

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067

AGENDA

March 13, 1969

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 - a. Construction Payouts
- V. Communications
- VI. Unfinished Business
- VII. New Business
 - a. Presentation: Long range plan for Library and Learning Resources EXHIBIT A
 - b. Other
- VIII. President's Report
- IX. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, March 13, 1969

CALL TO ORDER: The regular meeting of the Board of Junior College District No. 512 was called to order at 8:00 p.m., March 13, 1969, at the Harper College Board Room of the Administrative Center at Algonquin and Roselle Roads, Palatine, Illinois, by Chairman Johnson.

ROLL CALL: Present: Members James Hamill, Milton Hansen, Roy Hutchings, Richard Johnson and Jessalyn Nicklas
Absent: Members John Haas, and John Kuranz

Also present: Robert E. Lahti, Kenneth Andeen, Donald Collins, Ambrose Easterly, Marshall Fisher, Edward Goodwin, James Harvey, Kenneth Jauch, George Makas, William Mann, Roger Mussell, John Novak, Henry Roepken, Roy Sedrel, R. Thieda, John Thompson, Rose Trunk, John Upton, George Voegel, and Joseph Yohanan--Harper College; Lawrence Moats--Harper Student; Ruth Schulman--Day Publications; Barry Sigale--Paddock Publications.

MINUTES: Member Nicklas moved and Member Hansen seconded the motion to approve the minutes of the regular Board meeting of February 27, 1969, as distributed. Motion unanimously carried.

DISBURSEMENTS: A change order proposal for Corbetta Construction Company, in the amount of \$108,520.00, for art and science cabinets was explained by Mr. Mann. He stated, as opposed to a straight change order, this was really a proposal which would go to the I.B.A. for their approval, after which it would be brought to the Board at a later date for approval. He informed the Board this proposal was for cabinets for the science and art wing which had been worked out by staff members. Mr. Mann explained that the cabinets had been pulled out at the time of the original project.

Dr. Lahti informed the Board there is \$588,000 in a line item earmarked for fixed equipment. I.B.A. has stated, if H.E.W. would go along with a shift on this line item, they would also. He stated the college is optimistic that this shift can be accomplished. If so, this change order will be financed out of that line item shift.

Minutes of Regular Board Meeting of March 13, 1969

DISBURSEMENTS:
(Cont.)
Construction
Payouts

Member Hamill moved and Member Hansen seconded the motion that W. J. Mann, Dean of Business, be authorized to approve the following construction payouts:

H. S. Kaiser Company	\$ 21,900.00
Reliable Sheet Metal Works, Inc.	36,430.20
Corbetta Construction Company	193,729.14

Upon roll call, the vote was as follows:

Ayes: Members Hamill, Hansen, Hutchings,
Johnson and Nicklas
Nays: None

Member Hamill moved and Member Nicklas seconded the motion to proceed with the change order proposal, Corbetta Construction Company, for the art and science cabinets, in the amount of \$108,520.00.

Upon roll call, the vote was as follows:

Ayes: Members Hamill, Hansen, Hutchings,
Johnson, and Nicklas
Nays: None

COMMUNICATIONS:

Dr. Lahti called attention to a report on the contingency fund which had been distributed to the Board. Mr. Mann stated this report covered everything the administration is aware of, including change orders which are in the offing.

COMMUNICATIONS:

A discussion followed on a report from Frank Hines, Board Attorney, on proposed re-zoning of property adjacent to the college at Quentin and Algonquin Roads. Member Hamill expressed concern with the high density and traffic problems which would result from the proposed development. He favored filing a written protest. Other Board members agreed.

Dr. Lahti informed the Board that this project had petitioned the Metropolitan Sanitary District to enlarge the extension of the sewer district in order that this project could go forward. He stated this had been denied, which could delay the project for several years.

Minutes of Regular Board Meeting of March 13, 1969

COMMUNICATIONS:
(Cont.)

Member Hansen pointed out that if rezoning was granted it would spread along Quintens Road, causing heavy traffic on Quintens and Algonquin. Member Hansen stated that very often zoning boards and villages feel they need support in order to deny zoning, and that Harper College could supply that support.

Member Hamill moved and Member Hutchings seconded the motion that the Board file a written protest, as provided in the Illinois Revised Statutes, Ch. 24, Article 11-13-4, against this particular amendment rezoning the (approximately) 35 acres located at the northwest corner of Quentin and Algonquin Roads. Motion unanimously carried. (Official copy of resolution attached to Minutes in Official Board Book.)

A letter from the Metropolitan Sanitary District had been distributed concerning the bid award on the sewer extension to Loitz Brothers Construction Company.

UNFINISHED
BUSINESS:

Member Hamill asked about the grievance procedure. Dr. Lahti stated it should appear on the next agenda, and, in answer to a question from Member Hamill, agreed he would write a reaction to it. Member Hamill questioned how this would dovetail into the evaluation system. Dr. Lahti stated this could be discussed with the faculty, whether they want to take it up with the evaluation system or independently.

A discussion followed on items of policy. Dr. Harvey and his staff are developing with students a student behavior code. This will be presented to the Board for their reaction. Also to be developed is a campus speaker's policy. The Board discussed the need for a peace and tranquility policy. Board members were asked to write Dr. Lahti their changes and additions to the paper on campus order originally distributed to them. Dr. Lahti stated that after receiving these suggestions, the administration would sit down with the Board attorney and draft another paper for Board reaction. Member Hutchings stated he hoped the students would be apprised of this plan and come forward with some suggestions of their own. Dr. Lahti suggested starting with a position paper and letting the Board, students and faculty react to it. It was agreed that in place of an educational meeting on April 10, this meeting would be devoted to the discussion of these three subjects--Campus Order, a Speakers' Policy, and a Student Code of Conduct.

Minutes of Regular Board Meeting of March 13, 1969

UNFINISHEDBUSINESS (Cont.):

Chairman Johnson asked about the discussion on evaluation of teachers and counselors. Dr. Lahti informed the Board that the faculty has suggested they would like to come back in April. He pointed out the Board might want a special meeting for that discussion.

Chairman Johnson asked about the Budget Committee and the Salary Committee. Member Hansen, chairman of the Budget Committee, stated they had met and now desired a meeting with the entire Board. It was agreed they would meet on Wednesday, March 19, at 8:00 p.m., in the Board Room. Members Hamill and Hutchings, of the Salary Committee, stated they had received a proposal from the faculty committee, but that they would like a complete analysis. Mr. Mann stated he would work on this. The Salary Committee will wait until Member Haas, chairman of this committee, returns to town before meeting again.

NEW BUSINESS:

Long Range Plan
for Library and
Learning Resources

Dr. Lahti informed the Board that Dr. Voegel and his staff were ready to make their presentation on the Learning Center and Library. Dr. Voegel introduced Mr. Ambrose Easterly, Director of the Library, Mr. Marshall Fisher, Cataloging Librarian, Mr. John Novak, Electronics Engineer, and Mr. Roger Mussell, Division Chairman of Technology. Dr. Voegel discussed the utilization of T.V. in the classroom. Mr. Mussell demonstrated the use of T.V. with audio tape in the classroom. Dr. Voegel discussed curriculum development and Mrs. Rose Trunk demonstrated an audio visual tape which she is developing. A discussion followed on the possibilities of and the challenges offered by this type of teaching. Dr. George Makas discussed the work of Dr. Lockwood who is preparing materials for "Creative Nature of Man," a basic course for students' humanities requirements. Dr. Lockwood is doing this work in his home and it is basically art, literature, and music and includes visuals and some tapes. Mr. Easterly discussed circulation statistics for the library and the progress of the library. A discussion followed on the use of a computer system in the library, the problems involved, cost, etc. Mr. Easterly stated it is not the purpose of the college library to compete with the public library. Sharing between libraries in the consortium was discussed, but because most of the junior colleges are very new this will not be possible for some time. Mr. Yohanan displayed charts and dis-

Minutes of Regular Board Meeting of March 13, 1969

NEW BUSINESS:

Long Range Plan
for Library and
Learning Re-
sources (Cont.)

cussed an area in the field of architecture which could be put on video tape recording. He showed examples of programming which could be used in architectural or contractual offices.

Dr. Voegel went over the long-range charts for equipment, which had been distributed to the Board, and which covered the next five years. He discussed with the Board the equipment needed and the cost of this equipment. Dr. Voegel introduced Mr. Robert Thieda, Circulating Librarian.

Chairman Johnson thanked Dr. Voegel and his staff, on behalf of the Board, for a very enjoyable evening.

PRESIDENT'S
REPORT:

None

ADJOURNMENT:

Member Hutchings moved and Member Hamill seconded the motion that the meeting be adjourned at 11:05 p.m. Motion unanimously carried.

Richard L. Johnson
Chairman Johnson

Joseph D. Nicklas
Secretary Nicklas

To: The President and Board of Trustees
Village of Schaumburg
Schaumburg Village Hall
217 South Civic Drive
Schaumburg, Illinois

The Board of Junior College District No. 512,
Counties of Cook, Kane, Lake, and McHenry, and State of
Illinois (William Rainey Harper College), being the owners
of 20% of the frontage immediately adjoining the following
described property, to wit:

Lots 12 and 13 in Geisler's Subdivision of parts
of the Southwest quarter of Section 27, and the
Southeast quarter of Section 28 and the North-
east quarter of Section 33 and the Northwest
quarter of Section 34 in Township 42 North, Range
10, East of the Third Principal Meridian, in Cook
County, Illinois,

does hereby protest and object to the proposed re-zoning
of said described property for the uses set forth in the
petition therefor and the hearing held thereon.

This written protest against the proposed
amendment is submitted pursuant to the provision in the
1967 Illinois Revised Statutes, Chapter 24, Article 11-
13-14, as amended by act approved August 31, 1967, H.B.
No. 1530, wherein it is provided that following the fil-
ing of such written notice with the Clerk of the munici-
pality, the amendment shall not be passed except by a
favorable vote of two-thirds of the Trustees then hold-
ing office.

The Board of Junior College District
No. 512, Counties of Cook, Kane, Lake,
and McHenry, and State of Illinois

By Richard L. Johnson
Chairman

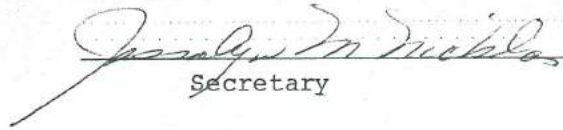
Attest Joselyn M. Macella
Secretary

C E R T I F I C A T E

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, and as such official I do further certify that the document attached hereto containing a protest relative to the re-zoning of certain real estate described therein, was authorized by a resolution to that effect approved by the affirmative vote of a majority of the College Board Members present at a regular meeting of said Board held on the 13th day of March, 1969.

I do further certify that a faithful record of the proceedings so had on the 13th day of March, 1969, has been made in the official records of the said College District, now remaining in my custody and safekeeping, and that a true, correct, and compared copy of the attached document has been attached to and made a part of the minutes of the meeting whereat said approving resolution was adopted.

IN WITNESS WHEREOF, I have hereunto affixed my official signature of office at Palatine, Illinois, this 13th day of March, 1969.


Secretary

To: The President and Board of Trustees
Village of Schaumburg
Schaumburg Village Hall
217 South Civic Drive
Schaumburg, Illinois

The Board of Junior College District No. 512,
Counties of Cook, Kane, Lake, and McHenry, and State of
Illinois (William Rainey Harper College), being the owners
of 20% of the frontage immediately adjoining the following
described property, to wit:

Lots 12 and 13 in Geisler's Subdivision of parts
of the Southwest quarter of Section 27, and the
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quarter of Section 34 in Township 42 North, Range
10, East of the Third Principal Meridian, in Cook
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ing of such written notice with the Clerk of the munici-
pality, the amendment shall not be passed except by a
favorable vote of two-thirds of the Trustees then hold-
ing office.

The Board of Junior College District
No. 512, Counties of Cook, Kane, Lake,
and McHenry, and State of Illinois

By Richard L. Johnson
Chairman

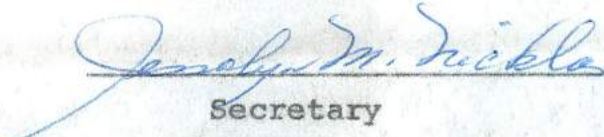
Attest Judy S. Suckler
Secretary

C E R T I F I C A T E

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, and as such official I do further certify that the document attached hereto containing a protest relative to the re-zoning of certain real estate described therein, was authorized by a resolution to that effect approved by the affirmative vote of a majority of the College Board Members present at a regular meeting of said Board held on the 13th day of March, 1969.

I do further certify that a faithful record of the proceedings so had on the 13th day of March, 1969, has been made in the official records of the said College District, now remaining in my custody and safekeeping, and that a true, correct, and compared copy of the attached document has been attached to and made a part of the minutes of the meeting whereat said approving resolution was adopted.

IN WITNESS WHEREOF, I have hereunto affixed my official signature of office at Palatine, Illinois, this 13th day of March, 1969.


Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that Richard L. Johnson and Jessalyn M. Nicklas personally known to me to be the same persons whose names are subscribed to the foregoing instrument, and personally known to me to be the Chairman and Secretary, respectively, of the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and seal this 13 day of March, 1969.

Commission Expires:

Frank M. Hayes
June 3, 1969

WILLIAM RAINEY HARPER COLLEGE

March 13, 1969

To: Board of Trustees

From: Administration

Subject: Construction Payouts and Change Order Proposal

The following construction payouts have been recommended for payment by our architect and have been reviewed by Mr. Hughes, Superintendent of Buildings and Grounds.

The administration recommends that W.J.Mann, Dean of Business, be authorized to approve the following construction payouts:

H. S. Kaiser Company	\$ 21,900.00
Reliable Sheet Metal Works, Inc.	36,430.20
Corbetta Construction Co.	193,729.14

Change Order Proposal:

Corbetta Construction Co., for Art and Science Cabinets	\$108,520.00
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EXHIBIT A

The Historical Past (1966-68)

Harper College's L.R.C. began early in 1967 with the employment of a librarian to develop its library collection. With classes starting in September, 1967 at Elk Grove High School, the library was housed in a part of the High School library and Mr. Thieda was employed. Mr. Easterly was brought on at this time to organize the management of the library, and the collection went from about 5,000 to about 19,000 volumes while also an audio-visual instructional services was begun. Mr. Fisher, catalog librarian, was added to the staff in February. Dr. Voegel was employed in April to head up the total L.R.C. The library area in Elk Grove High School is filled up with books and AV equipment.

The Immediate Present (1968-69)

A summer workshop for ten faculty members to learn more about the development of curriculum materials, organizing for learning, and student evaluations was conducted by Dr. Voegel (end of semester status report forthcoming). More room for library services at E.G.H.S. was acquired next to the collection while at F.V.H.S. the entire library was accessible to Harper students. Mrs. Dionisio, circulation librarian, was added to the staff to supervise at F.V.H.S. The library began its own book processing and the Alanar service was dropped. Various AV projectors and other equipment were ordered to meet the anticipated increase in students and faculty. Encouragement to use the L.R. was given to the faculty at the Faculty Orientation by the Dean of Instruction and L.R.C. staff. Portable TV equipment was received and some of the faculty began using the gear for accounting, speech, and marketing in particular. The attached circulation report for the fall semester reflects the utilization at present. Visits have been made by the library staff to the State Library and the Argonne Lab Library to observe the data processing applications there. An electronics engineer was added in January, and the lecture-demo rooms have now been laid out for multimedia utilization.

The Impending Future (1969-74)

The attached summary chart of future development of the L.R.C. over the next five years has been organized as an overview for a detailed booklet on the L.R.C. to be completed shortly. The main emphasis of the chart is on the hardware installations and systems as they contribute to the functional support of instruction.

H A R P C O L L E G E L. R. C.
CIRCULATION STATISTICS - FALL SEMESTER 1968

	September '68		October '68		November '68		December '68		January '69		Grand Total
	EG	FV	EG	FV	EG	FV	EG	FV	EG	FV	
Books (2 week loan)	260		921		927		770		356		3,234
Reserve	131		276		77	10	64	8	49	23	638
Reference			5		5		5		2		16
Periodicals	15		68		69		112		49		313
<u>A.V. EQUIPMENT</u>											
Film Strip Proj.	2		5		9		1	4	2		23
Microphones			5		4		1		2		12
Opaque Proj.	14		22	11	20	6	12	6	24	2	117
Transparency	130	37	184	80	132	49	118	36	136	11	913
Record Player	3	10	5	14	20	3	12	8	3	3	81
Records	4	4	29	10	32	3	58		14	14	154
Listening Station	73		154		51		46		32		356
8 MM Spec. Machine					4		3				7
16 MM Film	54	18	258	66	216	38	150	41	152	28	1,021
Projector	62	19	252	69	160	30	358	49	140	24	1,163
Screen	2	5	7	1	6		9	4	13		47
Slide Proj.	24		49		41	5	42	6	46		213
Slides					22		4		6		32
Microfilm Reader	3		12		5		5		2		27
Microfilm			11		11		9		15		46
Tape Recorder	27	18	34	189	40	109	39	69	23	55	603
Tape	43		19	3	27	2	36		10	10	140
Video Tape Recorder			1		6		4		2		13
TV Equipment		14		90		78		28		14	224
TOTALS	847	125	2,317	533	1,885	333	1,857	259	1,078	160	9,394

	1971-72		1972-73
1. Large Lecture-Demo	-	-	-
2. Science Lecture-Demo	Install student response system in all 4 rooms.	\$140,000 (?)	-
3. L.R.C. Independent Study Center	Expand Dial-Access system to other buildings. Add more carrels.	\$ 20,000 (?)	Expand Dial-Access system - off-campus * integrate computer terminals. Add carrels around campus as appropriate.
4. L.R.C. Media Production	Equip carpenter shop. Equip TV studio - (color?) Decentralize other TV equipment.	\$360,000 (B&W) \$800,000 (color) -----OR-----	Mobile TV unit (?) Add equipment as needed. \$100,000 ?
5. L.R.C. Library Technical Processing	Same	-	Same
6. Television	See #4 above. Add TV sets, etc. (New EVR equipment?)	?	2500 MHZ TV system to surround schools. FM Radio, IKW
7. Circulation & Utilization	Expand & equip as needed.	-	-
8. Instructional Development	New faculty orientation. Continue expanding "old" faculty's approaches. Equipment in L.R.C. (I.I.C. installation). Investigate on-line student learning materials guides.	----- \$ 20,000	One channel is \$ 18,000 \$ 15,000
9. Divisional or other Implementation	Voc.-Tech. facilities (?)	-	-

1969-70		1970-71	
1. Large Lecture-Demo	Equip projection booths, automate lecterns & install sound system. Intern TV system.	\$ 71,000	Install student response system in 125 seat Lec-Demo.
2. Science Lecture-Demo	Equip projection booths, install sound system.	\$ 45,500	Automate lectern system. Intern TV system coupled with distribution system.
3. L.R.C. Independent Study Center	Equip with 60 single, & 30 double carrels, plus tables. Provide furnishing for Developmental Program.	\$ 43,500	Add computer terminal(s). Begin Dial-Access System. (?) Add more carrels.
4. L.R.C. Media Production	Establish graphics & AV production (equipment, personnel, materials) Develop audio "studio".	\$ 92,000 \$ 10-12,000	Expand photographic production.
5. L.R.C. Library Technical Processing	Develop data processing procedures. Add 10-15,000 volumes & AV materials.	\$141,000	Install IBM MTST system or similar equip. - shared with other offices as appropriate. Same.
6. Television	Add more VTR's and TV sets; equip mini-studio; begin installation of TV distribution system.	\$ 38,000 \$ 50,000	Install complete TV distribution system. Phase II. Add VTR's & TV sets. (color?)
7. Circulation & Utilization	Develop AV scheduling, refine library circulation. Investigate automated circulation systems. Establish Innovation Dissemination Center (I.D.C.).	----- \$ 1,000	Automate AV materials & equipment scheduling. (comp.terminal?) ----- GT-70 Communication Network terminals (?)
8. Instructional Development	Faculty orientation & faculty development sessions. Summer workshop (?) Fall orientation	Dean of Instruction's Budget	Continue orientation sessions for new faculty. Develop in-service sessions. Investigate feedback system for Innovative Instructional Center.
9. Divisional or other Implementation	Audio systems for Bus.Ed. (Secretary Sc.) and Language Auto-tutorial Bio Lab.	?	Auto-tutorial "lab" in Bus. Ed. (Sec. Sc.)
			\$130,000 (?) \$ 14,000 ----- \$ 40-60,000 \$ 20,000 ----- \$ 5,000 ? ----- \$ 5,000 ? ----- \$ 20,000

1973-74

1. Large Lecture-Demo	-	-
2. Science Lecture-Demo	-	-
3. L.R.C. Independent Study Center	Add to system as needed.	-
4. L.R.C. Media Production	-	-
5. L.R.C. Library Technical Processing	Same	-
6. Television	-	-
7. Circulation & Utilization	Remodel 3rd floor of L.R.C. for L.R.C. use. Plan to have faculty offices on all floors around perimeter of L.R.C.	-
8. Instructional Development	Same	-
9. Divisional or other Implementation	Install audio, TV, & automated systems to new Lec-Demo Centers in new Soc. Sc. Bldg. (?) P.E. facilities (?)	-

WILLIAM RAINEY HARPER COLLEGE
I.B.A. PROJECT 74-95

Contingency Fund Breakdown (for back-up see attached sheets)

1. Contingency Fund	\$1,035,652.64
2. I.B.A. Bonding Adjustment	<u>(81,460.96)</u>
	954,191.68
3. Special Reimbursable Soil and Concrete Testing	<u>(42,000.00)</u>
	912,191.68
4. I.B.A. Financing Fees	<u>(7,827.87)</u>
	904,363.81
5. I.B.A. Insurance Fees	<u>(6,438.17)</u>
	897,925.64
6. Change Orders #1 to #27	<u>(131,306.34)</u>
	766,619.30
7. Electrical Utility Extension	<u>(46,939.00)</u>
	719,680.30
8. Sewer Connection	<u>(17,486.00)</u>
	702,194.30
9. HEW Budget Equipment - To be Bid	<u>(588,560.00)</u>
	113,634.30
10. I.B.A. Budget Equipment - To be Bid	<u>(3,206.09)</u>
	110,428.21
11. Change Orders Submitted for Approval	<u>(92,319.81)</u>
	18,108.40
12. Change Orders Not Yet Submitted for Approval	<u>(2,531.00)</u>
	15,577.40
13. Architects' Fees on Item Nos. 6, 11, 12, @ 6%	<u>(13,569.43)</u>
	2,007.97

1. Contingency Fund (I.B.A. Budget)

Other

HEFA (HEW) Fixed equipment to be bid at a later date	\$588,560.00
IBA Fixed equipment to be bid at a later date	3,206.09
Utility extension	100,000.00

Contingency

Approximate 3% of construction	<u>343,886.55</u>
	\$1,035,652.64

2. I.B.A. Bonding Adjustment

Error in selling bonds	\$ 80,000.00
Excess because bonds sold a \$5,000 increments	<u>1,460.96</u>
	\$ 81,460.96

3. Special Reimbursable

Soil testing	12,000.00
Concrete testing	18,000.00
Concrete testing	<u>12,000.00</u>
	\$ 42,000.00

4. I.B.A. Financing Fees

Sale of Bonds	\$ 7,827.87
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5. I.B.A. Insurance Fees

\$ 6,438.17

6. Change Orders #1 to #27

<u>C.O.#</u>	<u>C.O.P.#</u>	<u>Description</u>	<u>Amount</u>
1	1	Install 24" Galv. culvert 75' long; ent. Roselle Road	837.20
2	7	Furn. & setting one 42"x72" cast iron sewage ejector basin	723.00
3	5	Modifications to concrete plat. "Unit A."	878.00
4	8	For installing sub-soil drain tile piping on Unit A.	535.00
5	14	Install wood-treated nailers on roof to receive standing seam Titanalay rfg.	11,165.00
6	3	Excavation of unsuitable material	84,318.50
7	3	Additional cost for engineering in connection w/site grdg.	5,940.00
8	16	Transformer vaults, Units A, D & F.	5,268.00
9	28	Elect. work for motor operated doors 16,17,18. Bldg. "B".	1,686.00
10	34	Provide welded frame brackets - room 327.	794.00
11	36	Credit - button punch snap lock in lieu of Pittsburgh lock (1,000.00)	
12	10	Additional reinforcing steel as shown on S-60R Unit "A".	468.00
13	9	Revise footings, Inquiry #24	1,365.00
14	42	Install an inlet on Line "K"	799.00
15	54	Furnish and install metal louvers in accordance w/B-2	448.00

6. Change Orders #1 to #27 (Cont.)

<u>C.O.#</u>	<u>C.O.P.#</u>	<u>Description</u>	<u>Amount</u>
16	47	Installation of water supply	2,969.00
17	15	Delete "Wye strainers on pump suction and add line size basket strainers on cooling towers	(1,095.36)
18	39	For modification of parking lot "A".	(1,500.00)
19	44	Install butterfly valves	840.00
20	32	Duplex compressor	2,411.00
21	41	Addition of pilasters	1,551.00
22	49	Installation of exp.devices	3,187.00
23	60A	To relocate water line n. of Bldg. A	1,206.00
24	39A-1	Lower water main	1,204.00
25	48	110L.F. of 24" gal. culvert at Road A and Algonquin Rd.	1,655.00
26	51	Unit D - change light fixtures to 4 lamp	3,217.00
27	57	90' of 15" R.C.P.	1,437.00
			<u>\$131,306.34</u>

7. Electrical Utility Connection
Commonwealth Edison Bid

46,939.00

8. Sewer Connection (proposed change order)

17,486.00

9. HEW Budget Equipment to be Bid
This was made a line item for equipment in
the building for educational programs 588,560.00

10. IBA Budget Equipment to be Bid
Same as 9 above. 3,206.09

11. Change Orders Submitted for Approval

<u>Item</u>	<u>C.O.#</u>	<u>C.O.P.#</u>	<u>Description</u>	<u>Amount</u>
1		29A, 30A 33A, 38A	Rough-in and partition in A,C,D,E,F	\$ 59,516.00
2		43	Dimming system	13,721.00
3		46B	Unit A - 3rd flr. revs'.	7,495.00
4		45D	Construct deacceleration lanes	<u>11,587.81</u>
				\$ 92,319.81

12. Items Not Yet Submitted for Approval

<u>Item</u>	<u>C.O.#</u>	<u>C.O.P.#</u>	<u>Description</u>	<u>Amount</u>
1		69	Additional column in "D"	406.00
2		62A	Unit B, enlarge room 113	660.00
3		73	Air conditioning	<u>1,465.00</u>
				\$2,531.00

13. Architects' Fee of 6% of All Debit Change Orders 13,569.43

Change Order

TO: Fridstein & Fitch & Partners
351 East Ohio Street
Chicago, Illinois

Change Order No. 1-B -Cost estimate
Date March 10, 1969
Proposal No. _____
Date _____

REFERENCE: CONTRACT IBA 74-95-00 DATED January 5, 1966
USER Junior College District #512
LOCATION Palatine, Illinois
PROJECT DESCRIPTION William Rainey Harper College
TYPE OF WORK Associate Architect

You Are Authorized to Make the Following Changes in the Subject Contract:

Cost Consultant services provided for Estimating and Associated Construction Cost services for the Design Development and Construction Documents Phases of the referenced IBA Project at a fee of two-tenths of one percent (.2%) of the IBA total preliminary construction cost budget of \$12,223,151.00.....\$24,446.30
Architects share of total cost \$12,223,15

Services are as follows:

1. Preliminary Estimate (Design Development)
2. Construction Documents
 - (a) 50% Cost Report
 - (b) 75% Cost Report
 - (c) Final Review Estimate
 - (d) Bid Review

The Amount to the Contract Will Be (~~Unchanged~~) (~~Increased~~) (Decreased) by the Sum of:
TWELVE THOUSAND, TWO HUNDRED TWENTY-THREE AND 15/100--- Dollars (\$ 12,223.15)

Contract Total Including This Change Order Will Be: \$ 722,539.85

The time provided for completion in the contract due to this change order is (unchanged) (increased) (decreased) by _____ calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

APPROVED: _____ BY: [Signature] 3/14/69
Architect Date

ACCEPTED: _____ BY: [Signature] 3/14/69
Contractor Date

APPROVED: _____ BY: _____
User Date

APPROVED: ILLINOIS BUILDING AUTHORITY BY: [Signature] 3/11/69
Date

Change Order

TO: McKee, Berger, Mansueto, Inc.
300 West Washington Street
Chicago, Illinois 60606

Change Order No. 1 A-Cost estimate
Date March 10, 1969
Proposal No. _____
Date _____

REFERENCE: CONTRACT IBA 74-95-00 DATED January 24, 1966
USER Junior College District #512
LOCATION Palatine, Illinois
PROJECT DESCRIPTION William Rainey Harper College
TYPE OF WORK Cost Consultant

You Are Authorized to Make the Following Changes in the Subject Contract:

Cost Consultant services provided for Estimating and Associated Construction Cost services for the Design Development and Construction Documents Phases of the referenced IBA Project at a fee of two-tenths of one percent (.2%) of the IBA total preliminary construction cost budget of \$12,223,151.00.....\$24,446.30

Services are as follows:

1. Preliminary Estimate (Design Development)
2. Construction Documents
 - (a) 50% Cost Report
 - (b) 75% Cost Report
 - (c) Final Review Estimate
 - (d) Bid Review

The Amount to the Contract Will Be (~~Unchanged~~) (Increased) (~~Decreased~~) by the Sum of:

TWENTY-FOUR THOUSAND, FOUR HUNDRED FORTY-SIX AND 30/100 Dollars (\$ 24,446.30)

Contract Total Including This Change Order Will Be: \$ 24,446.30

The time provided for completion in the contract due to this change order is (unchanged) (increased) (decreased) by _____ calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

APPROVED: [Signature] Architect BY: [Signature] 3/14/69 Date

ACCEPTED: [Signature] Contractor BY: [Signature] 3-18-69 Date

APPROVED: _____ User BY: _____ Date

APPROVED: ILLINOIS BUILDING AUTHORITY BY: [Signature] 3/11/69 Date

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
Office of Education

MONTHLY CONSTRUCTION REPORT

A. Project Number 3-5-00009-0

State Code No. 23

Code Action E2

Numeric Date: 03/07/69

Mo./Day/Year
(Mo.: 01 to 12)
(Day: 01 to 31)
(Year: 68 to 99)

B. Applicant

WILLIAM RAINEY HARPER COLLEGE

C. Location

1501 S. Roselle Road
Palatine, Illinois

D. Description of Project

BUILDINGS OF NEW JUNIOR COLLEGE CAMPUS

(Architect completes the above box)

E. Report No. 17 For Month of February, 19 69

F. Status of Construction by Prime Contract (s)
As of Date of Visit

Contract No.	Contractor	Start Date (Act.)	Scheduled Completion	% Time Elapsed	% Work Completed
74-95-01	Corbetta Construction Co., of Illinois	10/23/67	7/1/69	76%	70%
% All Prime Contracts				76%	70%

G. Summary of Change Orders Approved Since Last Report (Attach Copy of Each Change Order)

Contract No.	C.O. No.	Description	Contract Cost Chg.	New Net Amount
		None		

RECEIVED
MAR 12 1969
BUSINESS OFFICE

H. General description of overall progress including details as to factors contributing to failure to meet construction schedule.

Site 83%

Unit A - Approximately 70% complete.
Unit B - Approximately 90% complete.
Unit C - Approximately 83% complete.
Unit D - Approximately 57% complete.
Unit E - Approximately 21% complete.
Unit F - Approximately 74% complete

I. Briefly describe corrective actions by the contractor (s) to correct discrepancies noted in your last report. If corrective action not taken, give explanation.

"A" - 51 days behind schedule.
"B" - 2 days ahead of schedule.
"C" - 38 days ahead of schedule.
"D" - 60 days behind schedule.
"E" - 52 days behind schedule.
"F" - 49 days behind schedule.

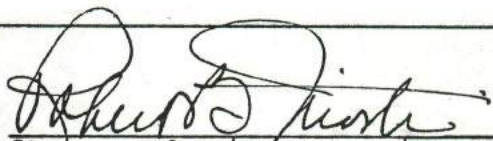
Inclement weather, particularly extreme cold, have contributed to the delays.

J. Briefly describe work being performed at time of visit. March 6, 1969

Glazing in A & D.
Exterior masonry on A, D and F.
Interior masonry in A and F.
Plastering in C and B.
Mechanical and Electrical work in A, B, C, D, F and K.
Setting door frames, partitions, lathing, dry wall, window frames, glazing in A, B, C, D, F, and K.
Forming concrete beams and columns on D and E.
Commonwealth Edison Company working on primary electrical service installation.
Still no positive action from Sanitary District for Algonquin Road sewer.

03/07/69

Date


Signature of architect or architect's representative preparing report

1. This form is to be completed in original and two copies. The original and one copy shall be forwarded to the OE District Engineer.

2. If additional space is required to complete information or to furnish comments, attach additional sheets.

Copies for
Bul & 12 L



RECEIVED
MAR 5 1969
BUSINESS OFFICE

February 26, 1969
(Board Mtg. 3/5/69)

Mr. Vinton W. Bacon
General Superintendent
O f f i c e

Subject: Authority to Award Contract No. 68-408-2S,
Upper DesPlaines Intercepting Sewer 11H,
Extension AA, Loitz Bros. Construction Co.,
Inc., Contractor

Dear Sir:

On February 25, 1969, two (2) bids were received and opened publicly by the Purchasing Agent covering Contract No. 68-408-2S, Upper DesPlaines Intercepting Sewer 11H, Extension AA.

The work for which tenders were invited consists of building approximately 935 linear feet of concrete pipe sewer of 12" internal diameter in open cut with granular bedding; approximately 850 linear feet of concrete pipe sewer of 12" internal diameter in open cut with concrete bedding; approximately 45 linear feet of concrete pipe sewer of 12" internal diameter jacked in place; with manholes and work collateral thereto. The work is located in the Village of Schaumburg, in unincorporated areas in the Township of Palatine, all in the County of Cook, per map attached.

(Engineer's Estimate \$94,860.00)

The bids received, in order of magnitude, are as follows:

- | | |
|---------------------------------------|-------------|
| 1. Loitz Bros. Construction Co., Inc. | \$91,610.00 |
| 2. The Nu-Way Contracting Corp. | 96,410.00 |

As indicated, the bid of Loitz Bros. Construction Co., Inc., in the amount of \$91,610.00 was the lowest, being 3% lower

Page 2

February 26, 1969

Subject: Authority to Award Contract No. 68-408-2S, Upper Des-
Plaines Intercepting Sewer 11H, Extension AA, Loitz
Bros. Construction Co., Inc., Contractor

than the Engineer's Estimate of \$94,860.00. The bid was examined and considered reasonably balanced.

The low bidder, Loitz Bros. Construction Co., Inc. is a responsible contractor who has performed similar work for the Metropolitan Sanitary District as proposed on this contract.

The data and executed affidavit submitted by the bidder, as specified in the Proposal, has been verified and is satisfactory.

Plans and specifications on this contract have been approved by Project Control and no extra work is anticipated.

The contract specifies 90 calendar days to complete the work with liquidated damages of \$190.00 per day; also, that the contractor shall perform 90% of the monetary value of the contract with his own personnel and facilities.

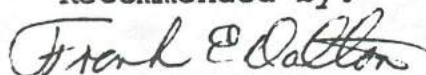
In view of the foregoing, it is recommended that Contract No. 68-408-2S, Upper DesPlaines Intercepting Sewer 11H, Extension AA be awarded to the lowest responsible bidder, Loitz Bros. Construction Co., Inc., at its unit and lump sum price totaling \$91,610.00, subject to the Contractor furnishing a bond in a form satisfactory to the Law Department and approved by the Purchasing Agent.

Funds are appropriated to pay the cost of executing this contract from Budget Account No. 24-553-950-58-565, Construction Fund. It is expected that \$91,610.00 will be expended in 1969.

If further clarification is required, please advise the undersigned.

FED:RK:jh

Recommended by:



Frank E. Dalton, Acting
Chief Engineer

Respectfully Submitted,



Thomas N. Moore
Purchasing Agent

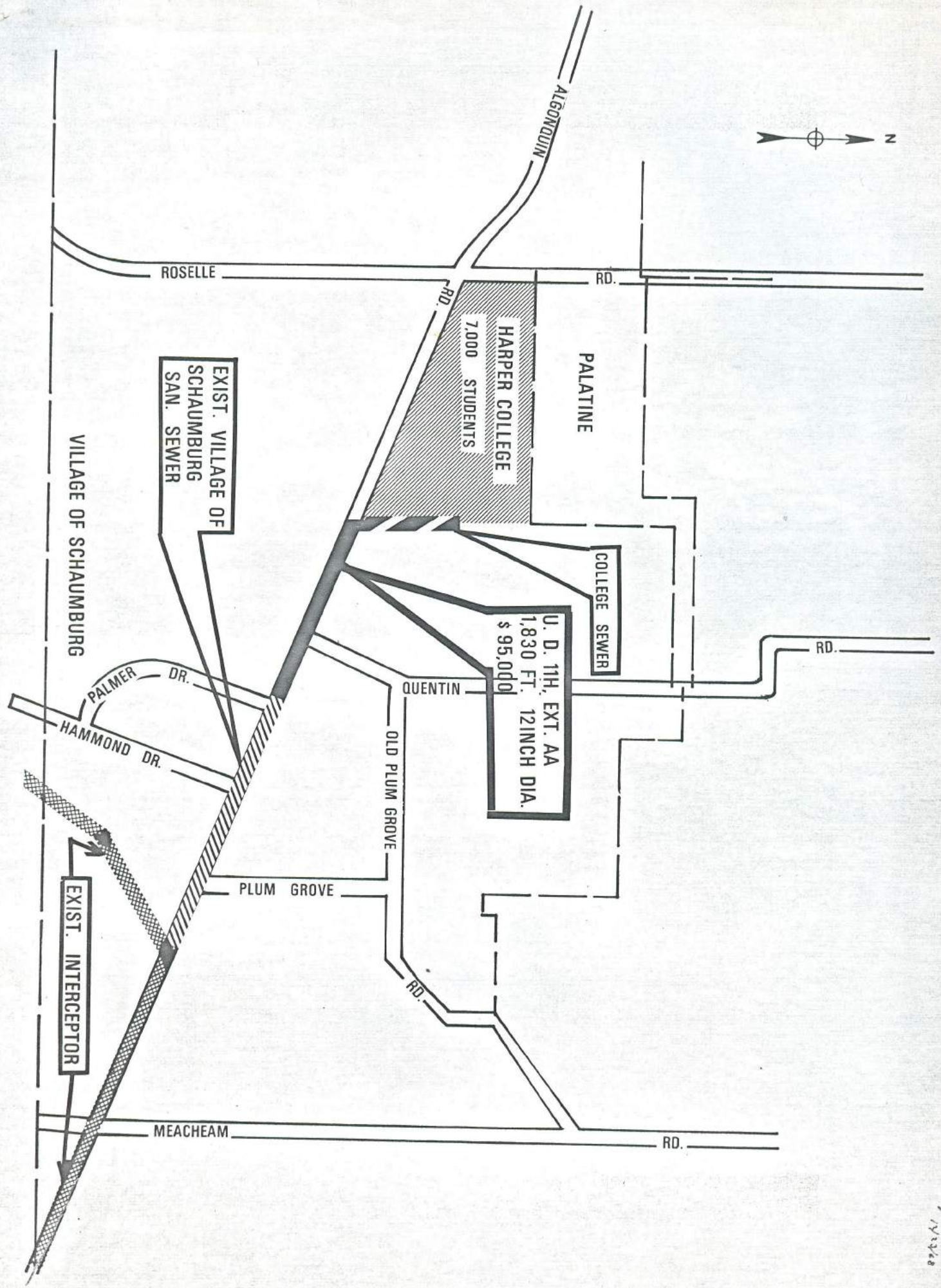
Page 3

February 26, 1969

Subject: Authority to Award Contract No. 68-408-2S, Upper
DesPlaines Intercepting Sewer 11H, Extension AA,
Loitz Bros. Construction Co., Inc., Contractor

Agenda Summary

Award of Contract No. 68-408-2S, Upper DesPlaines Intercepting
Sewer 11H, Extension AA to Loitz Bros. Construction Co., Inc.
\$91,610.00/24-553-950-58-565, Construction



J. J. 1/13/78

On Wednesday, March 5, a hearing was held before the Schaumburg Zoning Board concerning the proposed rezoning of the (approximately) 35 acres located at the northwest corner of Quentin and Algonquin Roads, to accommodate a planned unit development consisting of approximately 1200 one, two, and three bedroom apartments.

The hearing was continued until March 12 to allow Petitioner time to supplement the information presented.

At the March 12 continuance, no information was submitted and it was continued again to March 19, with the possibility that one more continuance after that will take place.

The proposed complex consists of one ten-story structure and six four-story buildings (two of which will be connected by the ten-story building). Each of the shorter structures is shaped somewhat like a "tic-tac-toe" design. The 34+ units per acre as proposed, is about double the density being permitted by the Village of Schaumburg thus far.

No specific testimony was offered by the Petitioner's Architect as to whether the proposed complex was (or was not) compatible aesthetically or otherwise with the surrounding area as it exists or as is contemplated, such as Harper College. Don Collins has reviewed the proposal and indicates that the plans thus far are far too preliminary to comment on in this regard. He did indicate that the proposed use is not inherently incompatible with the college campus.

The traffic expert testified on the basis of traffic to be generated by the proposed use added to the current traffic volume. Consideration was apparently not given by him to

the traffic to be generated by the (approximately) 3500 living units planned for the area immediately to the East of the subject property, nor to the traffic which will be generated by Harper College.

No testimony was offered as to the availability of water and sewer facilities; however, a letter from Ed Fletcher, a Des Plaines Engineer, which consisted of about 3 or 4 lines, concluded that such facilities were available.

His conclusion apparently assumed that the Sanitary District would expand the Harper College interceptor. This is not the case and the Zoning Board has been so advised. Of the 35+ acres, approximately 8 acres would contain the buildings and there would be an 8 acre lake with 9 acres of recreational "green" area. The balance would be used for parking, roads, and other supportive uses.

A few "neighborhood" commercial facilities would be made available, for example, Beauty Parlor, Drug Store, Delicatessen, and the like.

There are to be 1.5 parking stalls per living unit, the majority of which would be located at the first floor level of the various buildings.

I inferred somewhat of a negative attitude on the part of the zoning board members; however, no express statement to that effect was made.

The basic areas of apparent concern were (1) the high density, (2) traffic congestion, (3) adequacy and/or availability of water and sewer, and (4) apparent lack of in-depth planning.

The law provides (Illinois Revised Statutes, Ch. 24, Article 11-13-4) that "In case of a written protest against any proposed amendment of the regulations or districts,

signed and acknowledged by the owners of . . . 20% of the frontage immediately adjoining or across an alley therefrom . . . is filed with the clerk of the municipality, the amendment shall not be passed except by a favorable vote of two thirds of the Trustees then holding office".

If Harper College officially objected to the re-zoning and complied with the foregoing requirement, (the definition of which apparently, but not succinctly, would include Harper College) then five members of the Village Board would have to vote in favor of the reclassification for it to pass.

The Zoning Board will come to a decision either March 19 or March 26, and the matter is then referred to the Village Board. The Zoning Board's decision is advisory only.

Mr. Atcher indicated to me that the Village Board would, in all likelihood, want to give the proposal some study, after receiving the Zoning Board's recommendation, before acting thereon.

Respectfully submitted,

Frank M. Hines