

WILLIAM RAINEY HARPER COLLEGE  
34 West Palatine Road  
Palatine, Illinois 60067

AGENDA

February 8, 1968

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
  - A. Bills Payable 2/8/68
  - B. Payroll, Jan. 16-31, 1968
  - C. Part-time Teachers' Payroll, Jan. 1-31, 1968
  - D. Estimated Payroll, February 1-15, 1968
- V. Communications
- VI. Unfinished Business
- VII. New Business
  - A. Contract Renewal (Exhibit A)
    - 1. Purchasing Agent
    - 2. Comptroller
  - B. Presentation - Student Personnel Division (Exhibit to be hand carried to Board meeting)
    - 1. Admissions and Records
    - 2. Counseling
    - 3. Financial Aids
    - 4. Student Activities
    - 5. Intramurals
    - 6. Intercollegiate Athletics
    - 7. Bookstore
- VIII. President's Report
- IX. Adjournment

February 2, 1968

OFFICE OF THE PRESIDENT

BOARD OF TRUSTEES

Dear Trustee:

Enclosed is the Agenda and supporting information for the regularly scheduled Board meeting, February 8, 1968, Data Processing Center, 1200 West Algonquin Road, Palatine, 8:00 P.M.

I shall look forward to seeing you on Thursday evening, eight o'clock in the evening.

Sincerely,

Robert E. Lahti  
President

jal  
Enclosure

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF JUNIOR COLLEGE DISTRICT 512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, February 8, 1968

CALL TO ORDER: The regular meeting of the Board of Junior College District No. 512 was called to order at 8:05 p.m., February 8, 1968, at the Harper College Data Processing Center, 1200 West Algonquin Road, Palatine, Illinois, by Chairman Haas.

In the absence of Secretary Nicklas, Member Johnson moved and Member Hansen seconded the motion to nominate Member Hutchings as Secretary Pro Tempore. There being no other nominations, Member Hansen moved and Member Johnson seconded the motion that nominations be closed and a unanimous ballot be cast for Member Hutchings as Secretary Pro Tempore. Motion carried.

ROLL CALL: Present: John Haas, James Hamill, Milton Hansen, Roy Hutchings and Richard Johnson

Absent: Jessalyn Nicklas and John Kuranz

Also present: Dr. Robert E. Lahti, John Birkholz, Joseph Clouser, John Gelch, James Harvey, Roy Kearns, Larry King, Walter Klingenberg, William Mann, Roger Mussell, Roy Sedrel, Tom Seward, Donn Stansbury, John Upton, and Fred Vaisvil, Harper College; Ralph P. Klatt, Des Plaines "Suburban Times;" Kathy Gosnell, Paddock Publications; and E. Alanne, Day Publications.

MINUTES: Member Johnson moved and Member Hutchings seconded the motion to approve the minutes of the Regular Board Meeting of January 25, 1968. Motion unanimously carried.

APPROVAL OF DISBURSEMENTS: Member Johnson moved and Member Hutchings seconded the motion to approve for payment the Bills Payable as of February 8, 1968, as follows:

Educational Fund	\$11,301.82
Building Fund	7,898.48
Site and Construction Fund	12,406.60
	<u>\$31,606.90</u>

Member Hamill moved to amend the preceding motion and strike out the check in the amount of \$44.90, account #1-1-501-71, Educational Fund, for Mrs. J. Nicklas, until the Board had a chance to research this expenditure. The amendment to the motion died for lack of a second.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings and Johnson

Nays: None

A discussion followed on a request for payment to Corbetta Construction Company and Ziegler & Sons Plumbing Company for work completed and approved by the architect and Mr. Robert Hughes.

APPROVAL OF DISBURSEMENTS  
(Cont.)

Member Hamill moved and Member Johnson seconded the motion to authorize the Treasurer to authorize I.B.A. to make the following payments:

Corbetta Construction Company	\$255,555.00
William Ziegler & Sons	20,313.00

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings and Johnson  
Nays: None

Member Johnson moved and Member Hansen seconded the motion to approve for payment the Payroll of January 16-31, 1968, in the amount of \$41,743.74; the Part-time Teachers' Payroll of January 1-31, 1968, in the amount of \$14,537.50; and the Estimated Payroll of February 1-15, 1968, in the amount of \$45,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill; Hansen, Hutchings and Johnson  
Nays: None

Member Johnson moved and Member Hansen seconded the motion to approve for payment the Imprest Fund for January 1-31, 1968, in the amount of \$1,907.23.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings and Johnson  
Nays: None

COMMUNICATIONS: Dr. Lahti asked if Board members had received the I.A.J.C. minutes with the proposed amended constitution from Mr. James Broman. When the Board members stated they had not received these minutes, Chairman Haas suggested this information be distributed to the Board so they could have it for the next meeting for any possible discussion.

UNFINISHED BUSINESS:

Member Johnson reported that Members Nicklas, Hansen and he had met with the faculty committee on Tuesday, February 7, to discuss salary negotiations. He stated he personally felt the faculty committee had tried to be fair and tried to look at the best interests of the college in the practical sense. As a result of this meeting, the faculty committee suggested an increase across the board of \$300, plus 5% per step, in exchange for which they would be willing to explore the use of a merit system. Joseph Clouser, of the faculty committee, stated he agreed essentially with Member Johnson's statement. He further stated that the Faculty Senate had agreed to present this to their members, but it would take considerable time and effort on their part to get this across to their membership.

A lengthy discussion followed. Chairman Haas stated he agreed it would be better to spend more time working on this type of program to insure a sound program, rather than being forced to rush into it. Member Johnson informed the Board there would be a meeting on Thursday, Feb. 15, between the two committees and that the Board committee would like to be in a position to respond to the faculty committee's proposal.

UNFINISHED  
BUSINESS:  
(Cont.)

Member Hamill stated he felt it was a mistake to adopt a salary schedule without a merit system. He expressed concern about setting a precedent and also about the Board's loss of bargaining power if they agreed to this proposal.

Chairman Haas suggested the Board have a special meeting to discuss this matter with the committee.

Member Johnson moved and Member Hansen seconded the motion to hold a special closed Board meeting on Monday, Feb. 12, 1968, 8:00 p.m. in Palatine, to discuss the issue of salary negotiations for this coming year only.

Member Hamill stated he felt there were other elements involved and that the committee should come to the Board with a written recommendation, without a closed Board meeting.

In the vote which followed, Member Hamill voted Nay and the other Board members voted Aye. Motion carried.

NEW BUSINESS:  
Contract  
Renewal

Dr. Lahti recommended a contract renewal for Don Misic, Purchasing Agent, with an increase in salary to \$12,200, and Anton Dolejs, Comptroller, with an increase in salary to \$13,500. He pointed out this would be on a pro-rated basis from February 1 until July 1, 1968, in order to have these two people on a July 1 basis.

Member Johnson moved and Member Hamill seconded the motion to increase the salaries of Don Misic from \$10,200 to \$12,200, and Anton Dolejs from \$12,500 to \$13,500, on a pro-rated basis from February 1 to July 1, 1968.

In the discussion which followed, the Board requested that more data and evaluation be furnished when these two contracts come up for consideration on July 1st. Dr. Lahti agreed this would be done.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hutchings and Johnson  
Nay: Member Hansen

Educational  
Presentation--  
Student Personnel  
Division

Dr. Harvey briefly discussed the wide range of activities in the Student Personnel Program of Harper College which both complement and supplement the academic program of the college. He distributed an Organization Chart of Student Personnel Services and information concerning each area.

Dr. Harvey introduced Mr. Donn Stansbury, Director of Admissions and Records. Mr. Stansbury discussed the data he had compiled for the Board. This covered: application summary--fall semester, 1967-68; student body at close of drop-add period (October 19, 1967); application summary--spring semester, 1967-68; student body at close of registration (February 3, 1968); projection at close of late registration; grade summary--fall semester, 1967-68; and charge-back tuition and payments.

NEW BUSINESS:  
- Educational  
Presentation  
(Cont.)

Dr. Thomas Seward, Director of Counseling, reported on the general functions of the Counseling Center: orientation; scheduling; articulation; personal-social counseling; vocational counseling; group guidance; and testing. He went on to discuss the various programs and research being done under Special Projects, and he also informed the Board of some of the Counseling Center's proposals and plans for the future.

Mr. Fred Vaisvil, Director of Placement and Student Aids, discussed the Harper College Financial Aid Program, covering the types of aid offered; scholarships, grants, loans, work programs, other financial aids, and placement.

Dr. Harvey presented an overall view of some of the activities which Harper Jr. College will have in the second semester, including clubs and organizations, the yearbook, newspaper, intramural athletic program and lecture concert series. He also mentioned the low cost European tour being planned for Harper students next year, stating the tour will be coupled with the student work program in order to enable some of the students to earn part of their expenses. Dr. Harvey briefly discussed the cafeteria sales, which have been less than projected, and stated the college is planning to reassess the whole cafeteria operation within the next few months.

Mr. John Gelch, Director of Athletics, reported on the Program of Competitive Intercollegiate Athletics at Harper, which is in the planning stage. He discussed the national affiliation and conference affiliation. Mr. Gelch informed the Board that seven sports are planned for this program; baseball, basketball, cross country, golf, tennis, track, and wrestling. This program depends, of course, on the situation on the physical education staff as far as coaching goes.

Mr. Roy Kearns, Director of Intramural Athletics, discussed the intramural program at Harper College, pointing out that the college is seeing results in their program, and stated he felt some of this can be attributed to the high quality of P.E. programs in the area high schools and park districts. He also discussed the interest groups developed by the students.

Mr. Dan Klingenberg, Bookstore Manager, discussed the operation of the Bookstore which is more or less strictly service, and stated the supplies are primarily essential items. The sales prediction for the Bookstore for the first year had been \$95,000 and, according to Mr. Klingenberg, will actually be around \$110,000. He pointed out that next year's sales are expected to be in the area of \$210,000, and by the time the college is on the permanent campus, the sales will be in the area of \$300,000. He stated that the net profit is usually around  $3\frac{1}{2}\%$  of the sales, and that for the first year expectations are to break more or less even. Mr. Klingenberg informed the Board the staff consists of one full-time person, other than himself, a part-time student, and five part-time persons during rush season. He recommended the development of a college ring in the near future. Mr. Klingenberg suggested the possibility of a scholarship sponsored by the Bookstore in the next couple of years--in the area of tuition and books.

NEW BUSINESS:

— Educational  
Presentation  
(Cont.)

At this time Dr. Harvey asked Board members if they had any questions on the educational presentation.

In answer to questions from Board members, Dr. Seward stated reasonable success had been achieved in counseling students who felt they were transfer material when they really belonged in the vocational area. He stated the counselors try to discuss area of ability when working with students with problems, and that testing for vocational aptitude is done on a voluntary basis, suggested when the need for it is seen. Dr. Seward went on to say he would like to see a non-degree program in this area, as the vocational program is a fairly difficult academic program. He pointed out that all students are required to see a counselor in order to get a program. In reference to space for next year, Dr. Seward informed the Board that the Elk Grove High School has a room with three soundproof offices which they feel the college counseling center will be able to use.

Dr. Harvey stated, in answer to questions, that a disturbed student would be taken to a counselor, calmed down (if possible), and his parents contacted--as the basic responsibility for therapy is with the parent. However, in the case of a highly disturbed student, the procedure would be to call the fire department ambulance as they are trained to handle this type of emergency.

Dr. Lahti informed the Board the lecture series has been scheduled during the activity period and, although the college would be delighted to have community participation, there is an operating problem. He agreed there are programs scheduled which would be quite interesting on a community enrichment level.

Member Johnson left the meeting at 10:35 p.m.

Mr. Vaisvil discussed Social Security benefits, pointing out that students are entitled to benefits while they are in attendance. He also mentioned that many veterans are uninformed as to their benefits.

Mr. Klingenberg discussed pilfering, stating there is no way of completely eliminating it but the percentage had been low in the Bookstore. In answer to a question on space problems, he pointed out that this year the Bookstore has 7/10ths of a square foot per student and next year it will have 4/10ths of a square foot, which will present quite a problem.

Chairman Haas thanked the Student Personnel Division for their excellent presentation.

PRESIDENT'S  
REPORT:

Dr. Lahti reported that the latest statistics on junior colleges in the country report 900 community colleges, with 79 formed last year.

Chairman Haas stated that he had found in the practice of law, particularly in specialized fields, it is extremely valuable to meet with other attorneys. He suggested the possibility of a forum for attorneys representing junior colleges, with perhaps one meeting a year where they could discuss their problems. He reported he had discussed this

PRESIDENT'S  
REPORT: (Cont.)

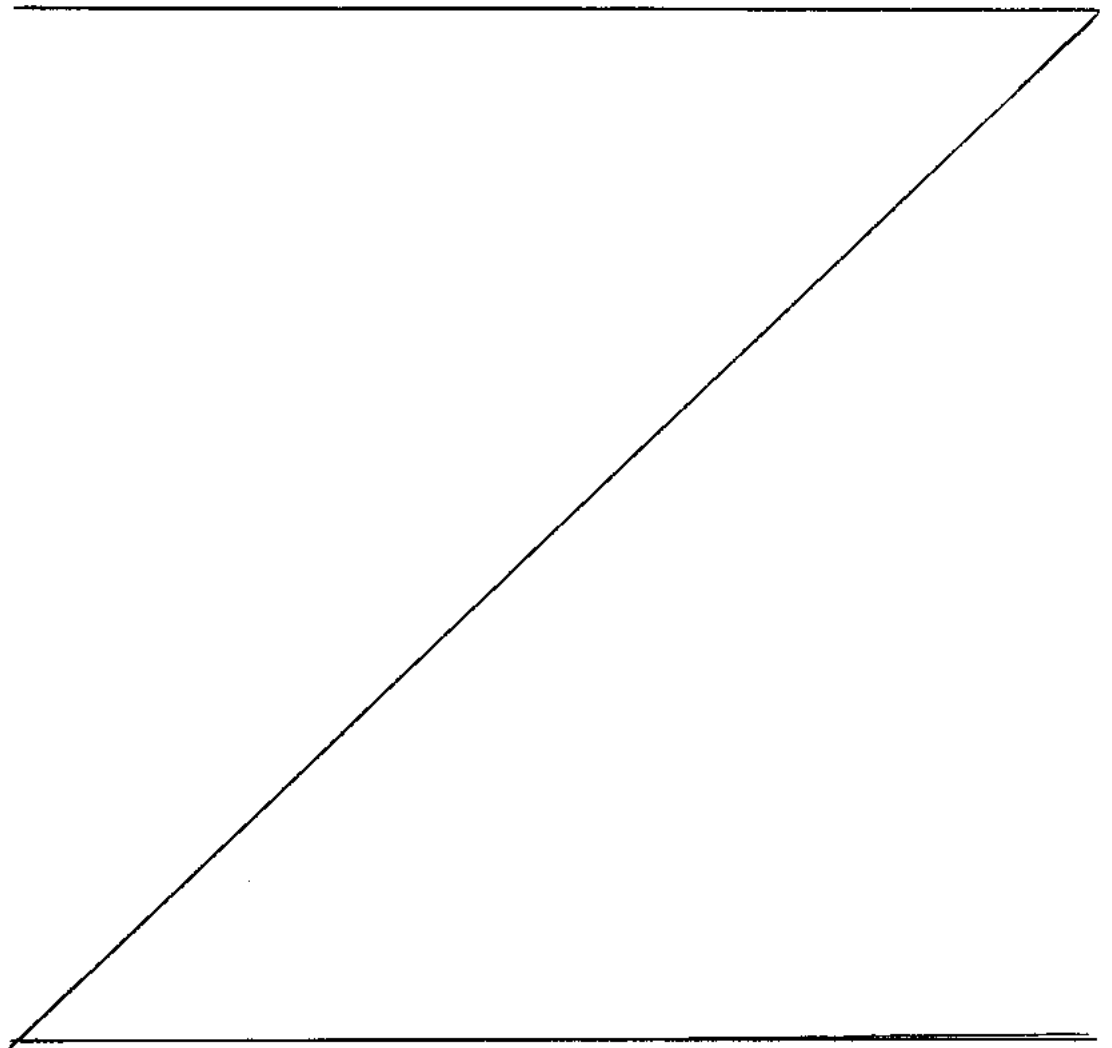
with several attorneys and they seemed very enthusiastic. Chairman Haas pointed out that possibly the colleges could pay the expenses and the attorneys would donate their time. The Board agreed this idea had merit and Chairman Haas should investigate it further.

ADJOURNMENT:

Member Hamill moved and Member Hutchings seconded the motion that the meeting be adjourned at 10:55 p.m. Motion unanimously carried.

*John Haas*  
Chairman Haas

*Levi E Hutchings*  
Secretary Pro Tempore Hutchings





WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512

BILLS FOR APPROVAL  
FEBRUARY 8, 1968

		<u>Pages</u>
I. Bills Payable		
Educational Fund	\$ 11,301.82	4
Building Fund	7,898.48	2
Site & Construction Fund	<u>12,406.60</u>	2
	<u>\$31,606.90</u>	
II. Payrolls		
Payroll, January 16 - 31, 1968	\$ 41,743.74	5
Part-Time Teachers Payroll, January 1 - 31, 1968	14,537.50	3
Estimated Payroll, February 1 - 15, 1968	45,000.00	1
III. Imprest Fund	\$ 1,907.23	3

WILLIAM RAINES HARPER COLLEGE  
 DISTRICT NO. 512  
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- FEBRUARY 8, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
The University of Wisconsin Press	Professional Books	1-1-501.38	6.90	7171	6.90
Carousel Travel & Tours	Travel Expense, Mrs. J. Nicklas	1-1-501.71	44.90		
Carousel Travel & Tours	Travel Expense, Mr. J. Upton	1-2-501.72	35.50		
Carousel Travel & Tours	Travel Expense, Mr. W. Mann, Mr. A. Dolejs	1-3-501.72	71.00		
Carousel Travel & Tours	Travel Expense, Mr. E. Skidmore	1-64-502.72	74.00		
Carousel Travel & Tours	Travel Expense, Dr. J. Harvey	1-105.92	44.10		
Carousel Travel & Tours	Travel Expense, Mr. R. Wild	1-572-502.72	35.50	7172	305.00
The Hertz Corporation	Travel Expense	1-1-501.71	27.02	7173	27.02
Western Concessions, Inc.	Meeting Expense	1-1-501.95	423.35	7174	423.35
Lattof Car Rental	Rental of Car	1-1-508.61	124.32		
Lattof Car Rental	Rental of Station Wagon	1-6-508.61	120.95		
Paddock Publications, Inc.	Advertising - Course Schedule	1-2-501.93	330.00	7175	245.27
Curtis 1000, Inc.	Office Supplies	1-3-501.31	12.94	7176	330.00
Lakeview Rubber Stamp Co.	Office Supplies	1-3-501.31	4.74	7177	12.94
Universal Stationers, Inc.	Office Supplies	1-3-501.31	35.49	7178	4.74
Donald Collins	Travel Expense	1-3-501.72	10.00	7179	35.49
Anton Dolejs	Travel Expense	1-3-501.72	11.76	7180	10.00
Elaine Revell, Inc.	Temporary Office Help	1-6-502.26	61.43	7181	11.76
Horders	Office Supplies	1-6-502.31	31.39	7182	61.43
Horders	Office Supplies	1-20-501.31	2.12		
Horders	Office Supplies	1-30-501.31	29.18		
Horders	Office Supplies	1-40-501.31	3.63		
Horders	Office Supplies	1-50-502.31	48.68		
Horders	Office Supplies	1-52-502.39	15.89		
Horders	Office Supplies	1-108.33	16.56	7183	147.45
Victor Business Forms Group	Printing - Student Schedule Change	1-6-502.33	138.10	7184	138.10
Gamma Photo Labs., Inc.	Photographic Services	1-20-501.33	20.37	7185	20.37
Photomatic Corporation	Photographic Services	1-20-501.33	6.70	7186	6.70
Practical Offset, Inc.	Printing - General Information Brochures	1-20-501.33	235.30		
Practical Offset, Inc.	Printing - General Information Brochures	1-70-502.33	181.00	7187	416.30
George Steiner	Photographic Services	1-20-501.33	14.00	7188	14.00
The Arlington Day	Subscription Renewal	1-20-501.91	10.00	7189	10.00
E. H. Sargent Co.	Office Supplies - Timer	1-30-501.31	8.50	7190	8.50

PAYEE	DESCRIPTION	ACCOUNT	ACCOUNT	ACCOUNT	CHECK	CHECK
		NUMBER	AMOUNT	AMOUNT	NUMBER	AMOUNT
Rita D'Agostino	Travel Expense	1-40-501.72	15.00		7191	15.00
Roy A. Sedrel	Travel Expense	1-40-501.72	29.48		7192	29.48
Chicago Tribune	Want Ad	1-40-501.93	29.25		7193	29.25
Paddock Publications, Inc.	Want Ad	1-40-501.93	17.16		7194	17.16
Charles Bruning Co.	Copying Supplies	1-50-502.32	5.70		7195	5.70
The Hertz Corporation	Travel Expense - Dr. G. K. Andeen	1-50-502.791	71.28		7196	71.28
Harold Cunningham	Travel Expense	1-501-502.95	23.19		7197	23.19
Newark Electronics Corp.	Instructional Equipment - Recording Tape	1-52-502.39	31.44		7198	31.44
Universal Stationers, Inc.	Office Supplies	1-52-502.39	2.50		7199	2.50
William R. Punkay	Tuition Reimbursement	1-53-502.98	37.00		7200	37.00
John H. Thompson	Travel Expense	1-54-502.791	62.09		7201	62.09
Midwest Visual Equipment Co.	Audio Visual Equipment & Library Supplies	1-59-502.37	420.63		7202	420.63
Northern Illinois University	Film Rental	1-59-502.37	9.55		7203	9.55
American Technical Society	Library Books	1-59-563.00	35.52		7204	35.52
Bro-Dart Industries, Inc.	Library Books	1-59-563.00	1,708.82		7205	1,708.82
A. C. McClurg & Co.	Library Books	1-59-563.00	76.00		7206	76.00
Pi Lambda Theta	Library Books	1-59-563.00	17.00		7207	17.00
Burdette Smith Co.	Library Books	1-59-563.00	25.00		7208	25.00
National Blank Book Co.	Bookstore Freight	1-64-514.30	11.09		7209	11.09
Affiliated Book Distributors, Inc.	Bookstore Stock - Books	1-64-514.40	34.48		7210	34.48
American Technical Society	Bookstore Stock - Books	1-64-514.40	22.21		7211	22.21
Atherton Press	Bookstore Stock - Books	1-64-514.40	313.25		7212	313.25
Chandler's Inc.	Bookstore Stock - Books	1-64-514.40	288.82		7213	288.82
Doubleday & Co.	Bookstore Stock - Books	1-64-514.40	5.37		7214	5.37
Fearon Publishers, Inc.	Bookstore Stock - Books	1-64-514.40	24.00		7215	24.00
Follett College Book Co.	Bookstore Freight	1-64-514.40	4.70		7216	4.70
Blaisdell Publishing Co.	Bookstore Stock - Books	1-64-514.40	96.23		7217	96.23
Harper & Row, Publishers	Bookstore Stock - Books	1-64-514.40	643.60		7218	643.60
Richard D. Irwin, Inc.	Bookstore Stock - Books	1-64-514.40	354.70		7219	354.70
Rand McNally & Co.	Bookstore Stock - Books	1-64-514.40	15.04		7220	15.04
The MacMillan Co.	Bookstore Stock - Books	1-64-514.40	5.71		7221	5.71
Houghton Mifflin Co.	Bookstore Stock - Books	1-64-514.40	17.85		7222	17.85
Nacscorp, Inc.	Bookstore Stock - Books	1-64-514.40	139.05		7223	139.05
National Education Association	Bookstore Stock - Books	1-64-514.40	57.50		7224	57.50
Niedert Motor Service, Inc.	Bookstore Stock - Freight	1-64-514.40	34.86		7225	34.86
Random House, Inc.	Bookstore Stock - Books	1-64-514.40	165.89		7226	165.89
South-Western Publishing Co.	Bookstore Stock - Books	1-64-514.40	626.04		7227	626.04
Allen Brothers, Inc.	Cafeteria - Food	1-65-515.31	83.20		7228	83.20
O. H. Bambas Tobacco Co.	Cafeteria - Food	1-65-515.31	124.95		7229	124.95
Burny Bros., Inc.	Cafeteria - Food	1-65-515.31	37.03		7230	37.03

PAYEE	DESCRIPTION	ACCOUNT NUMBER	ACCOUNT AMOUNT	CHECK NUMBER	CHECK AMOUNT
Elk Grove High School Cafeteria	Cafeteria - Food Purchases	1-65-515.31	47.43	7231	47.43
Frito-Lay, Inc.	Cafeteria - Food	1-65-515.31	74.10	7232	74.10
Jewel Food Marketers	Cafeteria - Food	1-65-515.31	185.63	7233	185.63
Kraft Foods	Cafeteria - Food	1-65-515.31	17.39	7234	17.39
Oscar Mayer & Co.	Cafeteria - Food	1-65-515.31	80.39	7235	80.39
The Nedlog Co.	Cafeteria - Food	1-65-515.31	29.52	7236	29.52
Ryser Bros., Inc.	Cafeteria - Food	1-65-515.31	32.84	7237	32.84
John Sexton & Co.	Cafeteria - Food	1-65-515.31	66.00	7238	66.00
Silvercup Bakers, Inc.	Cafeteria - Food	1-65-515.31	34.35	7239	34.35
E. W. Boehm Co.	Copying Supplies	1-108.33	190.50	7240	190.50
Gestetner Corporation	Copying Supplies	1-108.33	60.00	7241	60.00
Dr. G. Kenneth Andeen	Travel Expense	1-502-502.72	24.50	7242	24.50
Allied Electronics Corp.	Instructional Supplies - Resistors	1-533-502.39	7.20	7243	7.20
Brodhead-Garrett Co.	Instructional Equipment - Wire, Tweezers, Wrench, Electronics	1-533-502.39	204.75	7244	204.75
Newark Electronics Corp.	Instructional Supplies - Batteries, Transistors, Fuses	1-533-502.39	170.93	7245	170.93
Pace/Anvet Electronics	Instructional Supplies - Electronic Tubes	1-533-502.39	122.00	7246	122.00
Roger Mussell	Travel Expense	1-533-502.72	3.60	7247	3.60
Ward's Natural Science Establishment	Instructional Supplies - Slides	1-541-502.39	11.57	7248	11.57
Haberkaup's Flowers	Flowers for Recognition Ceremony	1-545-502.95	15.75	7249	15.75
Joanne Heinly	Travel Expense	1-545-502.72	11.55	7250	11.55
George Makas	Travel Expense	1-557-502.791	91.47	7251	91.47
E. H. Sargent & Co.	Instructional Supplies - Pipettes	1-562-502.39	17.40	7252	17.40
Cenco Instruments Corp.	Instructional Supplies - Clamps	1-564-502.39	4.25	7253	4.25
Welch Scientific Corp.	Instructional Equipment - Tape Measure, Friction Box	1-564-502.39	14.50	7254	14.50
Imprest Fund	Reimbursement - January	1-564-502.39	1,826.70	7255	1,826.70
					<u>\$11,301.82</u>

TO: TREASURER  
FROM: BOARD OF TRUSTEES

The above listed checks number 7171 to 7255 are hereby authorized for payment.

Date of Approval: February 8, 1968

President *James L. Shan*

Secretary *Levi E. Hutchings*  
*Pro Tem*

EDUCATIONAL FUND SUMMARY -- FEBRUARY 8, 1968

Assets	1-100.00	\$ 925.16
Revenue	1-406.	138.40
Administration		
Supplies	1-501.30	833.70
Travel	1-501.70	279.66
Other	1-501.90	973.04
Instruction		
Contractual Services	1-502.20	61.43
Supplies	1-502.30	1,534.79
Travel	1-502.70	407.59
Other	1-502.90	352.71
Fixed Charges	1-508.60	245.27
Bookstore & Cafeteria Purchases	1-514.-515.	3,681.13
Capital Outlay	1-563.00	1,868.94
		<u>11,301.82</u>

WILLIAM RAINE HARPER COLLEGE  
 DISTRICT NO. 512  
 PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES -- FEBRUARY 8, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Northwest Office Machines, Inc.	Typewriter Repair	2-3-506.20	\$ 9.50	1153	\$ 9.50
Roy La Londe	Rent - Palatine Office	2-3-508.65	1,018.33	1154	1,018.33
Northwest Office Machines, Inc.	Typewriter Repair	2-4-506.20	11.30	1155	11.30
Peter Pflugard & Son	Repairs to Water Line - Data Center	2-4-506.20	15.00	1156	15.00
Commonwealth Edison Co.	Electricity - Data Center	2-4-506.52	81.61	1157	81.61
Route 12 Rental Co.	Rental of Floor Machine	2-4-508.60	37.50	1158	37.50
International Business Machines Corp.	Machine Rental	2-4-508.64	207.00	1159	207.00
International Business Machines Corp.	Freight Charges	2-4-563.00	37.50	1160	37.50
American Fire & Safety Bureau, Inc.	Security Guards - Harper Grove	2-5-506.20	224.00	1161	224.00
Gullett's Loc-N-Key Service	Lock and Keys	2-5-506.30	10.50	1162	10.50
Township High School District 214	Rental of Harper Grove Facilities	2-5-508.65	5,600.00	1163	5,600.00
Township High School District 214	Curb Painting	2-5-506.20	250.00		
Township High School District 214	Supplies	2-5-506.30	110.00	1164	360.00
Dick Blick	Office Supplies	2-32-506.30	7.91	1165	7.91
Robert J. Hughes	Travel Expense	2-32-506.72	32.80	1166	32.80
Gaare Oil Co.	Gasoline Inventory	2-108.30	165.00	1167	165.00
Imprest Fund	Reimbursement		80.53	1168	80.53
					<u>\$7,898.48</u>

BUILDING FUND SUMMARY -- FEBRUARY 8, 1968

Assets	2-108.30	\$ 165.00
Contractual Services	2-506.20	572.80
Supplies	2-506.30	130.94
Utilities	2-506.50	81.61
Travel	2-506.70	47.80
Fixed Charges	2-508.	6,862.83
Capital Outlay	2-563.00	37.50
		<u>\$7,898.48</u>

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 1153 to 1168 are hereby authorized for payment.

Date of Approval: February 8, 1968

\_\_\_\_\_  
President *John W. Ashaw*

Secretary *Le Roi E. Hutchings*  
*Pro Tem*

WILLIAM RAINY PER COLLEGE  
 DISTRICT NO. 512  
 PALATINE, ILLINOIS 60067

SITE AND CONSTRUCTION FUND EXPENDITURES -- FEBRUARY 8, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Universal Stationers, Inc.	Office Equipment - Electric Stapler, Stencil File Cabinet	6-5-563.00	\$ 97.10		
Universal Stationers, Inc.	Office Equipment - Typewriter Stand	6-6-563.00	29.56	392	\$ 126.66
Allied Electronics Corp.	Instructional Equipment - Communications Transmitter and Receiver	6-533-563.00*	1,132.00	393	1,132.00
Brodhead-Garrett Co.	Instructional Equipment - Tap & Die Set	6-533-563.00*	91.00	394	91.00
Heath Company	Instructional Equipment - Speakers & Solder Iron Kits	6-533-563.00	255.98	395	255.98
Pace/Anvet Electronics	Instructional Equipment - Electric Heater Gun	6-533-563.00	39.50	396	39.50
Charles Bruning Co.	Instructional Equipment - Diazo Copying Machine	6-534-563.00†	2,533.00	397	2,533.00
Frederick Post Co.	Instructional Equipment - Drafting Machines with Scales	6-534-563.00†	1,687.80	398	1,687.80
J. C. Larson & Co., Inc.	Instructional Equipment - Art	6-551-563.00	272.20	399	272.20
E. H. Sargent & Co.	Instructional Equipment - Balances, Centrifuges, Furnaces, Meters	6-563-563.00‡	4,617.00	400	4,617.00
Ward's Natural Science Establishment	Instructional Equipment - Map Cases	6-563-563.00	229.06	401	229.06
Welch Scientific Co.	Instructional Supplies - Tape Measure, Force Table, Inclined Plane Switches, Spectrometer, Chemanal Systems Rotator, Amplifier	6-564-563.00	1,089.40	402	1,089.40
Macalaster Scientific Corp.	Instructional Equipment - Spectrophotometer	6-565-563.00	333.00	403	333.00
					<u>\$12,406.60</u>

\*Board Action - Electronics - August 24, 1967

†100% Reimbursable

‡50% Reimbursable



SITE AND CONSTRUCTION FUND EXPENDITURES -- FEBRUARY 8, 1968

SITE AND CONSTRUCTION FUND SUMMARY -- FEBRUARY 8, 1968

Capital Outlay

6-563.

\$12,406.60

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 392 to 403 are hereby authorized for payment.

Date of Approval: February 8, 1968

President

*John W. Shea*

Secretary

*Le Roi E. Hitching*

*Pro Tem*

IMPREST FUND DISBURSEMENTS  
 JANUARY 1, 1968 to JANUARY 31, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Arthur P. Wagner	Tuition Refund	1157	8.00
Ronald R. Gadda	Tuition Refund	1158	24.40
NAEB Illinois-Wisconsin Chapter	Dues-Educational Buyers	1159	5.00
William Cox	Security Guard	1160	42.00
Don Jones	Security Guard	1161	21.00
Council of North Central Junior Colleges	Institutional Dues	1162	15.00
Dorothy M. Decker	Reimbursement for Name Badges and seals	1163	3.10
Des Plaines Jaycees	Meeting Expense	1164	6.50
Northern Illinois University	Film Rental	1165	4.20
American Library Assoc.	Book - Library	1166	3.50
Herbert R. Pankratz	Travel Expense	1167	5.50
University of So. Calif.	Film Rental	1168	6.55
D. Van Nostrand Co., Inc.	Book - Bookstore	1169	1.71
Howard & Smith, Inc.	Book - Library	1170	1.60
Educators Progress Service	Publication-Library	1171	6.75
Univ. of Chicago Press	Book - Bookstore	1172	6.10
National Society for Study of Education	Membership - Library	1173	7.00
Chicago Teachers Review	Publication	1174	7.60
Federal Wholesale Stationery Board of Control for Southern Regional Education	Shortage on Check 7042 Publication	1175	.10
Natl. League for Nursing	Publication	1176	5.50
Dept. News, Howard Warren	Publication	1177	1.00
American Nurses Assoc.	Publication	1178	.60
Supt. of Documents	Publication	1179	1.00
Postmaster, U.S., Palatine, Illinois	Publication	1180	.50
Arlington Heights Junior Women's Club	Bulk Mailing Fee	1181	30.00
Film Center, Inc.	Rental - Christmas Party	1182	5.00
Natl. Aerospace Educational Council	Film Rental	1183	9.10
Eric Document Repro. Service	Publication	1184	.50
Daryl J. W. Boyd	Publication	1185	2.84
Larew M. Collister	Refund of \$10.00 Regis- tration Fee	1186	10.00
Karl Buttstadt	Travel Advance	1187	120.00
	Refund of Tuition Reim- bursed	1188	106.00

IMPREST FUND DISBURSEMENTS  
 JANUARY 1, 1968 to JANUARY 31, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
university of Illinois	Jr. College Univ.		
	Articulation Conference	1189	16.50
W. J. Mann	Travel Advance	1190	84.00
Robert E. Lahti	Travel Advance	1191	100.00
Northeastern Illinois Planning Commission	Book	1192	6.15
American Association of Dental Schools	Publication	1193	8.00
Robert Powell	Final Examination Inserts	1194	14.17
Supt. of Documents	Publication	1195	1.25
American Association of Junior Colleges	Publication	1196	3.00
Chicago Association of Commerce & Industry	Publication	1197	4.80
George Washington University	Publication	1198	4.60
College Entrance Examina- tion Board	Publications	1199	8.00
Postmaster, Palatine, Ill.	Postage for Meter	1200	250.00
Prospect Heights Public School Activity Fund	Reservations for School Board Association Dinner	1201	28.38
ational Association of Educational Buyers	Tuition Fee	1202	50.00
Aviation Briefing for Community Colleges	Registration	1203	20.00
American Association of Junior Colleges	Pre-Registration Fee	1204	18.50
William R. Foust	College Tuition Reim- bursement	1205	120.00
Postmaster, Palatine, Illinois	Postage-Grade Cards	1206	105.00
American Association of Junior Colleges	Registration-Boston Convention	1207	18.50
Chicago Teachers Review	Publication	1208	7.60
Joanne L. Heinly	Refreshments-Nursing Ceremony	1209	7.70
Halina Goldsmith	Refreshments-Nursing Ceremony	1210	2.92
Jean Lytle	Refreshments-Nursing Ceremony	1211	8.38
John Birkholz	Travel Advance	1212	17.25
Flaherty Jewelers	Nursing Pins	1213	8.30
Chicago Magazine	Subscription	1214	2.50
Graphic Arts Council	Dinner Tickets-Presentation	1215	20.00

IMPREST FUND DISBURSEMENTS  
 JANUARY 1, 1968 to JANUARY 31, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Herbert R. Pankratz	Travel Expenses	1216	1.60
K-D Letter & Mailing Service	Addressing Service	1217	5.80
Supt. of Documents	Publications	1218	3.50
CPC Circulation Dept.	Publications	1219	2.50
College Placement Council	Publications	1220	2.00
Music Educators National Conference	Balance Due-Publication	1221	1.50
Examination Committee ACS	Specimen Tests	1222	2.00
National Cash Register Co.	Publication	1223	1.84
American Council on Education	Book	1224	2.50
James Harvey	Travel Expense	1225	7.25
Jobs & Men	Want Ad-Architecture	1226	30.00
Void	Void	1227	Void
Association of College Universities-International	Membership	1228	30.00
Studenttravel Magazine, Inc.	Publications	1229	3.90
Anton Dolejs-Registration Change Fund	Cash Register Change Funds	1230	300.00
Void	Void	1231	Void
Examination Committee ACS	Additional Payment Speci- Men Tests	1232	2.00
College Placement Council	Subscription	1233	10.00
Janet Swanson-Petty Cash	Reimbursement	1234	51.83
Jacqueline Harris-Petty Cash	Reimbursement	1235	51.91
Void	Void	1118	(1.25)
Void	Void	564	(4.80)
			\$1,907.23

Reimbursement:	
Educational Fund	\$1,826.70
Building Fund	80.53
	\$1,907.23

I. SUBJECT

Contract renewal - Don Misic, Purchasing Agent and Anton Dolejs, Comptroller.

II. LOCAL SALARY DATA

District 214

Purchasing	\$12,500
Assistant	\$ 8,800
Bldg. & Grds.	\$12,500

Triton

Purchasing	\$13,000
Assistant	\$15,600
Bldg. & Grds.	\$13,500

District 59

Purchasing	\$14,000
Assistant	\$14,000
Bldg. & Grds.	\$14,500

III. RECOMMENDATION

Don Misic

Increase from \$10,200 to \$12,200.

Justification: Mr. Misic's salary was out of competitive range. He will be assuming additional responsibilities for the business office.

Anton Dolejs

Increase from \$12,500 to \$13,500.

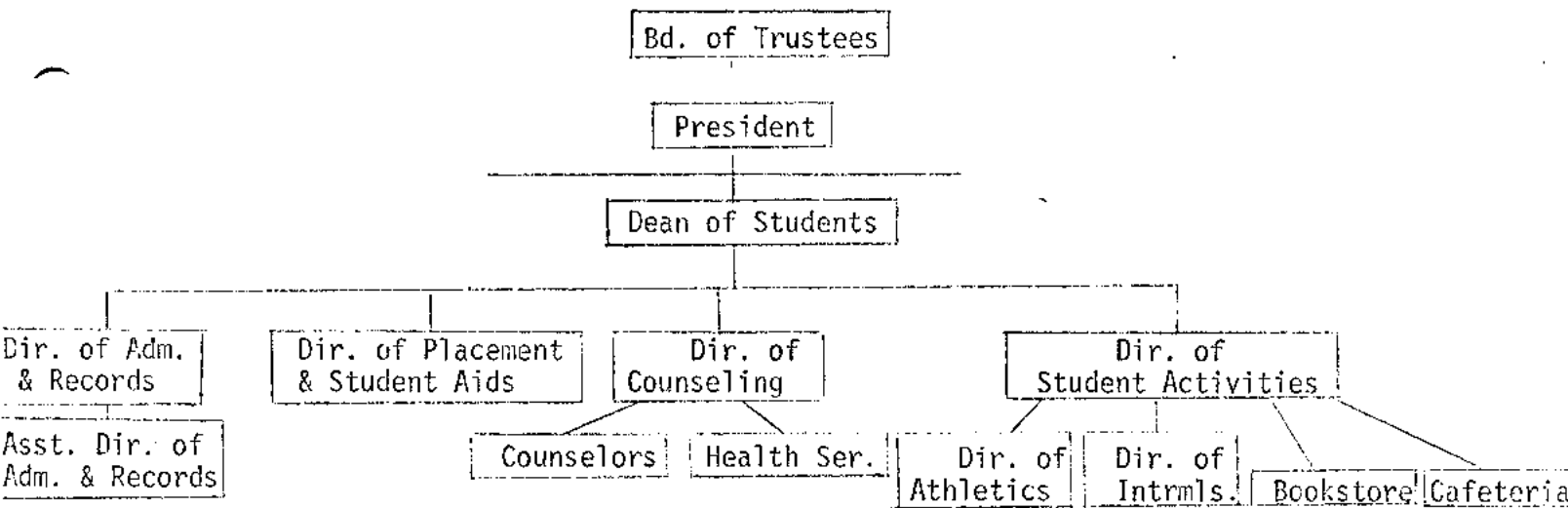
## STUDENT PERSONNEL SERVICES

Report to Harper College Board of Trustees 2-8-68

The Student Personnel Program of Harper College encompasses a wide range of activities which both complement and supplement the academic program of the college. Parts of the program make a primary contribution to the achievement of the educational objectives of the college (hence they are often said to comprise the co-curriculum) while others provide necessary auxiliary services for students. For example, the orientation, developmental, counseling and student activities programs offer educational opportunities to students not found elsewhere in the college program while the admissions, records, financial aids, bookstore and cafeteria basically provide necessary services.

Behind this total program is a basic commitment on the part of the staff to the "student personnel point of view" which, in short, connotes a deep respect for the worth and dignity of the individual student and a desire to help each one achieve his full potential.

### Organization Chart of Student Personnel Services



### Presentations

1. Mr. Donn Stansbury - Director of Admissions and Records
2. Dr. Thomas Seward - Director of Counseling
3. Mr. Fred Vaisvil - Director of Placement and Student Aids
4. Dr. James Harvey - Dean of Students - Director of Student Activities
5. Mr. John Gelch - Director of Athletics
6. Mr. Roy Kearns - Director of Intramural Athletics
7. Mr. Dan Klingenberg - Bookstore Manager

## ADMISSIONS AND RECORDS

### Application Summary - Fall Semester, 1967-68

Applications processed	2,151
Students completing registration	1,786
Percent of applicants matriculating	83%

### Student Body at Close of Drop-Add Period (October 19, 1967)

	<u>No. of Students</u>	<u>Average Load</u>
Head Count	1,725	8.9 S.H.
Full-time students	854	14.3 S.H.
Part-time students	871	4.3 S.H.
Full-time equivalent	1,023	15 S.H.

### Application Summary - Spring Semester, 1967-68

Applications processed	816
Full-time applications	305
Part-time applications	511

### Student Body at Close of Registration (February 3, 1968)

	<u>No. of Students</u>	<u>Average Load</u>
Head Count	1,580	9.2 S.H.
Full-time students	741	14.1 S.H.
Part-time students	839	4.8 S.H.
Full-time equivalent	964	15 S.H.

### Projection at Close of Late Registration

Head Count	1,750
Full-time equivalent	1,068

### Grade Summary - Fall Semester, 1967-68

Trustees' Honors List (GPA of 3.75 or above)	9 students
Dean's List (GPA of 3.50 - 3.74)	8 students
Honors (GPA of 3.25 - 3.49)	9 students

One-hundred twenty-three students were placed on probation. They attempted 7 to 18 semester hours of credit and obtained a grade point average between 1.00 and 1.49. Student grade reports were processed in cooperation with Data Processing. Grades were in the Office of the Registrar on Saturday, January 27, and were placed in the mail on Monday, January 29. All students received their grades and academic status two days prior to registration.

Authorized Out-of-District Charge-Back Tuition (Fall Semester, 1967-68)

		<u>No. of Students</u>	<u>Amount</u>
District # 95	Lake Zurich	18	\$6,159.25
District #113	Highland Park	4	923.00
District #115	Lake Forest	1	497.00
District #116	Round Lake	5	2,144.20
District #118	Wauconda	9	3,180.80
District #120	Mundelein	13	5,584.15
District #124	Fox Lake	1	113.60
District #125	Adlai Stevenson	4	1,228.30
District #127	Grayslake	2	937.20
District #128	Libertyville	3	1,448.40
District #156	McHenry	1	177.50
District #202	Evanston	1	568.00
District #207	Park Ridge	122	44,850.70
District #219	Niles	11	5,175.90
District #225	Glenbrook	23	9,159.00
District #528	Crystal Lake	6	2,708.65
	DuPage College		<u>1,207.00</u>
		TOTAL	\$86,062.65

Harper Charge-Back Payments

Charge-Backs Authorized	118
Charge-Backs Payed	94
Average Payment	\$166.25
Projected Total Payment	
First Semester	\$19,617.50

jga

2/7/68



February, 1968

COUNSELING CENTER SEMESTER REPORT

Divisional Assignments: Tom Seward-----Sciences  
Ray Hylander-----Social Sciences  
Clete Hinton-----Careers  
Anna Marie Bazik-----Humanities

General Functions:

ORIENTATION - large and small group meetings, tours, handbook quiz.  
SCHEDULING - (all students) individual and group, pre-register,  
and register.  
ARTICULATION - develop knowledge of four year college requirements;  
college view screen; visits.  
PERSONAL-SOCIAL COUNSELING - home problems, parents, adjustment.  
VOCATIONAL COUNSELING - reference library, occupational filmstrip  
projector.  
GROUP GUIDANCE - voluntary; discussions of values and goals.  
TESTING - voluntary; aptitude; interest; personality; intelligence;  
achievement.

Special Projects:

Developmental Program: (Reading, English, Mathematics, Psychology  
99, Elective, Physical Education).  
Psychology 99 - designed and taught by counselors to help student  
lacking direction to understand self and opportunities.  
Research Questionnaire: community college inquiry into other  
developmental progress. (144-68% ret.)  
Counseling into Form - to update information on choices on career  
and major.  
Counseling Brochure - student designed to encourage use of center.  
Group Guidance Request Form - check if interested (562)  
Student Activity Survey - ten groups of ten for brainstorming sessions.

Projections:

Extension of counseling services to community.  
Proposal for Career Institute Summer 1969.  
Regular consultation with community psychiatrist.  
Articulation program in March.  
Extensive review of entire counseling center function.  
Research on values and attitude change.  
Increased faculty involvement with scheduling.

ts2768mr

Harper College Financial Aid Program

It is the aim of Harper College to develop a comprehensive financial aid program so that no student would be denied an education due to a lack of funds. To achieve this goal, the following programs have been developed:

<u>Types of Aid</u>	<u>Amount</u>	<u>Students</u>	
I. <u>Scholarships</u>			
Number awarded: 13	\$ 10,828.00	25	
II. <u>Grants</u>			
Grants-In-Aid	\$ 496.00	4	
Educational Opportunity Grant	5,000.00	12	
Illinois State Scholarship Grant		15	
III. <u>Loans</u>			
Short Term Loans	\$ 2,112.00	28	
Illinois Guaranteed Loans	19,007.00	28	
Jr. Women's Club of Palatine	100.00	1	
IV. <u>Work Programs</u>			
College Work-Study	\$ 9,926.05	45	
Harper Student Employment Grant	\$ 4,389.43	15	
V. <u>Other Aids</u>			
Social Security		36	<u>Part-time</u>
Coldwar G. I. Bill	\$ 24,119.25	28	42
War Orphans	\$ 10,900.00	14	6
Division of Vocational Rehabilitation	\$ 828.00	4	
Tuition Rebate	\$ 240.00	8	
VI. <u>Placement</u>			
Total	<u>\$ 87,945.73</u>	<u>263</u>	<u>48</u>
Jobs called in		133	
Part time employment		204	
Full time employment		5	

GENERAL INFORMATION

15 drops from College Work-Study

5 drops from Educational Opportunity Grants - 1 deceased

32% of the full-time students received financial assistance

## HARPER COLLEGE STUDENT ACTIVITY PROGRAM - SPRING 1968

A number of activities have been developed for Harper Students for the Spring semester 1968. Students are encouraged to participate in these activities and to suggest any others that may interest them.

Below are listed some of the activities. Further information on them may be obtained in the Dean of Students office, Student Services Building, Harper Grove. Most of the activities listed below are supported by the Student Activity Fee.

### Clubs and Organizations

Future Secretaries Association  
Harper Players (Drama Group)  
Harper Ski Club  
Harper Student Government  
Hootenannies (Folk Singers)  
Nurses Club  
Russian Culture Club

### Other Activities

Halcyon (College Yearbook)  
Harbinger (College Newspaper)  
Intramural Athletic Program  
All college social events sponsored by the Student Government.

### Lecture Concert Series

The following programs will be offered during the next few months. Others are being planned. Admission will be by student I.D. Watch the bulletin board and college paper for times and dates. Most programs are scheduled for the Activity Period.

1. "The Draft and You" - Feb. 14 (Chairman of Des Plaines Draft Board)
2. "Drug Abuse" - March 6 (Federal Narcotics Bureau)
3. One Act Play - March (Harper Players)
4. Bergan Evans - March 27 (Author, teacher, T.V. personality)
5. One Act Play - April (Harper Players)
6. The Thurber Carnival - May (Harper Players)
7. Spring Concert - May (Harper Music Department)

Plus other lectures and programs to be announced.

### Coming Next Year

Low cost European tour for Harper Students  
Intercollegiate athletics - 7 sports  
Expanded lecture-concert series  
Women's athletic and intramural program  
Great Films Program

*John G. Gsch.*

The Program of Competitive Intercollegiate Athletics at William Rainey  
Harper College

The Harper College Intercollegiate Athletic Program is that part of the curriculum which promotes wholesome physical and mental development through a competitive media involving intercollegiate sports activities.

The scope of the athletic program shall be established according to the needs and interests of the student. A broad program shall be developed which will provide a means of participation for many students with various abilities and desires.

Emphasis shall be placed on providing a means for a quality program to exist. All sports activities shall be treated equally. No one sport activity shall suffer at the expense of another. All effort shall be directed towards the provision of quality coaching personnel, facilities, equipment, gear, scheduling, and travel accommodations.

National affiliation: National Junior College Athletic Association

1. 1967-68 membership - 391
2. Sponsored Sports
  - a. Baseball
  - b. Basketball
  - c. Cross Country
  - d. Football
  - e. Golf
  - f. Rifle
  - g. Soccer
  - h. Swimming
  - i. Tennis
  - j. Track and Field
  - k. Wrestling

*PI 4 1 2 3 5*

Conference affiliation: Northern Illinois Junior College League

1. 1967-68 membership - 18 *6-18*
2. Sponsored Sports
  - a. Baseball
  - b. Basketball
  - c. Cross Country
  - d. Football
  - e. Golf
  - f. Swimming
  - g. Tennis
  - h. Track and Field (indoor)
  - i. Track and Field (outdoor)
  - j. Wrestling

Scheduling (1968-69)

<u>Sport</u>	<u>Number of Contests Planned</u>	<u>Number of Contests Scheduled as of 2-8-68</u>	<u>Facility</u>
Baseball	20	7	Arlington Park District
Basketball	25	15	Elk Grove H.S.
Cross Country	10	3	Elk Grove H.S.
Golf	10	6	To be decided
Tennis	10	To be decided	To be decided
Track	10	To be decided	To be decided

*wrestling*

Possible Future Sports

Football  
Indoor Track and Field  
Soccer  
Swimming  
Volleyball

BOARD MEETING - February 8, 1968

INTRAMURAL ATHLETICS AT HARPER COLLEGE

Roy Kearns - Director

Place in The Total Program :

Modern education is concerned with the total growth and development of each student. Every phase of the school program affects this development to varying degrees. Physical Education - education through physical activity - is an integral part of education and has aims and objectives similar to those of education.

The Intramural program, as a part of physical education and education in general, serves as a "Laboratory" offering students the opportunity to develop further and enjoy the skills they previously learned in physical education activity. At the Community College level this learning process can mean school experience or community activity experience. Most of these activities have "carry over" value - which means the student continues to utilize his skills in after school life.

Physical Education learning experiences and the Intramural "Laboratory" program concept, provide pleasant experiences which help shape the individuals recreational attitudes. These attitudes and habits benefit the student and the Community during and after his school career.

1967 - 68 Harper College Intramural Program:

Cross Country Run	Interest Groups:
Flag Football	Gymnastics
Basketball	Soccer
Wrestling	Judo
Volleyball	Co-Ed Volleyball
Tennis	Weight Lifting
Softball	Horse Shoes
Swimming	
Bowling - Team & Individual	

The success of the Intramural program to date has been due to a large measure to the cooperation of you the Board, the Dean of Students Activities, the instructional Physical Education Program, and the interested students. The estimated number of student participations as of this date is: 1,247