6048	500.00
William J. Mann	Travel Advance	6049	101.00
Postmaster, Palatine, Ill.	Postage for Meter	6050	204.00
R. E. Lahti, Petty Cash	Reimbursement	6051	130.29
Juergensmeyer Law Offices	Legal Services	6052	200.00
Donald W. Collins	Travel Advance	6053	50.00
Void	-----	6054	-----
Postmaster, Palatine, Ill.	Postage for Meter	6055	300.00
Raymond A. Hylander	Recruitment	6056	6.00
Donald M. Misic	Travel Expense	6057	8.25
Frank A. Vandever, Jr.	Travel Expense	6058	20.30
Diane Callin	Travel Expense	6059	20.10
Michael Haldemann	Travel Expense	6060	7.60
Dawn Nitschneider	Model	6061	11.05
Lynn Evans	Model	6062	1.15
Mary C. Edwards	Travel Expense \$ 34.38		
Mary C. Edwards	Travel Advance <u>256.50</u>	6063	290.88
John Thompson	Travel Expense	6064	20.80
John Birkholz	Travel Expense	6065	42.55
Mary Ann Wherry	Travel Advance	6066	84.00
C. H. Schauer	Travel Expense	6067	87.10
Ambrose Easterly	Travel Advance	6068	255.00
Marshall Fisher	Travel Advance	6069	255.00
Richard Schlagel	Travel Expense	6070	31.05
Martin J. Ryan	Travel Expense	6071	53.25

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Roger A. Mussell	Travel Expense \$123.24		
Roger A. Mussell	Travel Advance (54.00)	6072	\$ 69.24
American Council on Education	Publications	6073	4.00
Mt. San Jacinto College	Filmstrip	6074	8.40
J. G. Fergeson Publ. Co.	Office Supplies	6075	8.95
Betty Lewis	Uniform Allowance	6076	20.00
Janet Soutor	Uniform Allowance	6077	20.00
Elaine Kuksa	Uniform Allowance	6078	20.00
Lilian Marici	Uniform Allowance	6079	20.00
Donald Collins	Travel Advance	6080	245.00
Anton Dolejs Change Fund	Change Fund for		
	Summer Registration	6081	300.00
University of Georgia	Conference Fee	6082	25.00
Robert E. Lahti	Travel Advance	6083	300.00
John Thompson	Travel Advance	6084	226.50
Void	-----	6085	-----
George Makas	Travel Expense	6086	35.10
Frank Vandever	Travel Expense \$36.51		
Frank Vandever	Travel Advance (35.00)	6087	1.51
Darrell DeGeeter	Travel Expense	6088	5.45
Jay Singelmann	Travel Expense	6089	34.25
Robert Powell	Travel Expense	6090	15.37
Joseph L. Clouser	Travel Expense	6091	3.90
Ronald Roup	Travel Expense	6092	9.20
Joe Bob Tillotson	Travel Expense	6093	19.25
Diane T. Collin	Travel Expense	6094	16.35
Harold Cunningham	Meeting Expense	6095	58.44
James J. LaFollette	Travel Expense	6096	45.00
Elmer Gorham	Travel Expense \$18.90		
Elmer Gorham	Travel Expense <u>10.50</u>	6097	29.40
Terrence Comina	Travel Expense	6098	8.90
Edward Goodwin	Printing		
Edward Goodwin	Business Cards \$ 6.30		
Edward Goodwin	Travel Expense 22.30		
Edward Goodwin	Travel Expense 122.80		
Edward Goodwin	Travel Advance (100.00)	6099	51.40
Lorraine Hamm, Petty Cash Fund	Reimbursement \$14.28		
Lorraine Hamm, Petty Cash Fund	Reimbursement <u>17.50</u>	6100	31.78
Barbara May, Petty Cash Fund	Reimbursement	6101	186.32
Lynn Evans	Model	6102	10.96
Margie LaMont	Model	6103	7.65
Margaret Weinert	Registration Pay	6104	20.00
Linda Gentry	Registration Pay	6105	16.00
Elmer Gorham	Registration Pay	6106	20.00

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Martha Sundblad	Registration Pay	6107	\$ 12.00
Virginia Rizzo	Registration Pay	6108	20.00
Ruth Sperling	Registration Pay	6109	10.00
Barbara May	Registration Pay	6110	12.00
Emily Petty	Registration Pay	6111	4.00
Muriel Beffelt	Registration Pay	6112	20.00
Marie Dahlgren	Registration Pay	6113	12.00
Jean Swenson	Registration Pay	6114	10.00
Colleen Freeman	Registration Pay	6115	20.00
Suellyn Collins	Registration Pay	6116	20.00
Dorothy Guritz	Registration Pay	6117	16.00
Roseann Zolnierczyk	Registration Pay	6118	20.00
Doloris M. Johnson	Registration Pay	6119	16.00
Dorothy Decker	Registration Pay	6120	20.00
Virginia Keenan	Registration Pay	6121	20.00
Iris Hipple	Registration Pay	6122	20.00
Elizabeth A. Mirs	Registration Pay	6123	20.00
Rita D'Agostino	Registration Pay	6124	20.00
Frances M. Palmer	Registration Pay	6125	18.00
Laurine West	Grant in Aid	6126	68.00
Judith Ressler	Grant in Aid	6127	56.00
Terry Bobb	Grant in Aid	6128	8.00
Michael Milbratz	Grant in Aid	6129	56.00
Sean Ryan	Grant in Aid	6130	112.00
Mary Rogers	Grant in Aid	6131	40.00
Ronald Raup	Grant in Aid	6132	56.00
Joseph Herrity	Grant in Aid	6133	120.00
Serina Press	Film Rental	6134	4.95
Orville W. Johnson	Publication	6135	1.50
Supt. of Documents	Tech. Supplies	6136	8.45
American Express	Travel Expense	6137	29.40
Carl Regehr Design Inc.	Printing	6138	307.75
REA Express	Transportation	6139	9.40
Natl. Archery Assoc.	Library Book	6140	2.00
Punch Publications Ltd.	Library Book	6141	2.50
Assoc. for Supervision and Curriculum Development	Publications	6142	19.75
Society for the Study of Social Problems	Library Books	6143	5.74
Bureau of Labor Statistics	Publication	6144	4.50
Ill. Assoc. of Community and Junior Colleges	Publication	6145	4.50
U. S. Govt. Printing Office	Publication	6146	1.00
In A Nutshell	Subscription	6147	4.00

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Intl. Council on Health, Physical Education & Recreation	Membership	6148	\$ 10.00
Village of Mundelein	Library Book	6149	1.75
Amer. Inst. of Physics	Lab. Supplies	6150	2.50
Holiday Inn, Rolling Meadows	Meeting Expense	6151	55.55
K & K Koffee Service Inc.	Faculty Meeting Exp.	6152	37.50
Robert C. Smith	Recruitment	6153	179.60
Paul M. Reinhard	Recruitment	6154	51.80
U.S. Post Office, Palatine, Ill.	Postage, Newsletter	6155	70.00
Paddock Publications	Photographs	6156	7.35
William J. Mann	Travel Advance	6157	75.00
Paul J. Pitt	Travel Expense	6158	129.10
Harold Cunningham	Travel Advance	6159	69.00
Frank A. Vandever, Jr.	Travel Expense	6160	35.00
Clarence H. Schauer	Recruitment	6161	75.45
American Alumni Council	Membership (Institut)	6162	80.00
John Vandenburg	Recruitment	6163	23.05
Omar L. Olson	Travel Expense	6164	382.10
M. J. Rosner	Travel Expense	6165	37.50
Dr. G. Kenneth Andeen	Travel Expense	6166	91.15
James A. Heisler	Travel Expense	6167	22.00
Robert B. Thornhill	Travel Expense	6168	40.80
M. W. Carroll	Travel Expense	6169	14.30
Meyer Rudoff	Travel Expense	6170	32.25
Joseph Yohanan	Travel Expense	6171	108.70
Natl. Council on Crime & Delinq.	Library Books	6172	4.09
American Jl. of Nursing	Library Subscription	6173	10.00
Stechert-Hafner, Inc.	Library Books	6174	4.22
Soviet Life	Library Subscription	6175	2.75
Chgo.-Aurora Motor Svc., Inc.	Freight Charges	6176	26.88
American Dental Assoc.	Library Subscription	6177	2.00
North Central Assoc. Quarterly Professional Publication	Library Subscription	6178	3.00
Natl. Assoc. of Educa. Secretaries	Library Subscription	6179	1.50
Kathleen MacArthur	Publication	6180	2.50
Evelyn R. Martinson	Overpy. Traffic Violation	6181	9.00
Barbara Akers	Registration Pay	6182	20.00
Bursar, M.I.T.	Registration Pay	6183	18.00
Jewel Tea Co.	Summer Session	6201	325.00
Jewel Tea Co.	Meeting Expense	1010	50.00
A to Z Rental	Meeting Expense	1011	50.00
Plagges Florist	Graduation Reception	1012	15.00
Void	Flowers	1014	22.50
Void	-----	773	(3.20)
Palatine National Bank	-----	918	(2.00)
	Checkbooks	DM	21.10
			<u>\$10,628.27</u>

Reimbursement:

Educational Fund	\$9,875.81
Building Fund	204.22
Auxiliary Fund	528.84
Trust & Agency Fund	<u>19.40</u>

TOTAL IMPREST FUND	<u>\$10,628.27</u>
--------------------	--------------------



MEMORANDUM

June 18, 1969

TO: Dr. R. Lahti

FROM: John R. Birkholz

I am attaching the cover sheets for two new staff members.

Would you please have these placed on the next Board Agenda.

JRB/ct
Att.

WILLIAM RAINEY HARPER COLLEGE
DIVISION OF Learning Resources

CANDIDATE Mr. Calvin Lee Stockman

FIELD Director of Instructional Services

PREPARATION (Degree, School Year Received & Semester Hours in Subject Field)
B.S. in Education, 1960, Eastern Illinois University
M.S. in Education, 1961, Eastern Illinois University

MAJOR AREAS
B.A. - Music education
M.S. - Administration & Audiovisual

TEACHING EXPERIENCE (Dates of Positions)
Paris High School, Paris, Ill. 1961-63

OTHER EXPERIENCE
Graduate Assistant, Eastern Ill. Univ. 1960-61.
Dir. of AV and Adult Ed., H.S. Dist #55, Crystal Lake, Ill. 1963-66.
Dir., AV Center, University of Chicago, Lab. School 1966- present.

HONORS & DISTINCTIONS
Who's Who in Amer. Colleges & Univ. 1959-60, President's Award - Ill. AV Ass'n 1969.
Outstanding Young Educator, Crystal Lake, Ill - Jaycees.

PERSONAL (Age, Marital Status, Children, Address)


RANK & SALARY Rank - Instructor - Salary-\$15,000, 12 mos., 4-wks. vacation

RECOMMENDED BY
George H. Vangel Department Chairman
John R. Birkholz Assistant Dean
Dean (Acting)

WILLIAM PAINEY HARPER COLLEGE
DIVISION OF science and Mathematics

CANDIDATE Margaret M. Pike

FIELD Nursing

PREPARATION (Degree, School Year Received & Semester Hours in Subject Field) R.N. Lenox Hill Nursing School, New York City, 1958, Sem Hr.- 92

B. S. Hunter College, New York City, 1964, Sem Hrs. 130

PERSON AREAS Medical-Surgical Nursing

TEACHING EXPERIENCE (Dates of Positions) American Academy for Practical Nurses, Chicago, 1965-67 (2 yrs)

Lenox Hill Hospital, New York City, 1959-61 (2 yrs)

OTHER EXPERIENCE St. Jerome's Grammar School, Teaching, 1963-65 (2 yrs)

HONORS & DISTINCTIONS New York Regent's Scholarship for Nursing

PERSONAL (Age, Marital Status, Children, Address) 

RANK & SALARY Instructor; \$9,265.20

RECOMMENDED BY Registered Nursing:
John P. Hampton Department Chairman
John R. Birkhoff Assistant Dean
Dean

WILLIAM RAINEY HARPER COLLEGE
DIVISION OF Social Science

CANDIDATE Thomas Anderson

FIELD Law Enforcement

PREPARATION
(Degree, School
Year Received &
Semester Hours in
Subject Field)
City College of San Francisco, Associate in Arts,
1963; San Francisco State College, B.A., 1965 -
Social Science; Golden Gate College, San Francisco,
Masters Public Administration (33 semester hours).

MAJOR AREAS Police Science - Law Enforcement

TEACHING EXPERIENCE
(Dates of Positions)
University of Guam, Sept. 1968 - Jan. 1969
Aqana, Guam

OTHER EXPERIENCE
Asst. Director--Major City Command Officer Conferences,
University of Illinois Circle Campus, Feb. 1969 to
Aug. 1969. Police Officer, Oct. 1958 to Aug. 1968
City of San Francisco, California

HONORS &
DISTINCTIONS

PERSONAL
(Age, Marital Status,
Children, Address)

RANK & SALARY
RECOMMENDED BY
The amount of \$13,771.00 (pro-rated on 12 month basis)
Assistant Professor, Base Salary \$16,500 (12 month
contract) from September 1, 1969 to July 1, 1970
(17 days vacation) Department

James S. Kim Chairman
H. Cunningham Assistant Dean
John R. Birkholz Dean

WILLIAM RAINEY HARPER COLLEGE
DIVISION OF Communications

CANDIDATE

Frances Blosser Maguire

FIELD

English (Remedial)

PREPARATION

B.S. Central Missouri State College

(Degree, School
Year Received &
Semester Hours in
Subject Field)

M.A. University of Missouri(English), 1948

Plus 8 hours past Masters: University of Missouri

Plus 6 hours past Masters: Middlebury College

MAJOR AREAS

English

TEACHING EXPERIENCE
(Dates of Positions)

Wichita H.S. (1948-50), Marshall, Mo. H.S.(1950-55),

Proviso H.S. (1955-59)

William Rainey Harper College (1967-69):

Part time -- six courses.

OTHER EXPERIENCE

HONORS &
DISTINCTIONS

Valedictorian of high school class; 3rd in

undergraduate class; college scholarship

PERSONAL

(Age, Marital Status,
Children, Address)

RANK & SALARY

Instructor of English: \$6,400. for one semester

RECOMMENDED BY

Joan Roloff (Coordinator of ^(20 weeks) Developmental Program)
(English Department)

Robert Powell

Chairman

Assistant Dean

John P. Drieholz

Dean

FOR OTHER INFORMATION AND REMARKS PLEASE USE THE REVERSE SIDE OF THIS FORM.



MEMORANDUM

June 26, 1969

TO: Dr. R. Lahti

FROM: John R. Birkholz, Acting Dean of Instruction

RE: RIDERS FOR COORDINATORS

I am attaching riders for coordinators for the 1969-70 summer. The riders are to cover coordination for the programs and for assistance in the move to the campus. Back-up information for all duties of individuals involved is available with Division Chairmen.

Rose Trunk	Acctg.	8/25-29	1	\$ 295.62
Dana Friedland	Marketing	8/18-29	2	537.34
Jay Singelmann	Data Processing	8/25-29	1	258.35
E. Gialdini	Fashion	7/21-8/29		1723.02
Janet Liptrap	Secr. Science	8/25-29	1	224.35
Joanne Heinly	Nursing	8/18-29	2	692.66
Dr. G. Makas	Humanities	8/4-29	4	1561.22
Joseph Yohanan	Architecture	8/4-29	4	1470.60
M. Carroll	Mech. Design	8/4-29	4	1380.00
R. Mussel	Div. Chairman			
	& Electronics	7/28-8/29	5	1837.45
James Heisler	Numerical Contr.	8/4-29	4	1484.74

JRB/ct
Att.

RECEIVED
JUN 17 1969
Office of the President



MEMORANDUM

June 16, 1969

TO: Dr. Lahti

FROM: John R. Birkholz, Acting Dean of Instruction *JRB*

SUBJECT: Resignation - Kay Ellen Capo

Attached please find a letter from Mrs. Kay Ellen Capo informing Mr. Powell that she must decline the position of Instructor of Speech which she was offered by Harper College. She has returned her contract which was approved at the May 22nd Board of Trustees Meeting.

JRB/j
Attachment

1041 Judson Avenue
Evanston, Illinois 60202
June 10, 1969

Mr. Robert Powell, Chairman
Communications Division
William Rainey Harper College
510 West Elk Grove Boulevard
Elk Grove Village, Illinois 60007

Dear Mr. Powell:

I regret to inform you that I must decline the teaching position offered to me at Harper College. I have returned the unsigned teaching contract to the office of Dr. G. Kenneth Andeen, Dean of Instruction.

Although I am grateful for the opportunity to teach on your staff, my personal situation at this time makes it advantageous to accept a position at Loyola University.

Please receive my heartfelt thanks for the encouragement and kindness which you and your staff have afforded me. I am grateful for your interest and consideration.

I do hope to be able to serve Harper College at some time in my professional future.

Sincerely yours,

Kay Ellen Capo
(Mrs.) Kay Ellen Capo

cc: Dr. G. Kenneth Andeen,
Dean of Instruction

RECEIVED

JUN 12 1969

DEAN OF
INSTRUCTION

AGREEMENT

THIS AGREEMENT made and entered into by and between the Board of Junior College District No. 512, County of Cook and State of Illinois (hereinafter referred to as the College) and Kay Ellen Capo (hereinafter referred to as the employee),

WITNESSETH:

In consideration of the mutual covenants and agreements set forth herein, it is agreed as follows:

1. That the College does employ the employee for a period of 39 weeks commencing on the 8th day of September, 1969, at the annual basic salary of \$ 8,000.00 to be paid in 24 installments less deductions as are agreed upon or otherwise authorized by law.

Said employee shall be assigned to and accepts the position of Instructor of Speech *

2. The employee's professional qualifications as contained in the employment application, are hereby deemed acceptable to and by the College.

3. This contract is for such services as may be assigned the employee, and the employee agrees that he may be reassigned to other instructional positions within his professional-educational qualifications. The employee hereby agrees to faithfully perform and discharge all duties assigned to him, to the satisfaction of the College.

4. The employee has read the Tenure Policy, as well as all other policies adopted and in force as of the date hereof, understands said policies and agrees to abide thereby. It is understood and agreed that this contract shall be subject to the terms and conditions of the Tenure Policy, and that it will expire on date

RECEIVED
JUN 19 1969
Office of the President



MEMORANDUM

June 19, 1969

TO: Dr. Lahti

FROM: Mr. Birkholz
Acting Dean of Instruction JB

SUBJECT: Resignation - Mary Ann Wherry

Attached please find a letter from Mrs. Mary Ann Wherry, Instructor of Dental Hygiene, indicating that she does not wish to renew her contract for the 1969-70 academic year for the reason stated therein.

JRB/j
Attachment

File

137 Pauline Drive
Elgin, Illinois 60120
May 21, 1969

Frank A. Vandever, Jr.
Director, Dental Hygiene
William Rainey Harper College
Palatine, Illinois

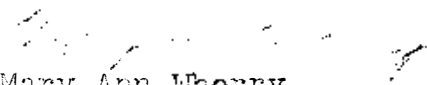
Dear Dr. Vandever:

On August 1, 1969 we will be moving to Albany, New York where my husband has accepted a position. Therefore, I am submitting my resignation as Instructor in the dental hygiene program at Harper College to be effective as of July 15, 1969.

I regret the necessity of leaving the faculty of Harper College and am grateful for the opportunity of being involved in the first year of Harper's dental hygiene program. It has been an enjoyable experience.

Thank you for your help and much success to the dental hygiene program as it progresses to the new campus of Harper College.

Sincerely,


Mary Ann Wherry

RECEIVED
JUN 18 1969
DEAN OF
INSTRUCTION

1969
June 19, 1969



MEMORANDUM

June 19, 1969

TO: Dr. Lahti

FROM: Mr. Birkholz
Acting Dean of Instruction *JB*

SUBJECT: Resignation - Mary Ann Wherry

Attached please find a letter from Mrs. Mary Ann Wherry, Instructor of Dental Hygiene, indicating that she does not wish to renew her contract for the 1969-70 academic year for the reason stated therein.

JRB/j
Attachment

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Elgin, Illinois 60120
May 21, 1969

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William Rainey Harper College
Palatine, Illinois

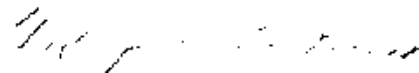
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I regret the necessity of leaving the faculty of Harper College and am grateful for the opportunity of being involved in the first year of Harper's dental hygiene program. It has been an enjoyable experience.

Thank you for your help and much success to the dental hygiene program as it progresses to the new campus of Harper College.

Sincerely,


Mary Ann Wherry

RECEIVED
JUN 18 1969
DEAN OF
INSTRUCTION

FOR BOARD ACTIONI. SUBJECT:

Recommendation for the awarding of the bid for student game room equipment.

II. REASON FOR CONSIDERATION BY THE BOARD:

In accordance with Board purchasing policy expenditures over \$5,000.00 must have Board approval.

III. INFORMATION:

Seven requests were sent out and six responses were received. The results of the bids are tabulated below:

<u>BIDDERS</u>	<u>ITEM 1</u>	<u>ITEM 2</u>	<u>ITEM 3</u>
AMF Products	\$6,321.00	NB	Incl. in Item 1
American Shuffleboard		\$ 186.25 372.50	NB
Brunswick (Hanson Billiard Supply)	882.00 7,056.00	197.20 394.40	\$ 318.75
Champion Dist. Co.	785.00 6,280.00 830.00 6,640.00	175.00 350.00 225.00 450.00	315.00
National Billiard Mfg.	734.12 5,872.92 769.12 6,152.92 684.82 5,478.52	245.87 491.74 205.87 411.74	328.00 344.75
Recreation Equipment	690.00 5,520.00	138.00 276.00	395.00

FOR BOARD ACTION

IV. SUMMARY:

Tables of various manufactures were offered as alternates to the National Billiard Tables specified. The National Billiard Company bid on three different tables and it was decided that instead of the Playmaster Deluxe, it would be to our best interest to purchase the Playmaster III table.

On item two there were a few different offerings and it was decided that the Princess -58, by Fischer, would be the best choice.

V. RECOMMENDATION:

The Administration recommends that the Board award the bid as follows:

<u>Item #1</u>	Eight pool tables including accessories for \$5,478.52, plus \$700.00 for gullies (ball returns) to: <u>National Billiard Manufacturing for a total of \$6,178.52</u>
<u>Item #2</u>	Two bumper or rebound pool tables at \$197.20 to: <u>Hanson Billiard Supply for a total of \$ 394.40</u>
<u>Item #3</u>	One <u>Calculagraph to Champion Distributing Company</u> for a total of \$ 315.00
	<u>TOTAL OF AWARDS</u> <u>\$6,887.92</u>

REQUEST FOR QUOTATION



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois 60067

1. Quotation must be made on this form.
2. Sign and return original and retain duplicate for your file.
3. Unsigned bids will not be considered.
4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067
Attention: Mr. D. M. Misic

Quotation Request No. Q-547		Date 5/22/69	Page 1 of 1	Your Quotation No.	Quotation Due 6/10/69 2:00 pm DST
Item No.	Quantity	Description		Unit Price	Extens
1	8	"Playmaster Deluxe" or equal, Billiard pool tables, 4 $\frac{1}{2}$ x 9, with all accessories			
2	2	Bumper pool tables with all accessories			
3	1	Calculagraph billiard rate calculator "A" case			
ALL ITEMS SHOULD INCLUDE DELIVERY AND INSTALLATION COSTS					

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery, and terms on this form for the items listed above to be delivered F. O. B. destination, F. F. A.

I certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made _____ days after receipt of order except as otherwise indicated.

Date of quotation

Per _____

FOR BOARD ACTION

I. SUBJECT:

Recommendation for the awarding of the bid for Secretarial Science equipment.

II. REASON FOR CONSIDERATION:

In accordance with Board purchasing policy expenditures over \$5,000.00 must have Board approval.

III. INFORMATION:

The equipment necessary to attain the instructional goals set for Secretarial Science was determined by Mr. John Birkholz, his staff, and the advisory committee based on past and present experience and, also, by investigating types of equipment available.

Friden, Monroe and ~~NCR~~ calculators and adding machines were selected; specific machines for specific purposes. The fact that specific machines were required, competitive bidding was not possible. In order to determine whether or not the costs bid for the specified equipment was within reason, we did solicit bids from a competitive manufacturer. In addition, the bid requests were worded so as not to indicate any preference on our part. The costs are tabulated on the next page.

FOR BOARD ACTION

III. INFORMATION: (continued)

TABULATION OF COSTS ON OUR QUOTATION #Q-526

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>MONROE</u>	<u>FRIDEN</u>
1.	15 Calculators	\$ 450.00 6,750.00	\$ 522.00 7,837.50
2.	10 Adding Machines-10 Key	168.75 1,687.50	237.50 2,375.00
3.	6 Rotary Calculators	575.00 3,450.00	610.00 3,660.00
4.	2 Calculators	1,395.00 2,790.00	1,282.50 2,565.00

Monroe was low on all items except item #4. However, the Friden bid prices held for a total award of 25 machines. If item #4 only would be ordered from Friden the price would be \$1,420.25 each or \$2,840.50 total.

IV. RECOMMENDATION:

The Administration recommends that the Board award the bid to Monroe for a total of \$14,677.50.

Note: These units will fall under our VEA grant for Secretarial Science.

REQUEST FOR QUOTATION



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois 60067

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4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067
Attention: Mr. D. M. Micic

Quotation Request No. Q-526		Date 5/5/69	Page 1 of 1	Your Quotation No.	Quotation Due May 19, 1969
Item No.	Quantity	Description		Unit Price	Extension
1	15	Monroe Classmate Calculators Model No. 011-K114E			
2	10	Monroe 10 Key Adding Machines Model No. 145			
3	6	Monroe Rotary Calculators Model no. CSAE-10			
4	2	Monroe Epic 2,00 Calculators			
Above Monroe Catalog numbers given for information purposes only.					

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and terms on this form for the items listed above to be delivered F.O.B. destination, F. F. A.

I certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made _____ days after receipt of order except as otherwise indicated.

Date of Quotation: _____ Per _____
Authorized Official Title

FOR BOARD ACTIONI. SUBJECT:

Recommendation for the awarding of the bid for typewriters for the Secretarial Science Department.

II. REASON FOR CONSIDERATION BY THE BOARD:

In accordance with Board purchasing policy expenditures over \$5,000.00 must have Board approval.

III. INFORMATION:

Advertisements were run and bids solicited for the subject typewriters. Three bid requests were sent out and the replies are tabulated below.

IBM	\$ 375.00 ea.	
	13,125.00	
Northwest Office (Royal)	\$ 290.50	
	10,167.50	Alt. Royal 550
Remington	\$ 335.00	
	11,725.00	Alt. Rem. #25
	275.00	
	9,625.00	Alt. Rem. #L-25
	275.00	
	9,625.00	Alt. Rem. #25 Net 30, not 3 yr. plan
	225.00	
	7,875.00	Alt. Rem. #L-25 Net 30, not 3 yr. plan

FOR BOARD ACTION

IV. SUMMARY:

There is a wide range of prices and it should be pointed out that the IBM typewriters were specified, and the lower prices are for alternates. The Secretarial Science Advisory committee was asked for their recommendation and a letter stating their position is attached. Their opinion is in agreement with that of Mr. Birkholz and his staff.

V. RECOMMENDATION:

The Administration recommends that the Board award the bid for 35 electric typewriters as follows:

IBM for a total price of \$13,125.00

Payments will be 40% on delivery with an additional 30% due on the thirteenth month, and the twenty-fifth month. No carrying or interest charges to be incurred for this payment plan.

Pure Oil Division Ⓞ

Union Oil Company of California
200 East Golf Road, Palatine, Illinois 60067
Telephone (312) 529-7700



June 24, 1969

Mr. John R. Birkholz
Dean, Transfer Program
William Rainey Harper College
510 West Elk Grove Blvd.
Elk Grove, Illinois 60007

Dear Mr. Birkholz:

At a meeting of the Secretarial Science Advisory Committee held on March 17, 1969, it was highly recommended by the members of the committee that a combination of IBM Selectric and IBM standard electric typewriters be purchased for the business education classrooms at Harper College.

It was the feeling of the committee that the typewriters purchased should be of the brand most represented in the companies in the area.

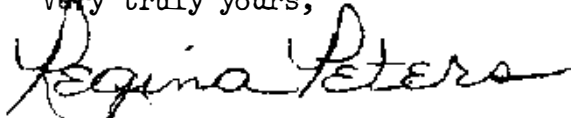
The Selectric typewriter can be purchased with changeable type which is becoming more widely used in industry especially on an executive level. This particular machine, of course, takes additional training to become adjusted to its fine qualities, but is well worth the effort.

The IBM standard electric typewriter is preferred by many secretaries as being a dependable machine with few mechanical breakdowns. Therefore, even though this machine may initially cost more than other brands, it seems that the low maintenance costs would more than justify the additional expenditure.

Several members of the committee have had experience with various brands of electric typewriters and it was the consensus of opinion of the members that the IBM standard electric excels other brands in dependability, appearance, quality of work, and low maintenance costs.

If you would desire a more detailed analysis of our recommendation, please advise and I am sure the members of the committee would be happy to reiterate their reasons for making this recommendation.

Very truly yours,



Regina Peters
Chairman, Secretarial
Science Advisory Committee
William Rainey Harper College

RP:ng

Donn:

I concur in the recommendation
of the Secretarial Advisory Committee.
John R. Cickhoz

REQUEST FOR QUOTATION



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois 60067

1. Quotation must be made on this form.
2. Sign and return original and retain duplicate for your file.
3. Unsigned bids will not be considered.
4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067
Attention: Mr. D. M. Mistic

Quotation Request No. Q-551		Date 6/29/69	page 1 of 1	Your Quotation No.	Quotation Due 6/16/69 2:00pm DST
Item No.	Quantity	Description		Unit Price	Extension
1	35	IBM Model D Electric Typewriters, 12 to 13 inch carriage, 12 ptich, fabric ribbon, elite size type, raven black color, grounded plugs, or equal. Payment terms to be 40% on delivery, 30% on first of thirteenth month and 30% on first of 25th month with no interest or carrying charge. Bidder agrees that Harper College shall have the option to return the equipment to the successful bidder upon 30 days prior written notice at the end of the first or at the end of the second year after the equipment has been installed. If this option is exercised it is understood that no refund will be made of any monies paid up to the time of the exercise of this option and Harper College agrees to release said equipment. Successful bidder agrees to make delivery by Aug. 15, 1969			

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and terms on this form for the items listed above to be delivered F.O.B. destination, F. F. A.

I hereby certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made _____ days after receipt of order except as otherwise indicated

Date of Quotation _____ Per _____

FOR BOARD ACTION

I. SUBJECT:

Recommendation for the awarding of the bid for Audio-visual equipment, including installation in various buildings.

II. REASON FOR CONSIDERATION BY THE BOARD:

In accordance with Board purchasing policy expenditures over \$5,000.00 must have Board approval.

III. INFORMATION:

Advertisements were run and bids solicited for the subject equipment. Six (6) bid requests were sent out with five (5) responses as follows:

ANCHALate
COMTECHNB
NO. COMM. SYSTEMSNB
RICH ENGINEERING	\$140,236.00
SERVICEMASTER COMM.\$149,082.27

IV. SUMMARY:

This award covers a complex and specialized area, and the evaluation of the two bids was made so as to take into account not only costs, but the type of equipment offered, installation ability of bidder, service available from bidder, previous experience of bidder in handling this type of installation, and completion time.

FOR BOARD ACTION

IV. SUMMARY: (continued)

We have attached a copy of Dr. Voegel's memorandum, in which he outlines the Learning Resources Staff's appraisal of the two bids. In their opinion the Servicemaster organization is stronger in some very important areas. Although the Servicemaster bid is 6% higher (\$8,746.27), this higher cost is within reason to better insure that the project is completed and kept operational over the years.

V. RECOMMENDATION:

The Administration recommends that the Board award the contract for the subject Audio-visual equipment, including installation as follows:

SERVICEMASTER COMMUNICATIONS SYSTEMS, INC. for \$149,082.27

W I L L I A M R A I N E Y H A R P E R C O L L E G E

MEMORANDUM

DATE June 25, 1969

TO: Don Misic
FROM: George H. Voegel *GHV*
RE: Lecture-Demo Bids

Award to Servicemaster, Inc.

The L.R.C. staff involved in evaluating the bid proposals for equipping the Lecture-Demo Centers recommends a contract be awarded to the Servicemaster, Inc. based on the following reasons:

1. Larger organization which includes servicemen, repair shops, equipment, and other personnel.
2. Leases equipment so they have considerable back-up equipment.
3. They have had experience in installing and servicing the Amphicon TV projection system.
4. Their budget estimate and bid was better prepared.
5. While both bidders are equally qualified for sound system installations, Servicemaster has had more experience with installing multimedia systems.

GHV/jf
1.5

WILLIAM RAINEY HARPER COLLEGEINDEX

Furniture and Furnishings
 Bid Specifications
 William Rainey Harper College
 Algonquin and Roselle Roads
 Palatine, Illinois 60067

Illinois Building Authority Project Number 74-095
 Department of Health Education and Welfare No. 3-5-00009-0

<u>SECTION</u>	<u>TITLE</u>	<u>PAGE</u>
A	Advertisement for Bids	A-1
B	Information for Bidders	B-1 to B-6
D	Certification by Bidder	D-1 to D-2
E	Bid Bond	E-1 to E-2
F	Contract	F-1 to F-2
G	Performance - Payment Bond	G-1 to G-3
H	Certificate of Insurance	H-1 to H-2
J	Change Order	J-1
K	Purchase Order	K-1
L	General Conditions	L-1 to L-18
M	Wage Rate Schedule	M-1 to M- 5
100	Specification	101 to 129
J N	Schematics	1 to 10
N	Bid Form	1

- ABBREVIATIONS -

AL.	Aluminum	LP.	Laminated Plastic
COM.	Customers own materials	MIR.	Mirror
FR.	Frame	PED.	Pedestal
FT.	Foot	PL.	Plated
HM.	Herman Miller	PLAS.	Plastic
IN.	Inches	CAST.	Casters
ITAL.	Italian	POL.	Polished
		STL.	Steel

William Rainey Harper College, District 512, Using Agency (here in called the "Owner") will receive sealed bids at the College Business Office, Data Processing Center, Algonquin and Roselle Roads, Palatine, Illinois, for Audio Visual Equipment, for six (6) buildings, Unit "A" - College Center, Unit "B" - Power Plant, Unit "C" - Art Wing, Unit "D" - Science Building, Unit "E" - Lecture Demo Center, and Unit "F" - Learning Resources Center.

Illinois Building Authority Project Number 74-095
Department of Health, Education and Welfare No. 3-5-00009-0

Bids shall be presented under an itemized proposal covering fabrication and installation as specified.

Bids will be received at the Business Office up to the hour of 2:00 P.M. , Daylight Savings Time, Friday, June 20, 1969, at which time they will be publicly opened.

Drawings and Specifications will be issued to Prime Bidders, which may be obtained at the Business Office, William Rainey Harper College, Algonquin and Roselle Roads, Palatine, Illinois 60067. Each bidder must deposit with his bid, security in the amount of five per cent (5%) of the bid, and in the form subject to the conditions provided in the documents.

Contractors will be required to comply with all laws with respect to the employment of labor and payment.

William Rainey Harper College reserves the right to reject any or all bids or any part thereof, to waive any informalities in the bidding, and to accept the bid deemed most favorable to the interest of William Rainey Harper College after all bids have been examined and evaluated.

WILLIAM RAINEY HARPER COLLEGE

The Illinois Building Authority and Junior College District 512, Using Agency (here in called the "Owner"), furnishes the following instructions to prospective bidders desiring to submit proposals for Furnishings for the six (6) buildings at William Rainey Harper College.

1. LOCATION

The site of the work is William Rainey Harper College, District 512, Algonquin and Roselle Roads, Palatine, Illinois 60067.

2. PROJECT

The Project is the interior furnishing and furniture for William Rainey Harper College at the above mentioned site.

3. THE PROPOSAL

Proposal must be submitted on the enclosed Proposal Forms enclosed in sealed opaque envelopes, and marked and addressed as follows:

PROPOSAL FOR: William Rainey Harper College

Attention: Purchasing Agent
Algonquin & Roselle Roads
Palatine, Illinois 60067

Show the name and address of the bidding firm in the upper left-hand corner of the envelope.

Each bid must be submitted on the prescribed form with all blank spaces for bid prices filled in, in ink or typewritten. Each bid must be accompanied by Certification of Nonsegregated Facilities, a copy of which is attached to the Contractor's Proposal Form.

Proposal must be signed in the firm or corporate name and must bear the long-hand signature of a principal duly authorized to make contracts for the bidding party. The bidder's name must be fully stated. Where Proposals are signed by an agent of the bidder, evidence of his authority to act as the bidder's agent shall accompany the Proposal. The name of each person signing the Proposal shall be typed or printed below his signature.

Proposal shall not contain any qualifications or recapitulations of the work to be done.

All erasures or corrections in Proposals must be initialed by the person signing the Proposal.

No bidder may withdraw a bid within sixty (60) days after the actual date of the opening thereof.

The bidder must include with his Proposal a bid deposit in an amount not

less than five per cent (5%) of the Base Bid. Failure of the Contractor to submit the full amount of the required bid deposit will be sufficient cause to reject his Proposal. Bid deposits, in the form of certified check, cash, bank, drafts or bid bonds (on the form of bid bond bound herewith duly executed by the bidder as principal and having as surety thereon a surety company approved by the Owner and Department of Health, Education and Welfare) are to be made payable to the William Rainey Harper College.

If a Bid Bond is submitted, it shall be in the form bound herein, and the Surety thereon must be corporate surety having a policy holders' rating not lower than "A" and a financial rating not lower than "AA" in Best's Insurance Guide with key rating 1967. If no award has been made within sixty (60) days after the date of the opening of bids, and upon demand of the bidder, so long as he has not been notified of the acceptance of his bid, such Bid Bonds will be returned to the bidder.

The bid deposits of the successful bidder will be returned to him after he has signed the Agreement and has furnished an acceptable Performance and Payment Bond, in six (6) copies, as stipulated in the GENERAL CONDITIONS. In all other cases, bid deposits will be returned to the bidders when and as stipulated in the Proposal, unless previously forfeited to the Owner as provided in said Proposal.

The bidder who has submitted cash, certified check or bank draft as a bid deposit may, at any time after ten (10) days after the date of the opening of bids, if his bid is still being held as provided above and has not been forfeited to Owner as provided in the Proposal, substitute for his bid deposit a bid bond prepared on the form of bid bond bound herewith, duly executed by a bidder as principal and having as surety thereon a surety company approved by the Owner, in the same amount as the bid deposit, and upon approval thereof by the Owner, said bid deposit will immediately be returned to the bidder.

If the bidder fails or refuses to execute and deliver the Contract and bonds required within ten (10) days after he has received notice of the acceptance of his bid, he shall forfeit his bid deposit to the Owner, as liquidated damages for such failure or refusal.

4. SUBMISSION OF BID

Sealed bids, to be submitted in single copy, must be delivered, in order to be considered in the bidding, as follows:

To William Rainey Harper College Business Off., Algonquin & Roselle Roads,
Palatine, Illinois 60067.

ANY BIDS TIME STAMPED AFTER 2:00 P. M. ON THE ABOVE-MENTIONED DATE WILL BE RETURNED TO THE BIDDER UNOPENED.

Proposals will be publicly opened by the Owner at 2:00 P. M. on the date

specified for the receipt of bids in the College Board Room, 2nd floor, Data Processing Center, Algonquin and Roselle Roads, Palatine, Illinois 60067.

Any bidder may withdraw his bid by letter or with proper identification by personally securing his bid proposal at any time prior to the time stated for the receipt of bids. No telephone requests for withdrawal of bids will be honored.

5. TELEGRAPHIC MODIFICATION

Any bidder may modify his bid by telegraphic communication at any time prior to the scheduled closing time for receipt of bids, provided such telegraphic communication is received by the Owner prior to the closing time, and, provided further, the Owner is satisfied that a written confirmation of the telegraphic modification over the signature of the bidder was mailed prior to the closing time. The telegraphic communication should not reveal the bid price but should provide the addition or subtraction or other modification so that the final prices or terms will not be known by the Owner until the sealed bid is opened. If written confirmation is not received within five (5) days from the closing time, no consideration will be given to the telegraphic modification.

6. SUBCONTRACTS

The bidder is specifically advised that any person, firm, or the party to whom it is proposed to award a subcontract under this Contract:

Must be acceptable to the Owner, User, Architect/Engineer and the Department of Health, Education and Welfare, and, must submit from each proposed Subcontractor a certification of nonsegregated facilities, in the same form as attached to the Proposal. Approval of the proposed Subcontract Award cannot be given by the Owner unless and until the proposed Subcontractor has submitted the Certification and/or other evidence showing that it has fully complied with any reporting requirements to which it is or was subject.

Although, the bidder is not required to attach such Certifications by proposed Subcontractors to his bid, the bidder is here advised of this requirement so that appropriate action can be taken to prevent subsequent delay in Subcontract Awards.

The Contractor, shall, within fifteen (15) days after the execution of the Contract, submit to the Architect/Engineer in writing the names of subcontractors proposed for the principal parts of the work and for such others as the Architect/Engineer may direct and shall not employ any that are not acceptable as provided above.

7. QUALIFICATIONS OF BIDDER

The Owner may make such investigations as he deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the

Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the Owner that such bidder is properly qualified to carry out the obligations of the Contract and to complete the work contemplated therein. Conditional bids will not be accepted.

8. ALTERNATES

All Alternates listed are intended to be deductive Alternates, However, if a bidder's own figures indicate that, for him, it should be additive, he may strike the word "deduct" and insert in its place the word "add". All blanks on the Proposal form, including those for Alternates, must be filled in. If the bidder intends no change in price for performance of an Alternate, he should fill the blank with the words "no change". Failure to fill in the blank, or filling it with the words "no bid", or lining through an Alternate or the blank for its price, will result in disqualification of the bid, if that Alternate is reached in the procedure specified under "METHOD OF AWARD - LOWEST QUALIFIED BIDDER".

Alternates, if considered, will be accepted in the order in which they are listed. In preparing a price for a particular Alternate, the bidder must assume that all Alternates of lower identifying number have been previously accepted and are included in the base work from which the changes of the Alternates are to be made. Alternates which are accepted will be included in the Contracts.

9. LAWS AND REGULATIONS

The bidder's attention is directed to the fact that all applicable Federal and State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Contract throughout, and they will be deemed to be included in the Contract the same as though herein written out in full.

10. METHOD OF AWARD - LOWEST QUALIFIED BIDDER

If at the time this Contract is to be awarded, the lowest Base Bid submitted by a responsible bidder does not exceed the amount of funds then estimated by the Owner as available to finance the Contract, the Contract will be awarded on the Base Bid only. If such bid exceeds such amount, the Owner may reject all bids or may award the Contract on the Base Bid combined with such deductible Alternates applied in the numerical order in which they are listed in the Proposal Form, as produces a net amount which is within the available funds. Owner reserves the right not to accept an Alternate which in the lowest bidder's figures is additive so long as the Alternate was used in determining the lowest bidder.

11. POWER OF ATTORNEY

Attorneys-in-fact who sign bonds or contract bonds must file with each bond a certified and effectively dated copy of their power of attorney. These dates should either be the same as or after the date of the bond. The bond date should be the same as or after the date of the contract.

13. ADDENDA

No interpretation of the meaning of the Drawings, Specifications or other Bid Documents will be made to any bidder except by Addendum.

Should a bidder find discrepancies or ambiguities in, or omissions from the Drawings or Specifications, or should he be in doubt as to their meaning, he shall at once notify William Rainey Harper College, in writing, at least five (5) days prior to the date fixed for the opening of bids; otherwise, the Owner shall decide which of the conflicting requirements will govern, and the Contractor shall perform the work at no additional cost to the Owner in accordance with the decision.

Interpretation or clarification of the Contract Documents, prior to the bid opening date, will be made only by an Addendum duly issued by the Owner not later than three (3) days prior to the date fixed for the opening of bids; properly numbered and dated, to all bidders, and no interpretations or clarifications made other than by such an Addendum will be binding upon either Architect or Owner. The Proposal Form contains blanks for the bidders to inscribe the number and date of each Addendum that may be issued and bidder shall acknowledge receipt of Addenda by properly filling in said blanks. If no Addenda are issued, these blanks are to be filled with the work "NONE".

14. OBLIGATION OF BIDDER

Each bidder, before preparing his Proposal, shall visit the site of the proposed work, fully acquaint and familiarize himself with the conditions as they exist and the character of the operation to be carried on under the proposed Contract, and make such investigation as may be reasonably necessary so that he shall fully understand the facilities, difficulties, physical conditions and restrictions attending the work under the Contract. Each bidder shall also thoroughly examine and become familiar with the Drawings (including the site information contained therein), Specifications and the other Contract Documents, including the labor conditions and Executive Order No. 11246 described in Article 46 of the General Conditions. By submitting a Proposal, the bidder agrees that he has carefully examined the Drawings, Specifications and the other Contract Documents and the Addenda, if any, and the site, and that from his own investigation he has satisfied himself as to the nature and location of the work, the general and local conditions, and all matters which may in any way affect the work or its performance, and that as a result of such examination and investigation he fully understands the intent and purpose of the Documents and conditions of bidding.

No additional compensation or extension of time will be allowed for site, Contract or work conditions increasing the Contractor's costs or affecting the completion date which were not known to or appreciated by him when he submitted his Proposal if such could have been discovered by him by following the foregoing procedure and thoroughly informing himself of all conditions which might affect the work before submitting his Proposal.

15. OWNER-USER RELATIONSHIP

The Owner is constructing this project for the use and benefit of William Rainey Harper College identified in and referred to throughout the Contract Documents ("Owner"). It is intended, therefore, that the rights of and benefits to the Owner under the General Conditions, including, but not limited to, the obligations of the Contractor to protect Owner's property and to indemnify Owner against certain losses, shall and do extend as well to User and User's property, and User, with the approval of the Owner, shall have the right to enforce any such obligation of the Contractor under the General Conditions in its own right and behalf and for its own benefit and protection.

16. TIME OF COMPLETION

Bidder must agree to commence work on or before a date to be specified in a written "Notice to Proceed" of the Owner and to fully complete the project on or before October 1, 1969

HUD- 4238-CD-2 (2-67)

Department of Housing and Urban Development

CERTIFICATION BY PROPOSED SUBCONTRACTOR REGARDING
EQUAL EMPLOYMENT OPPORTUNITY

Name of prime contractor

Project No.

INSTRUCTIONS

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the subcontractor has not filed a compliance report due under applicable instructions, such subcontractor shall be required to submit a compliance report before the owner approves the subcontract or permits work to begin under the subcontract.

SUBCONTRACTOR'S CERTIFICATION

Subcontractor's Name:

Address:

SUBCONTRACTOR'S CERTIFICATION

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause.
Yes No
2. Compliance reports were required to be filed in connection with such contract or subcontract.
Yes No
3. Bidder has filed all compliance reports due under applicable instructions, including SF-100.
Yes. No. None Required.
4. If answer to item 3 is "No," please explain in detail on reverse side of this certification.

Certification - The information above is true and complete to the best of my knowledge and belief.

Name and Title of Signer (Please Type)

Signature

Date

ILLINOIS BUILDING AUTHORITY BID BOND

Know all men by these presents, that we the undersigned, _____

as Principal, and _____

as Surety, are hereby held firmly into WILLIAM RAINEY HARPER COLLEGE as Owner
in the penal sum of _____

for the payment of which, well and truly to be made, we hereby jointly and
severally bind ourselves, our heirs, executors, administrators, successors
and assigns. Signed this _____ day of _____, 196__.

The condition of the above obligation is such that whereas the Principal has
submitted to _____ a certain Bid,
attached hereto and hereby made a part hereof to enter into a Contract in
writing, for the _____

NOW, THEREFOR,

(a) If said Bid shall be rejected, for reason other than Principal's
withdrawal or attempted withdrawal of his bid after bid opening
and prior to award of Contract, or in the alternate,

(b) If said Bid shall be accepted and the Principal shall execute and
deliver a Contract in the Form of Contract attached hereto (properly
completed in accordance with said Bid) and shall furnish a bond for
his faithful performance of said Contract, and for the payment of
all persons performing labor or furnishing materials in connection
therewith, and shall in all other respects perform the agreement
created by the acceptance of said Bid,

then this obligation shall be void, otherwise the same shall remain in force
and effect; it being expressly understood and agreed that the liability of

the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

ATTEST:

Principal
By _____ (S)
(Principal) Secretary
(SEAL) _____
(Address)

Witness as to Principal
(Address)

Surety
By _____
Attorney-in-Fact

(Surety) Secretary
(SEAL)

Witness as to Surety
(Address)

William Rainey Harper College
Algonquin and Roselle Roads
Palatine, Illinois 60067
Contract NO. _____

CONTRACT FORM

THIS AGREEMENT made on _____, 19 _____.

by and between _____

hereinafter called the "Contractor" and William Rainey Harper College hereinafter called the "College."

WITNESSETH, that the Contractor and the College for the consideration stated herein, agree as follows:

ARTICLE 1. Scope. The Contractor shall do all things necessary to fully perform and satisfy all terms, conditions and requirements of the Specifications dated _____ for:

which are incorporated herein by reference and made a part hereof.

ARTICLE 2. Time of Completion. The Contractor shall commence work under this Contract on a date specified in the written Notice to Proceed to be issued by the College and shall fully complete all work thereunder by August 1, 1969, which said completion date includes final connections of all Mechanical and Electrical Utilities, ready for complete operation. Time is of the essence hereof.

ARTICLE 3. The Contract Price. William Rainey Harper College shall pay to the Contractor for the performance of the Contract, in current funds, subject to additions and deductions as provided in the Specifications,

_____ Dollars
(\$ _____).

ARTICLE 4. Payment. Payment shall be made as set forth in the Specifications referred to above.

ARTICLE 5. Contract Documents. Contract documents shall consist of the following component parts.

1. This instrument
2. Specifications
 - (a) Conditions
 - (1) Addenda
 - (2) Supplemental General Conditions
 - (3) General Conditions
 - (4) Special Conditions
 - (b) Technical Specifications
 - (c) Drawings
3. Performance - Payment Bond
4. Contractor's Proposal
5. Information for Bidders
6. Advertisement for Bids

This instrument together with the documents enumerated in this Article form the contract, and they are as fully a part of the contract as if hereto attached or herein repeated. In the event that any provision in one of the component parts of this contract conflicts with any provision of any other component part, the provision in the component part first enumerated in the Article entitled "Contract Documents" shall govern, except as otherwise specifically stated.

IN WITNESS WHEREOF, the parties hereto have caused this Instrument to be executed in _____ counterparts the day and year first above written.

(Contractor's Name) (Affix Corp. Seal)

Address _____ By _____

City & State _____ Title _____

Telephone No. _____ (If a Corporation, President or Vice-President should sign. If some other officer signs, evidence of authority must be submitted.)

WILLIAM RAINEY HARPER COLLEGE

By _____

Title _____

PERFORMANCE - PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: That we (1) _____

_____ a (2) _____

hereinafter called "Principal" and (3) _____

of _____, State of _____, hereinafter

called the "Surety", are held and firmly bound unto (4) _____

_____, hereinafter called

"Owner" in the penal sum of _____ Dollars

(\$ _____) in lawful money of the United States, for the payment of which sum will and truly to me made, we bind ourselves, our heir's, ex-ecuters, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal entered into a certain contract with the Owner, dated the _____ day of _____, 196____, a copy of which is hereto attached and made a part ; hereof for the construction of:

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term thereof, and any extensions thereof which may be granted by the Owner, with or without notice to the Surety, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the Owner from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all outlay and expense which the Owner may incur in making good any default, and shall promptly make payment to all persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the prosecution of the work provided for in such contract, and any authorized extension or modification thereof, including all amounts due for materials, lubricants, oil, gasoline, coal and coke, repairs on machinery, equipment and tools, consumed or used in connection with the construction of

such work, and all insurance premiums on said work, and for all labor, performed in such work whether by subcontractor or otherwise, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same shall in any wise affect its obligation of this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the work or to the specifications.

PROVIDED, FURTHER, that no final settlement between the Owner and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in six (6) counterparts, each one of which shall be deemed an original, this the ___ day of _____ 196__.

ATTEST:

Principal

By _____ (S)

(Principal) Secretary

(SEAL)

(Address)

Witness as to Principal

(Address)

Surety

ATTEST:

By _____
Attorney-in-fact

(Surety) Secretary

(SEAL)

(Address)

Witness as to Surety

(Address)

NOTE: Date of Bond must not be prior to date of Contract.

- (1) Correct name of Contractor
- (2) A Corporation, a Partnership or an Individual, as case may be
- (3) Correct name of Surety
- (4) Correct name of Owner
- (5) If Contractor is Partnership, all partners should execute bond

This is to certify to William Rainey Harper College, Palatine, Illinois, that the following described policies and insurance coverages in force at this date have been issued by:

(Name of Insuring Company)
TO: _____
(Name of Insured) (Address)

Covering work to be performed for William Rainey Harper College, as follows:

Date of contract _____ Description of work and location where work is to be
Performed: _____

Type of Insurance	Policy No.	Expiration Date	Statutory Limits Provided by Law, State of Illinois	
A - Workmen's Compensation Occupational Disease, & Employer's Liability	_____	_____	Employer's Liability Limit \$ _____	
B - Comprehensive General Liability, including	_____	_____		
(1) Contractor's Liability (Premises & Operations)	Each person Each Accident	\$ _____ \$ _____	Each Accident Aggregate	\$ _____ \$ _____
(2) XCU Hazards (Explosion, Blasting, Collapse & underground)	Each person Each Accident	\$ _____ \$ _____	Each Accident Aggregate	\$ _____ \$ _____
(3) Contractual Liability (Assumed under above-	Each person Each Accident	\$ _____ \$ _____	Each Accident Aggregate	\$ _____ \$ _____
(4) Contractor's Protective Liability (Independent	Each person Each Accident	\$ _____ \$ _____	Each Accident Aggregate	\$ _____ \$ _____
C - Comprehensive Automobile Liability including	_____	_____		
(1) Owned Vehicles	Each person Each Accident	\$ _____ \$ _____	Each Accident	\$ _____
(2) Hired Vehicles	Each person Each Accident	\$ _____ \$ _____	Each Accident	\$ _____
(3)	Each person Each Accident	\$ _____ \$ _____	Each Accident	\$ _____

It is agreed by the Insurance Company that if the above policies be cancelled or changed during the periods of coverage as stated here in ten (10) days written notice prior to such cancellation or changes will be given to William Rainey Harper College, Palatine, Illinois.

(Name of Insurance Company)

(Date)

(Address)

(Signature (in ink) of Authorized Representative)

CHANGE ORDER

TO: _____ Change Order No. _____
_____ Date _____
_____ Proposal No. _____
_____ Date _____

REFERENCE: Contract IBA _____ Dated _____
User _____
Location _____
Project Description _____
Type of Work _____

You are Authorized to make the following changes in the subject Contract:

The amount to the Contract will be (Unchanged) (Increased) (Decreased) by the
Sum of: _____ Dollars (\$ _____)

Contract Total Including this Change Order will be: \$ _____

The time provided for completion in the contract due to this change order is
(unchanged) (increased) (decreased) by _____ calendar days. This document
shall become an amendment to the contract and all provisions of the contract
will apply hereto.

ACCEPTED: _____ BY: _____
Contractor Date

APPROVED: WILLIAM RAINEY HARPER COLLEGE BY: _____
Date

WILLIAM RAINY HARPER COLLEGE
SECTION K

PURCHASE ORDER
PAGE K - 1

SHIP TO ABOVE ADDRESS UNLESS OTHERWISE SPECIFIED

SPECIAL NOTICE: PREPAY FREIGHT; ADD TO INVOICE WHERE APPLICABLE

DATE OF PURCHASE ORDER

SHIP TO ARRIVE

SHIP VIA

TERMS

F.O.B.

ORDER NO.

REQ. NO.

YOUR QUOTATION

INVOICE IN TRIPLICATE

PLEASE ENTER OUR ORDER AS FOLLOWS SUBJECT TO THE TERMS AND CONDITIONS SHOWN

ITEM NO.	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENSION
----------	----------	-------------	------------	-----------

SAMPLE

CONDITIONS: ACKNOWLEDGE AT ONCE. DELIVER ONLY MATERIAL AND/OR RENDER SERVICES SPECIFIED. DO NOT CHANGE PRICE, QUANTITY OR SPECIFICATIONS WITHOUT OUR CONSENT. NO PACKAGING, CARRYING, OR INSURANCE CHARGES WILL BE ALLOWED UNLESS INDICATED IN THE CASE OF CONTRACT. FOR INSTALLATION PROVISIONS, IT TO BE MADE FOR THE PROTECTION OF WILLIAM RAINY HARPER COLLEGE AGAINST ALL AND ALL CLAIMS OF CONTRACTOR, LABORER, AND MATERIAL MEN. WE WILL BE HELD RESPONSIBLE TO CANCEL THE ORDER, WHOLE OR IN PART IF GOODS ARE NOT RECEIVED, REJECTED, OR REFUSED ON ACCOUNT OF INFERIOR QUALITY OR DEFECTIVE MANUFACTURE. GOODS CONFORM TO THIS ORDER WHETHER DISCOVERED AT INSPECTION OR DEVELOPING LATER, WILL BE RETURNED TO SELLER WITH CHARGE OF TRANSPORTATION ON BOTH WAYS AND ARE NOT TO BE REPLACED UNLESS SPECIFICALLY REQUESTED. APPROVED INVOICES RECEIVED BY THE 22ND OF THE MONTH WILL

WILLIAM RAINY HARPER COLLEGE
BY _____
PURCHASING AGENT
WILLIAM RAINY HARPER COLLEGE IS EXEMPT FROM PAYMENT OF THE ILL. AND STATE SALES TAX

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202

GENERAL CONDITIONS

I. Contract and Contract Documents

The project to be constructed pursuant to this contract will be financed with assistance from the Department of Health, Education, and Welfare, Office of Education, and is subject to all applicable Federal laws and regulations.

The Plans, Specifications and Addenda, hereinafter enumerated in the Supplemental General Conditions, shall form part of this contract and the provisions thereof shall be as binding upon the parties hereto as if they were herein fully set forth. The table of contents, titles, headings, running headlines and marginal notes contained herein and in said documents are solely to facilitate reference to various provisions of the Contract Documents and in no way affect, limit or cast light on the interpretation of the provisions to which they refer.

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2. Definitions

The following terms as used in this contract are respectively defined as follows:

- (a) "Contractor": A person, firm or corporation with whom the contract is made by the Owner.

* See alphabetical subject index at end.

- (b) "Subcontractor": A person, firm or corporation supplying labor and materials or only labor for work at the site of the project for, and under separate contract or agreement with, the Contractor.
- (c) "Work on (at) the project": Work to be performed at the location of the project, including the transportation of materials and supplies to or from the location of the project by employees of the Contractor and any subcontractor.

3. Additional Instructions and Detail Drawings

The Contractor will be furnished additional instructions and detail drawings as necessary to carry out the work included in the contract. The additional drawings and instructions thus supplied to the Contractor will coordinate with the Contract Documents and will be so prepared that they can be reasonably interpreted as part thereof. The Contractor shall carry out the work in accordance with the additional detail drawings and instructions. The Contractor and the Architect/Engineer will prepare jointly (a) a schedule, fixing the dates at which special detail drawings will be required, such drawings, if any, to be furnished by the Architect/Engineer in accordance with said schedule, and (b) a schedule fixing the respective dates for the submission of shop drawings, the beginning of manufacture, testing and installation of materials, supplies and equipment, and the completion of the various parts of the work; each such schedule to be subject to change from time to time in accordance with the progress of the work.

4. Shop or Setting Drawings

The Contractor shall submit promptly to the Architect/Engineer two copies of each shop or setting drawing prepared in accordance with the schedule predetermined as aforesaid. After examination of such drawings by the Architect/Engineer and the return thereof, the Contractor shall make such corrections to the drawings as have been indicated and shall furnish the Architect/Engineer with two corrected copies. If requested by the Architect/Engineer, the Contractor must furnish additional copies. Regardless of corrections made in or approval given to such drawings by the Architect/Engineer, the Contractor will nevertheless be responsible for the accuracy of such drawings and for their conformity to the Plans and Specifications, unless he notifies the Architect/Engineer in writing of any deviations at the time he furnishes such drawings.

5. Materials, Services and Facilities

- (a) It is understood that except as otherwise specifically stated in the Contract Documents, the Contractor shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, superintendence, temporary construction of every nature, and all other services and facilities of every nature whatsoever necessary to execute, complete, and deliver the work within the specified time.
- (b) Any work necessary to be performed after regular working hours, on Sundays or Legal Holidays, shall be performed without additional expense to the Owner.

6. Contractor's Title to Materials

No materials or supplies for the work shall be purchased by the Contractor or by any subcontractor subject to any chattel mortgage or under a conditional sale contract or other agreement by which an interest is retained by the seller. The Contractor warrants that he has good title to all materials and supplies used by him in the work, free from all liens, claims or encumbrances.

7. Inspection and Testing of Materials

- (a) All materials and equipment used in the construction of the project shall be subject to adequate inspection and testing in accordance with accepted standards. The laboratory or inspection agency shall be selected by the Owner. The Owner will pay for all laboratory inspection service direct, and not as a part of the contract.
- (b) Materials of construction, particularly those upon which the strength and durability of the structure may depend, shall be subject to inspection and testing to establish conformance with specifications and suitability for uses intended.

8. "Or Equal" Clause

Whenever a material, article or piece of equipment is identified on the plans or in the specifications by reference to manufacturers' or vendors' names, trade names, catalogue numbers etc., it is intended merely to establish a standard; and, any material, article, or equipment of other manufacturers and vendors which will perform adequately the duties imposed by the general design will be considered equally acceptable provided the material, article, or equipment so proposed, is, in the opinion of the Architect/Engineer, of equal substance and function. It shall not be purchased or installed by the Contractor without the Architect/Engineer's written approval.

9. Patents

- (a) The Contractor shall hold and save the Owner and its officers, agents, servants, and employees harmless from liability of any nature or kind, including cost and expenses for, or on account of, any patented or unpatented invention, process, article, or appliance manufactured or used in the performance of the contract, including its use by the Owner, unless otherwise specifically stipulated in the Contract Documents.
- (b) License or Royalty Fees: License and/or Royalty Fees for the use of a process which is authorized by the Owner of the project must be reasonable, and paid to the holder of the patent, or his authorized licensee, direct by the Owner and not by or through the Contractor.
- (c) If the Contractor uses any design, device or materials covered by letters, patent or copyright, he shall provide for such use by suitable agreement with the Owner of such patented or copyrighted design, device or material. It is mutually agreed and understood, that, without exception, the contract prices shall include all royalties or costs arising from the use of such design, device or materials, in any way involved in the work. The Contractor and/or his Sureties shall indemnify and save harmless the Owner of the project from any and all claims for infringement by reason of the use of such patented or copyrighted design, device or materials or any trademark or copyright in connection with work agreed to be performed under this contract, and shall indemnify the Owner for any cost, expense or damage which it may be obliged to pay by reason of such infringement at any time during the prosecution of the work or after completion of the work.

10. Surveys, Permits, and Regulations

Unless otherwise expressly provided for in the Specifications, the Owner will furnish to the Contractor all surveys necessary for the execution of the work.

The Contractor shall procure and pay for all permits, licenses and approvals necessary for the execution of his contract.

The Contractor shall comply with all laws, ordinances, rules, orders, and regulations relating to the performance of the work, the protection of adjacent property, and the maintenance of passageways, guard fences or other protective facilities.

11. Contractor's Obligations

The Contractor shall and will, in good workmanlike manner, do and perform all work and furnish all supplies and materials, machinery, equipment, facilities and means, except as herein otherwise expressly specified, necessary or proper to perform and complete all the work required by this contract, within the time herein specified, in accordance with the provisions of this contract and said specifications and in accordance with the plans and drawings covered by this contract and any and all supplemental plans and drawings, and in accordance with the directions of the Architect/Engineer as given from time to time during the progress of the work. He shall furnish, erect, maintain, and remove such construction plant and such temporary works as may be required. The Contractor shall observe, comply with, and be subject to all terms, conditions, requirements, and limitations of the contract and specifications, and shall do, carry on, and complete the entire work to the satisfaction of the Architect/Engineer and the Owner.

12. Weather Conditions

In the event of temporary suspension of work, or during inclement weather, or whenever the Architect/Engineer shall direct, the Contractor will, and will cause his subcontractors to protect carefully his and their work and materials against damage or injury from the weather. If, in the opinion of the Architect/Engineer, any work or materials shall have been damaged or injured by reason of failure on the part of the Contractor or any of his subcontractors so to protect his work, such materials shall be removed and replaced at the expense of the Contractor.

13. Protection of Work and Property—Emergency

The Contractor shall at all times safely guard the Owner's property from injury or loss in connection with this contract. He shall at all times safely guard and protect his own work, and that of adjacent property, from damage. The Contractor shall replace or make good any such damage, loss or injury unless such be caused directly by errors contained in the contract or by the Owner, or his duly authorized representatives.

In case of an emergency which threatens loss or injury of property and/or safety of life, the Contractor will be allowed to act, without previous instructions from the Architect/Engineer, in a diligent manner. He shall notify the Architect/Engineer immediately thereafter. Any claim for compensation by the Contractor due to such extra work shall be promptly submitted to the Architect/Engineer for approval.

Where the Contractor has not taken action but has notified the Architect/Engineer of an emergency threatening injury to persons or damage to the work or any adjoining property, he shall act as instructed or authorized by the Architect/Engineer.

The amount of reimbursement claimed by the Contractor on account of any emergency action shall be determined in the manner provided in Paragraph 17 of the General Conditions.

14. Inspection

The authorized representatives and agents of the Office of Education shall be permitted to inspect all work, materials, payrolls, records of personnel, invoices of materials, and other relevant data and records.

15. Reports, Records and Data

The Contractor shall submit to the Owner such schedule of quantities and costs, progress schedules, payrolls, reports, estimates, records and other data as the Owner may request concerning work performed or to be performed under this contract.

16. Superintendence by Contractor

At the site of the work the Contractor shall employ a construction superintendent or foreman who shall have full authority to act for the Contractor. It is understood that such representative shall be acceptable to the Architect/Engineer and shall be one who can be continued in that capacity for the particular job involved unless he ceases to be on the Contractor's payroll.

17. Changes in Work

No changes in the work covered by the approved Contract Documents shall be made without having prior written approval of the Owner. Charges or credits for the work covered by the approved change shall be determined by one or more, or a combination of the following methods:

- (a) Unit bid prices previously approved.
- (b) An agreed lump sum.
- (c) The actual cost of:
 - 1. Labor, including foremen;
 - 2. Materials entering permanently into the work;
 - 3. The ownership or rental cost of construction plant and equipment during the time of use on the extra work;
 - 4. Power and consumable supplies for the operation of power equipment;
 - 5. Insurance;
 - 6. Social Security and old age and unemployment contributions.

To the cost under (c) there shall be added a fixed fee to be agreed upon but not to exceed fifteen percent (15%) of the actual cost of the work. The fee shall be compensation to cover the cost of supervision, overhead, bond, profit and any other general expenses.

18. Extras

Without invalidating the contract, the Owner may order extra work or make changes by altering, adding to or deducting from the work, the contract sum being adjusted accordingly, and the consent of the Surety being first obtained where necessary or desirable. All the work of the kind bid upon shall be paid for at the price stipulated in the proposal, and no claims for any extra work or materials shall be allowed unless the work is ordered in writing by the Owner or its Architect/Engineer, acting officially for the Owner, and the price is stated in such order.

19. Time for Completion and Liquidated Damages

It is hereby understood and mutually agreed, by and between the Contractor and the Owner, that the date of beginning and the time for completion as specified in the contract of the work to be done hereunder are ESSENTIAL CONDITIONS of this contract; and it is further mutually understood and agreed that the work embraced in this contract shall be commenced on a date to be specified in the "Notice to Proceed."

The Contractor agrees that said work shall be prosecuted regularly, diligently, and uninterruptedly at such rate of progress as will insure full completion thereof within the time specified. It is expressly understood and agreed, by and between the Contractor and the Owner, that the time for the completion of the work described herein is a reasonable time for the completion of the same, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality.

If the said Contractor shall neglect, fail or refuse to complete the work within the time herein specified, or any proper extension thereof granted by the Owner, then the Contractor does hereby agree, as a part consideration for the awarding of this contract, to pay to the Owner the amount specified in the contract, not as a penalty but as liquidated damages for such breach of contract as hereinafter set forth, for each and every calendar day that the Contractor shall be in default after the time stipulated in the contract for completing the work.

The said amount is fixed and agreed upon by and between the Contractor and the Owner because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the Owner would in such event sustain, and said amount is agreed to be the amount of damages which the Owner would sustain and said amount shall be retained from time to time by the Owner from current periodical estimates.

It is further agreed that time is of the essence of each and every portion of this contract and of the specifications wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where under the contract an additional time is allowed for the completion of any work, the new time limit fixed by such extension shall be of the essence of this contract. *Provided*, that the Contractor shall not be charged with liquidated damages or any excess cost when the delay in completion of the work is due:

- (a) To any preference, priority or allocation order duly issued by the Government;
- (b) To unforeseeable cause beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God, or of the public enemy, acts of the Owner, acts of another Contractor in the performance of a contract with the Owner, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and severe weather; and
- (c) To any delays of subcontractors or suppliers occasioned by any of the causes specified in subsections (a) and (b) of this article:

Provided, Further, that the Contractor shall, within ten (10) days from the beginning of such delay, unless the Owner shall grant a further period of time prior to the date of final settlement of the contract, notify the Owner, in writing, of the causes of the delay, who shall ascertain the facts and extent of the delay and notify the Contractor within a reasonable time of its decision in the matter.

20. Correction of Work

All work, all materials, whether incorporated in the work or not, all processes of manufacture, and all methods of construction shall be at all times and places subject to the inspection of the Architect/Engineer who shall be the final judge of the quality and suitability of the work, materials, processes of manufacture, and methods of construction for the purposes for which they are used. Should they fail to meet his approval they shall be forthwith reconstructed, made good, replaced and/or corrected, as the case may be, by the Contractor at his own expense. Rejected material shall immediately be removed from the site. If, in the opinion of the Architect/Engineer, it is undesirable to replace any defective or damaged materials or to reconstruct or correct any portion of the work injured or not performed in accordance with the Contract Documents, the compensation to be paid to the Contractor hereunder shall be reduced by such amount as in the judgment of the Architect/Engineer shall be equitable.

21. Subsurface Conditions Found Different

Should the Contractor encounter subsurface and or latent conditions at the site materially differing from those shown on the plans or indicated in the specifications, he shall immediately

ately give notice to the Architect/Engineer of such conditions before they are disturbed. The Architect/Engineer will thereupon promptly investigate the conditions, and if he finds that they materially differ from those shown on the plans or indicated in the specifications, he will at once make such changes in the plans and/or specifications as he may find necessary, any increase or decrease of cost resulting from such changes to be adjusted in the manner provided in Paragraph 17 of the General Conditions.

22. Claims for Extra Costs

No claim for extra work or cost shall be allowed unless the same was done in pursuance of a written order of the Architect/Engineer approved by the Owner, as aforesaid, and the claim presented with the first estimate after the changed or extra work is done. When work is performed under the terms of subparagraph 17(c) of the General Conditions, the Contractor shall furnish satisfactory bills, payrolls and vouchers covering all items of cost and when requested by the Owner, give the Owner access to accounts relating thereto.

23. Right of the Owner to Terminate Contract

In the event that any of the provisions of this contract are violated by the Contractor, or by any of his subcontractors, the Owner may serve written notice upon the Contractor and the Surety of its intention to terminate the contract, such notices to contain the reasons for such intention to terminate the contract, and unless within ten (10) days after the serving of such notice upon the Contractor, such violation or delay shall cease and satisfactory arrangement of correction be made, the contract shall, upon the expiration of said ten (10) days, cease and terminate. In the event of any such termination the Owner shall immediately serve notice thereof upon the Surety and the Contractor, and the Surety shall have the right to take over and perform the contract; *Provided, however,* that if the Surety does not commence performance thereof within ten (10) days from the date of the mailing to such Surety of notice of termination, the Owner may take over the work and prosecute the same to completion by contract or by force account for the account and at the expense of the Contractor and the Contractor and his Surety shall be liable to the Owner for any excess cost occasioned the Owner thereby, and in such event the Owner may take possession of and utilize in completing the work, such materials, appliances, and plant as may be on the site of the work and necessary therefor.

24. Construction Schedule and Periodic Estimates

Immediately after execution and delivery of the contract, and before the first partial payment is made, the Contractor shall deliver to the Owner an estimated construction progress schedule in form satisfactory to the Owner, showing the proposed dates of commencement and completion of each of the various subdivisions of work required under the Contract Documents and the anticipated amount of each monthly payment that will become due the Contractor in accordance with the progress schedule. The Contractor shall also furnish on forms to be supplied by the Owner (a) a detailed estimate giving a complete breakdown of the contract price and (b) periodic itemized estimates of work done for the purpose of making partial payments thereon. The costs employed in making up any of these schedules will be used only for determining the basis of partial payments and will not be considered as fixing a basis for additions to or deductions from the contract price.

25. Payments to Contractor

- (a) Not later than the 15th day of each calendar month the Owner shall make a progress payment to the Contractor on the basis of a duly certified and approved estimate of the work performed during the preceding calendar month under this contract, but to insure

the proper performance of this contract, the Owner shall retain ten percent (10%) of the amount of each estimate until final completion and acceptance of all work covered by this contract: *Provided*, that the Owner at any time after fifty percent (50%) of the work has been completed, if it finds that satisfactory progress is being made, may make any of the remaining progress payments in full: *Provided, further*, that on completion and acceptance of each separate building, public work, or other division of the contract, on which the price is stated separately in the contract, payment may be made in full, including retained percentages thereon, less authorized deductions.

- (b) In preparing estimates the material delivered on the site and preparatory work done may be taken into consideration.
- (c) All material and work covered by partial payments made shall thereupon become the sole property of the Owner, but this provision shall not be construed as relieving the Contractor from the sole responsibility for the care and protection of materials and work upon which payments have been made or the restoration of any damaged work, or as a waiver of the right of the Owner to require the fulfillment of all of the terms of the contract.
- (d) *Owner's Right to Withhold Certain Amounts and Make Application Thereof*: The Contractor agrees that he will indemnify and save the Owner harmless from all claims growing out of the lawful demands of subcontractors, laborers, workmen, mechanics, materialmen, and furnishers of machinery and parts thereof, equipment, power tools, and all supplies, including commissary, incurred in the furtherance of the performance of this contract. The Contractor shall, at the Owner's request, furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged, or waived. If the Contractor fails so to do, then the Owner may, after having served written notice on the said Contractor, either pay unpaid bills, of which the Owner has written notice, direct, or withhold from the Contractor's unpaid compensation a sum of money deemed reasonably sufficient to pay any and all such lawful claims until satisfactory evidence is furnished that all liabilities have been fully discharged whereupon payment to the Contractor shall be resumed, in accordance with the terms of this contract, but in no event shall the provisions of this sentence be construed to impose any obligations upon the Owner to either the Contractor or his Surety. In paying any unpaid bills of the Contractor, the Owner shall be deemed the agent of the Contractor, and any payment so made by the Owner, shall be considered as a payment made under the contract by the Owner to the Contractor and the Owner shall not be liable to the Contractor for any such payment made in good faith.

26. Acceptance of Final Payment Constitutes Release

The acceptance by the Contractor of final payment shall be and shall operate as a release to the Owner of all claims and all liability to the Contractor for all things done or furnished in connection with this work and for every act and neglect of the Owner and others relating to or arising out of this work. No payment, however, final or otherwise, shall operate to release the Contractor or his Sureties from any obligations under this contract or the Performance and Payment Bond.

27. Payments by Contractor

The Contractor shall pay (a) for all transportation and utility services not later than the 20th day of the calendar month following that in which services are rendered, (b) for all materials, tools, and other expendable equipment to the extent of ninety percent (90%) of the cost thereof, not later than the 20th day of the calendar month following that in which such materials, tools, and equipment are delivered at the site of the project, and the balance

of the cost thereof not later than the 30th day following the completion of that part of the work in or on which such materials, tools, and equipment are incorporated or used, and (c) to each of his subcontractors, not later than the 5th day following each payment to the Contractor, the respective amounts allowed the Contractor on account of the work performed by his subcontractors to the extent of each subcontractor's interest therein.

28. Insurance

The Contractor shall not commence work under this contract until he has obtained all the insurance required under this paragraph and such insurance has been approved by the Owner, nor shall the Contractor allow any subcontractor to commence work on his subcontract until the insurance required of the subcontractor has been so obtained and approved.

- (a) *Compensation Insurance*: The Contractor shall procure and shall maintain during the life of this contract Workmen's Compensation Insurance as required by applicable State or territorial law for all of his employees to be engaged in work at the site of the project under this contract and, in case of any such work sublet, the Contractor shall require the subcontractor similarly to provide Workmen's Compensation Insurance for all of the latter's employees to be engaged in such work unless such employees are covered by the protection afforded by the Contractor's Workmen's Compensation Insurance. In case any class of employees engaged in hazardous work on the project under this contract is not protected under the Workmen's Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide adequate employer's liability insurance for the protection of such of his employees as are not otherwise protected.
- (b) *Contractor's Public Liability and Property Damage Insurance and Vehicle Liability Insurance*: The Contractor shall procure and shall maintain during the life of this contract Contractor's Public Liability Insurance, Contractor's Property Damage Insurance and Vehicle Liability Insurance in the amounts specified in the Supplemental General Conditions.
- (c) *Subcontractor's Public Liability and Property Damage Insurance and Vehicle Liability Insurance*: The Contractor shall either (1) require each of his subcontractors to procure and to maintain during the life of his subcontract, Subcontractor's Public Liability and Property Damage Insurance and Vehicle Liability Insurance of the type and in the amounts specified in the Supplemental General Conditions specified in subparagraph (b) hereof, or, (2) insure the activities of his subcontractors in his policy, specified in subparagraph (b) hereof.
- (d) *Scope of Insurance and Special Hazards*: The insurance required under subparagraphs (b) and (c) hereof shall provide adequate protection for the Contractor and his subcontractors, respectively, against damage claims which may arise from operations under this contract, whether such operations be by the insured or by anyone directly or indirectly employed by him and, also against any of the special hazards which may be encountered in the performance of this contract as enumerated in the Supplemental General Conditions.
- (e) *Builder's Risk Insurance (Fire and Extended Coverage)*: Until the project is completed and accepted by the Owner, the Owner, or Contractor (at the Owner's option as indicated in the Supplemental General Conditions, Form (OE 8025.), is required to maintain Builder's Risk Insurance (fire and extended coverage) on a 100 percent completed value basis on the insurable portion of the project for the benefit of the Owner, the Contractor, and subcontractors as their interests may appear. The Contractor shall not include any costs for Builder's Risk Insurance (fire and extended coverage) premiums during construction unless the Contractor is required to provide such insurance; however, this provision shall not release the Contractor from his obligation to complete,

according to plans and specifications, the project covered by the contract, and the Contractor and his Surety shall be obligated to full performance of the Contractor's undertaking.

- (f) *Proof of Carriage of Insurance:* The Contractor shall furnish the Owner with certificates showing the type, amount, class of operations covered, effective dates and dates of expiration of policies. Such certificates shall also contain substantially the following statement: "The insurance covered by this certificate will not be cancelled or materially altered, except after ten (10) days written notice has been received by the Owner."

29. Contract Security

The Contractor shall furnish a performance bond in an amount at least equal to one hundred percent (100%) of the contract prices as security for the faithful performance of this contract and also a payment bond in an amount not less than fifty percent (50%) of the contract price or in a penal sum not less than that prescribed by State, territorial or local law, as security for the payment of all persons performing labor on the project under this contract and furnishing materials in connection with this contract. The performance bond and the payment bond may be in one or in separate instruments in accordance with local law. Before final acceptance each bond must be approved by the Office of Education.

30. Additional or Substitute Bond

If at any time the Owner for justifiable cause, shall be or become dissatisfied with any surety or sureties then upon the Performance or Payment Bonds, the Contractor shall within five (5) days after notice from the Owner so to do, substitute an acceptable bond (or bonds) in such form and sum and signed by such other surety or sureties as may be satisfactory to the Owner. The premiums on such bond shall be paid by the Contractor. No further payments shall be deemed due nor shall be made until the new surety or sureties shall have furnished such an acceptable bond to the Owner.

31. Assignments

The Contractor shall not assign the whole or any part of this contract or any moneys due or to become due hereunder without written consent of the Owner. In case the Contractor assigns all or any part of any moneys due or to become due under this contract, the instrument of assignment shall contain a clause substantially to the effect that it is agreed that the right of the assignee in and to any moneys due or to become due to the Contractor shall be subject to prior claims of all persons, firms and corporations for services rendered or materials supplied for the performance of the work called for in this contract.

32. Mutual Responsibility of Contractors

If, through acts of neglect on the part of the Contractor, any other Contractor or any subcontractor shall suffer loss of damage on the work, the Contractor agrees to settle with such other Contractor or subcontractor by agreement or arbitration if such other Contractor or subcontractor will so settle. If such other Contractor or subcontractor shall assert any claim against the Owner on account of any damage alleged to have been sustained, the Owner shall notify the Contractor, who shall indemnify and save harmless the Owner against any such claim.

33. Separate Contracts

The Contractor shall coordinate his operations with those of other Contractors. Cooperation will be required in the arrangement for the storage of materials and in the detailed execution

of the work. The Contractor, including his subcontractors, shall keep informed of the progress and the detail work of other Contractors and shall notify the Architect/Engineer immediately of lack of progress or defective workmanship on the part of other Contractors. Failure of a Contractor to keep informed of the work progressing on the site and failure to give notice of lack of progress or defective workmanship by others shall be construed as acceptance by him of the status of the work as being satisfactory for proper coordination with his own work.

34. Subcontracting

- (a) The Contractor may utilize the services of specialty subcontractors on those parts of the work which, under normal contracting practices, are performed by specially subcontractors.
- (b) The Contractor shall not award any work to any subcontractor without prior written approval of the Owner, which approval will not be given until the Contractor submits to the Owner a written statement concerning the proposed award to the subcontractor, which statement shall contain such information as the Owner may require.
- (c) The Contractor shall be as fully responsible to the Owner for the acts and omissions of his subcontractors, and of persons either directly or indirectly employed by them, as he is for the acts and omissions of persons directly employed by him.
- (d) The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the Contractor by the terms of the General Conditions and other Contract Documents insofar as applicable to the work of subcontractors and to give the Contractor the same power as regards terminating any subcontract that the Owner may exercise over the Contractor under any provisions of the Contract Documents.
- (e) Nothing contained in this contract shall create any contractual relation between any subcontractor and the Owner.

35. Architect/Engineer's Authority

The Architect/Engineer shall give all orders and directions contemplated under this contract and specifications relative to the execution of the work. The Architect/Engineer shall determine the amount, quality, acceptability, and fitness of the several kinds of work and materials which are to be paid for under this contract and shall decide all questions which may arise in relation to said work and the construction thereof. The Architect/Engineer's estimates and decisions shall be final and conclusive, except as herein otherwise expressly provided. In case any question shall arise between the parties hereto relative to said contract or specifications, the determination or decision of the Architect/Engineer shall be a condition precedent to the right of the Contractor to receive any money or payment for work under this contract affected in any manner or to any extent by such question.

The Architect/Engineer shall decide the meaning and intent of any portion of the specifications and of any plans or drawings where the same may be found obscure or be in dispute. Any differences or conflicts in regard to their work which may arise between the Contractor under this contract and other Contractors performing work for the Owner shall be adjusted and determined by the Architect/Engineer.

36. Stated Allowances

The Contractor shall include in his proposal the cash allowances stated in the Supplemental General Conditions. The Contractor shall purchase the "Allowed Materials" as directed by the Owner on the basis of the lowest and best bid of at least three competitive bids. If the

actual price for purchasing the "Allowed Materials" is more or less than the "Cash Allowance", the contract price shall be adjusted accordingly. The adjustment in contract price shall be made on the basis of the purchase price without additional charges for overhead, profit, insurance or any other incidental expenses. The cost of installation of the "Allowed Materials" shall be included in the applicable sections of the contract specifications covering this work.

37. Use of Premises and Removal of Debris

The Contractor expressly undertakes at his own expense:

- (a) to take every precaution against injuries to persons or damage to property;
- (b) to store his apparatus, materials, supplies and equipment in such orderly fashion at the site of the work as will not unduly interfere with the progress of his work or the work of any other Contractors;
- (c) to place upon the work or any part thereof only such loads as are consistent with the safety of that portion of the work;
- (d) to clean up frequently all refuse, rubbish, scrap materials, and debris caused by his operations, to the end that at all times the site of the work shall present a neat, orderly and workmanlike appearance;
- (e) before final payment to remove all surplus material, false-work, temporary structures, including foundations thereof, plant of any description and debris of every nature resulting from his operations, and to put the site in a neat, orderly condition;
- (f) to effect all cutting, fitting or patching of his work required to make the same conform to the plans and specifications and, except with the consent of the Architect Engineer, not to cut or otherwise alter the work of any other Contractor.

38. Quantities of Estimate

Wherever the estimated quantities of work to be done and materials to be furnished under this contract are shown in any of the documents including the proposal, they are given for use in comparing bids and the right is especially reserved except as herein otherwise specifically limited, to increase or diminish them as may be deemed reasonably necessary or desirable by the Owner to complete the work contemplated by this contract, and such increase or diminution shall in no way vitiate this contract, nor shall any such increase or diminution give cause for claims or liability for damages.

39. Lands and Rights-of-Way

Prior to the start of construction, the Owner shall obtain all lands and rights-of-way necessary for the carrying out and completion of work to be performed under this contract.

40. General Guaranty

Neither the final certificate of payment nor any provision in the Contract Documents nor partial or entire occupancy of the premises by the Owner shall constitute an acceptance of work not done in accordance with the Contract Documents or relieve the Contractor of liability in respect to any express warranties or responsibility for faulty materials or workmanship. The Contractor shall remedy any defects in the work and pay for any damage to other work resulting therefrom, which shall appear within a period of one year from the date of final acceptance of the work unless a longer period is specified. The Owner will give notice of observed defects with reasonable promptness.

41. Conflicting Conditions

Any provision in any of the Contract Documents which may be in conflict or inconsistent with any of the paragraphs in these General Conditions shall be void to the extent of such conflict or inconsistency.

42. Notice and Service Thereof

Any notice to any Contractor from the Owner relative to any part of this contract shall be in writing and considered delivered and the service thereof completed, when said notice is posted, by certified or registered mail, to the said Contractor at his last given address, or delivered in person to said Contractor or his authorized representative on the work.

43. Provisions Required by Law Deemed Inserted

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party the contract shall forthwith be physically amended to make such insertion or correction.

44. Protection of Lives and Health

In order to protect the lives and health of his employees under the contract, the Contractor shall comply with all pertinent provisions of the "Manual of Accident Prevention in Construction" issued by the Associated General Contractors of America, Inc., and shall maintain an accurate record of all cases of death, occupational disease, and injury requiring medical attention or causing loss of time from work, arising out of and in the course of employment on work under the contract. The Contractor alone shall be responsible for the safety, efficiency, and adequacy of his plant, appliances, and methods, and for any damage which may result from their failure or their improper construction, maintenance, or operation.

45. Subcontracts

The Contractor will insert in any subcontracts the Sections 52 through 56 and 59 contained herein and such other clauses as the Office of Education may, by instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts which they may enter into, together with a clause requiring this insertion in any further subcontracts that may in turn be made.

46. Equal Employment Opportunity

During the performance of this contract the Contractor agrees as follows:

- (1) The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- (2) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, or national origin.

- (3) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the labor union or workers' representative of the Contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (4) The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (5) The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the Office of Education and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (6) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or Federally-assisted construction contracts, in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (7) The Contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulation, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontractor or purchase order as the Office of Education may direct as a means of enforcing such provisions, including sanctions for noncompliance: *Provided*, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Office of Education, the Contractor may request the United States to enter into such litigation to protect the interests of the United States."

Exemptions to Above Equal Opportunity Clause (41 CFR Chap. 60)

- (1) Contracts and subcontracts not exceeding \$10,000 (other than Government bills of lading) are exempt. The amount of the contract, rather than the amount of the Federal financial assistance, shall govern in determining the applicability of this exemption.
- (2) Except in the case of subcontracts for the performance, of construction work at the site of construction, the clause shall not be required to be inserted in subcontracts below the second tier.
- (3) Contracts and subcontracts not exceeding \$100,000 for standard commercial supplies or raw materials are exempt.

47. Interest of Member of or Delegate to Congress

No member of or Delegate to Congress shall be admitted to any share or part of this contract or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

48. Other Prohibited Interests

No official of the Owner who is authorized in such capacity and on behalf of the Owner to negotiate, make, accept or approve, or to take part in negotiating, making, accepting, or ap-

proving any architectural, engineering, inspection construction or material supply contract or any subcontract in connection with the construction of the project, shall become directly or indirectly interested personally in this contract or in any part hereof. No officer, employee, architect, attorney, engineer or inspector of or for the Owner who is authorized in such capacity and on behalf of the Owner to exercise any legislative, executive, supervisory or other similar functions in connection with the construction of the project, shall become directly or indirectly interested personally in this contract or in any part thereof, any material supply contract, subcontract, insurance contract, or any other contract pertaining to the project.

49. Use and Occupancy Prior to Acceptance by Owner

The Contractor agrees to the use and occupancy of a portion or unit of the project before formal acceptance by the Owner, provided the Owner:

- (a) Secures written consent of the Contractor except in the event, in the opinion of the Architect/Engineer, the Contractor is chargeable with unwarranted delay in final clean-up of punch list items or other contract requirements.
- (b) Secures endorsement from the insurance-carrier and consent of the Surety permitting occupancy of the building or use of the project during the remaining period of construction, or,
- (c) When the project consists of more than one building, and one of the buildings is occupied, secures permanent fire and extended coverage insurance, including a permit to complete construction. Consent of the Surety must also be obtained.

50. Photographs of the Project

If required by the Owner, the Contractor shall furnish photographs of the project, in the quantities and as described in the Supplemental General Conditions.

51. Suspension of Work

Should the Owner be prevented or enjoined from proceeding with work either before or after the start of construction by reason of any litigation or other reason beyond the control of the Owner, the Contractor shall not be entitled to make or assert claim for damage by reason of said delay; but time for completion of the work will be extended to such reasonable time as the Owner may determine will compensate for time lost by such delay with such determination to be set forth in writing.

52. Minimum Wages

- (a) The Contractor shall post at appropriate conspicuous points at the site of the project a schedule showing all determined minimum wage rates for the various classes of laborers and mechanics to be engaged in work on the project under this contract and all deductions, if any, required by law to be made from unpaid wages actually earned by the laborers and mechanics so engaged.
- (b) All mechanics and laborers employed or working upon the site of the work will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR Part 3)), the full amounts due at time of payment computed at wage rates not less than those contained in the wage determination decision of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the Contractor and such laborers and mechanics. For the purpose of this clause, contributions made or costs reasonably anticipated under section 1(b) (2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 CFR 5.5(a) (1) (iv). Also for the purpose of this clause, regular contributions made or costs incurred for more than a weekly period under plans, funds, or programs, but covering the particular

weekly period, are deemed to be constructively made or incurred during such weekly period.

- (c) The Office of Education shall require that any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the contract, shall be classified or reclassified conformably to the wage determination, and a report of the action taken shall be sent by the Office of Education to the Secretary of Labor. In the event the interested parties cannot agree on the proper classification or reclassification of a particular class of laborers and mechanics to be used, the question accompanied by the recommendation of the Office of Education shall be referred to the Secretary of Labor for final determination.
- (d) The Office of Education shall require, whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly wage rate and the Contractor is obligated to pay a cash equivalent of such a fringe benefit, an hourly cash equivalent thereof to be established. In the event the interested parties cannot agree upon a cash equivalent of the fringe benefit, the question, accompanied by the recommendation of the Office of Education, shall be referred to the Secretary of Labor for determination.
- (e) The Contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b) (2) (B) of the Davis-Bacon Act, or any bona fide fringe benefits not expressly listed in section 1(b) (2) of the Davis-Bacon Act or otherwise not listed in the wage determination decision of the Secretary of Labor which is included in this contract, only when the Secretary of Labor has found, upon the written request of the Contractor, that the applicable standards of the Davis-Bacon Act have been met. Whenever practicable, the Contractor should request the Secretary of Labor to make such findings before the making of the contract. In the case of unfunded plans and programs, the Secretary of Labor may require the Contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.
- (f) The specified wage rates are minimum rates only, and the Owner will not consider any claims for additional compensation made by the Contractor because of payment by the Contractor of any wage rate in excess of the applicable rate contained in this contract. All disputes in regard to the payment of wages in excess of those specified in this contract shall be adjusted by the Contractor.
- (g) If the Contractor does not make payments to a trustee or other third person, he may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing benefits under a plan or program of a type expressly listed in the wage determination decision of the Secretary of Labor which is a part of this contract: Provided however, the Secretary of Labor has found upon the written request of the Contractor that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the Contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

53. Withholding of Payments

The Office of Education may withhold or cause to be withheld from the Contractor so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics employed by the Contractor or any subcontractor on the work the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic employed or working on the site of the work, all or part of the wages re-

quired by the contract, the Office of Education may, after written notice to the Contractor or Owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

54. Payrolls and Basic Records

- (a) Payrolls and basic payroll records relating thereto will be maintained during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records will contain the name and address of each such employee, his correct classification, rates of pay (including rates of contributions or costs anticipated of the types described in section 1(b)(2) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the Contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits.
- (b) The Contractor will submit weekly a copy of all payrolls to the Owner, for transmission to the Office of Education. The copy shall be accompanied by a statement signed by the employer or his agent indicating that the payrolls are correct and complete, that the wage rates contained therein are not less than those determined by the Secretary of Labor and that the classifications set forth for each laborer or mechanic conform with the work he performed. A submission of a "Weekly Statement of Compliance" which is required under this contract and the Copeland regulations of the Secretary of Labor (29 CFR, Part 3) and the filing with the initial payroll or any subsequent payroll of a copy of any findings by the Secretary of Labor under 29 CFR 5.5(a)(1)(iv) shall satisfy this requirement. The prime Contractor shall be responsible for the submission of copies of payrolls of all subcontractors. The Contractor shall make the records required under the labor standards clauses of the contract available for inspection by authorized representatives of the Office of Education and the Department of Labor, and shall permit such representatives to interview employees during working hours on the job.

55. Apprentices

Apprentices shall be permitted to work as such only when they are registered, individually, under a bona fide apprenticeship program registered with a State apprenticeship agency which is recognized by the Bureau of Apprenticeship and Training, United States Department of Labor; or, if no such recognized agency exists in a State, under a program registered with the Bureau of Apprenticeship and Training, United States Department of Labor. The allowable ratio of apprentices to journeymen in any craft classification shall not be greater than the ratio permitted to the Contractor as to his entire work force under the registered program. Any employee listed on a payroll at an apprentice wage rate, who is not registered as above, shall be paid the wage rate for the classification of work he actually performed. The Contractor or subcontractor will be required to furnish to the Office of Education written evidence of the registration of his program and apprentices as well as of the appropriate ratios and wage rates, for the area of construction, prior to using any apprentices on the contract work.

56. Compliance With Copeland Anti-Kickback Act and Regulations

The Contractor shall comply with the Copeland Anti-Kickback Act and Regulations of the Secretary of Labor (29 CFR, Part 3) which are herein incorporated by reference.

57. Overtime

- (a) No Contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics, including watchmen and guards, shall require or permit any laborer or mechanic in any workweek in which he is employed on such work to work in excess of eight hours in any calendar day or in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times his basic rate of pay for all hours worked in excess of eight hours in any calendar day or in excess of forty hours in such workweek, as the case may be.
- (b) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in subparagraph (a), the Contractor and any subcontractor responsible therefor shall be liable to any affected employee for his unpaid wages. In addition, such Contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic employed in violation of the clause set forth in subparagraph (a), in the sum of \$10 for each calendar day on which such employee was required or permitted to work in excess of eight hours or in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in subparagraph (a).
- (c) Withholding for unpaid wages and liquidated damages. The Office of Education may withhold or cause to be withheld, from any moneys payable on account of work performed by the Contractor or subcontractor, such sums as may administratively be determined to be necessary to satisfy any liabilities of such Contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in subparagraph (b).
- (d) Subcontracts. The Contractor shall insert in any subcontracts the clauses set forth in subparagraphs (a), (b), and (c) of this paragraph and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts which they may enter into, together with a clause requiring this insertion in any further subcontracts that may in turn be made.

58. Signs

The general Contractor shall erect a sign at the project site identifying the project and indicating that the Government is participating in the development of the project. The project sign shall be substantially in accordance with instructions provided by the Regional Office of the Office of Education, made from 3/4 inch plywood, placed in a prominent location, and maintained in good condition until completion of the project.

59. Contract Termination; Debarment

A breach of Sections 45 and 62 through 66 may be grounds for termination of the contract and for debarment as provided in 29 CFR 66

BUREAU OF THE CITY OF CHICAGO
 COUNTY OF COOK
 DEPARTMENT OF PUBLIC WORKS
 DIVISION OF STREET REPAIRS
 DATE OF DECISION: 11-12-41
 SUPERSEDES DECISION NO. 11-16-40

Contracts for building, heavy, highway and
 station.

BASIC HOURLY RATES	FRINGE BENEFITS PAYMENTS			
	H & P	PENSIONS	VACATION	APP. TR. OTHERS
\$5.85	.25	.125		.05
6.30	.35	.40	.25	.01
6.20	.35	.40	.25	.01
6.05	.20	.20	.25	.03
6.05	.20	.20	.25	.03
5.75	.17	.335		.02
5.75	.17	.335		.02
5.75	.17	.335		.02
5.50	.35	.15		.01
5.80	.40	.15		.01
5.25	.25	.15		.01
6.70	3-1/2%	4%	1/2%	
6.15	.125	.155	15-ratb	.005
4.365	.125	.155	15-ratb	.005
3.075				
5.37	.16	.13		
6.10	.375	.375		.02
6.02	.25	.175		.03
5.75	.25	.25		
5.64	.16	.10		
5.65	.15			.01
6.15	3%	15-3%	6-1/2%	1/2%
4.75	3%	15-3%	6-1/2%	1/2%
5.75	.25	.25		
5.55	.20			
4.80				
5.65	.175	.20		
5.185	.20		deo	
4.435	.20		deo	
5.65	.175	.20		.025
5.575	.29	.06		.01
5.85	.25	.25		.02
5.90	.17	.30		
5.90	.30	.25		
6.02	.13	.15		.02
5.90	.25	.24		.01
5.75	.17	.335		.02
5.99	.16	.20		.03
4.00	.20	.15		
4.80	.20	.15		

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BASIC HOURLY RATES	FRINGE BENEFITS PAYMENTS			
	H & P	PENSIONS	VACATION	APP. TR. OTHERS
5.00				
4.35				
4.60				
5.60	.30-5/8	.125		
4.65	.30-5/8	.125		

Terrazzo workers
 Terrazzo workers' helpers
 Terrazzo base machine operator
 Tile layers
 Tile layers' helpers

Welders - receive rate prescribed for craft performing operation to which welding is incidental.

PAID HOLIDAYS (Where Applicable):
 A-New Year's Day; B-Memorial Day; C-Independence Day;
 F-Labor Day; E-Thanksgiving Day; P-Christmas Day.

FOOTNOTES:

- Six paid holidays: A through F.
- Employer contributes 4% of regular hourly rate to Vacation Pay Credit for employee who has worked in business more than 5 years. Employer contributes 2% of regular hourly rate to Vacation Pay Credit for employee who has worked in business less than 5 years.
- Eight paid holidays, A through F plus Washington's Birthday and Good Friday, providing employee has worked 45 full days during the 120 calendar days prior to the holiday, and the regular scheduled work days immediately preceding and following the holiday.
- One (1) week paid vacation after 1 year's employment; two (2) weeks after 3 years'; and 2 weeks plus one (1) additional day each year up to 3 weeks between 15 to 20 years of employment.
- Holidays: A through F and the day after Thanksgiving.

DEPARTMENT AGENCY OR BUREAU DIVISION NO. **RI-12411**
 TITLE, GRADE, CLASS, RANK, PAY GRADE, EMPLOYER'S NAME, ADDRESS, CITY, STATE, ZIP
 LOCATION OF PROJECT (CITY OR OTHER DESIGNATION)
 STATE COUNTY
 Illinois
 DESCRIPTION OF WORK:
 Miscellaneous contracts for building, heavy, highway and dredging construction.

BASIC HOURLY RATES	FRINGE BENEFITS PAYMENTS			APP. TR.	OTHERS
	H & W	PENSIONS	VACATION		
\$5.85	.25	.125		.05	
6.30	.35	.40	.25	.01	
6.20	.35	.40	.25	.01	
6.05	.20	.20	.25	.03	
6.05	.20	.20	.25	.03	
5.75	.17	.335		.02	
5.75	.17	.335		.02	
5.75	.17	.335		.02	
5.50	.35	.15		.01	
5.80	.40	.15		.01	
6.70	3-1/2%	.45		1/2%	
6.15	.125	.155	15-abb	.005	
4.305	.125	.155	15-abb	.005	
3.075	.16	.13			
5.37	.375	.375		.02	
6.10	.25	.175		.03	
6.02	.25	.25			
5.75	.16	.10			
5.64	.15	.15			
5.65	.15	.15			
6.15	3%	15+3%	6-1/2%	.01	
4.75	3%	15+3%	6-1/2%	1/2%	
5.75	.25	.25		1/2%	
5.55	.20	.25			
4.80					
5.65	.175	.20	dkc	.025	
5.185	.20	.20	dkc	.01	
4.435	.175	.20		.02	
5.65	.29	.06			
5.575	.25	.25			
5.85	.17	.30			
5.90	.30	.25			
5.90	.13	.15			
6.02	.13	.15			
5.90	.25	.24			
5.75	.17	.335			
5.99	.16	.20			
4.00	.20	.15			
4.80	.20	.15			

PAID HOLIDAYS (Where Applicable):
 A-New Year's Day; B-Memorial Day; C-Independence Day;
 D-Labor Day; E-Thanksgiving Day; F-Christmas Day.

FOOTNOTES:
 a. Six paid holidays: A through F.
 b. Employer contributes 4% of regular hourly rate to Vacation Pay. Credit for employee who has worked in business more than 5 years. Employer contributes 2% of regular hourly rate to Vacation Pay. Credit for employee who has worked in business less than 5 years.
 c. Eight paid holidays, A through F plus Washington's Birthday and Good Friday, providing employee has worked 45 full days during the 120 calendar days prior to the holiday, and the regular scheduled work days immediately preceding and following the holiday.
 d. One (1) week paid vacation after 1 year's employment; two (2) weeks after 3 years'; and 2 weeks plus one (1) additional day each year up to 3 weeks between 15 to 20 years of employment.
 e. Holidays: A through F and the day after Thanksgiving.

BASIC HOURLY RATES	FRINGE BENEFITS PAYMENTS			APP. TR.	OTHERS
	H & W	PENSIONS	VACATION		
5.00					
4.35					
4.60	.30-5/8	.125			
5.60	.30-5/8	.125			
4.65					

Terrazzo workers
 Terrazzo workers' helpers
 Terrazzo base machine operator
 Tile layers
 Tile layers' helpers

Welders - receive rate prescribed for craft performing operation to which welding is incidental.

**U.S. DEPARTMENT OF LABOR
OFFICE OF THE SECRETARY
WASHINGTON**

DECISION OF THE SECRETARY

This case is before the Department of Labor pursuant to a request for a wage pre-termination as required by law applicable to the work described.

A study has been made of wage conditions in the locality and based on information available to the Department of Labor the wage rates and fringe payments listed are hereby determined by the Secretary of Labor as prevailing for the described classes of labor in accordance with applicable law.

This wage determination decision and any modifications thereof during the period prior to the stated expiration date shall be made a part of every contract for performance of the described work as provided by applicable law and regulations of the Secretary of Labor, and the wage rates and fringe payments contained in this decision, including modifications, shall be the minimums to be paid under any such contract by contractors and subcontractors on the work.

The contracting officer shall require that any class of laborers and mechanics, which is not listed in the wage determination and which is to be employed under the contract, shall be classified or reclassified conformably to the wage determination, and a report of the action taken shall be sent by the Federal agency to the Secretary of Labor. In the event the interested parties cannot agree on the proper classification or reclassification of a particular class of laborers and mechanics to be used, the question accompanied by the recommendation of the contracting officer shall be referred to the Secretary for determination.

Before using apprentices on the job the contractor shall present to the contracting officer written evidence of registration of such employees in a program of a State apprenticeship and training agency approved and recognized by the U.S. Bureau of Apprenticeship and Training. In the absence of such a State agency, the contractor shall submit evidence of approval and registration by the U.S. Bureau of Apprenticeship and Training.

The contractor shall submit to the contracting officer written evidence of the established apprentice-journeyman ratios and wage rates in the project area, which will be the basis for establishing such ratios and rates for the project under the applicable contract provisions.

Fringe payments include medical and hospital care, compensation for injuries or illness resulting from occupational activity, unemployment benefits, life insurance, disability and sickness insurance, accident insurance (all designated as health and welfare), pensions, vacation and holiday pay, apprenticeship or other similar programs and other bona fide fringe benefits.

By direction of the Secretary of Labor,
Harold C. Gray
Acting Solicitor of Labor

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3 - D

Fringe Benefits Payments	
H & W	Pensions Vacation
App.	Tr. Others

.12 .30

LABORERS

Building, Heavy & Highway Construction

	Basic Hourly Rates	Basic Hourly Rates
Common laborers	\$4.45	
Boiler setters' laborers,		
cement Sun laborers	4.525	
Chimney laborers (over 40')		
scaffold	4.55	
Plasterers laborers	4.575	
Windlass, cement gun nozzle laborers,		
Stone handlers, derrickmen, boiler setter plastic	4.60	
Jackhammer men	4.65	
Caisson digger	4.80	
Jackhammer men (asphalt)	4.725	
TUNNEL WORK, ROCK OR CLAY:		
Dump men, top laborers	4.35 *	
Cage tilters, skimmers, switchmen, truck layers	4.375 *	
Car pusher, concrete laborers, grout machine op., steel setters & tuggers, grout laborers	4.475 *	
Signal men	4.50 *	
Pebble placer op., mortar men	4.575 *	
Wreckers		
Air hoist op., bricklayers tender, cement (invert) laborer, concrete blower op., driller for blasting, dynamiters, erector ops., form men, lock tenders, miners, power knife op., jackhammermen, key-board op.		4.70 *
SEWER, SUBWAY, DRAIN, WATER SERVICE:		
Common laborers, top laborers		4.35 *
Cement carriers, cement mixers, mortar men, scaffoldingmen, second bottom men		4.575 *
Bottom men, bricklayers tenders, catch basin jiggers and rodders, form men, jackhammermen, pipe-layers, well point system		4.70 *
STREET PAVING, GRADE SEPARATION, PLASTING, GRADING & LANDSCAPING:		
Laborers and helpers, common laborers, plant laborers, fire-proofing, sidewalk, curb and gutters		4.45
Form setters on pavement work, jackhammermen (concrete)		4.675
Tampers and smoothers		4.525
Rakers, lutemen, kettlemen, mixer men, drummen, jackhammer men (asphalt)		4.725

* Notes employer also contributes \$.10 to Vacation Fund.

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Basic Hourly Rates	Fringe Benefits Payments			
	H & W	Pensions	Vacation	App. Tr.
\$1.91	.10	.10	a	
4.87	.10	.10	a	
4.6675	.10	.10	a	
4.1025	b	.15	a	
4.6075	.10	.10	a	
4.12625	b	.15	a	
4.1125	b	.15	a	
4.12625	b	.15	a	
4.6075	.10	.10	a	
4.6075	.10	.10	a	
4.5775	.10	.10	c	
4.67	.10	.10	c	
4.395	.10	.10	c	
4.29125	.10	.10	c	
4.59875	.10	.10	c	
4.29125	.10	.10	c	
4.1175	.30	.30	a	
4.1175	.30	.30	a	
4.22625	b	.15	a	
4.20125	b	.15	a	
4.17625	b	.15	a	
6.25	.20	.30	d & e	
5.25	.20	.30	d & e	
3.215	b	.30	a	
3.165	b	.30	a	

DRDGING 5 Great Lakes

FOOTNOTES

- a. 8 paid holidays; A through F plus Washington's Birthday and Veterans Day; 6 1/2 days vacation with pay for 104 days of service, one additional day of vacation with pay for each of the next 3 periods of 26 days of service, and for 208 days or over of service 13 days of vacation with pay, all in one calendar year. Employees not qualifying for vacation to receive one day's vacation with pay for each full 24 days of service in one calendar year.
- b. \$1.69 per day employer contribution to Health and Welfare Fund.
- c. 8 paid holidays, A through F plus Washington's Birthday and Veterans Day; 6 1/2 days vacation with pay for 104 days of service, one additional day of vacation with pay for each additional 21-2/3 days of service, all in one calendar year. Employees not qualifying for vacation to receive one day's vacation with pay for each full 24 days of service in one calendar year.
- d. 8 paid holidays, A through F plus Washington's Birthday and Veterans Day.
- e. 1/2 day vacation for each full 25 days employment.

PAID HOLIDAYS (Where Applicable):

- A-New Year's Day; B-Memorial Day; C-Independence Day; D-Labor Day; E-Thanksgiving Day; F-Christmas Day.

DIPPER AND HYDRAULIC DRDGING

Chief engineer

Operator

Assistant engineers

Firesmen, oilers

Welder

Deckhands

Scowman - Chicago and So. Chicago

Pipeline men

Tramway-Dipper Dredging

Spill barge operator - Hydraulic Dredging

FILL MILLS

Engineers

Blasters

Firesmen

Drill helpers

Drillers, welders or machinists

THE EMPLOYEES

Tug Engineers

THE OPERATORS

Tug operators

THE FIREMEN, LINEMEN AND OILERS

St. Joseph, Michigan to Waukegan, Illinois,

both included

Cleveland & Buffalo (Includes Fairport,

Dunkirk, Tonawanda & all ports on Lake Ontario)

All other ports

SAMPLE INSURANCE

Operating engineers

Operating firesmen and oilers

ENGINEER HELPERS, RANGEMEN, ROEMEN OR SARGEANTS

Engineer helpers, Rangemen, Roemen or

Sargeants

Service truck drivers

COURTIERS

*** SPECIFICATIONS FOR THE SOUND AMPLIFICATION ***
AND TELEVISION SYSTEMS, LECTURE/DEMO ROOMS

SCOPE OF WORK

The contractor shall furnish and install a complete sound and television system in each Lecture/Demo Room (total 7) with the necessary equipment, wiring, conduit, etc. required to install a system of broadcast quality in excellent working order as outlined herein and on the specification drawings.

Notwithstanding the detailed information contained in this specification, it is the responsibility of the contractor to supply a working overall system. The contractor is responsible for verifying the completeness of the drawings, parts list, the correctness of the type numbers, and the overall suitability of the equipment to meet the main purpose of the specification.

Any additional equipment needed in order to meet the requirements specified herein, even if not specifically mentioned herein or on the drawings, shall be supplied by

the contractor without claim for additional payment.

The contractor shall also be responsible for adjusting and balancing the system, demonstrating the system to the owner and his representatives, cooperating with any **acceptance** tests, readjusting the system as required following any acceptance tests, and guaranteeing and servicing the system as stated herein.

MATERIALS AND EQUIPMENT

All materials and equipment shall be new and shall conform with the applicable provisions of Underwriter's Laboratories and the American Standards Association.

Items of equipment specified herein by **manufacturer** type numbers are to indicate the quality and functional performance required of the system and its components. Substitutions of equal equipment will be permitted only with the written permission of the owner or his representative. Each request for acceptance or substitute equipment must be accompanied with measured data proving the **equivalence** of the proposed substitute in quality and per-

formance. Such data may also be required before acceptance of substitute mechanical equipment. The owner or his representative shall be the final judge of the validity of the submitted data.

Material finishes, colors and the appearance of all equipment shall be subject to the approval of the owner or his representative.

CONTRACTOR SUBMITTALS

A. Bid Proposals

All bid proposals shall contain a complete and accurate list of major items of equipment, quantity, mfg. model number, and description to be used in assembling the installation.

A list of similar installations shall be furnished with the bid.

B. Shop Drawings

The contractor shall prepare block diagrams indicating the proposed connections of all equipment to be furnished, detailed drawings of control facilities, and equipment and loudspeaker mounting. These drawings must be approved

by the owner or his representative before the contractor commences fabrication or installation.

PERMITS

The contractor shall without additional charge obtain all permits necessary for the performance of any work pertaining to the installation, and conform in all trades with all local by-laws and codes.

The contractor shall also without additional charge maintain insurance with a reputable insurance company to the full value of the equipment and material on site. The insurance shall cover loss from fire, vandalism and theft, and shall be carried until formal acceptance of the completed work. Additional insurance must be maintained to protect the supplier and/or the general contractor against damage claims for personal injury, including death which may arise during the performance of the work covered by this specification. Certificates of all insurance shall be filed with the owner and shall be subject to his approval as to the accuracy of protection.

INSTALLATION

The contractor shall supply all racks, wire, conduits, etc. required for the installation, and needed to provide a completed usable multimedia system to the extent that such items are not included in the existing installation or elsewhere in the building specifications.

All equipment other than portable equipment shall be firmly held in place. A safety factor of at least three times the maximum load shall be used for all supports and fasteners. All cables, receptacles, switches, and jacks shall be clearly and permanently marked before completion of the systems.

The contractor must take the necessary precautions to prevent hum in the systems, provide adequate ventilation, and to mount the equipment so as to provide reasonable safety and convenience for the operator.

All connections shall be made with rosin-core solder or with mechanical connectors approved by the owner or his representative. The wiring shall conform to standard

broadcast practices and under no circumstances shall lines be spliced in conduits.

Lines shall be run in separate conduits for microphone levels (below -20dbm), line level circuits, loud-speaker circuits, and power circuits. All microphone level and line level conduits shall be mechanically and electrically connected to receptacle boxes and electrically connected to a good earth ground.

EXECUTION OF WORK

The system installation, cabling, etc. shall be neat and completed in a workman-like manor. All boxes, covers, equipment, etc. shall be plumb and square. The contractor shall keep the same project co-ordinator and installation foreman in charge until system completion, unless circumstances arise beyond the control of the contractor. The contractor shall keep the job adequately staffed at all times and co-operate with the other trades. The contractor shall without claim for extra payment make minor moves or changes necessary to accommodate other equipment or to improve appearance.

The job site and all equipment shall be left clean and free of marks and blemishes.

FUNCTIONAL REQUIREMENTS

System Description - The functional requirements for the seven (7) Lecture/Demo Centers, one 300 seat, two 125 seat, and four 72 seat, are very similar so the following description of the 300 seat will apply to all the Lecture/Demo Centers with the differences shown in the system outlines and diagrams.

The dual channel sound amplification system for the 300 seat Lecture/Demo Center is shown on drawing JN-1A, using Altec professional audio equipment or drawing JN-1B, using RCA professional audio equipment. Both systems satisfy the functional and the quality of the system component requirements.

The amplifiers, audio tape recorder, patch panels, power supplies, etc. shall be housed in an up-right rack permanently fastened to the wall in the projection booth and hinged to provide access to the rear of the equipment.

The projection booth will be the main control point of all functions with remote control of the necessary functions from the lectern.

The moveable lectern (see drawing JN-10) shall provide the instructor with controls for three (3) 35mm slide projectors, one (1) 16mm projector, one (1) video tape recorder, and one (1) audio tape recorder. The projector lamp ON/OFF switch shall be interlocked with the fan ON/OFF switch in the projection booth (see drawing JN-8).

Two (2) 24 VDC lamps and dimmer control, microphone timer and warning lights, master level control, and house dimmer lights shall be permanently mounted to the operating surface of the lectern. The projector, VTR and audio tape recorder push buttons shall be miniature illuminated switches mounted to a sub-panel. The back lighted top panel, made of plastic, shall be made so it can be easily removed for lamp replacement.

The two (2) top covers and writing surface (see drawing JN-10) shall hinge up and retract into the lectern for

storage and expose the future student response system controls, cassette tape recorder, and Sony video monitor. The Sony video monitor must be capable of being elevated to a position above the lectern, rotated 360°, and being locked in place.

A telephone system shall provide communications from the lectern to the projection booth and all projection booths must be able to communicate with each other and central control.

I. 300 SEAT LECTURE/DEMO CENTER

A. Projection booth equipment

1. Metalworks upright rack permanently mounted to the wall and hinged to provide access to the back of the equipment.
2. Viking 230 - two (2) track stereo rack mounted audio tape recorder with automatic rewind and re-cue.
3. Audio equipment as shown in schematic diagram JN-1A or JN-1R.
4. Wall or corner mounted baffles for monitor speakers.
5. Air circulating fan in equipment rack.
6. Master Power ON/OFF switch.
7. Receptacle plates at projector locations for AC and remote control cable (see JN-8).

8. Six (6) dual plug patch cords

ALT #2. Provide one (1) Bell & Howell model 614 and two (2) Kodak Ektagraphic 35mm slide projectors with the necessary lenses to project a 10' wide image, installed and capable of remote operation (see JN-8).

B. Lectern - (see drawing JN-10)

1. Lectern constructed of wood with a formica type laminated material on the non-operating surfaces, two (2) hinged top covers, hinged writing surface, two (2) drawers, and one (1) shelf and hinged door.
2. Crank type elevator mechanism with approx. 12" of travel for height adjustment.
3. Sony PVJ3040 video monitor on a spring loaded elevator column which can be rotated 360°.

4. AC receptacle in the top compartment for the monitor and cassette recorder.
5. Two (2) 24 VDC swivel lamps with dimmer control to illuminate the writing surface.
6. Turner 500 microphone, holder, and extension.
7. Timer and warning light indicator.
8. Master level control.
9. Three (3) sets of 35mm projector remote control push buttons, miniature illuminated.
10. One (1) set of 16mm projector remote control push buttons, miniature illuminated.
11. One (1) set of remote control push buttons, miniature illuminated, for IVC 800 video tape recorder.

12. One (1) set of remote control push buttons, miniature illuminated, for Viking 230 audio tape recorder.
13. Back lighted plastic cover plate for above push buttons.
14. Panel for future student response meters.
15. Panel for future student response controls under writing surface.
16. Common talk telephone and hook switch.
17. Miscellaneous cable connectors, etc. to connect lectern to receptacle plate.
18. Receptacle plate, wall mounted (see drawing JN-9).

C. Turntable

Provide one (1) Fairchild model 755 stereo turntable in a model 755 cabinet. The necessary equalizers

and amplifiers to provide line level output (0db to +4db) are to be mounted in the cabinet to provide a self-contained unit.

D. Television distribution

1. Two (2) video distribution amplifiers, RCA PDA-3 one (1) bridging input, five (5) output, rack mounted in projection booth.
2. Six (6) receptacle plates on side walls for video monitors and wired to distribution amplifiers.

Ceiling mounted high resolution large screen television projector (Amphicon 260) located so as to project a ten foot (10') wide image on the screen.

Control unit for large screen projector to be installed in projection booth.

ALT. #1. In lieu of the Amphicon 260 system -

Nine (9) 23" video monitor, RCA Conrac or Miratel, installed. Six (6) monitors wall mounted, and three (3) monitors on special castored carts.

II. 125 SEAT LECTURE/DEMO CENTERSA. Projection booth equipment

1. Metalworks upright rack permanently mounted to the wall and hinged to provide access to the back of the equipment.
2. Viking 230 - two (2) track stereo rack mounted audio tape recorder with automatic rewind and re-cue.
3. Audio equipment as shown in schematic diagram JN-2A or JN-2R.
4. Wall or corner mounted baffles for monitor speakers.
5. Air circulating fan in equipment rack.
6. Master Power ON/OFF switch.
7. Receptacle plates at projector locations for AC and remote control cable (see JN-8).

8. Six (6) dual plug patch cords.

ALT. #1. Provide one (1) Bell & Howell model 614 and two (2) Kodak Ektagraphic slide projectors, with the necessary lenses to project a 6 1/2' wide image, installed and capable of remote operation (see JN-8).

B. Lectern - (see drawing JN-10)

1. Lectern constructed of wood with a formica type laminated material on the non-operating surfaces, two (2) hinged top covers, hinged writing surface, two (2) drawers, and one (1) shelf hinged door.
2. Crank type elevator mechanism with approx. 12" of travel for height adjustment.
3. Sony PVJ3040 video monitor on a spring loaded elevator column which can be rotated 360°.
4. AC receptacle in the top compartment for the monitor and cassette recorder.

5. Two (2) 24VDC swivel lamps with dimmer control to illuminate the writing surface.
6. Turner 500 microphone, holder and extension.
7. Timer and warning light indicator.
8. Master level control.
9. Three (3) sets of 35mm slide projector remote control push buttons, miniature illuminated.
10. One (1) set of 16mm projector remote control push buttons, miniature illuminated.
11. One (1) set of remote control push buttons, miniature illuminated, for IVC800 video tape recorder.
12. One (1) set of remote control push buttons, miniature illuminated, for Viking 230 audio tape recorder.
13. **Back** lighted plastic cover plate for above push buttons.

14. Panel for future student response meters.
15. Panel for future student response controls under writing surface.
16. Common talk telephone and hook switch.
17. Miscellaneous cable connectors, etc. to connect lectern to receptacle plate.
18. Receptacle plate, wall mounted (see drawing JN-9).

C. Television Distribution

1. One (1) video distribution amplifier, RCA PDA-3, one (1) bridging input, five (5) output, rack mounted in projection booth.
 2. Four (4) receptacle plates on side walls for video monitors.
- ALT. #2. Four (4) 23" video monitors, RCA-Conrac or Miratel, installed on wall brackets.

III. 72 SEAT LECTURE/DEMO CENTERS

A. Projection booth equipment

1. Metalworks upright rack permanently mounted to the wall and hinged to provide access to the back of the equipment.
2. Viking 230 - two (2) track stereo rack mounted audio tape recorder with automatic rewind and re-cue.
3. Audio equipment as shown in schematic diagram JN-3A or JN-3R.
4. Wall or corner mounted baffle for monitor speaker.
5. Air circulating fan in equipment rack.
6. Master Power ON/OFF switch.
7. Receptacle plates at projector locations for AC and remote control cable (see JN-8).

8. Three (3) dual plug patch cords.

ALT. #1. Provide one (1) Bell & Howell model 614 and one (1) Kodak Ektagraphic 35mm slide projector, with the necessary lenses to project a 6 1/2' wide image, installed and capable of remote operation (see JN-8).

B. Lectern - (see drawing JN-10)

1. Lectern constructed of wood with a formica type laminated material on the non-operating surfaces, two (2) hinged top covers, hinged writing surface, two (2) drawers, and one (1) shelf and hinged door.
2. Crank type elevator mechanism with approx. 12" of travel for height adjustment.
3. Sony PVJ3040 video monitor on a spring loaded elevator column which can be rotated 360°.

4. AC receptacle in the top compartment for the monitor and cassette recorder.
5. **Two** (2) 24 VDC swivel lamps with dimmer control to illuminate the writing surface.
6. Turner 500 microphone, holder, and extension.
7. Timer and warning light indicator.
8. Master level control.
9. One (1) set of 35mm slide projector remote control push buttons, miniature illuminated.
10. One (1) set of 16mm projector remote control push buttons, miniature illuminated.
11. One (1) set of remote control push buttons, miniature illuminated, for IVC 800 video tape recorder.

12. One (1) set of remote control push buttons, miniature illuminated, for Viking 230 audio tape recorder.
13. Back lighted plastic cover plate for above push buttons.
14. Panel for future student response meters.
15. Panel for future student response controls under writing surface.
16. Common talk telephone and hook switch.
17. Miscellaneous cable connectors, etc. to connect lectern to receptacle plate.
18. Receptacle plate, wall mounted (see drawing JN-9).

C. Television distribution

1. One (1) video distribution amplifier, RCA PDA-3

one (1) bridging input, five (5) output, rack mounted in projection booth.

2. Four (4) receptacle plates on side walls for video monitors.

ALT. #2. Four (4) 23" video monitors, RCA-Conrac or Miratel, installed on wall brackets.

TELEPHONE SYSTEM DESCRIPTION

Provide a common talk selective ring telephone system between the projection booths and their associated lectern, communications between projection booths, and projection booths to central control. The instructor shall be able to pick up the telephone handset and be in direct communications with the associated projection booth without having to depress any selector pushbuttons or dialing.

The projectionist shall be able to, by push button, select any projection booth or central control.

PERFORMANCE REQUIREMENTS

The sound amplification system's overall performance requirements may be checked by measurements. The system, as designed, meets the following requirements, based upon available data and manufacturers' published specifications. The contractor shall be responsible for use of the equipment specified in the manner specified, each component's conformance with its manufacturer's specifications to assure that the complete system meets the frequency response requirements stated hereinafter, and for adjusting gain of each power amplifier and setting loudspeaker transformer taps to assure that the system meets the uniformity of coverage stated hereinafter.

Measurements of the system performance shall be made using a calibrated ASA standard sound level meter set for "SLOW" meter damping and flat response at seated ear height anywhere within the seating areas. All interior finishes and furnishings shall be in place, and system gain shall be adjusted to provide levels of from 70 to 80db at the measuring locations for these tests.

Uniformity of Coverage - Sound pressure level (SPL) shall not vary more than ± 3 db over the entire seating area and employing as a test signal a 1/3 octave band of filtered white noise centered at 4000 Hz.

Frequency Response - Variation with frequency at any test location in the seating area shall not exceed ± 3 db from 63 to 200 Hz, ± 2 db from 200 to 2000 Hz, and ± 2 db from 2000 to 10000 Hz using a straight line from 2000 to 10000 Hz as a reference. Test signals shall be 1/3 octave bands of filtered white noise centered on ASA preferred frequencies and applied at any microphone input.

GARANTEE AND SERVICE

All equipment shall be guaranteed to be free of defective components (including tubes and transistors) and faulty workmanship for a period of one year from the date of final acceptance. If any materials prove to be defective within the above period, they shall be replaced within two normal working days at no expense to the owner.

The contractor must carefully instruct the owner's operating personnel in the operation, care, and maintenance of the installation before the installation can be considered complete.

The contractor shall be required to answer all service calls within twenty-four hours.

DIAGRAMS, DRAWINGS AND INSTRUCTION MANUALS

The contractor shall furnish the following for each system.

1. A simplified block diagram of the system giving the essentials of the installation and their functional relationship. The diagram shall be mounted behind glass and hung near the audio equipment rack.
2. A complete operating instruction book, including all block and schematic diagrams and equipment instruction manuals for each system.

DEMONSTRATION AND ACCEPTANCE TESTING

When the contractor has supplied all diagrams and has completed the acceptance tests, he shall notify the owner

that the system is complete and ready for demonstration.

Demonstration - The contractor or his agent shall demonstrate operation of each major component and of the complete installation using each input and the telephone line input.

Acceptance Tests - These acceptance tests will be performed by the contractor in the presence of a representative of the owner.

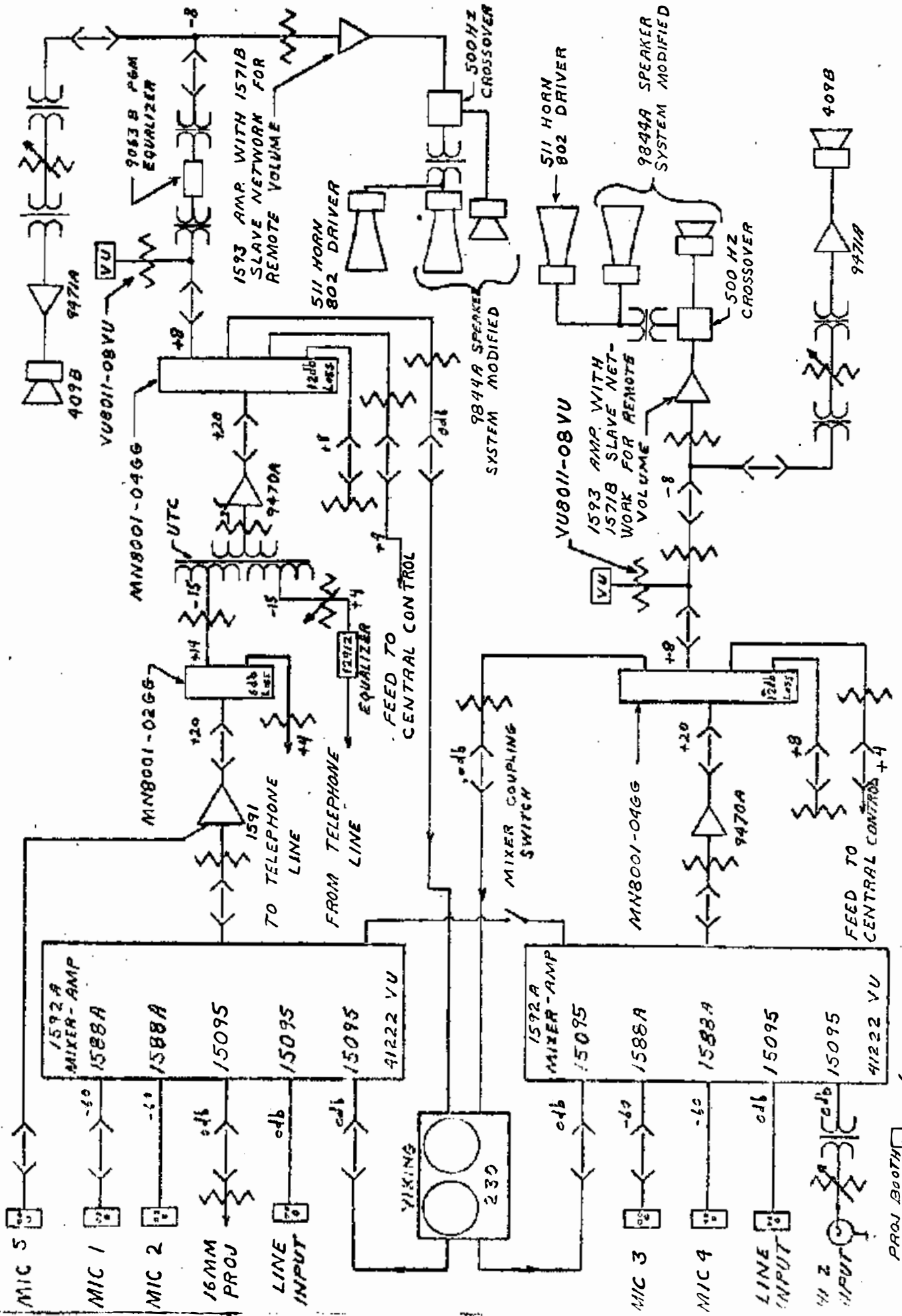
Listening Tests - These tests may include subjective test by observers at various positions, listening under various operating conditions. Speech intelligibility surveys may be part of this testing procedure.

Acoustical Tests - Frequency response, uniformity of coverage, and system gain may be measured.

Equipment Tests - Tests may be performed on any item of equipment or group of items to determine whether it meets the specifications.

ADJUSTMENTS

In case the need for further adjustments become evident during the demonstration and testing, the contractor's work shall continue until the system operates properly.

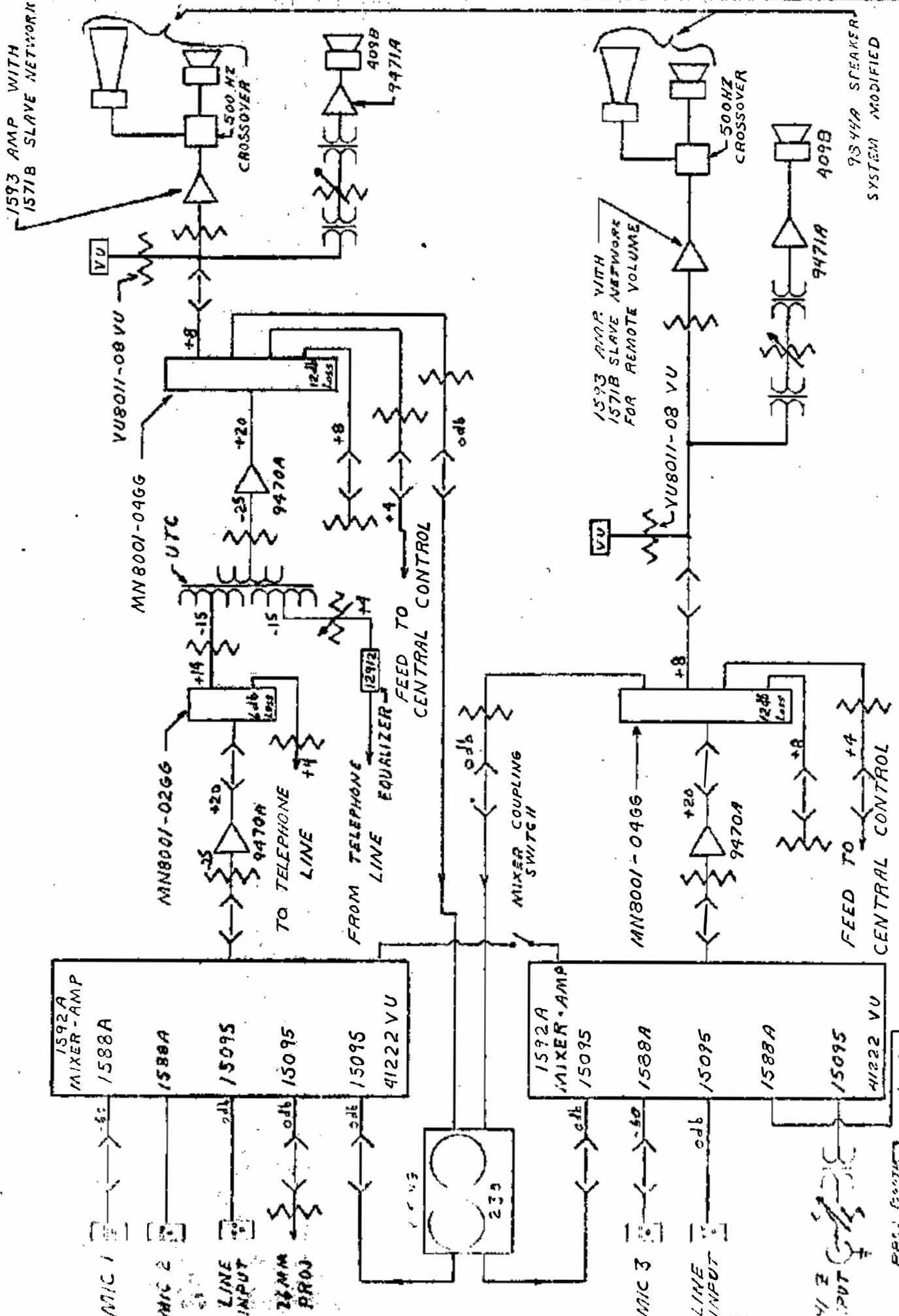


WILLIAM RAINEY HARPER COLLEGE
LECTURE / DEMO CENTER

24 VDC
9550A

25 SEAT
FEDS TO FAN BOOTH
25 SEAT

JN-1A



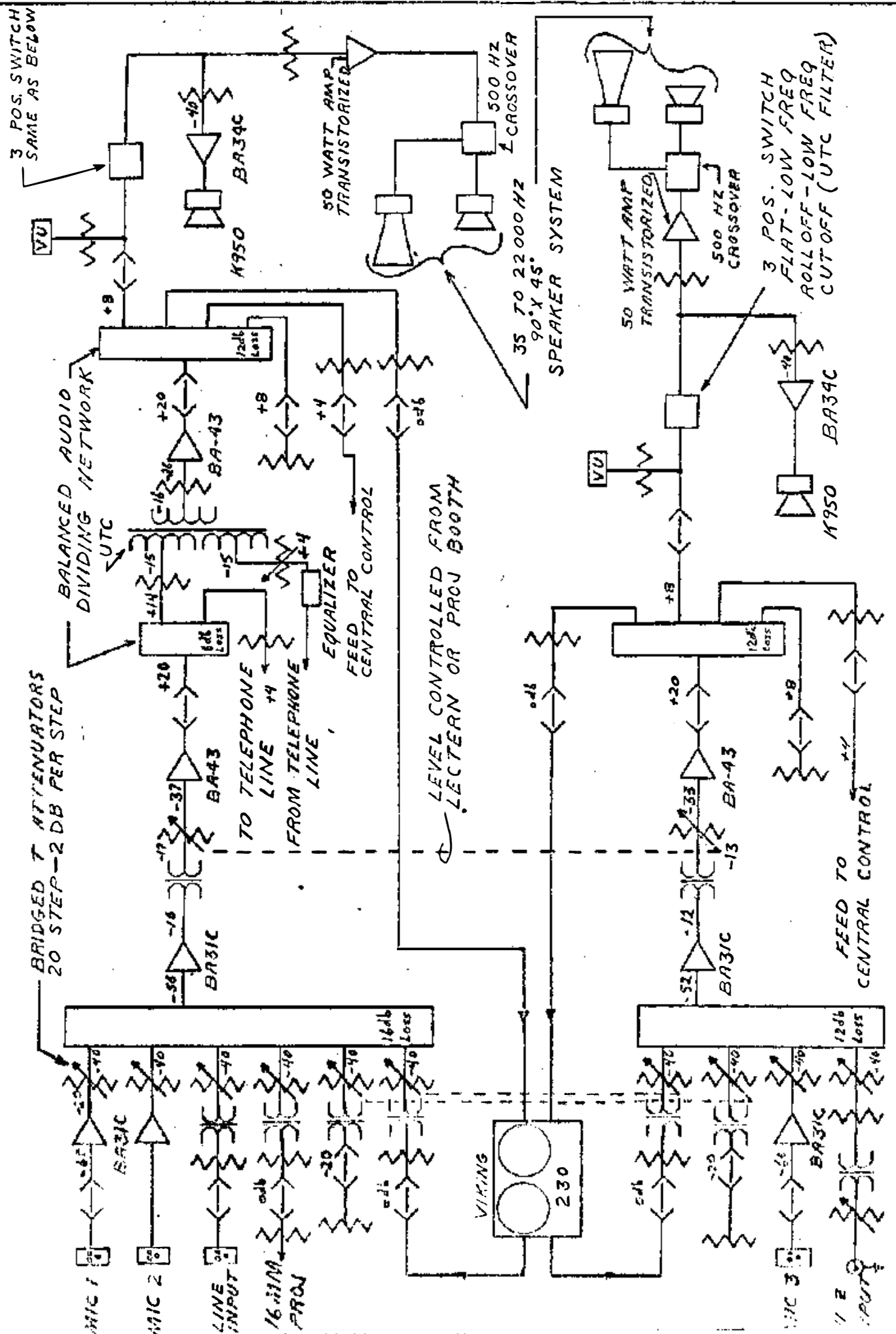
WILLIAM RAINEY HARPER COLLEGE
 125 SEAT (TOTAL 2 SYSTEMS)
 LECTURE / DEMO CENTER

24 VDC
 9550A

412
 PUT
 PROS. INPUT
 125 SEAT
 FEEDS TO PROJ. 2-1/2\"/>

9344A SPEAKER
 SYSTEM MODIFIED

JN-2 A



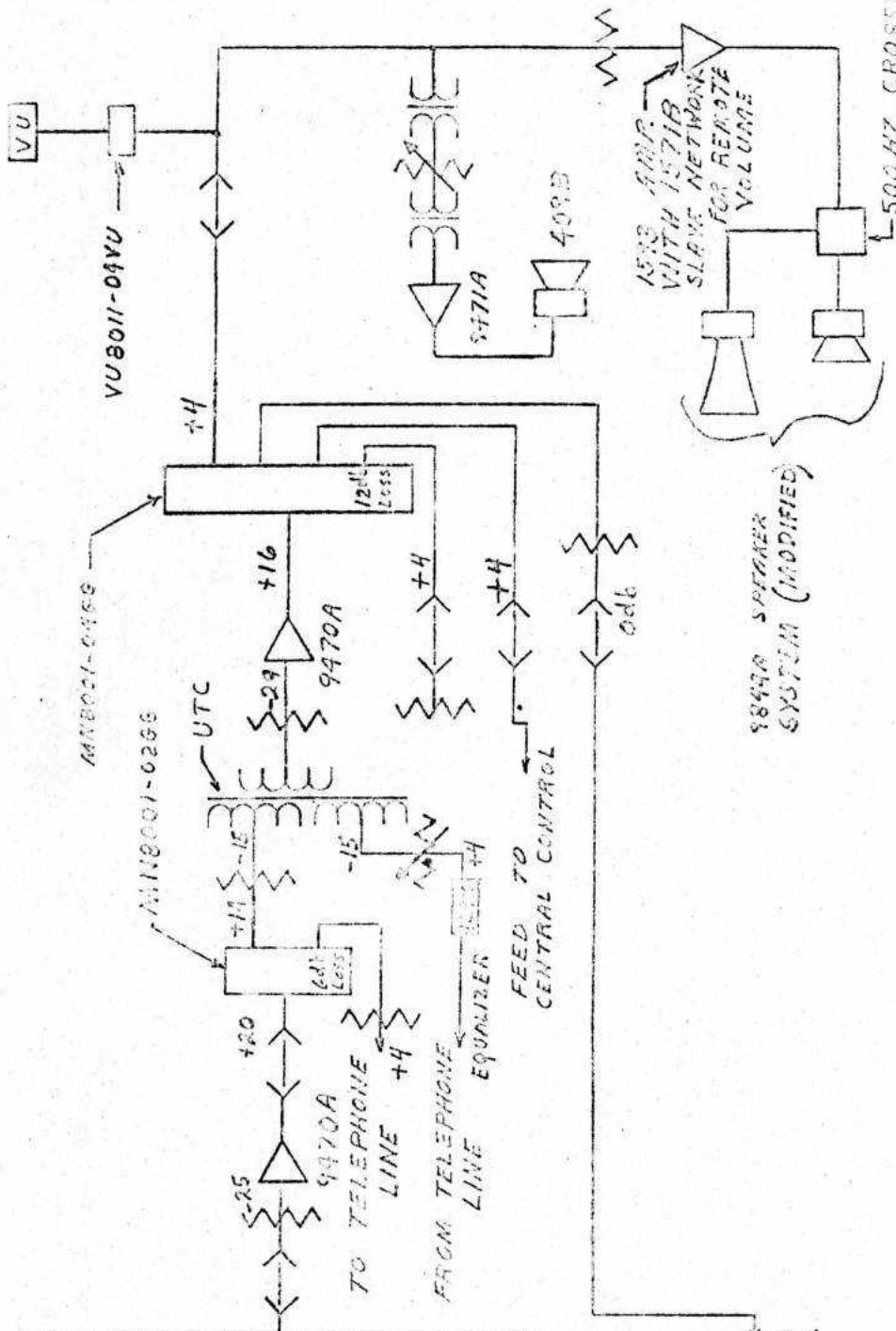
WILLIAM RAINEY HARPER COLLEGE
 125 SEAT (TOTAL 2 SYSTEMS)
 1 FCTURE / DFMO CENTER

24 VDC
 PS 24

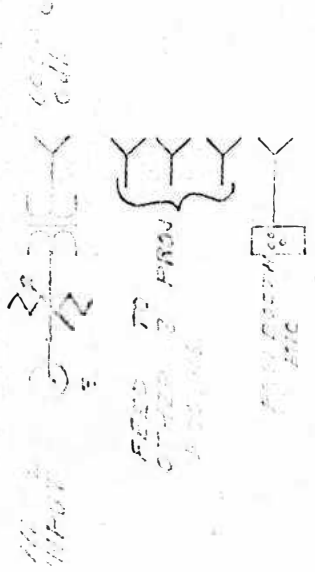
FEEDS TO OTHER 2 PROJ BOOTHS
 PROJ BOOTH MIC
 UTC

JN-2R

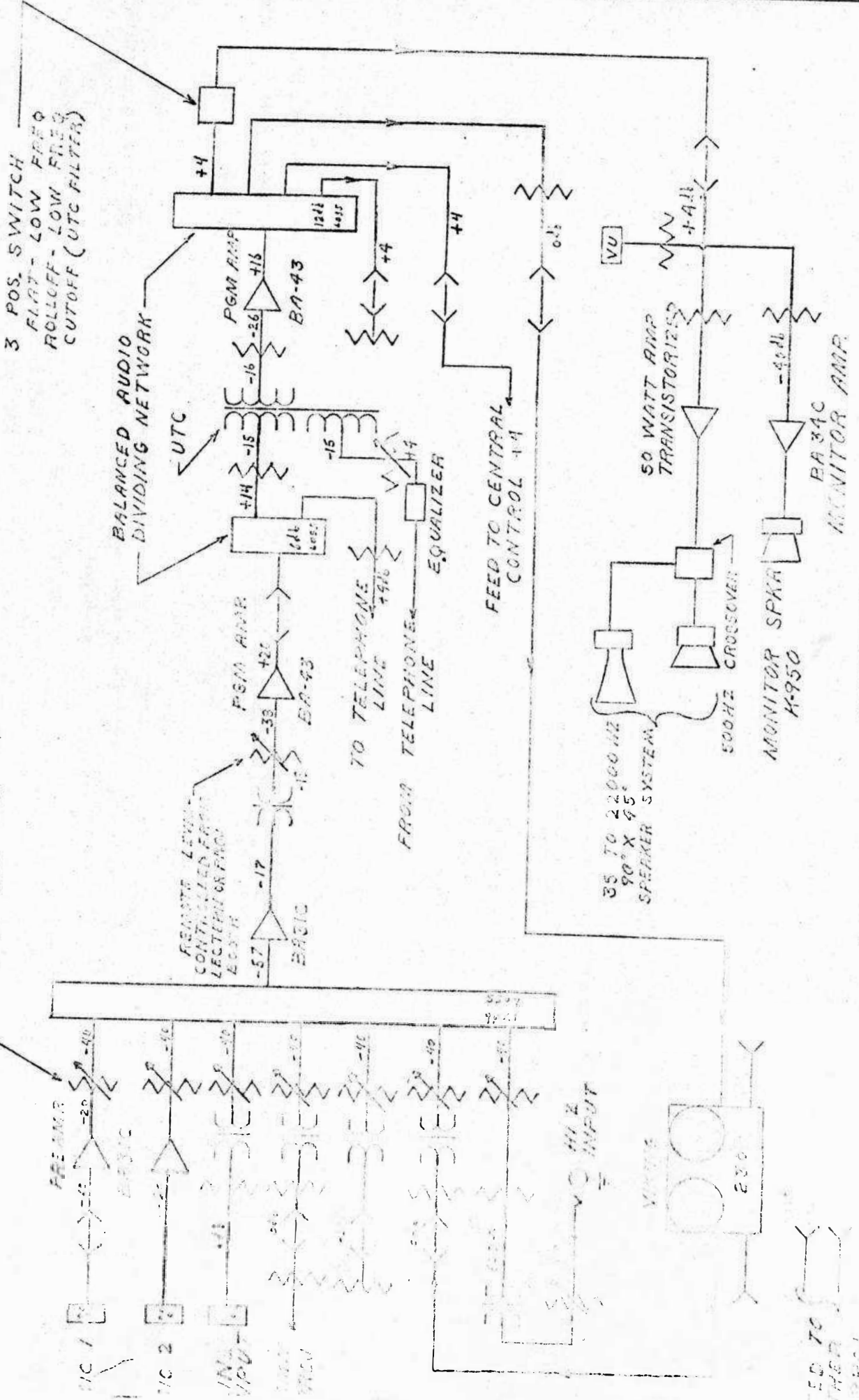
15921
MIXER - AMP.



24 VDC
9550A



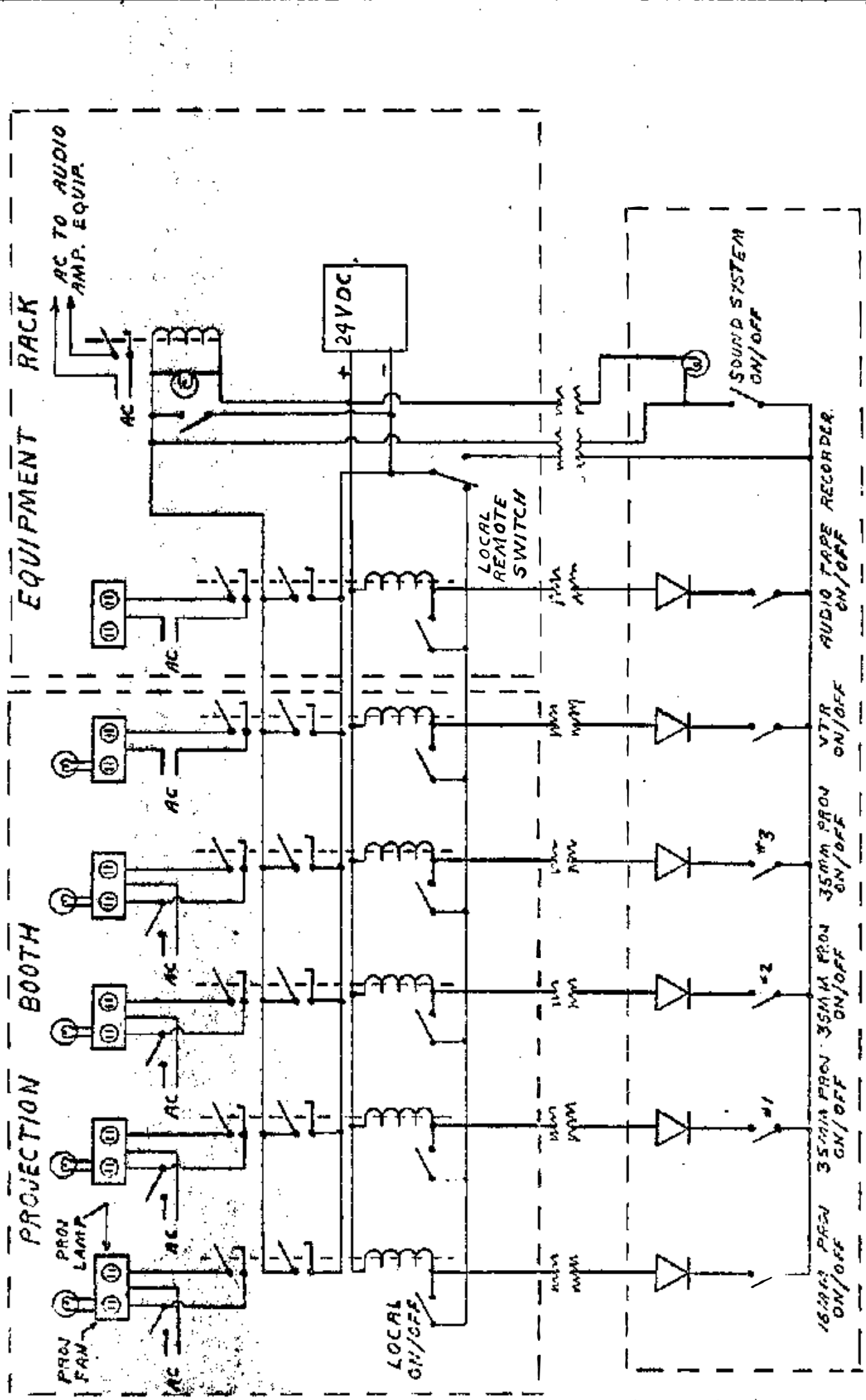
UNIPOLAR ATTENUATORS
 20 DB PER STEP



WILLIAM RAINEY HARPER COLLEGE
 72 SEAT (TOTAL 4 SYSTEMS)
 LECTURE / DEMO CENTER

24 VDC
 1S-24

JW-3P



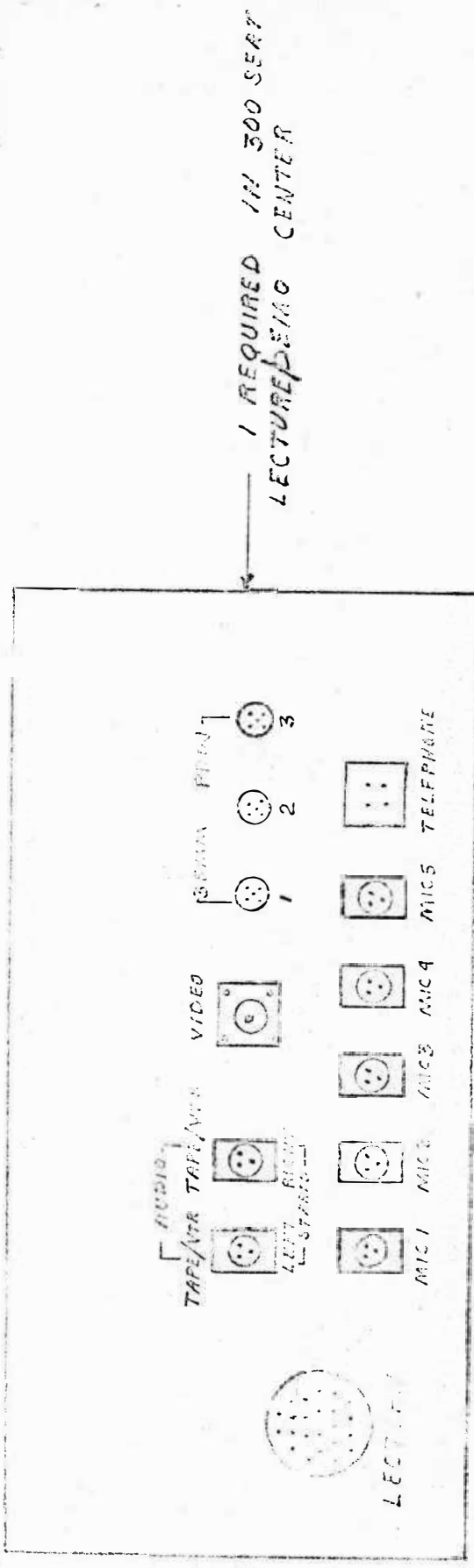
LECTERN

WILLIAM RAINEY HARPER COLLEGE

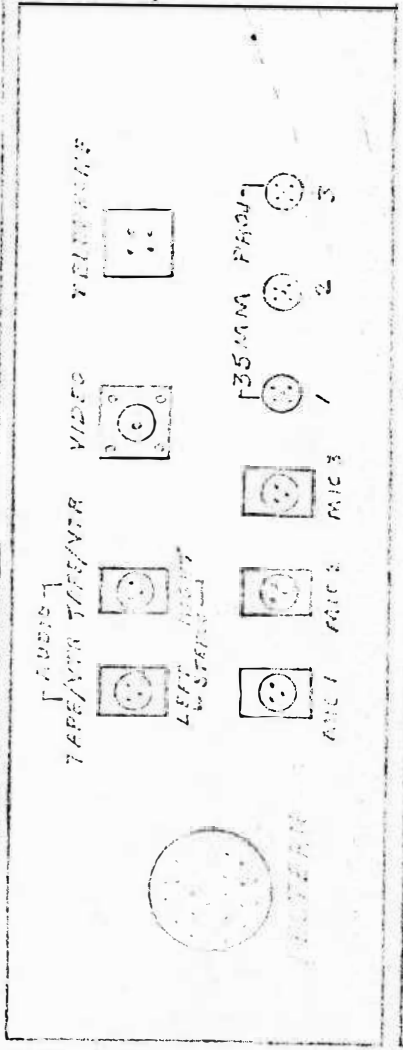
1076: SCIENCE LECTURE / DEMO CENTERS (TOTAL 7)
 5741E AS RECEIVED, EXCEPT OMIT PROJ ON/OFF 243.

POWER LOGIC (TOTAL 7)
 LECTURE / DEMO CENTERS

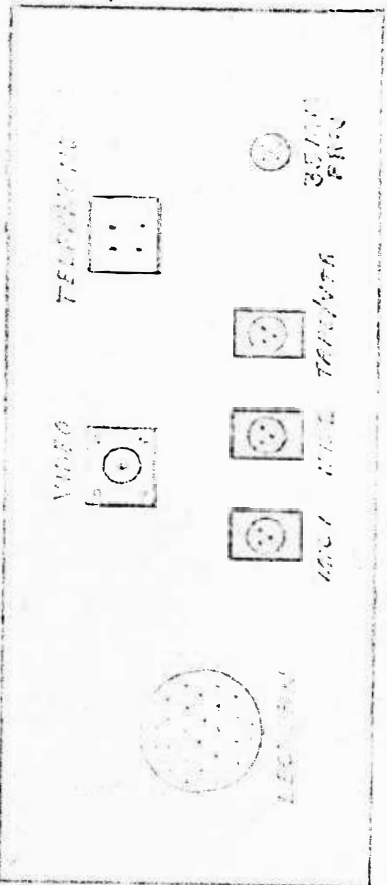
JN-8



1 REQUIRED IN 300 SEAT LECTURE / DEMO CENTER



2 REQUIRED - 1 IN EACH 125 SEAT LECTURE / DEMO CENTER



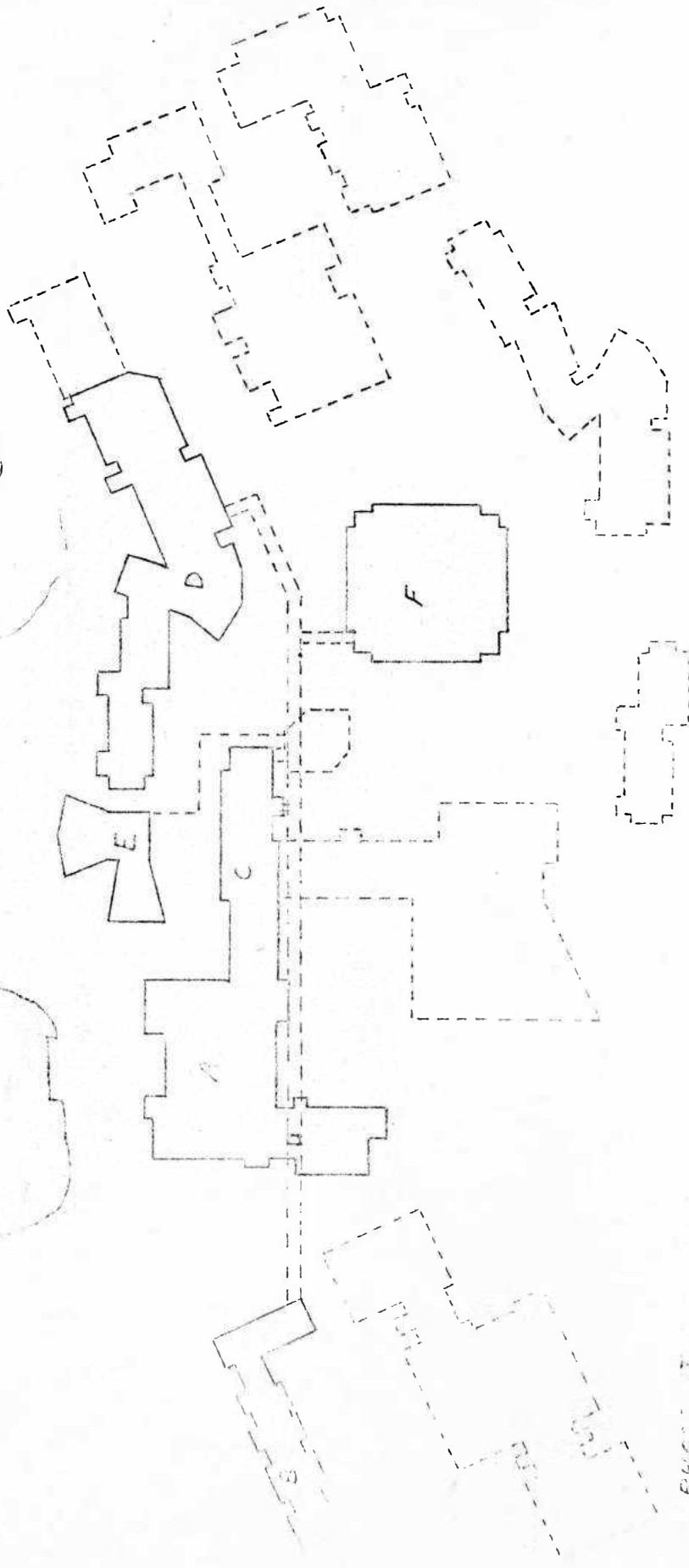
4 REQUIRED - 1 IN EACH 72 SEAT LECTURE / DEMO CENTER

WILLIAM RAINEY HATPER COLLEGE

REQUIREABLE PORTS

LECTURE / DEMO CENTERS

TN-9



- PART 2
- COURSE CENTER
 - POWER AND MAINTENANCE
 - PLANT
 - SERVICE
 - RESEARCH-TESTING CENTER
 - LEARNING TECHNOLOGY CENTER

WILLIAM HARNEY HARPER COLLEGE

BUILDING LOCATION PLAN

JN-11

W I L L I A M R A I N E Y H A R P E R C O L L E G E

Palatine, Illinois
District 512

BID FORM Q-554

I. 300 SEAT LECTURE/DEMO CENTER MULTIMEDIA SYSTEM, COMPLETE \$ _____

ALT. #1. Delete Amphicon large screen projection system Less \$ _____

Nine (9) 23" video monitors installed Add \$ _____

ALT. #2. Projectors Add \$ _____

- 1. Bell & Howell model 614 (1 req.)
- 2. Kodak Ektagraphic (2 req.)

II. 125 SEAT LECTURE/DEMO CENTER MULTIMEDIA SYSTEM, COMPLETE

TOTAL (2 systems) \$ _____

ALT. #1. Projectors TOTAL (2 systems) \$ _____

- 1. Bell & Howell model 614 (1 req. per system)
- 2. Kodak Ektagraphic (2 req. per system)

ALT. #2. Four (4) 23" video monitors installed per system TOTAL (2 systems) \$ _____

III. 72 SEAT LECTURE/DEMO CENTER MULTIMEDIA SYSTEM, COMPLETE

TOTAL (4 systems) \$ _____

ALT. #1. Projectors TOTAL (4 systems) \$ _____

- 1. Bell & Howell model 614 (1 req. per system)
- 2. Kodak Ektagraphic (1 req. per system)

ALT. #2. Four (4) 23" video monitors installed per system TOTAL (4 systems) \$ _____

TOTAL COST of system I, alternate #2; system II, alternate #1 and #2; system III, alternate #1 and #2, as specified in Section 100, pages 101 to 129 \$ _____

THIS BID FORM MUST BE SIGNED BY AN OFFICER OF THE COMPANY

Company _____

Signature _____

Title _____

WILLIAM RAINEY HARPER COLLEGE

June 20, 1969

To: Board of Trustees

From: Office of the President

Subject: Reduction in Retainage for Construction
Contract

We concur with the architect's recommendation that Section 25 of the General Conditions be activated, and request that Mr. Mann be authorized to sign payment request 18A for \$46,407.19 and 19A for \$23,203.60.

The retainage for the rest of the ~~contract~~ period for Corbetta would be \$469,567.41.

C

June 10, 1969

Mr. William Mann
William Rainey Harper College
34 W. Palatine Road
Palatine, Illinois 60067

re: New William Rainey Harper College

Dear Bill:

Section 25, of the General Conditions of the Specifications on the above project, allows the Owner, provided satisfactory progress is being made, to make all progress payments to the Contractor "in full" after fifty (50) percent of the work is complete.

Corbetta Construction Company reached this point in November of 1968. Our records indicate that this office was satisfied with the progress, and application was subsequently made by the Contractor, with consent of the Surety, for said reduction in retainage. Due to processing delays, \$92,814.38 was "over-retained". Corbetta Construction Company requested in April that this money be funded to them. Robert Fridstein, who was handling this project at the time, agreed with the Contractor and myself, to fund this over retainage in three payments. Fifty percent of the money was to be paid in April, 25% in May, and the remainder in June providing continued performance was achieved by Corbetta Construction Company.

I am satisfied that, despite the fact that the project is behind schedule, the General Contractor is making every reasonable effort to catch up and thereby recommend payment of Request #18A in the amount of \$46,407.19 (50% of the over retainage).

I will be forwarding Request #19A in the amount of \$23,203.60 (25% of the over retainage) to you shortly and the final installment will be processed in July.

If there are any questions on this, please call me, as we do feel prompt payment of these certificates does help in this final push.

Very truly yours,



Frank L. Larocca

C

RECEIVED
MAY 22 1969
BUSINESS OFFICE

May 21, 1969

Mr. William Mann
William Rainey Harper College
34 West Palatine Road
Palatine, Illinois 60067

Dear Mr. Mann:

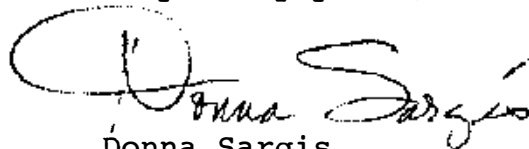
Enclosed please find Corbetta Construction Company's Request for Payment #18A which is for a reduction in retention.

Please note that the letter from the Bonding Company is attached to I.B.A.'s copy and also yours.

Upon approval, please process in the usual manner.

Thank you.

Very truly yours,



Donna Sargis
Construction Services

DS/d

enclosures

ILLINOIS BUILDING AUTHORITY
Certificate-Voucher

IBA 1

		IBA OFFICE USE ONLY	
Date of Issuance <u>May 15th, 1969</u>		User and Location <u>Palatine</u>	
Certificate No. <u>18A</u>		Project Description <u>Roselle & Algonquin Roads Palatine Illinois</u>	
Application No. <u>18A</u>		Social Security Identification Number: <u>36-2526485</u>	
For Period from <u>3-26 to 1-25-69</u>		Name <u>Corbetta Construction Co. of Ill., Inc.</u>	
Contract No. IBA <u>74-95</u>	Contract Date <u>12-29-67</u>	Number <u>875 East Rand Road</u>	Street
Type of Work		City <u>DesPlains, Illinois</u>	State <u>Illinois</u>
		Zip Code <u>60016</u>	
		Voucher Date	Voucher No.
		Appropriation Title CONSTRUCTION	
		Fund and Organization Unit Code <u>409-9090-153</u>	
		Expenditure Object	
		Code	Amount

The present status of the account for the subject contract is as follows:

Original Contract Sum.....	\$ <u>8,317,258.00</u>	Materials Stored	\$ <u>None</u>
Change Orders		Total Completed and Stored.....	\$ <u>6,563,316.75</u>
Total Additions	\$ <u>117,878.39</u>	Less _____ % Retainage.....	\$ <u>1,69,567.17</u>
Sub Total	\$ <u>8,435,136.39</u>	Less Previous Payments.....	\$ <u>6,047,372.15</u>
Total Deductions	\$ <u>1,932.00</u>	THIS CERTIFICATE	\$ <u>16,107.19</u>
Total Contract to Date.....	\$ <u>8,463,204.39</u>	I hereby certify: (1) that all items are paid for which previous certificates were issued and payments received; (2) that the goods, merchandise, wares, or services have met all the required standards set forth in the purchasing contract and are proper charges against the Illinois Building Authority and that payment has not been received.	
Balance to Finish.....	\$ <u>1,899,857.64</u>	By: <u><i>William R. Jones</i></u>	Contractor
Total Completed to Date.....	\$ <u>6,563,316.75</u>		

In accordance with the subject contract and the attached Application for Payment the named contractor is entitled to payment as stipulated above in the amount of FORTY SIX THOUSAND FOUR HUNDRED SEVEN Dollars (\$ 46,407.19) AND 19/100

This certificate is not negotiable, it is payable only to the payee named herein and its issuance, payment, and acceptance are without prejudice to any rights of the Illinois Building Authority or contractor under their contract.

Architectural and/or Engineering Firm: FITCH LARocca CARINGTON JONES
 By: *[Signature]* Registration No.: 01-5529 Date: 5/20/69
Registered Architect or Engineer

Approved: WILLIAM RAINey HARPER COLLEGE
User
 B. _____ Date: _____
 Approved: ILLINOIS BUILDING AUTHORITY
 By: _____ Date: _____

It is hereby certified that the services or material represented in this voucher were received or authorized, that the amount is correct and hereby approved for payment.

THE TRAVELERS

THE TRAVELERS INSURANCE COMPANY · THE TRAVELERS INDEMNITY COMPANY



Surety Division
H. Donald Peterson
Superintendent

CHICAGO OFFICE
Insurance Exchange Building
175 West Jackson Boulevard
CHICAGO, ILLINOIS 60604
Telephone: WAbash 2-3000

May 13, 1969

Illinois Building Authority
135 S. LaSalle Street
Chicago, Illinois

Re: BOND NO. 1438310
\$12,246,046.00
CORBETTA CONSTRUCTION COMPANY
OF ILLINOIS, INC.
William Rainey Harper College
Junior College District #512,
Palatine, Illinois
IBA Contract #74-95-01

Gentlemen:

The Travelers Indemnity Company, surety on the above captioned ~~bond hereby consents to reduction of the retainage percentage~~ due to Corbetta Construction Company of Illinois, Inc. as follows:

50% of \$92,814.38 on payment request dated April 25, 1969
25% of \$92,814.38 on payment request dated May 25, 1969
25% of \$92,814.38 on payment request dated June 25, 1969

and to reduction of retainage percentage from ten (10) percent to two and one half (2½) percent monthly payment requests subsequent to June 25, 1969.

THE TRAVELERS INDEMNITY COMPANY

By: 

H. Donald Peterson, Attorney-in-Fact
Superintendent, Surety Division



June 12, 1969

JUN 15 1969
BUSINESS OFFICE

Mr. William J. Mann
Dean of Business
William Rainey Harper College
1501 South Roselle Road
Palatine, Illinois 60067

re: William Rainey Harper College

Dear Bill:

Enclosed is request #19A in the amount of \$23,203.60 which represents the second installment of the "over-retainage" on Corbetta Construction Company's draw.

We recommend payment.

Yours very truly,

Frank L. Larocca

FLL:ch

Enclosure

ILLINOIS BUILDING AUTHORITY
Certificate-Voucher

IBA 1

		IBA OFFICE USE ONLY	
Date of Issuance <u>May 26, 1969</u>		User and Location <u>Palatine</u>	
Certificate No. <u>19A</u>		Project Description <u>William Rainey Harper College Illinois</u>	
Application No. <u>19A</u>		Social Security Identification Number: <u>36-2526485</u>	
For Period from <u>4-26-69 to 5-26-69</u>		Name <u>Corbetta Construction Co. of Ill. Inc.</u>	
Contract No. IBA <u>74-95</u>		Contract Date <u>12-29-67</u>	
Type of Work <u>General Contractors</u>		Number Street <u>375 East Rand Road</u>	
		City State Zip Code <u>Des Plaines, Illinois 60016</u>	
		Voucher Date	
		Voucher No.	
		Appropriation Title CONSTRUCTION	
		Fund and Organization Unit Code <u>409-9090-153</u>	
		Expenditure Object	
		Code	
		Amount	

The present status of the account for the subject contract is as follows:

Original Contract Sum.....	\$ 8,347,258.00	Materials Stored	None
Change Orders		Total Completed and Stored.....	\$ 7,168,681.53
Total Additions	\$ 117,878.39	Less _____ % Retainage.....	\$ 116,363.81
Sub Total	\$ 8,465,136.39	Less Previous Payments.....	\$ 6,093,779.34
Total Deductions	\$ 1,932.00	THIS CERTIFICATE	\$ 23,203.60
Total Contract to Date.....	\$ 8,463,204.39	I hereby certify: (1) that all items are paid for which previous certificates were issued and payments received; (2) that the goods, merchandise, wares, or services have met all the required standards set forth in the purchasing contract and are proper charges against the Illinois Building Authority and that payment has not been received.	
Balance to Finish.....	\$ 1,294,522.86	By: <i>Mano L. Lopez</i>	
Total Completed to Date.....	\$ 7,168,681.53	Contractor	

In accordance with the subject contract and the attached Application for Payment the named contractor is entitled to payment as stipulated above in the amount of TWENTY THREE THOUSAND TWO HUNDRED THREE Dollars (\$ 23,203.60) DOLLARS AND 60/100

This certificate is not negotiable, it is payable only to the payee named herein and its issuance, payment, and acceptance are without prejudice to any rights of the Illinois Building Authority or contractor under their contract.

Architectural and/or Engineering Firm: FITCH, LAROCCA, CARINGTON, JONES

By: *[Signature]* Registration No.: 01-5529 Date: 6/6/69
Registered Architect or Engineer

Approved: WILLIAM RAINY HARPER COLLEGE
User

By: _____ Date: _____

Approved: ILLINOIS BUILDING AUTHORITY

By: _____ Date: _____

It is hereby certified that the services or material represented in this voucher were received or authorized, that the amount is correct and hereby approved for payment.

R E S O L U T I O N

BE IT RESOLVED: That the public hearing on the tentative budget for the fiscal year beginning July 1, 1969, be set for 8:00 o'clock P.M. on Thursday, August 14th, 1969, at 1200 West Algonquin Road, Palatine, Illinois, and that proper notice of said hearing and of the availability of the budget for public inspection be given by the Secretary of this Board by publishing notice thereof once at least thirty days prior to August 14th, 1969, in the "Arlington Heights Herald", "Rolling Meadows Herald", "Prospect Heights Herald", "Mount Prospect Herald", "Elk Grove Herald", "Hoffman Herald", "Hanover Streamwood Herald", "Cook County Herald", "Palatine Enterprise", "Wheeling Herald", "Schaumburg Herald", and "Barrington Courier Review", newspapers published in this District, which notice shall be in substantially the following form:

N O T I C E

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9:00 o'clock A.M. on July 14th, 1969, a tentative budget for said District for the fiscal year beginning July 1, 1969, will be on file and conveniently available to public inspection at the Business Office of the said District, 1200 Algonquin Road, Palatine, Illinois, during usual and customary business hours.

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 8:00 o'clock P.M. on the 14th day of August, 1969, at 1200 Algonquin Road, Palatine, Illinois.

DATED at Palatine, Illinois, this 26th day of June, 1969.

Board of Junior College District
No. 512, Counties of Cook, Kane,
Lake, and McHenry, and State of
Illinois.

By: James J. Hamill (s)
Secretary

INTER-OFFICE MEMORANDUM

TO: Dr. Lahti, Dr. Harvey, Mr. Mann, Dr. Olsen, Mr. Cunningham
and Division Chairmen

FROM: Mr. Birkholz & Mr. Stansbury

SUMMER SCHOOL 1969 - ENROLLMENT DATA

Students completing registration	1505
Average semester hours	4.1
Number of F.T.E. (15 semester hours)	411
Total number of courses offered	48
Number of sections offered	81
Average number of students per section	26.2
Average number of students per section when deleting private music lessons and European tour	28.3

F.T.E. BY DIVISION

Business	63.1
Communications	82.9
Engineering & related technology	.0
Health & Biological Science	25.3
Humanities and Fine Arts	45.3
Math & Physical Science	59.4
Social Science	131.9

6/20/69
dj

BOARD INFORMATION

Handwritten: Bud

Handwritten: 6 1969
Stamp: BUSINESS CENTER

June 5, 1969

Mr. William J. Mann
Dean of Business
William Rainey Harper College
District 512
Algonquin & Roselle Road
Palatine, Illinois 60067

Dear Bill:

Recently, information concerning our name change was sent to you.

The attorneys for some of our clients have requested copies of the resolution authorizing the change, so that there will be no doubt that checks made out to the new firm name will in fact, be legal and proper.

I am enclosing a copy of such a resolution for your records and use.

Very truly yours,



Frank L. Larocca

FLL:ch

Enclosure

I, Frank L. Larocca, do hereby certify that I am the Assistant Secretary of Fitch Larocca Carington Jones, Inc., a Corporation duly and legally organized and existing under and by virtue of the laws of the State of Illinois, and that I am the Custodian of the records and the seal of said Corporation; that at a meeting of the Stockholders and Directors of said Corporation duly and legally called and held in accordance with law and the by-laws of said Corporation, on the 7th day of April A. D., 1969, at which said meeting all the Stockholders and Directors of said Corporation were present, the following Resolution was duly adopted as set forth in the minutes of the said meeting, to-wit:

BE IT RESOLVED that the Articles of Incorporation shall be amended as follows:

The name of this corporation shall be changed from:

Fridstein, Fitch and Partners, incorporated

to

Fitch Larocca Carington Jones, Inc.

I further certify that Articles of Amendment were filed in the office of the office of the Secretary of State of Illinois on the 16th day of April, 1969 and were recorded in the office of the Recorder of Cook County, Illinois on the 17th day of April, 1969 as document 20813937.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Corporation this 4th day of June A. D. 1969



Assistant Secretary