

WILLIAM RAINEY HARPER COLLEGE  
34 West Palatine Road  
Palatine, Illinois 60067

AGENDA  
May 23, 1968

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Monthly Disbursements
  - A. Construction Payouts
  - B. Bills Payable
  - C. Payrolls
    - 1. Payroll, May 1-15, 1968
    - 2. Part-time Teachers' Payroll, April 16-May 15, 1968
    - 3. Estimated Payroll, May 16-June 15, 1968
  - D. Financial Statements
- V. Communications
- VI. Unfinished Business
  - 1. Summer School Salaries - Exhibit H
- VII. New Business
  - A. Recommendations - Staff Employment
    - 1. Administrative Faculty
      - a. Director of Student Activities, Exhibit A
      - b. Director of Institutional Research ) to be hand carried
      - c. Dean of Instruction ) if all interview-  
ing is complete
    - 2. Teaching Faculty  
(to be hand carried to Board meeting)
  - B. Recommendations - Contract Riders and Adjustments, Exhibit B
  - C. Facilities Lease Agreement, 1968-69, Dist. #214-Harper, Exhibit C

- D. Recommendation - Approval of Purchase - Drafting Tables, Exhibit D
- E. Recommendation - Approval of Contract for Building B (Power Plant), Exhibit E
- F. Recommendation - Approval
  - 1. Construction Change Orders, Exhibit F
  - 2. Revision of Interiors Contract, Exhibit G
- G. Board Action - Approval Budget Hearing Resolution, (to be hand carried to Board meeting)
- H. Other

VIII. President's Report

IX. Adjournment

OFFICE OF THE PRESIDENT

May 17, 1968

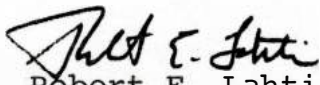
BOARD OF TRUSTEES

Dear Trustee:

Enclosed is the Agenda and supporting information for the regularly scheduled Board Meeting to be held Thursday, May 23, 1968, 1200 West Algonquin Road, Palatine, Illinois, 8:00 p.m.

I shall look forward to seeing you on Thursday, eight o'clock in the evening.

Sincerely,

  
Robert E. Lahti  
President

enc.

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF JUNIOR COLLEGE DISTRICT 512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, May 23, 1968

CALL TO ORDER: The regular meeting of the Board of Junior College District No. 512 was called to order at 8:23 p.m., May 23, 1968, at the Harper College Data Processing Center, 1200 West Algonquin Road, Palatine, Illinois, by Chairman Johnson.

ROLL CALL: Present: John Haas, Milton Hansen, Richard Johnson, and Jessalyn Nicklas

Absent: James Hamill, Roy Hutchings, and John Kuranz

Also present: Dr. Robert E. Lahti, Kenneth Andeen, Donald Collins, James Harvey, Robert J. Hughes, Larry King, William J. Mann, Donald Mistic, H. R. Pankratz, Roy A. Sedrel, Thomas Seward, Donn Stansbury, John Thompson, John Upton, Fred Vaisvil, Frank Vandever, and George Voegel, Harper College; Frank M. Hines, Board Attorney; Betsy Brooker, Day Publications; Kathy Gosnell, Paddock Publications; Ralph P. Klatt, Des Plaines Suburban Times; and Robert F. Lonze.

MINUTES: Member Haas moved and Member Hansen seconded the motion to approve the minutes of the Regular Board Meeting of Thursday, May 9, 1968. Motion carried unanimously.

DISBURSEMENTS: Member Haas moved and Member Hansen seconded the motion to authorize W. J. Mann, Dean of Business, to approve the following construction payout:

H. S. Kaiser Company      \$34,569.00

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Johnson and Nicklas  
Nays: None

Bills Payable Member Hansen moved and Member Haas seconded the motion to approve for payment the Bills Payable as of May 23, 1968, as follows:

<u>DISBURSEMENTS:</u>	Educational Fund	\$ 12,619.71
Bills Payable	Educational Fund (Suppl.)	8,000.00
(Cont.)	Building Fund	15,855.09
	Site and Construction Fund	12,903.28
	Site and Const.Fund (Suppl.)	6,546.00
	Bond and Interest Fund	150,875.63
		<u>\$206,799.71</u>

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Johnson and Nicklas

Nays: None

Payrolls

Member Hansen moved and Member Haas seconded the motion to approve for payment the Payroll of May 1 through May 15, 1968, in the amount of \$45,466.15; the Part-time Teachers' Payroll of April 16 through May 15, 1968, in the amount of \$15,575.67; and the Estimated Payroll of May 16 to June 15, 1968, in the amount of \$117,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Johnson and Nicklas

Nays: None

Financial Statements

Mr. Mann reported that the financial statements are in order and while a few of the accounts are over-drawn, most of the accounts are where they should be at this time of the year.

COMMUNICATIONS:

The Board had received a letter from Gerald Smith requesting nominees to serve on the Committee for the Welfare Council of Metropolitan Chicago. It was suggested that Dr. Lahti contact Member Hamill to see if he would be interested in serving in this capacity. If not, Chairman Johnson indicated he would be willing to serve.

Chairman Johnson reported a memo had been received from Gerald Smith on suggested amendments to the Junior College Act. He stated this memo had been in effect answered, as the Board had already through their attorney sent in suggested amendments.

UNFINISHED  
BUSINESS:

Dr. Lahti discussed Exhibit H, or the attorney's opinion on distribution of funds segregated as a "surplus" to summer school instructors. He pointed out the inequities and problems with this type of compensation. Dr. Lahti also discussed the request of the salary committee to add \$50.00 to the adopted salary schedule for temporary and part-time personnel.

After discussion, Member Haas moved and Member Hansen seconded the motion that the adopted salary schedule be adhered to. Motion unanimously carried.

A discussion followed on the suggestion of the salary committee for payment of tuition for academic employees on a cumulative basis. A survey of state universities presented by Mr. Mann indicated that present tuition rates are still within the guidelines of Board policy. Mr. Mann stated the salary committee was interested in the policy of allowing three semesters to accumulate. They were also interested in private universities as well as state.

The Board agreed that as a general policy they would not approve tuition costs which would exceed the cost at a state university.

Member Haas moved and Member Nicklas seconded the motion that an addition be made to the existing policy that would provide for a supplemental grant in an unusual case where a person wanted to further his training in a certain field, and where a particular course was available only at a particular college where the cost substantially exceeded the amounts provided under Section 3.7.1 - Educational Grants, paragraphs A, B, and C, and the training would be beneficial to Harper College. A timely request must be made to the Board through the President for a supplemental payment or grant. Motion unanimously carried.

NEW BUSINESS:  
Staff  
Recommendations

Dr. Harvey discussed the qualifications and background of Frank L. Borelli, recommended for Director of Student Activities.

Member Haas moved and Member Hansen seconded the motion to employ Mr. Frank L. Borelli as Director of Student Activities, with the rank of Assistant Professor, at a salary of \$14,000.00 (12 months), beginning July 1, 1968. Motion unanimously carried.

On Director of Institutional Research, Dr. Lahti asked the Board to table this item as an offer had been made to a candidate, but the candidate wanted a few days to consider the offer. The Board agreed to wait.

Dr. Lahti informed the Board that Dr. Pankratz had notified the administration and the Chairman of the Board that he had accepted a position at North Park College as Chairman of the Fine Arts Division. Dr. Lahti again expressed the appreciation of the college for the fine service Dr. Pankratz had given for his tenure at Harper.

Dr. Lahti introduced Mr. Donn Stansbury, chairman of the faculty committee involved in the screening of candidates for the position of Dean of Instruction. Mr. Stansbury discussed the formation of the committee, their selection of four candidates, and the screening and interviewing of candidates. He stated they then met with Dr. Lahti and at the conclusion of this meeting the committee was unanimous in their choice of a candidate.

Dr. Lahti then recommended to the Board the appointment of Dr. Kenneth Andeen as Dean of Instruction, and went on to say it was a privilege to have a man of his caliber to serve in this capacity.

Member Hansen moved and Member Nicklas seconded the motion to employ Dr. Kenneth Andeen as Dean of Instruction, at an annual salary of \$21,000.00, beginning July 1, 1968. Motion unanimously carried.

Dr. Vandever discussed the background and qualifications of Mary Catherine Edward in the field of Dental Hygiene.

NEW BUSINESS:  
Staff  
Recommendations  
(Cont.)

Member Haas moved and Member Nicklas seconded the motion to employ Mary Catherine Edwards as Assistant Professor at a salary of \$7,000.00 per six months, beginning January 1, 1969. Motion unanimously carried.

Dr. Seward discussed the background and qualifications of Gregory C. Franklin in the field of Counseling.

Member Hansen moved and Member Nicklas seconded the motion to employ Gregory C. Franklin as Assistant Professor, at a salary of \$11,800.00, on a nine months basis beginning September 9, 1968. Motion unanimously carried.

Contract Riders  
and Adjustments

The contract rider survey was presented by Dr. Lahti. He explained that the riders are supplements to contracts, covering extras.

Member Haas moved and Member Hansen seconded the motion to approve the riders as presented, and attached to the official copy of the minutes, subject to the administration's final approval for the three 8-week coordinators, Mr. Clouser, Mr. Friedland, and Mr. Thornhill. Motion unanimously carried.

Lease Agreement,  
1968-69, with  
District #214

The 1968-69 lease agreements between District #214 and Harper College for Elk Grove High School and Forest View High School were presented. Dr. Lahti stated the contracts were basically the same and would be presented to the high school Board on May 27, 1968. He commented on the fine cooperation and spirit of District #214 in working out these leases and agreements for the use of their schools. Mr. Hines, Board Attorney, also stated these were basically the same with a little more obligation on the part of the college for supervision, now in writing.

Member Haas moved and Member Hansen seconded the motion that the Chairman and Secretary of the Board be authorized to sign the leases as proposed. Motion unanimously carried.



NEW BUSINESS:

Approval of  
Purchase -  
Drafting Tables

Member Hansen moved and Member Nicklas seconded the motion to approve the purchase of 52 drafting tables at \$93.82 each, for a total of \$4,878.64, from Keuffel and Esser; and the purchase of 14 drafting tables at \$128.09 each, for a total of \$1,793.26, from the Elk Grove Blueprint and Supply Company, as per recommendation of the administration. Motion unanimously carried.

Approval of  
Contract for  
Building B  
(Power Plant)

Mr. Mann explained to the Board that an agreement had been worked out with IBA, as they would like the college to enter into a separate contract with Corbetta Construction Company for the Building B Power Plant Addition. The contract being presented was approved by the architect and reviewed by the attorney. Mr. Mann stated two kinds of action were required: first, to rescind the previous change order to the contract in the amount of \$103,135.00 and, second, to approve the new contract in a slightly higher amount, \$103,763.00. He reported the higher cost is due to the fact that the bond has to be written separately in order to cover this contract.

Member Hass moved and Member Hansen seconded the motion to rescind the motion of April 11, 1968, approving the authorization of Change Order #5 for the Power Plant Addition in the amount of \$103,135.00.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Johnson and Nicklas  
Nays: None

Member Hansen moved and Member Haas seconded the motion to approve the contract for the Building B Power Plant Addition, with Corbetta Construction Company, in the amount of \$103,763.00, and authorizing the Chairman and Secretary of the Board to sign the contract as set forth in Exhibit E.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Johnson and Nicklas  
Nays: None

NEW BUSINESS:

Approval of  
Construction  
Change Orders

Mr. Mann explained that these change orders had been discussed fully by the architects at the special meeting.

Member Haas moved and Member Hansen seconded the motion to approve authorization of Change Order No. Special Reimbursable in the sum of \$12,000.00, Change Order No. Special Reimbursable in the sum of \$18,000.00, Change Order #7 in the sum of \$5,940.00, Change Order #6 in the sum of \$84,318.50, and Change Order #5 in the sum of \$11,165.00, and to authorize the Dean of Business to sign the change orders on behalf of the college.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Johnson and Nicklas  
Nays: None

Revision of  
Interiors Contract

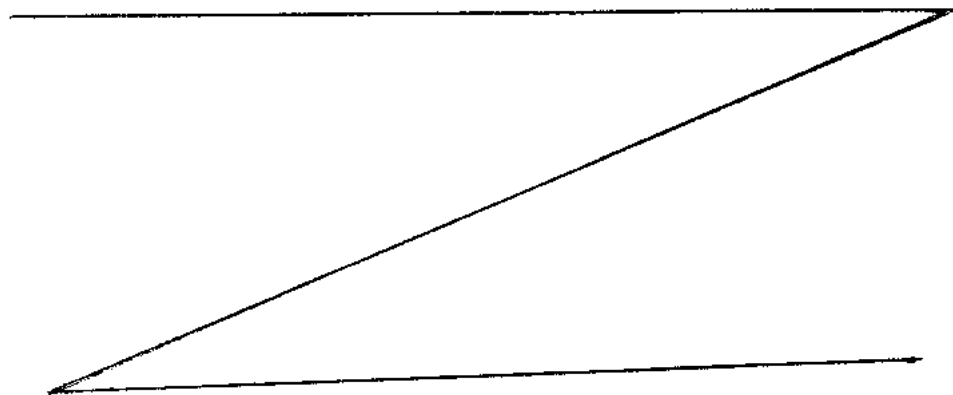
Member Hansen moved and Member Haas seconded the motion to approve the revision of the Interiors Contract as presented by the administration, not to exceed \$11,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Johnson and  
Nicklas  
Nays: None

Budget Hearing  
Resolution

Member Hansen moved and Member Haas seconded the motion to approve a resolution calling for a budget hearing on July 11, 1968. (RESOLUTION ATTACHED TO OFFICIAL COPY OF MINUTES.)



Motion unanimously carried.

NEW BUSINESS:

Other

Member Hansen moved and Member Haas seconded the motion to approve the contract for John Gelch as Director of Athletics, at a salary of \$15,750.00, on a 12 months basis, beginning July 1, 1968. Motion unanimously carried.

Assignment of  
Utilities  
Contract

Mr. Mann explained that as part of the college's agreement with IBA, an amount has been set aside for utilities expenditure. He stated the Board was now being asked to go through the formality of assigning the utilities contract to IBA as was done in the past with the architect's contract, etc.

Member Haas moved and Member Nicklas seconded the motion that the Chairman and Secretary of the Board be authorized to sign the assignment of the utilities contract to the IBA. (COPY OF RESOLUTION ATTACHED TO OFFICIAL COPY OF THE MINUTES.)



Motion unanimously carried.

NEW BUSINESS:

Other

Dr. Lahti stated that the next regular meeting of the Board is scheduled for evening of June 13. He asked the Board, if possible, to change the meeting date to June 12 so he would be able to attend. The Board agreed to change the meeting to Wednesday, June 12, 1968.

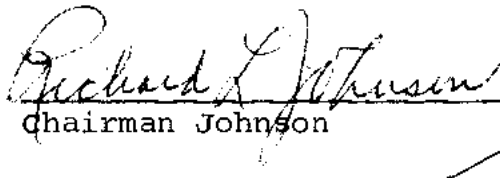
PRESIDENT'S REPORT:

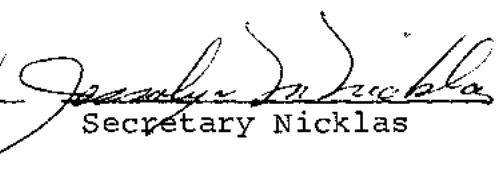
Dr. Lahti reported in reference to construction that the project is getting very exciting now. He stated the brick is going up, the character of buildings is beginning to develop, and also stated that, if any Board members wanted a tour of the facilities, the administration would be happy to walk them through.

Dr. Lahti mentioned the cooperation of local banks in mailing pamphlets on Harper College to their customers and stated this was John Upton's work. Dr. Lahti discussed several techniques for supplying more information to the community, such as perhaps a summer newspaper and the exposition at the Arlington Heights race track.

ADJOURNMENT:

Member Hansen moved and Member Nicklas seconded the motion to adjourn the meeting at 11:17 p.m., to June 12, 1968, at 8:00 p.m., at the Harper College Data Processing Center, 1200 West Algonquin Road, Palatine, Illinois. The motion was unanimously carried.

  
Chairman Johnson

  
Secretary Nicklas

WILLIAM RAINEY HARPER COLLEGE  
Palatine, Illinois

May 21, 1968

To: Board of Trustees

From: Administration

Subject: Construction Payout

The following construction payout has been recommended for payment by our architect and has been reviewed by Mr. Hughes, Superintendent of Buildings and Grounds.

The administration recommends that W.J.Mann, Dean of Business, be authorized to approve the following construction payout:

H. S. Kaiser Company	\$34,569.00
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WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
PALATINE, ILLINOIS 60067

BILLS FOR APPROVAL  
MAY 23, 1968

		<u>PAGES</u>
I.	BILLS PAYABLE	
	EDUCATIONAL FUND	\$12,619.71 4
	EDUCATIONAL FUND (SUPPL.)	\$ 8,000.00 1
	BUILDING FUND	\$15,855.09 2
	SITE & CONSTRUCTION FUND	\$12,903.28 2
	SITE & CONSTRUCTION FUND (SUPPL.)	\$ 6,546.00 1
	BOND & INTEREST FUND	<u>\$150,875.63</u> 1
		<u>\$206,799.71</u>
II.	PAYROLLS	
	PAYROLL, MAY 1 - MAY 15, 1968	\$45,466.15 6
	PART-TIME TEACHERS PAYROLL, APRIL 16 - MAY 15, 1968	\$15,575.67 3
	ESTIMATED PAYROLL, MAY 16 to JUNE 15, 1968	\$117,000.00

WILLIAM RAINY HARPER COLLEGE  
DISTRICT NO. 512  
PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- MAY 23, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
--Void--	-----	-----	\$ -----		\$ -----
Addressograph Multigraph Corp.	Offset Duplicating Supplies	1-30-501.321	38.11	8062	38.11
BNA Incorporated	Film Rental	1-59-502.37	30.00	8063	30.00
Chemical Education Publishing Co.	Library Subscription	1-59-563.00	4.50	8064	4.50
Curtis 1000, Inc.	Office Supplies	1-3-501.31	13.83	8065	
Curtis 1000, Inc.	Office Supplies	1-6-502.31	37.11	8066	50.94
Demco	Library - Supplies	1-59-502.37	6.85	8067	6.85
Easy Travel Service, Inc.	Travel - W. Mann	1-3-501.72	29.40		
Easy Travel Service, Inc.	Travel - K. Andeen	1-1-501.72	36.00		
Easy Travel Service, Inc.	Travel - J. Harvey	1-6-502.72	88.00		
Easy Travel Service, Inc.	Travel - R. Sedrel	1-40-501.72	232.00	8068	385.40
Horders	Office Supplies	1-108.33	18.04		
Horders	Office Supplies	1-30-501.31	11.44		
Horders	Office Supplies	1-52-502.39	87.37		
Horders	Office Supplies	1-50-502.31	10.92		
Horders	Office Supplies	1-59-502.37	15.30		
Horders	Office Supplies	1-6-502.31	6.25	8069	149.32
International Business Machines Corp.	Office Supplies	1-40-501.39	8.25	8070	8.25
International Film Bureau, Inc.	Film Rental	1-59-502.37	8.13	8071	8.13
Lakeview Rubber Stamp Co.	Office Supplies	1-6-502.31	13.40	8072	13.40
Midwest Visual Equipment Co.	Equipment Repair	1-59-502.37	43.75		
Midwest Visual Equipment Co.	Instructional Supplies - Mathematics	1-561-502.39	233.59	8073	277.34
OK Papers, Inc.	Cafeteria - Supplies	1-65-515.39	96.43	8074	96.43
Paddock Publications, Inc.	Want Ads	1-501-502.93	34.32		
Paddock Publications, Inc.	Want Ad	1-1-501.93	12.26		
Paddock Publications, Inc.	Election Expense	1-30-501.35	377.00		
Paddock Publications, Inc.	Legal Notices	1-30-501.93	20.00	8075	443.58
Paddock Publications, Inc.	Copying Supplies	1-6-502.32	150.00	8076	150.00
Reprographic Supply Co.	Temporary Office Help	1-1-501.25	121.28	8077	121.28
Elaine Revell, Inc.	Film Rental	1-59-502.37	57.00	8078	57.00
Roundtable Films, Inc.	Election Expense	1-30-501.35	257.00		
Schiefe-Faterson Co.	Printing - Counseling Center Brochures	1-60-502.33	701.00	8079	958.00
Schiefe-Faterson Co.	Instructional Supplies - Physical Education	1-547-502.39	10.15	8080	10.15
School Aid Co.	Legal Notice	1-30-501.93	20.30	8081	20.30
Chicago Tribune					

EDUCATIONAL FUND EXPENDITURES -- MAY 23, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Universal Stationers, Inc.	Office Supplies	1-3-501.31	\$ 9.36		
Universal Stationers, Inc.	Office Supplies	1-6-502.31	30.88		
Universal Stationers, Inc.	Office Supplies	1-511-502.39	5.28		
Universal Stationers, Inc.	Office Supplies	1-50-502.31	1.52		
Universal Stationers, Inc.	Office Supplies	1-50-502.39	4.74	8082	51.78
White Collar Girls of America, Inc.	Temporary Office Help	1-501-502.26	406.18		
White Collar Girls of America, Inc.	Temporary Office Help	1-3-501.26	144.38	8083	550.56
H. W. Wilson Co.	Library Books	1-59-563.00	620.00	8084	620.00
Chicago City College - Wright Campus	Charge-Back	1-5-502.80	376.65	8085	376.65
St. Alexius Hospital	Laboratory Tests - Nurses	1-545-502.99	375.17	8086	375.17
American Dental Association	Book - Dental Hygiene	1-545-502.93	21.00	8087	21.00
Dennis E. Smith	Refund of out of district tuition	1-406.092	106.50	8088	106.50
Allen Brothers, Inc.	Cafeteria - Food	1-65-515.31	38.50	8089	38.50
American Dental Association	Library Books	1-59-563.00	16.50	8090	16.50
Baker & Taylor Co.	Library Books	1-59-563.00	17.08	8091	17.08
Burny Bros., Inc.	Cafeteria - Food	1-65-515.31	24.28	8092	24.28
Colonial Out-of-Print Book Service	Library Book	1-59-563.00	7.74	8093	7.74
Day Publications, Inc.	Want Ads	1-5-502.93	5.76		
Day Publications, Inc.	Want Ads	1-30-501.93	14.40		
Day Publications, Inc.	Want Ads	1-501-502.93	31.68	8094	51.84
Sam Goody, Inc.	Phonograph Records	1-59-502.37	4.05	8095	4.05
University of Illinois	Film Rental	1-59-502.37	61.60	8096	61.60
Kraft Foods	Cafeteria - Food	1-65-515.31	26.65	8097	26.65
S & S Dairy Service	Cafeteria - Food	1-65-513.31	152.66	8098	152.66
Silvercup Bakers, Inc.	Cafeteria - Food	1-65-515.31	21.73	8099	21.73
-----	Issued 5-9-68	-----	-----	8100	-----
Michael W. Carroll	Travel Expense	1-50-502.72	48.65	8101	48.65
Anton A. Dolejs	Travel Expenses	1-3-501.72	46.10	8102	46.10
Horders	Office Supplies	1-30-501.31	8.09		
Horders	Office Supplies	1-6-502.31	8.78		
Horders	Office Supplies	1-40-501.31	6.74	8103	23.61
J. W. Edwards, Publisher	Library Books	1-59-563.00	281.00	8104	281.00
Pennsylvania State University	Film Rental	1-59-502.37	27.25	8105	27.25
Quality Books, Inc.	Library Books	1-59-563.00	42.30	8106	42.30
Xerox Corporation	Equipment Rental	1-5-508.62	158.18	8107	158.18
American Assoc. of Junior Colleges	Want Ad	1-501-502.93	17.25	8108	17.25
American Council on Education	Subscription	1-1-501.91	20.00	8109	20.00
Dr. G. Kenneth Andeen	Travel Expenses	1-502-502.72	16.75	8110	16.75



EDUCATIONAL FUND EXPENDITURES -- MAY 23, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
O. H. Bambas Tobacco Co.	Cafeteria - Food	1-65-515.31	\$ 45.95	8111	\$ 45.95
John R. Birkholz	Travel Expenses	1-511-502.72	16.90	8112	16.90
Dick Blick	Office Supplies	1-40-501.31	9.35	8113	9.35
Frank L. Borelli	Travel Expenses	1-6-502.72	100.80	8114	100.80
Donald W. Collins	Meeting Expense	1-50-502.95	25.60		
Donald W. Collins	Travel Expense	1-3-501.72	77.00		
Donald W. Collins	Travel Advance	1-105.92	(77.00)	8115	25.60
Card Div., Library of Congress	Library Books	1-59-563.00	500.00	8116	500.00
Dickenson Publishing Co.	Bookstore Stock - Books	1-64-514.40	4.93	8117	4.93
Fearon Publishers, Inc.	Bookstore Stock - Books	1-64-514.40	17.32	8118	17.32
Amy Fremgen	Professional Services	1-20-501.29	106.50	8119	106.50
Frito-Lay, Inc.	Cafeteria - Food	1-65-515.31	38.00	8120	38.00
John Gelch	Employee Examination	1-547-502.99	13.00	8121	13.00
D. C. Heath & Co.	Bookstore Stock - Books	1-64-514.40	14.08	8122	14.08
Illinois Assoc. of Community & Jr. Colleges	Special Assessment	1-1-501.91	400.00	8123	400.00
Inland Book Distributors	Bookstore Stock - Books	1-64-514.40	25.86	8124	25.86
Institute of Electrical & Electronics Engrs.	Want Ad	1-533-502.93	54.00	8125	54.00
Jewel Food Marketer	Cafeteria - Food	1-65-515.31	48.83	8126	48.83
Langer Printing Co.	Printing - Newsletters & News Letterheads, Requiem Signs	1-20-501.33	143.00	8127	143.00
Lasalle Messinger Paper Co.	Copying Supplies	1-40-501.32	6.32	8128	6.32
Leisure Time Products	Bookstore Stock - Books	1-64-514.40	18.27	8129	18.27
McGraw-Hill Book Co.	Bookstore Stock - Books	1-64-514.40	14.24	8130	14.24
George P. Makas	Travel Expense	1-5-502.791	6.50		
George P. Makas	Travel Expenses	1-557-502.72	59.57	8131	66.07
Marquis-Who's Who, Inc.	Library Books	1-59-563.00	48.40	8132	48.40
Matthews Book Co.	Bookstore Stock - Books	1-64-514.40	364.14	8133	364.14
Oscar Mayer & Co.	Cafeteria - Food	1-65-515.31	12.50	8134	12.50
Donald M. Mistic	Travel Expenses	1-30-501.72	178.45		
Donald M. Mistic	Travel Advance	1-105.92	(55.00)	8135	123.45
Nacscorp, Inc.	Bookstore Stock - Books	1-64-514.40	7.78	8136	7.78
The Nedlog Co.	Cafeteria - Food	1-65-515.31	19.44	8137	19.44
B. A. Railton Co.	Cafeteria - Food	1-65-515.31	40.85	8138	40.85
Ryser Bros., Inc.	Cafeteria - Food	1-65-515.31	32.84	8139	32.84
Community Consolidated School District 54	Election Judges Expense	1-3-501.35	277.20	8140	277.20
The Silver Studio	Library Books	1-59-563.00	15.71	8141	15.71
M. June Stevens	Tuition Reimbursement	1-5-502.98	42.00	8142	42.00
Trans World Airlines, Inc.	Travel - R. Lahti	1-1-501.71	191.35	8143	191.35

EDUCATIONAL FUND EXPENDITURES -- MAY 23, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Karnes Music Co.	Instructional Supplies - Sheet Music	1-557-502.39	\$ 112.05	8144	\$ 112.05
General Biological Supply House	Instructional Supplies - Biology	1-541-502.39	118.47	8145	118.47
Midwest Community College	Professional Books	1-1-501.38	20.00	8146	20.00
3M Business Products Sales, Inc.	Equipment Rental	1-59-508.60	30.00		
3M Business Products Sales, Inc.	Copying Supplies	1-59-502.37	86.85	8147	116.85
Prudential Insurance Co.	Life Insurance	1-508.52	472.35		
Prudential Insurance Co.	Health Insurance	1-508.51	2,865.65	8148	3,338.00
William Rainey Harper College Trust & Agency Fund	Inter-fund Payable - To transfer airline ticket & student activity fee	1-203.40	35.30	8149	35.30
					<u>\$12,619.71</u>

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 8062 to 8099 and 8101 to 8149 are hereby authorized for payment.

Date of Approval: May 23, 1968

President Richard J. Johnson

Secretary Jesselyn M. Duckles

EDUCATIONAL FUND SUMMARY

Assets	\$ (113.96)
Interfund Payable	35.30
Tuition Refund	106.50
Administrative	
Contractual	501.20
Supplies	501.30
Travel	501.70
Other	501.90
Instruction:	
Contractual	502.20
Supplies	502.30
Travel	502.70
Tuition	502.80
Other	502.90
Fixed Charges	508.
Bookstore - Cafeteria	514. - 515.
Capital Outlay	563.
	<u>\$12,619.71</u>

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT NO. 512  
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- SUPPLEMENTAL -- MAY 23, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Walter D. Klingenberg, Book Purchase Fund	Book Purchase Fund	1-101.51	\$1,000.00	8150	\$1,000.00
Walter D. Klingenberg, Book Purchase Fund	Book Purchase Fund	1-101.51	\$1,000.00	8151	\$1,000.00
Walter D. Klingenberg, Book Purchase Fund	Book Purchase Fund	1-101.51	\$1,000.00	8152	\$1,000.00
Walter D. Klingenberg, Book Purchase Fund	Book Purchase Fund	1-101.51	\$1,000.00	8153	\$1,000.00
Walter D. Klingenberg, Book Purchase Fund	Book Purchase Fund	1-101.51	\$1,000.00	8154	\$1,000.00
Walter D. Klingenberg, Book Purchase Fund	Book Purchase Fund	1-101.51	\$1,000.00	8155	\$1,000.00
Walter D. Klingenberg, Book Purchase Fund	Book Purchase Fund	1-101.51	\$1,000.00	8156	\$1,000.00
Walter D. Klingenberg, Book Purchase Fund	Book Purchase Fund	1-101.51	\$1,000.00	8157	\$1,000.00
					<u>\$1,000.00</u>
					<u>\$8,000.00</u>

TO: TREASURER  
 FROM: BOARD OF TRUSTEES

The above listed checks number 8150 to 8157 are hereby authorized for payment.

Date of Approval: May 23, 1968

President

*Richard L. Johnson*

Secretary

*Joseph M. Dickler*

EDUCATIONAL FUND SUMMARY -- SUPPLEMENTAL  
 Asset 1-101. \$8,000.00

WILLIAM RAINY HARPER COLLEGE  
 DISTRICT NO. 512  
 PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES -- MAY 23, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Illinois Bell Telephone Co.	Telephone Service - Data Center	2-4-506.54	\$ 107.54		\$
	Telephone Service - Harper Grove	2-5-506.54	865.36	1290	972.90
Commonwealth Edison Co.	Electricity - Harper Grove	2-5-506.52	364.06	1291	364.06
Sears Roebuck & Co.	Building Supplies	2-32-506.30	104.99		
	Building Materials	2-562.002	41.40		
	Building Materials	2-562.001	183.60	1292	329.99
Efengee Electrical Supply Co.	Building Materials	2-562.002	49.36	1293	49.36
Northwest Electrical Supply Co.	Building Materials	2-562.002	258.11	1294	258.11
Metropolitan Electrical Supply Co.	Building Materials	2-562.002	36.26	1295	36.26
Chicago Aerial Industries, Inc.	Computer Lease Time	2-508.61	208.69	1296	208.69
Pitney-Bowes, Inc.	Equipment Rental	2-3-508.60	42.00	1297	42.00
International Business Machines Corp.	Machine Rental	2-4-508.64	207.00	1298	207.00
Klean Co.	Industrial Vacuum Cleaner	2-32-563.00	225.00	1299	225.00
Addison Building Material Co.	Building Materials	2-562.002	162.43	1300	162.43
Austin Paint Co.	Building Materials	2-562.002	50.84	1301	50.84
Laystrom-Buescher, Inc.	Building Materials	2-562.002	179.02	1302	179.02

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Zimmer Hardware	Building Materials	2-562.002	\$ 12.30	1303	\$ 12.30
Marsh & McLennan Insurance	Treasurers Bond	2-508.59	996.00	1304	996.00
William Rainey Harper College Educational Fund	Inter-fund Payables - Building Department Payroll	2-203.10	6,808.34	1305	6,808.34
William Rainey Harper College Trust & Agency Fund	Inter-fund Payables - Student Custodians	2-203.40	1,170.79	1306	1,170.79
Fullerton Plumbing & Heating Co.	Plumbing Work	2-562.002	3,782.00	1307	3,782.00
					<u>3,782.00</u>
					<u>\$15,855.09</u>

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 1290 to 1307 are hereby authorized for payment.

Date of Approval: May 23, 1968

President

*Richard L. Johnson*

Secretary

*Josephine M. Suckler*

BUILDING FUND SUMMARY

Inter-fund Payables	2-203.00	\$ 7,979.13
Supplies	2-506.30	104.99
Utilities	2-506.50	1,336.96
Fixed Charges	2-508.	1,453.69
Capital Outlay	2-562.	4,755.32
	2-563.	225.00
		<u>\$15,855.09</u>

WILLIAM RAINY CARPER COLLEGE  
 DISTRICT NO. 512  
 PALATINE, ILLINOIS 60067

SITE AND CONSTRUCTION FUND EXPENDITURES -- MAY 23, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Babbey Office Machines	Office Equipment - Adding Machine	6-5-563.00	\$ 94.00	473	\$ 94.00
Educational & Institutional Coop. Service	Office Furniture	6-5-563.00	231.66		
Educational & Institutional Coop. Service	Office Supplies	6-545-502.31	7.04		
Educational & Institutional Coop. Service	Freight	6-557-563.00	45.60	474	284.30
International Business Machines Corp.	Office Equipment - Typewriter	6-6-563.00	420.00	475	420.00
Eastman Kodak Co.	Library Equipment - Film Reader	6-59-563.10	635.00	476	635.00
Science Research Associates, Inc.	Library Equipment - Reading Accelerators	6-59-563.10	564.48	477	564.48
Fairchild Instrumentation	Instructional Equipment - Scope Cart	6-533-563.00	144.00	478	144.00
Wiltron Co.	Instructional Equipment - Swept Frequency Generators	6-533-563.00V	10,737.50	479	10,737.50
A. Daigger & Co.	Additional Charge for Microscopes	6-565-563.00	24.00	480	24.00
					<u>\$12,903.28</u>

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 473 to 480 are hereby authorized for payment.

Date of Approval: May 23, 1968

President Richard L. Johnson

Secretary Joseph M. Sucklas

SITE AND CONSTRUCTION FUND SUMMARY

Supplies	6-502.31
Capital Outlay	6-563.
	6-563.10

\$	7.04
	11,696.76
	<u>1,199.48</u>
	<u>\$12,903.28</u>

WILLIAM RAINEY CARPER COLLEGE  
 DISTRICT NO. 512  
 PALATINE, ILLINOIS 60067

SITE AND CONSTRUCTION FUND EXPENDITURES -- SUPPLEMENTAL -- MAY 23, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
International Business Machines Corp.	Purchase of Card Punch and Card Verifier	6-532-563.00V*	\$6,546.00	481	\$6,546.00

\*100% Reimbursable.

TO: TREASURER  
 FROM: BOARD OF TRUSTEES

The above listed check number 481 is hereby authorized for payment.

Date of Approval: May 23, 1968

President Richard D. Johnson

Secretary Joseph D. Dickler

SITE AND CONSTRUCTION SUMMARY -- SUPPLEMENTAL  
 Capital Outlay 563.

\$6,546.00



WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT NO. 512  
 PALATINE, ILLINOIS 60067

BOND & INTEREST FUND EXPENDITURES - - MAY 23, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
First National Bank of Chicago	Interest on Bond Issue 12-1-66	3-508.83	\$74,985.00		\$
	Service Charge	3-508.84	100.00	101	75,085.00
First National Bank of Chicago	Interest on Bond Issue 9-1-66	3-508.83	75,706.25		
	Service Charge	3-508.84	84.38	102	<u>75,790.63</u>
					<u>\$150,875.63</u>

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 101 and 102 are hereby authorized for payment.

Date of Approval: May 23, 1968

President Richard L. Johnson

Secretary Joseph J. ...

BOND AND INTEREST FUND SUMMARY

Interest 3-508.83  
 Service Charge 3-508.84  
\$150,875.63

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
PALATINE, ILLINOIS 60067

TO: TREASURER

FROM: BOARD OF TRUSTEES

SUBJECT: Approval of Estimated Payroll Expenditures  
May 16 to June 15, 1968

The following estimated Payrolls in the amount of \$117,000.00  
are hereby authorized for payment.

<u>May 16 - May 31, 1968</u>	
Regular Payroll	\$50,000.00
<u>June 1 to 15, 1968</u>	
Regular Payroll	\$50,000.00
Part-Time Teachers Payroll	<u>\$17,000.00</u>
	<u>\$67,000.00</u>

DATE OF APPROVAL: May 23, 1968

PRESIDENT

Richard L. Johnson

SECRETARY

Joseph J. Ductala

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
FINANCIAL STATEMENTS  
FOR THE PERIOD ENDING APRIL 30, 1968

		<u>PAGE NUMBER</u>
I	EDUCATIONAL FUND	
	A) Statement of Position	1
	B) Budget Report	2
II	BUILDING FUND	
	A) Statement of Position	7
	B) Budget Report	8
III	SITE & CONSTRUCTION FUND	
	A) Statement of Position	10
	B) Project Budget Report	11
IV	BOND & INTEREST FUND	
	A) Statement of Position	15
	B) Budget Report	16
V	TRUST AND AGENCY FUND REPORT	17
VI	STATEMENT OF OPERATION	
	A) Bookstore	18
	B) Cafeteria	19

**WILLIAM RAINEY HARPER COLLEGE**  
**DISTRICT NO. 512**  
**EDUCATIONAL FUND**  
**STATEMENT OF POSITION, APRIL 30, 1968**

<u>ASSETS</u>	ACCOUNT NUMBER	4/30/68 BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Imprest Fund	101.20	\$ 5,000.00	-0-	\$ 5,000.00
Cash in Bank, 1st Bank & Trust	101.32	23,451.73	-0-	23,451.73
Petty Cash Funds	101.40	710.00	-0-	710.00
Tuition Refund Fund		-0-	-0-	-0-
Deposits	101.80	600.00	-0-	600.00
Investments	102.10	220,942.43	-0-	220,942.43
Interfund Receivables, Bldg. Fund	103.20	6,808.34	-0-	6,808.34
Interfund Receivables, Trust & Agency	103.40	10,765.14	-0-	10,765.14
Accounts Receivable, Current Taxes	105.10	22,490.98	-0-	22,490.98
Accounts Receivable, Back Taxes	105.11	-0-	-0-	-0-
Accounts Receivable, Other	105.90	109,933.94	-0-	109,933.94
Inventories	108.30	27,747.99	-0-	27,747.99
<b>TOTAL ASSETS</b>		<b>\$ 428,450.55</b>	<b>-0-</b>	<b>\$ 428,450.55</b>
 <u>LIABILITIES</u>				
Interfund Payables, Bldg. Fund	203.20	\$ -0-	-0-	\$ -0-
Interfund Payables, Trust & Agency	203.40	50.20	-0-	50.20
Payroll Deductions - Group Insurance	204.50	407.75	-0-	407.75
Accounts Payable	205.00	27,849.58	-0-	27,849.58
Accounts Payable - Other	205.40	70.20	-0-	70.20
Accrued Retailers Occupation Tax	209.14	103.01	-0-	103.01
Reserve for Encumbrances	210.90	-0-	75,441.29	75,441.29
<b>TOTAL LIABILITIES</b>		<b>\$ 28,480.74</b>	<b>\$ 75,441.29</b>	<b>\$ 103,922.03</b>
 <u>FUND BALANCE</u>				
Fund Balance	300.00	399,969.81	(75,441.29)	324,528.52
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$ 428,450.55</b>	<b>\$ -0-</b>	<b>\$ 428,450.55</b>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, June 30, 1967		\$ 12,932.60	-0-	\$ 12,932.60
Add: Revenue to Date		\$1,615,037.10	-0-	\$1,615,037.10
		\$1,627,969.70	-0-	\$1,627,969.70
Less: Expenditures		1,227,999.89	75,441.29	1,303,441.18
<b>FUND BALANCE</b>		<b>\$ 399,969.81</b>	<b>\$(75,441.29)</b>	<b>\$ 324,528.52</b>

EDUCATIONAL FUND -- BUDGET REPORT  
 TEN MONTHS ENDED APRIL 30, 1968

ACCOUNT NUMBER	EXPLANATION	BUDGET	MONTH OF	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
			APRIL	DATE			
400.00	REVENUE						
401.10	Taxes						
401.10	Current Taxes	\$ 786,767.00	-0-	\$786,767.00	\$ -0-	-0-	\$ -0-
401.11	Prior Year Taxes	2,340.00	-0-	3,170.97	(830.97)	-0-	(830.97)
		\$ 789,107.00	-0-	\$789,937.97	\$(830.97)	-0-	\$(830.97)
402.00	From Governmental Divisions						
402.30	Junior College Aid	\$ 396,750.00	-0-	\$175,432.50	\$221,317.50	-0-	\$221,317.50
402.60	Vocation Education Act	18,844.00	-0-	5,428.00	13,416.00	-0-	13,416.00
402.61	Nursing Aid	1,000.00	-0-	-0-	1,000.00	-0-	1,000.00
402.62	Data Process. - Teaching Supply Aid	\$ 19,844.00	-0-	\$ 5,428.00	\$ 14,416.00	-0-	\$ 14,416.00
402.80	Federal Subsidies	\$ 5,000.00	-0-	\$ -0-	\$ 5,000.00	-0-	\$ 5,000.00
403.00	Tuition						
	Registration Fees 1968-69	\$ -0-	2,150.00	\$ 5,790.00	\$ (5,790.00)	-0-	\$ (5,790.00)
406.10	Resident Tuition	240,000.00	320.80	234,039.51	5,960.49	-0-	5,960.49
406.20	Non-Resident Tuition	195,750.00	106,603.55	232,803.45	(37,053.45)	-0-	(37,053.45)
406.50	Extension Courses	-0-	725.00	725.00	(725.00)	-0-	(725.00)
404.00	Interest on Investments	\$ 435,750.00	\$109,799.35	\$473,357.96	\$(37,607.96)	-0-	\$(37,607.96)
409.00	Student Fees	\$ 25,000.00	\$ 1,735.33	\$ 11,139.80	\$ 13,860.20	-0-	\$ 13,860.20
410.00	Refund of Retirement Payments	\$ 7,500.00	\$ 218.50	\$ 6,998.80	\$ 501.20	-0-	\$ 501.20
410.10	Refund of 1966-67 Payments	\$ 18,450.00	\$ -0-	\$ 18,062.68	\$ 387.32	-0-	\$ 387.32
410.20	Refund of 1967-68 Payments	7,500.00	-0-	7,267.65	232.35	-0-	232.35
411.00	1966-67 Fund Balance	\$ 25,950.00	\$ -0-	\$ 25,330.33	\$ 619.67	-0-	\$ 619.67
414.00	Bookstore	\$ 12,932.00	\$ -0-	\$ -0-	\$ 12,932.00	-0-	\$ 12,932.00
414.4	Sale of Textbooks	\$ 75,000.00	\$ 839.35	\$ 95,178.03	\$(20,178.03)	-0-	\$(20,178.03)
414.30	Sale of Supplies	16,000.00	344.94	12,402.30	3,597.70	-0-	3,597.70
415.00	Cafeteria	\$ 91,000.00	\$ 1,184.29	\$107,580.33	\$(16,580.33)	-0-	\$(16,580.33)
417.00	Sale of Food	\$ 30,000.00	\$ 2,330.26	\$ 19,831.41	\$ 10,168.59	-0-	\$ 10,168.59
417.20	Student Activity Program	\$ 20,000.00	\$ -0-	\$ -0-	\$ 20,000.00	-0-	\$ 20,000.00
	Activity Fee	\$1,858,833.00	\$115,267.73	\$1,615,037.10	\$243,795.90	-0-	\$(243,795.90)
	<b>TOTAL REVENUE</b>						

WILLIAM RAINY MARKER COLLEGE  
 DISTRICT NO. 512  
 EDUCATIONAL FUND -- BUDGET REPORT  
 TEN MONTHS ENDED APRIL 30, 1968

UNEN-  
 CUMBERED  
 BALANCE

ENCUM-  
 BRANCES

BALANCE

YEAR TO  
 DATE

MONTH OF  
 APRIL

BUDGET

ACCOUNT  
 NUMBER

EXPLANATION

EXPENDITURES

Administration

Salaries:

Administrative

Business Office Staff

Data Processing Staff

Secretarial & Clerical

Other Salaries

TOTAL SALARIES

Contractual Services:

Accounting

Legal

Service Bureau

Architectural

Educational

Financial

Other

TOTAL CONTRACTUAL SERVICES

Supplies

Office Supplies

Copying Supplies

Printing

Postage

Electron Supplies

Professional Books

Other Supplies

TOTAL SUPPLIES

Travel:

Administrative Travel

Other Travel

TOTAL TRAVEL EXPENSE

Other Administrative Expense

TOTAL ADMINISTRATIVE EXPENSE

ACCOUNT NUMBER	BUDGET	MONTH OF APRIL	YEAR TO DATE	BALANCE	ENCUMBRANCES	CUMBERED BALANCE
500.00						
501.00						
501.10						
501.11-14	\$ 74,900.00	\$ 6,491.70	\$ 62,423.04	\$12,476.96	-0-	\$12,476.96
501.131	22,700.00	2,141.66	19,666.62	3,033.38	-0-	3,033.38
501.141	21,000.00	1,998.34	16,121.91	4,878.09	-0-	4,878.09
501.16	58,500.00	5,917.54	51,351.94	7,148.06	-0-	7,148.06
501.19	7,500.00	-0-	501.60	6,998.40	-0-	6,998.40
	\$184,600.00	\$16,549.24	\$150,065.11	\$34,534.89	-0-	\$34,534.89
501.20						
501.21	\$ 3,000.00	\$ -0-	\$ 3,000.00	\$ -0-	\$ -0-	\$ -0-
501.22	12,000.00	852.50	7,197.50	4,802.50	-0-	4,802.50
501.23	1,000.00	-0-	30.00	970.00	-0-	970.00
501.24	1,000.00	-0-	-0-	1,000.00	-0-	1,000.00
501.25	2,500.00	108.76	2,253.31	246.69	-0-	246.69
501.26	1,500.00	86.63	3,523.26	(2,023.26)	121.28	(2,144.54)
501.29	8,000.00	90.00	9,119.81	(1,119.81)	186.40	(1,306.21)
	\$ 29,000.00	\$1,137.89	\$25,123.88	\$ 3,876.12	\$307.68	\$3,568.44
501.30						
501.31	\$ 5,650.00	\$ 142.73	\$ 3,165.95	\$ 2,484.05	\$ 143.61	\$ 2,340.44
501.32	5,500.00	(513.77)	1,368.11	1,131.89	88.11	1,043.78
501.33	6,500.00	2,944.35	7,330.62	(830.62)	3,064.73	(3,895.35)
501.34	6,000.00	849.18	3,150.29	2,849.71	-0-	2,849.71
501.35	4,000.00	2,581.13	2,952.73	1,047.27	911.20	136.07
501.38	1,850.00	58.13	808.92	1,041.08	52.50	988.58
501.39	6,250.00	297.06	3,213.26	3,036.74	28.81	3,007.93
	\$ 35,750.00	\$6,358.81	\$21,989.88	\$10,760.12	\$4,288.96	\$ 6,471.16
501.70						
501.72	\$ 11,250.00	\$1,776.76	\$ 8,711.33	\$ 2,538.67	\$ 350.45	\$ 2,188.22
501.79	1,000.00	-0-	120.69	879.31	-0-	879.31
	\$12,250.00	\$1,776.76	\$ 8,832.02	\$ 3,417.98	\$ 350.45	\$ 3,067.53
501.90	\$ 8,500.00	\$ 921.67	\$10,182.96	\$(1,682.96)	\$ 178.02	\$(1,860.98)
	\$270,100.00	\$26,744.37	\$216,193.85	\$50,906.15	\$5,125.11	\$45,781.04

WILLIAM RAINEY HARPER COLLEGE  
 DISTRICT . 512  
 EDUCATIONAL FUND -- BUDGET REPORT  
 TEN MONTHS ENDED APRIL 30, 1968

EXPLANATION EXPENDITURES	ACCOUNT NUMBER	BUDGET	MONTH OF APRIL	YEAR TO DATE	BALANCE	ENCUMBRANCE	UNENCUMBERED BALANCE
Instruction							
Salaries:							
Administration	502.11 12	\$ 55,200.00	\$ 4,600.00	\$ 44,357.14	\$ 10,842.86	\$ -0-	\$ 10,842.86
Secretarial & Clerical	502.16	26,950.00	2,787.46	21,705.83	5,244.17	-0-	5,244.17
Instructional Staff	502.121	671,792.00	57,182.01	453,830.76	217,961.24	-0-	217,961.24
Library	502.14	49,700.00	6,207.40	33,673.21	16,026.79	-0-	16,026.79
Extension Courses	502.1.25		325.00	325.00	(325.00)	-0-	(325.00)
Student Services							
Administration	502.13-14	97,906.00	7,854.83	76,209.64	21,696.36	-0-	21,696.36
Secretarial & Clerical	502.16	37,100.00	2,176.66	30,271.01	6,828.99	-0-	6,828.99
Adult Education	502.121	5,103.00	-0-	-0-	5,103.00	-0-	5,103.00
Data Process.	502.15	4,800.00	1,104.16	2,083.32	2,716.68	-0-	2,716.68
Other Salaries	502.19	3,000.00	-0-	-0-	3,000.00	-0-	3,000.00
TOTAL SALARIES		\$ 951,551.00	\$ 82,237.52	\$ 662,455.91	\$ 289,095.09	\$ -0-	\$ 289,095.09
Contractual Services	502.20						
Data Process. Service Bureau	502.23	1,000.00	-0-	-0-	1,000.00	-0-	1,000.00
Educational Consultants	502.25	5,930.00	274.32	2,077.56	3,852.44	261.80	3,590.64
TOTAL CONTRACTUAL SERVICES		\$ 6,930.00	\$ 274.32	\$ 2,077.56	\$ 4,852.44	\$ 261.80	\$ 4,590.64
Supplies	502.30						
Office Supplies	502.31	6,000.00	208.82	7,211.84	(1,211.84)	158.45	(1,370.29)
Copying Supplies	502.32	3,000.00	37.83	2,894.73	105.27	532.00	(426.73)
Printing	502.33	15,875.00	482.45	7,099.71	8,775.29	8,762.01	13.28
Postage	502.34	6,000.00	31.79	297.28	5,702.72	-0-	5,702.72
Library - Supplies	502.37	10,000.00	436.53	6,810.15	3,189.85	457.33	2,732.52
Professional Expenses	502.38	5,500.00	-0-	75.00	5,425.00	-0-	5,425.00
Data Processing Supplies	502.39	750.00	-0-	677.01	72.99	-0-	72.99
Instructional Supplies	502.39	51,377.00	1,889.40	39,129.14	12,247.86	1,964.92	10,282.94
TOTAL SUPPLIES		\$ 98,502.00	\$ 3,086.82	\$ 64,194.86	\$ 34,307.14	\$ 11,874.71	\$ 22,432.43
Travel	502.70						
Instructional Travel	502.72	22,620.00	4,163.17	13,011.63	9,608.37	141.87	9,466.50
Other Travel	502.79	1,690.00	-0-	3,594.62	(1,904.62)	-0-	(1,904.62)
Other Travel - Innovation & Experimentation	502.791	10,000.00	526.37	4,062.57	5,937.43	-0-	5,937.43
TOTAL TRAVEL		\$ 34,310.00	\$ 4,689.54	\$ 20,668.82	\$ 13,641.18	\$ 141.87	\$ 13,499.31
Tuition Paid	502.80	45,000.00	5,218.73	25,565.22	19,434.78	6,006.75	13,428.03
Other Expenses of Instruction	502.90	18,910.00	551.92	6,339.36	12,570.64	837.33	11,733.31
TOTAL INSTRUCTIONAL EXPENSES		\$ 1,155,203.00	\$ 96,058.85	\$ 781,301.73	\$ 373,901.27	\$ 19,122.46	\$ 354,778.81

DISTRICT NO. 1  
EDUCATIONAL FUND - BUDGET REPORT  
TEN MONTHS ENDED APRIL 30, 1968

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF APRIL	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Fixed Charges							
Employers Share of Ret. Ins.	508.00	\$ 7,500.00	\$ -0-	\$ 7,267.65	\$ 232.35	\$ -0-	\$ 232.35
Health Insurance	508.40	30,000.00	2,439.97	20,403.67	9,596.33	-0-	9,596.33
Group Life Insurance	508.51	5,000.00	472.80	3,892.84	1,107.16	-0-	1,107.16
Travel & Accident Insurance	508.52	1,000.00	-0-	865.00	135.00	-0-	135.00
Surety & Fidelity Insurance	508.53	400.00	-0-	-0-	400.00	-0-	400.00
Workman's Comp. Insurance	508.56	1,700.00	-0-	2,110.25	(410.25)	-0-	(410.25)
Rental - Other	508.57	500.00	-0-	497.56	2.44	-0-	2.44
Rental - Equipment	508.60	2,500.00	295.27	2,531.52	(31.52)	-0-	(31.52)
Rental - Xerox Machine	508.61	5,000.00	438.98	4,810.45	189.55	158.18	31.37
TOTAL FIXED CHARGES	508.62	\$53,600.00	\$3,647.02	\$42,378.94	\$11,221.06	\$158.18	\$11,062.88
Student & Comm. Services	510.0-519.0						
Bookstore	514.0						
Salaries, Bookstore Mgr.	514.10	\$ 8,600.00	\$ 800.00	\$ 8,000.00	\$ 1,600.00	\$ -0-	\$ 1,600.00
Salaries, Clerical	514.16	5,160.00	456.50	4,251.05	908.95	-0-	908.95
Purchases - Supplies	514.30	20,000.00	412.95	18,347.31	1,652.69	439.40	1,213.29
Less Inventory		(5,600.00)	(201.08)	(10,740.41)	5,140.41	-0-	5,140.41
Purchases - Textbooks	514.40	90,000.00	1,237.01	88,690.37	1,309.63	1,175.64	133.99
Less Inventory		(22,500.00)	(1,648.59)	(15,265.36)	(7,234.64)	-0-	(7,234.64)
Travel	514.70	500.00	184.85	361.85	138.15	-0-	138.15
Other Expenses	514.90	1,000.00	2.67	1,144.02	(144.02)	-0-	(144.02)
TOTAL BOOKSTORE COSTS & EXPENSES		\$98,160.00	\$1,244.31	\$94,788.83	\$3,371.17	\$1,615.04	\$1,756.13
Cafeteria	515.0						
Salaries	515.10	\$ 9,000.00	\$ 795.25	\$ 6,205.37	\$ 2,794.63	\$ -0-	\$ 2,794.63
Purchases of Food	515.31	17,000.00	1,542.48	10,751.80	6,248.20	179.31	6,068.89
Less Inventory	515.3	-0-	(90.55)	(546.72)	546.72	-0-	546.72
Other Expense	515.90	4,000.00	61.10	1,143.70	2,856.30	96.43	2,759.87
TOTAL CAFETERIA COSTS & EXPENSES		\$30,000.00	\$2,308.28	\$17,554.15	\$12,445.85	\$ 275.74	\$12,170.11
Student Activity Program	517.00						
Student Act. Expenditures	517.90	\$20,000.00	\$ -0-	\$ -0-	\$20,000.00	\$ -0-	\$20,000.00
Student & Community Services	518.00						
Trustee Scholarships (5)	518.91	\$ 1,400.00	\$ -0-	\$ 648.00	\$ 752.00	\$ -0-	\$ 752.00
Grants-in-Aid (3)	518.92	840.00	-0-	-0-	840.00	-0-	840.00
Work Study Program	518.94	5,513.00	-0-	-0-	5,513.00	-0-	5,513.00
Harper Work Program	518.95	21,000.00	-0-	10,000.00	11,000.00	-0-	11,000.00
TOTAL STUDENT & COMM. SERVICES		\$28,753.00	\$ -0-	\$10,648.00	\$18,105.00	\$ -0-	\$18,105.00



WILLIAM RAI HARPER COLLEGE  
DISTRICT NO. 512  
EDUCATIONAL FUND -- BUDGET REPORT  
TEN MONTHS ENDED APRIL 30, 1968

ACCOUNT NUMBER	BUDGET	MONTH OF APRIL	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
563.00	\$ 112,000.00	\$ 4,335.63	\$ 61,364.14	\$ 50,635.86	\$46,690.26	\$ 3,945.60
563.00	5,500.00	3,770.25	3,770.25	1,729.75	2,454.50	(724.75)
590.00	88,517.00	-0-	-0-	88,517.00	-0-	88,517.00
	<u>\$1,858,833.00</u>	<u>\$138,108.71</u>	<u>\$1,227,999.89</u>	<u>\$630,833.11</u>	<u>\$75,441.29</u>	<u>\$555,391.82</u>

CASH STATEMENT:

Cash Balance, 3/31/68

\$ 57,087.46

Add: Cash Receipts

- Interest \$ 1,735.33
- Bookstore & Cafeteria 3,415.78
- Tuition & Fees 3,606.49
- Net Investments 108,264.67
- Other 87.00

117,109.27  
\$174,196.73

Less: Disbursements

- Accounts Payable \$ 43,937.41
- Payroll 106,807.59

150,745.00  
\$ 23,451.73

Cash balance, 4/30/68

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
BUILDING FUND  
STATEMENT OF POSITION, APRIL 30, 1968

<u>ASSETS</u>	ACCOUNT NUMBER	4/30/68 BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Cash				
Palatine National Bank	101.33	\$ 40,610.86	\$ -0-	\$ 40,610.86
Investments	102.10	172,100.19	-0-	172,100.19
Interfund Receivables-Educational Fund	103.10	-0-	-0-	-0-
Taxes Receivable-Current Year	105.10	8,178.66	-0-	8,178.66
Taxes Receivable-Prior Years	105.11	-0-	-0-	-0-
Accounts Receivable-Other	105.90	50.00	-0-	50.00
Gasoline Inventory	108.30	165.00	-0-	165.00
TOTAL ASSETS		<u>\$221,104.71</u>	<u>\$ -0-</u>	<u>\$221,104.71</u>
 <u>LIABILITIES</u>				
Interfund Payables-Educational Fund	203.10	\$ 6,808.34	\$ -0-	\$ 6,808.34
Interfund Payables-Trust & Agency Fund	203.40	1,609.79	-0-	1,609.79
Accounts Payables	205.00	10,333.59	-0-	10,333.59
Reserve for Encumbrances	210.90	-0-	113,953.80	113,953.80
TOTAL LIABILITIES		<u>\$ 18,751.72</u>	<u>\$113,953.80</u>	<u>\$132,705.52</u>
 <u>FUND BALANCE</u>				
Fund Balance	300.00	\$202,352.99	\$(113,953.80)	\$ 88,399.19
TOTAL LIABILITIES & FUND BALANCE		<u>\$221,104.71</u>	<u>\$ -0-</u>	<u>\$221,104.71</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, June 30, 1967		\$ 67,557.44	\$ -0-	\$ 67,557.44
Add: Revenue to Date		294,324.25	-0-	294,324.25
		<u>\$361,881.69</u>	<u>\$ -0-</u>	<u>\$361,881.69</u>
Deduct: Expenditures to Date		159,528.70	113,953.80	273,482.50
Balance, 4/30/68		<u>\$202,352.99</u>	<u>\$(113,953.80)</u>	<u>\$ 88,399.19</u>

WILLIAM RAINE HARPER COLLEGE  
 DISTRICT NO. 512  
 BUILDING FUND -- BUDGET REPORT  
 TEN MONTHS ENDED APRIL 30, 1968

ACCOUNT NUMBER	EXPLANATION	BUDGET	MONTH OF APRIL	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
400.00	REVENUE						
401.00	Taxes						
401.10	Current Taxes	\$ 286,097.00	\$ -0-	\$ 286,097.00	\$ -0-	\$ -0-	\$ -0-
401.11	Prior Years Taxes	660.00	-0-	880.88	(220.88)		(220.88)
	TOTAL TAXES	\$ 286,757.00	\$ -0-	\$ 286,977.88	\$ (220.88)	\$ (220.88)	\$ (220.88)
404.00	Interest on Investments	\$ 10,000.00	\$ 973.33	\$ 5,824.91	\$ 4,175.09	\$ -0-	\$ 4,175.09
405.00	Sale of Property						
405.20	Sale of Buildings & Grounds	4,000.00	-0-	-0-	4,000.00	-0-	4,000.00
406.00	Fund Balance 1966-67	67,557.00	-0-	-0-	67,557.00	-0-	67,557.00
410.20	Refund of 1967-68 Retirement Payments	1,363.00	-0-	1,359.46	3.54	-0-	3.54
419.0	Other Revenue	500.00	50.00	162.00	338.00	-0-	338.00
	TOTAL REVENUE	\$ 370,177.00	\$ 1,023.33	\$ 294,324.25	\$ 75,852.75	\$ -0-	\$ 75,852.75
	EXPENDITURES						
506.00	Operation						
506.19	Salaries-Supt. of Bldgs. & Grnds.	\$ 13,500.00	\$ 1,125.00	\$ 10,714.27	\$ 2,785.73	-0-	\$ 2,785.73
506.15	Maintenance	6,600.00	1,656.00	3,286.34	3,313.66	-0-	3,313.66
506.17	Security Officers	-0-	147.00	147.00	(147.00)	-0-	(147.00)
506.19	Harper Work Prog. (Custodians)	6,000.00	439.00	3,681.60	2,318.40	-0-	2,318.40
506.20	Contractual Services	5,000.00	399.44	6,975.12	(1,975.12)	-0-	(1,975.12)
506.30	Supplies	5,000.00	159.42	2,815.14	2,184.86	108.18	2,076.68
506.40	Heating - Data Center	2,500.00	101.26	463.84	2,036.16	-0-	2,036.16
506.50	Utilities						
506.51	Water & Sewage	500.00	-0-	-0-	500.00	-0-	500.00
506.52	Electricity	14,500.00	635.07	4,777.63	9,722.37	364.06	9,358.31
506.54	Telephone & Telegraph	24,000.00	798.04	15,826.29	8,173.71	-0-	8,173.71
506.59	Other	1,000.00	-0-	-0-	1,000.00	-0-	1,000.00
506.70	Travel	1,500.00	-0-	794.68	705.32	-0-	705.32
506.90	Other Expenses	500.00	31.75	46.25	453.75	-0-	453.75
	TOTAL OPERATIONAL EXPENSES	\$ 80,600.00	\$ 5,491.98	\$ 49,528.16	\$ 31,071.84	\$ 472.24	\$ 39,599.60
508.00	Fixed Charges						
508.40	Employers Share of Ret. Ins.	\$ 1,363.00	\$ -0-	\$ 59.46	\$ 1,303.54	\$ -0-	\$ 1,303.54
508.50	Insurance						
508.54	Public Liability Insurance	1,100.00	-0-	850.00	250.00	-0-	250.00
508.55	Fire Insurance	3,370.00	-0-	4,701.39	(1,331.39)	-0-	(1,331.39)
508.59	Other Insurance	1,000.00	-0-	543.00	457.00	996.00	(539.00)
508.60	Rentals						
508.61	Computer Lease Time	7,350.00	179.99	234.11	7,115.89	208.69	6,907.20
508.64	Unit Record Equipment	2,300.00	207.00	1,566.30	733.70	-0-	733.70
508.65	Rental of Facilities	87,200.00	6,618.33	71,942.64	15,257.36	-0-	15,257.36
508.60	Other Equipment Rental	2,500.00	-0-	359.47	2,140.53	-0-	2,140.53
	TOTAL OPERATIONAL EXPENSES	\$ 106,183.00	\$ 7,005.32	\$ 80,256.37	\$ 25,926.63	\$ 1,204.69	\$ 24,721.94

WILLIAM RAINEY HANCOCK COLLEGE  
DISTRICT NO. 512  
BUILDING FUND -- BUDGET REPORT  
TEN MONTHS ENDED APRIL 30, 1968

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF APRIL	YEAR TO DATE	ENCUMBRANCES		UNENCUMBERED BALANCE
					BALANCE	BRANCES	
Capital Outlay:							
New Buildings & Improvements	560.00	\$ 15,000.00	\$ -0-	\$15,259.00	\$ (259.00)	\$ -0-	\$ (259.00)
Refurbish Data Center	562.00	110,000.00	-0-	-0-	110,000.00	109,323.00	677.00
Addition to Power Plant		-0-	-0-	612.29	(612.29)	-0-	(612.29)
Temporary Units		10,700.00	2,931.83	4,975.46	5,724.54	2,953.87	2,770.67
Conversion of North Stall Area		30,067.00	51.70	8,897.42	21,169.58	-0-	21,169.58
Additional Equipment	563.00	\$165,767.00	\$2,983.53	\$29,744.17	\$136,022.83	\$112,276.87	\$ 23,745.96
TOTAL CAPITAL OUTLAY		17,627.00	-0-	-0-	17,627.00	-0-	17,627.00
Provision for Contingencies	590.00	\$370,177.00	\$15,480.83	\$159,528.70	\$210,648.30	\$113,953.80	\$ 96,694.50
TOTAL BUILDING FUND EXPENDITURES							

CASH STATEMENT:  
Cash Balance, 3/31/68

\$ 5,222.15

Add: Cash Receipts  
Net Investments  
Interest

\$49,026.67  
973.33

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\$56,222.15

Less: Cash Disbursements  
Accounts Payable  
Cash Balance, 4/30/68

\$14,611.29  
\$40,610.86

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
SITE AND CONSTRUCTION FUND  
STATEMENT OF POSITION, APRIL 30, 1968

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>4/30/68 BALANCE</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank				
First National Bank of Chicago	101.31	\$ 7,993.40	\$ -0-	\$ 7,993.40
Investments	102.10	2,422,310.03	-0-	2,422,310.03
Miscellaneous Receivables (Long Term)	105.91	30,814.05	-0-	30,814.05
<b>TOTAL ASSETS</b>		<b><u>\$2,461,117.48</u></b>	<b><u>\$ -0-</u></b>	<b><u>\$2,461,117.48</u></b>
 <b>LIABILITIES</b>				
Interfund Payables-Bond & Interest Fund	203.30	\$ 53,094.42	\$ -0-	\$ 53,094.42
Accounts Payable	205.00	5,601.48	-0-	5,601.48
Reserve for Encumbrances	210.90	-0-	113,953.80	113,953.80
<b>TOTAL LIABILITIES</b>		<b><u>\$ 58,695.90</u></b>	<b><u>\$113,953.80</u></b>	<b><u>\$172,649.70</u></b>
 <b>FUND BALANCE</b>				
Fund Balance	300.00	<b><u>\$2,402,421.58</u></b>	<b><u>\$(113,953.80)</u></b>	<b><u>\$2,288,467.78</u></b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b><u>\$2,461,117.48</u></b>	<b><u>\$ -0-</u></b>	<b><u>\$2,461,117.48</u></b>

SUMMARY OF FUND BALANCE

Balance, September 1, 1966	\$ -0-	\$ -0-	\$ -0-
Add: Revenue to Date	7,647,626.19	-0-	7,647,626.19
	<b><u>\$7,647,626.19</u></b>	<b><u>\$ -0-</u></b>	<b><u>\$7,647,626.19</u></b>
Deduct: Expenditures to Date	5,245,204.61	113,953.80	5,359,158.41
Balance: 4/30/68	<b><u>\$2,402,421.58</u></b>	<b><u>\$(113,953.80)</u></b>	<b><u>\$2,288,467.78</u></b>

WILLIAM RAINEY HIGHER COLLEGE  
DISTRICT NO. 512

SITE AND CONSTRUCTION FUND  
PROJECT BUDGET SEPTEMBER 1, 1966 to APRIL 30, 1968

REVENUE	ACCOUNT NUMBER	PROJECT BUDGET	MONTH OF APRIL	PROJECT TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Government	402.00						
Higher Education Facilities Act	402.80						
Federal Subsidies	402.89	\$750,000.00	\$ -0-	\$ -0-	\$750,000.00	-0-	\$750,000.00
Other Federal Subsidies		61,091.00	-0-	61,091.00	-0-	-0-	-0-
Vocational Education Act							
Title VI							
Sale of Bonds	403.00						
Principal on Bonds Sold	403.10	\$3,375,000.00	\$ -0-	\$3,375,000.00	\$ -0-	-0-	\$ -0-
September 1, 1966 Issue		4,000,000.00	-0-	4,000,000.00	-0-	-0-	-0-
December 1, 1966 Issue		\$7,375,000.00	-0-	\$7,375,000.00	\$ -0-	-0-	\$ -0-
Premium on Bonds Sold	403.20	\$ 360.13	\$ -0-	\$ 360.13	\$ -0-	-0-	\$ -0-
Accrued Interest on Sale of Bonds	403.30	53,094.42	-0-	-0-	53,094.42	-0-	53,094.42
Interest on Investments	404.00	\$ 380,000.00	\$4,375.00	\$ 206,544.71	\$173,455.29	-0-	\$173,455.29
Sale of Property	405.00						
Sale of Well Site		4,000.00	-0-	4,000.00	-0-	-0-	-0-
Sale of Portable Classrooms		-0-	-0-	-0-	-0-	-0-	-0-
Other Revenue	409.00	630.35	-0-	630.35	-0-	-0-	-0-
TOTAL REVENUE		\$8,624,175.90	\$4,375.00	\$7,647,626.19	\$976,549.71	-0-	\$976,549.71

WILLIAM RAINEY CARPER COLLEGE  
 DISTRICT NO. 512  
 SITE AND CONSTRUCTION FUND  
 PROJECT BUDGET SEPTEMBER 1, 1966 to APRIL 30, 1968

EXPENDITURES	ACCOUNT NUMBER	PROJECT BUDGET	MONTH OF APRIL	PROJECT TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Fixed Charges							
Insurance (Treasurers Bond)	508.50	\$ 3,000.00	-0-	\$ 2,516.00	\$ 484.00	\$ -0-	\$ 484.00
Other Expenditures	509.00	\$ 50.00	-0-	\$ 4.57	\$ 45.43	\$ -0-	\$ 45.43
Capital Outlay:							
Site Acquisition & Improvements	560.00	\$1,439,146.42	-0-	\$1,439,146.42	\$ -0-	\$ -0-	\$ -0-
Land Cost	561.00	13,767.70	-0-	13,767.70	-0-	-0-	-0-
Real Estate Taxes		8,000.00	-0-	6,968.55	1,031.45	-0-	1,031.45
Revenue Stamps & Title Policies		6,746.25	-0-	6,746.25	-0-	-0-	-0-
Appraisals, Soil Services		500.00	-0-	94.39	405.61	-0-	405.61
Minor Improvements		-0-	-0-	-0-	-0-	-0-	-0-
Algonquin Road Improvements		-0-	-0-	-0-	-0-	-0-	-0-
Roselle Road Improvements		-0-	-0-	-0-	-0-	-0-	-0-
Water Connection		4,000.00	-0-	-0-	4,000.00	4,000.00	-0-
		\$1,472,160.37	-0-	\$1,466,723.31	\$5,437.06	\$4,000.00	\$1,437.06
Buildings & Improvements	562.00						
Architectural Fees:							
Design Development Phase		279,795.60	-0-	279,795.60	-0-	-0-	-0-
Construction Documents Phase		290,400.00	-0-	290,400.00	-0-	-0-	-0-
Bid Phase		20,706.69	(21,504.65)	20,706.60	-0-	-0-	-0-
Interiors		10,000.00	3,828.00	5,564.08	4,435.92	-0-	4,435.92
Plans		25,000.00	-0-	15,176.79	9,823.21	-0-	9,823.21
Model		1,976.32	-0-	1,976.32	-0-	-0-	-0-
Other		1,000.00	-0-	115.80	884.20	-0-	884.20
Architectural Fees, Phase II		792,750.00	-0-	-0-	792,750.00	-0-	792,750.00
Legal Services		25,000.00	-0-	20,214.50	4,785.50	-0-	4,785.50
Consultants		60,000.00	-0-	53,710.25	6,289.75	-0-	6,289.75
Bond Sale Expenses		2,583.46	-0-	2,583.46	-0-	-0-	-0-
Relocatable Buildings		171,605.10	-0-	171,605.10	-0-	-0-	-0-
Construction Payout-Phase I (A & B)		2,557,469.43	-0-	2,557,469.43	-0-	-0-	-0-
Construction Payout-Phase II		1,873,036.02	-0-	-0-	1,873,036.02	-0-	1,873,036.02
		\$6,111,322.53	\$(17,676.56)	\$3,419,317.93	\$2,692,004.60	-0-	\$2,692,004.60

WILLIAM RAINY HARPER COLLEGE

DISTRICT NO. 512

SITE AND CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to APRIL 30, 1968

UNEN-  
CUMBERED  
BALANCE

ACCOUNT NUMBER	PROJECT BUDGET	MONTH OF APRIL	PROJECT TO DATE	BALANCE	ENCUMBRANCES	UNEN-CUMBERED BALANCE
563.00						
<u>Additional Equipment</u>						
<u>Instructional Equipment</u>						
Office Furniture & Equipment	\$ 35,497.00	\$ 474.87	\$ 26,505.47	\$ 8,991.53	\$ 2,311.61	\$ 6,679.92
Office Machines Classroom	5,625.00	2,555.00	3,430.00	2,195.00	-0-	2,195.00
Musical Instruments	10,000.00	-0-	6,529.66	3,470.34	988.20	2,482.14
Musical Instruments-Title VI	4,000.00	-0-	4,000.00	-0-	-0-	-0-
Science Equipment	34,800.00	-0-	29,671.89	5,128.11	112.50	5,015.61
Science Equipment-Title VI	63,258.65	16,829.99	16,829.99	46,428.66	-0-	46,428.66
Audio Visual Equipment	7,755.00	-0-	-0-	7,755.00	-0-	7,755.00
Audio Visual Equipment-Title VI	51,393.60	-0-	-0-	51,393.60	-0-	51,393.60
Data Process.-Instruct. Furniture	4,510.00	-0-	4,687.66	(177.66)	-0-	(177.66)
Data Process.-Disc Packs	3,150.00	-0-	-0-	3,150.00	-0-	3,150.00
Data Process.-Office Furniture	1,535.00	-0-	1,472.40	62.60	-0-	62.60
Nurses Office Equipment	1,850.00	-0-	370.70	1,479.30	-0-	1,479.30
Student Personnel Equip. & Furniture	17,425.00	454.28	14,541.32	2,883.68	872.20	2,011.48
Bookstore Equipment & Furniture	12,000.00	-0-	7,379.34	4,620.66	-0-	4,620.66
Instit. Dev. Equipment	1,000.00	-0-	88.41	911.59	122.50	789.09
Business Office Equipment	4,115.00	264.43	4,035.82	79.18	265.70	(186.52)
Drinking Fountains	800.00	-0-	-0-	800.00	-0-	800.00
Library Equipment	26,557.00	15.51	27,409.77	(852.77)	1,455.48	(2,308.25)
Art Department Equipment	-0-	-0-	3,114.15	(3,114.15)	717.84	(3,831.99)
Art Department Equipment-Title VI	2,776.00	-0-	-0-	2,776.00	-0-	2,776.00
Other Equipment-Title VI	571.75	-0-	-0-	571.75	-0-	571.75
Communications Equipment	-0-	-0-	393.00	(393.00)	-0-	(393.00)
Social Science Equipment	-0-	-0-	275.45	(275.45)	-0-	(595.45)
Administrative Office Equipment	-0-	-0-	120.45	(120.45)	320.00	(595.45)
<b>TOTAL INSTRUCTIONAL EQUIPMENT</b>	<b>\$288,619.00</b>	<b>\$20,594.08</b>	<b>\$150,855.48</b>	<b>\$137,763.52</b>	<b>\$7,400.59</b>	<b>\$130,362.93</b>
<u>Vocational Technical Equipment</u>						
Architecture	\$ 65,500.00	\$ -0-	\$ -0-	\$ 65,500.00	\$ -0-	\$ 65,500.00
Law Enforcement	5,500.00	-0-	-0-	5,500.00	-0-	5,500.00
Closed Circuit TV	13,153.00	-0-	-0-	13,153.00	-0-	13,153.00
Dental Program Equipment	2,000.00	-0-	-0-	2,000.00	-0-	2,000.00
Business	19,500.00	-0-	-0-	19,500.00	-0-	19,500.00
Data Processing	80,656.00	-0-	48,486.76	32,169.24	-0-	32,169.24
Nursing	2,050.00	-0-	461.12	1,588.88	-0-	1,588.88



WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512

SITE AND CONSTRUCTION FUND  
PROJECT BUDGET SEPTEMBER 1, 1966 to APRIL 30, 1968

UNENCUMBERED BALANCE

ENCUMBRANCES \$ -0-  
BALANCE \$ 236,975.93

PROJECT TO DATE \$ 17,771.07  
APRIL \$ 49.60  
BALANCE \$ 236,975.93

PROJECT BUDGET \$ 254,747.00  
121,455.00  
184,463.00  
749,024.00  
\$1,037,643.00

TOTAL VOCATIONAL TECH. EQUIPMENT  
TOTAL EQUIPMENT

\$8,624,175.90 \$2,967.12 \$5,245,204.61 \$3,378,971.29 \$22,282.09 \$3,356,689.20

TOTAL EXPENDITURES

SOURCES OF FUNDING, PHASE I:

Federal HEFA (HEW)

State

I. B. A. Bond Proceeds

Local

Cash \$2,557,469.43

Land (82.37 acres) 411,850.00

Other Credits 654,287.23

TOTAL PROJECT BUDGET, PHASE I

ESTIMATED SOURCES OF FUNDING, PHASE II:

Non-Cash items to be submitted to I. B. A.:

Transfer of Land 136 acres @\$5000.00

Transfer of Power Plant Addition "B"

50% of Consultant's Fees deferred from Phase I

Architects fees, Phase II and Interiors

Construction Payout, Phase II

TOTAL CASH & NON-CASH ITEMS TO BE SUBMITTED

I. B. A. Funding, 3 x \$3,505,514.82

TOTAL ESTIMATED FUNDING, PHASE II

680,000.00  
110,000.00  
35,537.85  
802,750.00  
\$1,628,287.85  
1,873,036.02  
\$3,501,323.87  
\$10,503,971.61  
\$14,005,295.48

CASH STATEMENT:

Cash Balance, 3/31/68

Add: Cash Receipts

Interest

Net Investments

Less: Cash Disbursements

Accounts Payable

Cash Balance, 4/30/68

\$28,019.73

4,375.00

\$32,394.73

24,401.33

\$ 7,993.40

\*Subject to any equipment or other expenditures not budgeted.

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
BOND AND INTEREST FUND  
STATEMENT OF POSITION, APRIL 30, 1968

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>4/30/68 BALANCE</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank:				
First National Bank of Chicago	101.31	\$ 226.93	\$ -0-	\$ 226.93
Investments:				
Interfund Receivables - Site & Construction Fund	102.10 103.60	117,841.36 53,094.42	-0- -0-	117,841.36 53,094.42
Accounts Receivable - Current Taxes	105.10	9,278.27	-0-	9,278.27
TOTAL ASSETS		<u>\$180,440.98</u>	<u>\$ -0-</u>	<u>\$180,440.98</u>
<u>LIABILITIES</u>				
Reserve for Encumbrances	210.90	\$ -0-	\$150,875.63	\$150,875.63
TOTAL LIABILITIES		<u>\$ -0-</u>	<u>\$150,875.63</u>	<u>\$150,875.63</u>
<u>FUND BALANCE</u>				
Fund Balance	300.00	\$180,440.98	\$(150,875.63)	\$ 29,565.35
TOTAL LIABILITIES & FUND BALANCE		<u>\$180,440.98</u>	<u>\$ -0-</u>	<u>\$180,440.98</u>
<u>SUMMARY OF FUND BALANCE</u>				
Balance, June 30, 1967		\$ 53,094.42	\$ -0-	\$ 53,094.42
Add: Revenue to Date		466,769.74	-0-	466,769.74
		<u>\$519,864.16</u>	\$ -0-	<u>\$519,864.16</u>
Deduct: Expenditures to Date		339,423.18	150,875.63	490,298.81
Balance, 4/30/68		<u>\$180,440.98</u>	<u>\$(150,875.63)</u>	<u>\$ 29,565.35</u>

WILLIAM RAINEY HARVARD COLLEGE  
DISTRICT NO. 512  
BOND & INTEREST FUND -- BUDGET REPORT  
TEN MONTHS ENDED APRIL 30, 1968

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF APRIL	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
<u>REVENUE</u>							
Current Taxes	400.00	\$462,981.00	-0-	\$462,981.00	\$ -0-	-0-	\$ -0-
Interest on Investments	401.10	-0-	-0-	3,788.74	(3,788.74)	-0-	(3,788.74)
1966-67 Fund Balance	404.00	53,094.42	-0-	-0-	53,094.42	-0-	53,094.42
<b>TOTAL REVENUE</b>	300.00	<b>\$516,075.42</b>	-0-	<b>\$466,769.74</b>	<b>\$49,305.68</b>	-0-	<b>\$49,305.68</b>
<u>EXPENDITURES</u>							
Fixed Charges	500.00						
Interest on Bonds	508.00	\$489,930.05	-0-	\$339,238.80	\$150,691.25	\$150,691.25	\$ -0-
Service Charge on Bonds	508.83	-0-	-0-	184.38	(184.38)	184.38	(368.76)
<b>TOTAL EXPENDITURES</b>	508.84	<b>\$489,930.05</b>	-0-	<b>\$339,423.18</b>	<b>\$150,506.87</b>	<b>\$150,875.63</b>	<b>\$(368.76)</b>
<b>FUND BALANCE - 6/30/67</b>	300.00	\$ 26,145.37	-0-	\$ -0-	\$ 26,145.37	-0-	\$26,145.37
<b>TOTAL EXPENDITURES &amp; FUND BALANCE</b>		<b>\$516,075.42</b>	-0-	<b>\$339,423.18</b>	<b>\$176,652.24</b>	<b>\$150,875.63</b>	<b>\$25,776.61</b>

CASH STATEMENT:

Cash Balance, 4/30/68

- Add: Cash Receipts
- Taxes -0-
- Interest -0-
- Net Investments -0-
- Other -0-

- Less: Cash Disbursements
- Bond Interest -0-
- Bond Service Charge -0-
- Net Investments
- Cash Balance, 4/30/68

226.93  
226.93

WILLIAM RAINY HARPER COLLEGE  
DISTRICT NO. 512  
TRUST AND AGENCY FUND  
STATEMENT OF POSITION, APRIL 30, 1968

<u>ASSETS</u>	4/30/68 BALANCE
Cash in Bank:	
Work Study & Grant Sub-Fund	\$10,236.10
Data Processing Sub-Fund	8,828.91
Loan Sub-Fund	(357.50)
Scholarship Sub-Fund	1,393.92
Student Activity Sub-Fund	3,083.65
Agency Clearing Sub-Fund	(697.10)
	\$22,487.98

Accounts Receivable - Student Activity	\$ 251.50
Loans Receivable - Loan Sub-Fund	620.00
Interfund Receivables - Building Fund	1,609.79
Interfund Receivables - Student Activities	13,778.00
Agency Clearing	1,753.20
TOTAL ASSETS	\$40,500.47

LIABILITIES

Interfund Payables -	
Educational Fund from Work Study	\$ 8,232.81
Educational Fund from Data Fund	816.66
Educational Fund from Scholarship Fund	889.01
Educational Fund from Student Activity Fund	-0-
Other Liabilities - Agency Clearing	27.00
	\$ 9,965.48

FUND BALANCE

Fund Balance -	
Work Study & Grant Sub-Fund	\$ 3,613.08
Data Processing Sub-Fund	8,012.25
Loan Sub-Fund	262.50
Scholarship Sub-Fund	504.91
Student Activity Sub-Fund	17,113.15
Agency Clearing Sub-Fund	1,029.10
TOTAL FUND BALANCES	\$30,534.99
TOTAL LIABILITIES & FUND BALANCE	\$40,500.47

SUMMARY OF FUND BALANCE

Balance, June 30, 1967	\$ 857.27
Add: Revenues to Date	82,114.63
	\$82,971.90
Less: Expenditures to Date	52,436.91
FUND BALANCE	\$30,534.99

WILLIAM RAINEY HARPER COLLEGE  
 STATEMENT OF OPERATIONS -- BOOKSTORE  
 AUGUST 21, 1967 -- APRIL 30, 1968

	<u>SUPPLIES</u>	<u>BOOKS</u>	<u>TOTAL</u>
Sales	\$12,532.23	\$102,454.29	\$114,986.52
Less Returns	129.93	7,276.26	7,406.19
Net Sales	<u>\$12,402.30</u>	<u>\$ 95,178.03</u>	<u>\$107,580.33</u>
Cost of Sales			
Purchases	\$18,786.71	\$ 89,866.01	\$108,652.72
Less Inventory	11,179.81	16,441.00	27,620.81
Cost of Sales	<u>\$ 7,606.90</u>	<u>\$ 73,425.01</u>	<u>\$ 81,031.91</u>
Gross Profit on Sales	\$ 4,795.40	\$ 21,753.02	\$ 26,548.42
	38.7%	22.9%	24.7%
Other Expenses			
Salaries			\$ 12,251.05
Travel			361.85
Other Expenses			<u>1,144.02</u>
			<u>\$ 13,756.92</u>
Net Profit			<u><u>\$ 12,791.50</u></u>

WILLIAM RAINEY HARPER COLLEGE  
STATEMENT OF OPERATIONS -- CAFETERIA  
SEPTEMBER 13, 1967 to APRIL 30, 1968

Sales		\$19,831.41
Cost of Sales		
Purchases	\$10,931.11	
Less Inventory	<u>726.03</u>	
Cost of Sales		<u>\$10,205.08</u>
Gross Profit		\$ 9,626.33
Salaries	\$ 6,205.37	
Other Expenses	<u>1,240.13</u>	<u>\$ 7,445.50</u>
Net Profit		<u>\$ 2,180.83</u>

Frank M. Hines *Attorney at Law*

31 PARK LANE  
ELK GROVE VILLAGE, ILLINOIS 60007  
437-0241 AND 437-0242

May 2, 1968

Dr. Robert Lahti  
William Rainey Harper College  
34 West Chicago  
Palatine, Illinois

Re: Distribution of funds segregated as a "surplus" to  
summer school instructors.

Dear Dr. Lahti:

I have reviewed the above subject matter and my previous letter to you. As previously indicated, the proposal is not expressly nor specifically improper from a legal standpoint; however, it is still my opinion that the approach is inadvisable for the reasons set forth in said prior letter.

If you wish me to clarify or amplify any of the comments previously made, please let me know.

Sincerely,

*Frank M. Hines*

FMH:cas

Frank M. Hines *Attorney at Law*

31 PARK LANE  
ELK GROVE VILLAGE, ILLINOIS 60007  
437-0241 AND 437-0242

April 10, 1968

Dean William Mann  
William Rainey Harper College  
34 West Chicago  
Palatine, Illinois

Re: Distribution of Summer School Surplus to Summer School  
Instructors

Dear Dean Mann:

I have reviewed the above subject as requested. As you know, it is proposed that a proviso be included in the resolution establishing the compensation of the instructors whereby "surplus" would be distributed to the instructors.

Needless to say, in addition to other factors, the overall receipts and expenditures of funds attributable to a given program and the resulting "net" cost of that program, are proper preliminary considerations before final action, but seldom (if ever) are any of these figures given control in determination of the other or others.

The concept of a "surplus" or "profit" is totally unknown as to Governmental agencies; there simply is no such thing. Thus, the idea of distributing a "surplus" or "profit" is similarly unknown, and so far as I know, heretofore untried.

Overmore, the "receipts" allocable to a given program would ordinarily include tuition from the student and state aid through the State Junior College Board.

Thus, any distribution of a so called "surplus" would have at least an indirect affect on these items; and although it is impossible to say at this time that the affect would be adverse, either immediately or potentially, the gravity of this involvement would lend strong encouragement to the selection of a more customary approach in determining the rate of compensation to be paid the instructors.

A further difficulty is represented in accurately determining the "net cost" of a program in order to determine whether there was a "surplus" to be distributed. There are any number of items of fixed expense, an allocate share of which could be considered chargeable to summer school; for example, admin-



istration expenses, bond and interest costs, amortization of portable office units, etc. Surely, it would be appropriate to set forth in sufficient detail what items of "cost" were to be considered applicable, if the proviso in question were to be adopted.

I believe the implications, ramifications and complications which are or may be involved are too numerous in number and/or potentially serious in nature to warrant an adoption of the provision in question, certainly in any event, not without a complete investigation and analysis of the affects thereof.

I recommend the proposal not be adopted.

Sincerely,

*Frank M. Hines*

FMH:cas

WILLIAM RAINEY HARPER COLLEGE  
Palatine, Illinois

May 23, 1968

To: Board

From: Administration

Subject: Current State College Costs

The University of Illinois is the most expensive state college in the state.

1. University of Illinois tuition:
    - Range 3, above 0 and up to and including 5 semester hrs., resident \$55.00 per sem.
    - Range 2, anything above 5 hrs. and up to and incl. 10 sem.hrs., resident 95.00 " "
    - Range 1, anything above 10 sem.hrs., full program, resident 135.00 " "
  2. Northern Illinois University (extension courses are \$13.50 per sem. hr.) 60.00 per sem.
  3. Circle Campus 57.00 per sem.
  4. Illinois State 60.00 per sem.
- Northern Illinois, Circle Campus, and Illinois State University charge this flat fee; the students pay this amount and may carry the number of semester hours they want.
5. Southern 42.00
  6. Western 40.00
  7. Eastern 40.00

Southern, Western and Eastern Universities are on a quarter basis and students may take the number of hours they want with this fee.

The colleges present limits are \$150 per semester for full-time study and \$120 for part-time study. These limits are above the cost for the University of Illinois.

Appendix 1

As was stated in our original proposal, we would like to see the faculty be able to avail themselves of the finest educational facilities in the Chicago Area.

Our recent survey of Chicago Area graduate schools indicated that the most expensive are The University of Chicago and The Illinois Institute of Technology. The cost of these two institutions are:

I.I.T.	\$60 per graduate unit
Chicago	290 per 3 1/3 unit course

In order to cover 12 units of graduate work, we are proposing that:

College Tuition be paid up to an amount of \$700 per college year.

WILLIAM RAINEY HARPER COLLEGE

DIVISION OF Student Personnel

CANDIDATE

Frank L. Borelli

FIELD

Student Personnel

PREPARATION

(Degree, School  
Year Received &  
Semester Hours in  
Subject Field)

B.A. Univ. of Minnesota (Duluth) 1961 Social Science & Psychology

(2 yr. masters program in college

M.S. Southern Ill. Univ. 1963 student personnel work)

MAJOR AREAS

B.A. - Social Science (40 hrs.), Psychology (27 hrs.)

M.S. - (48 hrs.) 2 yr. Masters program in college student personnel<sup>work</sup>

TEACHING EXPERIENCE  
(Dates of Positions)

1965 - Present, Coordinator of Student Activities and Director

of the Student Union, Bimidji State College, Bimidji, Minn.

1963-65 Asst. Dean of Students, Dir. of College Union, State

Univ. College, Buffalo, New York.

OTHER EXPERIENCE

HONORS &  
DISTINCTIONS

Phi Delta Kappa, James Wright Hunt Scholarship 1960-61,

Resident Fellowship, Southern Ill. Univ. 1961-63.

PERSONAL  
(Age, Marital Status,  
Children, Address)

RANK & SALARY

Dir. of Student Activities, Assistant Professor - \$14,000 (12 mo.)

RECOMMENDED BY

Department

Chairman

Assistant Dean

Dean

*James Harney*

WILLIAM RAINEY HARPER COLLEGE  
DIVISION OF Student Personnel

CANDIDATE

Gregory C. Franklin

FIELD

Counseling

PREPARATION

B.S. - Northern Ill. Univ. - 1961

(Degree, School  
Year Received &  
Semester Hours in  
Subject Field)

M.Ed. Univ. of Illinois - 1965

64 hours toward doctorate at Univ. of Illinois

MAJOR AREAS

B.S. - Biology, Chemistry

M.Ed. - Counseling - Psychology

TEACHING EXPERIENCE  
(Dates of Positions)

Univ. of Chicago Lab School - Science 61-63

Park Forest Public School - Science 63-64

Univ. of Illinois Teaching Asst.-Counselor 65-66

Glenbrook So. - Counselor 66-68

OTHER EXPERIENCE

N.D.E.A. Institute - Univ. of Ill. 1964-65

National Science Foun. Research Fellow, No. Ill. Univ. 1960-61

HONORS &  
DISTINCTIONS

Science Articles published 1964 - Ency. Britannica

IPGA Journal article on Counseling - 1965

PERSONAL

(Age, Marital Status,  
Children, Address)

[REDACTED]

RANK & SALARY

Assistant Professor - \$11,800.00

RECOMMENDED BY

Counseling

Department

Chairman

Assistant Dean

Dean

[Signature]  
[Signature]

FOR OTHER INFORMATION AND REMARKS PLEASE USE THE REVERSE SIDE OF THIS FORM.

WILLIAM RAINEY HARPER COLLEGE  
DIVISION OF Math. & Science

CANDIDATE Edwards, Mary Catherine

FIELD Dental Hygiene

PREPARATION M.A., 1963, Univ. of San Francisco, 60 hrs., Education.  
(Degree, School Gen. Sec., 1956, Univ. of San Francisco,  
Year Received & B.S., 1952, College of Dentistry, Univ. of Calif.,  
Semester Hours in 122 hrs., Dental Hygiene  
Subject Field)

MAJOR AREAS Dental Hygiene, Physical Science, Social Science.

TEACHING EXPERIENCE Practice Teaching - September, 1955 to January, 1956  
(Dates of Positions) A. P. Giannini Junior High School  
San Francisco, California (General Science)

OTHER EXPERIENCE 1952 - present, practicing Dental Hygienist.  
1949-1952, dental assistant & dental alumni clerk Univ.  
of Calif. 1946-49, dental clerk Univ. of Calif.

HONORS & \_\_\_\_\_  
DISTINCTIONS \_\_\_\_\_

PERSONAL \_\_\_\_\_  
(Age, Marital Status, \_\_\_\_\_  
Children, Address)

RANK & SALARY Assistant Professor at \$ 7,000 for 6 mos.

RECOMMENDED BY Dr. Vandever *M. Vandever* Department  
Mr. Thompson *J. P. Thompson* Chairman  
Mr. Cunningham *H. Cunningham* Assistant Dean  
Dr. Pankratz *A. Pankratz* Dean

EXHIBIT B

B - 1 Rider Survey  
(present faculty members)

B - 2 Rider Survey  
(new employees for Fall, 1968)

B - 3 Counselor Rider Survey

RIDER SURVEY

NAME	PURPOSE	AMOUNT ON RIDER	CONTRACT SALARY AMOUNT	TOTAL SALARY 1968-69
Instructor of Data Processing)	4 additional weeks acting as Coordinator of Data Processing Program - from 8/5 to 8/30/68	937.00	9,135.00	10,072.00
Instructor of Business-accounting)	Coordinator of the Accounting Aid Program from 8/5 to 8/30/68 (4 weeks)	976.00	9,502.50	10,478.50
Assistant Professor of Electronics)	3 additional weeks as Electronics Coordinator from 8/12 to 8/31/68	908.65	11,812.50	12,721.15
Assistant Professor of Law Enforcement)	one additional month as Coordinator of Law Enforcement (2 weeks before Fall reporting date plus 2 weeks after end of Spring semester).	1,310.00	11,786.00	13,096.00
Assistant Professor of Chemistry)	8 additional weeks as Coordinator of Chemical Technology Program from 7/15 to 9/6/68	2,800.00	13,650.00	16,450.00
Assistant Professor Coordinator of Learning Programs)	4 additional weeks of employment during the month of August, 1968	1,255.96	12,245.62	13,501.58



RIDER SURVEY

(faculty members presently on the staff) AMOUNT ON RIDER

CONTRAC  
SALARY

NAME	RANK	PURPOSE	AMOUNT ON RIDER	CONTRAC SALARY
1. Singelmann, Jay C.	Instructor (of Data Processing)	4 additional weeks acting as Coordinator of Data Processing Program - from 8/5 to 8/30/68	937.00	9,135.
2. Trunk, Rose M.	Instructor (of Business- Accounting)	Coordinator of the Accounting Aid Program from 8/5 to 8/30/68 (4 weeks)	976.00	9,502.
3. Mussell, Roger A.	Assistant Professor (of Electronics)	3 additional weeks as Electronics Coordinator from 8/12 to 8/31/68	908.65	11,812.5
4. Wild, Richard	Assistant Professor (of Law Enforcement)	one additional month as Coordinator of Law Enforcement (2 weeks before Fall reporting date plus 2 weeks after end of Spring semester).	1,310.00	11,786.0
5. Clouser, Joseph	Assistant Professor (of Chemistry)	8 additional weeks as Coordinator of Chemical Technology Program from 7/15 to 9/6/68	2,800.00	13,650.
6. Heinly, Joanne L.	Assistant Professor (Coordinator of Nursing Programs)	4 additional weeks of employment during the month of August, 1968	1,255.96	12,245.6

RIDER SURVEY  
New Employees as of September, 1968

RANK	PURPOSE	AMOUNT ON RIDER	CONTRACT SALARY AMOUNT	TOTAL SALARY 1968-69
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Instructor (of Business)	Coordinator of Marketing for 8 additional weeks from 7/1/68 to 8/23/68	1,944.00	9,500.00	11,444.00
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Associate Professor (of Numerical Control Technology and Coordinator of Numerical Control Technology)	8 additional weeks of employment from 7/8 to 8/30/68	2,770.00	13,500.00	16,270.00
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Instructor (of English and Developmental Programs)	4 weeks additional employment as Coordinator of Developmental Programs (for the Division of Communications)--developmental in this case means "remedial" from 6/17 to 7/15/68	1,232.00	12,000.00	13,232.00
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Assistant Professor and Coordinator of Mechanical Design)	4 weeks additional employment as Coordinator of Mechanical Design from 8/5 to 8/30/68	1,251.00	12,200.00	13,451.00
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inators needed by:

- ness & Social Science
- 1. Child Care - 8 weeks - or 1 class release time depending on circumstances
- 2. Secretarial - 4 weeks - or 1 class release time depending on circumstances
- Engineering
- 1. Architectural Program - amount of weeks to be determined upon employment

RIDER SURVEY  
New Employees as of September, 1968

NAME	RANK	PURPOSE	AMOUNT ON RIDER	CONTR. SALAR
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1. Friedland, Dana K.	Instructor (of Business)	Coordinator of Marketing for 8 additional weeks from 7/1/68 to 8/23/68	1,944.00	9,500
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2. Thornhill, Robert B.	Associate Professor (of Numerical Control Technology and Coordinator of Numerical Control Technology)	8 additional weeks of employment from 7/8 to 8/30/68	2,770.00	13,500.
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3. Roloff, Joan Gissberg	Instructor (of English and Developmental Programs)	4 weeks additional employment as Coordinator of Developmental Programs (for the Division of Communications)--developmental in this case means "remedial" from 6/17 to 7/15/68	1,232.00	12,000.
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4. Carroll, Michael W.	Assistant Professor (and Coordinator of Mechanical Design)	4 weeks additional employment as Coordinator of Mechanical Design from 8/5 to 8/30/68	1,251.00	12,200.
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Additional anticipated coordinators needed by:

- |   |   |
|---|---|
| Mr. Birkholz, Chairman, Business & Social Science | 1. Child Care - 8 weeks - or 1 class release time   |
| Mr. Cunningham, Chairman, Engineering             | 2. Secretarial - 4 weeks - or 1 class release time  |
|   | 1. Architectural Program - amount of weeks to be de |

COUNSELOR RIDER SURVEY

RANK	AMOUNT ON RIDER	CONTRACT SALARY AMOUNT	TOTAL SALARY 1968-69
Assistant Professor	1,732.70	13,515.00	15,247.70
Assistant Professor	1,544.25	12,045.00	13,589.25
Instructor	1,295.20	10,102.50	11,397.70
-----			
1, 1968			
Instructor	1,230.75	9,600.00	10,830.75
Instructor	1,230.75	9,600.00	10,830.75
Assistant Professor	1,512.80	11,800.00	13,312.80

nts for each counselor include four additional weeks of employment from August 12 to September 6, 1968  
 ional week of employment during their 39 weeks (this week would be during the year when normally on  
 o rata salary).

eks in August are needed for pre-registering new and returning students (3 weeks) plus one week  
 sed for the orientation of new counselors plus a few days of participation in the faculty orientation

week during the year is used to ensure that one or two counselors are on duty during vacation to  
 students as well as prospective students. In addition, it is hoped that some of the second semester  
 dvising can be done during the Christmas vacation period.

COUNSELOR RIDER SURVEY

NAME	RANK	AMOUNT ON RIDER	CONTRACT SALARY AMOUNT
1. Hylander, Ray	Assistant Professor	1,732.70	13,515.00
2. Hinton, Clete	Assistant Professor	1,544.25	12,045.00
3. Bazik, Anna Marie	Instructor	1,295.20	10,102.50

New Counselors as of Fall, 1968

4. Best, Judy	Instructor	1,230.75	9,600.00
5. Smith, Robert	Instructor	1,230.75	9,600.00
6. Franklin, Gregory (to be approved by Board at meeting of May 23, 1968)	Assistant Professor	1,512.80	11,800.00

Purpose: The rider amounts for each counselor include four additional weeks of employment from August plus one additional week of employment during their 39 weeks (this week would be during the vacation -- pro rata salary).

Rationale: The four weeks in August are needed for pre-registering new and returning students (3 weeks which is used for the orientation of new counselors plus a few days of participation in program).

The extra week during the year is used to ensure that one or two counselors are on duty work with students as well as prospective students. In addition, it is hoped that some academic advising can be done during the Christmas vacation period.

LEASE AGREEMENT

THIS AGREEMENT by and between the Board of Education of Township High School District 214 (hereinafter referred to as the School) and the Board of Junior College District 512, also known as William Rainey Harper College (hereinafter referred to as the College), both of the County of Cook and State of Illinois

WITNESSETH:

WHEREAS, the College was organized and is operating pursuant to and under the laws of the State of Illinois as a duly constituted junior college district, and

WHEREAS, the School is the beneficial owner and has the right of possession of certain improved real estate located in the Southwest quarter of Section 28 and the Southeast quarter of Section 29, Township 41 North, Range 11 East of the Third Principal Meridian, Cook County, in Elk Grove Village, Illinois, and bounded generally by Arlington Heights Road on the north, Salt Creek on the west, Elk Grove Boulevard on the east and Charing Cross Road (and said road as extended westerly) on the south, which is improved with facilities known and commonly described and referred to collectively as Elk Grove High School (hereinafter referred to as the premises), and

WHEREAS, it is the opinion of the Board of Education of the School that the portions of the premises hereinafter leased are not needed for high school purposes during the periods leased, which premises the College Board is of the opinion are necessary for junior college purposes:

THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. Those portions of the premises hereinafter described, including all the equipment therein (and as further described on the attachment hereto, which attachment is thereby made a part hereof, as though fully set forth herein) be and hereby are leased by the School to the College and reasonable ingress and egress be and hereby is granted, for junior college purposes during the hours respectively indicated, commencing on the first day of July, 1968 and expiring on the thirtieth day of June, 1969, to be used by the College for such uses and purposes as are authorized by law:
  - a. From 8 a.m. to 11 p.m., inclusive, Monday through Friday, inclusive: Rooms 108, 118 (the north 36 feet of the library), 119, 120, and 138. Room 160 shall be used by the College and School on a shared basis, the College generally having full usage from 5p.m. to 11 p.m. with restricted usage beginning at 2:30 p.m.
  - b. From 5 p.m. to 11 p.m., Monday through Thursday; All of said premises, excepting the School's administrative and counseling offices, instructional area offices, resource center (science), gymnasium, library, field house, theater and rooms 121, 122, 123, 124, 125, 127, 142, 240, 242, and 253.
  - c. From 7 p.m. to 11 p.m., Monday through Thursday; the Gymnasium and Field House. The College shall use the gymnasium and field house at times other than herein specified only by special written permission.
  - d. The Little Theater shall be used by the College only by special written permission.

- e. College use of rooms during summer school periods will be agreed upon by the College and the School.
  - f. That part of the unimproved land lying westerly of the west parking lot to be used for the installation of moveable classrooms. All costs incurred in connection with the said installment (including utility connections) and removal thereof shall be borne by the College. Utilities and telephone for said buildings are to be paid directly by the College. At the completion of the lease period, the area is to be restored to its original condition. The expense of the restoration is to be borne by the College. The placement of any additional exterior buildings must be approved by District 214.
  - g. Reasonable ingress and egress to all leased premises will be given to the College. Use by the College of School-owned equipment in the leased areas during the aforesaid period is to be determined jointly by the School and College under operating rules and regulations. The use of desk drawers, school owned file cabinets, and supply and equipment storage cabinets, unless later specified in the operating rules and regulations, shall be excluded.
  - h. Smoking by students shall be confined to the Student Cafeteria.
  - i. On dates when curricular or co-curricular activities are held by the School during the hours of College occupancy the School reserves the right to reserve adequate parking facilities not to exceed 20% of the total parking area. Arrangements for providing this space shall be made by the College upon request by the School.
2. Shelving units similar to those presently located in Room 118 and of equal or superior quality shall be installed (as directed by the School) at the western end of Room 118 for use from either side, all at the College's expense; however, ownership thereof shall remain in the College and said units may be removed upon vacating Room 118 anytime prior to the expiration hereof or any extension hereof, provided only that the premises will not be left in a damaged condition as a result thereof. However, for the convenience of the College, a steel shelving installation, acceptable to the School, may be substituted. The installation of additional shelving units shall meet with the approval of the School.



3. The School shall provide all janitorial, custodial, and maintenance services (including service to mobile classroom units, assembly of furniture as needed, setups for college assembly programs) and also all utilities used within the School building with the exception of telephone service. Maintenance service requests are to be directed to the Assistant Principal for Administrative Services or to a person designated by the Assistant Principal for Administrative Services.
4. The total rental due to the School shall be that portion of the total operating maintenance cost, based on the following items: Custodial Supplies, Expendable Equipment, Water and Sewage, Gas, Garbage Disposal, Custodial Salaries, Heating, Electricity, Gasoline, Oil, Repairs, Replacements, Insurance, (excluding maintenance on educational equipment which will be determined at a later date and included in the operating rules and regulations), which the total number of College full time equivalent students bears to the aggregate number of School students based on average daily enrollment and college full time equivalent students enrolled during the term hereof according to the attendance records as certified to the State of Illinois by the School and the College. For purposes of this provision, the cost of the land, the buildings thereon and the equipping thereof is excluded as are all other non-operating maintenance costs.

Payments of \$6500 monthly, based upon the estimated cost of the above listed categories for 1968-69 school year shall be made. Upon determining the final costs for the school year 1968-69 and final full time equivalent enrollment figures, an adjustment will be made to compensate for any difference between actual and estimated costs.

On June 30, 1969, an adjustment payment will be made, based on the 1968-69 actual costs and final FTE students to compensate for any difference between actual and estimated figures.

In addition to the rental figure agreed upon, the College further agrees to pay the School the sum of \$8,500.00 <sup>for</sup> the year to cover costs of wear and tear due to College occupancy of School facilities.

The foregoing operating maintenance costs and student figures shall be only those that apply to the Elk Grove High School.

5. The College shall not have the use of consumable supplies owned and/or controlled by the School, unless specified in writing.
6. The College shall have the option of extending the terms and provisions hereof for a period of one year, to be exercised by notifying the School to that effect, in writing on or before March 1, 1969, provided, however, the School may cancel the extension for good cause by written notification thereof to the College not less than ten (10) days following the receipt of the above mentioned option notice.

In the event the lease is extended as aforesaid, the rental will be determined on the same basis as used during the 1968-69 school year. In addition, availability and use of rooms for full time occupancy will also be negotiated at the time of this renewal.

7. The College shall carry, pay for and keep in force, in companies licensed to do business in Illinois and satisfactory to the School, Comprehensive General Liability insurance in minimum amounts as follows:
  - a. \$200,000 for each person/\$1,000,000 for each occurrence
  - b. \$50,000 Property Damage - each occurrence

Said insurance policy shall name the School, its Board of Education, the members of the Board and the Officers, Employees thereof, as additional assureds. Certified copies of said insurance policy shall be delivered to the School, which policy shall provide that the coverage therein contained shall not be terminated without 20 days' notice to the School and to the College at the addresses appearing below.

8. The College agrees to indemnify, save harmless and defend the School, the Board of Education and its members, and the officers, employees thereof against all suits, actions, legal proceedings, claims and demands and against all damages, losses, costs and expenses, and attorneys' fees in any manner caused by, arising from, incidental to and/or connected with or growing out of its performance of this contract.

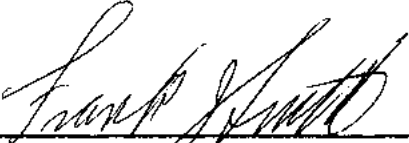
9. Equipment owned by the College or its agents may be stored in the classrooms in enclosures to be provided by the College. The number and size of cabinets shall be subject to the approval of the administration of the School.
10. Payment for supplies used by the agreement of the agents and/or employees of the School and the College shall be computed on a quarterly basis. Each institution will bill the other for said supplies, as necessary.
11. The College and School mutually agree to replace missing, damaged, and/or stolen supplies and equipment where the loss can reasonably be inferred to have taken place during the time of occupancy by one of the contracting parties. The College further agrees to assume the cost of unusual expenditures resulting from the occupancy of school property by the College.
12. The College agrees to comply with all reasonable requirements imposed by the School restricting the use of the premises aforesaid. The College further agrees that:
  - a. A building supervisor will be present and on duty in the School building at all times when the premises are in use by College students.
  - b. An administrator will be present and on duty on the campus during the time the premises are in use by College students.
  - c. They will provide for police supervision of the outside premises including parking areas at those times deemed necessary by both parties.
13. This agreement is not to be considered in the nature of a preliminary agreement, but a present commitment, subject only to such rules, and regulations, and other written statements as are agreed upon from time to time by the parties hereto to carry out and implement the purposes set forth herein; and each of the said parties further agrees that their consent to such rules and regulations as proposed by the other shall not be unreasonably delayed or withheld.
14. The College agrees to comply with all reasonable requirements imposed by the School restricting the use of the premises aforesaid.


15. This agreement and the execution thereof were approved by resolution adopted by the Board of Education of Township High School District 214, Cook County, Illinois, on the 27th day of May, 1968, and adopted by the Board of Junior College District 512, County of Cook and State of Illinois, on the 23rd day of May, 1968.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their respective officers as of the 27th day of May, 1968.

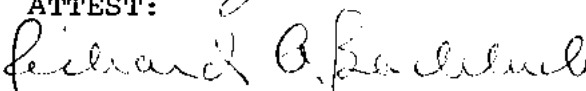
Board of Education of Township  
High School District 214  
799 West Kensington Road  
Mount Prospect, Illinois

Board of Junior College  
District 512  
34 West Palatine Road  
Palatine, Illinois


  
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ATTEST:

  
\_\_\_\_\_  
Secretary

ATTEST:

  
\_\_\_\_\_  
Secretary

LEASE AGREEMENT

THIS AGREEMENT by and between the Board of Education of Township High School District 214 (hereinafter referred to as the School) and the Board of Junior College District 512, also known as William Rainey Harper College (hereinafter referred to as the College), both of the County of Cook and State of Illinois

WITNESSETH:

WHEREAS, the College was organized and is operating pursuant to and under the laws of the State of Illinois as a duly constituted junior college district, and

WHEREAS, the School is the beneficial owner and has the right of possession of certain improved real estate located in the Southeast quarter of the Northwest quarter of Section 15, Township 41 North, Range 11, east of the Third Principal Meridian, Cook County, Illinois. Also known as Lot 1 in the Subdivision of Joseph A. Barnes Farm of part of Sections 9, 15 and 16, Township 41 North, Range 11, east of the Third Principal Meridian, Cook County, Illinois, except for the west 638.03 feet of the south 360.00 feet of the Southwest quarter of the Northwest quarter of Section 15, which is improved with facilities known and commonly described and referred to collectively as Forest View High School (hereinafter referred to as the premises), and

WHEREAS, it is the opinion of the Board of Education of the School that the portions of the premises hereinafter leased are not needed for high school purposes during the periods leased, which premises the College Board is of the opinion are necessary for junior college purposes:

THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. Those portions of the premises hereinafter described, including all the equipment therein (and as further described on the attachment hereto, which attachment is thereby made a part hereof, as though fully set forth herein) be and hereby are leased by the School to the College and reasonable ingress and egress be and hereby is granted, for junior college purposes during the hours respectively indicated, commencing on the first day of July, 1968, and expiring on the thirtieth day of June, 1969, to be used by the College for such uses and purposes as are authorized by law:
  - a. From 8 a.m. to 11 p.m., inclusive, Monday through Friday, inclusive: Rooms A120, A122, and A124.
  - b. From 1 p.m. until 11 p.m., inclusive, Monday through Thursday, inclusive: B209. High School students are not to be excluded from this area until 3:30 p.m. However, no use of this area by the School from 1 p.m. to 3:30 p.m. shall in any way be allowed to preclude the use of the area by college students during these hours.
  - c. From 6 p.m. until 11 p.m., inclusive, Monday through Thursday, inclusive: C121, C122, C123, C203, C215, C219, C221. The College will be permitted use of the main gymnasium for spectator sports during these times, as well as on Friday or Saturday whenever such use does not interfere with the normal operation of the School. The College shall use these facilities at times other than herein specified only by special written permission.
  - d. The theater shall be used by the College only with special written permission.

- e. From 4 p.m. to 11 p.m., inclusive, Monday through Thursday, inclusive, the following building areas:
- (1) All of A building except A106, A125, A126, A129, A131, A200, A201, A209, A220, A231, A309, and A320.
  - (2) In B building, the College shall have use only of Rooms B109, B111, B201, B203, B211, B217, B219, and B221.
  - (3) The College shall have the use of the entire D building.
  - (4) In E building, the College shall have use of only E100, E102, E104, E106, and E108.
- f. At the completion of the lease period, the areas are to be restored to a condition acceptable to District 214. The expense of such restoration is to be borne by the College.
- g. Reasonable ingress and egress to all leased premises will be given to the College. Use by the College of school-owned equipment in the leased areas during the aforesaid period is to be determined jointly by the School and College under operating rules and regulations. The use of desk drawers, school-owned file cabinets, and supply and equipment storage cabinets, unless later specified in the operating rules and regulations, shall be excluded.
- h. Smoking by students shall be confined to the Student Cafeteria.
- i. On dates when curricular or co-curricular activities are held by the School during the hours of College occupancy the School reserves the right to reserve adequate parking facilities not to exceed 20% of the total parking area. Arrangements for providing this space shall be made by the College upon request by the School.
2. The School shall provide all janitorial, custodial, and maintenance services (including the assembly of furniture as needed, setups for college assembly programs), and also all utilities used within the School building with the exception of telephone service. Maintenance service

requests are to be directed to the Assistant Principal for Administrative Services or to a person designated by the Assistant Principal for Administrative Services.

3. The total rental due to the School shall be that portion of the total operating maintenance cost, based on the following items: Custodial Supplies, Expendable Equipment, Water and Sewage, Gas, Garbage Disposal, Custodial Salaries, Heating, Electricity, Gasoline, Oil, Repairs, Replacements, Insurance (excluding maintenance on educational equipment which will be determined at a later date and included in the operating rules and regulations), which the total number of junior college full time equivalent students bears to the aggregate number of high school students based on average daily enrollment and junior college full time equivalent students enrolled during the term hereof according to the attendance records as certified to the State of Illinois by the School and the College. For purposes of this provision, the cost of the land, the buildings thereon and the equipping thereof is excluded as are all other non-operating maintenance costs.

Payments of \$6500 monthly, based upon the estimated cost of the above listed categories for 1968-69 school year shall be made. Upon determining the final costs for the school year 1968-69 and final full time equivalent enrollment figures, an adjustment will be made to compensate for any difference between actual and estimated costs.

On June 30, 1969, an adjustment payment will be made, based on the 1968-69 actual costs and final FTE students to compensate for any difference between actual and estimated figures.

In addition to the rental figure agreed upon, the College further agrees to pay the School the sum of \$8,500 for the year to cover costs of wear and tear due to College occupancy of School facilities.

The foregoing operating maintenance costs and student figures shall be only those that apply to the Forest View High School.

4. The College and/or the School shall not have the use of consumable supplies owned and/or controlled by the other unless specified in writing.



5. The College shall have the option of extending the terms and provisions hereof for a period of one year, to be exercised by notifying the School to that effect, in writing on or before March 1, 1969, provided, however, the School may cancel the extension for good cause by written notification thereof to the College not less than ten (10) days following the receipt of the above mentioned option notice.

In the event the lease is extended as aforesaid, the rental will be determined on the same basis as used during the 1968-69 school year. In addition, availability and use of rooms for full time occupancy will also be negotiated at the time of this renewal.

6. The College shall carry, pay for and keep in force, in companies licensed to do business in Illinois and satisfactory to the School, Comprehensive General Liability insurance in minimum amounts as follows:
  - a. \$200,000 for each person/\$1,000,000 for each occurrence
  - b. \$50,000 Property Damage - each occurrence

Said insurance policy shall name the School, its Board of Education, the members of the Board and the Officers, Employees thereof, as additional assureds. Certified copies of said insurance policy shall be delivered to the School, which policy shall provide that the coverage therein contained shall not be terminated without 20 days' notice to the School and to the College at the addresses appearing below.

7. The College agrees to indemnify, save harmless and defend the School, the Board of Education and its members, and the Officers, employees thereof against all suits, actions, legal proceedings, claims and demands and against all damages, losses, costs and expenses, and attorneys' fees in any manner caused by, arising from, incidental to and/or connected with or growing out of its performance of this contract.
8. Equipment owned by the College or its agents may be stored in the classrooms in enclosures to be provided by the College. The number and size of cabinets shall be subject to the approval of the administration of the School.

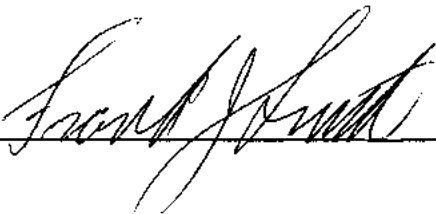
9. Payment for supplies used by the agreement of the agents and/or employees of the School and/or the College shall be computed on a quarterly basis. Each institution will bill the other for said supplies.
10. The College and School mutually agree to replace missing, stolen, or damaged items whose loss can reasonably be inferred to have taken place during the time of occupancy by one of the contracting parties. The College further agrees to assume the cost of unusual expenditures resulting from the occupancy of School property by the College.
11. This agreement is not to be considered in the nature of a preliminary agreement, but a present commitment, subject only to such rules and regulations as are agreed upon from time to time by the parties hereto to carry out and implement the purposes set forth herein; and each of the said parties further agrees that their consent to such rules and regulations as proposed by the other shall not be unreasonably delayed or withheld.
12. The college agrees to comply with all reasonable requirements imposed by the School restricting the use of the premises aforesaid. The College further agrees that:
  - a. A building supervisor will be present and on duty in the School building at all times when the premises are in use by College students.
  - b. An administrator will be present and on duty on the campus during the time the premises are in use by College students.
  - c. They will provide for police supervision of the outside premises including parking areas at those times deemed necessary by both parties.
  - d. In addition to a professional librarian on duty whenever the library is to be used by College students, the College will also provide a checker at the main doors of the library to guard against the removal of books without their being properly checked out.

13. This agreement and the execution thereof were approved by resolution adopted by the Board of Education of Township High School District 214, Cook County, Illinois, on the 27th day of May, 1968, and adopted by the Board of Junior College District 512, County of Cook and State of Illinois, on the 23rd day of May, 1968.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their respective officers as of the 27th day of May, 1968.

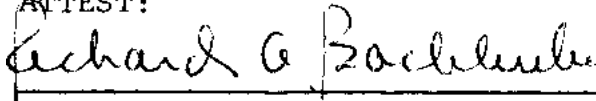
Board of Education of Township  
High School District 214  
799 West Kensington Road  
Mount Prospect, Illinois

Board of Junior College  
District 512  
34 West Palatine Road  
Palatine, Illinois


  
\_\_\_\_\_

  
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ATTEST:

  
\_\_\_\_\_  
Secretary

ATTEST:

  
\_\_\_\_\_  
Secretary

FOR BOARD ACTION

I. SUBJECT:

Request for the purchase of drafting tables.

II. REASON FOR CONSIDERATION BY THE BOARD:

In accordance with Board purchasing policy specifications have been established, advertisements placed and bids solicited for the subject equipment.

III. INFORMATION:

The subject drafting tables would be purchased under Title VI which means the expenditure is 50% reimbursable. Five requests for quotation were sent out and the results are as follows:

	ITEM 1	ITEM 2 (37")	ITEM 2 (30")
BRUNING	104.44 (1-25) 102.44 (26-50) 100.44 (51-75)	113.59	NB
ELK GROVE B/P & SUPPLY	102.99 (1-25) 102.75 (26-50) 102.62 (51-75)	113.69	118.59
DIETZGEN	104.67 (1-25) 99.78 (26-50) 95.19 (51-75)	128.05	
POST	98.02 (1-25) 95.02 (26-50) 90.02 (51-75)	107.15	289.55
K & E	92.78 (1-25) 88.08 (26-50) 87.82 (51-75)	128.30	

NOTE: Bruning & Dietzgen prices include assembly and installation. Other bidders quoted knocked down unit. Elk Grove B/P & Supply quoted assembly charges extra at \$9.50 per unit, Post and K & E charge approximately \$6.00 per unit.

IV. SUMMARY:

After taking into consideration installation costs etc. Keuffel & Esser were determined low bidder for item number one. Elk Grove Blueprint & Supply was low bidder on item number two.

V. RECOMMENDATION:

The administration recommends that the Board of Trustees award item number one to K & E and item number two to Elk Grove B/P in the following quantities:

Item #1	52 drafting tables @ \$ 93.82 ea.	
	for a total of	\$4878.64
Item #2	14 drafting tables @ \$128.09 ea.	
	for a total of	<u>\$1793.26</u>
	Grand Total.....	\$6671.90

dmm jm  
5/20/68



# William Rainey Harper College

34 West Palatine Road - Palatine, Illinois 60067

## REQUEST FOR QUOTATION

## REQUEST FOR QUOTATION

### INSTRUCTIONS

1. Your quotation must be made on this form.
2. Sign and return original and retain duplicate for your files.
3. Unsigned bids will not be considered.
4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:  
WILLIAM RAINEY HARPER COLLEGE  
34 WEST PALATINE ROAD  
PALATINE, ILLINOIS 60067

ATTENTION: D. M. Mistic  
Purchasing Agent

Quotation Request No.  
O-213

Date  
5/10/68

Page 1 of

Your Quotation No.

Quotation Due  
May 16, 1968

Item No. Quantity

DESCRIPTION

Unit Price

Extension

1.

### DRAFTING TABLES

28½ x 38½ minimum table size, tiltable with adjustable tilt.

Parallels to be mounted to board (highest quality parallels).

Vinyl board cover to be mounted to board.  
Green - Boardex V51G or equal.

1 storage drawer minimum to store books and drafting equipment.

QUOTE PRICES ON THREE QUANTITY GROUPS INDICATED BELOW--

1 - 25 tables

26 - 50 tables

50 - 75 tables

QUOTE SEPARATELY--

OPTIONAL: Board to be fitted with dust cover (rollable and attached to board).

NOTE: Vinyl must be flat.  
Install clean at Harper College Campus, Palatine, Illinois.

substitution offered.

5. Mark envelope "QUOTATION" and mail to:  
WILLIAM RAINEY HARPER COLLEGE  
34 WEST PALATINE ROAD  
PALATINE, ILLINOIS 60067

ATTENTION: D. M. Mistic  
Purchasing Agent

Quotation Request No. O-213	Date 5/10/68	Page 1 of	Your Quotation No.	Quotation Due May 16, 1968
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Item No.	Quantity	DESCRIPTION	Unit Price	Extension
1.		<p><u>DRAFTING TABLES</u></p> <p>28½ x 38½ minimum table size, tiltable with adjustable tilt.</p> <p>Parallels to be mounted to board (highest quality parallels).</p> <p>Vinyl board cover to be mounted to board. Green - Boardex V51G or equal.</p> <p>1 storage drawer minimum to store books and drafting equipment.</p> <p>QUOTE PRICES ON THREE QUANTITY GROUPS INDICATED BELOW--</p> <p>1 - 25 tables</p> <p>26 - 50 tables</p> <p>50 - 75 tables</p> <p>QUOTE SEPARATELY--</p> <p>OPTIONAL: Board to be fitted with dust cover (rollable and attached to board).</p> <p>NOTE: Vinyl must be flat. Install clean at Harper College Campus, Palatine, Illinois.</p>		

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please submit your prices, delivery, and terms on this form for the items listed above to be delivered F. O. B. destination.

\_\_\_\_\_ certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made \_\_\_\_\_ days after receipt of order except as otherwise indicated.

Date of Quotation \_\_\_\_\_ Per \_\_\_\_\_  
Authorized Official Title



**William Rainey Harper College**

34 West Palatine Road - Palatine, Illinois 60067

REQUEST FOR QUOTATION

REQUEST FOR QUOTATION

INSTRUCTIONS

1. Your quotation must be made on this form.
2. Sign and return original and retain duplicate for your files.
3. Unsigned bids will not be considered.
4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:  
WILLIAM RAINEY HARPER COLLEGE  
34 WEST PALATINE ROAD  
PALATINE, ILLINOIS 60067

ATTENTION: D. M. Mistic  
Purchasing Agent

Quotation Request No. Q-213	Date 5/10/68	Page 2 of 2	Your Quotation No.	Quotation Due May 16, 1968
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Item No.	Quantity	DESCRIPTION	Unit Price	Extension
	1-10	<p><u>DRAFTING TABLES</u> (37½ x 60) mounted with 48" parallel (best quality) with easy grip handle (mount to left of board).</p> <p>Metal-wood construction.</p> <p>Board cover vinyl tiltable (Boardex V51G or equal).</p> <p>QUOTE: (a) 30" height (b) 37" (regular) height</p> <p>OPTIONAL: dust cover rollable and attached to board.</p>		



substitution offered.

5. Mark envelope "QUOTATION" and mail to:  
WILLIAM RAINEY HARPER COLLEGE  
34 WEST PALATINE ROAD  
PALATINE, ILLINOIS 60067

ATTENTION: D. M. Mistic  
Purchasing Agent

Quotation Request No. Q-213 jm	Date 5/10/68	Page 2 of 2	Your Quotation No.	Quotation Due May 16, 1968
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Item No.	Quantity	DESCRIPTION	Unit Price	Extension
	1-10	<p><u>DRAFTING TABLES</u> (37½ x 60) mounted with 48" parallel (best quality) with easy grip handle (mount to left of board).</p> <p>Metal-wood construction.</p> <p>Board cover vinyl tiltable (Boardex V51G or equal).</p> <p>QUOTE: (a) 30" height (b) 37" (regular) height</p> <p>OPTIONAL: dust cover rollable and attached to board.</p>		

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please submit your prices, delivery, and terms on this form for the items listed above to be delivered F. O. B. destination.

\_\_\_\_\_ certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made \_\_\_\_\_ days after receipt of order except as otherwise indicated.

Date of Quotation \_\_\_\_\_ Per \_\_\_\_\_  
Authorized Official Title

THE AMERICAN INSTITUTE OF ARCHITECTS



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AIA Document A101

**Standard Form of Agreement Between  
Owner and Contractor**

where the basis of payment is a  
**STIPULATED SUM**

Use only with the latest Edition of AIA Document A201, General Conditions of the Contract for Construction.

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AGREEMENT

made this      FIRST                      day of      MAY                      in the year of Nineteen  
Hundred and      SIXTY EIGHT

BETWEEN

WILLIAM RAINEY HARPER COLLEGE  
JUNIOR COLLEGE DISTRICT #512  
PALATINE, ILLINOIS

the Owner, and

CORBETTA CONSTRUCTION COMPANY OF ILLINOIS, INCORPORATED  
875 EAST RAND ROAD                      the Contractor.  
DESPLAINES, ILLINOIS

The Owner and the Contractor agree as set forth below.

**ARTICLE 1**

**THE CONTRACT DOCUMENTS**

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, all Addenda issued prior to execution of this Agreement and all Modifications issued subsequent thereto. These form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein. An enumeration of the Contract Documents appears in Article 8.

**ARTICLE 2**

**THE WORK**

The Contractor shall perform all the Work required by the Contract Documents for  
*(Here insert the caption descriptive of the Work as used on other Contract Documents.)*

**ADDITION TO BUILDING "B"**

**WILLIAM RAINEY HARPER COLLEGE  
JUNIOR COLLEGE DISTRICT #512  
PALATINE, ILLINOIS**

**ARTICLE 3**

**ARCHITECT**

The Architect for this Project is **FRIDSTEIN, FITCH AND PARTNERS, INCORPORATED**  
**AND** **CAUDILL, ROWLETT, SCOTT**

**ARTICLE 4**

**TIME OF COMMENCEMENT AND COMPLETION**

The Work to be performed under this Contract shall be commenced **March 21, 1968**  
and completed **June 30, 1969**

*(Here insert any special provisions for liquidated damages relating to failure to complete on time.)*

**ARTICLE 5**

**CONTRACT SUM**

The Owner shall pay the Contractor for the performance of the Work, subject to additions and deductions by Change Order as provided in the Conditions of the Contract, in current funds, the Contract Sum of

*(State here the lump sum amount, unit prices, or both, as desired.)*

**ADDITIONS AND REVISIONS TO BUILDING "B"**

Plumbing	\$ 3,755.00
Electrical	\$25,041.00
Heating	\$ 7,223.00
Ventilation	<u>\$ 1,368.00</u>
	\$37,387.00
G.C. Overhead and Profit	\$ 3,738.00
G.C. Trades	\$49,130.00
Work on Unit Prices	\$12,339.00
Bond	<u>\$ 1,169.00</u>
Total	\$103,763.00

**ARTICLE 6**

**PROGRESS PAYMENTS**

Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided in the Conditions of the Contract as follows:

On or about the **25th** day of each month **90%** per cent of the proportion of the Contract Sum properly allocable to labor, materials and equipment incorporated in the Work and **90%** per cent of the portion of the Contract Sum properly allocable to materials and equipment suitably stored at the site or at some other location agreed upon in writing by the parties, up to the **25th** day of that month, less the aggregate of previous payments in each case; and upon Substantial Completion of the entire Work, a sum sufficient to increase the total payments to **90%** per cent of the Contract Sum, less such retainages as the Architect shall determine for all incomplete Work and unsettled claims.

*(Here insert any provisions made for limiting or reducing the amount retained after the Work reaches a certain stage of completion.)*

## ARTICLE 7

### FINAL PAYMENT

Final payment, constituting the entire unpaid balance of the Contract Sum, shall be paid by the Owner to the Contractor ~~forty five (45)~~ days after Substantial Completion of the Work unless otherwise stipulated in the Certificate of Substantial Completion, provided the Work has then been completed, the Contract fully performed, and a final Certificate for Payment has been issued by the Architect.

## ARTICLE 8

### MISCELLANEOUS PROVISIONS

8.1 Terms used in this Agreement which are defined in the Conditions of the Contract shall have the meanings designated in those Conditions.

8.2 The Contract Documents, which constitute the entire agreement between the Owner and the Contractor, are listed in Article 1 and, except for Modifications issued after execution of this Agreement, are enumerated as follows:

*(List below the Agreement, Conditions of the Contract (General, Supplementary, other Conditions), Drawings, Specifications, Addenda and accepted Alternates, showing page or sheet numbers in all cases and dates where applicable.)*

Plans for Unit "B" Addition Sheet #'s BP1, BS1, BA1, BA2, BA3, and LMJ. (dated January 9, 1968)

Sheet BA-1 (as per addenda no. 6 dated April 26, 1968)

1. Omit painting of ceilings in all areas.
2. Omit painting of exhaust hood and mechanical piping (plumbing & heating).

Sheet BE-1 (as per addenda no. 6 dated April 26, 1968)

1. Service from "A" Building switch gear to be 4" heavywall instead of 5" shown.
2. Delete all underfloor duct as shown. Install 130' of #4 duct with inserts 2' - 0" on center, consisting of 2-50ft. E-W runs, and 1-25 ft. run from Panel #1. Furnish and install 10 floor boxes.
3. 45 KVA transformer to be 3 ph instead of single phase. Feeder to be 3 #2, in 1 1/4" conduit.
4. Feed to Panel A to be 4 - #2 in 2" conduit.
5. Nine type "T" fixtures shown on BE-1 are included in original Building "B" contract.

This Agreement executed the day and year first written above.

OWNER

CONTRACTOR *Maris P. Egan*

WILLIAM RAINEY HARPER COLLEGE

CORBETTA CONSTRUCTION COMPANY  
OF ILLINOIS, INCORPORATED

WILLIAM RAINEY HARPER COLLEGE  
Palatine, Illinois

EXHIBIT F

To: Board of Trustees

From: Administration

Subject: Change Orders

The following change orders were presented to the Board at a Special Meeting by Fridstein Fitch & Partners and Caudill, Rowlett & Scott.

I. Change Order to Architectural Contract	
A. Concrete Testing	\$12,000
B. Soil Testing	18,000
Total	<u>\$30,000</u>

See attached letter from Bob Fridstein

II. Change Order to General Contract--Corbetta Const.Co.	
A. Wood nailers for roofing CO#5	\$11,165.00
B. Additional excavation of unsuitable soil CO#6	84,318.50
C. Additional engineering for site grade elevations CO#7	5,940.00
Total	<u>\$101,423.50</u>

Copies of Change Orders are attached.

III. The administration recommends the approval of the above change orders.

L

May 9, 1968

Mr. William Mann  
William Rainey Harper College  
34 West Palatine Road  
Palatine, Illinois

Dear Bill:

Enclosed is a Change Order to our contract for Architectural Services for the soil testing and concrete testing work that is being done on the new college site.

As you know, this procedure has been approved by the I.B.A. as a means of fulfilling the obligation of the Owner to provide these services.

Will you please sign all copies of this Change Order and forward copies 1 through 4 to the I.B.A.

The first bills for this work are already in hand and will be included in our next request for payment of Architectural fees.

Sincerely,



Robert B. Fridstein

RBF/d

Enclosures



*Harper* 7  
c

# Change Order

TO: Fridstein Fitch And Partners  
351 East Ohio Street  
Chicago, Illinois 60611

Change Order No. Special Reimbursible  
Date May 7, 1968  
Proposal No. \_\_\_\_\_  
Date \_\_\_\_\_

REFERENCE: CONTRACT IBA 74-95-00 DATED \_\_\_\_\_  
USER William Rainey Harper Collage  
LOCATION Palatine, Illinois  
PROJECT DESCRIPTION \_\_\_\_\_  
TYPE OF WORK Architectural (Concrete Testing)

You Are Authorized to Make the Following Changes in the Subject Contract:

Concrete Testing In Accordance with the  
attached proposal from:

Soil Testing Services  
Northbrook, Illinois

**\$12,000.00**

The Amount to the Contract Will Be (Unchanged) (Increased) (Decreased) by the Sum of:

TWELVE THOUSAND Dollars (\$ 12,000.00 )

Contract Total Including This Change Order Will Be: \$ 12,000.00

The time provided for completion in the contract due to this change order is (unchanged) (increased) (decreased) by \_\_\_\_\_  
calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

APPROVED: FRIDSTEIN FITCH AND PARTNERS BY: *[Signature]* Date 5-7-68  
Architect

ACCEPTED: \_\_\_\_\_ BY: \_\_\_\_\_ Date \_\_\_\_\_  
Contractor

APPROVED: \_\_\_\_\_ BY: \_\_\_\_\_ Date \_\_\_\_\_  
User

APPROVED: ILLINOIS BUILDING AUTHORITY BY: \_\_\_\_\_ Date \_\_\_\_\_

# Change Order

TO: Fridstein Fitch And Partners  
351 East Ohio Street  
Chicago, Illinois 60611

Change Order No. Special Reimbursible  
Date May 7, 1968  
Proposal No. \_\_\_\_\_  
Date \_\_\_\_\_

74-95-00

REFERENCE: CONTRACT IBA \_\_\_\_\_ DATED \_\_\_\_\_  
USER William Rainey Harper College  
LOCATION Palatine, Illinois  
PROJECT DESCRIPTION \_\_\_\_\_  
TYPE OF WORK Architectural (Soil Testing)

You Are Authorized to Make the Following Changes in the Subject Contract:

Soil Testing (Compaction Control)  
In accordance with attached Proposal From:

Soil Testing Services  
Northbrook, Illinois

Add...\$18,000.00

The Amount to the Contract Will Be (Unchanged) (Increased) (Decreased) by the Sum of:

EIGHTEEN THOUSAND Dollars (\$18,000.00)

Contract Total Including This Change Order Will Be: \$18,000.00

The time provided for completion in the contract due to this change order is (unchanged) (increased) (decreased) by \_\_\_\_\_ calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

APPROVED: FRIDSTEIN FITCH AND PARTNERS BY: [Signature] Date 5-7-68  
Architect

ACCEPTED: \_\_\_\_\_ BY: \_\_\_\_\_ Date \_\_\_\_\_  
Contractor

APPROVED: \_\_\_\_\_ BY: \_\_\_\_\_ Date \_\_\_\_\_  
User

APPROVED: ILLINOIS BUILDING AUTHORITY BY: \_\_\_\_\_ Date \_\_\_\_\_

# Change Order

TO: Corbetta Construction Company  
875 East Rand Road  
Desplaines, Illinois

Change Order No. 5  
Date May 2, 1968  
Proposal No. \_\_\_\_\_  
Date \_\_\_\_\_

REFERENCE: CONTRACT IBA Project 74-95 DATED \_\_\_\_\_  
USER William Rainey Harper College  
LOCATION Palatine, Illinois  
PROJECT DESCRIPTION Junior College  
TYPE OF WORK General Construction

You Are Authorized to Make the Following Changes in the Subject Contract:

Install wood, treated nailers on roofs to receive standing seam Titanaloy roofing.

ADD....\$11,165.00

The Amount to the Contract Will Be (Unchanged) (Increased) (Decreased) by the Sum of:  
ELEVEN THOUSAND ONE HUNDRED SIXTY FIVE Dollars (\$ 11,165.00 )

Contract Total Including This Change Order Will Be: \$12,260,184.20

The time provided for completion in the contract due to this change order is (unchanged) (increased) (decreased) by \_\_\_\_\_ calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

APPROVED: FRIDSTEIN FITCH AND PARTNERS BY: [Signature] Date: 5-7-68  
Architect  
ACCEPTED: CORBETTA CONST. CO. OF ILL., BY: [Signature] Date: 5-6-68  
Contractor INC.  
APPROVED: WM. RAINEY HARPER COLLEGE BY: \_\_\_\_\_ Date: \_\_\_\_\_  
User  
APPROVED: ILLINOIS BUILDING AUTHORITY BY: \_\_\_\_\_ Date: \_\_\_\_\_

# Change Order

TO: Corbetta Construction Company  
875 East Rand Road  
Desplaines, Illinois

Change Order No. 6  
Date May 2, 1968  
Proposal No. \_\_\_\_\_  
Date \_\_\_\_\_

REFERENCE: CONTRACT IBA 74-95 DATED \_\_\_\_\_  
USER William Rainey Harper College  
LOCATION Palatine, Illinois  
PROJECT DESCRIPTION Junior College  
TYPE OF WORK General Construction

You Are Authorized to Make the Following Changes in the Subject Contract:

Additional Excavation of Unsuitable Material.

ADD....\$84,318.50

- 1. Rubbish removed off site 3,920 cu. yrds. @ \$3.55 = \$13,916.00
  - 2. Peat removed from Road "A" and placed s.e. of barn 5,180 cu. yds. @ \$2.00 = \$10,360.00
  - 3. High plastic clay removed from Road "B" and box culvert under service road and placed s.e. of barn 4,860 cu. yds. @ \$2.00 = \$ 9,720.00
  - 4. High plastic clay at Road "A" at entrance 4,450 cu. yds. @ \$2.00 = \$ 8,900.00
  - 5. Backfilling 18,410 cu. yds. @ \$2.25 = \$41,422.50
- \$84,318.50

The Amount to the Contract Will Be (Unchanged) (Increased) (Decreased) by the Sum of:

EIGHTY FOUR THOUSAND THREE HUNDRED EIGHTEEN Dollars (\$ 84,318.50)  
DOLLARS AND FIFTY CENTS  
Contract Total Including This Change Order Will Be: \$ 12,344,502.70

The time provided for completion in the contract due to this change order is ~~unchanged~~ (increased) (~~decreased~~) by 30 days calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

APPROVED: FRIDSTEIN FITCH AND PARTNERS BY: [Signature] Date 5-7-68  
Architect

ACCEPTED: CORBETTA CONST. CO. OF ILL., BY: [Signature] Date 5-6-68  
Contractor INC.

APPROVED: WILLIAM RAINEY HARPER COLLEGE BY: \_\_\_\_\_ Date \_\_\_\_\_  
User

APPROVED: ILLINOIS BUILDING AUTHORITY BY: \_\_\_\_\_ Date \_\_\_\_\_

# Change Order

TO: Corbetta Construction Company  
875 East Rand Road  
Desplaines, Illinois

Change Order No. 7  
Date May 2, 1968  
Proposal No. \_\_\_\_\_  
Date \_\_\_\_\_

REFERENCE: CONTRACT IBA 74-95 DATED \_\_\_\_\_  
USER William Rainey Harper College  
LOCATION Palatine, Illinois  
PROJECT DESCRIPTION Junior College  
TYPE OF WORK General Construction

You Are Authorized to Make the Following Changes in the Subject Contract:

Additional Cost for Engineering in connection with site grading elevations.

New Topo 3 man crew 190 hrs. @ \$20.00	= \$3,800.00
Computations & Profiles	
1 man 80 hours @ \$9.00	= \$ 720.00
Reworking Road "A"	
1 man 30 hours @ \$9.00	= \$ 270.00
Computations for Cul-De-Sac at Road "D" 1 man 10 hrs. @ \$9.00	= \$ 90.00
	<u>\$4,880.00</u>
Overhead 10%	488.00
	<u>5,368.00</u>
Profit 10%	537.00
	<u>5,905.00</u>
Bond .006	35.00
	<u>5,940.00</u>

Add....\$5,940.00

The Amount to the Contract Will Be (Unchanged) (Increased) (Decreased) by the Sum of:

FIVE THOUSAND NINE HUNDRED FORTY Dollars (\$ 5,940.00 )

Contract Total Including This Change Order Will Be: \$12,350,442.70

The time provided for completion in the contract due to this change order is (unchanged) (increased) (decreased) by \_\_\_\_\_ calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

APPROVED: FRIDSTEIN FITCH AND PARTNERS BY: [Signature] Date 5-2-68  
Architect

ACCEPTED: CORBETTA CONST. CO. OF ILL. BY: [Signature] Date 5-6-68  
Contractor  
INC.

APPROVED: WM. RAINEY HARPER COLLEGE BY: \_\_\_\_\_ Date \_\_\_\_\_  
User

APPROVED: ILLINOIS BUILDING AUTHORITY BY: \_\_\_\_\_ Date \_\_\_\_\_

2636 RICHMOND AVENUE P.O. BOX 22427 HOUSTON, TEXAS 77027 CAUDILL ROWLETT SCOTT ARCHITECTS PLANNERS ENGINEERS CABLE: CROSCOT HOUSTON



29 APRIL 68

DR. ROBERT E. LAHTI, PRESIDENT, WILLIAM RAINY HARPER  
COLLEGE, 34 WEST PALATINE ROAD, PALATINE, ILLINOIS 60067

RE: INTERIORS CONTRACT

BOB, OUR CURRENT INTERIOR DESIGN SERVICES TO DATE HAVE  
TOTALED \$5,564.08. MY LETTER TO YOU OF 20 DECEMBER 66  
INDICATED THAT THE COST OF OUR INTERIOR DESIGN SERVICES  
WAS ESTIMATED TO TOTAL NOT MORE THAN \$7,500. IT NOW  
APPEARS THAT OUR ESTIMATE AT THAT TIME WAS PRETTY LOW.  
● OUR BEST ESTIMATE AT THIS TIME IS THAT OUR DESIGN  
SERVICES' COST SHOULD TOTAL BETWEEN \$11,000 AND \$12,000.

OUR ESTIMATE WAS OFF BECAUSE OF TWO THINGS - OUR TIME TO  
DO THE WORK AND THE COST PER HOUR (SALARIES). OUR  
SALARIES HAVE GONE UP AND WE SHOULD HAVE ANTICIPATED  
THIS IN OUR EARLIER ESTIMATE.

WE WILL CONTINUE TO TRY TO KEEP OUR COSTS TO A MINIMUM  
AND ONLY AUGMENT YOUR WORK AT THE COLLEGE BUT I WANTED  
YOU TO KNOW THAT WE WERE APPROACHING OUR EARLIER ESTIMATE.

BEST REGARDS.

A handwritten signature in dark ink, appearing to read "L. E. Finlay".

LOUIS E. FINLAY A.I.P.  
ASSOCIATE PARTNER

RECOMMENDATION:

The Administration recommends the approval of the revision of  
this contract, not to exceed \$11,000.00.

BOARD INFORMATION ONLY

WILLIAM RAINEY HARPER COLLEGE  
Palatine, Illinois

May 16, 1968

To: Board of Trustees

From: Administration

Subject: 1967 Tax Rate and Assessed Valuation

The Board will be pleased to know that the 1967 tax rate has decreased 5% for 1967. This drop in rate from 21.6 to 20.6 per \$100 of assessed valuation is the result of an unusually large increase in equalized assessed valuation. The increase allowed the Bond and Interest Fund rate to decrease from .066 to .056.

The assessed valuation increased approximately \$94,000,000, from \$889,046,296 to \$983,641,100. The attached article highlights increases in Cook County.

# County's Suburban Assessment Show's '67 Increase of 4.42%

The continued growth of suburban areas in Cook County was reflected in a report issued Wednesday by assessor P. J. Cullerton on the 1967 totals of real estate assessments throughout the county.

Schaumburg Township had the greatest percentage of growth of all Cook County townships.

Cullerton's report showed that real estate assessments increased \$191,169,819, or 4.42 per cent, to a new 1967 total of \$4,514,212,332, in the 30 suburban townships of Cook County, from a previous 1966 total of \$4,323,042,513.

For Chicago, which consists of eight townships, real estate assessments increased \$1,554,812,

or 1.09 per cent, to a 1967 total of \$5,976,736,712 from a 1966 total of \$5,912,181,900.

CULLERTON said the grand total of 1967 real estate assessments for both Chicago and the suburban areas showed an increase of 2.5 per cent over 1966. The new 1967 grand total is \$10,490,949,044, as compared with \$10,235,224,413 in 1966.

Cullerton's figures represent the basic real estate assessments and revisions by the county's board of appeals, but before application of the state equalization factor.

For this year's property tax bills, the basic assessments have been multiplied by a state equalization factor of 1.44, as specified by the state revenue department.

"The increase of 4.42 per cent in real estate assessments in the 30 suburban townships is the result of the continued construction boom in the suburbs," Cullerton said.

"THIS construction boom includes new homes, new apartment buildings, and new commercial and industrial structures," he explained. The construction has been accompanied by an increase in the assessment of land through conversion of land to a higher degree of use.

Cullerton said the construction boom, as indicated by the rise in real estate assessments, has been the most pronounced in the north and northwest suburban

areas and in the south and southwest parts of the county.

In 11 north and northwest suburban townships, he said, real estate assessments increased 5.4 per cent to a new 1967 total of \$1,902,908,964 from \$1,805,062,891.

This north and northwest suburban area, embracing approximately 310 square miles, includes the townships of Barrington, Hanover, Palatine, Schaumburg, Wheeling, Elk Grove, Maine, Northfield, New Trier, Niles and Evanston.

In nine south and southwest townships, Cullerton said, real estate assessments increased 5.8 per cent to a 1967 total of \$1,043,113,108 from \$988,842,312 in 1966.

This area, consisting of approximately 285 square miles, includes the townships of Lemont, Palos, Worth, Calumet, Orland, Bremen, Thornton, Bloom and Rich.

IN A THIRD general suburban area, consisting of 10 townships in the west part of the county, real estate assessments increased 2.5 per cent to a new 1967 total of \$1,568,190,260 from a 1966 total of \$1,529,137,310.

This area, with approximately 130 square miles, includes the townships of Lyons, Stickney, Cicero, Berwyn, Riverside, Proviso, River Forest, Oak Park, Norwood Park and Leyden.

In terms of dollar evaluation, the largest real estate assessment increase for a single township, Cullerton said, was for Thornton Township. The new

1967 total for the township is \$302,371,855, which is \$20,590,424 or 7.3 per cent, greater than the 1966 total of \$281,881,431.

Elk Grove Township ranked second as having the largest dollar increase in real estate assessments for the suburban areas. The new Elk Grove township total is \$179,401,536, which is \$19,375,600, or 12 per cent, higher than the 1966 real estate assessment total of \$160,025,936.

From the standpoint of percentage, Schaumburg Township had the greatest increase in real estate assessments among the suburban townships.

FOR THAT township, real estate assessments rose 20 per cent to a new 1967 total of \$63,119,582 from \$52,49,677 in 1966.

Of the suburban area, Niles Township with a 1967 total of \$393,114,035, has the greatest real estate assessment total of the 30 townships. In second place is Maine Township with a 1967 total of \$316,767,172.

Within Chicago, all eight townships contributed to the 1967 increase of \$64,555,812 in real estate assessments, with the exception of the west side township of West Chicago, which showed a decrease of \$9,112,103 in assessments.



# Has Fostered Hate Groups

addresses and time of arrest to determine what groups were involved in the action.

"I still think the Kerner report is all wet," Moore asserted, adding, "This was not a social protest."

**THE WARDEN** gained a sympathetic chuckle from his audience when he told of putting hate leaders in isolation. "I will not contaminate this jail with hate," he said. "I feel that people should meditate."

Putting forth a program to prevent further breeding of hate in county jail, Moore said he had a three-fold purpose:

- to gain control of the jail.
- to set up programs to hold control.
- to set up a program of rehabilitation.

"We want every inmate to look at the stars and hope there is a tomorrow," Moore told his audience. Admitting that not all prisoners can be rehabilitated, the warden stressed, "I don't intend to run the jail for the 2 per cent that are beyond hope."

He and Woods both cited passage of the proposed \$8 million jail bond referendum, proposed for the June 11 ballot, as essential to implementation of a program of rehabilitation.

"Eight million dollars seems like a lot of money. Yet, I wonder how much money was spent Friday through Sunday," Moore

stated.

**THE PROPOSED** bond referendum, currently before the Cook County Board's finance committee, provides \$4 million for construction of one new building on the present jail site and two additions to existing buildings on that site. The second \$4 million is proposed for acquisition of a tract at 2901 W. 31st St., Chicago. The buildings on this lot are to be remodeled and a new building constructed for work release program prisoners.

Woods said the improvements would allow jail personnel to

handle ingoing and outgoing prisoners in separate rooms, would provide facilities for prisoners who were not maximum security risks to have the privilege of a little bit of liberty and would enable Cook County to carry out the work release program to go into effect Jan. 1, 1969 by state legislative order.

Complimenting Moore on his first few weeks of duty, Woods said, "I picked Winston Moore because he was the best qualified man, not because he was a

Negro. I picked Winston Moore because he was best qualified, and boy am I glad I did."

**WOODS SAID** there are not barn bosses in the jail now. The two men asserted that you can't find any prisoners in jail now who will call themselves Blackstone Rangers and that there are not 50 who can be identified as Black Muslims.

Woods, supporting his choice of Moore, said Moore knows 90 to 95 per cent of the young people in the jail from his earlier work with them.

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# Y - TUESDAY SPECIALS

*Ad. Secretary*

ILLINOIS JUNIOR COLLEGE BOARD  
544 Iles Park Place  
Springfield, Illinois 62706

RECEIVED  
MAY 20 1968  
Office of the President

May 17, 1968

To: Members of the Illinois Junior College Board,  
Presidents of the Colleges, and  
Other Interested Persons

From: Gerald W. Smith, Executive Secretary

Subject: Suggested amendments to Public Junior College Act for the  
76th General Assembly.

In response to my memo dated January 25, 1968, we have received many suggestions for amendments to the Public Junior College Act and other related Acts. In accordance with the proposed procedures attached to my January 25th memo, we are herewith circularizing ALL ideas received to date. The number in parenthesis following each suggestion indicates the number of times that particular idea was submitted.

Please send any reactions to these suggestions and any other suggestions which you might have to L. Everett Belote by Monday, May 27, 1968.

mk

SUGGESTED AMENDMENTS.  
To The  
ILLINOIS PUBLIC JUNIOR COLLEGE ACT  
(Illinois Revised Statutes, 1967)

May 17, 1968

- All Sections            Edit to remove duplicate sections and standardize use of terms such as "Chairman" of the board rather than "President".
- Section 101-2           Define the term "appropriate county superintendent" as used in Section 106-5.1 and 106-5.2.    (1)
- Define the term "residence" as used throughout the Act and particularly with reference to Section 106-2.    (1)
- Section 102-16           Increase rate of State apportionment.    (3)  
(One suggestion is \$15.50 per semester hour.)
- Substitute attendance hours for semester hours as the basis for claiming State apportionment.    (2)
- Substitute late registration enrollment instead of mid-semester enrollment as the basis for claiming state apportionment.    (2)
- Section 103-5           Amend ballot form to include location, precinct number, etc., on the back.    (1)
- Section 103-6           Give a specific name to junior college "Boards".    (1)
- Section 103-7           Amend ballot form to include location, precinct number, etc., on the back.    (1)
- Give a specific name to junior college "Boards".    (1)
- Cross reference junior college elections to include the General Election laws as well as Article 9 of the School Code.    (1)
- Legalize the use of the same election judges by junior colleges and common schools.    (3)
- Eliminate the candidate's address on the ballot and eliminate "incorporated" or "unincorporated" if the election of board members is not subject to membership based upon assessed valuation.    (1)

- Section 103-19 Clarify Section regarding Treasurer's Fidelity Bond required relative to bond sales. (1)
- Section 103-21 Provide for the annual publication of a financial statement. (1)
- Section 103-30 Provide an authorized tax rate for educational and building funds which could be levied by the Board without submitting the proposition to referendum but to include a "backdoor" referendum. (3) (One suggestion is for 20¢ per \$100 of assessed valuation for the educational fund and 5¢ for the building fund).
- Provide for the filing of a separate direct tax levy to finance working cash fund. (1)
- Does authority to grant and/or define an associate degree need to be added? (1)
- Section 103-40 Provide for the sharing of vocational facilities by a Junior College and high school. (1)
- Section 106-1 Extend the authorization for a high school, unit or non-high school district to extend the 3¢ tax rate through 1970. (1)
- Repeal the Section. (1)
- Section 106-2 Provide that the charge back be computed on the basis of the current year operational costs. (1)
- Repeal the provision that a junior college district support residents of the district at another junior college for a program not available at their home junior college. (1)
- Provide some limit for a student attending a junior college under the provisions of the "chargeback". (1)
- Clarify the method of computing tuition "chargeback" so that all revenue from State and Federal sources are deducted in the computation. (1)
- Provide that a student who is not a resident of a junior college district would become eligible for tuition support from his high school, unit or non-high school district upon notification "at least 30 days prior to the beginning of any semester, quarter or term". (1)

- Section 106-5            Permit the annexation of territory that is NOT contiguous to the district the residents of which wish to join the junior college district IF annexation is being blocked because persons residing in the territory between that area and the district do not wish to annex.    (1)
- Section 106-5.1        Provide that public notice be published ONCE.    (1)
- Clarify term "appropriate county superintendent" if term is not defined in Section 101-2.    (1)
- Section 106-5.2        Provide that public notice be published ONCE.    (1)
- Clarify term "appropriate county superintendent" if term is not defined in Section 101-2.    (1)
- Section 106-5.5        Specify the effective date for annexation and disconnection regarding participation of residents of the area in Board and other elections.    (1)
- Make citizens in annexed territory eligible for Board Membership after the final order for annexation is issued but prior to July 1.    (1)
- Make the effective date for annexations the date that final order is issued rather than July 1.    (1)
- Public Junior College Act - Placement to be determined
- Establish a deadline after which all non junior college territory must be included in a junior college district. (1)
- Provide for the appointment of a junior college police department, the personnel of which would be peace officers possessed of the powers which policemen have.    (1)
- Liberalize the use of real estate for matching state funds in building projects so that a "credit" may be established when over matching occurs.    (1)
- Provide that a portion of a high school or unit district which has been severed from the remainder of that district by some other political entity be declared contiguous to the junior college district including the remainder of that district.    (1)
- Provide that any common school district which is totally surrounded by a city of 500,000 or more be declared contiguous to a junior college district other than the one by which it is surrounded.    (1)

Provide authority for a junior college district Board to acquire land outside the district. (1)

Authorize a junior college district Board to award a high school diploma. (1)

#### SCHOOL CODE

Permit the sharing of judges for elections by the junior colleges and common school districts. (3)

Provide for the sharing of vocational facilities by a junior college and high schools. (1)

#### OTHER LAWS

Illinois Pension Code (15-155)	Eliminate the need for junior colleges to make contributions to the Universities Retirement Systems on money used for salaries from Federal sources. (1)
An Act in Relation to Meetings (102-41 to 44)	Liberalize the topics that may be discussed by public bodies in executive sessions. (1)
(Chapter 24, Division 1-1-7 and/or Chapter 95½, Section 123-1)	Authorize municipalities to develop parking and other vehicular regulations relative to junior college campuses. (1)
Chapter 24, Division 11-5-5	Extend the authority for village ordinances affecting parking on private property to include junior college campuses. (1)
-----	Provide specific criminal legislation with substantial penalties for telephone bomb threats to a junior college. (1)
General Election Law	Provide that a person who moves <u>within</u> the district can vote in a junior college election even though he does not live in new precinct 30 days. (1)
Adult Education Act	Provide that the Board of Vocational Education and Rehabilitation be represented on the Council and that representatives of all agencies may serve at the pleasure of the agency head.